



**Mount Joy Borough**  
**Administration & Finance Committee Meeting**  
**October 24, 2024, at 6:30 pm**  
**REVISED**

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – An Executive Session of the Administration and Finance Committee was held on Tuesday, October 22, 2024, to discuss a personnel matter regarding an employee evaluation.
4. Consider a motion to approve the Agenda for the October 24, 2024, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of the September 26, 2024, Administration & Finance Committee meetings.
7. Administration, Budget, and Finance
  - A. Manager's Report
  - B. Presentation and discussion on the 2025 Budget Worksheets.
  - C. Discussion with possible motion regarding Employee Handbook.
  - D. Discussion with possible motion regarding invoice from MESA.
    - i. Consider a motion to move to full Council authorizing the Solicitor, Manager and other appropriate officers are authorized to defend against any actions which the Municipal Emergency Services Authority of Lancaster County may take against Mount Joy Borough to collect the invoice which it sent dated September 30, 2024, for medical services provided to persons within the municipal limits of Mount Joy Borough or any future invoices for such services including, but not limited to, initiating legal action individually or collectively with other municipalities which may have received similar invoices.
  - E. Discussion with possible motion regarding Certification of Liability and Release of Liability and Assumption of Risk for Winterfest/Mount Joy Church of God.
  - F. Acknowledge receipt of notice of 2025 Tax Assessment Appeal for Weis Markets, Parcel No. 450-93382-0-0000.
8. Codes, Zoning, and Stormwater
  - A. Land Development, Zoning, Codes & Stormwater Administrator Report
  - B. Update, Florin Hill – Anthony Faranda-Diedrich
    - i. Consider a motion to move to full Council the ratification of the settlement agreement between Florin Hill Partnership, the record owner of Commercial Unit A, and Mount Joy Borough for the buildout of Phase 3 and Commercial Unit A of the Florin Hill development with all items are addressed to the satisfactory of the Borough Solicitor, Borough Engineer, and Staff and that said document is completed, reviewed, and appropriately edited by close of business on Monday, October 28, 2024 at 12:00 pm EST and bring the balance of the escrow account to \$20,000 prior to the Council Meeting on November 4, 2024.

- C. Discussion with possible motion to consider permitting an access easement at Cornerstone Business Park. on Lot #5
- 9. Community & Economic Development Coordinator
  - A. Community & Economic Development Report
  - B. Grants
    - i. Refer to Grant Sheet
    - ii. Updates on previously applied for grants.
      - 1. ARPA Municipal Building Grant - \$905,900
      - 2. ARLE Grant for cross walk improvements - \$\$296,969
      - 3. 902 Grant - Compost Site – \$200,000
      - 4. RACP 2023/2024 Building Grant - \$1,500,000
    - iii. Updates on applications for 2024/2025 MTF Grant, Main Street Matters Grant, & Local Shared Grant.
- 10. Ordinances/Resolutions
  - A. Ordinances 04-2024, Amending Chapter 207 to add Short Term Rentals waiting on review letter from Lancaster County Planning Department.
  - B. Ordinance 05-2024, Adding Chapter 205 Rental Code – pending advertisement.
  - C. Discussion with possible motion, Ordinance 06-2024, Property Maintenance Code
    - i. Consider a motion to move to full Council, authorizing the Borough Solicitor to advertise Ordinance 06-2024, amending the Property Maintenance Code.
  - D. Consider a motion to move to full Council Resolution No 2024-17, a resolution authorizing staff to apply for a Local Share Grant for security cameras along Main Street.
  - E. Consider a motion to move to full Council Resolution 2024-18, a resolution setting meeting dates and times for 2025
- 11. Legislative Updates -none
- 12. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
- 13. Executive Session –
- 14. Any Other Matter to Come Before the Committee.
  - A. Santa Visit- Chamber will be using Council Chambers on Saturday, November 30<sup>th</sup> (Small Business Saturday) from 10 am until noon for a visit with Santa.
- 15. Adjournment

**NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday November 21, 2024, at 6:30 PM in Council Chambers.**