



**Mount Joy Borough Council**  
**Administration & Finance Committee Meeting**  
**November 17, 2022, at 6:30 pm**

1. Call to Order
2. Executive Session – N/A
3. Consider a motion to approve the Agenda for the November 17, 2022, Administration and Finance Committee meeting.
4. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
5. Approval of the Minutes of the October 27, 2022, Administration & Finance Committee meetings.
6. Administration, Budget, and Finance
  - A. Manager's Report
  - B. Update Refuse Contract
  - C. Discussion on microphone in Council Chambers.
  - D. Update on vacancy of Zoning/Codes Enforcement Officer
  - E. Update on electronic signs for businesses in the borough.
  - F. AED Save Ceremony – authorize the Borough Manger to add this to the December Meeting
  - G. Consider a motion to move to full Council the appointment of J. Michael Melhorn to a 5-year term on the Mount Joy Borough Authority Board from January 1, 2022 to December 31, 2027.
  - H. Consider a motion to move to full Council the adoption of Resolution 2022-13, a resolution authorizing the application for grant funds through ARPA Small Water and Sewer Program.
  - I. Consider a motion to move to full Council the adoption of Resolution 2022-14, a resolution restating Annual Service Charges for Borough Refuse Collection Services for 2023.
  - J. Consider a motion to move to full Council the adoption of Resolution 2022-15, a resolution to set the meeting dates, times and locations for Council, Authority, Boards, Commissions and Committees for 2023 as well as authorizing the advertisement of said meetings.
  - K. Consider a motion to move to full Council the adoption of Resolution 2022-16, a resolution reducing employee contributions to the police pension plan for 2023.
  - L. Consider a motion to move to move to full Council the adoption of Resolution 2022-17, a resolution setting the fee schedule for 2023.
  - M. Consider a motion to move to full Council to the adoption of Resolution 2022-18 the appointment of Robert R. Jerman to a one-year appointment as the Vacancy Board Chairperson and the appointment of the County of Lancaster for a one year period as Tax Collector.
  - N. Discussion of employee/office hours for December 23rd & 30th, 2022.
7. Further discussion of the purchase of Administrative Vehicle.
8. Land Development, Zoning, & Codes

- A. Consider a motion to move to full Council the reduction of financial security for Fox Chapel Publishing, 950 Square Street, Mount Joy in the amount of \$99,399.35 leaving a balance of \$32,802.50.

9. Grant Updates

- A. Reference to Grant Tracking Document.

10. Project Updates

- A. Borough Building Ad Hoc Committee

11. Ordinances – None

12. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).

13. Executive Session – Announce if needed.

14. Any Other Matter to Come Before the Committee.

15. Adjournment

**NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING - Thursday, December 22, 2022, at 6:30 PM in Council Chambers.**