



Mount Joy Borough Council Administration & Finance Committee Meeting Minutes November 16, 2017

Members present: Chairman Youngerman, Councilor President Glessner and Councilor Reese (absent).

Others present: Borough Manager Samuel Sulkosky, Josh Deering.

Chairman Youngerman called the meeting to order at 6:30 PM.

Chairman Youngerman announced that a Committee Executive Session was held on October 27, 2017 for personnel issues, the Committee recommends to full Council that Dave Salley be made a salary employee effective January 1, 2018.

On a MOTION by Glessner and second by Youngerman, the agenda for the November 16, 2017 meeting was approved. *Motion carries unanimously.*

Public Input Period: Josh Deering question concerning agenda item 6A – financial reporting. Borough Manager responded to Councilor Deering by explaining the highlights of the Resolution. Discussion included Sulkosky, Youngerman, Glessner and Deering.

Minutes: On a motion by Glessner and second by Youngerman, the minutes for the October 27, 2017 meeting were approved with a correction to the spelling error in Paragraph 4. *Motion carries unanimously with correction.*

Administration, Budget, and Finance:

The Committee held a discussion on Item 1 audited financial statements under Resolution No. 20-17. The Committee recommended to send the Resolution to full Council.

Sulkosky provided an update concerning the enrollment process, coverage will start on December 1, 2017 and explained the one month overlap due to the run out costs with Highmark.

Sulkosky reviewed the Auditor General Audit Report on uniform and non-uniform pension plans. Sulkosky explained to the Committee the finding about the conflicting language in the pension document and the Collective Bargaining Agreement. Sulkosky reminded the Committee that the Attorney Miller, the Negotiating Committee and Council was informed about the discrepancy. The Committee discussed the uniformed contribution rate per CBA for 2017 and 2018, action was tabled for the 2018 calendar year.

The Committee discussed the 2018 Budgets. Sulkosky informed the Committee that all 2018 proposed budgets are now on the Borough's website, the budget advertisement has been placed, Sulkosky noted that under a reassessment year multiple Council actions would be required to raise taxes. With no tax increase, the Council actions would be adopting the 2018 GF budget, tax ordinance setting the millage rate Ordinance 4-17. The Borough's reassessed value certified by the County on November 13, 2017 at \$575,891,400. Councilor Glessner questioned about the Fire Department Major Equipment line item. Chairman Youngerman provided an explanation of the Fire Department's truck purchase.

The Committee discussed the Refuse and Recycling Budget, the Capital Fund and the Highway Aid Funds for 2018 and Resolution 23-17. Youngerman questioned about transfers to the Capital for roads and where it goes.

Manager's Report:

Manager Sulkosky reviewed the report with the Committee. Items covered included:

1. Renewal of the Borough's liability insurance, property insurance and cyber insurance with 2018 premiums remaining relatively flat.

2. Glessner questioned the fire department's workers compensation issue. Sulkosky explained the Fire Department wants to broaden the WC exposure to cover just about everything including non-events.
3. Sulkosky discussed Resolution #25-17 for meeting dates,
4. The Committee discussed the Reorganizational meeting on January 2, 2017.
5. The Committee discussed the Resolution 21-17 concerning the Mini Casino opt out.
6. Discussion by Committee about the R&R Automotive potential acquisition by PennDOT.
7. Committee discussed 242 N. Market Avenue and explained staff's recommendation to direct the Borough's Solicitor to attend the Zoning Hearing Board on December 21, 2017 to oppose the commercial use of the property. Committee recommends this to go full Council.
8. Committee discussed Fee Resolution No. 22-17.
9. Discussion amongst the Committee concerning educational opportunity reimbursements for non-uniform employees for CPM, BCO, CDL.
10. Committee discussed the board appointment Resolution No.24-17. Committee agreed to make the Borough's Engineer a two-year appointment.

Land Development, Zoning & Codes:

Codes Report was not available due to the earlier Administration & Finance Committee meeting due to the Thanksgiving Holiday.

Project Updates:

Marietta Avenue:

Manager Sulkosky provided an update on the Marietta Avenue Project including second road access, working throughout the winter, and Gannett Fleming is on their third Project Manager.

Jacob Street Bridge Removal Project:

Sulkosky stated that we are transitioning to the construction phase where the TIP funds will start to cover the project.

Public Input Period: None

Executive Session:

The Committee went into Executive Session at 8:55 pm to discuss labor issues. The Committee came out of Executive Session at 9:10 pm. The Committee made no decisions.

Other items:

No other matters came before the committee.

Adjournment:

On a motion by Glessner, seconded by Youngerman, all in favor, the meeting was adjourned at 9:20 pm.

Submitted by: Samuel Sulkosky, Borough Manager/Secretary