

Mount Joy Borough Council Meeting
Agenda
7:00 PM Monday, October 6, 2025

1. Call to Order – President Hall
2. Roll Call—Councilors, Eichler, Fahndrich, Greineder, Ginder, Hall, Haigh, Kark, Youngerman, Scordo, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance
5. Announcement of Executive Sessions – There were no Borough Council Executive Sessions held by Council between September 8, 2025, and October 6, 2025. There will be an Executive Session towards the end of the meeting to discuss police contract negotiations as well as a legal matter concerning a civil suit that had been filed against the Borough as well as surrounding municipalities.
6. Motion to approve October 6, 2025, Borough Council Meeting Agenda.
7. Police Officer Recognition – Rescheduled to October Council Meeting
8. Public Input Period - Comments of **Any Borough Resident or Borough Property Owner**.
Time limit of three minutes per individual.
9. Senator James A. Malone to address Council and meeting attendees.
10. Rotary Club presentation of funding for Memorial Project.
11. Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. EMA
 - f. Library
 - g. Zoning, Code, & Stormwater Administrator
 - h. Community & Economic Development Coordinator
 - i. Public Works Department
 - j. Borough Authority Manager
 - k. Assistant Borough Manager/Finance Officer
 - l. Borough Manager
12. Approval of Minutes of the Regular Borough Council Meeting held on September 8, 2025.
13. Building Ad Hoc Committee

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680 • Borough@mountjoypa.org • www.mountjoyborough.com

- a. Updates – Completion date is March 22, 2026. – On Schedule.
 - b. Change Orders
 - i. Change Order GC 9 – Sink Hole Remediation at Sewer Line at Orchard Rd & Church Street in the amount of \$2,914 leading to a running total of change orders to date of \$37,584.35
 - ii. There are no change orders for Council to approve.
 - c. As approved by Committee, motion to approve adding the names of Council Members, Ad Hoc Committee Members, and Staff who served in their capacity from the date that Council approved the new municipal services building forward to date of completion.
14. 175th Anniversary Ad Hoc Committee Update
15. Administration and Finance Committee
- a. PLGIT Report
 - b. As approved by Committee, motion to authorize the signing of the liability certificate for the Church of God for the Winterfest.
 - c. Acknowledge receipt of the Non-uniform Pension and Police Pension Minimum Municipal Obligation (MMO).
 - d. As approved by Committee, motion to advertise and accept RFPs from realtors for properties on Main Street owned by the Borough.
 - e. As approved by Committee, motion to adopt Resolution 2025-15, a resolution to support small investment area planning for the area designated as LERTA properties within the Borough.
 - f. Budget
 - i. Review of end-of-year projections for the 2025 Budget.
 - ii. As approved by Committee, motion for the base pay rate for non-uniform staff at 2% for 2026.
 - g. BMP 125 & 107
 - i. As approved by Committee, motion to have the solicitor prepare a letter for Gus's Keystone Diner advising of the Borough's intent to reclaim the 13 parking spaces located on Borough property per an agreement and that the Borough is willing to meet to discuss this matter.
 - ii. Additional comments for BMP 125
 - iii. Discussion regarding BMP 107
 - h. As approved by Committee, motion to appoint Nick Castaldi as a member of the Zoning Hearing Board and appoint James Boudier as an alternate member of the Zoning Hearing Board.

- i. As approved by Committee, motion to begin the process of rezoning 109 N. Market Street from Low Density Residential to Commercial Business District.
 - j. As approved by the Committee, motion to adopt memo of staff meeting requirements.
16. Public Safety Committee
- a. There is no business to bring before Council from the Public Safety Committee
17. Public Works Committee
- a. Street Trees
 - i. As approved by Committee, motion to authorize the removal of a tree on the SE corner of High Street Square due to blocking the RRFB.
 - ii. As approved by Committee, motion to include Kindred Spirit Oak tree to the approved street tree list and plant one of them at 20 E Main ST and one at 53 E Main St.
 - b. As approved by Committee, motion to accept the offer from Paul Duncan who is volunteering to maintain the tree plantings within the Streambank Restoration Project.
 - c. As approved by Committee, motion to approve Resolution 2025-14, a resolution authorizing the sale of various equipment on Municibid.
 - d. Consider a motion to approve change order to 2025 Roadway Project Contract 1-ADA Curb Ramps.
18. Public Input Period - Comments of **Any Borough Resident or Borough Property Owner.**
Time limit of three minutes per individual
19. Any other matter proper to come before Council.
20. Acknowledge the payment of bills for the month of June.
21. Meetings and dates of importance, see attached calendar.
22. Executive Session – To discuss police contract negotiations and a legal matter.
23. Adjournment

The next full Council Meeting is scheduled for **7 PM, on Monday, November 3, 2025.**

Police Activity Statistics

2025

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	18	34	488	488	596
Feb	21	13	470	958	1,212
Mar	55	27	636	1,594	1,862
Apr	109	27	702	2,296	2,513
May	77	25	663	2,959	3,259
June	81	16	677	3,636	4,022
July	57	31	699	4,335	4,757
Aug	48	23	611	4,946	5,392
Sept					6,063
Oct					6,732
Nov					7,328
Dec					7,780
TOTAL					7,780

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 8/1/2025

to Ending Issue Date 8/31/2025

Charge	Total
1301 A - DR UNREGIST VEH	5
1786 F - OPER VEH W/O REQ'D FINANC RESP	3
4303 A - NO HEADLIGHTS	1
1301 A - Dr Unregist Veh	3
1501 A - Driving W/O A License	3
1543 A - Driv While Oper Priv Susp Or Revoked	3
1575 A - Permitting violation of title	1
1786 A - Required Financial Responsibility	1
1786 F - Oper Veh W/O Req'd Financ Resp	1
3111 A - Obedience to Traffic-Control Devices	1
3112 A3I - Failure To Stop At Red Signal	1
3316 A - Prohibiting text-based communications	1
3316.1A - PROHIBITED USE OF INTERACTIVE MOBILE DEVICE	1
3322 - Vehicle Turning Left	1
3323 B - Duties At Stop Sign	1
3353 A1X - Illegal Park Where Official Signs Prohibit	1
3354 A - Park Impropr Two Way Highways	1
3362 A3-16 - Exceed Max Speed Lim Estb By 16 MPH	2
3714 A - Careless Driving	1
3736 A - Reckless Driving	1
3745 A - Acci Dam To Unattended Veh Or Propert	1
4107 B2 - Oper/Perm Op W/Unsafe Eqmt/	1
4302 A1 - Period For Requiring Lighted Lamps	1
4703 A - Operat Veh W/O Valid Inspect	1
6308 A - Investigation By Officer/Duty Of Operator	1
1301 A - DR UNREGIST VEH	1
1332 B3 - OBSCURED PLATES - ILLEGIBLE AT REASONABLE DISTANCE	1
1786 F - OPER VEH W/O REQ'D FINANC RESP	1
3316.1A - PROHIBITED USE OF INTERACTIVE MOBILE DEVICE	2
3323 B - DUTIES AT STOP SIGN	1
3361 - DRIVING @ (UN)SAF SPEED	1
3362 A1.2-18 - EXCEED 25 MPH RESIDENCE DIST. BY 18 MPH	1

3362 A3-12 - EXCEED MAX SPEED LIM ESTB BY 12 MPH	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
Total:	48

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
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Criminal Charges by Charge Type

Starting Issue Date 8/1/2025

to Ending Issue Date 8/31/2025

Charge Type: ARREST

Charge	Total
1543 B1.1I - PA TITLE 75, SECTION VC-1543 (B)(1.1)(I): DRIVING WHILE OPERATING PRIVILEGED IS SUSPENDED OR REVOKED. BAC .02% OR GREATER.	1
220-31 - ILLEGAL DUMPING/OPEN BURNING PROHIBITED	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2701 A3 - SIMPLE ASSAULT - ATTEMPT BY MENACE	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
3126 A1 - PA TITLE 18, SECTION CS-3126 (A)(1): INDECENT ASSAULT	1
3309 1 - PA TITLE 75, SECTION VC-3309 (1): DRIVING ON ROADWAYS LANED FOR TRAFFIC. DRIVING WITHIN SINGLE LANE.	1
3361 - DRIVING @ (UN)SAF SPEED	1
3714 A - CARELESS DRIVING	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 A1 - PA TITLE 75, SECTION VC-3802 (A)(1): DRIVING UNDER THE INFLUENCE OF ALCOHOL. GENERAL IMPAIRMENT.	1
3802 B - DRIVING UNDER THE INFLUENCE-ALC - .10% TO .16%	1
3802 B - PA TITLE 75, SECTION VC-3802 (B): DRIVING UNDER THE INFLUENCE OF ALCOHOL. HIGH RATE.	1
5503 A1 - DISORDERLY CONDUCT ENGAGE IN FIGHTING	2
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	4
Total:	20

Charge Type: COMPLAINT

Charge	Total
220-31 - ILLEGAL DUMPING/OPEN BURNING PROHIBITED	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	2
Total:	3



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2025 August

Code	Call for Service	Totals
0613	THEFT SHOPLIFTING	2
0619	THEFT ALL OTHERS	2
0800	SIMPLE ASSAULT	2
1130	FRAUD ALL OTHERS	2
1440	CRIMINAL MISCHIEF ALL	3
1711	SEX OFFENSE ALL OTHERS	2
2040	FAMILY OFFENSES - DOMESTIC	5
2111	DUI-ALCOHOL/UNDER INFL	2
2310	PUBLIC INTOXICATION / DRUNKENESS	1
2420	DISORDERLY CONDUCT / HARASSMENT	2
2450	NOISE COMPLAINT	7
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2619	PFA/ICC VIOLATION	1
2640	MUN ORD VIOLATIONS	7
2654	DISTURBANCE	5
2656	THREATS	1
2657	HARASSMENT	1
2660	TRESPASSING	2
4018	STREET LIGHTS-OUT/REPAIRS	1
4021	SUSPICIOUS ACTIVITY	9
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	3
4054	PANIC ALARM	1
4100	ALARMS (FIRE ALARMS)	2

4101	FIRES (ALL WORKING FIRES)	1
4167	HAZMAT SPILL / INCIDENT	1
5004	FOUND ARTICLES	3
5008	LOST ARTICLES	3
5010	MISSING PERSON	1
5510	ANIMAL COMPLAINTS ALL	6
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	4
6015	REPORTABLE MV CRASH HIT & RUN	1
6016	NON REPORTABLE MV CRASH	10
6303	TRAFFIC OFFENSE ALL OTHER	10
6305	SELECTIVE ENFORCEMENT TRAFFIC	10
6308	TRAFFIC MV COMPLAINT	1
6310	TRAFFIC ENFORCE / STOP	131
6335	TRAFFIC HAZARD	3
6336	DISABLED MV	3
6511	PARKING VIOLATION COMPLAINT	15
6602	ABANDONED IMPOUND/TOWAWAY	1
6610	MOTORIST ASSIST	1
7002	BUILDING CHECK	6
7008	MEDICAL ASSISTANCE	69
7014	OTH PUB SERV/WELFARE CHK	7
7015	ASSIST CITIZEN	15
7025	EMOTIONALLY DISTURBED PERSON (EDP)	6
7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	27
7506	ASSISTING-OTHER AGENCIES	4
7522	ASSISTING OTHER OFFICER	1

8010	WARRANTS-LOCAL	4
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	4
9008	COURT	7
9011	MISC MAINTENANCE RADIOS ETC	1
9020	POLICE INFORMATION	44
9021	TRAINING	4
9025	FIELD CONTACT INFORMATION	5
9028	FINGERPRINT	3
9029	CIVIL MATTER	2
9030	SPECIAL DETAIL ASSIGNMENT	2
9034	REPOSSESSION	6
9112	FOOT PATROL	3
9115	FOLLOW UP	94
9137	EVIDENCE DUTIES	5
9192	VEHICLE MAINTENANCE	2
9989	CALL BY PHONE	8
9999	NON-CAT DATA	8
	Grand Total	611

**Fire Department Mount Joy
Fire Report Summary
August 2025**

Total Incidents - June 2025 - 46

Total Incidents - 2025 - 408

2025 - Incident response on average every -14 hours & 17 minutes

Personnel Responses - 344 Avg per Incident 7.48 Total Hours - 175.17

Total Training for month - 89 member training events, for a total 341 hours

Fire Prevention – NSTR

Community Service – Attended MJB National Night Out Event

Fire Police - Traffic Control at Elizabethtown Fair & DHS Football games.

Recruiting & Retention - NSTR

Meetings for month - Monthly BOFCO (FDMJ Line Officers, Executive Board, and FDMJ membership business meeting. Fire Chief & President attend MJB Public Safety meeting .

Notable First Due Calls:

7/1 - EDT - Anderson Ferry Rd. - Vehicle Fire - \$6,600 fire loss

Additional Items of Note:

Public Service Flooding Incidents - 7/14/2025 Flood Event - FDMJ & Mutual Aid crews handled an approximate total of 63 incidents in FDMJ First Due area beginning 2:45PM thru midnight on 7/14/2025.

47 in MJB, 5 in RTwp, 5 in EDTwp, & 2 in MJTwp.

New Traffic Unit & Utility 75 – Placed In-service 7/19/2025

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incidents

Total Incidents: **46**

Total First Due: **30**

Total Mutual Aid: **16**

Total Time In Service **23:33:55**

Average Time to Respond **00:05:20**

Average Time to Scene: **00:06:51**

Personnel Response

Total Personnel: **344**

Avg. Personnel Per Incident: **7.48**

Total Personnel Hours: **175:17**

Estimated Property Value / Loss / Saved

Pre Incident Value **\$392,200.00**

Loss: **\$6,600.00**

Value Saved: **\$385,600.00**

Apparatus Response

Engine 75: **19**

Squad 75: **8**

Tower 75: **18**

Utility 75: **13**

Duty Veh 75-1: **23**

Duty Veh 75-2: **12**

Traffic 75: **7**

Municipal Responses - First Due

Mount Joy Borough: **15**

Rapho Township: **10**

Mount Joy Township: **1**

East Donegal Twp: **4**

Municipalities - Mutual Aid

Columbia Borough	3
East Donegal Township	3
East Hempfield Township	1
Elizabethtown Borough	3
Manheim Borough	1
West Donegal Township	1
West Hempfield Township	4

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incident Type - First Due

Alarm system activation, no fire - unintentional	5
Brush or brush-and-grass mixture fire	1
Building fire	1
Dispatched & canceled en route	1
Electrical wiring/equipment problem, other	1
EMS call, excluding vehicle accident with injury	1
False alarm or false call, other	1
Gasoline or other flammable liquid spill	1
Good intent call, other	3
Medical assist, assist EMS crew	5
Motor vehicle accident with injuries	2
Passenger vehicle fire	1
Public service assistance, other	1
Smoke detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	2
Smoke scare, odor of smoke	2
Water problem, other	1

Incident Type - Mutual Aid

Alarm system activation, no fire - unintentional	2
Assist police or other governmental agency	1
Building fire	1
Dispatched & canceled en route	7
Extrication of victim(s) from vehicle	1
Failed to Respond	2
Gas leak (natural gas or LPG)	1
Motor vehicle accident with no injuries.	1

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incident List

2025-08-01 17:24:47	2025-363	Mount Joy Borough	Manheim St	Motor vehicle accident with injuries
2025-08-02 06:08:02	2025-364	Mount Joy Borough	E Main St	Alarm system activation, no fire - unintentional
2025-08-02 07:15:49	2025-365	Mount Joy Borough	E Main St	Alarm system activation, no fire - unintentional
2025-08-03 12:46:33	2025-366	West Hempfield Townshi	Prospect Rd	Alarm system activation, no fire - unintentional
2025-08-03 19:28:03	2025-367	Mount Joy Borough	Square St	Building fire
2025-08-04 22:27:06	2025-368	East Donegal Township	Florin Ave	Smoke scare, odor of smoke
2025-08-05 07:48:09	2025-369	Rapho Township	Pinkerton Rd	Motor vehicle accident with injuries
2025-08-05 18:49:45	2025-370	Rapho Township	Green Leaf Dr	Medical assist, assist EMS crew
2025-08-06 08:03:29	2025-371	West Hempfield Townshi	Old Harrisburg Pike	Gas leak (natural gas or LPG)
2025-08-06 08:46:36	2025-372	West Hempfield Townshi	Old Harrisburg Pike	Failed to Respond
2025-08-06 14:51:15	2025-373	Rapho Township	Willow Creek Dr	Good intent call, other
2025-08-06 20:46:44	2025-374	Mount Joy Borough	N Jacob St	Smoke detector activation, no fire - unintentional
2025-08-07 05:53:01	2025-375	Elizabethtown Borough	N Mount Joy St	Dispatched & canceled en route
2025-08-07 14:00:27	2025-376	Mount Joy Borough	Donegal Springs Rd	Medical assist, assist EMS crew
2025-08-08 09:42:26	2025-377	East Donegal Township	Marietta Ave	Extrication of victim(s) from vehicle
2025-08-08 21:15:42	2025-378	Manheim Borough	S Main St	Alarm system activation, no fire - unintentional
2025-08-09 22:23:54	2025-379	Mount Joy Borough	Bruce Ave	Alarm system activation, no fire - unintentional
2025-08-11 15:03:44	2025-380	East Hempfield Townshi	Broad St	Dispatched & canceled en route
2025-08-12 01:25:31	2025-381	Mount Joy Borough	N Barbara St	EMS call, excluding vehicle accident with injury
2025-08-12 12:27:46	2025-382	Mount Joy Borough	S Barbara St	Smoke detector activation, no fire - unintentional
2025-08-13 04:34:50	2025-383	Rapho Township	Cantebury Dr	Water problem, other
2025-08-13 07:05:56	2025-384	Elizabethtown Borough	S Market St	Dispatched & canceled en route
2025-08-13 13:48:05	2025-385	Elizabethtown Borough	S Market St	Failed to Respond
2025-08-14 02:11:08	2025-386	Rapho Township	Iron Bridge Rd	Medical assist, assist EMS crew
2025-08-17 16:58:10	2025-387	Columbia Borough	Blunston St	Dispatched & canceled en route
2025-08-17 18:35:00	2025-388	Mount Joy Borough	Creekside Ln	Good intent call, other
2025-08-18 07:34:16	2025-389	Mount Joy Township	Old Market St	Alarm system activation, no fire - unintentional
2025-08-18 09:01:57	2025-390	Rapho Township	E Main St	Alarm system activation, no fire - unintentional
2025-08-18 19:55:50	2025-391	West Hempfield Townshi	Cedar Ter	Dispatched & canceled en route
2025-08-18 20:37:45	2025-392	Columbia Borough	Locust St	Dispatched & canceled en route
2025-08-19 17:00:00	2025-393	East Donegal Township	Anderson Ferry Rd	Public service assistance, other
2025-08-20 02:05:39	2025-394	Rapho Township	Crestwyck Cir	Smoke detector activation due to malfunction
2025-08-20 14:16:21	2025-395	East Donegal Township	Anderson Ferry Rd	Passenger vehicle fire
2025-08-21 17:07:59	2025-396	Mount Joy Borough	Merchant Ave	Gasoline or other flammable liquid spill
2025-08-21 19:33:06	2025-397	Rapho Township	Route 283 E	Good intent call, other
2025-08-22 14:39:57	2025-398	Rapho Township	Crestwyck Cir	Electrical wiring/equipment problem, other
2025-08-22 20:35:24	2025-399	West Donegal Township	Landis Rd	Dispatched & canceled en route
2025-08-25 07:15:59	2025-400	East Donegal Township	Anderson Ferry Rd	Motor vehicle accident with no injuries.
2025-08-26 00:23:39	2025-401	Columbia Borough	Lancaster Ave	Building fire
2025-08-26 11:53:17	2025-402	East Donegal Township	Anderson Ferry Rd	False alarm or false call, other

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incident List

2025-08-27 12:13:42	2025-403	Mount Joy Borough	Fairview St	Smoke scare, odor of smoke
2025-08-28 13:36:43	2025-404	Mount Joy Borough	Lefever Rd	Dispatched & canceled en route
2025-08-28 23:48:53	2025-405	East Donegal Township	Colebrook Rd	Assist police or other governmental agency
2025-08-29 18:36:51	2025-406	Mount Joy Borough	Penn Court Dr	Medical assist, assist EMS crew
2025-08-30 20:39:30	2025-407	Rapho Township	Route 283 W	Brush or brush-and-grass mixture fire
2025-08-30 23:54:39	2025-408	Mount Joy Borough	Penn Court Dr	Medical assist, assist EMS crew

Life Lion LLC Monthly Report Mount Joy Borough

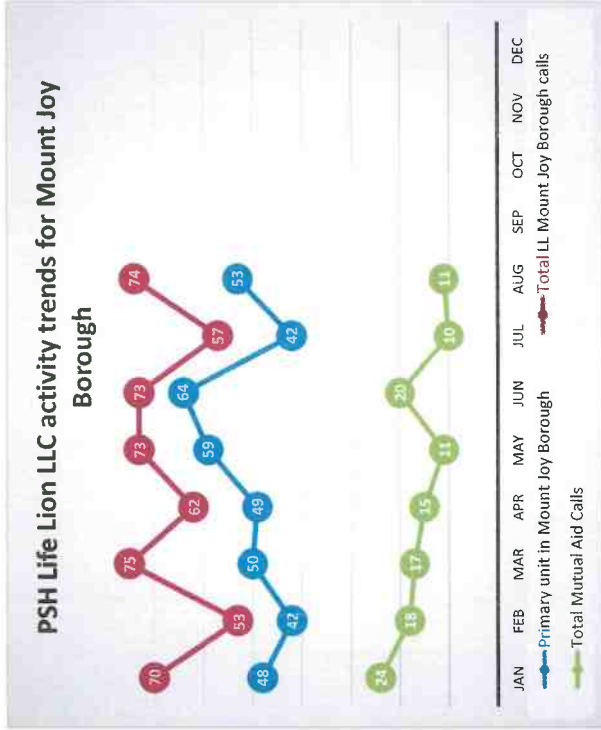
August 2025 EMS call volume

Total EMS activity

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total Life Lion LLC calls dispatched in Mount Joy Borough.	70	53	75	62	73	73	57	74					
Total monthly calls Mount Joy Borough unit dispatched in other municipalities	133	100	89	113	85	82	98	98					
Mount Joy Borough calls handled by other Life Lion units	22	11	25	13	14	9	15	21					

Total dispatched municipal responses by primary unit assigned in Mount

Joy Borough	Count	Pct
Mount Joy Borough	53	35.1
Rapho Township	35	23.2
Columbia Borough	20	13.2
West Hempfield Township	18	11.9
East Hempfield Township	6	4.0
Penn Township	5	2.6
Marietta Borough	4	1.3
Elizabethtown Borough	2	1.3
Manheim Borough	2	1.3
Mountville Borough	2	0.7
East Donegal Township	1	0.7
Manheim Township	1	0.7
York County	1	0.7
West Donegal Township	1	0.7
Total	151	



Medical Call Type in Mount Joy Borough

Medical Call Type	Count	Pct
Fall - Injured	8	10.8
Sick Person	18	24.3
Heart Problem	4	5.4
Unconscious Person	4	5.4
Psychiatric - Emotional	6	8.1
Breathing Problem	9	12.2
Chest Pains	5	6.8
All others	20	27.0
Total	74	

Response times primary unit assigned to Mount Joy Borough

Response time median (Minutes)	6:59
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11d

To: Municipal Leaders

From: Maher Hanna

Subject: Consolidated leadership approach for Life Lion

Date: September 8, 2025

Over the past several months, both Penn State Health [Life Lion](#) organizations have been working toward a shared goal to develop an optimized leadership structure. This new model creates a centralized leadership structure to provide consistent, systemwide EMS care.

Following two national searches, we are pleased to announce that Keith McMinn, MA, EMT-P was selected for the role of senior director, and Chadd Nesbit, MD, PhD will join later this year as EMS System lead physician medical director.

The primary goal for this change is to ensure the leadership model within Life Lion and Life Lion, LLC is best positioned for long-term strategic growth and operational efficiency. Operating Life Lion under a consolidated leadership structure will bring a single EMS strategy across the health system and create efficiencies in our transport operations which support our access priorities and advancing our mission to become Pennsylvania's most trusted health care system.

Keith can be reached at kmcminn@pennstatehealth.psu.edu

Sincerely,

Susan B. Promes, MD
Professor and Chair – Emergency Medicine
Penn State Health Milton S. Hershey Medical Center
Penn State College of Medicine

Maher Hanna, MBA, FACHE
Senior Vice President, Operations
Penn State Health Milton S. Hershey Medical Center



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

September 2025 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmyynn Whitney, Laura Bear & Kirstin Rhoads

August 1-31, 2025 Statistics	2025	2024	2023	2022	2021
TOTAL CIRCULATION	14,495	15,629	17,023	18,155	16,198
YTD CIRCULATION	115,386	124,036	125,049	124,815	122,864
OVERDRIVE & E-formats	1,286	1,597	1,548	1,536	1,605
NEW PATRONS	67	78	108	89	60
YTD NEW PATRONS	727	711	754	628	461
PATRON COUNT	5,912	5,866	7,049	6,676	4,900
YTD PATRON COUNT	47,195	48,106	49,628	43,329	34,051
PASSPORTS	100	92	124	73	85
YTD PASSPORTS	1,350	870	1,197	719	640
WIFI USERS	590	675	710	358	301
PC USERS	195	253	412	331	390

Hoopla!	Aug'25	Jul'25	Jun'25	May'25	Apr'25	Mar'25	Feb'25
Number of Hoopla items used	334	371	431	543	592	621	580

Donations Lobby Books	2025	2024	2023	2022
This Month	\$903.10	\$842.75	\$951.85	\$952.75
YTD	\$7,097.25	\$8,000.74	\$8,091.22	\$6,971.99



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	50	22	385
Club Meetings/Participants	9	68	62	470
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	29	620	180	4,456
Virtual Videos	0	0	45	2645

Volunteer	Month Total	2024 YTD Totals		
Volunteer Hours	80.23	489.98		

eBay Report Year to Date:

Report for Jan 1, 2025 - Sep 10, 2025				
Compared to Jan 1, 2024 - Sep 10, 2024 (254 days)				
				Print report Download
Total sales (includes taxes) ⓘ	Taxes and fees ⓘ	Selling costs (includes shipping) ⓘ		Net sales (Net of taxes and selling costs) ⓘ
\$3,876.84	\$0.00 \$240.17	\$824.51		\$2,812.16
▲ > 1,000.0% vs. prior time period	Collected by seller Collected by eBay			▲ > 1,000.0% vs. prior time period

Joseph

- Attended [and acted as Chairperson] **LSLC Director's Council** meeting Aug 1
- Attended **Mount Joy Borough Council Meeting**, Aug 4
- Attended **Mount Joy Area Chamber Meeting** Aug 13
- Hosted **MSL's Miss Jan's Retirement & End-of-Summer Bash** Aug 16
- Missed a week of work due to illness Aug 25 to Sept 2

Community/Service Point (Susan)

- Created service desk work schedule for September and October
- Created comparative circulation reports

Youth Services (Laura)

- **Summer Reading Program wrap up:** SRP ended with a wonderful celebration of all things Miss Jan! The community came out to support and celebrate Jan's retirement on August 16th. Miss Jan was still busy with programs like Lunch Bunch, So You Want to Be a..., Fun Fort Friday, Art in the Park, Family BINGO and Family Story Time.
- **School Resource Officer Scott Nye with Northwest Regional Police** was the last Lunch Bunch Guest for the summer. Miss Jan got students ready for school with a "Back to School is Cool" story time with 37 in attendance! **Miss Jan's final Family Story Time** on 8/13 had 59 in attendance. Everyone's favorite songs were sung, a story shared, craft made and lots of hugs given. (More than a few happy tears were shed also!)
- **Mount Joy and Elizabethtown Legion Riders** came on 8/2 with their motorcycles to share their purpose and their motorcycles. **Members from the DHS Marching Band and Stan Tucker** showed up for the final "So You Want to be in the Marching Band" program on 8/7. It is the support from our community that makes the great variety of programs throughout the summer possible.

- **The Summer Reading Program** concluded on August 16th and there was fantastic participation at all age levels.
- **Family BINGO:** Miss Jan's final Family BINGO night was attended by 51.
- I attended the **DPS and DIS Open Houses** on August 21 and handed out approximately 10 library card applications. The families I spoke with found out about the variety of opportunities the library provides. We're so much more than just books!
- **The celebration for Miss Jan** had many families and the community come out to honor her. The day was made possible with the support of her family, the Friends of the Library, the board, the staff, Mayor Tim Bradley, Scouts, String Sisters, National Art Honor Society, Nick DiSanto One Man Band, Food Trucks and others that I'm probably missing. Miss Jan read her final story "The Book with No Pictures" by BJ Novak. There were games played, songs sung, speeches given, great food and drink and happy memories made with the woman who has given so much to our community!!

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - Sept Enews: sent to 4,025 contacts; 1849 opens (47.3%), 116 clicks (3%)
- **SOCIAL MEDIA:**
 - **Facebook** – Total Page Followers 3,179 (29 new); 126.7K views; 18.1K reached; Content Interactions 2.5K; 5 unfollows. Link clicks 91; Page Visits 4.3K; 56 posts
 - Top Posts: New Youth Service Team 13.4K views, 243 likes, 18 interactions; Jan's Retirement Bash 7.6K views, 184 likes, 22 interactions
 - **Instagram** – 1,393 followers (6 new); 30.3K views; 4K reach; 804 content interactions; 324 profile visits.
 - Top Content: DHS Color Guard 3.6K views, 47 likes, 3 interactions; DHS Color Guard (#2) 2.1K views, 10 likes; Jan's Retirement Bash 1.1K views, 60 likes, 5 interaction
 - Linked the "Jan Video" I created for the Bash (I first uploaded to YouTube)
 - Post at least once a day on both platforms.
 - 2 Press Release - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 4,002 total sessions: highest views: 253 Passports; 114 Children & Family; 66 Adult Page; 61 Volunteering; 58 Library News
- **GOOGLE**
 - 1,089 website clicks made from our Business Profile
 - 389 inquiries for directions
 - 1,661 Business Profile Interactions
 - 183 calls were made from our Business Profile
- **FOOD TRUCKS**
 - Ended this month, but I may have a few scattered through the fall. It just doesn't seem as popular as it used to be. This year I had them the first and third Thursday of the month June-Aug. Next year I might do once a month instead.
 - W Donuts truck coming the first Thursday of the month through the end of the year.
- **PANGO**
 - 7 books sold in July - \$69.60
- **EBAY**
 - Listed 32 books in August - 20 books sold in August = Net Sale \$599.71
 - Became a Top Seller!!
 - Created display in Lobby Display Case to promote the Friends eBay page

- **BASH**
 - Attended meetings to organize event.
 - Created Posters for socials and for inner-library promotion
 - Sent PR – LPL sent photographer and reporter to cover
 - Social Media promotion: FB Banner and multiple posts
 - Created Event Bookmark to handout to attendees; extras left at the front desk
 - Created a 4-minute video of Jan through the years, to play in program room and is now on our YouTube channel
 - Worked with Kim to find a Friends gift for Jan.
 - Organized the Mayoral Proclamation for Jan.
 - Helped to set up for the event and tear down afterward.
 - Organized a staff gift for anyone who wanted to participate.
- **MISC**
 - Gathered books for sale in lobby, which made only \$900+ in Aug.

Volunteers/Programming/Fundraising (Jazmynn)

- **ExtraGive**
 - Completed registration and have been working on setting up the account/page
 - Will be working with Kirstin on some new ways to promote donating for this event
- **Volunteers**
 - Total hours in August: 80.23 hours
- **Programs (3 programs; 50 total attendees)**
 - **Fall Vegetable Gardening** - 17 attendees. Presented by Cynthia Trussell of PennState Master Gardner Extension
 - **Movie Matinee: La La Land** - 11 attendees
 - **Make-It Monday: Paint a Concrete Statue** - 22 attendees. Kristen Caci of Back Porch Concrete came in and led this program. Everyone loved it.
- **Clubs**
 - 9 clubs met in June, with total attendance of 68.
- **Adult Summer Reading Program**
 - 108 program sheets have gone out so far
 - Pulling final weekly winners and grand prize winner the first week of September
- **Ongoing Tasks**
 - Getting September and October programs on the calendar
 - Began the process of writing a Standard Operating Procedure (SOP) for my job
 - Got an email created for this role (operations@mslibrary.org) updating accounts to reflect correct login information
 - Opened free account with Bitwarden and have been adding account login and password information so we have a secure place for those



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

11g

9/30/2025

Mount Joy Borough
Borough Manager
Mark G. Pugliese

RE: Monthly Report, September 2025
Zoning, Codes & Stormwater Administrator

Mr. Borough Manager,
The following is a summary of the department's activity since the last monthly report, 8/27/2025.

Zoning & Building

As of 9/30/2025, 85 permits for 17 projects were issued.
A permit by dates issued report for 8/28/2025 – 9/30/2025 is attached.

Rental Permit & Inspection Program

23 - Rental Inspections completed

1 – Rental Permits issued.

Complaints & Violations

- 1 - Notice of Violation letter issued for Disruptive Tenant violation.
- 10 - Notice of Violation letters issued for Property Maintenance/UCC violations.
- 11 - Complaints / Violations closed since the last report.
- 12 - Open Complaints / Violations pending follow-up and/or closure.

Planning Commission

The Planning Commission meeting on 9/10/2025 was cancelled.

Zoning Hearing Board

The Zoning Hearing Board met on 8/24/2025. Heard three cases regarding 527-537 Donegal Springs Rd.
830 E. Main St and 127 E. Main St.

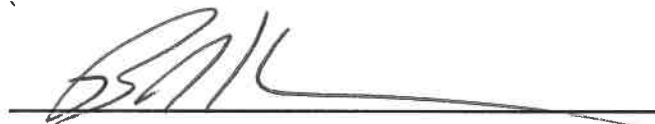
Stormwater

Stormwater permits issued included in the attached permits by date issued report.

Items of Note

8/28/25 – Attended Admin & Finance Meeting
9/2/25 – Attended New MJB Building Site meeting
9/4/25 Attended Flood Mitigation & Response planning meeting.
9/8/25 - Attended MJB Council Meeting
9/16/25 - Attended New MJB Building Site meeting
9/17/25 – Attended LCWP BMP Lunch & Learn meeting.
9/19/25 – Meeting with owner of 437 S. Plum St. regarding structural concern.
9/22/25 – Attended Public Safety Committee meeting
9/23/25 – Attended DMA SWM/MS4 Quarterly Training @ EDT
9/24/25 – Attended ZHB meeting
9/25/25 – Meeting with Mount Joy Gift & Thrift
9/25/25 – Attended Donegal Animal Hospital pre-application meeting
9/26/25 – Meeting with owner of Phoenix Packaging – 1160 E. Main St.

Respectfully,

A handwritten signature in black ink, appearing to read 'B. Hamm', with a long horizontal line extending to the right.

Brett R. Hamm, Mount Joy Borough

Codes, Zoning, & Stormwater Administrator

11h

MOUNT JOY BOROUGH MEMORANDUM



TO: Council & Mayor

FROM: Rachel Stebbins, Community & Economic Development Coordinator

DATE: September 25, 2025

RE: C&ED's Report

Highlights:

Time Breakdown:

Community & Economic Development – 55%

Grants – 40%

General (council/committee meetings, staff meetings, C&ED reports, etc.) – 5%

Activities:

1. I have attended Mount Joy Chamber luncheon, Mount Joy Chamber Board Meeting, Mount Joy Chamber mixer, Winterfest Meeting, Friends of Donegal Advisory Board Meeting, Telling Outdoor Stories Webinar, SCORE Thriving Business Community Webinar
2. Followed-up with two local business owners regarding events for 2026; assisted with providing direction for restrooms, trash, etc. and assisted them with connecting to civic organizations and other businesses for collaboration
3. Connected with PA Municipal Alliance via Zoom and relayed information to zoning department for future consideration
4. Helped a landlord find/complete change of use request for new tenant and answered other questions regarding the change
5. Assisted Chamber WIB group in connecting with Det. Kieffer from MJBPD for possible program.
6. Toured recently vacated office space with owner and created graphics to help find a tenant; reached out to potentially interested party to offer visitor statistics; continue working with several property owners and real estate agents to fill vacant properties and/or acquire tenants for soon-to-be-vacant properties.
7. Created job posting information for upcoming LNP job fair
8. Worked on department budget for 2026
9. Met with Borough team to discuss upcoming grant options and submissions.
10. Created/scheduled Borough Facebook posts re: several area nonprofits, announcements, and events.

Grants

1. Searching for grant opportunities to determine parameters, qualifications, needs, etc.
2. Looking into possible projects for 2025 round of Local Share Account Grant; discussed with Rotary Club the option of applying for this to help with the pickleball courts.
3. Searching for possible stormwater-related grants applicable to the Borough.
4. **People Parks Grant** – \$30,000 max; no match but partnering with Rotary for \$37,000; pickleball courts – not selected; committee chose to prioritize projects for under-funded communities
5. **C2P2 Round 31** – Phase 1 for Little Chiques Park Development; DCNR \$200,000; 50/50 match; Submitted.
6. **PFBC Habitat Improvement Grant** - \$75,000 towards Little Chiques Streambank Restoration Phase 3; submitted.
7. **Multimodal Transportation Fund** – Discussed with Borough team and Engineers to determine specific projects, timeline, etc. – Submitted
8. **NIBRS Compliance Efforts Grant** – Awarded; Submitted Q3 Reports
9. **ARLE Transportation Enhancement Grant** – Awarded; sent signed contract to RETTEW for them to prepare bid documents

******End of Report******



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: October 1, 2025

RE: Public Works Department Activities for September 2025

Following is a list of activities for the Public Works Department for September 2025

- Parks – Landscaping and mulching at Gateway Park
- Parks – Water flower planters
- Parks – Tree trimming and elevating in the parks
- Parks – Mowing
- Parks/PW – Hang and take down Reist Popcorn banner
- PW – Pothole repair as needed
- PW – Final pavement restoration of 3 HOP's on E Main Street at stormwater pipe repairs.
- PW – Respond to ongoing issues with Barbara Street signal, Telco has installed a temporary control box and is evaluating our control box.
- PW – Pave North Alley and Snyder Alley with Mount Joy Township
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Material processing/site maintenance
- Compost Site – Grind raw material

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Meet with Councilor Haigh to discuss North Alley project
- Attend walk-thru inspection of streambank restoration project phase 2.

Projects:

- Streambank restoration project – Phase 3 bidding is in progress.
- Walnut Street – Punch list work continuing
- S. Market Avenue - Hydro-excavate test holes with Authority vac truck to determine depths and locations of gas and water lines
- Contractor for School Lane and Charter Lane project continuing to work on warranty work
- Reported to PennDOT about cracking, and flaking concrete and exposed rebar on the S Angle Street bridge. Information has been forwarded to PennDOT District Bridge Engineer for review.

11K

To: Borough Council
From: Jill Frey – Assistant Borough Manager/Finance Officer
Date: 9/30/2025

I returned to work Sept. 15th. Praise the Lord! All is good and I am happy to be back. I am working hard to catch up on what I missed.

I prepared the figures for the 2026 Municipal Minimum Obligation report. This was due by September 30th, 2025.

I received and allocated the 2025 Municipal Pension State Aid funds.

It is that time of year for insurance renewals. I prepared and submitted the Cyber Insurance renewal app and the Susquehanna Municipal Trust (workers comp insurance) renewal app. We just received MRM Property & Liability Trust's renewal app which covers property, liability, police professional, and public officials & employment practices liability insurances. Lindsey and I are working on that.

I have been working on budget items in preparation for the upcoming budget season.

Attached you will find the following items:

Account Balance Reports – A report of the reserves in our four major operating funds and the Borough Building Fund as of September 30, 2025.

Budget reports for both General Fund and Refuse Fund through September 30th, 2025. For General Fund, we have received 79.62% overall revenues and used 62.21% of overall expenses. For Refuse Fund, we have received 84.68% overall revenues and used 60.24% overall expenses.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey

Assistant Borough Manager/Finance Officer

11 1.

**MOUNT JOY BOROUGH
MEMORANDUM**



TO: Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: October 1, 2025

RE: Manager's Report

PREAMBLE: Staff continues to be very busy at this time of the year. In the 4 years that I have been at Mount Joy I can honestly say that this is the busiest that I can recall. They have been managing/applying for grants. We are wrapping up 3 grants from previous work and in doing so it requires completion of forms, creating a budget based upon how we spent each dime of the grant money. In some cases, we need to submit before and after pictures and most require that we submit certified payrolls from the vendor along with canceled checks.

Staff has been attending numerous meetings regarding the new municipal serves complex that include bi-weekly construction meeting, meeting with the "key" vendor, the AV Firm selected by the General Contractor, the door access and security camera vendor, the furniture vendor, and the list goes on. Ms. Frey and I met with the Stantec staff (RACP Oversight) on the building site to explain the layout of the building at its current stage. They took numerous pictures including the steel being used to ensure that it was manufactured in the US. It was also explained that the GC must submit notice to the state of any metal not being from the US including things like conduit, electrical boxes, etc. While it is GC responsibility, ultimately, it becomes our responsibility if we want the RACP funding. I have been in touch with Fulton Bank, the bond manager, regarding debt services, which is now a reality for the next 20 to 30 years.

Public works has been pulled in various directions whether it be Walnut St and North Alley repaving, looking at stormwater pipes, sidewalks and curbs, parks work that includes watering the newly planted trees at Little Chiques Park and the downtown planter, and normal park maintenance.

In house, work on next year's budget is well under way. My hope is to give you a projection of expenditures for the end of the year at Council Meeting. While it is not yet completed, it looks like staff is holding the line on expenditures.

1. **Meetings** I have attended the Council Meeting, Public Works Committee Mtg, Public Safety Committee Meeting, Admin & Finance Meeting, Chamber meeting, staff meetings, Bi-weekly construction meetings.
2. **PennState Life Lion LLC** – PennState Life Lion is consolidating the hospital-based EMS and the county/municipal EMS System. I met with the new EMS Manager, Keith McMinn, to discuss how this merger will affect the borough. I was told that we should not see any changes in service. All the changes are behind the scenes. I was advised that they have contracted a private EMS Company to do their basic transport for daytime to early evening which frees up their rigs for EMS calls for service.

McMinn and Dr Mike Reihart met with the Public Safety Committee at its regular scheduled meeting. Dr Reihart is well known in Lancaster County for his service over the years at LGH and PennState Medical Center. He will be Lancaster County's Penn State Health Medical Director. He provided the Committee with his personal cell phone number.

3. **Contract Talks** – Chief Goshen and I interviewed Attorneys Theresa Mongiovi and Angela Sanders from Post & Schell P.C. and made a recommendation to Council. Full Council Met during the Public Works Committee meeting and approved naming Post & Schell P.C. as our labor attorney.

The Negotiating Committee met with the bargaining unit's representative. I'm not certain where we are currently standing. Things were going pretty well until the Borough presented its list of items that included approximately 23 items. The next meeting is scheduled for October 7, 2025

4. **Borough Handbook:** Received edits from the Borough Solicitor. Handbook Committee has not yet updated the handbook per solicitors' recommendation. **No updates. I would like to have this completed by the end of the year so it can become effected by January 1, 2026.**
5. Reference to **BMP 107/Melhorn Basin & BMP 125/Borough Basin**. As requested, this has been placed on the Admin & Finance agenda. Again, I need to remind council/committee that there is a pending lawsuit, and comments should be limited to general steps the Borough is taking, nothing specific. I have contacted RETTEW and asked that BMP 107 be their first priority and BMP 125 be their second priority. I was told that RETTEW will have suggestions moving forward for BMP 107 by the October Admin & Finance Committee and for BMP 125 by the November Admin & Finance Committee Meeting.

Please note that on the agenda, Admin & Finance will be putting forth a motion to have the Borough Solicitor draft a letter to Gus's Keystone Family Restaurant advising that of the Boroughs intent to reclaim the parking spaces on Borough property and that the Borough is willing to sit down and discuss this with them.

6. **AMTRAK** – Working with Congressman Smucker's Office to address BMP 107. I received an updated letter from Congressman Smucker's office indicating that they have contacted AMTRK and are waiting on a response. Noting that earlier this year we were told that the work was to be completed in September of 2025, there is no signs of any work happening. So once again, I contacted AMTRAK via email asking the status but I received no response.
7. **Municipal Services Complex – See Preamble**
8. **Rt 772 Re-Route** - I had made a request of PennDOT to meet with the Borough at the intersection of Manheim St/ New Haven St/Main Street (PA 230). Following the on-site meeting, my request was to meet back at our building to review possible fixes as well as relocating of Rt 772 in the borough. I did not receive a response. **No updates.**
9. **Grants**
 - a. **DCED Multimodal Transportation Fund Grant** – Work completed, closing out the grant.
 - b. **DCED/DCNR C2P2 Grant**- Closing out the Little Chiques Park Master Site Plan.
 - c. **RACP Grant 2022/2023** – See Preamble
 - d. **Lancaster County Community Foundation/Lancaster Clean Water Partners (Reserve Swale)** – Working with Clean Water Partners to receive the remaining \$10,000.
 - e. **Clean Water Partners/Foundation** – Closing out grant for Phase 1 & 2 and submitting required documentation. I met with LCCD on site for their inspection and Dennis & I met with the contractor and RETTEW for final inspection of Phase 2 (Phase 1 completed earlier). RETEW is working on bid documents for Phase 3.

- f. 902 Grant-. RETTEW is working on Bid Documents.
 - g. ARLE Transportation Enhancement Grant- RETTEW working on bid documents.
 - h. DCED WRPP Grant-. Submitted, No Updates
 - i. PA Fish & Boat Commission – Ms Stebbins has submitted the application in the amount of \$75,000 for Phase 3 of the Streambank Restoration Project. **Submitted, no updates.**
 - j. MTF Grant – Submitted
 - k. Pickle Ball Court – No grants pending.
 - l. Local Shares Grant. Working on project identification. One such discussion item is updating all of the AEDs , including Admin, Police and Public Works.
10. Shovel Ready Projects -No updates.
 11. Schatz v. Borough of Mount Joy - No updates from Borough's law firm.
 12. Florin Hills – Home construction has started and permits issued. CHN/FHP has submitted permit requests for Block V for townhouses. These homes would be directly south of the underground retention basin which according to the plans, ground level needs to be 2 feet above the stormwater facility. Staff is not issuing these permits until at least the NPDES permit revision is issued
 13. Borough Solicitor – Staff and I have been working on numerous projects with the Borough Solicitor.
 - a. **Ordinance for Curbs and sidewalk. No updates**
 14. Chiques Crossing – No updates
 15. Flood Mitigation & Response Plan - Met with staff and EMA to review locations of know flooding issues, locations of basement flooding that FDMJ pumped out to create and heat map. EMA is looking to find data from 2018 event to add to the heat map. This should give staff physical data to look at and to start working on low hanging fruit. Work in progress.
 16. Website - Staff has been looking at improvements to our website. First there is a lot of dated information on our current website. There is a new law requiring all websites need to be ADA compliant. I've been in contact with CivicPlus to look at what they may be able to for the Borough. They currently work with several municipalities in Lancaster County and surrounding counties. I had them present their product during a staff meeting and I received positive response. They were able to run a scan of our current website and found 127 issues that are not ADA compliant. They also offer other services, including two issues that I am interested in regarding Social Media Archiving and Right-to-Know Requests. More discussing this at our October Committee meeting.

As always, please feel free to contact me if you have any questions.

******End of Report******

Owner : Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Project: 25104. / Mt Joy Admin and Police Dept Facility
300 Orchard Road
Mount Joy, PA 17552

Scope of Work: Supply all labor, material and equipment to remediate a sinkhole that opened up while capping the sewer line at Orchard and Church Streets.

Description	Est Units	UM	Unit Cost	Est Hrs	Hrs Cost	Estimated Cost
Remediate Sinkhole @ Sewer Line						
Project Management and Coordination	0.00	HRS	0.00	1.00	120.00	120.00
Foreman/Layout	0.00	HRS	0.00	1.00	83.00	83.00
SM Johns	0.00	LS	0.00	0.00	0.00	2,526.00
Subtotal Item				1		2,729.00

Cost Type Recap:	Amount
1 Labor	203.00
4 Subcontract	2,526.00
Subtotal Item	2,729.00
OH&P - Labor	15.00% 30.00
OH&P - Sub	5.00% 126.00
Bond	1.00% 29.00
Requested Total For Item	1 2,914.00
Total For Change Order	2,914.00

At this time eciConstruction is not requesting a time extension as a result of this change proposal. If at a later date, it is determined this change to the work has extended the contract duration eciConstruction reserves the right to seek compensation for extension of time.

If you have questions please call me at 717-638-3000.

Approved By: Mount Joy Borough

Submitted By: eciConstruction, LLC

Signed: 

Signed: 

By: Mark G. Pugliese

By: Brian Imler

Date: 9/16/25

Date: 8/21/2025

3 Sarah Lane
Mount Joy, PA 17552
+17174928126
Accounting@smjohns.com



ADDRESS
ECI
124 W Church Rd
Dillsburg, PA 17019

SHIP TO
ECI
124 W Church Rd
Dillsburg, PA 17019

Proposal 6026

DATE 08/21/2025

P.O. NUMBER
Mount Joy sinkhole C/O

SALES REP
Steven M. Johns

ACTIVITY	QTY	RATE	AMOUNT
While capping the sewer line at Orchard / Church Streets a sink hole opened up under the existing sewer main. Work was observed by Rettew and Direction by Dennis Nissley from MJB			
Labor	9	90.00	810.00
Hydro excavator	3	225.00	675.00
Hydro dump fee	1	250.00	250.00
6yds flowable fill			790.55

Due to the volatile nature of the economy, material pricing is not guaranteed. Vendor pricing and fuel surcharges are subject to sudden changes which are out of our control and may affect the estimate. We will honor SM Johns labor and equipment rates.

SUBTOTAL 2,525.55
TAX 0.00

Exclusions: Rock, dewatering, unsuitable soils, permits, inspections, any other item not specified in this estimate. To schedule work, please return the signed acceptance. Balance will be invoiced NET DUE 15 days after completion of work. Credit cards accepted to \$3,000. Over \$3,000 will include a 2.75% surcharge / 3.5% if not presented for swipe. Fee for processing permits: \$55 / hour PLUS permit cost.

TOTAL \$2,525.55

Accepted By

Accepted Date

Please remit payments to 3 Sarah Lane, Mount Joy PA 17552

EXTRA

Job Name: Mount Joy Admin

Date: 8/4/2025

Description of EXTRA:

Sink hole near manhole

Labor, Equipment and Materials:

man	hours	12 hr labor total
✓ 2 guy	4 1/2 hrs	
✓ 1 guy	3 hrs	

Equipment:

Hours:

4 1/2 hr hydro vac

2 steel plates 6 yards of flowable fill

Materials:

Quantity:

flowable fill

6 yards

Signed: _____

SMJ: _____

GC: _____

Owner: _____

A Company of Rohrer's Incorporated
70 Lititz Road, P.O. Box 365
Lititz, PA 17543-0365
PHONE: (717) 626-9760
FAX: (717) 626-6611
www.rohrersconcrete.com

CUSTOMER: 4930

INVOICE NUMBER: C273643

SM JOHNS & SON CONSTRUCTIONLLC
3 SARAH LANE
MOUNT JOY PA 17552

INVOICE DATE: 08/05/2025

TERMS: Net 30

P.O. #:

Job: ORCHARD RD 300

Ticket	Date	Product Code/Description	Qty	Rate	Amount
239470	08/04/2025	FLOWABLE FILL TYPE B	6.00	112.00	672.00
239470	08/04/2025	FULL AIR ENT	6.00	0.00	0.00
239470	08/04/2025	FUEL SURCHARGE	1.00	6.00	6.00

INVOICE TOTALS

Total Cubic Yards 6.00

Sub-Total \$678.00
Sales Tax \$40.68
Amount Due \$718.68

PLEASE RETURN THIS STUB WITH PAYMENT

CUSTOMER 4930
SM JOHNS & SON CONSTRUCTIONLLC
3 SARAH LANE
MOUNT JOY PA 17552

INVOICE NUMBER: C273643

INVOICE DATE: 08/05/2025

PLEASE REMIT
TO:

ROHRER'S INCORPORATED
P.O. BOX 365
LITITZ, PA 17543-0365

INVOICE AMOUNT: \$718.68

AMOUNT PAID: \$

IF AMOUNT PAID IS NOT AMOUNT DUE, PLEASE EXPLAIN ON REVERSE.

**BUREAU OF LABOR LAW COMPLIANCE
PREVAILING WAGES PROJECT RATES**

Project Name:	Mt Joy Municipal Building
Awarding Agency:	
Contract Award Date:	
Serial Number:	
Project Classification:	
Determination Date:	
Assigned Field Office:	
Field Office Phone Number:	
Toll Free Phone Number:	
Project County:	

BUILDING WAGE RATES				
Description	Effective Date	Hourly rate	Fringe	Total
Laborer	5/1/2023	23.26	18.03	41.29
Operators Building	5/1/2023	44.61	30.83	75.44
Truck Driver	5/1/2021	\$37.79		37.79
Truck Driver Class 2				

Mt Joy Municipal BID Rates -- SM Johns & Son Construction

EQUIPMENT	T&M Rate
	T&M
Labor	\$ 90
Concrete Finisher	\$ 90
DOZER:	
CAT D-5 (#130)	\$155
Deere 700 (#132)	\$155
Backhoe (#104,105,119)	\$142
EXCAVATORS:	
Volvo 145 (#108, 120)	\$157
Volvo 200 (#111)	\$157
MINIS:	
KX-80 (#109, #140)	\$152
KX-40 (#106, 107, 124, 128)	\$142
Bobcat Mini (#133)	\$142
SITE ROLLERS:	
Hamm (#135)	\$137
Hamm (#138)	\$137
Volvo (#131)	\$137
SKID LOADERS:	
Skid Loader (#103, 116, 118, 123, 139)	\$142
Bobcat walk behind (#134)	\$142
Wheel Loader (#114)	\$142
ON SITE TRUCKING:	
Single Axle	\$113
Triaxle	\$125
Site truck	\$125
Hydro -- w/ 1 operator	\$225 / hour
Hydro -- additional labor	\$90 / hour

BOROUGH OF MOUNT JOY
MUNICIPAL SERVICES COMPLEX
2026

*Dedicated to the residents and businesses of the Borough of Mount Joy,
April XX, 2026*

Borough Council

William A. Hall - President
Matthew Crider
Lu Ann Fahndrich
Bruce W. Haigh, PE
Mitchell R. Scordo

David Greineder - Vice President
David F. Eichler, D. Ed
Mary Ginder
Phillip A. Kark
Brian Youngerman

Mayor

Timothy Bradley

Borough Manager

Mark G. Pugliese I

Assistant Borough Manager

Jill Frey

Director of Public Works

Dennis Nissley

Buildin Ad Hoc Committee

Josh Deering, Chair
Robert D. Goshen
Mark G. Pugliese I

Timothy Bradley
William A. Hall
John Rebman

Larry Derr
Scott Kapcsos
Robert Ruschke

Architect

Crabtree, Rohrbaugh & Associates

Engineer

K & W Engineers

General Contractor

eciConstruction



Pennsylvania Local
Government
Investment Trust



September 29, 2025

PLGIT 7-Day Yields¹

PLGIT-Class

Reserve Class

PLGIT/PRIME

3.97%

4.05%

4.23%

PLGIT/TERM²

Maturity	Net Rate
90 Days	4.02%
180 Days	3.95%
270 Days	3.89%

**PLGIT CD
Purchase Program²**

Maturity	Net Rate
90 Days	4.25%
180 Days	4.10%
270 Days	3.98%



30-34 East Main Street, Mount Joy, PA 17552

RELEASE OF LIABILITY AND ASSUMPTION OF RISK

Borough of Mount Joy (referred to as "Licensee") desires to meet at and use the church building and facilities owned by Mount Joy Church of God (the "Church") located at 30 East Main Street for various activities and programs (the "Activities"). As lawful consideration for being granted a limited license by the Church to utilize the church building and facilities for the proposed Activities, Licensee agrees to all the terms and conditions set forth in this agreement (this "Agreement").

Licensee hereby expressly waives and releases any and all claims against the Church, and its officers, directors, members, employees, agents, affiliates, successors, and assigns (collectively, "Releasees"), arising out of or attributable to use of the church building and facilities, whether arising out of the negligence of the Church or any Releasees or otherwise. Licensee further agrees to hold the Church harmless and to indemnify the Church, including the payment of all the Church's attorney's fees, arising out of any and all claims, damages or injuries related to the use of the church building and facilities for the Activities. Licensee understands that this release and indemnification is intended to be construed broadly to provide a complete and total release of the Church from any and all claims arising out of Licensee's use of the church building and facilities. Licensee further covenants not to make or bring any such claim against the Church or any other Releasees, and forever releases and discharges the Church and all other Releasees from liability from all claims and damages. Licensee understands that the church building and facilities are being provided for use "as is." Licensee has had an opportunity to inspect the church building and facilities and assumes all of the risk with using the building and facilities.

Licensee further agrees that prior to using the church building and facilities, that Licensee will provide to the Church a certificate of insurance documenting Licensee has liability insurance of at least One Million Dollars (\$1,000,000) and that the Church has been added as an additional insured to the policy.

This Agreement constitutes the sole and entire agreement of the Church and Licensee with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. This Agreement is binding on and shall inure to the benefit of the Church and Licensee and their respective successors and assigns. All matters arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of Pennsylvania without giving effect to any choice or conflict of law provision or rule. Any claim or cause of action arising under this Agreement may be brought only in the Lancaster County Court of Common Pleas and Licensee hereby consents to the exclusive jurisdiction of such courts.

BY SIGNING, LICENSEE ACKNOWLEDGES THAT IT HAS READ AND UNDERSTOOD ALL OF THE TERMS OF THIS AGREEMENT AND THAT LICENSEE IS VOLUNTARILY GIVING UP SUBSTANTIAL LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE THE CHURCH.

Organization _____

Name (print) _____ Date _____

Title _____

Signature _____

Policy #502 - Internal Process & Checklist

Requests for Short-Term Access to the Church

For Outside Organizations, Outside Groups, or Individuals Who Are Not Members or Regular Attenders of the MJCOG

When short-term access requests are received:

- What date is being requested?
- What area(s) of the church are being requested.
- Check church calendar to see if requested date is available.
- If the requested date is available, provide a short-term access request form and copy of Policy #501 "Facilities Use" to the requester.

Requester Name:			
DATE	ITEM		
	Short-Term Access Request Form provided to requester.		
	Completed Short-Term Access Request Form received.		
	Completed Short-Term Access Request Form and signed Policy #501 forwarded to Church Council President.		
	Short-Term access request on Church Council Agenda.		
	Short-Term Access Request: (Please Check One)		Approved by the Church Council
			Denied by the Church Council
	Date of request for waiver to complete the MJCOG Release of Liability and Assumption of Risk Document: (If applicable) (Please Check One)		Approved by the Church Council
			Denied by the Church Council
	Date requester notified of the Church Council's decision(s).		
	Date completed MJCOG Release of Liability and Assumption of Risk document & COL received (Unless waived by Church Council).		
	If request approved, Trustees made aware of requesters needs: HVAC, kitchen ranges, etc.		
	If approved, inactive access card issued to requester.		
	Access card returned by requester.		



Policy #502 - Internal Checklist Requests for Short-Term Access to the Church

For Members & Regular Attenders of the MJCOG

When short-term access requests are received:

- What date is being requested?
- What area(s) of the church are being requested.
- Check church calendar to see if requested date is available.
- If the requested date is available, provide a short-term access request form and copy of Policy #501 "Facilities Use" to the requester.

Requester Name:				
DATE	ITEM			
	Short-Term Access Request Form provided to requester.			
	Completed Short-Term Access Request Form and signed Policy 501 received.			
	Completed Short-Term access request form forwarded to Church Council President and Trustees.			
	Short-Term Access Request:	Approved by: (Check One or Both)		Church Council President
				Trustees
		Denied by: (Check One or Both)		Church Council President
				Trustees
	Requester notified that request was approved or denied.			
	If request approved, date access card issued to requester.			
	If request denied by Council President or Trustees, the date of appeal (if requested) to Church Council.			
	Results of Appeal (if requested) to the Church Council (Check One).		Approved by the Church Council.	
			Rejected by the Church Council.	



Mount Joy Church of God Policy

Number: 502

Policy Title: “Main Church Building - Short-Term Access”

Category:
MJCOG Facilities

Date Adopted:
10/14/24

Date Revised:

PURPOSES:

- Define safety and security protocols as they relate to short term access to the Mount Joy Church of God (MJCOG) main church building (church or church building).
- Outline a process for members of the congregation, outside individuals, outside organizations, groups and/or others as deemed appropriate, to request, and if approved, receive short-term access to the church building.

RATIONALE & BACKGROUND:

With new technology, come new ways to secure the church, and new ways to monitor and control access to the church. The Church Council recognizes that it is important to utilize that technology to provide more efficient and accurate ways to grant, track, and terminate, as needed, access to the church. In addition, as the church family continues to grow, and additional ministries and activities are added, it is important to maintain the safety and security of the church. It is also important that accurate, and reliable records are kept of those individuals, groups, organizations and/or others who have been granted unaccompanied access to the church, and when those individuals, groups, organizations and/or others access the church.

POLICY GUIDELINES:

- An Access Administrator will be appointed by the Church Council and will have full administrative access to the church access system.
- An Assistant Access Administrator will be appointed by the Church Council and will have full administrative access to the church access system.
- One Church Council Trustee will have full administrative access to the church access system.

- Authority to approve or deny short-term requests for access.
 - For members and regular attenders of the MJCOG, the Trustees (collectively) and/or the Church Council President are authorized to approve or deny requests for short-term access requests to the church.
 - If the request is denied by the Trustees and/or Church Council President, the decision may be appealed to the Church Council whose decision will be final.
 - For individuals who are not members or regular attenders of the MJCOG, outside groups or organizations, the Church Council alone is authorized to approve or deny requests.
- The Access Administrator and the Assistant Access Administrator are not authorized to approve or deny requests for short-term access to the church.
- The Access Administrator will maintain the day-to-day Church Access Records for the short-term issued and disabled fobs, cards, disks, and for physical keys. The Assistant Access Administrator, Trustees, and/or Church Council President may assist the Access Administrator with these responsibilities as needed.
- **Process for members and regular attenders of the MJCOG** to request short-term access to the church building:
 - Upon the initial request for short-term church access, the MJCOG Administrative Assistant will:
 - verify that the Requester is a member of regular attender of the MJCOG.
 - confirm that the requested date and time are available.
 - The Requester then will obtain a copy of the MJCOG Short-Term Access Request Form from the MJCOG Administrative Assistant.
 - The Requester will complete the MJCOG Short-Term Access Request Form and return it to the MJCOG Administrative Assistant.
 - The MJCOG Administrative Assistant will forward the completed request form to the Trustees, and the Church Council President to be considered for approval.
 - The MJCOG Administrative Assistant will notify the requester whether the request has been approved or denied.
 - If the request is denied, the decision may be appealed to the Church Council
 - If approved, a visitor access card will be issued to the requester prior to the event/needed use.
 - Immediately following completion of the event/needed access, the Requester will place the access card in the access card return box located in the church lobby.
- **Process for individuals who are not members or regular attenders of the MJCOG, outside groups or organizations,** to request short-term access to the church:
 - Upon initial request for short-term church access, the MJCOG Administrative Assistant will confirm that the requested date and time are available.
 - The requester will then obtain a copy of the MJCOG Short-Term Access Request Form, and the MJCOG Release of Liability and Assumption of Risk Document from the Church Administrative Assistant.

- The Requester will complete and return the MJCOG Short-Term Access Request Form to the Church Administrative Assistant who will forward to the Church Council President to be included on a future Church Council meeting agenda for the Church Council to consider approval.
 - Requests received one week or less before the next regularly scheduled Church Council meeting may be considered at the following month's regularly scheduled Church Council meeting.
- A request for a waiver of the requirement to submit a completed MJCOG Release of Liability and Assumption of Risk document and Certificate of Liability insurance may be requested by checking the appropriate box on the Short-Term Access Request Form.
- The Church Administrative Assistant will notify the requester whether the request has been approved or denied, and if applicable whether the request for a waiver of the requirement to submit the completed MJCOG Release of Liability and Assumption of Risk document and Certificate of Liability had been approved or denied.
- If/when the request has been approved and the requester submits the completed MJCOG Release of Liability and Assumption of Risk document and COL (unless a waiver has been granted by the Church Council), a visitor access card will be issued to the requester prior to the event/needed access.
- Immediately following completion of the event/needed access, the Requester will place the access card in the access card return box located in the church lobby.
- Individuals, groups, or organizations seeking to request ongoing access should refer to Policy #503, MJCOG Ongoing Building Access Policy.
- Access to the Administrative Building is addressed in Policy #504.



BOROUGH OF MOUNT JOY
21 EAST MAIN STREET
MOUNT JOY, PENNSYLVANIA 17552
INCORPORATED 1851

75C

From the Office of:
Mark G. Pugliese I
Borough Manager/Secretary

TELEPHONE (717) 653-2300
FAX (717) 653-6680
E-MAIL: manager@mountjoy.org

September 19, 2025

**SUBJECT: 2026 Minimum Municipal Obligation
Police Pension Plan**

TO: Mount Joy Borough Council

FROM: Mark G. Pugliese I, Chief Administrative Officer

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation for the following year by the last business day in September. This memo, provided under the guidance of Foster & Foster (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

The calculation of the 2026 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2026 Minimum Municipal Obligation certification details this determination.

Please note that I have included a brief explanation on how several line items are calculated.

Sincerely,

Mark G. Pugliese I
Borough Manager/Secretary

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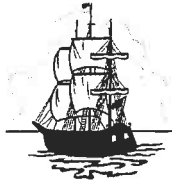
**BOROUGH OF MOUNT JOY
POLICE RETIREMENT PLAN
WORKSHEET FOR 2026 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2025)	\$ 1,313,934
2. TOTAL NORMAL COST PERCENTAGE	18.40%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 241,764
4. TOTAL AMORTIZATION REQUIREMENT	\$ 0
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 7,125
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 248,889
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$ 0
8. FUNDING ADJUSTMENT	\$ 8,638
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 240,251

Signature of Chief Administrative Officer

Date Certified to Governing Body

Note: The 2026 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2025.



BOROUGH OF MOUNT JOY
21 EAST MAIN STREET
MOUNT JOY, PENNSYLVANIA 17552
INCORPORATED 1851

From the Office of:
Mark G. Pugliese I
Borough Manager/Secretary

TELEPHONE (717) 653-2300
FAX (717) 653-6680
E-MAIL: manager@mountjoypa.org

September 19, 2025

**SUBJECT: 2026 Minimum Municipal Obligation (MMO)
Non-Uniform Pension Plan**

TO: Mount Joy Borough Council & Mayor

FROM: Mark G. Pugliese I, Chief Administrative Officer

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation (MMO) for the following year by the last business day in September. This memo, provided under the guidance of Foster & Foster (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

The calculation of the 2026 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2026 Minimum Municipal Obligation certification details this determination.

I am also providing you with a brief explanation as to how some of the figures as calculated

Respectfully submitted,

Mark G. Pugliese I
Borough Manager/Secretary

Copy: file

**MOUNT JOY BOROUGH
NON-UNIFORMED PENSION PLAN
WORKSHEET FOR 2026 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2025)	\$ 834,791
2. TOTAL NORMAL COST PERCENTAGE	11.50 %
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 96,001
4. TOTAL AMORTIZATION REQUIREMENT	\$ 53,576
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 7,125
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 156,702
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$ 0
8. FUNDING ADJUSTMENT	\$ 0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 156,702

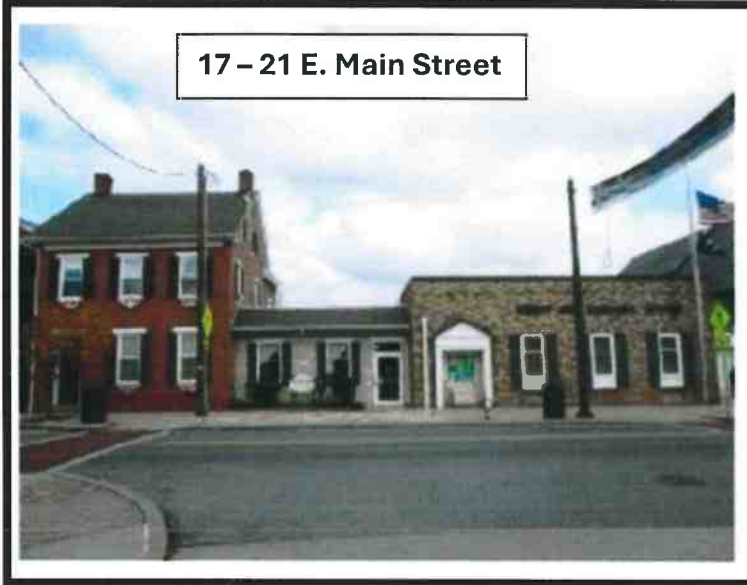
Signature of Chief Administrative Officer

Date Certified to Governing Body

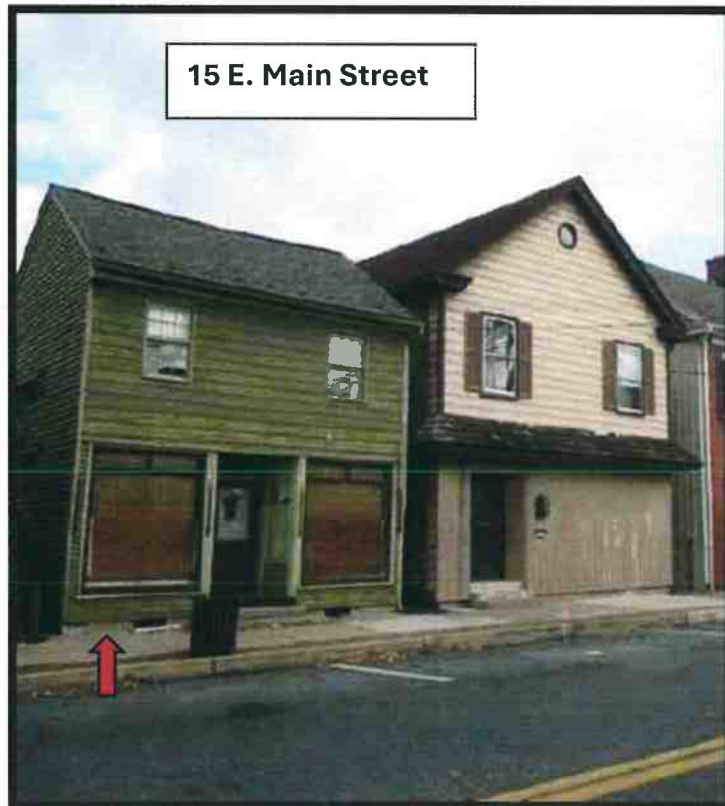
Note: The 2026 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2025.

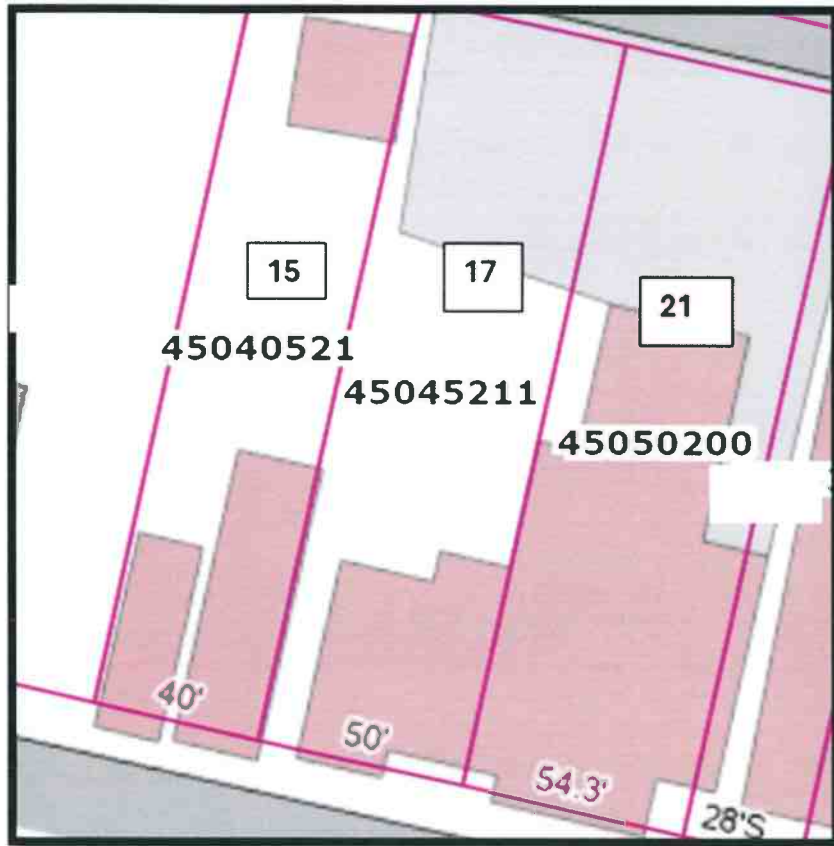
EAST MAIN STREET PROPERTIES

17 – 21 E. Main Street



15 E. Main Street





<u>Address</u>	<u>Assessed Value</u>	<u>Appraisal 11/01/2023</u>
15 E. Main Street	\$203,200.00	\$240,000.00
17 E. Main Street	\$238,200.00	[Includes 17 & 21 E Main St.
21 E. Main Street	\$232,400.00	\$730,000.00]
TOTAL:		\$970,000.00



BOROUGH OF MOUNT JOY**Lancaster County, Pennsylvania**

RESOLUTION 2025-15

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, SUPPORTING “INVESTMENT AREAS” APPROPRIATE FOR SMALL-AREA PLANNING

WHEREAS, the Lancaster County Planning Department (LCPD) identified and prioritized “investment areas” appropriate for future small-area planning and shared that information with affected municipalities.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Borough Council of Borough of Mount Joy, Lancaster County, Pennsylvania:

The Borough Council of the Borough of Mount Joy supports properties along Main Street that are designated as Local Economic Revitalization Tax Assistance properties as “investment areas” appropriate for future small-area planning.

DULY ADOPTED this 6th day of October 2025, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

By: _____
(Vice) President

ATTEST:

(Assistant) Secretary

SEAL



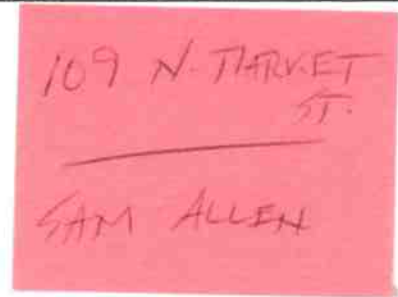
MOUNT JOY BOROUGH ZONING HEARING BOARD HEARING APPLICATION

THE MOUNT JOY ZONING HEARING BOARD MEETS THE 4TH WEDNESDAY OF THE MONTH AT 7PM AT THE BOROUGH ADMINISTRATION BUILDING (21 E MAIN ST, MOUNT JOY, PA 17552) UNLESS OTHERWISE STATED BY RESOLUTION OF MOUNT JOY BOROUGH COUNCIL. QUESTIONS ON THIS APPLICATION OR HEARING DATES MAY BE DIRECTED TO THE MOUNT JOY BOROUGH CODES DEPARTMENT AT 717-653-2300 OR ZONING@MOUNTJOYPA.ORG

DEADLINE FOR SUBMISSION OF THIS APPLICATION SHALL BE NO LATER THAN THE CLOSE OF BUSINESS AT LEAST 30 DAYS PRIOR TO THE DATE OF THE DESIRED HEARING. A COMPLETE APPLICATION, INCLUDING PAYMENT OF FEES, IS REQUIRED FOR AN APPLICATION TO BE CONSIDERED COMPLETE AND ACCEPTABLE FOR PROCESSING.

THE FOLLOWING SHALL CONSTITUTE A COMPLETE APPLICATION:

- HEARING APPLICATION
 - ZONING APPLICATION (IF APPLICABLE)
 - SUPPLEMENTAL INFORMATION AFFIDAVIT
 - SUPPORTING INFORMATION/DOCUMENTATION
 - WRITTEN NARRATIVE/DESCRIPTION OF PROJECT/SITE
 - DRAWING(S) AND/OR PHOTO(S) OF THE PROJECT/SITE
(MINIMUM SIZE 11X17 - AT LEAST ONE SET AT 11X17 IS REQUIRED TO BE SUBMITTED)
(DRAWINGS SHALL INCLUDE A SITE PLAN SHOWING ALL EXISTING AND PROPOSED STRUCTURES AND OTHER SIGNIFICANT FEATURES SUCH AS FENCES, DRIVEWAYS, SIDEWALKS, AND LANDSCAPING. THE PLAN MUST BE ACCURATE AND DRAWN TO SCALE)
 - PAYMENT OF HEARING FEES BY CHECK OR MONEY ORDER
- *** IF APPLICANT IS NOT THE PROPERTY OWNER A WRITTEN STATEMENT FROM THE PROPERTY MUST BE INCLUDED *** GRANTING PERMISSION TO THE APPLICANT TO FILE ON THEIR BEHALF



A COMPLETE APPLICATION SHALL BE SUBMITTED TO THE MOUNT JOY BOROUGH ZONING OFFICER NO LATER THAN 30 DAYS PRIOR TO THE DESIRED HEARING DATE. AN APPLICATION ONCE SUBMITTED, WILL BE REVIEWED FOR COMPLETENESS. IF ONE OR MORE ITEMS IS MISSING THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND A CASE NUMBER AND HEARING DATE WILL NOT BE ASSIGNED UNTIL THE APPLICATION HAS ALL NEEDED AND REQUIRED ITEMS AND IS CONSIDERED COMPLETE.

METHOD OF SUBMISSION:

HARD COPY: TWO (2) SETS OF ALL MATERIAL (INCLUDING APPLICATION DOCUMENTS) TO BE USED AS A WORKING SET AND AN ORIGINAL SET FOR THE RECORD

DIGITAL COPY: ONE (1) SET OF ALL MATERIALS (INCLUDING APPLICATION DOCUMENTS) SHOULD BE SUBMITTED AS A PDF VIA USB, EMAIL, OR OTHER SECURE DIGITAL SUBMISSION METHOD

ALL SUBMISSIONS SHOULD BE PROVIDED TO THE MOUNT JOY BOROUGH ZONING OFFICER NO LATER THAN 30 DAYS PRIOR TO THE DESIRED HEARING DATE

HEARING FEES:

HEARING FEES ARE SET BY RESOLUTION OF COUNCIL ON AN ANNUAL BASIS. CURRENT FEES ARE AS FOLLOWS:

HEARING/APPLICATION FEE: \$1300 (DUE AT TIME OF APPLICATION)

CONTINUANCE FEE: \$900

HEARING LASTING LONGER THAN 5 HOURS: \$500

(THIS FEE SHALL BE ASSESSED FOR EVERY HOUR OR PART OF AN HOUR THAT A HEARING(S) EXCEEDS 5 HOURS UNTIL THE TESTIMONY AND/OR RECORD IS CLOSED)

FUNCTION, ROLE, AND AUTHORITY OF THE ZONING HEARING BOARD

THE PENNSYLVANIA MUNICIPALITIES PLANNING CODE GIVES BROAD POWERS TO A ZONING HEARING BOARD TO DETERMINE VARIOUS MATTERS AS IT RELATES TO LAND USE AND THE ESTABLISHED ZONING ORDINANCE OF A MUNICIPALITY. THE BOARD IS CHARGED WITH THE LEGAL RESPONSIBILITY TO DECIDE WHETHER TO APPROVE OR DENY APPLICATIONS AND

THE ZONING HEARING BOARD HAS EXCLUSIVE JURISDICTION OVER THE FOLLOWING MATTERS:

- APPLICATION FOR SPECIAL EXCEPTION UNDER THE ZONING ORDINANCE
- APPLICATION FOR VARIANCE TO THE ZONING ORDINANCE
- SUBSTANTIVE VALIDITY CHALLENGE TO THE ZONING ORDINANCE OR MAP
- APPEALS FROM THE DETERMINATION OF THE ZONING OFFICER IN REGARDS TO THE ZONING ORDINANCE
- APPLICATION FOR SPECIAL EXCEPTION FOR PERSON WITH DISABILITIES
- ANY OTHER MATTER AS GRANTED IN THE PA MPC, AS AMENDED

THE ZONING HEARING BOARD THROUGH THE HEARING(S) WILL GATHER FACTS BY TAKING TESTIMONY FROM THE APPLICANT AND AFFECTED PARTIES. BASIC LEGAL PROCEDURES WILL BE FOLLOWED TO ENSURE AN ORDERLY AND REASONABLE METHOD OF COLLECTING SUCH TESTIMONY. THE BOARD WILL CONSIDER ALL RELEVANT FACTS REGARDING THE APPLICATION AND EVALUATE THE OVERALL IMPACT ON THE COMMUNITY. THE BOARD WILL ONLY CONSIDER MATERIAL AND TESTIMONY GRANTED TO IT THROUGH THE APPLICATION OR GIVEN UNDER OATH AT THE HEARING(S). IF NEEDED, THE BOARD IS GRANTED THE LEGAL AUTHORITY TO ADMINISTER OATHS FOR THE PURPOSE OF GATHERING SWORN TESTIMONY AND TO ISSUE SUBPOENAS TO COMPEL TESTIMONY BY WITNESSES OR PRODUCTION OF PERTINENT MATERIALS.

A STENOGRAPHIC RECORD IS KEPT OF ALL TESTIMONY AND HEARING PROCEDURES AS REQUIRED BY THE PA MPC. A COURT REPORT WILL BE PRESENT AT THE HEARING(S) FOR THE PURPOSE OF CREATING SUCH RECORD. ALL AFFECTED PARTIES HAVE THE RIGHT TO BE REPRESENTED BY COUNSEL AND SHALL BE AFFORDED THE OPPORTUNITY TO PRESENT EVIDENCE AND ARGUMENTS, RESPOND TO ARGUMENTS OR QUESTIONS, INCLUDING CROSS EXAMINATION ON ALL RELEVANT ISSUES. FORMAL RULES OF EVIDENCE ARE NOT APPLICABLE TO THE ZONING HEARING BOARD THOUGH IRRELEVANT, IMMATERIAL, AND UNDULY REPETITIOUS EVIDENCE MAY BE EXCLUDED

THE ZONING HEARING BOARD SHALL HAVE 45 DAYS WITHIN WHICH TO RENDER A FORMAL DECISION FOLLOWING THE CLOSING OF TESTIMONY

FOLLOWING THE FORMAL DECISION OF THE BOARD, A THIRTY (30) DAY APPEAL PERIOD SHALL FOLLOW THE ISSUANCE OF THE DECISION. ANY PARTY WITH STANDING OR A VERIFIABLE INTEREST IN THE DECISION MAY APPEAL A DECISION ON THE BOARD BY FILING AN APPEAL WITH THE LANCASTER COUNTY COURT OF COMMON PLEAS SEEKING REVERSAL, MODIFICATION, OR LIMIT TO THE DECISION IN QUESTION

THE ZONING HEARING BOARD IS AN ADJUDICATIVE BODY AND ENFORCEMENT OF ANY DECISION BY THE BOARD WILL BE CONDUCTED BY THE BOROUGH ZONING OFFICER. THE BOARD MAY ASSIGN REASONABLE CONDITIONS WHEN GRANTING APPROVAL OF A SPECIAL EXCEPTION OR VARIANCE, SUCH CONDITIONS ARE BINDING ON THE APPLICATION AND APPROVAL AND FAILURE TO ABIDE BY SUCH CONDITIONS COULD RESULT IN ENFORCEMENT ACTION, UP TO AND INCLUDED REVOCATION OF THE GRANTED APPROVAL BY THE ZONING OFFICER FOR NON-COMPLIANCE, SUCH ACTION BY THE ZONING OFFICER IS SUBJECT TO APPEAL BEFORE THE BOARD.

QUESTIONS OR COMMENT ON THE ZONING HEARING BOARD MAY BE DIRECTED TO THE MOUNT JOY BOROUGH ZONING OFFICER AT 717-653-2300 OR ZONING@MOUNTJOYPA.ORG

**** OFFICIAL BOROUGH USE ONLY ****

FILING DATE

CASE NUMBER

FEE PAID

HEARING DATE

PROPERTY INFORMATION

PHYSICAL ADDRESS: 109 N. Market St., Mount Joy, Pa. 17552

NEAREST INTERSECTING STREET(S): N. Market St. and Frank St. (on corner)

ZONING DISTRICT: LOT SIZE: 14,000 SQ FT

PRESENT USE(S): short term rental

APPLICANT INFORMATION

NAME(S): Algar Properties LLC / Samuel W. Aiken

MAILING ADDRESS: 102 N. Market St., Mount Joy, Pa. 17552

PHONE: 717-940-9446 EMAIL: office@bubasbrewery.com

PROPERTY OWNER INFORMATION

NAME(S): Algar Properties LLC / Samuel W. Aiken

MAILING ADDRESS: 102 N. Market St., Mount Joy, Pa. 17552

PHONE: 717-940-9446 EMAIL: office@bubasbrewery.com

PROJECT DESCRIPTION

BRIEFLY DESCRIBE THE PROJECT FOR WHICH THE APPLICATION IS BEING FILED. PLEASE PROVIDE SPECIFIC DETAILS ABOUT THE NATURE OF THE PROPOSED USE(S) - ANY STRUCTURES TO BE CONSTRUCTED, DEMOLISHED, OR MODIFIED - ANY ACCESSORY FEATURES SUCH AS SIGNS OR PARKING AREAS

please see last page

PLEASE INDICATE ACTION OR PETITION THAT IS BEING SOUGHT OF THE BOARD

☐ SPECIAL EXCEPTION (PG 4) ☒ VARIANCE (PG 6) ☐ APPEAL OF ZONING OFFICER (PG 8) ☐ SUBSTANTIVE VALIDITY CHALLENGE (PG 9) ☐ MODIFICATION OF PRIOR DECISION (PG 10)

Mount Joy Borough Variance Application

From: Samuel Allen <samuelwwallen@gmail.com>

Date: 09/11/2025 03:41PM

To: office@bubesbrewery.com

I am applying for a variance to the recent code enacted in Mount Joy Borough in regards to short term rentals.

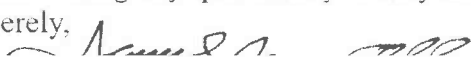
Approximately 10 years ago I contacted Mount Joy code enforcement official Stacy Gibbs about using the property at 109 N. Market Street in Mount Joy for short term rental instead of long term rentals as it had been used since the 1970's. Stacy had been inspecting the property for many years for the periodic borough inspections and was very familiar with it. She told me at the time that Mount Joy required a lease for rentals but that no length of time for the lease was specified in the code. We continued to get leases for all tenants and Stacy continued to do the periodic inspections. With that de facto permission, we invested over \$150,000 over the next few years to improve the building in line with the expectations of vacation and business renters as opposed to long term renters. We have been pleased with the results of the project as it supports our business across the street (Bube's).

The hardship created at this point if we are no longer allowed to continue to do what we were given permission to do is that we have bookings for the facility beyond 2 years from now and many vacationers and business renters would have to be turned away and payments would have to be returned. We have regular, loyal clients who would no longer stay in the borough, some of which would not return or at least wouldn't return as regularly. We spent far more to make the property attractive and enhance its unique qualities than regular long term rental would have justified. We have been pleased to cultivate a loyal following of customers who also visit the other businesses in the community because walking to them is very popular for many. The property is particularly helpful when we have a wedding at Bube's because it often has been a deciding factor on whether the wedding books with us and these arrangements of course are often made far ahead of time.

With the assumption that your charge as members of the zoning hearing board is to do what's best for the community, I ask you to consider the following:

Having short term rental available in a community is desirable and many buildings in the zoning districts that allow it are not suitable for short term rental. It is not likely that a major hotel franchise will build a hotel in town, so it is hopefully a good thing for some of the limited number of buildings that are suitable for short term rental are used for that purpose to provide lodging in town. This property is immediately across the street from another existing lodging facility (Bube's) and its proximity to the downtown, the train station, coffee shops, and restaurants makes it ideal. There is off street and on street parking available, the use suits the character of the neighborhood, and the motivation for good upkeep make it an attractive part of the neighborhood. This corner property is surrounded by properties across both streets that are in the downtown zoning area so it is not at all far removed from commercial use buildings. The adjacent residential properties to this property are owned by the same ownership (me: Algar Properties) and I expect to sell them along with Bube's someday to the same future owners, so there would generally not be objections to the use of this property as short term lodging by nearby neighbors. In this particular case, since short term rental has already been the use of this property for many years, there is an existing track record of the results of this sort of use in place and I can say it has worked very well on a variety of levels. As mentioned, I own the neighboring properties and I can truthfully say I have not had any trouble with using the property for short term rental. The regular rentals nearby have been more challenging than the short term rental has been over the years. I like the fact that I can do maintenance on the property between stays of guests at any time, something that isn't always easy to do with long term rentals. I ask you to favorably considering a variance for this property and look forward to talking to you at a hearing and answering any questions you may have.

Sincerely,



Staff Required Attendance at Council/Committee Meetings:

Manager:

- Full Council Meeting
- Special Council Meetings
- Admin and Finance Meeting
- Parks & Recreation Advisory Board
- Budget Meetings
- Parks & Recreation Advisory Board meetings

Assistant Manager

- Full Council Meeting
- Admin and Finance Meeting
- Budget Meetings
- Special Meetings (as needed)

Chief of Police

- Full Council Meetings
- Public Safety Meetings
- Civil Service meetings
- Budget Meetings
- Special Meetings (as needed)

Public Works Director

- Full Council Meeting
- Public Works Meeting (as needed)
- Budget Meetings (as needed)
- Special Meetings (as needed)

Codes Officer/Stormwater Manager

- Full Council Meeting
- Admin and Finance Meeting
- Public Works Meeting
- Plan Commission Meetings
- Zoning Hearing Board Meeting
- Budget Meetings (as needed)
- Special Meetings (as needed)

Parks Superintendent

- Public Works Committee Meeting
- Parks & Recreation Advisory Board

Public Works Supervisor

- Public Works Committee Meetings

Community and Economic Development/ Grants Administrator

Council Meeting until end of reports and 175th Ad Hoc Committee Report

175th Ad Hoc Committee

Admin and Finance Meeting

Budget meetings (as needed)

Borough Administrative Assistant

Full Council Meeting

Special Meetings

Police Department Administrative Assistant

Public Safety Meetings

17a

High Street Square tree



17a ii



Why it rocks:

Kindred Spirit Oak is a unique selection as it's among the tightest of columnar trees, narrow with a low canopy. Admirable foliage that stays a shiny, dark green throughout the growing season.

Where to put it:

Kindred Spirit® Oak has a noteworthy growth habit allowing it to be a focal point in any landscape. Versatile for a range of soil conditions. It is mildew and drought resistant, tolerant of urban soils making this hybrid of English and Swamp White Oak ideal for narrow city streets.

What it needs:

Kindred Spirit® Oak prefers full sunlight and is very easy to grow, highly adaptable.

Botanical Name: Quercus robur x bicolor 'Nadler'

Hardiness Zone: 4

Tree Type: Shade

Size Range: Medium Tree (25-40 feet)

Mature Height: 30'

Mature Spread: 6'

Shape: Columnar

Foliage Color: Medium Green

Fall Color: Yellow/Gold

Flower Color: N/A

Decorative Fruit: None

Landscape Uses: Accent | Shade | Parkway/Street | Privacy & Screening

Growth Rate: Moderate

Plant Tolerance: Very Tolerant

Standout Feature: Excellent for hedging, Extremely narrow form, Mildew and drought-resistant



RE: Can Riparian Ranger program adopt the new tree planting in Mount Joy Little Chiques Park?

From Barry Geltmacher <Barry@mountjoy.org>
Date Tue 9/9/2025 9:04 AM
To Paul Duncan <paul@chiquescreekwatershedalliance.org>
Cc Dennis Nissley <DNissley@mountjoy.org>

Barry Geltmacher

Parks Superintendent
21 E Main St
Mount Joy, PA 17552
717-653-2300

From: Paul Duncan <paul@chiquescreekwatershedalliance.org>
Sent: Saturday, September 6, 2025 2:35 PM
To: Kristen Koch <klk343@psu.edu>; Barry Geltmacher <Barry@mountjoy.org>; Mark Metzler <mmetzler@rettew.com>
Cc: Erica Heisey <erica@chiquescreekwatershedalliance.org>; Sandy Christian <sandy@dcarch.com>
Subject: Can Riparian Ranger program adopt the new tree planting in Mount Joy Little Chiques Park?

Hi Kristen, Barry, Mark,

During the CCWA event in Mount Joy today Mark suggested I consider helping organize some maintenance on the new tree plantings in the newly renovated space along the creek in Mount Joy. The trees were planted as part of the renovation that has just completed. To my knowledge Penn State Extension was not involved in the tree planting.

If Barry does not already have a plan for routine maintenance of the new trees on both sides of the creek, I'd like to inquire whether I can help through the Riparian Ranger program, or alternatively a Borough-specific volunteer effort. A couple individuals have expressed interest in helping to help (cc'd here as fyi), and Mark had a terrific suggestion for an additional source of hands-on help, which I'm also pursuing (with deliberate precaution). I would be glad to coordinate and provide hands in the effort. But I would need to know from whom to procure occasional supplies, and could use a strong mentor as well, as Kristen has been in the other tree plantings I've supported. Supplies likely to include tubes, nets, ties, stakes, and possible replacement trees.

I will plan an initial assessment walk-through this fall. There was a lot of flood damage on the left bank adjacent to the central area of park that has not been repaired, though the planting on right bank is in somewhat better shape.

Thanks for any thoughts on the expressed interest in adopting the tree plantation in the newly renovated space, unless there are already other plans at work.

Cheers,

Mount Joy Borough Areas affected during heavy rain events or flash flooding

1. Manheim Street between Market Street and Barbara Street
2. East Main Street at Little Chiques creek to Lefever Road
3. Longenecker Road at Little Chiques creek bridge
 - First areas to flood during heavy rain events or flash floods when creek overflows capacity
4. Intersection of Midway Road and School Lane
5. Locust Lane basin/Pinkerton Road
 - Could this area be improved by upgrading Locust Lane basin function by possibly enlarging capacity and type of the basin?
6. S Plum Street and Square Street
7. Amtrak culvert at BMP 107
8. Amtrak culvert at BMP 125
 - There 3 locations are impacted during storms over 100 year event, and flooding is caused by the limited amount of water that can get through pipes under Amtrak RR.
9. Pink Alley basin/Church Street
10. Old Market Street culvert at swale
11. W. Main Steet at Prospect Collision/Turkey Hill/Stewardship Advisors
 - This water is from the largest watershed in the borough. From Pink Alley swale to Rotary swale, water zig-zags out to W Main Street through and under Turkey Hill/Stewardship Advisors, then onto Blossomwood property before flowing to Rotary swale.
 - Could a large regional lake/basin be considered at Blossomwood, which could provide storage and make it possible to drain other areas like Birchland Ave. This could also be aesthetically pleasing and add recreational appeal like the Lake at The Lakes?
12. Intersection of School Lane and Florin Avenue
 - Occurs during heavy rain events or flash flooding
13. Runoff from Bruce Avenue at McFarland property
 - Curbing and/or stormwater management on Bruce Avenue needed to alleviate this surface flow

17 c.

Borough of Mount Joy

Lancaster County, Pennsylvania

Resolution No. 2025-14

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, AUTHORIZING THE SALE OF VARIOUS EQUIPMENT USING THE MUNICIBID ONLINE MUNICIPAL AUCTION SERVICE.

WHEREAS, the Borough of Mount Joy has various excess equipment; and

WHEREAS, the Borough of Mount Joy desires to sell the excess equipment listed below using the Municibid Online Municipal Auction Service;

NOWE THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Mount Joy hereby authorizes the sale of the following excess equipment using the Municibid Online Auction Service

2014 Ford F550 Dump Truck w/ plow and salt spreader

2012 Chevrolet Cruze

Toro Walk-Behind Mower

3 Stihl String Trimmers

2 Stihl Leaf Blowers

Land Pride Landscape Leveler

1 Stihl Pole Saw

1 Hand Lawn Roller

1 Pressure Washer

John Deere MX-5 Rotary Mower

2- Dehumidifiers

John Deere 32 inch snow blower

Honda HS 520 single stage snow blower

3 – Lateral file cabinets

DULY ADOPTED this 6th day of October 2025 by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

ATTEST:

Borough of Mount Joy

Attest: _____
(Assistant) Borough Secretary

Council (Vice) President

(Borough Seal)

17d.

3 Sarah Lane
Mount Joy, PA 17552
+17174928126
Accounting@smjohns.com



ADDRESS

Mount Joy Borough
Mount Joy Borough1
21 East Main Street
Mount Joy, Pa 17552

Proposal 6129

DATE 10/01/2025

P.O. NUMBER

Columbia Ave C/O

SALES REP

Steven M. Johns

ACTIVITY	QTY	RATE	AMOUNT
Additional work requested for 8additional H/C ramps on Columbia Ave Alley I & Alley H			
Unit prices			
Mob per location \$40			
Traffic control per location \$50			
Remove and install curb \$95 LF			
Remove and replace 4" sidewalk \$20SF			
DWS \$31SF			
Topsoil, seed, mulch 52SY			
6" 2A 5" binder \$102SY			
Mob	8	40.00	320.00
Traffic control	8	50.00	400.00
Curb	92	95.00	8,740.00
Sidewalk	382	20.00	7,640.00
DWS	64	31.00	1,984.00
Topsoil	10	52.00	520.00
2A and pave	11	102.00	1,122.00

Due to the volatile nature of the economy, material pricing is not guaranteed. Vendor pricing and fuel surcharges are subject to sudden changes which are out of our control and may affect the estimate. We will honor SM Johns labor and equipment rates.

SUBTOTAL	20,726.00
TAX	0.00

Exclusions: Rock, dewatering, unsuitable soils, permits, inspections, any other item not specified in this estimate. To schedule work, please return the signed acceptance. Balance will be invoiced NET DUE 15 days after completion of work. Credit cards accepted to \$3,000. Over \$3,000 will include a 2.75% surcharge / 3.5% if not presented for swipe. Fee for processing permits: \$55 / hour PLUS permit cost.

TOTAL

\$20,726.00

Accepted By

Accepted Date



Quarterly Meeting

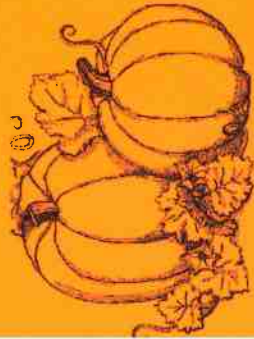
LANCASTER COUNTY BOROUGH ASSOCIATION

Wednesday | October 22 | 6pm Arrival and 6:30pm Dinner

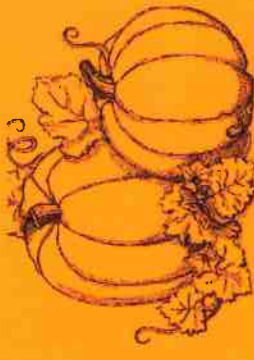
Lititz Shirt Factory, 5 Juniper Lane, Lititz, PA 17543

RSVP by October 16th by email to

Rebecca DeSantis-Randall - manager@millersvilleborough.org



October 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 Council 7 PM	7	8 Plan. Com. 7 PM	9	10	11
12	13 Public Works 6:30 PM	14 Parks & Rec 6:30 PM	15 WOODY WASTE PICK-UP	16	17	18
19	20 Building Ad Hoc 5:30 PM	21 Authority 4PM	22 ZHB 7 PM	23 Admin. Fin. 6:30 PM	24 SPOOKTACULAR FAMILY FUN NIGHT 5 PM—8 PM	25
26	27 Public Safety 6:30 PM (Civil Service Com 5:30 PM as needed)	28 Authority Admin 10 AM	29 WHITE GOODS & TIRE PICK-UP	30	31 Trick or Treat 6 PM - 8 PM	