



Mount Joy Borough
Administration & Finance Committee Meeting
November 20, 2025, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – Announcement of any Executive Session held outside of the October Admin & Finance Committee meeting. Note that there will be an Executive Session later in this agenda to discuss a personnel matter.
4. Consider a motion to approve the Agenda for November 20, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of October 23, 2025, Administration & Finance Committee meeting.
7. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grants
 - i. Updates on previously applied for grants.
8. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. Sketch Plan Review – Guardian Barrier, 1040 E. Main Street
 - C. Sketch Plan Review – 1087 Wood Street.
 - D. Discussion with possible motion regarding the rezoning of the entire lot at 409 W. Main St to Neighborhood Commercial.
9. Administration, Budget, and Finance
 - A. Manager’s Report
 - B. PLGIT Monthly Report
 - C. Discussion with possible motion regarding the Manheim Central Comprehensive Plan Final Draft.
 - D. Florin Hill - Update
 - E. Consider a motion to extend the deadline for the Borough’s tax rebate (Volunteer Fire Fighters/Support) to December 1, 2025.
 - F. Discussion with possible motion regarding closing the office for Friday, December 26, 2025.

10. New Municipal Services Building –

A. Updates – Completion date is mid-April 2026. – On schedule with new date of completion.

B. Change Orders

i. There were no Change Orders Approved by the Borough Manager in the month of November. Note that we are working through a dispute with CRA regarding electric being run to the lockers in the police department locker rooms.

ii. There are no change orders for Committee to move to full Council to approve.

C. Consider a motion to move to full Council the approval of quote from Corbett, Inc in the amount of \$361,924.03 for office furniture for the new Municipal Services Complex.

11. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

12. Executive Session –. Personnel Issue

13. Any Other Matter to Come Before the Committee.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday December 18, 2025, at 6:30 PM in Council Chambers.