

Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2019	NEW CASES AUGUST 2019	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	1			1
Assault	1			1
Assist Other Agency	0			0
Burglaries	37	1	2 (5)	36
Criminal Mischief / Vandalism	5			5
Child & Family Offense (Abuse)	3	1	1	3
Death Investigation	2			2
Drug Offense	0			0
Harassment by Communication	0			0
Fraud (Forgery, Id Theft, etc.)	17			17
Receiving Stolen Property	1			1
Robbery	8	1		9
Suspicious Activity	0			0
Theft	39		(6)	39
Trespass	0			0
Miscellaneous	2			2
Threat to Official	1			1
Sex Offense				
Adult	4		2	2
Juvenile	6		4	2
TOTAL OPEN CASES	127	3	9	121
New Cases Assigned	3	MTH		
Closed Cases*	33	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	0	MTH		

*cold cases are marked in ()



MOUNT JOY POLICE DEPARTMENT

Calls for Service

August 2019

Code	Call for Service	Totals
0310	ROBBERY	1
0440	AGGRAVATED ASSAULT/HANDS AND FEET	2
0510	BURGLARY	2
0614	THEFT FROM VEHICLE (INSIDE)	1
0617	THEFT FROM BUILDING	1
0619	THEFT ALL OTHERS	4
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	8
1440	CRIMINAL MISCHIEF ALL	1
1810	DRUG POSSESSION OFFENSE	1
2020	FAMILY OFF-CHILD ABUSE	4
2040	FAMILY OFFENSES - DOMESTIC	9
2111	DUI-ALCOHOL/UNDER INFL	2
2310	PUBLIC INTOXICATION / DRUNKENESS	5
2425	PUBLIC INTOXICATION / DRUNKENESS	1
2450	NOISE COMPLAINT	5
2485	ALARM ALL OTHERS	1
2619	PFA/ICC VIOLATION	1
2640	MUN ORD VIOLATIONS	7
2654	DISTURBANCE	5
2656	THREATS	3



MOUNT JOY POLICE DEPARTMENT

Calls for Service

August 2019

Code	Call for Service	Totals
2657	HARASSMENT	7
2660	TRESPASSING	1
4021	SUSPICIOUS ACTIVITY	13
4026	DOWN-WIRES / POLES / TREES / LIMBS	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	21
4101	FIRES (ALL WORKING FIRES)	1
5004	FOUND ARTICLES	6
5008	LOST ARTICLES	1
5010	MISSING PERSON	3
5504	ANIMAL BITES	1
5510	ANIMAL COMPLAINTS ALL	10
6008	REPORTABLE MV CRASH NO INJURIES	6
6015	REPORTABLE MV CRASH HIT & RUN	3
6016	NON REPORTABLE MV CRASH	3
6303	TRAFFIC OFFENSE ALL OTHER	8
6305	SELECTIVE ENFORCEMENT TRAFFIC	3
6308	TRAFFIC MV COMPLAINT	2
6310	TRAFFIC ENFORCE / STOP	102
6335	TRAFFIC HAZARD	1
6336	DISABLED MV	1



MOUNT JOY POLICE DEPARTMENT

Calls for Service

August 2019

Code	Call for Service	Totals
6510	PARKING ENFORCEMENT	1
6511	PARKING VIOLATION COMPLAINT	10
6602	ABANDONED IMPOUND/TOWAWAY	4
6608	ESCORTS	1
6614	TRAFFIC POST	1
7002	BUILDING CHECK	17
7008	MEDICAL ASSISTANCE	57
7014	OTH PUB SERV/WELFARE CHK	11
7015	ASSIST CITIZEN	20
7025	EMOTIONALLY DISTURBED PERSON (EDP)	7
7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	33
7506	ASSISTING-OTHER AGENCIES	6
7522	ASSISTING OTHER OFFICER	3
8010	WARRANTS-LOCAL	9
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINSTRATIVE DUTIES	2
9008	COURT	16
9016	LOCAL ADMIN USE	23
9020	POLICE INFORMATION	32
9021	TRAINING	5
9025	FIELD CONTACT INFORMATION	14



MOUNT JOY POLICE DEPARTMENT

Calls for Service

August 2019

Code	Call for Service	Totals
9028	FINGERPRINT	6
9029	CIVIL MATTER	2
9030	SPECIAL DETAIL ASSIGNMENT	3
9034	REPOSSESSION	6
911	911 HANG UP / CHK WELFARE	3
9112	FOOT PATROL	3
9115	FOLLOW UP	112
9130	PRESCRIPTION DRUG TAKE BACK	1
9137	EVIDENCE DUTIES	2
9192	VEHICLE MAINTENANCE	5
9989	CALL BY PHONE	5
9999	NON-CAT DATA	1
	Grand Total	686

Citation Output By Charge

Starting Issue Date 8/1/2019 to Ending Issue Date 8/31/2019

Charge	Total
I301 A - DR UNREGIST VEH	2
I501 A - DRIVING W/O A LICENSE	1
I543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	2
I543 B1.1 - DUI SUSPENDED BAC .02 OR GREATER - 2ND OFFENSE	1
I574 A - PERMIT UNLICENSED DR	1
I786 F - OPER VEH W/O REQ'D FINANC RESP	1
I311 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	3
I312 A3I - STEADY RED SIGNAL	3
I310 A - FOLLOW TOO CLOSELY	1
I331 D1 - IMPROP LEFT TURN-LANE DESIGN	1
I362 A3 - MAX SPEED LIMITS - OTHER THAN 25,35 OR 55 ZONE	1
I703 A - OPERAT VEH W/O VALID INSPECT	5
I706 C5 - EVIDENCE OF EMISSION INSPECTION	1
I55.66 - VEHICLES AND TRAFFIC - PARKING TIME LIMITS	1
Total:	24

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 8/1/2019

to Ending Issue Date 8/31/2019

Charge Type: ARREST

Charge	Total
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2702 A1 - AGGRAVATED ASSAULT	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
2709 A7 - HARASSMENT - COMM. REPEATEDLY IN ANOTHER MANNER	1
2709.1 A2 - STALKING - REPEATEDLY COMM. TO CAUSE FEAR	1
3304 A2 - CRIM'L MISCH-TAMPER W/PROPERTY	1
3316 A - PROHIBITING TEXT-BASED COMMUNICATIONS	1
3502 A2 - BURGLARY-BUILDING WITH OVERNIGHT ACCOM.	1
3502 A4 - BURGLARY-BLDG W/O OVERNIGHT ACCOM.	1
3503 (A)(1)(I) - CRIM TRES-ENTER STRUCTURE	1
3714 A - CARELESS DRIVING	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3802 D1-II - DUI - SCHEDULE 2 OR 3 CNTRL'D SUBST	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
4101 A2 - FORGERY	1
4952 A2 - INTIM WIT/VICT-GIVE FALSE/MISLEAD TEST	1
4952 A3 - INTIM WIT/VICT-WITHHOLD INFORMATION	1
5503 A4 - DISORDER CONDUCT	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
5901 - OPEN LEWDNESS	1
780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	1
780-113 A30 - MANUF/DEL/POSS/W INT MANUF OR DEL	1
780-113 A31I - POSSESSION OF SMALL AMOUNT OF MARIJUANA	2
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	3
Total:	29

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
5503 A2 - DISORDERLY CONDUCT	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	3
5532 A1 - NEGLECT OF ANIMALS - SUSTENANCE/WATER	1
5532 A3 - NEGLECT OF ANIMALS - VET CARE	1
5533 A - CRUELTY TO ANIMALS	1
Total:	8

**MOUNT JOY BOROUGH POLICE DEPARTMENT
MONIES COLLECTED AUGUST 2019**

	331.120	Borough Tickets (Other)	\$80.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$300.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$120.00
331.11	331.120	Clerk of Court Disbursement	\$452.88
331.11	331.120	Magisterial Court Disbursement	\$1,626.65
	410.183	York County DUI Reimbursement	\$235.72

TOTAL Aug 2019	\$2,815.25
<i>Total Aug 2018</i>	<i>\$5,074.34</i>

Submitted by: 
 Received by: _____ D. Ward

New Detective Cases

	2011	2012	2013	2014	2015	2016	2017	2018	2019
January	15	17	11	0	6	6	7	5	3
February	18	17	4	8	12	6	9	5	3
March	4	17	5	6	11	6	8	7	7
April	5	5	8	4	5	8	6	6	4
May	11	34	7	1	13	2	3	14	5
June	15	13	8	3	10	2	7	3	10
July	17	7	10	5	8	3	20	12	4
August	17	7	8	4	10	12	7	3	3
September	23	13	10	1	6	4	6	4	
October	7	9	9	11	6	13	7	6	
November	7	9	9	7	4	10	7	4	
December	8	10	4	12	6	10	9	4	

Police Activity Statistics 2019

	Citation Charges	Criminal Charges	Deposits	Incidents	Total Inc YTD	Total Inc Prev YTD
Jan	46	27	\$2,690.89	547	547	412
Feb	74	35	\$4,129.77	515	1062	865
Mar	52	28	\$3,250.27	564	1626	1453
Apr	49	36	\$3,869.74	559	2185	2032
May	49	39	\$2,446.92	677	2862	2699
June	32	26	\$2,905.47	560	3422	3322
July	22	34	\$2,954.45	593	4015	4001
Aug	24	37	\$2,815.25	686	4701	4479
Sept						
Oct						
Nov						
Dec						
TOTAL						

FDMJ Monthly Incident Report Summary

August 2019

Responded to **42 alarms** for the month of July 2019 – **362 total alarms** for year as of 08/31/19

Time in service of **19 hours and 53 minutes**

Average manpower per incident: **10 members per call for month - (6a-4p 13 call - 4.5 members)**

Total Man-hours: **174 hours & 56 min**

Calls by Municipality First Due: **32 first due alarms – 10 Mutual aid alarms**

- Mount Joy Borough - 12
- Rapho Township - 13
- Mount Joy Township - 3
- East Donegal Township – 4

Apparatus used;

- Engine 75-1 - 17
- Engine 75-2 - 19
- Truck 75 - 11
- Squad 75-1 - 0
- Traffic 75 - 3
- Duty Chief Vehicle - 17
- Duty Officer Vehicle – 10

Property pre-incident value: \$275,000.00

Property fire loss: \$375.00

Property post incident saved: \$274,625.00

2019 FDMJ responds to a call every **16 hours & 11 min**

Total Training hours of 47 members trained for 684 hours

Fire Prevention Details – 2 details for the month

Community Service Details – 4 public service events and 3 duty crew nights

Notable First Due Calls:

8/01/19 – Mount Joy Borough – Glen Ave – structure fire - \$375.00 fire loss

8/4/19 – Rapho Township – Strickler Road – elevator rescue

Fire Department Mount Joy

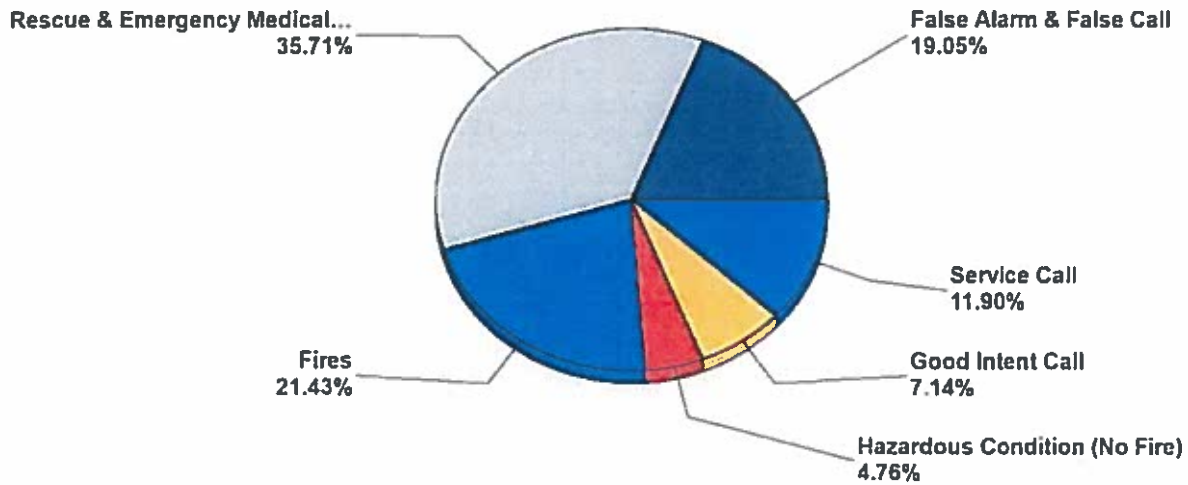


Mount Joy, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2019 | End Date: 08/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	21.43%
Rescue & Emergency Medical Service	15	35.71%
Hazardous Condition (No Fire)	2	4.76%
Service Call	5	11.90%
Good Intent Call	3	7.14%
False Alarm & False Call	8	19.05%
TOTAL	42	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	16.67%
143 - Grass fire	1	2.38%
150 - Outside rubbish fire, other	1	2.38%
311 - Medical assist, assist EMS crew	3	7.14%
321 - EMS call, excluding vehicle accident with injury	2	4.76%
322 - Motor vehicle accident with injuries	5	11.90%
324 - Motor vehicle accident with no injuries	2	4.76%
352 - Extrication of victim(s) from vehicle	2	4.76%
353 - Removal of victim(s) from stalled elevator	1	2.38%
412 - Gas leak (natural gas or LPG)	1	2.38%
424 - Carbon monoxide incident	1	2.38%
511 - Lock-out	1	2.38%
531 - Smoke or odor removal	1	2.38%
550 - Public service assistance, other	1	2.38%
551 - Assist police or other governmental agency	1	2.38%
571 - Cover assignment, standby, moveup	1	2.38%
600 - Good intent call, other	1	2.38%
622 - No incident found on arrival at dispatch address	1	2.38%
651 - Smoke scare, odor of smoke	1	2.38%
733 - Smoke detector activation due to malfunction	1	2.38%
735 - Alarm system sounded due to malfunction	1	2.38%
740 - Unintentional transmission of alarm, other	2	4.76%
743 - Smoke detector activation, no fire - unintentional	2	4.76%
745 - Alarm system activation, no fire - unintentional	2	4.76%
TOTAL INCIDENTS:	42	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Fire Department Mount Joy

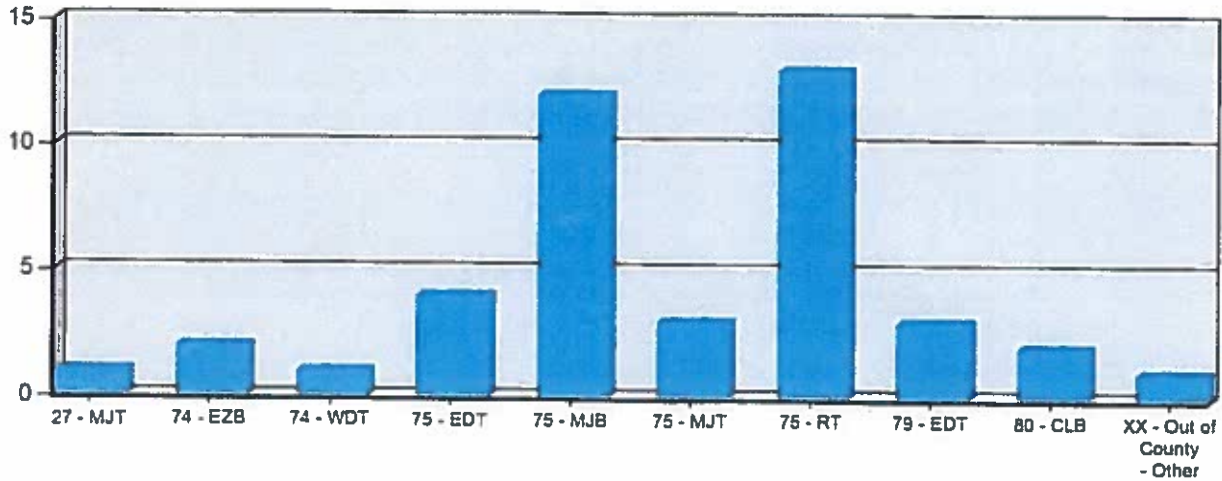


Mount Joy, PA

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Incident Count per Zone for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019



ZONE	# INCIDENTS
27 - MJT - 27 Mount Joy Township	1
74 - EZB - 74 Elizabethtown Borough	2
74 - WDT - 74 West Donegal Township	1
75 - EDT - 75 East Donegal Township	4
75 - MJB - 75 Mount Joy Borough	12
75 - MJT - 75 Mount Joy Township	3
75 - RT - 75 Rapho Township	13
79 - EDT - 79 East Donegal Township	3
80 - CLB - 80 Columbia Borough	2
XX - Out of County - Other - XX - Out of County - Other	1
TOTAL:	42

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

Fire Department Mount Joy



Mount Joy, PA

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Incident Count with Man-Hours per Zone for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019

ZONE	INCIDENT COUNT	MAN-HOURS
27 - MJT - 27 Mount Joy Township	1	1:07
74 - EZB - 74 Elizabethtown Borough	2	2:54
74 - WDT - 74 West Donegal Township	1	8:44
75 - EDT - 75 East Donegal Township	4	8:23
75 - MJB - 75 Mount Joy Borough	12	45:30
75 - MJT - 75 Mount Joy Township	3	22:26
75 - RT - 75 Rapho Township	13	81:05
79 - EDT - 79 East Donegal Township	3	3:57
80 - CLB - 80 Columbia Borough	2	0:50
XX - Out of County - Other - XX - Out of County - Other	1	0:00
TOTAL	42	174:56

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



**EMERGENCY
REPORTING**

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Page # 1

Fire Department Mount Joy



Mount Joy, PA

This report was generated on 9/5/2019 2:11:28 PM

Incident Statistics

Start Date: 08/01/2019 | End Date: 08/31/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		15	
FIRE		27	
TOTAL		42	
TOTAL TRANSPORTS (N2 and N6)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$275,000.00		\$375.00	
GO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
Aid Received		7	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
8		19.05	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:07:52	0:09:54	
AVERAGE FOR ALL CALLS		0:08:56	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:20	0:04:37	
AVERAGE FOR ALL CALLS		0:04:29	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	28:38		

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

Fire Department Mount Joy

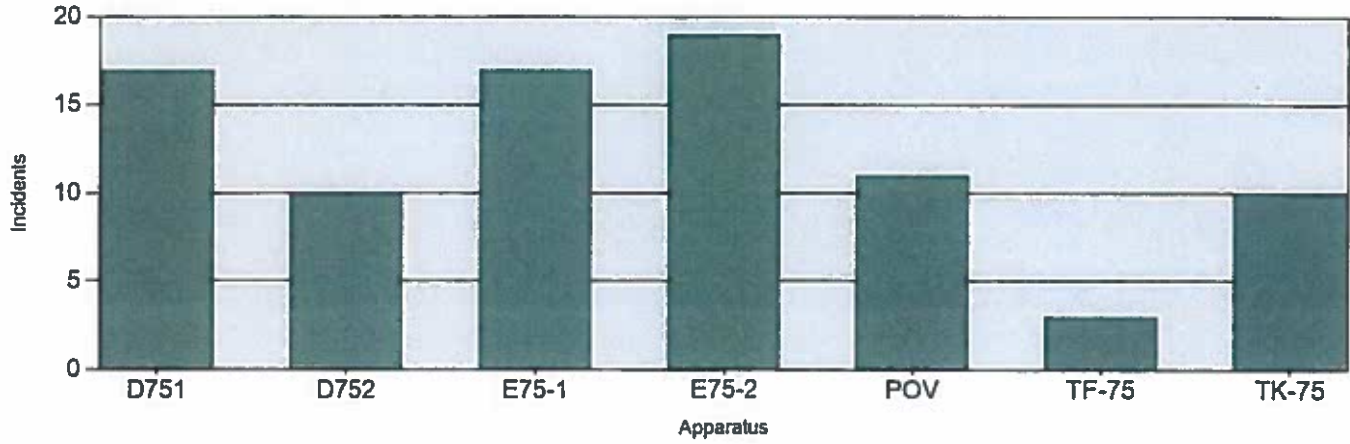


Mount Joy, PA

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Incident Count per Apparatus for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019



APPARATUS	# of INCIDENTS
D751	17
D752	10
E75-1	17
E75-2	19
POV	11
TF-75	3
TK-75	10

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.

Fire Department Mount Joy



Mount Joy, PA

This report was generated on 9/5/2019 2:19:44 PM

Losses for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$250.00	\$125.00	\$375.00	\$375.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2019-321	08/01/2019	111 - Building fire	\$250.00	\$125.00	\$375.00	100.00%

Only REVIEWED incidents included

Fire Department Mount Joy

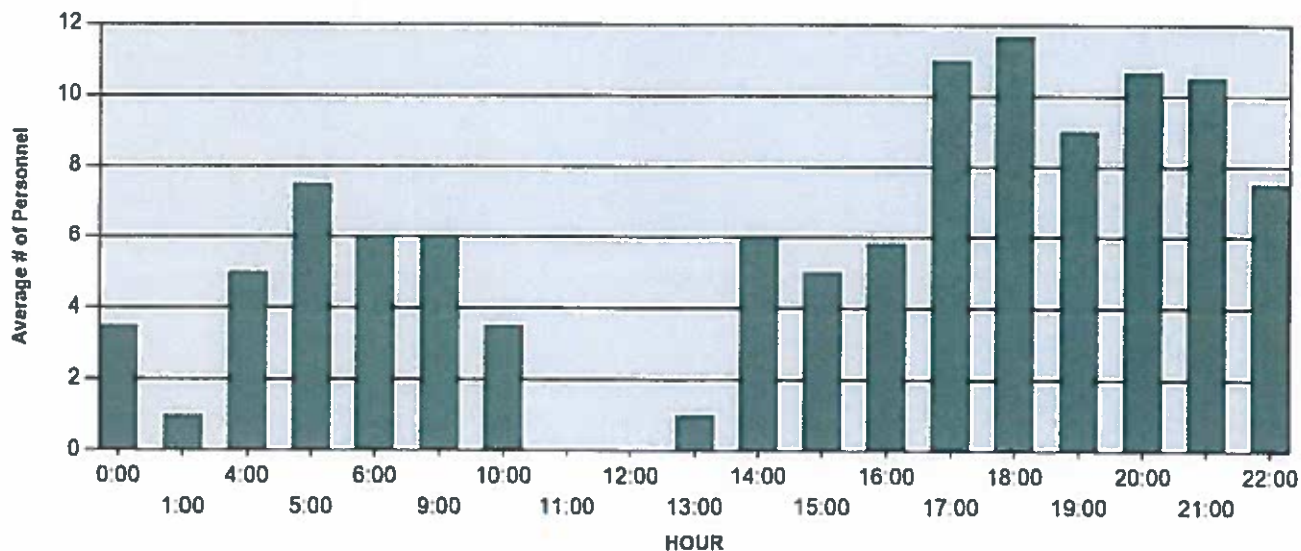


Mount Joy, PA

This report was generated on 9/5/2019 2:22:48 PM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019



HOUR	AVG. # PERSONNEL
00:00 - 00:59	3.50
01:00 - 01:59	1.00
04:00 - 04:59	5.00
05:00 - 05:59	7.50
06:00 - 06:59	6.00
09:00 - 09:59	6.00
10:00 - 10:59	3.50
11:00 - 11:59	0.00
12:00 - 12:59	0.00
13:00 - 13:59	1.00
14:00 - 14:59	6.00
15:00 - 15:59	5.00
16:00 - 16:59	5.80
17:00 - 17:59	11.00
18:00 - 18:59	11.67
19:00 - 19:59	9.00
20:00 - 20:59	10.67
21:00 - 21:59	10.50
22:00 - 22:59	7.50

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.

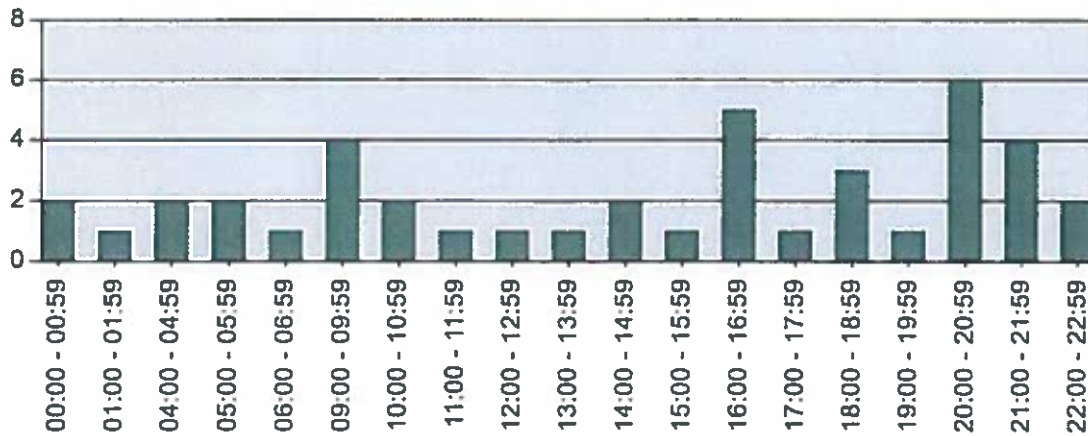
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 9/5/2019 2:22:19 PM

Incidents by Hour for Date Range

Start Date: 08/01/2019 | End Date: 08/31/2019



Hour	# of Calls
00:00 - 00:59	2
01:00 - 01:59	1
04:00 - 04:59	2
05:00 - 05:59	2
06:00 - 06:59	1
09:00 - 09:59	4
10:00 - 10:59	2
11:00 - 11:59	1
12:00 - 12:59	1
13:00 - 13:59	1
14:00 - 14:59	2
15:00 - 15:59	1
16:00 - 16:59	5
17:00 - 17:59	1
18:00 - 18:59	3
19:00 - 19:59	1
20:00 - 20:59	6
21:00 - 21:59	4

Only REVIEWED incidents included

HOÜR	# of CALLS
22:00 - 22:59	2

Only REVIEWED incidents included



September 1, 2018 to September 30, 2018 – Mount Joy Borough Only

Dayshift truck in service every day about 0615 until 1815.

Nightshift truck in service every day about 1815 until 0615.

Total calls: 66

Total patients not transported - 14

SVEMS Mount Joy unit:

Class 1 – 13

Class 2 - 4

Class 3 – 26

Patients not transported – 11

Total calls for SVEMS MJ unit – 43

Calls covered by another SVEMS unit – 11

Patient not transported - 2

Covered call by outside unit:

09/09/2019 – M86-2, unconscious person, class 1. MJB unit on sick person, class 2, in Rapho.

09/11/2019 – M86-1 chest pain, class 1. MJB unit on psych, class 3, in MJ Boro.

09/12/2019 – M86-5 psych, class 3. MJB unit on chest pain, class 1, in MJ Township.

09/14/2019 – M86-2 breathingl, class 1, MJB unit on psych, class 3 in MJ Boro.

09/18/2019 – M86-2 fall, class 2. MJB unit on MVA, class 2, WH Township.

09/23/2019 – A86-21 overdose, class 3. MJB unit on assault, class 3, Columbia.

09/23/2019 – M86-1 psych, class 2. MJB unit still on Columbia call.

09/27/2019 – M86-2 sick, class 1. MJB unit on Routine. (No transport)

09/27/2019 – M86-2 overdose, class 1. MJB still on the above Routine.

09/28/2019 – M86-2 person down, class 2. MJB unit on chest pain in MJ Boro.

9/28/2019 – M86-1 maternity, class 1. MJB unit on stroke in MJ Boro.

09/29/2019 – M86-2 unconscious, class 1. MJB unit on overdose in MJ Boro.

Total calls: 12

Patients not transported – 1

Highlights:

Save ceremony at Giant grocery store is scheduled for October 5th starting at 1100. Everyone is welcomed to attend. Sgt. Drexel and Det. Keiffer are both attending.

Mount Joy Borough EMA

SITUATION REPORT	INCIDENT MOUNT JOY EMA REPORT	OPERATIONAL PERIOD 09/01/19 through 09/30/19	REPORTING UNIT MJY - EMA	FORM - ICS 209 -Short
<p>The following reports on activities from 07/20/2019 to Present</p> <ul style="list-style-type: none"> ○ CURRENT SITUATION <ul style="list-style-type: none"> ○ Current operating at Level 1 (Normal Operations) ○ Borough Flood Plan submitted to Committee Level ○ Working with Millersville Graduate Assistant on a research project involving the flooding in Mount Joy last year. ○ CRITICAL ISSUES ACTION ITEM, EMA Staff: <ul style="list-style-type: none"> ○ Development of plans for common natural disaster responses. ○ Research Cyber Security Plan ○ Need to recruit more volunteers ○ Exercise EOC Checklists and all digital capabilities of EOC ○ ACCOMPLISHMENTS <ul style="list-style-type: none"> ○ Completed interview for Millersville Graduate Assistant ○ Talked to PEMA and City of Bethlehem EMA on Cyper security measures. Will present findings at Oct. Public Safety Committee Meeting ○ Completed Snow Emergency Plan will present at Oct. Public Safety Committee Meeting ○ Attended Sept. Borough Council Meeting ○ Matt Kratz attended and passed G235: Emergency Planning ○ PLANNED ACTIVITIES <ul style="list-style-type: none"> ○ Continue test flights of EMC checklist ○ Refine active staff assignments (sheltering, tech support, admin, logistics, engineering, communications) ○ Reaching out to local churches to update our warming shelter list ○ EMA Meeting/Training in October. ○ Ordering of new shirts for members ○ Order another computer and iPad. ○ TRAINING REPORT <ul style="list-style-type: none"> ○ Members continue to attend monthly county trainings. ○ Oct. 9- Emergency Operations Plans for Rural Jurisdictions ○ EMA Meeting Dates <ul style="list-style-type: none"> ○ County EMA Meetings are monthly and communicated via email. ○ Local EMA meeting to be scheduled for early October. 				
Position / Name MJY EMA Coordinator / Matthew Kratz 		DATE 0/02/2019	TIME 2249	<ul style="list-style-type: none"> ▪ DISTRIBUTION: ▪ EMA ▪ Borough Manager ▪ Public Safety Committee ▪ Borough Council



MOUNT JOY BOROUGH COUNCIL REPORT FOR SEPTEMBER 2019 ACTIVITIES

DESIGN

- East MSMJ display window is now booked out to MARCH 2020 with Mount Joy artists.
- 30 Hometown Hero banners are on order.
- Finalized Street Tree replacement program. Met with Public Works Dept.
- Starting to work on proposed Flower Planter replacement program.

PROMOTION

- September 4th Friday was "Blues, Brews & BBQs." OCTAVIA BLUES BAND was downtown.
- October 25th is Downtown Trick or Treat. Expecting 450 kids.
- Planning Winterfest. Vendors are already signing up.
- Starting to plan Festival of the Arts in January 2020. Looking to expand that event from 16 artists to ~ 25 artists and more locations downtown.

ORGANIZATION

- Finalized 2020 Sponsorship Program. Delivered to local businesses.
- Starting to implement MSMJ Strategic Plan.

ECONOMIC DEVELOPMENT

- Working with new business wanting to come downtown. Coordinating meetings with landlord and potential tenant. Worked with landlord on lease agreements, building upgrades, cosmetic upgrades, and setting monthly lease rates. Working with business on lease agreements, business concept and local analysis of business potential.
- Working with local company who is changing their business model with copyrighting of communication statement on the change.
- Working with local landlord to lease 1 South Market for commercial usage. Discussed usage with 3 potential businesses.
- Working with landlord on lease agreements and recruitment of new business. Found business to rent property within 48 hours of notice to help look for a new tenant.



55 East Main Street : Mount Joy, PA 17552 : 717.653.4227
mainstreetmountjoy.com : msmj@msmj.comcastbiz.net

- Working with potential business from Kentucky looking for space in Mount Joy. They have specific requirements we cannot meet with current property availability, but working with potential spaces about their concept and potential building upgrades.

FUNDING ACTIVITIES

- Met with DCED rep to discuss NAP funding. Data will be submitted to DCED the first week of October for review and further discussion. *NAP = Neighborhood Assistance Program and is a tax credit program to encourage businesses to invest in projects which improve distressed areas.*
- Distributed our 2020 Sponsorship Package through eNews and in-person. Continuing to meet with potential sponsors.

2019 EVENT SPONSORS

- **Chocolate Walk (2019)**
 - LANCO Federal Credit Union = Major Sponsor
 - Members 1st Federal Credit Union = Major Sponsor
 - Wellington Chase Apartments = Sponsor
 - Hershey Chocolate = Product donation – (2) 5lb bars chocolate
 - Weaver Nut & Candy = Product donation – Choc. covered espresso beans
 - Wilbur Chocolate = Product donation – Peanut Butter Meltaways
- **Cruisin' Cuisine Car Show (2019)**
 - LANCO Federal Credit Union = Major Sponsor
 - Members 1st Federal Credit Union = Major Sponsor
 - Wellington Chase Apartments = Sponsor
 - Whitmoyer Auto Group = Sponsor
- **Winterfest (2019)**
 - LANCO Federal Credit Union = Major Sponsor
 - Members 1st Federal Credit Union = Major Sponsor
 - Wellington Chase Apartments = Sponsor
 - Sheetz Funeral Home = Santa Sponsor
- **Display Window (2019)**
 - 2nd Display Window rented for 7 months in 2019



9-6

MILANOF-SCHOCK LIBRARY
 1184 Anderson Ferry Road, Mount Joy, PA 17552
 Tel: 717.653.1510 Fax: 717.740.2140
www.mslibrary.org

Serving East Donegal Township, Marietta Borough,
 Mount Joy Borough, Mount Joy Township and Rapho Township

Milanof Schock Library is a community resource that enriches lives through, education, information, exploration and socialization.

August 2019

Compiled by Barbara Basile, Executive Director

Contributors: Kim Beach, Susan Craine, Jan Betty, & Kirstin Rhoades

August 2019 Statistics	2019	2019 YTD	2018	2018 YTD	2017
TOTAL CIRCULATION	17,577	132,621	18,083	115,154	17,541
Overdrive	1104	7823	919	7650	887
NEW PATRONS	94	648	82	665	84
PATRON COUNT	7883	53896	7,286	57947	8,972
DVD RENTALS	263	2030	282	2,292	295
COMPUTER LOG-INS	583	4,278	715	5,316	767
WIRELESS ACCESS	509	3,669	576	4,015	452
PASSPORTS	91	924	87	969	69
Community Room Rentals	0				
Test proctoring	0				
Volunteer Hours	160.25	1,333	178.25	1255.25	243.25
Youth Services	Programs	Children	JUV 6-9	Teens	Adults
Children's programming	15	72	175	30	170
STEM (under 11)	5	46	47	9	53
STEM (11+)	0	0	8	1	9
Teen programs	1	0	0	6	1
Offsite	3	32	4	0	15
2019 SRP sign-ups		324	634/	170	NA
			250		
1000 Books Participants	11(2019)		(10+)		
Adult Programs	9*	97			
STEM (adult)	0	3			0
Financial Stability (HUB)	0			Adults 11	1-1 assists

* Includes 40 adults donating socks

Executive Summary

August was a very busy, exciting month here. We were thrilled with the Auction results. Many thanks to everyone who made it possible. We had a great night and made more money than ever!! The gross total almost tips \$30,000!!

Jan gets a special thanks for another summer of greatness. The children in our summer programs are so fortunate to have her in their court! Programs were great all summer long. Circulation staff desk members also made the summer a special experience for our readers. Thanks for making each child feel special when they completed their logs – you did that **788 times!!** Readers from all over the County also thank you for your attention. When we moved to the top of the LSLC lending list, the long pull lists demonstrate the depth of our collection and dedication to service.

Socks and Underwear for Donegal Students – 40 Library patrons contributed 846 items to the drive. Families selected from the pile when they received their new back pack. Awesome results from just a few Facebook posts.

Personnel (*Susan and Barbara*)

- Auction, Auction, Auction!! Seeking, gathering, display, selling, etc, etc.
- Barbara attended LSLC Training Interest Group meeting
- Jean and I talked to Irene Burgess about joining the Library Board. She will visit with us at the September meeting.
- Prepared personnel budget for 2020 to include an increase in Jan and Kim's hours and small pay raises for all.

Community Relations (*Barbara et al*)

- Rotary meetings and Fry wagon including committee for suicide prevention and awareness.
- Met with MHA of Lancaster County are helping with the suicide display materials and panel discussion.
- Other meetings: Chamber of Commerce, School District P-3 meeting, and met to reinvigorate the Donegal HUB as a communication network.
- Extra Give application was sent and validated.

Youth Services (*Jan*)

- American Girl doll party with Friends Member Esther Markwood providing the perfect food.
- 2 sessions of "Get Ready for Kindergarten" this year.
- Outreach at our Maytown and Marietta storytimes, Jan visited Open Arms Daycare to do a program.
- Began setting up outreach for Fall...will keep Maytown, Marietta and the Kindergarten in place. Hope to add Headstart, Luthercare Marietta, and Bright Horizons quarterly and keep Kinderhook!
- Was glad to have Kirby return after a 3 week absence...we may add a second night as there is a huge waiting list!

Facility (*Barbara*)

- Golden Sun Cleaning gave us notice to leave us. They have been very generous over the years.
- We resigned with Haller Mechanical for 2019/20 to deal with our oddball HVAC system.
- The economizer element on the HVAC system was priced for repair at nearly \$900. After much discussion we have taken it off-line and by-passed it for the foreseeable future.
- We have found a painter for the Board Room and our angel Jean will cover the cost.
- The equipment change the Board Room into a tech suite has arrived....
- Old Shed roof leaking... a few places caulked, need to replace it.

Public Relations/Promotions (*Kirstin*)

- CONSTANT CONTACT E-NEWS – Aug Newsletter: Sent to 2625 people (98 new contacts added)
- SOCIAL MEDIA: 40+ Facebook postings – 71 new likes. Instagram – promoted programs and educational resources
- 4 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- WEBSITE = 4,222 website users; 8,299 page views
- Updated print calendars; printed as posters and hung in lobby and kids' area.
- New DVD display "Learn from History" – kept full with new selections
- Promoted new Book Donation "Dog House"
- AUCTION
 - Bench Banner and Banner above the circ desk
 - Created new tickets/printed
 - Created postcard invitation and legal-sized invitation/poster
 - Developed Auction Program

Volunteers/Programming/Fundraising (*Kim*)

- Oriented 1 new volunteer.
- Launched a new club – *Needlefelting Friends*
- Auction - Highest gross and net figures ever! – all that hard work paid off!!

Mount Joy Borough

Zoning & Code Department

REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: September 2019

Re: September 2019 Zoning, Code and Planning Report

UPDATES

- The October 23, 2019 Zoning Hearing Board meeting has been moved to October 30, 2019, because of failure to have a quorum.
- The Planning Commission meeting to be held on October 9, 2019, has been cancelled because of no new or old business.
- Copy of Notice of Demolition for 713-715 Wood Street and 719-721 Wood Street has been provided as part of this report, posted on property, posted on website, and sent to MSMJ and the Mount Joy Historical Society as required by the Ordinance. Council does not approve Potential Historic Resource Demolition Permits. Council only approves demolition permits for properties that are on the Historic Resource Inventory.

REPORT

- Conducted rental inspections.
- Completed September Planning Commission agenda and delivered packets for meeting.
- Prepared first draft of Department budget.
- Reviewed draft Agreement for Complete Streets Guidebook from Michael Baker International, Inc., and provided comments to Manager.
- Reviewed file for H & R Transload for previously granted Zoning Hearing Board approval and provided response to install grain bin.
- Reviewed Reist Popcorn previously approved and recorded plan to remove structures and install grain bins at the Manheim Street location. Provided responses to review.
- Completed RTKL Request – 1 hour.
- Reviewed Zoning Hearing Board application received for compliance.

- Prepared advertisement, public notices and agenda for October 30, 2019 Zoning Hearing Board meeting.

MEETINGS

- Attended staff meetings.
- Attended Mount Joy Train Station bi-weekly meetings.
- Attended Planning Commission meeting
- Met with folks interested in opening a tattoo parlor in the Borough. Discussed approved zoning district and provided contact information for property management company.
- Met with Dennis and potential buyer of residential home on Orange Street to discuss sidewalk condition and replacement at potential buyer request.
- Met with Dave Gebhart to discuss demolition permits and process.
- Met with Kevin Zurin to discuss sidewalk closures.
- Met with staff and SM Johns Construction to discuss Rotary Park swale project.
- Met with staff and Bob Malpass to discuss Pink Alley basin project.
- Met with Borough Manager to review first draft of budget.
- Met with Farmview Developer, Borough Engineer and staff to discuss potential changes to recorded plan.
- Met with owners of Fox Chapel Publishing, 903 Square Street and walked the grounds and the building. They are moving in this Fall and will be having a soft grand opening and public grand opening. Will provide additional information as received.
- Met with Reist Popcorn to discuss project approved for removal of silos and some buildings at their Manheim Street location, along with the approved addition of silos. Plan approved and recorded in 2015.
- Met with AMTRAK on site to discuss overgrowth on their property along Columbia Avenue.
- Met with Dennis Nissley and Dave Schell with MSMJ to discuss street tree replacement in the Main Street Revitalization Area.

TRAINING

NOTICE OF DEMOLITION

This **NOTICE OF DEMOLITION** has been posted in accordance with the Mount Joy Borough Zoning Ordinance, Section 270-117.B(5), "Demolition, Removal or Relocation of Potentially Historic Structures."

A Potentially Historic Structure is defined as "any building or structure that is not a historic resource and was constructed prior to 1940."

Mount Joy Borough has received a complete demolition permit for the following property:

Property location: 713-715 Wood Street, Mount Joy, PA 17401

Applicant(s): David E. Gebhart Construction*

Owner(s): The Wenger Group

Zoning District: Medium Density Residential

Parcel No. 4508313900000 and 4508084900000

Year Built: 1880 for both parcels

This notice will expire on November 16, 2019. This waiting period is established to allow potentially historic structures to be historically and photographically documented prior to demolition. (270-117.B(5)(a))

*Prior to the issuance of the permit, the applicant(s) shall grant reasonable access to the property for historic and photographic documentation of the potentially historic structure by a non-profit organization established for the preservation of historic records.

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A Potentially Historic Structure is defined as "any building or structure that is not a historic resource and was constructed prior to 1940."

Mount Joy Borough has received a complete demolition permit for the following property:

Property location: 719-721 Wood Street, Mount Joy, PA 17401

Applicant(s): David E. Gebhart Construction*

Owner(s): The Wenger Group

Zoning District: Medium Density Residential

Parcel No. 4507895800000 and 4507636800000

Year Built: 1880 for both parcels

This notice will expire on November 16, 2019. This waiting period is established to allow potentially historic structures to be historically and photographically documented prior to demolition. (270-117.B(5)(a))

*Prior to the issuance of the permit, the applicant(s) shall grant reasonable access to the property for historic and photographic documentation of the potentially historic structure by a non-profit organization established for the preservation of historic records.

MOUNT JOY BOROUGH-Violations: " 9/1/2019 - 9/30/2019
SEPTEMBER 2019 VIOLATION REPORT

Fire
Closed

Total number of Closed Fire Violations: 1

Property
Closed

Total number of Closed Property Violations: 23

Open

Total number of Open Property Violations: 7

Trees/Bushes
Open

Total number of Open Trees/Bushes Violations: 1

Zoning
Open

Total number of Open Zoning Violations: 1

33

MOUNT JOY BOROUGH Inspections by STACIE GIBBS: 9/1/2019 - 9/30/2019
 SEPTEMBER 2019 RENTAL INSPECTION REPORT CONDUCTED BY CODE OFFICER

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp	Fee	Inspector	Date
Tenant - Property				
206 MARIETTA AVE APT A - Tenant - Property			4509473200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/6/2019
1 smoke needed in master bedroom				
206 MARIETTA AVE APT B - Tenant - Property			4509473200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/6/2019
1 smoke needed in master bedroom				
15 W MAIN ST APT B - Tenant - Property			4509771200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
15 W MAIN ST APT C - Tenant - Property			4509771200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
bathroom-leaking tub faucet; ceiling repair and possible install of exhaust fan upstairs bedroom must uncover at least one window for access immediately.				
211 W MAIN ST - Tenant - Property			4507931500000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/20/2019
Dryer vent needs venting to outside.				
1059 DSR - Tenant - Property			4506474100000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
1061 DSR - Tenant - Property			4506474100000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
1063 DSR - Tenant - Property			4506474100000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
1065 DSR - Tenant - Property			4506474100000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
repair exterior concrete step				
79 E MAIN ST A - Tenant - Property			4501986800000	
Tenant Space	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> SG	9/12/2019
Fire extinguisher required; smoke detectors needed in bedroom 1 and 2; under sink there were sticky traps with visible roaches on them. However, they might be water bugs. I did not see evidence of roach infestation. Required extermination.				
566 UNION SCHOOL RD - Tenant - Property			4504771200000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/24/2019
205 W MAIN ST - Tenant - Property			4508520500000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/19/2019
215 W MAIN ST - Tenant - Property			4507292500000	
Tenant Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SG	9/19/2019

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
105 W DONEGAL ST - Tenant - Property	4509856900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/23/2019
Repair upstairs bathroom exhaust fan.			
109 W DONEGAL ST - Tenant - Property	4509328100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/23/2019
117 W DONEGAL ST - Tenant - Property	4508727800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/23/2019
224 S MARKET ST - Tenant - Property	4501867500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/19/2019
fire extinguisher required; smoke detectors required in each bedroom			
838 WOOD ST - Tenant - Property	4501257200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/26/2019
kitchen floor tile at entrance coming up shed roof has tarp over it needs repair.			
452 S PLUM ST - Tenant - Property	4508450200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/24/2019
Bedroom in basement is fine, except he had plastic over the egress door and informed him he needed to remove it.			
15 W MAIN ST APT D - Tenant - Property	4509771200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/12/2019
830 HILL ST - Tenant - Property	4500781900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/19/2019
Wood exterior stairs to deck need to be replaced and replaced to code. They are not completely unsafe but warped enough. 60 days.			
125 NEW HAVEN ST - Tenant - Property	4500773200000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/26/2019
smoke detectors needed in basement and 2nd bedroom			
58 W MAIN ST - Tenant - Property	4504377300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/12/2019
Replace stained ceiling tiles			
60 W MAIN ST - Tenant - Property	4504377300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/12/2019
repair hole in stairway, label breakers			
56 W MAIN ST - Tenant - Property	4504377300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		9/12/2019
Keep eye on wood exterior stairway			
60 1/2 W MAIN ST - Tenant - Property	4504377300000		
Tenant Space	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SG		9/12/2019
Inspection did not take place, vacant.			

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
844 E MAIN ST APT B - Tenant - Property		4509446600000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SG	9/26/2019

Total Inspections: 27

MOUNT JOY BOROUGH-MultiSelect Permits App Date: 9/1/2019 - 9/30/2019

SEPTEMBER 2019 PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Building						
Com-Alterations						
Active						
190814	9/18/2019	9/26/2019	H&R TRANSLOAD LLC	900 SQUARE ST	Install 42' diameter grain bin	\$915.00
Pending						
190821	9/24/2019		ST MARKS UNIT METHODIST CHURCH	45 E MAIN ST	New exterior staircase	\$275.00
Total Com-Alterations 2						\$1,190.00
Com-Use						
Active						
190812	9/17/2019	9/26/2019	HOSTETTER CRAIG R	27 N MARKET ST	New Business - LIQUID LAB WRAPS	\$60.00
Total Com-Use 1						\$60.00
mobile home						
Pending						
190824	9/25/2019		GORSKI SHEREE	10 PENN COURT DRIVE	Install new mobile home	\$305.00
Total mobile home 1						\$305.00
porch roof						
Active						
190802	9/11/2019	9/18/2019	HESLOP JAMES T	28 DETWILER AVE	Expand porch and roof	\$169.00
Total porch roof 1						\$169.00
Res-Alterations						
Active						
190795	9/6/2019	9/13/2019	MOON JOSIAH J MOON RACHAEL MARIE	130 PARK AVE	Second Floor Addition	\$393.00
190804	9/11/2019	9/18/2019	CHRISTOPHER SHEETZ	226 E MAIN ST	Remove and relocate exterior second flo	\$65.00
Pending						
190822	9/24/2019		STAUFFER SALISSA	101 N BARBARA ST	Interior Alterations	\$285.00
Total Res-Alterations 3						\$743.00
roof						
Active						
190809	9/13/2019	9/19/2019	MOUNT JOY BOROUGH	134 N MARKET AVE	Replace Roof	\$0.00
Total roof 1						\$0.00
SFD						
Active						
190805	9/11/2019	9/19/2019	CHARLAN GROUP	317 MUSSER RD	New single family Dwelling	\$965.00
Total SFD 1						\$965.00
Total Building 10						\$3,432.00

Electrical

Hot tub

Pending

190823	9/25/2019		MELHORN J MICHAEL MELHORN WENDY	W MAIN ST	New electric for hot tub	\$40.00
Total Hot tub 1						\$40.00

Res-Electric

Active						
190813	9/17/2019	9/19/2019	DYMOND PETER R	279 MARIETTA AVE	New electric and plumbing for dishwashe	\$65.00
Total Res-Electric 1						\$65.00
Total Electrical 2						\$105.00

Mechanical

Residential HVAC

Active

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Mechanical						
Residential HVAC						
Active						
190815	9/18/2019	9/26/2019	FLEMING JOHN	540 CLAY ALY	Install HVAC	\$65.00
Total Residential HVAC 1						\$65.00
Total Mechanical 1						\$65.00
ROW						
new service						
Complete						
190794	9/6/2019	9/16/2019	DH & PM PROPERTIES LP	13 MOUNT JOY ST	New gas service	
Total new service 1						\$0.00
Total ROW 1						\$0.00
Sign						
wall sign						
Pending						
190816	9/19/2019		DEALBROOK LLC PARAMOUNT PORTFOLI	763 E MAIN ST	New Internal Illuminated sign	
Total wall sign 1						\$0.00
Total Sign 1						\$0.00
Use						
Use						
CO Issued						
190793	9/6/2019	9/11/2019	HOFFER EMANUEL S HOFFER TENA P	74-76-78 E MAIN ST	New Business - Donegal Substance Abus	\$60.00
Total Use 1						\$60.00
Total Use 1						\$60.00
Zoning						
Deck						
Active						
190807	9/11/2019	9/19/2019	JOHNSON DANIEL M & TAMARA L	815 TERRACE AVE	New deck, steps and patio	\$40.00
Total Deck 1						\$40.00
Fence						
Active						
190825	9/26/2019	9/26/2019	GREGORY AND KIMBERLY NASH	204 MOUNT JOY ST	Install remaining fence	\$40.00
Total Fence 1						\$40.00
Patio						
Active						
190800	9/11/2019	9/11/2019	MCDONALD SHAYLE M MCDONALD JOSH	724 BRUCE AVE	Install new patios	\$40.00
Total Patio 1						\$40.00
ramp						
Active						
190798	9/11/2019	9/11/2019	FIRE DEPARTMENT MOUNT JOY INC	111 NEW HAVEN ST	Concrete ramp addition	
Total ramp 1						\$0.00
Res- sidewalk						
Active						
190819	9/20/2019	9/20/2019	RIECK CHARLES WALTER JR RIECK ROBI	572 CHURCH ST	New walkway and concrete pads	\$40.00
Total Res- sidewalk 1						\$40.00
res-greenhouse						
Active						

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Zoning						
res-greenhouse						
Active						
190817	9/20/2019	9/20/2019	BETTY WAYNE S & JANET L	936 WOOD ST	Install greenhouse	\$40.00
Total res-greenhouse						1
						\$40.00
Total Zoning						6
						\$200.00
Total Permits:						22
						\$3,862.00

BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2016	2017	2018	2019
JANUARY	\$ 450.00	\$ 792.00	\$ 496.00	\$ 645.00
FEBRUARY	\$ 1,500.00	\$ 1,196.00	\$ 837.00	\$ 375.00
MARCH	\$ 1,268.00	\$ 4,532.00	\$ 3,729.00	\$ 1,293.00
APRIL	\$ 930.00	\$ 1,190.00	\$ 2,980.80	\$ 3,160.00
MAY	\$ 3,501.00	\$ 5,312.00	\$ 7,371.00	\$ 1,910.00
JUNE	\$ 4,185.00	\$ 1,324.00	\$ 1,295.00	\$ 3,058.00
JULY	\$ 9,363.00	\$ 3,650.00	\$ 10,276.00	\$ 1,905.00
AUGUST	\$ 3,633.00	\$ 1,996.00	\$ 4,237.00	\$ 5,645.00
SEPTEMBER	\$ 1,020.00	\$ 2,046.00	\$ 2,273.00	\$ 3,862.00
OCTOBER	\$ 4,255.00	\$ 4,030.00	\$ 6,431.10	
NOVEMBER	\$ 1,120.00	\$ 6,478.00	\$ 2,027.00	
DECEMBER	\$ 1,923.00	\$ 1,370.00	\$ 593.68	
TOTALS	(\$ 33,148.00 Budgeted \$30,000)	(\$33,916.00 Budgeted \$30,000)	(\$42,546.58 Budgeted \$35,000)	(\$21,853.00 Budgeted \$35,000)

MOUNT JOY BOROUGH-StormWater Permits App Date: 9/1/2019 - 9/30/2019

SEPTEMBER 2019 STORMWATER PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
StormWater						
Exemption						
Active						
190820	9/20/2019	9/20/2019	RIECK CHARLES WALTER JR	RIECK ROBI	572 CHURCH ST	Install new walkway and concrete pads \$50.00
190818	9/20/2019	9/20/2019	BETTY WAYNE S & JANET L		936 WOOD ST	Install greenhouse \$50.00
190808	9/11/2019	9/19/2019	JOHNSON DANIEL M & TAMARA L		815 TERRACE AVE	New deck and patio \$50.00
190803	9/11/2019	9/18/2019	HESLOP JAMES T		28 DETWILER AVE	expand front porch and roof \$50.00
190801	9/11/2019	9/11/2019	MCDONALD SHAYLE M	MCDONALD JOSH	724 BRUCE AVE	Install new patio \$50.00
190799	9/11/2019	9/11/2019	FIRE DEPARTMENT MOUNT JOY INC		111 NEW HAVEN ST	concrete ramp addition
Total Exemption 6						\$250.00
Total StormWater 6						\$250.00
Total Permits: 6						\$250.00

STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019
JANUARY	X	X	X	\$ 100.00
FEBRUARY	\$50.00	\$ 100.00	\$ 100.00	\$ 200.00
MARCH	\$300.00	\$ 250.00	\$ 325.00	\$ 325.00
APRIL	\$400.00	\$ 250.00	\$ 200.00	\$ 500.00
MAY	\$550.00	\$ 300.00	\$ 350.00	\$ 450.00
JUNE	\$550.00	\$ 300.00	\$ 250.00	\$ 525.00
JULY	\$375.00	\$ 350.00	\$ 375.00	\$ 400.00
AUGUST	\$325.00	\$ 400.00	\$ 150.00	\$ 425.00
SEPTEMBER	\$500.00	\$ 300.00	\$ 50.00	\$ 250.00
OCTOBER	\$675.00	\$ 275.00	\$ 200.00	
NOVEMBER	\$250.00	\$ 100.00	\$ 50.00	
DECEMBER	\$100.00	X	\$ 50.00	
TOTALS	(\$4,025.00 Budget \$2,500.00)	(\$ 2,625.00 Budget \$2,500.00)	(\$2,100.00 Budgeted \$2,500.00)	(\$3,175.00 Budgeted \$2,000.00)

MOUNT JOY BOROUGH-ROW Permits App Date: 9/1/2019 - 9/30/2019

SEPTEMBER 2019 STREET OPENING REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
ROW						
new service						
Complete						
190794	9/6/2019	9/16/2019	DH & PM PROPERTIES LP	13 MOUNT JOY ST	New gas service	\$75.00
					Total new service 1	\$75.00
					Total ROW 1	\$75.00
					Total Permits: 1	\$75.00

STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019
JANUARY	\$ 50.00	\$ 50.00	\$ 375.00	\$ 300.00
FEBRUARY	\$100.00	X	\$ 75.00	\$ 150.00
MARCH	\$450.00	\$ 50.00	\$ 130.00	X
APRIL	\$ 50.00	\$100.00	X	\$ 75.00
MAY	\$ 50.00	X	\$ 225.00	\$ 220.00
JUNE	\$100.00	\$150.00	\$ 75.00	\$ 75.00
JULY	\$150.00	\$100.00	\$ 150.00	\$ 75.00
AUGUST	\$ -	\$ 50.00	\$ 300.00	\$ 75.00
SEPTEMBER	\$ -	\$ 50.00	\$ 150.00	\$ 75.00
OCTOBER	\$ -	\$150.00	\$ 75.00	
NOVEMBER	\$ 50.00	X	\$ 300.00	
DECEMBER	\$100.00	\$ 50.00	\$ 225.00	
TOTALS	(\$1,100.00 Budgeted \$1,000.00)	(\$750.00 Budgeted \$1,000.00)	(\$2,080.00 Budgeted \$1,000)	(\$1,045.00 Budgeted \$1,300)

MOUNT JOY BOROUGH-Rental Permits App Date: 9/1/2019 - 9/30/2019

SEPTEMBER 2019 RENTAL LICENSE REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2019 Residential Rental						
Active						
190811	9/16/2019	9/16/2019	GREGORY AND KIMBERLY NASH	204 MOUNT JOY ST	204 MOUNT JOY STREET	\$50.00
Total 2019 Residential Rental 1						\$50.00
Total Rental 1						\$50.00
Total Permits: 1						\$50.00

RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019
JANUARY	\$ 700.00	\$ 7,600.00	\$ 23,600.00	\$ 32,100.00
FEBRUARY	\$25,850.00	\$26,800.00	\$ 29,650.00	\$ 18,375.00
MARCH	\$31,750.00	\$31,350.00	\$ 14,250.00	\$ 17,650.00
APRIL	\$ 3,500.00	\$ 2,900.00	\$ 1,050.00	\$ 450.00
MAY	\$ 3,850.00	\$ 50.00	\$ 150.00	\$ 50.00
JUNE	\$ 750.00	\$ 50.00	\$ 100.00	\$ 150.00
JULY	\$ 500.00	\$ 100.00	\$ 150.00	\$ 100.00
AUGUST	\$ 50.00	\$ 250.00	\$ 400.00	\$ 250.00
SEPTEMBER	\$ 150.00	\$ 150.00	\$ 200.00	\$ 50.00
OCTOBER	\$ 200.00	\$ 50.00	\$ 100.00	
NOVEMBER	\$ 100.00	X	X	
DECEMBER			X	
TOTALS	\$67,400.00 (Budgeted \$62,000.00)	\$69,300.00 (Budgeted \$65,000.00)	\$69,700+ \$725 late fees = \$70,425 (Budgeted \$68,000)	\$69,175.00 + \$900.00= \$70,075 late fees (Budgeted \$70,000)



**BOROUGH OF MOUNT JOY
STORMWATER MANAGEMENT REPORT**

TO: Mount Joy Borough Council

FROM: Dave Salley, Stormwater Enforcement Officer

DATE: October 2, 2019

RE: Stormwater Management Report for September 2019

Stormwater/Public Works:

- Meeting with Farmview Properties on BMP conversion
- LCPC webinar “Can We Talk About the Street? Building Support for Controversial Projects reservation”
- UGI Roundtable discussion for local municipalities
- Grandview Park and Pink Alley hydroseeding completed
- The Lakes dedication discussion with staff
- Stormwater pipe replacement on N. Angle St
- Meeting with Bruce Ave residents on washout concerns
- Weeding wildflower meadow
- Auger holes for tree planting
- Working on NFWF grant for Rotary Park erosion control and vegetation
- Participated in Borough’s Collaborative-Clean, Safe, & Walkable Action Team
- Worked on budget for 2020 as well as future planning projects
- Scoped out six areas that need rip rap replaced and cleaned out due to sediment build up

Activities:

- Attended Public Works Committee
- Attended Council meeting
- Attended Staff meeting
- Attended Train Station meeting
- Attended Staff Budget meetings



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Sam Sulkosky, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: October 2, 2019

RE: Public Works Department Activities for September 2019

Following is a list of activities for the Public Works Department for September 2019:

- Parks – Mowing
- Parks – Provide park inspection service to Mount Joy Township
- Parks – Spraying
- Parks – Trimming trees and bushes
- PW/Parks – Weeding wildflower meadow
- PW – Pothole repair
- PW – Vehicle and equipment maintenance
- PW – Water the Main St. flower planters
- PW – Weed control and maintenance of swales
- Streets - Milling and patching areas
- Stormwater – Replace section of stormwater pipe on N. Angle St.
- Stormwater – Clean stormwater inlets after rain events
- Signs – Replacement and repairs as needed
- Compost Site – Grind raw material
- Compost Site – Screening mulch material
- Compost Site – Staff for open times
- Attend Borough Council meeting and Public Works meetings
- Attend various staff meetings
- Attend meeting with train station project manager
- Meet with Gannet Fleming and Wagman concerning sign placements
- Attend meeting with PennDOT personnel and borough officials pertaining to maintenance of train station and parking lots
- Meet with Eagle Scout about possible wall ball project
- Meet with property owner about sidewalk upgrades on Orange Street
- Attend Refuse bid opening
- Meet with Desmond at Lakes to discuss street dedication
- Post and advertise for open PW/Parks Maintenance Technician position
- Go to E. Petersburg to look at oil and chip application with fog seal coating.

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: Joseph Ardini

September 2019 Authority Administrator Report

1. Water Plant Project:

- The contractor continues to work on punch list items created by the Engineer.
- Grading work along the driveway.
- Evoqua staff was onsite to make changes to their PLC programming.
- Closeout documents for Mechanical, Electrical & HVAC contracts are being submitted.

2. Lumber Street Hydropillar:

- Staff met with ARRO to review specifications for painting of the hydropillar on Lumber Street.

3. Pinkerton Road Watermain Project:

- Staff completed the remaining waterline work.
- All paving patches have been completed.
- The Authority's work is completed except for the placement of one fire hydrant, this will be completed when Borough staff have determined the street width.

4. Authority staff submitted an alternative monitoring plan for well #3 to the Susquehanna River Basin Commission for review.



**BOROUGH OF MOUNT JOY
MEMORANDUM**

TO: Public

FROM Samuel Sulkosky, Borough Manager

DATE: October 03, 2019

RE: October 7, 2019 Manager's Report.

Administration:

- PLGIT – Current yield as of 10-03-2019 is 2.16%.

Marietta Avenue Pedestrian Project: Project information is posted on the Borough website and updated as information becomes available.

Other Items of Note:

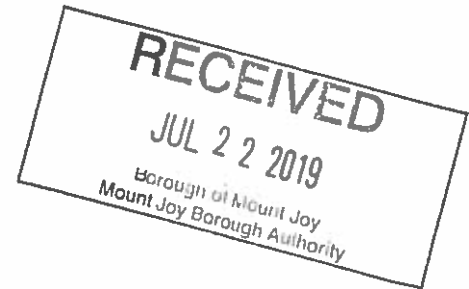
- Public Works Committee meeting.
- Planning Commission.
- County Managers meeting.
- Gannett Fleming meeting.
- Chamber of Commerce.
- PennDOT meetings.
- Departmental Budget meetings.
- Flood Mitigation Program Grant was approved for \$176,022 on September 17, 2019.
- Lancaster County MTP.
- Waste Industries – GFL.
- Chiques Creek Management.



Surveyors - Engineers - Landscape Architects

July 19, 2019

Stacie Gibbs, BCO
Zoning/Code Officer
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552



SUBJECT: Austin Moran – 1080 Donegal Springs Road
Lot Line Change Plan Submission
DCG Project Number 4850-50

Dear Ms. Gibbs:

On behalf of our client, Austin Moran, we are submitting a Lot Line Change Plan. The two properties are located at 1080 Donegal Springs Road. It is the intent to change the existing lot line which bisects the two properties. The site is located within the LDR Low Density Residential zoning district. There are no proposed improvements associated with this plan.

Lot 1 will consist of the existing house. Lot 2 will consist of a vacant lot. The lots meet all requirements of the zoning ordinance as it relates to setbacks and lot coverage.

We submit the following for your review:

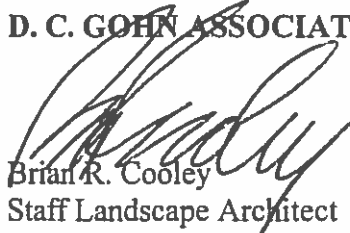
- 1. 3 copies of the Lot Line Change Plan
- 2. 6 copies 11 x 17 of the Lot Line Change Plan
- 3. 2 copies of the Borough application
- 4. Borough review fee checks
- 5. 1 copy of the Borough Fee Schedule
- 6. 1 CD

Plans are being submitted directly to ARRO and Josele Cleary for review.

Call me directly if you have any questions or concerns. Thank you.

Sincerely,

D. C. GOHN ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "B. Cooley", is written over the typed name and title.

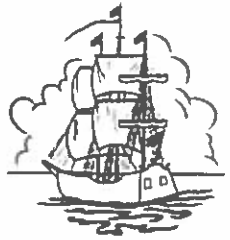
Brian R. Cooley
Staff Landscape Architect

Cc: Austin Moran, Applicant/Owner
Josele Cleary, Esquire, Township Solicitor
Darrell Becker, ARRO
Lancaster County Planning Commission
File

RECEIVED
 JUL 22 2019
 Borough of Mount Joy
 Mount Joy Borough Authority

MOUNT JOY BOROUGH

Lancaster County, Pennsylvania



APPLICATION FOR CONSIDERATION OF A SUBDIVISION AND/OR LAND DEVELOPMENT PLAN

The undersigned hereby applies for approval under Chapter 240, Subdivision and Land Development, of the Code of the Borough of Mount Joy for the Plan submitted herewith and described below:

For Mount Joy Borough Use Only

Mount Joy Borough File No: <u>190001</u>	Date of Receipt/Filing: <u>7/22/19</u>
--	--

Plan & Project Information

Plan Name: Lot Line Change Plan for Austin Moran	
Plan No: 4850-50	Plan Date: July 19, 2019
Location: 1080 Donegal Springs Road	
Property Owner: Austin Patrick Moran	
Owner Address: 1181 Carmany Road Mount Joy, PA 17552	
Telephone Number: 717-471-4742	
Email: moranestates@gmail.com	
Deed Reference: 6468559	Tax Parcel No: 450-38689-0-0000
Applicant (if not landowner): same as owner	
Applicant Address:	
Telephone Number:	
Email:	
Firm Which Prepared Plan: DC Gohn Associates	
Firm Address: 32 Mount Joy Street Mount Joy, PA 17552	
Telephone Number: 717-653-5308	
Person Responsible For Plan: Brian R. Cooley	
Email: bcooley@dcgohn.com	
Plan Type: <input type="checkbox"/> Sketch Plan	
<input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Subdivision <input type="checkbox"/> Land Development <input checked="" type="checkbox"/> Lot-Line Change Plan	
<input type="checkbox"/> Final & Preliminary/Final Plan <input type="checkbox"/> Lot-Line Change Plan (expedited)	
<input type="checkbox"/> Improvement Construction Plan	
Description: Revise existing lot line that bisects the two existing properties. There are no proposed improvements.	
Total Acreage: 0.650 gross	
Zoning District: LDR Low Density Residential	
Is/was a zoning variance, special exception or conditional use approval necessary? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
If yes, please attach Zoning Hearing Board Decision.	

		Proposed Lots and Units			
	# of Lots	# of Units		# of Lots	# of Units
Total #	2		Mixed Use		
Commercial			Single Family Detached	1	
Industrial			Multifamily		
Institutional			Other vacant lot	1	
Total Square Feet of Ground Floor Area (building footprint):			1,835		
Total Square Feet of Existing Structures (all floors):			1,835		
Total Square Feet of Proposed Structures (all floors):			0		
Total Square Feet (or Acres) of Proposed Parkland/Other Public Use:			0		
Linear feet of new street:			0		
Identify all street(s) not proposed for dedication:			N/A		

NOTES:

1. All units of occupancy shall be provided with a complete water supply system which shall be connected to the Borough's water supply system in accordance with the requirements of Council, the Authority and DEP.
2. All units of occupancy shall be provided with a complete sanitary sewer system, which shall be connected to the Borough's sanitary sewer system in accordance with the requirements of Council, the Authority and DEP.
3. The final plan application shall include a statement from the Authority indicating the approval of plans for design, installation, and possible financial guarantees.
4. Applicants shall comply with all plan processing procedures of the County Planning Commission. It is the responsibility of the applicant to determine the requirements of the County Planning Commission, including, but not limited to, the number of copies which must be submitted and the filing fee.
5. The final plan or preliminary/final plan shall be recorded in the office of the Recorder of Deeds in and for Lancaster County.

Submission Requirements

Planning Commission Meeting: 2nd Wednesday of the month, 7:00 PM

Deadline: 2nd Wednesday of the month prior to meeting

Preliminary and Preliminary/Final Plans:

- Three (3) copies of preliminary plan, 24" x 36"
- Six (6) copies of the preliminary plan, 11" x 17"
- Two (2) copies of all reports, notifications, and certifications that are provided on the Plan, including Storm Water Management Plans and calculations.
- One (1) copy of the application form completely and correctly executed, with all information legible, and bearing all required signatures.
- The required filing fee as established from time to time by resolution by the Council.
- An electronic copy of the plan and all supporting documents in PDF format.
- All other items listed under Article VII, Plan Requirements.

Sketch Plans: (Expedited processing of certain plans) The Applicant will have the right to proceed to a preliminary/final plan and forego the preliminary plan phase/processing requirements. Developers are strongly urged, but not required to submit this plan for a proposed land development. This plan will be considered an informal submission, for discussion purposes by Borough staff, the Borough Solicitor, the Borough Engineer and Planning Commission.

- Plan sheets 24" x 36"
- Eight (8) paper copies of the plan.
- Two (2) copies of any supporting documents.
- One (1) electronic copy of the plans and supporting documents.
- Supplemental documents
- One (1) copy of the application form completely and correctly executed, with all information legible, and bearing all required signatures.
- The required filing and review fees as established from time to time by resolution by the Council.

Improvement Construction Plans: An applicant whose improvement construction plan is approved, is permitted to install all or part of the improvement required prior to final plan submission.

- After an applicant has received official notification that the preliminary plan has been approved and the required changes, if any have been made, an application may be processed.
- May be submitted in sections, each section covering a reasonable portion of the entire proposed subdivision, as shown on the approved preliminary plan.
- Applications should be made and processed in accordance with the Preliminary/Final Plan submission requirements above.

Lot Line Change Plan: A plan to shift lot lines or to merge lots.

- A lot-line change plan may be waived from the review by Lancaster County Planning Commission (LCPC) (if the Borough and LCPC agree), if the applicants provide a Lancaster County Appendix 24 form.
- Approval of this plan shall be permitted to file a single application for preliminary/final plan approval.

The undersigned hereby represents that, to the best of his/her knowledge and belief, all information listed in this application and on any attached plans or forms is true, correct and complete. The undersigned also authorizes Mount Joy Borough to enter the property in question for a general site inspection. The undersigned agrees to accept and abide by the applicable Ordinances, Resolutions, Rules and Regulations including application fees and reimbursement of Borough review expenses now in effect for the Borough of Mount Joy.

Austin Moran

Signature of Applicant

Austin Moran

Printed Name

7/21/19

Date

Austin Moran

Signature of Landowner
(If different then above)

Austin Moran

Printed Name

7/21/19

Date

LAW OFFICES
MORGAN, HALLGREN, CROSSWELL & KANE, P.C.

P. O. BOX 4686

LANCASTER, PENNSYLVANIA 17604-4686

WWW.MHCK.COM

CARL R. HALLGREN
(RETIRED)

700 NORTH DUKE STREET

TELEPHONE 299-5251
AREA CODE 717

FAX (717) 299-6170
E-MAIL: attomevs@mhck.com

GEORGE J. MORGAN
WILLIAM C. CROSSWELL
MICHAEL P. KANE
ANTHONY P. SCHIMANECK
JOSELE CLEARY
ROBERT E. SISKO
JASON M. HESS

July 26, 2019

VIA E-MAIL

Stacie M. Gibbs, Zoning Officer
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Re: Lot Line Change Plan for Austin Moran
Our File No. 16724-3

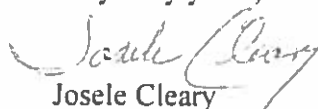
Dear Stacie:

We have been provided with a copy of the Lot Line Change Plan for Austin Moran (the "Plan") by D. C. Gohn Associates, Inc. The Plan identifies the subject property as two lots which Landowner Austin Moran ("Landowner") acquired by a deed recorded at Document No. 6468559, Lot 1 and Lot 1A, which have the same Tax Account Number, 450-38689-0-0000. Lot 1A shown on Sheet 2 is a 35 foot wide strip extending southward from Donegal Springs Road. Lot 1A was created as a separate lot by a deed recorded at Deed Book C, Volume 53, Page 946, in 1964, so the Plan is needed to change its dimensions. The Plan proposes that existing Lot 1 containing the existing dwelling will have its lot width reduced from 120 feet to 81.75 feet. Existing Lot 1A will be designated as Lot 2, and its lot width will be expanded to 73.25 feet. Lot 1 will have an area of 14,944 square feet, and Lot 2 will have a lot area of 13,375 square feet.

Donegal Springs Road is a state highway. Landowner must either demonstrate that Landowner has obtained a highway occupancy permit for the driveway for Lot 2 or include a note on the Plan meeting the requirements of Section 240-61.D(12)(c) of the Subdivision and Land Development Ordinance. We recommend that Borough Council impose a condition upon approval of the Plan requiring that Landowner record new deeds for Lot 1 and Lot 2 after the Plan is recorded. Recording new deeds with perimeter legal descriptions for the lots the Plan creates will eliminate future confusion.

If you have any questions concerning these comments, please contact me.

Very truly yours,


Josele Cleary

JC:slc

MUN\16724-3\190725\71

cc: Darrell L. Becker, P.E. (via e-mail)
Brian R. Cooley, Landscape Architect (via e-mail)

Memo

To: Brian Cooley, DC Gohn Associates, Inc.
From: Stacie Gibbs, Zoning Officer
cc: File; Mount Joy Borough Planning Commission; Council
Date: August 5, 2019
Re: Austin Moran – 1080 Donegal Springs Road- Lot Line Change Plan

1. Builder for Lot 2 should be made aware that only a single-family detached dwelling would be permitted to be built on the lot. Although other uses may be permitted by right in this zoning district, other uses would require a 30,000 square foot lot area.



August 6, 2019

Corporate Headquarters

108 West Airport Road

Lititz, PA 17543

T 717.569.7021

F 717.560.0577

www.thearrogroup.com

Stacie Gibbs, BCO
Planning, Zoning & Code Administrator
Borough of Mount Joy
21 East Main Street
Mount Joy, PA 17552

RE: Austin Moran – 1080 Donegal Springs Road
Lot Line Change Plan
ARRO # 10863.31

Dear Stacie:

ARRO Consulting, Inc. reviewed the above-referenced plan, prepared by DC Gohn Associates with Drawing No. CG-3011, Sheets 1 through 3 of 3, and dated July 19, 2019 in accordance with the Mount Joy Borough Subdivision and Land Development Ordinance.

We offer the following comments:

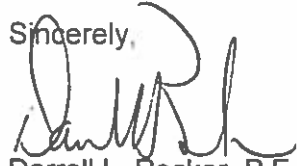
SUBDIVISION

1. Plans shall be prepared, signed and sealed by a registered engineer, surveyor or landscape architect. [§240-61.A(5)]
2. Identification of all prior recorded plans for the subject tract, identifying all notes and/or restrictions on such prior recorded plans affecting the current development together with a verification signed by the design professional that such list is complete and correct. [§ 240-61.B(12)]
3. A note shall be added to the plans regarding the lot line markers. [§240-61.D.(12)(a)]
4. A note shall be added to the plans regarding access to Donegal Springs Road, a PennDOT highway. [§240-61.D.(12)(c)]
5. Signature and seal of the surveyor, to the effect that the survey and/or plan are correct. [§ 240-66.D(1)]

Stacie Gibbs, Zoning & Code Officer
Mount Joy Borough
August 6, 2019
Page 2

Please call me at 560-6065 if you have any questions.

Sincerely,



Darrell L. Becker, P.E.
Vice President

DLB:acb

C: Samuel Sulkosky, Manager – Mount Joy Borough
Brian Cooley – D.C. Gohn Associates, Inc.



RECEIVED
 AUG 29 2019
 Borough of Mount Joy
 Mount Joy Borough Authority

Planning Commission

150 North Queen Street
 Suite #320
 Lancaster, PA 17603
 Phone: 717-299-8330
 Fax: 717-295-3656
 www.lancastercountypanning.org

County Commissioners
 Joshua G. Parsons, Chairman
 Dennis P. Stuckey, Vice-Chairman
 Craig E. Lehman, Commissioner

Executive Director
 James R. Cowhey, AICP

MEMORANDUM

19LP

To: Samuel Sulkosky, Manager
 Mount Joy Borough

From: Brad Stewart *BJS*
 Senior Community Planner

Thru: Dean S. Severson, AICP
 Director for Community Planning

Date: August 27, 2019

Re: Advisory Plan Review Comments
 LCPC #: 19-38, Austin Moran
 Mount Joy Borough
 LCPC Meeting of August 26, 2019

The Pennsylvania Municipalities Planning Code establishes standards and procedures for the review of subdivision and land development plans. The Lancaster County Planning Commission offers the following advisory comments and recommendations, which are for your consideration in the application of municipal subdivision and land development regulations to the project.

GENERAL INFORMATION

Subject: Final Subdivision Plan

Proposal: The intent of this proposal is to revise the existing lot line separating an existing 0.55-acre residential lot (Lot #1) and a 0.16-acre parcel (Lot #1A) to create 2 single-family detached residential lots of 0.34 acres (Lot #1) and 0.31 acres (proposed Lot #2).

Owner(s): Austin Patrick Moran

Applicant: Same

Firm: DC Gohn Associates, Inc.

Received: July 23, 2019

LOCATION

Parcel ID #: 4503868900000

Address: 1080 Donegal Springs Road

Location: South side of Donegal Springs Road, approximately 300' east of Musser Road



Places2040: The project is located inside the Donegal Urban Growth Area and is located within the suburban character zone.

PATTERN

Zoning: LDR – Low Density Residential
Zoning Density: The residential district does not permit the targeted *places2040* densities.
Project Density: The project density is: 2.92 gross units/acre
Present Use: Residential

TIMING

Utilities: Public Sewer and Public Water

RECOMMENDATIONS

Based upon this review, the Lancaster County Planning Commission offer the following comments or recommendations:

PLACES2040 COMMENTARY

The proposal implements the following big ideas and policies found in *places2040*:

Taking Care of What We Have

- Use existing buildings and maintain public infrastructure.

Growing Responsibly

- Grow where we're already growing.
- Prioritize opportunities to redevelop built areas and fill in the gaps in urban areas.

SITE DESIGN COMMENTARY

1. The applicant should provide the location of the existing public sewer and public water lines.

Please note that no land shall be conveyed, transferred, or agreed to be sold, nor shall the construction of any improvements be initiated, until authorized by the local municipal officials.

* * *

DSS/BLS/kle

Copy: Stacie Gibbs, Mount Joy Borough Contact
Mount Joy Borough Planning Commission Secretary
The ARRO Group, Engineer
Morgan Hallgren Crosswell & Kane, Solicitor
Austin Patrick Moran, Landowner
Brian Cooley, D.C. Gohn Associates, Inc. (Mount Joy)



Surveyors - Engineers - Landscape Architects

September 12, 2019

Ms. Stacie Gibbs, BCO
Planning, Zoning & Code Administrator
Borough of Mount Joy
21 East Main Street
Mount Joy, PA 17552

RE: Austin Moran – 1080 Donegal Springs Road
Lot Line Change Plan
ARRO # 10863.31
DCG Project No. 4850-50

Dear Ms. Gibbs:

Please accept this letter and the accompanying plans and documents as our response on behalf of, Austin Moran, to the engineering review letter issued by ARRO dated August 6, 2019. We respond to the letter as follows:

SUBDIVISION

1. Plans shall be prepared, signed and sealed by a registered engineer, surveyor or landscape architect. [§240-61.A(5)]
The plans are signed by a registered surveyor.
2. Identification of all prior recorded plans for the subject tract, identifying all notes and/or restrictions on such prior recorded plans affecting the current development together with a verification signed by the design professional that such list is complete and correct. [§240-61.B.(12)]
The identification of prior recorded plans and the signature of the design professional is contained on Sheet 1.
3. A note shall be added to the plans regarding the lot line markers. [§240-61.D.(12)(a)]
The previous proposed lot markers have been set and indicated on the plans. In addition, all existing lot markers are set.
4. A note shall be added to the plans regarding access to Donegal Springs Road, a PennDOT highway. [§240-61.D.(12)(c)]
The HOP note has been added to Sheet 1.
5. Signature and seal of surveyor, to the effect that the survey and/or plan are correct. [§240-66.D(1)]

Austin Moran – 1080 Donegal Springs Road
Lot Line Change Plan
ARRO # 10863.31

The plans are signed by a registered surveyor.

Plans are being submitted directly to ARRO.

We submit the following for review:

1. 1 copy Lot Line Change Plan
2. 1 11 x 17 Lot Line Change Plan

Respectfully,

D. C. Gohn Associates, Inc.



Brian R. Cooley
Staff Landscape Architect

Cc: Austin Moran, Owner/Applicant
Darrell L. Becker, P.E. – ARRO
File



Corporate Headquarters

108 West Airport Road

Lititz, PA 17543

T 717.569.7021

F 717.560.0577

www.thearrogroup.com

September 13, 2019

Stacie Gibbs, BCO
Planning, Zoning & Code Administrator
Borough of Mount Joy
21 East Main Street
Mount Joy, PA 17552

RE: Austin Moran – 1080 Donegal Springs Road
Lot Line Change Plan
ARRO # 10863.31

Dear Stacie:

ARRO Consulting, Inc. reviewed the above-referenced plan, sheets 1 through 3 of 3, prepared by DC Gohn Associates with Drawing No. CG-3011 dated July 19, 2019 last revised September 12, 2019 in accordance with the Mount Joy Borough Subdivision and Land Development Ordinance.

All the comments from ARRO's August 6, 2019 review letter have been addressed. Therefore, I recommend approval of the plan.

Please call me at 560-6065 if you have any questions.

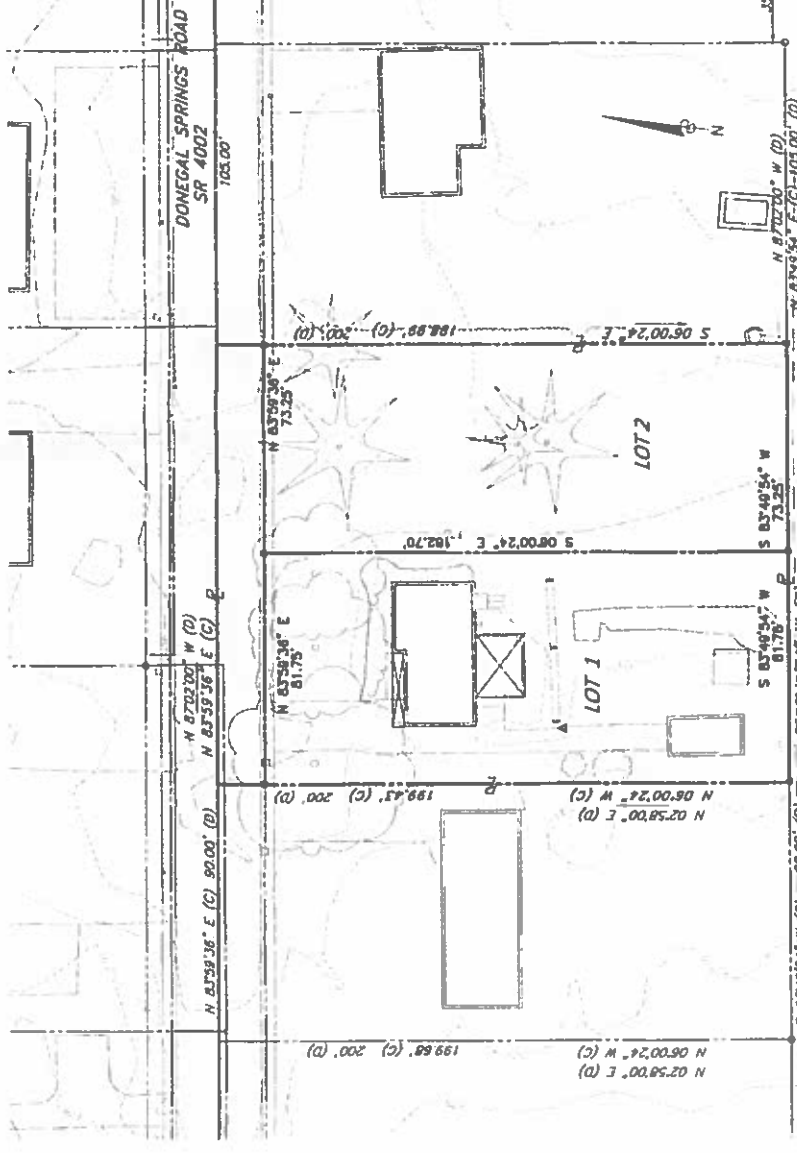
Sincerely,

Darrell L. Becker, P.E.
Vice President

DLB:acb

C: Samuel Sulkosky, Manager – Mount Joy Borough
Brian Cooley – D.C. Gohn Associates, Inc.

LOT LINE CHANGE PLAN FOR AUSTIN MORAN AT 1080 DONEGAL SPRINGS ROAD IN MOUNT JOY BOROUGH, LANCASTER COUNTY, PENNSYLVANIA



ZONING DATA

1. DISTRICT: LIR LOW DENSITY RESIDENTIAL
2. MIN. LOT AREA: 10,000 SQ. FT. (SINGLE FAMILY DETACHED DWELLING)
3. MIN. LOT WIDTH: 30 FT.
4. MIN. FRONT YARD SETBACK: 10 FT. (10' OF WHICH MAY INCLUDE AN UNENCLOSED FRONT PORCH)
5. MIN. SIDE YARD SETBACK: 10 FT.
6. MIN. REAR YARD SETBACK: 25 FT.
7. MAX. BLDG. COVERAGE: 30%
8. MAX. SFER. COVERAGE: 30%
9. MAX. BLDG. HEIGHT: 35 FT. (2.313 S.F.)
10. MIN. BLDG. COVERAGE: 7.5% (2.313 S.F.)
11. MIN. BLDG. COVERAGE: 15.2% (4,318 S.F.)

ZONING DATA SHOWN AS PER ZONING ORDINANCES IN EFFECT AT THE TIME OF THIS SURVEY.

LOT 1

SITE DATA (TO STREET RIGHT-OF-WAY)

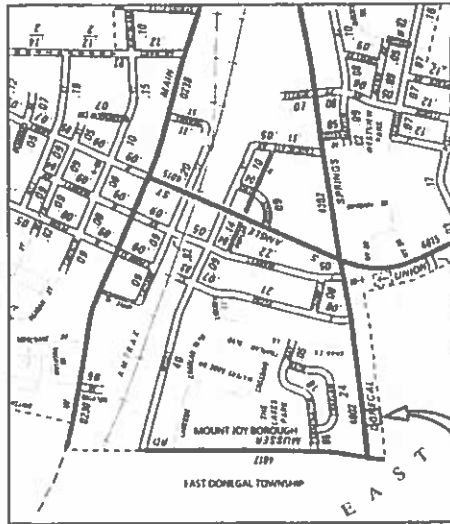
1. TOTAL LOT AREA: 14,944.38 SQ. FT.
2. NUMBER OF LOTS: 1
3. NUMBER OF ACRES: 0.343 ACRES
4. DENSITY: 2.97
5. ZONING: LIR LOW DENSITY RESIDENTIAL
6. EXISTING LAND USE: SINGLE FAMILY RESIDENTIAL
7. UNITS OF OCCUPANCY: SINGLE FAMILY RESIDENTIAL
8. BUILDING COVERAGE: 14.8% (2,213 S.F.)
9. IMPERVIOUS COVERAGE: 23.9% (3,518 S.F.)

LOT 2

SITE DATA (TO STREET RIGHT-OF-WAY)

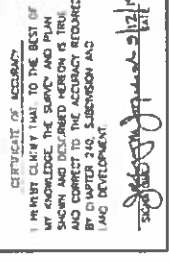
1. TOTAL LOT AREA: 1,373.90 SQ. FT.
2. NUMBER OF LOTS: 1
3. NUMBER OF ACRES: 0.307 ACRES
4. DENSITY: N/A
5. ZONING: LIR LOW DENSITY RESIDENTIAL
6. EXISTING LAND USE: VACANT LOT
7. UNITS OF OCCUPANCY: 0 (0 S.F.)
8. BUILDING COVERAGE: 0% (0 S.F.)
9. IMPERVIOUS COVERAGE: 0% (0 S.F.)

LOCATION MAP



PLAN NOTES

1. THE PURPOSE OF THIS PLAN IS TO REVISE THE EXISTING LOT LINE FOR LOT 1 AND LOT 2.
2. NO CONSTRUCTION OR EARTH DISTURBANCE IS PROPOSED AS PART OF THIS LOT LINE CHANGE PLAN.
3. NO ONE SHALL SCALE FROM THESE PLANS.
4. NO IMPROVEMENTS OR LANDS ARE OFFERED FOR DEDICATION TO MOUNT JOY BOROUGH OR FOR COMMONWEALTH PUBLIC, OR SEWERAGE USE.
5. THERE ARE NO PROPOSED IMPROVEMENTS AS PART OF THIS PLAN. IF IMPROVEMENTS ARE PROPOSED IN THE FUTURE ON PROPOSED LOT 1 AND/OR 2, THE APPLICANT SHALL FILE A SEWERAGE MANAGEMENT PLAN, A SUBDIVISION AND/OR LAND DEVELOPMENT PLAN, OR REQUEST A MODIFICATION OF SUCH PLANS AND FILE ALL APPLICABLE PERMITS WITH THE BOROUGH.
6. NOTHING SHALL BE PLACED, PLANTED, SET, OR PUT WITHIN AN EASEMENT THAT WOULD ADVERSELY AFFECT THE THE MOUNT JOY BOROUGH OR COMMONWEALTH PUBLIC USE OF THE LOT LINE CHANGE PLAN. THIS NOTATION IS TO BE INCLUDED IN THE DEED FOR EACH LOT UPON RECORDING OF THIS PLAN.
7. BY RECORDING THIS PLAN, MOUNT JOY BOROUGH HEREBY HEREBY REQUESTS RECORDS BEAR OF-RECORD ALONG ALL PORTIONS OF DONEGAL SPRINGS ROAD (SR-4002) SO THAT THE RIGHT-OF-WAY SHALL BE 25 FEET FROM THE CENTERLINE IN ALL PORTIONS ABUTTING THE PROPERTY AND THE RIGHT-OF-WAY SHALL BE AT ALL POINTS ABUTTING THE PROPERTY SHALL BE IN CONFORMANCE WITH THE MOUNT JOY BOROUGH AND LAND DEVELOPMENT ORDINANCES. THE RECORDS OF THIS PLAN THAT LANDOWNERS SHALL, IF INTRODUCED BY THE BOROUGH IN THE FUTURE, EXEMPT ANY DOCUMENTS NECESSARY TO CONFIRM THE RIGHT-OF-WAY, AND BY RECORDING OF THIS PLAN, AGREE THAT NO COMPENSATION FOR SUCH RIGHT-OF-WAY IS REQUIRED.
8. NO STRUCTURES, LANDSCAPING OR CHANGES MAY BE CONSTRUCTED INSTALLED OR PERFORMED WITHIN THE AREA OF THE CLEAR RIGHT TRIMMED WHICH WOULD OBSCURE THE VISION OF MOTORISTS.
9. A MONUMENT OCCUPANCY PERMIT IS REQUIRED PURSUANT TO SECTION 430 OF THE ACT OF JUNE 1, 1945 (P.L. 1242, NO. 32), KNOWN AS THE "STATE HIGHWAY LAW," BEFORE ACCESS TO A STATE HIGHWAY IS PERMITTED. ACCESS TO THE STATE HIGHWAY SHALL BE THROUGH THE BOROUGH OF MOUNT JOY AND THE BOROUGH COUNCIL'S APPROVAL OF THIS PLAN IN NO WAY IMPLIES THAT SUCH A PERMIT CAN BE ACQUIRED.



LANCASTER COUNTY PLANNING COMMISSION REVIEW CERTIFICATE

THE LANCASTER COUNTY PLANNING COMMISSION, AS REQUIRED BY THE PENNSYLVANIA MUNICIPALITIES PLANNING CODE, ACT 247 OF 1982, AS AMENDED, REVIEWED THIS PLAN ON THE DATE OF THE REVIEW IS ON FILE IN THE OFFICE OF THE PLANNING COMMISSION AND A COPY IS FILED IN THE OFFICE OF THE BOROUGH OF MOUNT JOY. THE PLAN COMPLIES WITH THE VARIOUS ORDINANCES, RULES, REGULATIONS, OR LAWS OF THE LOCAL JURISDICTION, THE COMMONWEALTH, OR THE FEDERAL GOVERNMENT.

PLANNING COMMISSION FINAL PLAN APPROVAL CERTIFICATE

AT A MEETING ON _____ 2018, THE MOUNT JOY BOROUGH PLANNING COMMISSION REVIEWED THIS PROJECT, BASED UPON INFORMATION WITH THE STANDARDS OF CHAPTER 240, SUBDIVISION AND LAND DEVELOPMENT.

BOROUGH COUNCIL FINAL PLAN APPROVAL CERTIFICATE

AT A MEETING ON _____ 2018, THE MOUNT JOY BOROUGH COUNCIL APPROVED THIS PROJECT, INCLUDING THE COMPLETE SET OF PLANS AND INFORMATION WHICH ARE FILED WITH THE COUNCIL, BASED UPON IS CONFORMITY WITH THE STANDARDS OF CHAPTER 240, SUBDIVISION AND LAND DEVELOPMENT.

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____ 2018,
BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPLIED

(NAME)
WHO BEING DULY SWORN, ACCORDING TO LAW, DEPOSES AND SAYS THAT THEY ARE THE OWNERS OF THE PROPERTY SHOWN ON THIS PLAN, THAT THE PLAN THEREOF WAS MADE AT THEIR DIRECTION, THAT THEY ACKNOWLEDGE THE SAME TO BE THEIR ACT AND PLAN AND DESIRES THE SAME TO BE RECORDED, AND THAT ALL STREET AND OTHER PROPERTY IDENTIFIED AS PROPOSED PUBLIC PROPERTY HEREON IS NOT TO BE RECORDED, BUT IS TO BE RECORDED AS PROPOSED PUBLIC PROPERTY.

OWNER: _____
NOTARY SIGNATURE: _____

WITNESS BY HAND AND SEAL THE DAY AND DATE ABOVE WRITTEN

OWNER: _____
NOTARY SEAL: _____

L.C.P.C. #: 19-38

LIST OF DRAWINGS

- 1. COVER SHEET
 - 2. EXISTING CONDITIONS PLAN
 - 3. PROPOSED LOT LINE CHANGE PLAN
- * PLANS TO BE RECORDED

REVISIONS PER ENGINEER	DATE
	9/12/19

OWNER: AUSTIN PATRICK MORAN
NAME: MORAN ESTATES, LLC
ADDRESS: 1181 CHESTNUT ROAD, MOUNT JOY, PA 17552
TELEPHONE: 717-471-4742
SOURCE OF TITLE: DEED INSTRUMENT #646559
LANC. CO. TAX ACCT: 450-38689-0-0000
SITE ADDRESS: 1080 DONEGAL SPRINGS ROAD

dc gohn
Associates, Inc.
www.dcgoh.com
PH: (717) 653-5308
32 Mount Joy Street
Mount Joy, PA 17552

Surveys - Engineers
Landscape Architects

PROJECT NO.: 4850-50
DATE: JULY 19, 2019
PARTY CHIEF: CMC
DRAWN BY: GCM
CHECKED BY: _____
SCALE: 1"=30'
SCALE IN FEET
0 30 45 60

COVER SHEET

LOT LINE CHANGE PLAN
FOR
AUSTIN MORAN
AT
1080 DONEGAL SPRINGS ROAD
IN
MOUNT JOY BOROUGH, LANCASTER COUNTY, PENNSYLVANIA

DRAWING #: CG-3011
SHEET #: 1 OF 3

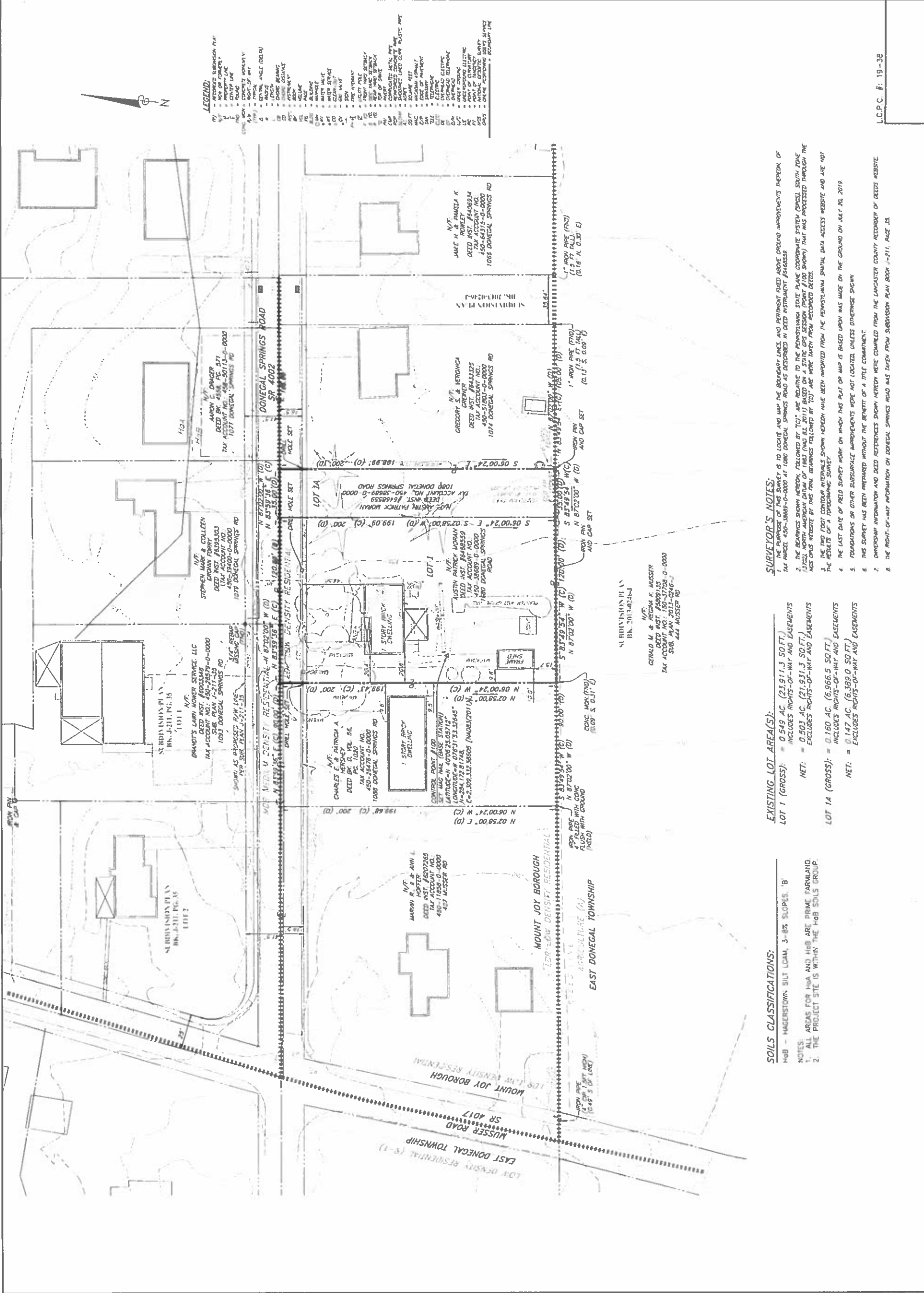
EXISTING CONDITIONS PLAN
LOT LINE CHANGE PLAN
FOR
AUSTIN MORAN
AT
1080 DONEGAL SPRINGS ROAD
IN
MOUNT JOY BOROUGH, LANCASTER COUNTY, PENNSYLVANIA

PROJECT NO.: 4850-50
DATE: JULY 19, 2019
PARTY CHIEF: CIG
DRAWN BY: GJM
CHECKED BY:
SCALE: 1" = 30'
0 30 45 60
SCALE IN FEET

dc gohn
ASSOCIATES, INC.
Surveyors Engineers
Landscapes Architects
37 Mount Joy Street
PO Box 138
Mount Joy, PA 17552
PH: (717) 653 5308
WWW.DCGOHN.COM

OWNER:
NAME: AUSTIN PATRICK MORAN
ADDRESS: MORAN ESTATES, LLC
1181 CARMAN ROAD
MOUNT JOY, PA 17552
TELEPHONE: 717-471-4742
SOURCE OF TITLE: DEED INSTRUMENT #646559
LANC. CO. TAX ACCT: 450-3869-0-0000
SITE ADDRESS: 1080 DONEGAL SPRINGS ROAD

REVISIONS
DATE
REVISIONS PER ENGINEER
9/12/19



L.C.P.C. #: 19-38

- SURVEYOR'S NOTES:**
- THE PURPOSE OF THIS SURVEY IS TO LOCATE AND MAP THE BOUNDARY LINES AND PERMITTED RIDES ABOVE GROUND IMPROVEMENTS THEREON OF TAX PARCEL 450-3869-0-0000 AT 1080 DONEGAL SPRINGS ROAD AS DESCRIBED IN DEED INSTRUMENT #646559.
 - THE BEARINGS, SLOPE, LENGTH, FOLLOWED BY "TO", ARE RELATIVE TO THE PENNSYLVANIA STATE PLANE COORDINATE SYSTEM (NAD 83), ZONE 18U, LOCAL (UTM), NORTH AMERICAN DATUM OF 1983 (MAD 83, 2011) BASED ON A STATION (POINT 1000 SHOWN) THAT WAS PROCESSED THROUGH THE STATE SURVEY DATA CENTER (SDC) ON 07/19/2019.
 - THE THIS FOOT CANTONMENT INTERVALS SHOWN HEREON HAVE BEEN IMPORTED FROM THE PENNSYLVANIA SPATIAL DATA ACCESS WEBSITE AND ARE NOT THE RESULTS OF A FIELD SURVEY.
 - THE LAST DATE OF FIELD SURVEY WORK ON WHICH THIS PLAN IS BASED UPON WAS MADE ON THE GROUND ON JULY 20, 2019.
 - FOUNDATIONS ON OTHER SURFACE IMPROVEMENTS WERE NOT LOCATED UNLESS OTHERWISE SHOWN.
 - THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.
 - OWNERSHIP INFORMATION AND DEED REFERENCES SHOWN HEREON WERE COMPARED FROM THE LANCASTER COUNTY RECORDS OF DEEDS WEBSITE.
 - THE RIGHT-OF-WAY INFORMATION ON DONEGAL SPRINGS ROAD WAS TAKEN FROM SUBDIVISION PLAN BOOK J-711, PAGE 15.

EXISTING LOT AREA(S):

LOT 1 (GROSS): = 0.549 AC. (23,911.3 SQ.FT.)
INCLUDES RIGHTS-OF-WAY AND EASEMENTS

NET: = 0.503 AC. (21,931.3 SQ.FT.)
EXCLUDES RIGHTS-OF-WAY AND EASEMENTS

LOT 1A (GROSS): = 0.160 AC. (6,966.5 SQ.FT.)
INCLUDES RIGHTS-OF-WAY AND EASEMENTS

NET: = 0.147 AC. (6,399.0 SQ.FT.)
EXCLUDES RIGHTS-OF-WAY AND EASEMENTS

SOILS CLASSIFICATIONS:

H8B - HAGERSTOWN SILT LOAM, 3-8% SLOPES, 'B'

NOTES:

- ALL AREAS FOR H8A AND H8B ARE PRIME FARMLAND
- THE PROJECT SITE IS WITHIN THE H8B SOILS GROUP.

DC Gohn
 ASSOCIATES, Inc.
 37 Mount Joy Street
 Mount Joy, PA 17552
 PH: (717) 653-5308
 WWW.DCGOHN.COM

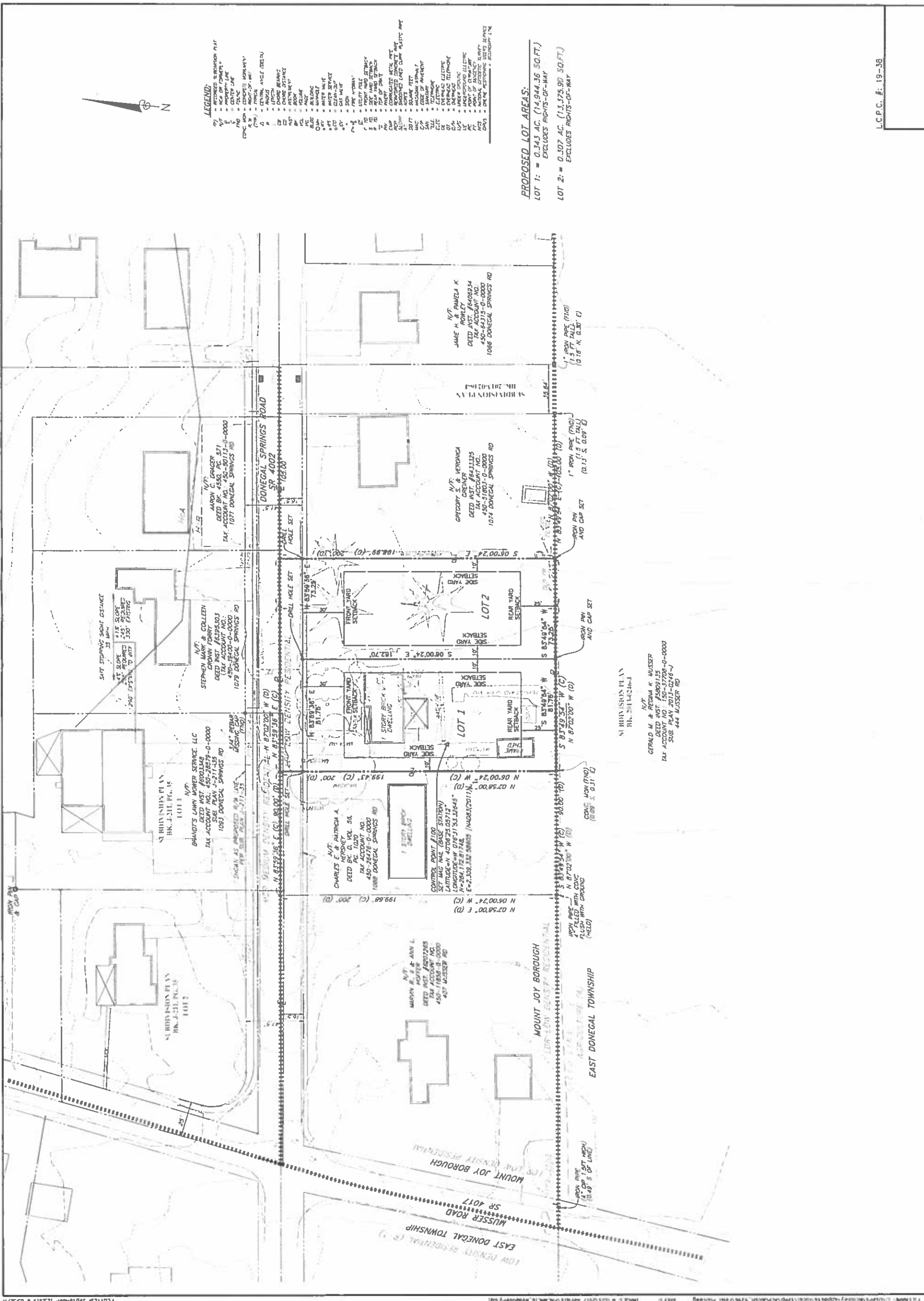
Surveyors - Engineers
 Landscapes - Architects

SOURCE OF TITLE: DEED INSTRUMENT #6486555
 LMC. CD. TAX ACCT.: 450-38699-0-0000
 SITE ADDRESS: 1080 DONEGAL SPRINGS ROAD

OWNER:
 NAME: AUSTIN PATRICK MORAN
 ADDRESS: MORAN ESTATES, LLC
 1181 GARHNEY ROAD
 MOUNT JOY, PA 17552
 TELEPHONE: 717-421-4742

REVISIONS	DATE
REVISIONS PER ENGINEER	9/12/19

L.C.P.C. #. 19-38
 DRAWING #: CC-3011
 SHEET #: 3 OF 3

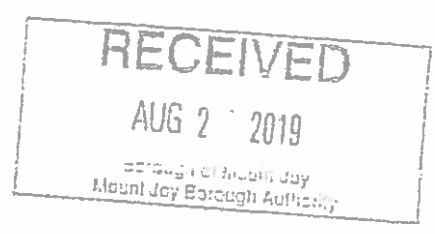


12-A



Florin Church of the Brethren

August 23, 2019



Stacie Gibbs, BCO
Planning, Zoning & Code Administrator
Mount Joy Borough
21 E. Main Street
Mount Joy, PA 17552

Pastor Tom Weber
Office Administrator Jodi Kerlin

Dear Stacie:
Below is the information I believe you will need to process a request for an October event at Florin COB. We are requesting permission to have a small, controlled, campfire, to sit around, sing, and roast marshmallows. We will use/burn, only seasoned dry firewood and the fire will be contained to no more than 5'x 5'x5' in dimension. An operating garden hose and fire extinguisher will both be available. Pastor Tom Weber, Doug Witman or Bob Myers will be attending the bonfire at all times.

We are sensible and accountable adults and know that if there is a wind, a campfire would be out of the question.

The campfire would be in the lower area back of the church which is more than 50' from the building.

The details for the event are as follows:
Date of Event: Saturday, October 26, 2019
Rain Date: No rain date, in case of rain the event will be moved indoors, without the campfire and outside activities planned.
Start Time: 5:00 p.m.
End Time: 8:00 p.m.
Person in Charge: Nancy Bullock Shonk
Cell No: 717.989.6452
Florin to Notify: LCWC: 717.664.1190 or number provided by Zoning & Code Administrator

I have attached the Zoning & Construction Permit Application as required and the sketch pertaining to the church proper.

815 Bruce Avenue,
Mount Joy, PA 17552

Phone: (717)-653-1202
Email: secretary@florincob.org
Website: www.florincob.org

In His Service
Nancy Bullock Shonk
Nancy Bullock Shonk for
Florin Cob

13-A

outdoor?
yes

~ 1/2 inch Plywood - 39\$ X 3 \$ 117

? ~ concrete 2 bags - \$ 12 \$ 12

~ 6x6x12 \$ 39 X 2 \$ 78

~ 2x10x10 - \$ 13 X 10 \$ 130

~ 2x6x10 - \$ 8 \$ 8

~ 3 inch Premium screw - \$ 6.95 \$ 6.95

~ 2 inch screw bags - \$ 6.95 X 2 \$ 13.90

365.85

40% off ↓

219.51

↓

Sales tax 23.68

Total ↗

PTYP? ✓

Paint? - stain or seal ✓

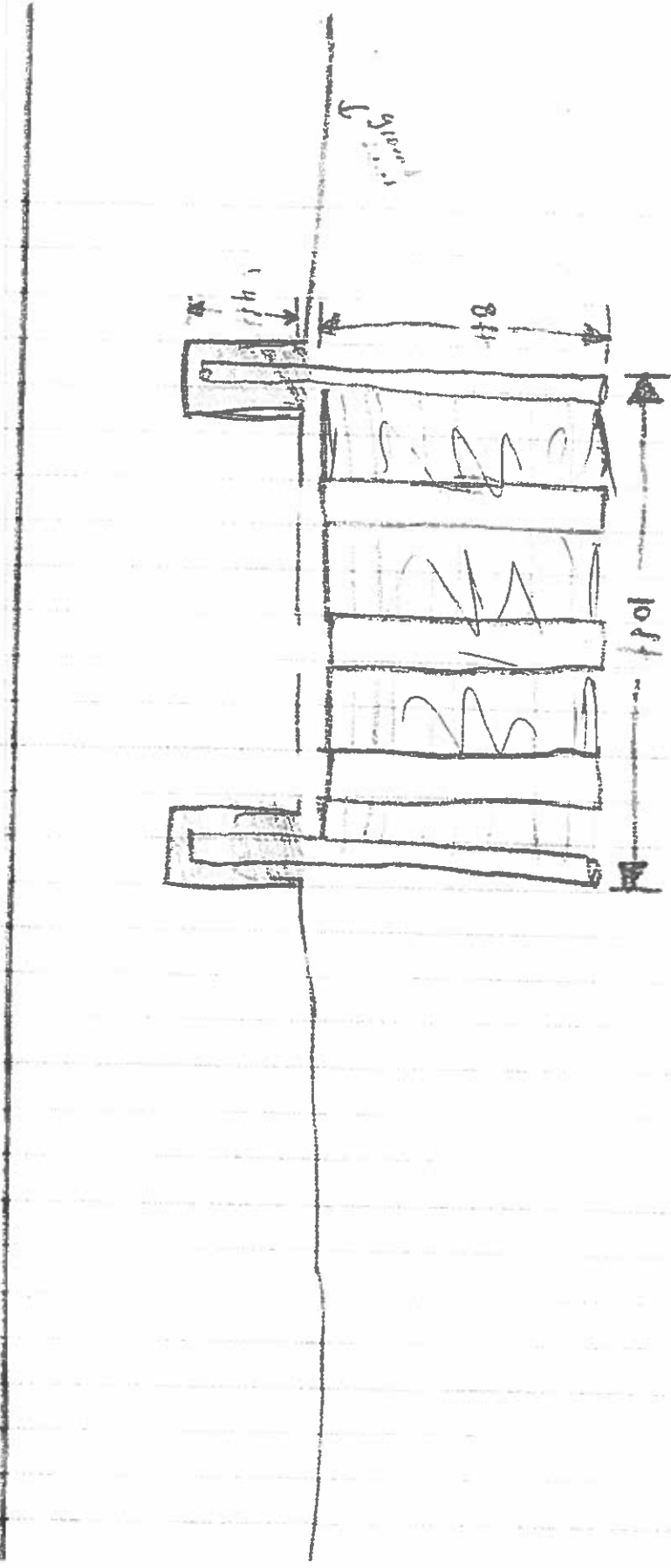
Ball Wall
Boro Park

Scout's Name

#

Tristen Stark

Triston Stack



Ball Wall
Bore Park

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 5-19

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 232, STREETS AND SIDEWALKS, ARTICLE IV, SIDEWALK AND CURB INSTALLATION; MAINTENANCE, TO REVISE CONSTRUCTION STANDARDS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-59, General Regulations, Subsection G, shall be amended to provide as follows:

- G. **Handicapped Ramps.** Where conditions permit, two ramps shall be provided on each corner of the intersection. One ramp will be permitted at corners where sight conditions prohibit the installation of two ramps. Curb ramps shall have a minimum width of four feet at the street surface unless otherwise approved by the Borough Manager. All ramps shall comply with the United States Americans with Disabilities Act and all regulations adopted pursuant thereto and shall comply with the construction details in PennDOT Publication 72M, Standards for Roadway Construction, latest edition. Detectable/tactile warning surface tiles shall match the color of existing warning surfaces in the Borough and shall be manufactured from vitrified polymer composite or stainless steel better than or equal to Armor-Tile Detectable/Tactile Warning Surface Tiles manufactured by Engineered Plastics, Inc., as approved by the Borough Manager. Where such handicapped ramps are proposed to be installed by an approved subdivision or land development plan, the developer shall pay all costs associated with the installation of the handicapped ramps. Where the Borough has undertaken a project to improve an existing, accepted Borough street, the Borough shall pay the costs of installing handicapped ramps. Where a repair of handicapped ramps is required as a result of damage caused by an abutting property owner or contractors, delivery vehicles, or other vehicles providing service to a property, the property owner shall bear the cost of repairs to meet the requirements of this Section.

Section 2. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-60, Construction, Repair and Replacement Methods and Specifications, shall be amended by inserting new Subsections D and E which shall provide as follows:

- D. Bituminous concrete (asphalt) sidewalks. Property owners may install bituminous concrete (asphalt) paving in place of concrete sidewalks in accordance with all requirements of this §232-60D. The construction standards in this §232-60.D shall not be allowed to be used for sidewalks being installed as part of an approved subdivision or land development plan or for sidewalks abutting properties on Main Street (SR 0230).
- (1). Property owners may use this method for sidewalks only if all property owners on the block agree to install bituminous concrete sidewalks. A "block" shall be considered a block as defined in Chapter 240, Subdivision and Land Development.
 - (2) Excavation. Any existing sidewalk shall be removed to the required depth below finished grade. All soft yielding material shall be removed and replaced with suitable material. Any new sidewalk being installed shall be graded to the required depth below grade.
 - (3) Gravel bases of six inch depth, after compaction, shall be placed between wooden forms on line and grade, allowing three inches for the placing of bituminous concrete.
 - (4) A bituminous concrete surface shall meet PennDOT Specifications. It shall be rolled with a roller weighing not less than 500 pounds. Sidewalks shall have a compacted wearing course of 9.5 mm asphalt three inches in thickness placed over four inches of compacted depth PennDOT approved 2A stone. Mixtures shall be placed only when the underlying surface is dry, frost-free and the surface temperature and air temperature is above 40 degrees Fahrenheit.
 - (5) Sides of the sidewalk shall be backfilled with suitable material thoroughly compacted and finished flush with the top of the sidewalk.
 - (6) A driveway sidewalk apron/ramp may be replaced with bituminous concrete. Excavated area will be filled with six inches compacted depth PennDOT approved 2A stone; five inches compacted depth 25 mm base asphalt 0<.3 ESALs; and 1 1/2 inches compacted depth 9.5 mm wearing asphalt 0<.3 ESALs. All ADA regulations must be adhered to when replacing the sidewalk.
 - (7) If a driveway apron/ramp is changed from concrete to bituminous asphalt and the width is greater twenty-four (24) feet, the property owner shall have white lines painted to show the path of the sidewalk and shall keep

those lines in good repair.

- E. Permits shall be required for the installation of sidewalks.

Section 3. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-61, Supplemental Regulations, shall be amended to provide as follows:

- A. **Material Specifications.** Except as authorized in §232-60.D, construction of all curb and sidewalk shall meet the requirements of this §232-60.A. All materials shall conform to PennDOT Publication 408, latest edition. All sidewalks and curbs shall be constructed of 4,000 PSI concrete with four-percent to six-percent air entrainment and a maximum slump of seven inches. An alternative slump may be approved and/or recommended by the Borough Manager. All sidewalks and curbs shall be constructed level on stone backfill with a minimum thickness of four inches. The use of calcium chloride is prohibited. Where slip forms are used, a maximum slump of 1 1/2 inches shall be permitted. No concrete shall be placed when the air temperature is below 40° Fahrenheit. Curing compound may be applied to retain moisture to allow for the complete hydration of the concrete. No material such as asphalt, macadam or blacktop shall be substituted for these specifications.

Section 4. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-63, Nonconforming Curbs and Sidewalks, Subsection B, shall be amended to provide as follows:

- B. **Curb and sidewalk replacement not along state highways.** Prior to street improvements, the Borough shall require, upon 24 months' written notification to the property owner, that a curb and/or sidewalk be replaced that does not have a normal life expectancy of more than five years or that does not meet current Americans with Disabilities Act and/or Borough specifications. In addition, if the curb does not have a minimum exposed surface or reveal of 5 1/2 inches, it shall be replaced. If, however, in the opinion of the Borough Manager, milling of the existing street surface can be satisfactorily achieved, the minimum reveal may be reduced to the extent of the proposed milling depth.

Section 5. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 6. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 7. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this ____ day of _____, 2019, by
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful
session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this ____ day of _____,
2019.

By: _____
Mayor

Sept. 3, 2019

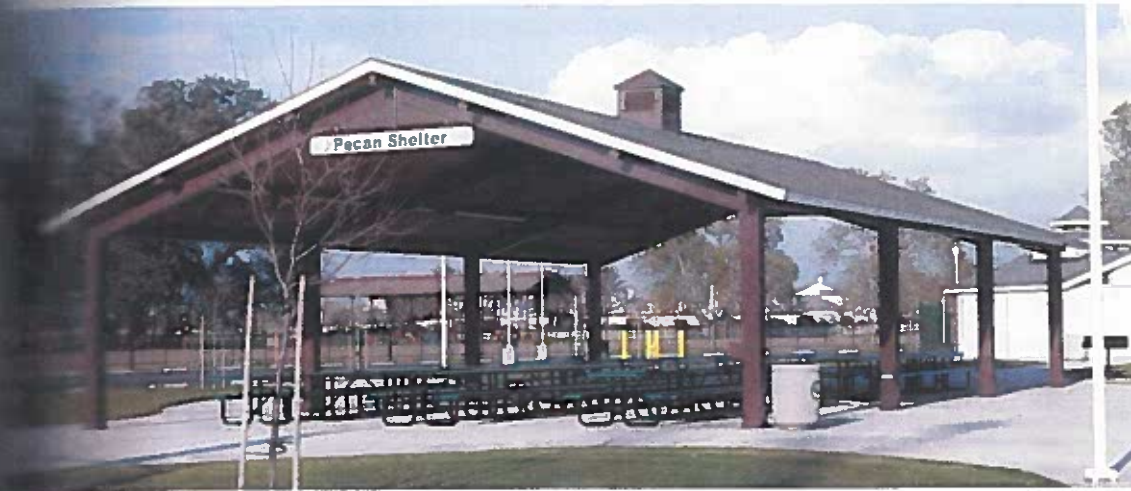
Dear Mount Joy Borough Council Members,

We are proposing to have a neighborhood Block Party in a few weeks. The Block Party will be held on Saturday, October 19, 2019 from 4:00-8:00PM. The proposed location is on School Lane from the corner of Florin Ave./School Ln. to School Ln./Rose Petal Ave. This area will need to be blocked off with police barricades for the event.

This will be a family friendly party where we will have a potluck style meal. Homeowners will bring a side dish or dessert to share. The Arbor Rose Community Association will provide a main dish for the affair. Families will provide their own beverages. There will be tables and chairs set up on the street. Games and music will be played until 8:00PM.

This has been a neighborhood tradition for many years. New homeowners have moved in over the last year so it is a great way to meet new neighbors and for families to get to know each other better.

Thank you for your consideration,
Gretchen Rothstein
717-653-2002
ARCA Board President



REK 40'x64'
(with decorative cupola)
Riverside, CA

Gable Roof shelters are available with a single 30' bay or expandable in unlimited 20' bays.



REK 30'x44'
Woodland, CA



REK 50'x104'
Pensacola, FL



REK 20'x40'
Apache Junction, AZ

Borough of Mount Joy

Lancaster County, Pennsylvania

Resolution No. 22-19

Be it RESOLVED, by the authority of the Borough of Mount Joy
(Name of Political Subdivision)

Lancaster County, Pennsylvania (Name of County) hereby request a Pennsylvania Local Government Implementation (PA-LGI) of \$ up to \$100,000 from the National Fish and Wildlife Foundation (NFWF) to be used for Rotary Park Vegetative Swale with the local 15% match

Be it FURTHER RESOLVED, that the Applicant does hereby designate Samuel Sulkosky, Borough Manager (Name and Title) and/or William A. Hall, Council President (Name and Title) as the official(s) to execute all documents and agreements between the Borough of Mount Joy (Name of Applicant) and the National Fish and Wildlife Foundation to facilitate and assist in obtaining the requested grant.

I, Samuel Sulkosky qualified Borough Secretary of the Borough of Mount Joy (Name of Applicant), Lancaster County, PA (Name of County) hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Joy Borough Council (Governing Body) at a regular meeting held October 7, 2019 (Date) and said Resolution has been recorded in the Minutes of the Borough of Mount Joy (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Mount Joy, PA, this 7th day of October 2019.

ATTEST

Borough Secretary
President

Borough Council

(BOROUGH SEAL)

Pennsylvania Local Government Implementation Grants Request for Proposals

Proposal Due Date: **Tuesday, October 22, 2019**

OVERVIEW

The National Fish and Wildlife Foundation (NFWF), in partnership with the U.S. Environmental Protection Agency (EPA) and the Pennsylvania Department of Environmental Protection (DEP), is soliciting proposals for projects to implement one or more high-priority nutrient and sediment load reduction practices in selected Pennsylvania communities, consistent with Pennsylvania's Phase 3 Watershed Implementation Plan (WIP) and the Chesapeake Bay Total Maximum Daily Load (TMDL).

Proposals for the **Pennsylvania Local Government Implementation (PA-LGI)** funding opportunity will be accepted from eligible local governments¹ and entities specifically authorized by local governments in Pennsylvania to support local government implementation². NFWF estimates awarding roughly \$2.4 million in grants through the PA-LGI with funding made available by the EPA.

GEOGRAPHIC FOCUS

All projects must occur within the Chesapeake Bay watershed portion of one or more of the following counties identified by Pennsylvania DEP for accelerated nutrient and sediment load reduction under Pennsylvania’s Chesapeake Bay Phase 3 WIP: Adams, Bedford, Centre, Cumberland, Franklin, Lancaster, Lebanon and York.



Figure 1. PA-LGI Geographic Focus

Applicants are strongly encouraged to further focus proposed implementation efforts to priority areas within these counties identified through locally-developed Phase 3 WIP **Countywide Action Plans (CAPs)**, **Pollution Reduction Plans (PRPs)** for controlling municipal stormwater pollution, **TMDLs** and associated WIPs for local stream impairments, and other applicable local watershed restoration and resource management plans. Additional consideration may also be provided to projects located within **geographic focus areas** identified by NFWF based on opportunities to maximize multiple goals and outcomes for water quality, species, and habitats in the Chesapeake Bay watershed.

PROGRAM PRIORITIES

Pennsylvania’s Phase 3 WIP outlines a comprehensive strategy to implement the practices and controls necessary to reduce nutrient and sediment pollution to Pennsylvania’s rivers and streams, consistent with targets established in the Chesapeake Bay TMDL. It further articulates a number of state-level Priority Initiatives to strategically advance load reduction efforts across key nonpoint pollution source sectors, in large part through accelerated implementation of a handful of structural load reduction practices (see **Appendix A**) identified as priorities by Pennsylvania DEP and its local partners. The PA-LGI funding opportunity seeks proposals to directly implement those priority practices (see **Table 1**) on projects within the program’s **Geographic Focus**.

Table 1. PA-LGI Priority Practices

Priority Practices	General Definition ³
Animal Waste Management Systems	Any structure designed for collection, transfer, and storage of manures and associated wastes generated from the confined portion of animal operations. Structures must comply with NRCS practice standards for Waste Storage Facilities and/or Waste Treatment Lagoons. Manure conserved through reduced storage and handling losses may then be available for recommended land application or export from the farm.
Barnyard Runoff Controls	Includes the installation of practices to control runoff from barnyard areas. This includes practices such as roof runoff control, diversion of clean water from entering the barnyard and control of runoff from barnyard areas.
Loafing Lot Management	The stabilization of areas frequently and intensively used for agricultural production by people, animals or vehicles by establishing vegetative cover, surfacing with suitable materials, and/or installing needed structures. Excludes poultry pad installation.
Forest and Grass Buffers (with Exclusion Fencing)	Linear wooded areas, strips of grass or other non-woody vegetation on agricultural and undeveloped lands maintained to help filter nutrients, sediment and other pollutants from agricultural runoff. Buffers must be at least 35 feet and as much as 300 feet wide. When buffers are implemented along pasture, exclusion fencing is installed to prevent livestock from grazing and trampling the buffer or entering the stream.
Urban Tree Planting	Includes establishment of urban forests (contiguous patches greater than one-acre and not adjacent to impervious areas) and/or tree canopy over impervious surfaces and turf.
Bioretention, Rain Gardens and Bioswales	Includes excavated shallow surface depressions planted with specially selected native vegetation to treat and capture runoff and/or vegetated channels designed to attenuate, and in some cases infiltrate, stormwater runoff from adjacent impervious surfaces, allowing selected pollutants removal.
Stream Restoration	Any one of several techniques, including but not limited to natural channel design, regenerative stormwater conveyance, and legacy sediment removal, designed to restore degraded streams. Restoration must meet the qualifying conditions for credits, including environmental limitations and stream functional improvements.
Urban Forest Buffers	Linear wooded areas on developed lands maintained to help filter nutrients, sediment and other pollutants from stormwater runoff. The recommended buffer width for buffers is 100 feet, with a 35 feet minimum width required.
Stormwater Wetlands and Wet Ponds	Shallow marsh systems planted with emergent vegetation that are designed to treat stormwater runoff and/or stormwater basins that include a substantial permanent pool for water quality treatment and additional capacity above the permanent pool for temporary runoff storage. Includes retrofits for improved facility performance.

While NFWF and program funders anticipate that direct costs⁴ associated with the implementation of these high priority practices will account for a significant majority of funding award, funding for engineering, design, and permitting are also eligible under the PA-LGI funding opportunity. However, all proposed implementation practices must have preliminary designs completed and submitted at the time of application and the PA-LGI funding opportunity will further prioritize proposals capable of yielding immediate implementation outcomes and further maximizing these outcomes relative to the total proposed project costs. For those reasons, applicants should carefully consider proposals that include substantial requests for engineering, design, and permitting costs associated with proposed implementation efforts.

Importantly, the Phase 3 WIP was developed through an unprecedented level of local support and engagement. As a result, many of the state and countywide actions called for under the Phase 3 WIP will provide direct benefits for local stream resources and contribute towards more locally-based Pollution Reduction Plans and other plans to restore locally-impaired stream segments. Selected counties have further developed CAPs that translate local area planning goals into specific actions aligned with local priorities. To ensure alignment with both county and state-level plans, applicants must accordingly advance proposed implementation efforts consistent with any applicable actions and approaches identified through relevant CAPs and broader state-level Priority Initiatives applicable to proposed practices.

All proposed practices must be implemented according to applicable standards, specifications, and guidelines unique to each specific practice⁵. Practices proposed for implementation on applicable agricultural operations – especially Animal Waste Management Systems, Barnyard Runoff Controls, and Loafing Lot Management – must be consistent with all current Agricultural Erosion and Sediment Control, Manure Management, and/or Nutrient Management Plans required and approved for the operation, as applicable under Pennsylvania state law and Pennsylvania DEP regulation. Proposals that include funding requests for animal waste storage, barnyard runoff control, and loafing lot management will consider whether the farm owner has already installed or is in the process of installing livestock stream exclusion and riparian buffers.

Table 2. CAP Points of Contact

County	Point of Contact
<p>Adams</p>	<p>Adam McClain Adams County Conservation District 717-334-0636 x3044 amclain@adamscounty.us mailto:amclain@adamscounty.us</p>
<p>Franklin</p>	<p>Tammy Piper Franklin County Conservation District 717-264-5499 tpiper@franklinccd.org mailto:tpiper@franklinccd.org</p>
<p>Lancaster</p>	<p>Matthew, W. Kofroth Lancaster County Conservation District</p>

	717-299-5361 x2523 MattKofroth@lancasterconservation.org mailto:MattKofroth@lancasterconservation.org
York	John Seitz York County Planning Commission 717-771-9870 x1764 jseitz@ycpc.org mailto:jseitz@ycpc.org

Given that the primary intent of these funds is to support local government implementation efforts consistent with Pennsylvania's Phase 3 WIP, non-local government applicants must be working directly on behalf of eligible local governments for the purposes of local implementation, as evidenced by a written and signed authorization from an elected or appointed official, board, legislative or governing counsel the benefiting and/or contributing local government(s) submitted with the proposal application. Moreover, to ensure consistency with the Phase 3 WIP and associated CAPs, applicants proposing work in Adams, Franklin, Lancaster, or York counties are strongly encouraged to submit an additional letter of support or acknowledgment from their local Countywide Action Planning Team.

PROJECT METRICS

To more consistently evaluate proposed load reduction projects, better gauge progress on individual grants, and support reporting of PA-LGI funding opportunity outcomes through appropriate TMDL reporting entities, NFWF has provided a list of metrics in **Easygrants** for grantees to choose from for planning and reporting purposes.

All PA-LGI applicants and awardees will be required to report in **Easygrants** on the amount of annual reduction in nitrogen, phosphorus, and sediment pollution loads resulting from the project. Proposals will also require reporting on additional **Easygrants** metrics for other selected activities based on their proposed implementation approaches, as outlined below.

Table 3. Easygrants Metrics for PA-LGI

Proposed Activity	Associated EasyGrants Metric(s)
BMP implementation for nutrient/sediment reduction	<ul style="list-style-type: none"> • Pounds of pollution avoided annually • Acres with best management practices
BMP implementation for nutrient/sediment reduction	<ul style="list-style-type: none"> • Acres with stormwater BMPs • Volume stormwater prevented
BMP implementation for livestock fencing	<ul style="list-style-type: none"> • Miles of fencing installed
Riparian Restoration	<ul style="list-style-type: none"> • Miles restored

Instream restoration	• Miles restored
Erosion control	• Miles restored
Stream restoration	• Miles restored
Floodplain restoration	• Acres restored
Wetland restoration	• Acres restored

All PA-LGI projects must also track more detailed practice and parcel-level data for their project in [FieldDoc.org](https://www.fielddoc.org/), primarily to support more consistent evaluation of estimated load reduction outcomes based on the unique attributes of various different proposed implementation activities. Required data on practice implementation captured through FieldDoc will be utilized further to satisfy reporting requirements of program funders and local government milestone tracking under Pennsylvania’s WIP and the Chesapeake Bay TMDL⁶.

While **Table 3** includes all possible project metrics, we ask that applicants select only the most relevant metrics from this list for their project. Please also consult the additional instructions provided for each metric in **Easygrants** to best assess metric applicability. If you do not believe an appropriate metric has been provided, please contact Stephanie Heidbreder at stephanie.heidbreder@nfwf.org or (202) 857-0166, to discuss acceptable alternatives.

ELIGIBILITY

Eligible and Ineligible Entities

- Eligible applicants include local governments⁷ and entities supporting local government implementation in Pennsylvania, including non-profit 501(c) organizations, academic institutions, and for-profit businesses with specific written authorization from one or more eligible local governments to implement load reduction practices on its behalf. For-profit applicants should see the **Budget** section below for specific budget considerations for for-profit entities.
- Non-local government applicants must be working directly on behalf of eligible local governments for the purposes of local implementation, as evidenced by a written and signed authorization from an elected or appointed official, board, legislative or governing counsel the benefiting and/or contributing local government(s) uploaded with the project application in Easygrants.
- Ineligible applicants include U.S. federal government agencies, state government agencies, unincorporated individuals, and international organizations.

Ineligible Uses of Grant Funds

- NFWF funds and matching contributions may not be used to support political advocacy, fundraising, lobbying, litigation, terrorist activities or Foreign Corrupt Practices Act violations.
- NFWF funds may not be used to support ongoing efforts to comply with legal requirements, including permit conditions, mitigation and settlement agreements. However, grant funds may be used to support projects that enhance or improve upon existing baseline compliance efforts through greater impact, efficiency, and cost-savings, for example in achieving municipal separate storm sewer systems permit requirements through novel green infrastructure approaches.

FUNDING AVAILABILITY AND MATCH

NFWF will award a total of roughly \$2.4 million in grants through the PA-LGI funding opportunity. Awards will be granted in amounts ranging from \$20,000 to up to \$200,000 each, with a non-federal matching requirement equal to at least 15 percent of the total grant request. All PA-LGI grants must be completed within two years of grant award. NFWF may award multiple grants to individual applicants, as informed by its proposal evaluation process. While there is a 15 percent matching requirement for the PA-LGI funding opportunity generally, applicants are encouraged to maximize cash and/or in-kind matching contributions from other federal, state, and local sources in order to maximize load reduction outcomes relative to the total proposed project costs.

NFWF and its funding partners specifically expect applicants proposing to implement practices with notably high capital costs – including Animal Waste Management Systems, Barnyard Runoff Controls, Loafing Lot Management, Urban Stream Restoration, and Stormwater Wetlands and Wet Ponds – to identify matching contributions of no less than one-third of the total funding request in order to both defray award costs relative to total outcomes.

EVALUATION CRITERIA

All proposals will be screened for relevance, accuracy, completeness, and compliance with NFWF and funding source policies. Proposals will then be evaluated uniquely based on the extent to which they optimize the following criteria for the PA-LGI funding opportunity.

Nutrient and Sediment Load Reduction – Project realizes significant and quantifiable improvements in water quality and contributes reportable pollution load reductions towards the Chesapeake Bay TMDL, Pennsylvania's Phase 3 (WIPs), and any associated CAPs.

Project Readiness – Project is at or near implementation-ready, with all necessary design and permitting at or near completion.

Co-Benefits – Project maximizes opportunities to achieve additional non-water quality co-benefits identified as priorities for local communities, especially priorities aligned with local planning efforts, PRPs, local TMDLs, other applicable watershed restoration and resource management plans, the goals and outcomes from Chesapeake Bay Program partnership's 2014 Chesapeake Bay Watershed Agreement, and NFWF's Chesapeake Bay Business Plan.

Project Location – Proposal clearly demonstrates the need and/or strategic importance of locating the proposed practices consistent with associated CAPs, PRPs, local TMDLs, and/or other applicable watershed restoration and management plans.

Project Context – Proposal clearly supports state-level Priority Initiatives and, where final, associated CAPs. Proposal further maximizes alignment with PRPs, local TMDLs, other applicable watershed restoration and management plans, and **Management Strategies and Work Plans** developed by the Chesapeake Bay Program pursuant to the 2014 Chesapeake Bay Watershed Agreement.

Community Engagement, Partnership, Collaboration and Support – Project engenders strong local government and community support, as evidenced by alignment with local planning priorities and authorization from one or more eligible local government(s), with special consideration being given to underrepresented communities.

Technical Merit, Work Plan, and Budget – Project is technically sound, feasible, cost-effective, and the proposal sets forth a clear, logical and achievable work plan and timeline. Project engages appropriate technical experts throughout project planning, design and implementation to ensure activities are technically-sound and feasible. Applicants are encouraged to provide documentation of supporting technical assistance either received or committed to by appropriate state and federal agencies, academics and consultants.

OTHER

Nutrient and Sediment Load Reductions: All PA-LGI projects must document, track, and report on nutrient and sediment load reductions to local rivers and streams, and ultimately the Chesapeake Bay, resulting from local implementation efforts. To assist in generating credible approaches to estimate and track nutrient and sediment load reductions, NFWF has partnered with the Chesapeake Commons and other public and private funding institutions to develop **FieldDoc**, a user-friendly tool that allows consistent planning, tracking, and reporting of water quality improvement activities and associated nutrient and sediment load reductions from proposed grant projects.

FieldDoc currently includes functionality for a significant share of water quality improvement practices approved by the Chesapeake Bay Program for the purposes of TMDL crediting. All PA-LGI projects must consequently utilize FieldDoc to calculate estimated load reductions included in their application. When setting up proposed projects in FieldDoc, please be sure to list your application's 5-digit Easygrants number in the FieldDoc project title.

Upon grant award, NFWF will require all projects submitted under this solicitation to utilize FieldDoc for tracking and reporting of applicable water quality improvement activities during the course of their grant project. For technical support on FieldDoc utilization during the pre-proposal or proposal development process, please contact Erin Hofmann with the Chesapeake Commons at hofmann@chesapeakecommons.org
<mailto:hofmann@chesapeakecommons.org>

Landowner Agreements – Applicants must provide signed Landowner Agreements (see Related Documents **Appendix B**) for each participating landowner prior to the commencement of any on-the-ground implementation activity. This agreement establishes further conditions for long term maintenance and monitoring of the project, consistent with best practices from similar regional programs.

Budget – Costs are allowable, reasonable and budgeted in accordance with NFWF's Budget Instructions cost categories. Federally-funded projects must be in compliance with OMB Uniform Guidance as applicable. This funding opportunity will award grants of Federal financial assistance funds; applicants must be able to comply with the OMB guidance in subparts A through F of 2 CFR 200 (OMB Uniform Guidance). While for-profit entities are eligible applicants, charges to a potential award may include actual costs only; recipients may not realize profit from an award of federal financial assistance funds.

Matching Contributions – Matching contributions consist of cash, contributed goods and services, volunteer hours, and/or property raised and spent for the Project during the Period of Performance. Larger match ratios and matching fund contributions from a diversity of partners are encouraged and will be more competitive during application review. In general, applicants may consider matching contributions raised or spent on or after January 1, 2019 as eligible under the PA-LGI funding opportunity.

Procurement – If the applicant chooses to specifically identify proposed Contractor(s) for Services, an award by NFWF to the applicant does not constitute NFWF's express written authorization for the applicant to procure such specific services noncompetitively. When procuring goods and services, NFWF recipients must follow documented procurement procedures which reflect applicable laws and regulations.

Publicity and Acknowledgement of Support – Award recipients will be required to grant NFWF the right and authority to publicize the project and NFWF's financial support for the grant in press releases, publications and other public communications. Recipients may also be asked by NFWF to provide high-resolution (minimum 300 dpi) photographs depicting the project.

Receiving Award Funds – Award payments are primarily reimbursable. Projects may request funds for reimbursement at any time after completing a signed agreement with NFWF. A request of an advance of funds must be due to an imminent need of expenditure and must detail how the funds will be used and provide justification and a timeline for expected disbursement of these funds.

Compliance Requirements – Projects selected may be subject to requirements under the National Environmental Policy Act, Endangered Species Act (state and federal), and National Historic Preservation Act. Documentation of compliance with these regulations must be approved prior to initiating activities that disturb or alter habitat or other features of the project site(s). Applicants should budget time and resources to obtain the needed approvals. As may be applicable, successful applicants may be required to comply with additional Federal, state or local requirements and obtain all necessary permits and clearances.

Quality Assurance – If a project involves significant monitoring, data collection or data use, grantees will be asked to prepare and submit quality assurance documentation prior to starting this work. Applicants should budget time and resources to complete this task if appropriate. Further information about NFWF's Stewardship Fund Quality Assurance process is available on the NFWF website.

Permits – Successful applicants will be required to provide sufficient documentation that the project expects to receive or has received all necessary permits and clearances to comply with any Federal, state or local requirements. Where projects involve work in the waters of the United States, NFWF strongly encourages applicants to conduct a permit pre-application meeting with the Army Corps of Engineers prior to submitting their proposal. Where projects involve work in the waters of the Commonwealth of Pennsylvania, NFWF strongly encourages applicants to conduct a permit pre-application meeting with DEP prior to submitting their proposal. In some cases, if a permit pre-application meeting has not been completed, NFWF may require successful applicants to complete such a meeting prior to grant award.

Federal Funding – The availability of federal funds estimated in this solicitation is contingent upon the federal appropriations process. Funding decisions will be made based on level of funding and timing of when it is received by NFWF.

Good Standing Policy: All applicants with active grants from NFWF must be in good standing in terms of reporting requirements, expenditure of funds, and QAPPs (if required). In addition, NFWF may also consider an applicant’s standing under grant programs administered by external partners in determining performance-based qualifications for proposed grantees. Active grantees with questions on their current standing are encouraged to contact NFWF staff in advance of submitting applications.

TIMELINE

Dates of activities are subject to change and contingent on the availability of funding. Please check the program page of the [NFWF website](#) for the most current dates and information.

Applicant Webinar (Registration)	Tuesday, September 17, 10:00AM EDT
FieldDoc Webinar (Registration)	Thursday, September 19, 1:00PM EDT
Proposal Due Date	Tuesday, October 22, 11:59pm EDT
Proposal Review Period	November 2019
Awards Announced	December 2019 (anticipated)

HOW TO APPLY

All application materials must be submitted online through National Fish and Wildlife Foundation’s Easygrants system.

1. Go to [easygrants.nfwf.org](https://www.nfwf.org/easygrants) to register in our Easygrants online system. New users to the system will be prompted to register before starting the application (if you already are a registered user, use your existing login). Enter your applicant information.
2. Once on your homepage, click the “Apply for Funding” button and select this RFP’s “Funding Opportunity” from the list of options.
3. Follow the instructions in Easygrants to complete your application. Once an application has been started, it may be saved and returned to at a later time for completion and submission.

APPLICATION ASSISTANCE

A PDF version of this RFP can be downloaded at <http://www.nfwf.org/chesapeake>.

A Tip Sheet is available for quick reference while you are working through your application. This document can be downloaded at <http://www.nfwf.org/chesapeake>.

Additional information to support the application process can be accessed on NFWF website's "Applicant Information" page (<http://www.nfwf.org/whatwedo/grants/applicants/Pages/home.aspx>).

For more information or questions about this RFP, please contact Jake Reilly (

jake.reilly@nfwf.org

<mailto:jake.reilly@nfwf.org>

), Stephanie Heidbreder (

stephanie.heidbreder@nfwf.org

<mailto:stephanie.heidbreder@nfwf.org>

) or Sydney Godbey (

sydney.godbey@nfwf.org

<mailto:sydney.godbey@nfwf.org>

) via e-mail or by phone at (202) 857-0166.

For issues or assistance with our online Easygrants system, please contact:

Easygrants Helpdesk

Email:

Easygrants@nfwf.org

<mailto:Easygrants@nfwf.org>

Voicemail: 202-595-2497

Hours: 9:00 am to 5:00 pm ET, Monday-Friday.

Include: Your name, proposal ID #, e-mail address, phone number, program to which you are applying, and a description of the issue.

¹

For purposes of the PA-LGI program, "local governments" include counties, municipalities, cities, towns, townships, and boroughs as well as local public authorities or districts, including conservation districts or regional planning commissions/districts, serving communities within the program's

GEOGRAPHIC FOCUS.

²

See **ELIGIBILITY** section.

³

Definitions adapted from the Chesapeake Bay Program Quick Reference Guide for Best Management Practices **and/or** the Pennsylvania Stormwater Best Management Practices Manual.

⁴

Including but not limited to mobilization, supplies and materials, and construction and project management.

⁵ Depending on the specific practice, these standards and guidelines may include the NRCS Pennsylvania Field Office Technical Guide, the Guidelines for Natural Stream Channel Design in Pennsylvania, the USDA NRCS National Engineering Handbook, and the Pennsylvania Stormwater Best Management Practices Manual.

⁶ Aggregated consistent with best practices to protect privacy under Pennsylvania's WIP reporting and federal program privacy guidelines. Required Landowner Agreements will support authorized collection and uses of landowner information.

⁷ For purposes of the PA-LGI program, "local governments" include counties, municipalities, cities, towns, townships, and boroughs as well as local public authorities or districts, including conservation districts or regional planning commissions/districts, serving communities within the program's GEOGRAPHIC FOCUS.

RELATED DOCUMENTS

PDF Version

Applicant Tip Sheet

Appendix A

Appendix B

Applicant Webinar Recording

FieldDoc Webinar Registration

October 2019



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Authority 4 PM	2	3	4 Compost Site 3 PM-6 PM	5 Compost Site 9 AM-12 PM
6	7 Council 7 PM	8 WOODY WASTE PICK-UP	9 Plan. Com. 7 PM	10	11 Compost Site 3 PM-6 PM	12 Compost Site 9 AM-12 PM
13	14 Public Works 6:30 PM	15 Authority 4PM	16	17	18 Compost Site 3 PM-6 PM	19 Compost Site 9 AM-12 PM
20	21	22 WOODY WASTE PICK-UP	23 ZHB 7 PM	24 Admin. Fin. 6:30 PM	25 Compost Site 3 PM-6 PM	26 Compost Site 9 AM-12 PM
27	28 Civil Service Com 5:30 PM (as needed) Public Safety 6:30 PM	29 WHITE GOODS PICK-UP WOODY WASTE PICK-UP	30	31 Trick or Treat 6 PM-8 PM 