



**Mount Joy Borough Council
Administration & Finance Committee Meeting
October 28, 2021 at 6:30 pm**

1. Call to Order
2. Executive Session (There will be a short Executive Session at the end of the meeting to discuss a legal issue.)
3. Consider a motion to approve the Agenda for the October 28, 2021, Administration and Finance Committee meeting.
4. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
5. Approval of the Minutes of the September 23, 2021, Administration & Finance Committee meetings.
6. Administration, Budget, and Finance
 - A. Manager's Report
 - B. Discussion on upfitting Council Chambers with Equipment for Video Conferencing.
 - a. Consider a motion to move to Council the purchase and installation of video conferencing equipment as quoted by EdgeUp in the amount of \$35,981.00 with an additional cost of installing four electrical outlets by Hertzler Electric, Inc in the amount of approximately \$1,450.00 and installation of network line by 12:34 in the amount of \$458.00 for a total cost approximately \$37,900. Said funds being drawn from 2020 Cares Act Funding.
 - b. Draft Televised/Videoconferencing Meetings Policy
 - C. Consider a motion to move to full Council, a request from the Chair of the Building Ad Hoc Committee to spend funds from Capital Funds Budget to have Borough property located at 15, 17, & 21 East Main Street surveyed by K & W Engineers at a cost of approximately \$11,000.
 - D. Discussion on Act 50 of 2021 draft letter.
 - E. Discussion on Salaries and Wages for the 2022 Budget.
 - F. Update on Bradys Alley – Property Owner Meeting scheduled for Tuesday, November 2, 2021, at 6:30 pm.
 - G. Discussion on extending the Compost Facility Usage Agreement with Mount Joy Township as requested by Mount Joy Township. Additionally, consider raising fee from \$25.00 per ton to \$30.00 per ton.
 - a. Consider a motion to move to full Council a 1 year extension of the Compost Facility Usage Agreement with Mount Joy Township [with a fee increase from \$25.00 per ton to \$30.00 per ton].

7. Land Development, Zoning, & Codes

- A. Zoning & Code Enforcement Report
- B. Recommend Council approve a six-month extension of time until April 6, 2022, for Charter Homes to record the Revised Subdivision Plan for Blocks F & M in the Florin Hill Development for Phases 1 and 2B.
- C. Recommend Council Authorize Zimmerman Home Builders and Donsco to pursue rezoning and zoning map amendments to a +4-acre tract of vacant land on the southern end of S. Barbara Street, from Low Density and Medium Density Residential, to Medium High Density Residential to allow for the development of +/- 32 townhomes.
- D. Mount Joy Dental (Cawley Real Estate, LLC), 1210 E. Main St, Mount Joy, is requesting approval of a Preliminary/Final Land Development Plan to add 8,752sf for parking, 2,350sf for a basketball court, 1,016sf for private sidewalks and installation of a rain garden.
 - i. Recommend Council approve a waiver of Section 240-27 Preliminary Plan processing to file a Preliminary Plan prior to a separate Final Plan.
 - ii. Recommend Council approve a waiver of Section 250-46.C.(1) Curbing, requesting relief from the requirement that curbing shall be provided along the edge of any landscaped portions of a parking facility.
 - iii. Recommend Council approve a waiver of Section 240-55.G.2 Street Trees, requesting relief from the requirement of having to install 6 street trees a minimum average of one street tree for each 40 feet of length of new street or existing street frontage measured at the centerline, and only install 1 street tree.
 - iv. Recommend Council approve a waiver of Section 226-32.A(2)(c) Loading Ratios, requesting relief of the requirement that the maximum loading ratios in Karst areas shall be 5:1 total drainage area to infiltration area, and 3:1 impervious drainage area to infiltration area.
 - v. Recommend Council approve a Preliminary/Final Land Development Plan to add 8,752sf for parking, 2,350sf for a basketball court, 1,016sf for private sidewalks, and to install a rain garden conditioned upon the Borough Solicitor and Borough Engineer comments being addressed, and a Stormwater Management Agreement being recorded.
- E. Review and discussion of Chapter 270. Zoning, Article VIII General Regulations, Section 270-117. Historic buildings and historic preservation provisions to discuss potential recommendations and/or amendments.
- F. Recommend Council approve the revised job description for the Zoning, Code and Planning Administrator.
- G. Reminder that Ordinances 9-21- Small Wireless Facilities Deployment, 10-21 – Revised Street Parking, Stop Sign, and One-Way Street, and Ordinance 11-21 – Governing the Use of and

Conduct Withing Borough Parks and Recreation Area will be before full Council at November 1, 2021 meeting.

8. Grant Updates

- A. Reference to Grant Tracking Document
- B. Multimodal Transportation Fund Grant
- C. Capital Budget Request
- D. Kunkle Field

9. Project Updates

- A. Train Station- Underground water basin conveyance of deed, agreement, and paid parking.
- B. Ground Service Ambulance Agreement w/ PSH Life Lion LLC

10. Legislative Updates

11. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).

12. Executive Session. - To Discuss Legal Matter

13. Any Other Matter to Come Before the Committee.

14. Adjourn

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING - Thursday, November 18, 2021, at 6:30 PM in Council Chambers.