



Mount Joy Borough Council
Administration & Finance Committee Meeting
January 27, 2022 at 6:30 pm

1. Call to Order
2. Joint Meeting between Borough Council & Mount Joy Community Foundation
 - A. MJCF Report
 - B. Questions and Comments

[Upon conclusion of questions & comments, MJCF & Council Members not assigned to Admin & Finance Committee are excused.]
3. Executive Session – nothing at this time.
4. Consider a motion to approve the Agenda for the January 27, 2022, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
6. Approval of the Minutes of the December 16, 2021, Administration & Finance Committee meetings.
7. Administration, Budget, and Finance
 - A. Manager's Report
 - B. Discussion on final draft letter to elected state officials reference Act 50.
 - C. Discussion on allowing homeowners from 801 – 810 Arbor Rose Ave to plant up to 6 feet on either side or one side in the storm swale behind their home
 - D. Discussion of utilizing other "Newspaper of General Circulation" to advertising Borough legal notices.
 - E. Further Discussion on Video Conferencing Policy
 - F. Discussion to move to Council the "Letter of Resignation" from Mr. Bruce Haigh as the alternate member of the Borough Zoning Hearing Board.
 - G. Discussion to move to Council a motion authorizing the Borough Manager to attend the PSAB 110th Annual Conference & Exhibition on May 22, 2022 through May 25, 2022 and to pay for and/or reimburse authorized expenses as provided by Section 701 of the Borough Code. (Registration is \$250.00 and the Manager would be driving to and from the Conference each day.)
 - H. Discussion on moving to Council the naming a "Voting Delegate" and an "Alternate Voting Delegate" for the PSAB 110th Annual Conference & Exhibition.
 - I. Discussion of vacancy of the Sewage Enforcement Officer and authorizing Borough Manager to look for a new SEO.
 - J. Discussion on Borough Policy of authorizing the Borough Manager to grant five (5) days of regular pay to non-uniform staff who are required to quarantine due to positive Covid-19 test. Time will not be counted against any other accrued time and staff shall be required to provide medical return to work notice from physician.

- K. Discussion on moving to full Council the resignation of David Salley, Assistant Public Works Director/Stormwater Officer/
- 8. Land Development, Zoning, & Codes
 - A. Zoning & Code Enforcement Report
 - B. Discussion on moving to full Council the release of \$46,690.65 of construction escrow to J. Michael & Wendy Melhorn in reference to 200 South Plum Street Stormwater Management Plan. Amount remaining in escrow account would be \$15,526.07.
 - C. Discussion on moving to full Council the release of \$702,349.10 of construction escrow to Laurel Harvest Labs in reference to facility construction. Amount remaining in escrow account will be \$218,188.75.
- 9. Grant Updates
 - A. Reference to Grant Tracking Document
- 10. Project Updates
 - A. Train Station- Underground water basin conveyance of deed, agreement, and paid parking.
 - B. Ground Service Ambulance Agreement w/ PSH Life Lion LLC
 - C. Borough Building Project
 - i. Authority Agreement
 - D. Pinkerton Rd Curbing
 - E. N. Angle Street
 - F. Update on Brady's Alley
 - G. Council Chamber Audio/Visual
- 11. Legislative Updates
- 12. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
- 13. Executive Session
- 14. Any Other Matter to Come Before the Committee.
 - A. Ordinance 01-2022 reference the "No Truck" signs on Apple Alley will be before Council at the Feb 7th Council Meeting.
- 15. Adjourn

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING - Thursday, February 24, 2022, at 6:30 PM in Council Chambers. Joint Meeting w/Mount joy Community Foundation