Mount Joy Borough

Administration & Finance Committee Meeting,
October 22, 2026, at 6:30pm

1. Call to Order
2. Roll Call – Councilors Gruber and Youngerman
3. Executive Session – There was no Executive Session held between September 24, 2026 and October 22, 2026 by the Committee.
4. Consider a motion to approve the Agenda for the October 22, 2026, Administration and Finance Committee meeting.
5. Public Input Period – Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Minutes – Approval of the September 24, 2026 meeting minutes.
7. Community & Economic Development Coordinator
   A. Community & Economic Development Report
   B. Grant Updates
   C. Consider a motion to move to full Council, adoption of Resolution 2026-14, a Resolution authorizing staff to make a grant application under the Local Shares Account on behalf of Fire Department Mount Joy to add bunk rooms to the current Fire Station.
8. Codes, Zoning, and Stormwater
   A. Land Development, Zoning, Codes & Stormwater Administrator Report
   B. LERTA Update
   C. Florin Hills Update
   D. Discussion with possible motion concerning a Notice of Violation at 270 N. Plum Street.
9. Administration, Budget, and Finance –
   A. Manager's Report
   B. Review 2026/2027 budget numbers.
      i. Base Salary Increase for yearly Performance Appraisals.
   C. Update on Borough Manager candidates.
      i. Discussion with possible motion to move to full Council regarding Manager Agreement for part-time shadowing of new Manager.
      ii. Discussion with possible motion to move to full Council claiming the right to publicize and interview for any position on Boards and Committees.

DRAFT

iii. Discussion with possible motion to move to full Council regarding Manager selection process.

D. Update on Council vacancy.

E. Employee Handbook – for review at the October Admin & Finance Meeting.

F. Discussion with possible motion to move to full Council in partnering with "Safe Kids Lancaster County, Lancaster General Health's Child protect Program" to open our facility for no-cost vaccines for children and adolescents in the community.

G. Consider a motion to move to full Council, to provide a letter of support for the Mount Joy Borough Authority under a grant application of PA PCED, Local Shares Grant.

10. New Municipal Services Building –

    A. General Updates and Discussion

    B. Sale of the Borough Properties on E. Main St.

11. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

12. Executive Session – No Executive Session planned.

13. Any Other Matter to Come Before the Committee.

14. Adjournment

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday November 19, 2026, at 6:30 PM in Council Chambers.

DRAFT