

Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
November 18, 2021

Members Present: Chairman Youngerman, Councilor Hall, Councilor Reese. Others Present: Borough Manager, Mark Pugliese; Assistant Borough Manager, Jill Frey; Codes and Zoning Officer, Stacie Gibbs; Part-time Receptionist, Linda Gainer

Chairman Youngerman called the meeting to order at 6:30 PM.

Executive Session:

On a **MOTION** by Hall, and a second by Reese, approval was given for the November 18, 2021, agenda, revision #2, as presented. *Motion carries unanimously.*

Public Input Period: No Public Input

On a **MOTION** by Reese, and a second by Hall, approval was given for the minutes from the October 28, 2021, meeting. *Motion carries unanimously.*

Administration, Budget, and Finance:

Manager's Report:

Pugliese provided a written report.

On a **MOTION** by Reese, and a second by Hall to **accept** Resolution No: 16-21, Advertise meeting dates, times, and locations for Council, Boards, Commissions, Authority, and Committees.

Discussion on any changes: Gibbs noted the Zoning Board meetings are set for 4th Wednesdays, however November 24, 2022, is Thanksgiving Day. Gibbs recommends that meeting should be changed to Wednesday, November 16, 2022.

On a **MOTION** by Hall, and a second by Reese, an amendment was made to change the date for Zoning Board meeting from November 24, 2022, to November 16, 2022. *Motion carries unanimously.*

On a **MOTION** by Hall and a second by Reese, an amendment was made to change the date for the Budget meeting from November 10, 2022, to November 22, 2022. *Motion carries unanimously.*

Youngerman would like to see a public invitation for the Building Ad Hoc Committee meetings.

On a **MOTION** by Reese, and a second by Hall, approval was given to send to Full Council to accept Resolution 16-21 with **Amendments** to advertise meeting dates, times, and locations for Council, Boards, Commissions, Authority, and Committees.

On a **MOTION** by Reese, and a second by Hall, approval was given to appoint Tod Dohl from Alternate Member on the Planning Commission to Member on the Planning Commission. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Reese, approval was given to appoint Steve Gault to Alternate Member on the Planning Commission. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Reese, approval was given to appoint Joshua Deering to a second full term on the Planning Commission. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Reese, approval was given to appoint Michael Melhorn to another term on the Zoning Hearing Board. *Motion carries unanimously.*

Hall requested a 1-minute recess. Youngerman called for a recess at 6:55 PM. Out of recess at 6:58 PM.

On a **MOTION** by Hall, and a second by Reese, approval was given to appoint Bruce Haigh to Alternate Member on the Zoning Hearing Board. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Reese, approval was given to send to Full Council for approval of Resolution 17-21, Council appointments to various boards, commissions, etc. with names. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Reese, approval was given to send to Full Council for approval of Resolution 18-21, establishing the 2022 refuse and recycling rates as required annually under the Municipal Waste and Recycling Ordinance. *Motion carries unanimously.*

On a **MOTION** by Reese, and a second by Hall, approval was given to send to Full Council for approval of Resolution 19-21 Fee Schedule. Pugliese stated that the only change is in section 21 – adding the key fob and other municipal price changes. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Reese, approval was given to send to Full Council, Ordinance 12-21, establishing the tax rate for 2022. *Motion carries unanimously.*

Discussion on draft letter to elected state officials in reference to Act 50. Youngerman emailed, to members, the updated letter referencing Act 50. He asked if we want to send something, there is no rush or timeline. He used some suggestions from our solicitor. Hall felt we should get it done now while it is still a relatively new thing. Gibbs suggested that we could make it more restrictive. 5G is covered under Uniform Construction Code (UCC); this enables you to make it more restrictive. Youngerman asked if the state Act 50 trumps the UCC. Gibbs stated no, the ordinance requires a UCC permit and inspection. Youngerman would like to send the letter. It will be put in next month's administrative packet so everyone can view it.

Land Development, Zoning, & Codes

Gibbs provided and reviewed the written report:

On a **MOTION** by Hall, and a second by Reese, approval was given to send to Full Council for approval to release the remaining \$8,500.00 of financial security for the Lakes at Donegal Springs Phase 2 in satisfaction of the Deferred Improvements Agreement. *Motion carries unanimously.*

Grant Updates

Pugliese reviewed the Grant Tracking Document.
No updates on Kunkle Field.

Project Updates

Youngerman stated the Train Station is a mess. He thought about having a community clean-up crew. Gibbs asked if we have a cleaning person for the station. Pugliese said that Amtrak was looking for a part-time person for the job. Amtrak has sent someone to clean at other times.

No updates on the Ground Service Ambulance Agreement with PSH Life Lion LLC.

Legislative Updates: No Updates.

Public Input Period

Bruce Haigh, 504 Rose Petal Lane. Pennsylvania adopted an International Ordinance in 2015 in reference to building codes. The Borough is responsible for zoning codes and fire protection. He researched the L &

I website and the Borough Ordinance Chapter 136. The Borough can adopt parts of IFC by an Ordinance to have sprinklers in residential properties. The UCC did not adopt sprinklers in residential properties. Haigh also looked at South Barbara Street and the size of the cul de sac and the need for an auxiliary road for fire protection. An auxiliary road would not have to be paved. The road could be tied to Jacob Street or School Lane or tied to Laurel Harvest's parking lot. Haigh also felt the Borough needs to update the fire protection code for the Borough to current standards.

Executive Session: None held

Any Other Matter to Come Before the Committee:

Pugliese included an update on MMO's as discussed at the budget meeting. Pugliese included the Solicitor's suggestions on public input during video conferencing and included information on how other municipalities manage their meeting. Hall asked if there is an alternative way to participate in a meeting if there are technical difficulties. Our Solicitor suggests that if you want to comment, you need to attend the meeting.

On a **MOTION** by Hall, and a second by Reese, approval was given to adjourn the meeting at 7:40 PM.
Motion carries unanimously.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday, December 16, 2021, at 6:30 PM in Council Chambers

Respectfully Submitted,



Mark Pugliese I
Borough Manager/Secretary