Mount Joy Borough Council
Meeting Agenda
6:00 PM, Monday, November 2, 2026

1. Call to Order
2. Roll Call—Councilors, Deering, Eichler, Gruber, Haigh, Hollcraft, Kark, Trave, Youngerman, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance
5. Announcement of Executive Sessions – No Executive sessions of full council held between October 5, 2026 and November 2, 2026.
6. Consider a motion to approve the November 2, 2026, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. East Ward Vacant Council Position
    a. Interview of candidates to fill the vacant term of Borough Council, East Ward.
    b. Motion to appoint an individual to vacant East Ward Council position to complete unexpired term through 01-01-2028.
    c. Mayor to swear individual into office.
9. Reorganization of Council leadership positions – Mayor Bradley
    a. President
    b. Vice President (if required)
    c. President Pro Tempore (If required)
10. Reports - President
    a. Mayor
    b. Police Chief
    c. Fire Department Mount Joy
    d. PSH Life Lion LLC.
    e. EMA
    f. Library
    g. Zoning, Code, & Stormwater Administrator
    h. Community & Economic Development Administrator
    i. Public Works Department
    j. Borough Authority Manager
    k. Assistant Borough Manager/Finance Officer
    l. Borough Manager

If you are a person requiring accommodations to participate, please contact Borough staff to discuss how we may best accommodate your needs.
300 Orchard Road, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680 • Borough@mountjoypa.org • www.mountjoyborough.com

11. Approval of Minutes - Approval of the Borough Council Meeting on October 5, 2026.
12. Building Ad Hoc Committee
    a. Punch List update
    b. Discussion with possible motion regarding the appraisal of borough owned properties on East Main Street
13. Chiques Crossing Ad Hoc Committee Update.
14. Borough Manager Ad Hoc Committee
    a. Update
15. Administration and Finance Committee
    a. As approved by Committee, motion to adopt Resolution 2026-14, a Resolution authorizing staff to make a grant application under the Local Shares Account on behalf of Fire Department Mount Joy to add bunk rooms to the current Fire Station.
    b. As approved by Committee, motion to participate with "Safe Kids Lancaster County, Lancaster General Health's Child protect Program" to open our facility for no-cost vaccines for children and adolescents in the community.
    c. As approved by Committee, motion to provide a letter of support for the Mount Joy Borough Authority under a grant application of PA PCED, Local Shares Grant.
    d. 2027 Draft Budgets
    e. Florin Hill Update. Discussion with possible motion regarding sidewalks on Block M, Chatham Way.
    f. BMP 125 Update – Discussion with possible motion regarding alternative plans for Gus's Keystone Diner and extension request.
16. Public Safety Committee
    a. As approved by Committee, motion to approve the street closure for Summer Solstice on Saturday, June 19, 2027, from 9:00 am – 5:00 pm.
    b. Acknowledge receipt of Northwest Lancaster County Crash Team Report.
    c. Acknowledge receipt of 2027 CHRIA Audit,
17. Public Works Committee
    a. As approved by Committee, motion approved the request from the Mount Joy Rotary Club for the "Battle of the Bulge Association and the Rotary Club to hold a memorial service at Memorial Park on December 17, 2026 between 10:00 am and 6:0 pm.
    b. Discussion with possible motion regarding stormwater at Grandview Park.
    c. Discussion with possible motion regarding stormwater at the Locust Lane basin and previously issued Notice of Violation.
    d. As approved by Committee, motion to authorize the Borough Manager to enter into the agreement with RETTEW for Wetland Delineation at 1010 W. Main Street/BMP 107, in the amount of $5,800.00.
18. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.

19. Any other matter proper to come before Council.
20. Motion to acknowledge the payment of bills.
21. Meetings and dates of importance, see attached calendar.
22. Executive Session
23. Adjourn

Budget meetings are scheduled for November 5th, 10th & 17th , 2026 at 6:30 pm.
The next regularly scheduled full Council Meeting is scheduled for 7:00 PM, on Monday, December 7, 2026.

Police Activity Statistics
2026

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	11	9	438	438	488
Feb	32	34	500	938	958
Mar	49	14	574	1,512	1,594
Apr	26	20	563	2,075	2,296
May	29	19	514	2,589	2,959
June	63	10	628	3,217	3,636
July	85	16	546	3,763	4,335
Aug	88	25	596	4,359	4,946
Sept	121	25	682	5,041	5,491
Oct					6,082
Nov					6,599
Dec					7,036
TOTAL					7,036

MOUNT JOY POLICE DEPARTMENT

Calls for Service: MOUNT JOY POLICE DEPARTMENT

Year 2026 September

Code	Call for Service	Totals
0619	THEFT ALL OTHERS	4
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	5
1711	SEX OFFENSE ALL OTHERS	1
2020	FAMILY OFF-CHILD ABUSE	2
2040	FAMILY OFFENSES - DOMESTIC	4
2111	DUI-ALCOHOL/UNDER INFL	1
2210	LIQUOR LAWS VIOLATIONS	1
2410	FIGHT	1
2420	DISORDERLY CONDUCT / HARASSMENT	1
2450	NOISE COMPLAINT	11
2619	PFA/ICC VIOLATION	2
2638	HUNTING COMPLAINT	1
2640	MUN ORD VIOLATIONS	5
2654	DISTURBANCE	6
2657	HARASSMENT	1
2660	TRESPASSING	1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4018	STREET LIGHTS-OUT/REPAIRS	9
4021	SUSPICIOUS ACTIVITY	12

4026	DOWN-WIRES / POLES /TREES / LIMBS	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	4
4098	TRAIN ACCIDENT	1
4100	ALARMS (FIRE ALARMS)	2
5004	FOUND ARTICLES	3
5008	LOST ARTICLES	2
5010	MISSING PERSON	1
5506	LOST / FOUND / STRAY ANIMALS	1
5510	ANIMAL COMPLAINTS ALL	11
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	5
6015	REPORTABLE MV CRASH HIT & RUN	1
6016	NON REPORTABLE MV CRASH	3
6303	TRAFFIC OFFENSE ALL OTHER	9
6305	SELECTIVE ENFORCEMENT TRAFFIC	17
6310	TRAFFIC ENFORCE / STOP	169
6335	TRAFFIC HAZARD	5
6336	DISABLED MV	2
6510	PARKING ENFORCEMENT	3
6511	PARKING VIOLATION COMPLAINT	13
6602	ABANDONED IMPOUND/TOWAWAY	3
6612	SIGNALS SIGNS OUT	1
7002	BUILDING CHECK	15
7008	MEDICAL ASSISTANCE	59
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	20

7025	EMOTIONALLY DISTURBED PERSON (EDP)		1
7502	ASSISTING-FIRE DEPT		5
7504	ASSISTING-OTHER POLICE DP		22
7506	ASSISTING-OTHER AGENCIES		7
8010	WARRANTS-LOCAL		3
9002	ADMINISTRATIVE DUTIES		2
9008	COURT		11
9011	MISC MAINTENANCE RADIOS ETC		1
9012	OTHER MAINTENANCE		1
9020	POLICE INFORMATION		60
9021	TRAINING		3
9025	FIELD CONTACT INFORMATION		6
9028	FINGERPRINT		3
9029	CIVIL MATTER		4
9030	SPECIAL DETAIL ASSIGNMENT		5
9034	REPOSSESSION		3
9052	PFA INFORMATION		1
911	911 HANG UP / CHK WELFARE		2
9112	FOOT PATROL		4
9115	FOLLOW UP		93
9137	EVIDENCE DUTIES		1
9192	VEHICLE MAINTENANCE		2
9989	CALL BY PHONE		6
9999	NON-CAT DATA		4
		Grand Total	**682**

MOUNT JOY POLICE DEPARTMENT

300 ORCHARD ROAD, SUITE
3, MOUNT JOY, PA 17552

Phone: 717-653-1650 Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 9/1/2026 to Ending Issue Date 9/30/2026

Charge	Total
4581 A2I - RESTRAINT SYSTEMS - DRIVER OR PASSENGER UNDER 18	1
1301 A - DR UNREGIST VEH	1
1501 A - DRIVING W/O A LICENSE	1
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	3
1786 F - Oper Veh W/O Req'd Financ Resp	2
1786 F - OPER VEH W/O REQ\'D FINANC RESP	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	6
3316 A - PROHIBITING TEXT-BASED COMMUNICATIONS	3
3316.1 A - PROHIBITED USE OF INTERACTIVE MOBILE DEVICE	5
3323 B - DUTIES AT STOP SIGN	1
3345 A - Meeting/Overtaking School Bus	1
3361 - DRIVING AT SAFE SPEED	2
3362 A3-19 - Exceed Max Speed Lim Estb By 19 MPH	2
3362 A3-25 - Exceed Max Speed Lim Estb By 25 MPH	1
3362 A3-5 - Exceed Max Speed Lim Estb By 5 MPH	1
3714 A - CARELESS DRIVING	2
3745 A - Acci Dam To Unattended Veh Or Propert	1
4302 A1 - Period For Requiring Lighted Lamps	1
4581 A1.1 - RESTRAINT SYSTEMS - CHILD BOOSTER SEAT	2
4581 A2I - FAIL TO USE SAFETY BELT - DRIVER AND VEHICLE OCCUPANT	1
4581 A2iiA - Fail to use safety belt- driver/front seat occupant	2
4703 A - Operat Veh W/O Valid Inspect	2
1301 A - DR UNREGIST VEH	1
1307 D - EXPIRED REGISTRATION	2
1311 A - REGIST CARD NOT SIGNED	1
1311 B - FAIL TO CARRY REGIST	2
	1
1332 B3 - OBSCURED PLATES - ILLEGIBLE AT REASONABLE DISTANCE	1
1501 A - DRIVING W/O A LICENSE	1
1511 A - FAIL TO CARRY LIC	1
1786 A - REQUIRED FINANCIAL RESPONSIBILITY	2
1786 C - REQ\'D FINANCIAL RESP/CONSENT TO PRODUCE	5

3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	1
3112 A3I - FAILURE TO STOP AT RED SIGNAL	1
3309 1 - DISREGARD TRAFFIC LANE (SINGLE)	1
3316.1 A - PROHIBITED USE OF INTERACTIVE MOBILE DEVICE	1
3323 B - DUTIES AT STOP SIGN	7
3334 B - SIGNAL IMPROP	1
3507 A - VIOLATE LIGHT REGULATIONS	1
3542 A - FAIL TO YIELD RIGHT OF WAY TO PED	37
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	4
4303 B - NO REAR LIGHTS	1
4306 B - NOT USE LOW BEAM	1
4524 B - OBSTRUCTED WINDOW	1
4581 A2I - FAIL TO USE SAFETY BELT - DRIVER AND VEHICLE OCCUPANT	1
4581 A2IIA - FAIL TO USE SAFETY BELT- DRIVER/FRONT SEAT OCCUPANT	1
4702 F - EMISSION INSPECTION REQUIRED	1
4703 A - OPERAT VEH W/O VALID INSPECT	2
Total:	121

MOUNT JOY POLICE DEPARTMENT

300 ORCHARD ROAD, SUITE
3, MOUNT JOY, PA 17552

Phone: 717-653-1650 Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 9/1/2026 to Ending Issue Date 9/30/2026

Charge Type: ARREST

Charge	Total
1301 A - DR UNREGIST VEH	1
1543 B1.1I - DRIVING WHILE BAC .02 OR GREATER WHILE LICENSE SUSP	1
2701 A1 - SIMPLE ASSAULT	1
2709 A1 - HARASSMENT - SUBJECT OTHER TO PHYSICAL CONTACT	1
2709 A3 - HARASSMENT - COURSE OF CONDUCT W/NO LEGITIMATE PURPOSE	1
3802 A1*** - DUI: GEN IMP/INC OF DRIVING SAFELY - 3RD OFF	1
3802 C*** - DUI: HIGHEST RTE OF ALC (BAC .16+) 3RD OFF	1
3926 B - DIVERSION OF SERVICES	1
3929 A1 - RETAIL THEFT-TAKE MDSE	2
4302 A1 - PERIOD FOR REQUIRING LIGHTED LAMPS	1
459-502-A A.22III - DANGEROUS DOG - ATTACKS HUMAN W/O PROVOCATION	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
4706 C5 - EVIDENCE OF EMISSION INSPECTION	1
5503 A4 - DISORDERLY CONDUCT HAZARDOUS/PHYSI OFF	2
6113 A - ARREST FOR VIOLATION OF ORDER	2
6308 A - PURCH ETC ALCOH BEV BY A MINOR	2
Total:	20

Charge Type: COMPLAINT

Charge	Total
2709 A3 - HARASSMENT - COURSE OF CONDUCT W/NO LEGITIMATE PURPOSE	1
3929 A1 - RETAIL THEFT-TAKE MDSE	1
459-502-A A.22III - DANGEROUS DOG - ATTACKS HUMAN W/O PROVOCATION	1
6308 A - PURCH ETC ALCOH BEV BY A MINOR	2
Total:	5

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Fire Department Mount Joy
Fire Report Summary
September 2026

Total Incidents September 2026 – 41 calls – 34 first due & 7 mutual aid

First Due by Municipality

MJB – 16
RT – 8
EDT – 5
MJT - 5

Total incidents 2026 as of 9/30/26 – 432

2026 FDMJ responded to a call on average every - 15 hours & 10 minutes

Training hours for month – 34 members trained for 209 hours & 30 min.

Community Service Details for the month; no events.

Fire Prevention Details – no events.

Fire Department - FDMJ members staffed the fire station 1 time and attended the Stars and Stipes event in Mount Joy Borough for the borough's 175th Birthday.

Fire Police - FDMJ Fire Police – completed their annual Haz-mat refresher, provided traffic control for and FDMJ training event, 2 DHS football games and Mount Joy Borough's 175th Birthday celebration.

Meetings for month – Board of Fire Chief/Officer meeting, Executive Board meeting, long range planning and FDMJ monthly business meeting. Attended MJB Public Safety committee meeting.

Notable First Due Calls:

- **No fire loss for month**

Fire Department Mount Joy

Incident Summary Report

09/01/2026 through 09/30/2026

Incidents

Total Incidents: **41** Total First Due: **34** Total Mutual Aid: **7**

Total Time In Service **16:11:49**

Average Time to Respond **00:03:47** Average Time to Scene: **00:05:56**

Personnel Response

Total Personnel: **326** Avg. Personnel Per Incident: **7.95** Total Personnel Hours: **134:30**

Estimated Property Value / Loss / Saved

Pre Incident Value **$0.00** Loss: **$0.00** Value Saved: **$0.00**

Apparatus Response

Engine 75: **22** Squad 75: **12** Tower 75: **13** Utility 75: **5**

Duty Veh 75-1: **15** Duty Veh 75-2: **8** Traffic 75: **2**

Municipal Responses - First Due

Mount Joy Borough: **16** Rapho Township: **8**

Mount Joy Township: **5** East Donegal Twp: **5**

Municipalities - Mutual Aid

Columbia Borough	2
East Hempfield Township	1
Elizabethtown Borough	1
Manheim Borough	1
Mount Joy Township	1
West Donegal Township	1

Fire Department Mount Joy

Incident Summary Report

09/01/2026 through 09/30/2026

Incident Type - First Due

Cardiac Arrest	1
Citizen Assist / Service Call	2
Damage Assessment	1
Electrical Hazard / Short Circuit	1
Fire / Smoke Alarm	8
Gas Leak / Gas Odor	1
Hazardous Material Release (Chemical from Transportation)	1
Intentional False Alarm	3
Investigate Hazardous Release (Nothing Found)	1
Law Enforcement Support	2
Lift Assist	1
Malfunctioning Alarm	1
Motor Vehicle Collision	5
No Emergency - Cancelled	1
Other Alarm	3
Utility Infrastructure Fire	1
Vegetation / Grass Fire	1

Incident Type - Mutual Aid

Law Enforcement Support	1
No Emergency - Cancelled	1
Room and Contents Fire	1
Smoke Investigation	2
Structural Involvement	2

Fire Department Mount Joy

Incident Summary Report

09/01/2026 through 09/30/2026

Incident List

2026-09-01 10:44:52	2026-392	Mount Joy Borough	Taylor Ave	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-02 12:49:21	2026-393	Mount Joy Township	Old Market St	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-03 04:08:38	2026-394	Manheim Borough	W Stiegel St	Fire - Structure Fire - Structural Involvement
2026-09-03 07:43:43	2026-395	Mount Joy Township	Meadowview Rd	Law Enforcement Support
2026-09-04 05:32:08	2026-396	Rapho Township	Route 283 E	No Emergency - Cancelled
2026-09-04 11:47:00	2026-397	East Donegal Township	Michael Dr	Medical - Injury / Trauma - Motor Vehicle Collision
2026-09-04 11:47:33	2026-398	Elizabethtown Borough	E Park St	No Emergency - Cancelled
2026-09-04 12:14:53	2026-399	East Donegal Township	Anderson Ferry Rd	Medical - Injury / Trauma - Motor Vehicle Collision
2026-09-05 03:15:41	2026-400	Rapho Township	E Main St	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-05 08:45:14	2026-401	Rapho Township	Garden Ln	Public Service - Alarms (Non Medical) - Other Alarm
2026-09-05 14:26:05	2026-402	Mount Joy Township	W Main St	Law Enforcement Support
2026-09-05 23:15:43	2026-403	Mount Joy Borough	Colony Ln	Public Service - Citizen Assist - Lift Assist
2026-09-07 17:04:08	2026-404	Mount Joy Borough	New Haven St	Hazardous Situation - Hazardous Materials - Hazard
2026-09-08 07:11:15	2026-405	Mount Joy Township	Fairview Rd	Hazardous Situation - Hazard Non-Chemical - Motor
2026-09-09 09:02:57	2026-406	Mount Joy Borough	Eby Chiques Rd	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-09 16:03:31	2026-407	Columbia Borough	Walnut St	Fire - Structure Fire - Room and Contents Fire
2026-09-09 19:23:00	2026-408	Mount Joy Township	Old Market St	Public Service - Alarms (Non Medical) - Other Alarm
2026-09-12 15:37:11	2026-409	East Donegal Township	Donegal Springs Rd	Fire - Outside Fire - Vegetation / Grass Fire
2026-09-12 17:19:46	2026-410	East Hempfield Townshi	S Colebrook Rd	Fire - Structure Fire - Structural Involvement
2026-09-12 20:56:34	2026-411	Rapho Township	Barrington Dr	Public Service - Alarms (Non Medical) - Other Alarm
2026-09-15 14:22:44	2026-412	Rapho Township	Old Harrisburg Pike	No Emergency - False Alarm - Malfunctioning Alarm
2026-09-17 01:22:41	2026-413	Mount Joy Borough	Manheim St	Law Enforcement Support
2026-09-17 07:04:40	2026-414	Mount Joy Borough	N High St	Medical - Injury / Trauma - Motor Vehicle Collision
2026-09-17 18:06:46	2026-415	Rapho Township	Auction Rd	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-18 09:07:46	2026-416	East Donegal Township	Jane Ave	Hazardous Situation - Hazard Non-Chemical - Electr
2026-09-18 12:49:00	2026-417	Mount Joy Borough	W Main St	Hazardous Situation - Hazardous Materials - Gas Le
2026-09-18 15:35:28	2026-418	Mount Joy Borough	N Barbara St	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-19 19:44:44	2026-419	West Donegal Township	Eden View Rd	Hazardous Situation - Investigation - Smoke Investig
2026-09-20 20:22:20	2026-420	Mount Joy Borough	Donegal Springs Rd	Fire - Outside Fire - Utility Infrastructure Fire
2026-09-21 17:59:01	2026-421	Mount Joy Borough	Hearthstone Ln	Medical - Illness - Cardiac Arrest
2026-09-23 09:35:39	2026-422	Mount Joy Borough	Harvestview South	Public Service - Disaster / Weather - Damage Assess
2026-09-23 09:39:53	2026-423	Rapho Township	E Main St	Public Service - Alarms (Non Medical) - Fire / Smoke
2026-09-24 11:07:15	2026-424	Mount Joy Borough	W Main St	Public Service - Citizen Assist - Citizen Assist / Servic
2026-09-25 10:01:22	2026-425	Mount Joy Borough	E Main St	No Emergency - False Alarm - Intentional False Alarr
2026-09-25 23:02:45	2026-426	Mount Joy Borough	W Main St	Medical - Injury / Trauma - Motor Vehicle Collision
2026-09-27 12:56:54	2026-427	Columbia Borough	Locust St	Hazardous Situation - Investigation - Smoke Investig
2026-09-27 17:24:22	2026-428	Mount Joy Borough	E Main St	No Emergency - False Alarm - Intentional False Alarr
2026-09-28 16:03:33	2026-429	Mount Joy Borough	Alden St	Public Service - Citizen Assist - Citizen Assist / Servic
2026-09-28 22:41:43	2026-430	Mount Joy Township	W Rissermill Rd	No Emergency - Good Intent - Investigate Hazardous
2026-09-30 13:00:14	2026-431	East Donegal Township	Koser Rd	No Emergency - False Alarm - Intentional False Alarr

Fire Department Mount Joy

Incident Summary Report

09/01/2026 through 09/30/2026

Incident List

2026-09-30 14:31:47	2026-432	Rapho Township	Lefever Rd	Public Service - Alarms (Non Medical) - Fire / Smoke

Training by Class Report

Fire Department Mount Joy
Period: 09/01/2026 to 09/30/2026

CLASS NAME	CATEGORY	DATE	ATTENDEES	TOTAL HOURS
Acquired Structure Training	100 FIREFIGHTING	09/07/2026	16	40.0
Hazmat Operations	200 HAZARDOUS MATERIALS	09/19/2026 - 09/20/2026	1	32.0
Vehicle Fire	100 FIREFIGHTING	09/21/2026	14	31.5
Rope Rescue & Modern Technology	300 TECHNICAL RESCUE	09/12/2026	3	24.0
Task Books	100 FIREFIGHTING	09/28/2026	12	24.0
DHS / DPS Tours	590 COMMUNITY RISK REDUCTION	09/14/2026	11	19.3
EVOC	400 DRIVER OPERATOR	09/19/2026 - 09/20/2026	1	16.0
Tower Task Book	100 FIREFIGHTING	09/09/2026	2	6.0
Grain Bin Rescue Kit Training	300 TECHNICAL RESCUE	09/11/2026	1	4.0
Driver Training	400 DRIVER OPERATOR	09/06/2026	2	4.0
Driver Training	400 DRIVER OPERATOR	09/06/2026	2	3.0
Driver Training	400 DRIVER OPERATOR	09/05/2026	2	3.0
Lithium-Ion Battery Storage	200 HAZARDOUS MATERIALS	09/21/2026	1	1.3
Rooftop Solar Array	100 FIREFIGHTING	09/22/2026	1	1.0
Firefighter Safety & Photovoltaic Systems	200 HAZARDOUS MATERIALS	09/19/2026	1	0.5
		Totals:	**70**	**209.5**

Generated: 10/07/2026 08:46 PM

10d.

Life Lion Emergency Medical Services

Monthly Operational Report

2026

Total EMS activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total EMS calls handled in Mount Joy Borough by ALL LLEMS units	69	65	80	78	69	62	49	83	69				624
Total monthly calls handled in other municipalities by unit at Mount Joy Borough	117	94	104	117	107	92	137	116	126				1010
Mount Joy Borough calls handled by Mutual Aid	9	17	12	12	9	9	8	9	6				91

Life Lion responses from the Mount Joy Borough Station by Municipality

Mount Joy Borough	52
Rapho Township	41
Columbia Borough	27
West Hempfield Township	13
East Hempfield Township	12
Mount Joy Township	8
Manheim Borough	6
East Donegal Township	5
Penn Township	5
East Petersburg Borough	2
Marietta Borough	2
Elizabethtown Borough	1
Hellam Township	1
Londonderry Township	1
Manor Township	1
West Donegal Township	1
	178



Response time median (Minutes)	7:00
Total time on task responding until available time (Minutes)	69:00

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Mount Joy Borough EMA Situation Report

MJB – ICS 209 Status Summary	INCIDENT - JURISDICTION	OPERATIONAL PERIOD	REPORTING UNIT	FORM
	MJB EMA	Dates: 9/28/26 to 10/25/26	MJB EMC	ICS 209-Short

The following reports on activities for the period shown:

Current Situation:

- Nothing to Report

Critical Issues:

- Nothing to Report

Accomplishments:

- Update the Mount Joy Borough Emergency Operations Plan. First draft is complete and will email for review and comment. Notification and Resource Manual (NARM) will be updated after the basic plan and annexes are complete.
- Both weather stations are up and running. Jacob St was repaired with replacement parts. Ready to install the weather station at the fire station.
- Updated and distributed the Event Support Plan for the 2026 Spooktacular Event

Planned Activities:

- Continue to finalize the Emergency Operations Plan for adoption by Council.

Additional Information:

- None at this time.

Name:	Date:	Time:	Distribution:
Philip Colvin	10/25/26	1300	Mount Joy Public Safety Committee

MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552
Tel: 717.653.1510 Fax: 717.653.4030
www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

October 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Rachel Gable, Katelyn Schwab, Alyssa Mackey & Kirstin Rhoads

September 1-30, 2026 Statistics	2026	2025	2024	2023	2022
TOTAL CIRCULATION	**13,303***	13,225	13,662	13,570	13,312
YTD CIRCULATION	**127,668***	128,611	137,698	138,619	138,127
OVERDRIVE & E-formats (LSLC)	**1,203**	1,126	1,327	1,369	1,425
Hoopla! (MSL only)	**338**	364	574	357	#
NEW PATRONS	**63**	73	63	67	84
YTD NEW PATRONS	**689**	800	774	821	712
PATRON COUNT	**4,578**	5,130	5,082	4,870	4,817
YTD PATRON COUNT	**47,295**	52,325	53,188	54,498	48,146
PASSPORTS	x	82	88	67	66
YTD PASSPORTS	267	1,432	958	1,264	785
WIFI USERS	**179**	468	457	536	326
PC USERS	**224**	199	217	319	#

*estimated see below #- no stat available x-Passport services ended Feb 12, 2026

DONATED ITEMS	2026	2025	2024	2023	2022
IN LOBBY	$1,084.25	$831.78	$717.34	$968.50	789.10
ON eBay	$298.98	$1,038.20	-	-	-
OTHER	$86.40	$36.00	-	-	-
MONTH TOTAL	**$1, 419.59**	$1,905.98	$717.34	$968.50	789.10
YTD TOTAL	**$11,218.78**	$12,093.51	$8,718.08	$9,059.72	7,761.09

YTD Total for 2024, 2023 and 2022 are for lobby books only

Month Summary

- MSL was closed on Saturday September 3 and Monday, September 7 for Labor Day
- SPARK, the new library computer system, launched on Sept 9
- Friends Group represented MSL at Mount Joy's 175th Celebration September 12



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	0	0	27	925
Club Meetings/Participants	9	80	75	612

YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	20	400	167	3,933
Off-Site Programs	0	0	28	3,259

Volunteer	Month Total	YTD Total		
Volunteer Hours	61.25	631.50		

Joseph

- Attended VoteYes4Libraries meeting Sept 8
- Attended Mount Joy Chamber meeting Sept 9
- Attended Mount Joy Borough Council Sept 14
- Attended MSL Friends Group Sept 14
- Was on-hand for Hershey Heating and Air maintenance Sept 18
- Attended MSL BOT Fundraising Committee meeting Sept 22
- Met with Katelyn & Alyssa for Children's Programing planning Sept 23



Community/Service Point (Rachel)

- Transitioned to coordinator position after Susan's retirement
- Managed new system migration to SPARK
- Completed catalogue training for SPARK
- Attended/recording STIG meeting for September
- *Still cannot run reports in SPARK until IT figures out how to set it up. Since we didn't have circ stats for August either, I did some estimation. For reference, total circulation for the year in July was 98,065. After averaging the past five years of total circulation for the month in August and adding to July's YTD amount, it would make the August YTD circulation 114,365 items. After doing the same for September, the estimated total circulation for the month would be 13,303 with a new estimated YTD total of 127,668 items.

Youth Services (Katelyn & Alyssa)

- **Children's Department offered a total of 25 programs and 418 people attending**. Beyond our regular family & baby storytimes, the programs that were most popular this month were Parachute Play, Art Explorers, and Plot Twist!
- **Little Tinker Thinkers STEM program**, we brought in special guests Scott, Lindsay, and Melissa from the Mount Joy Borough Authority, who taught the kids about how the sewage systems in Mount Joy work. They brought in a model of part of the system, as well as maps and pictures for the kids to enjoy. They played a quick game where kids had to determine if certain objects (ex., a goldfish, toilet paper, paper towels, pencil, etc.) were flushable or not. They also brought in chocolate pudding pops to be enjoyed!
- **Teen Art program** featured **Diamond Art** and brought in a group of 10 total teens - more teens than we've seen at the library in quite a bit. We also introduced a new program this month, **Teen Cold Case Club**, where teens were challenged to solve a mystery. They solved the Case of the

Blackwood Compass. Teens were given case files that included evidence samples, suspect interviews, witness statements, and more. This program also brought in 10 teens, and **Dungeons and Dragons** brought in 6!

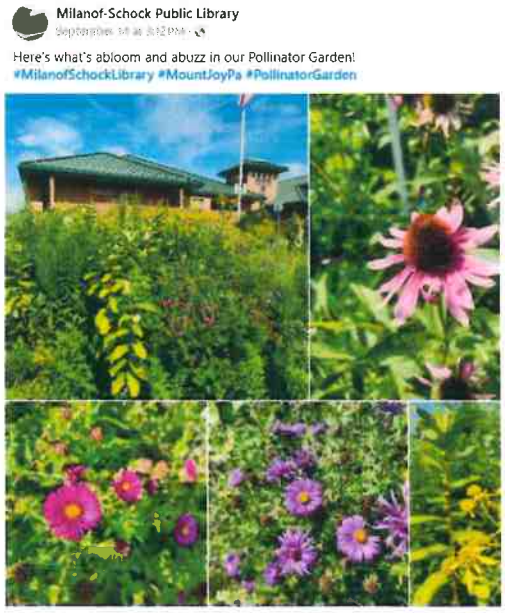
- **Art Explorers** learned about the Russian artist Wassily Kandinsky, who had a condition called synesthesia, which allowed him to "see music." He often listened to music while creating his abstract paintings, so we played three different genres of music: classical, rock, and jazz. The children painted a series of three artworks, creating one painting inspired by each genre. We then did a gallery walk around the room to admire one another's masterpieces.



Public Relations/Promotions (Kirstin)

My job is more than just numbers. I work closely with the children's department in making sure that their programs are promoted and that calendars are accurate. I communicate with the public on our social media accounts and through feedback with Ebay and Pango buyers, as well as Google reviews. I don't just sell books on eBay & Pango but take hundreds of photos for listings; I list the items, pack them carefully, ship them, and reprice or remove listings when necessary.

- **CONSTANT CONTACT: Author of monthly enews**
  - Oct Enews: sent to 4,496 contacts (47 new); 1,940 opens (45%), 61 clicks (1.2%) – 26 of those were for the "Vote Yes for Libraries" link; 9 unsubscribe
- **SOCIAL MEDIA: Content Creator and Social Media Manager**
  - Facebook – Followers 3,610 (26 new); 84K views; Content Interactions 1.2K. Top Posts: Congrats Rachel: 8K views, 190 interactions; * boxes of books to DIS 6.9K views, 143 interactions; LFCU visit 4.5K views, 28 interactions
  - Instagram – 1,537 followers (17 new); 17.8K views; 1.9K reach; 541 content interactions; 126 profile visits. Top Content: Congrats Rachel 693 views, content interactions 49; Book Drop after Saturday closed 563 views, content interactions 6; Switched out lobby books 397 views, content Interactions 15;
  - Created Promos for programs/events.
  - Post daily on both platforms.
  - 2 Press Releases - Distributed via news media, municipalities, and Chamber of Commerce.



- **WEBSITE: Website manager**
  - 3,748 total sessions: highest views: 84 sessions Children & Family; 60 sessions Adult Page; 61 Employment Opportunities; 61 Passport Photos
  - Created 2 new banner graphics for Home Page sliders
  - Added posts to the Library News Section
  - Added a "Sign up for enews" button on home page.
- **GOOGLE**
  - 948 website clicks made from our Business Profile; 1,378 Interactions; 112 calls
- **FOOD TRUCKS**
  - Fable Coffee Cart reached out to us, so I put her on the schedule. She did well.
  - W Donuts will continue the first Thurs. through November

- **BOOK SALES - $1,419.59**
  - Lobby Books: Earned $1,084.25
  - Pango Books: Listed 25; Sold 12 books = $86.40, Earned a "badge" for receiving 100 5-star reviews!
  - eBay Books: Listed 37, sold 19 = $248.94
  - Answered feedback.

Volunteers/Programming/Fundraising (vacant)

- **Annual Appeal -** $49,426 raised from 426 donors as of 10/07/2026

BOROUGH OF MOUNT JOY
300 ORCHARD RD
MOUNT JOY, PENNSYLVANIA 17552
INCORPORATED 1851

TELEPHONE (717) 653-2300
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mountjoyborough.com

10g

10/20/2026

Mount Joy Borough Council
Borough Manager, Mark G. Pugliese I.

RE: Monthly Report – October 2026
Zoning, Codes & Stormwater

The following report is a summary of the department's activity since the last monthly report on 9/23/2026.

Zoning & Building

As of 10/20/26, 87 permits for 26 projects were issued.
A permit by dates issued report for 9/23/2026 – 10/20/2026 is attached.

Rental Permit & Inspection Program

6 - Rental Inspections completed
1 – Rental Permits issued.

Complaints & Violations

0 - Notice of Violation letter issued for Disruptive Tenant violation.
4 - Notice of Violation letters issued for Property Maintenance/UCC violations.
2 - Quick Tickets issued for Property Maintenance/UCC violations.
5 - Complaints / Violations closed since the last report.
13 - Open Complaints / Violations pending follow-up and/or closure.

Planning Commission

The Planning Commission meeting on 10/14/2026 was cancelled.

Zoning Hearing Board

Zoning Hearing Board meeting scheduled 10/28/2026. Case 26-03 continued from 9/26/26 ZHB meeting.

Case 26-03: Application of Steeple Station LLC. requesting Special Exception approval for Interpretation Uses not regulated - Event Venue at the property located at 9 Marietta Ave. Mount Joy, PA 17552 (Zoned Commercial Business District)

Stormwater

Stormwater permits issued included in the attached permits by date issued report.
Draft MS4 Annual Report completed. Final report to be completed and submitted.

BMP 107 – No update from DEP. Work in progress by Amtrack @ headwall installed.
Country Homes & Suites – Property owner reported pending NRDES work completed
Florin Hills – Phase 3 – Updated Residential lot disclosures received from Charter Homes 10/20/26
315-317 Locust Lane BMP – 2nd NOV issued No response. Citation Issued.

Items of Note
9/23/26 – Attended ZHB meeting
9/24/26 - Knox box update – 101 E. Main St.
9/24/26 – Attended MJB A&F Meeting
9/30/26 – FH COU walk-thru – 1126 Ashworth St.
9/30/26 – COU walk-thru - 617 W Main St – New Business Shalom Chiropractic
10/1/26 – COO walk-thru – 905 W Main St – New Business Amore
10/5/26 – Attended LCWP MS4orum
10/5/26 - Attended MJB Council meeting
10/6/26 – Attended meeting MJB SW projects meeting with Rettew
10/7/26 - FH COU walk-thru – 1128 & 1130 Ashworth St.
10/12/26 - Knox box update – 960 E. Main St.
10/15/26 - FH COU walk-thru – 1134&1141 Collina Ln, 1132&1134 Ashworth St.
10/19/26 – Attended DSD Emergency Working Group Meeting

Additional Information / Updates:
101 W. Main St. – Property sold 8/28. Fire Escape repair permit issued.
1087 Wood St. –Preliminary/Final Plan pending resubmittal.
30 S. Market St – Property Maintenance Issues. – NOV letter issued 10/13/26
206 W Main St – Fire repairs, Interior work in progress.
939 Church St. – Property Maintenance – Updated NOV letter sent 10/7/26.
270 N Plum St – Property Maintenance – Citation Pending 5/28/26.
20 N Market St. – Handicap Space sign back in place.

Respectfully,

Brett R. Hamm, Mount Joy Borough
Zoning, Codes & Stormwater Administrator

MOUNT JOY BOROUGH
MEMORANDUM

TO: Council & Mayor

FROM: Rachel Stebbins, Community & Economic Development Coordinator

DATE: October 22, 2026

RE: C&ED's Report

Time Breakdown:

Community & Economic Development – 45%
Grants – 45%
General (council/committee meetings, staff meetings, C&ED reports, budget, etc.) – 10%

Activities:

1. I have attended Mount Joy Chamber Board Meeting, Mount Joy Chamber Luncheon, Mount Joy Chamber mixers, Women in Business Mixer, Winterfest Meeting, Webinar for Mini Grant, Water Authority Tour

2. Continued working on 2027 budget.

3. Confirmed trash, no parking signs, access to sallyport, etc. for Spooktacular and Winterfest committee.

4. Helped transition efforts to coordinate local civic organizations, nonprofits and event organizers to work to coordinate the best way to market Mount Joy events and opportunities for connection over to Voyage Mount Joy for follow-through.

5. Continued working with MJCOC and Voyage MJ to plan for branding and marketing strategies for 2027

6. Beginning work on exploring website redesign per Borough Manager

7. Had zoom call with a young man moving to the area after graduation to help him find connections for employment and residence; connected him with Chamber Board Members

8. Continued to work with office staff and civic organizations to explore the feasibility of civic organizations working together to fund pickleball courts; followed up with civic organizations.

9. Created/scheduled Borough Facebook posts re: several area nonprofits, announcements, and events.

Grants

1. Searching for grant opportunities to determine parameters, qualifications, needs, etc.

2. Searching for possible stormwater-related grants applicable to the Borough.

3. Working with staff to consider projects and opportunities to propose for Local Share Account grant; worked with Brett regarding possibility of applying on behalf of FDMJ for bunk room additions.

4. **Susquehanna Greenways Mini-Grant** for LCP picnic tables - $11,300; 1:1 match, submitted

5. **COPS Hiring Grant ($ towards 1 new hire's salary) -** $125,000 total over three years; minimum 25% match; Submitted application – waiting to hear

6. **Municipal Assistance Program (MAP) – (Donegal Comprehensive Plan)** – Collecting information from participating municipalities/organizations and Rettew; participated in a meeting with LCPC representatives, E. Donegal Twp., Rettew and Borough to discuss best path for moving forward to provide the strongest application. It was decided to wait until the LCPC completes their 2027 budget to see how much support they will be able to offer and how that will impact the cost – they are currently wrapping up two plans and do not have anything waiting so it is reasonable to believe they will be able to focus on the Donegal Area for the new year which will allow match funds from municipalities to be stretched further – no update

7. **EDCDI Grant (AEDs)** (formerly *Local Share Account – Statewide (AEDs)*) - $46,190 for 22 AED units; submitted; payment received; order is in process; AEDs are backordered

8. **Local Share Account – Statewide (Hako Vehicle)** - $156,329 for Hako Vehicle for Public Works department; Received word from Sen. Malone's office that they would like to offer discretionary funds for this vehicle; at the time of this report, waiting for next steps from grant facilitator; Treasury Department is delayed in processing – will follow up

9. **Local Share Account – Statewide (Barricades)** - $29,963 for water-filled barricades for Police Department and Public Works; Awarded – waiting next steps

10. **C2P2 Round 31** – Phase 1 for Little Chiques Park Development; DCNR $200,000; 50/50 match; Rettew is working on layout plans

11. **Multimodal Transportation Fund** – Discussed with Borough team and Engineers to determine specific projects, timeline, etc. – awarded;

12. **NIBRS Compliance Efforts Grant** – Submitted Q2 Reports; requested clarification on grant requirements from Grant manager as timeline changed due to software setbacks; sent information to PD for review and direction; In conversation with Sgt. Drexel – will be submitting reimbursement requests for computers used for this project; closed out project

13. **ARLE Transportation Enhancement Grant** – Awarded; crosswalks installed

****End of Report****

BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: October 29, 2026

RE: Public Works Department Activities for October 2026

- Parks – Tree trimming
- Parks – Weed spraying in parks
- Parks – Mowing
- Parks/PW – Pavilion repairs at Little Chiques Park
- PW – Final street restoration at Gateway Park stormwater pipe repair.
- PW – Street repairs/patching on Liberty Ct and Water St.
- PW – Pothole repair as needed
- PW – Equipment servicing and maintenance
- PW – Prepare equipment for leaf collection
- Signs – Repair and replacement of missing, weathered or damaged signs as needed.
- Compost Site – Screen leaf compost
- PW- List items for sale on Municibid

Meetings:

- Attendance of Borough Council meeting by Crew Leader Houck
- Attendance of Public Works Committee meeting by Crew Leader Houck
- Attend Staff meetings
- Department Budget meetings
- Meet with contractor to get roof replacement pricing for PW building
- Attend meeting at Little Chiques Park with Stormwater Partners, EPA, DEP and others to review the streambank project.
- Meet with property owner regarding sidewalk repairs

Projects:

- 2026 Roadway Project – Contract 1 – This project is for paving of Columbia Ave. and N Barbara St. Kinsley Construction has substantially completed the project. Some punch list items still outstanding.
- 2027 – 2028 Project - S Market Ave stormwater installation and paving. Planning for stormwater system and pedestrian easements is ongoing.
- Continued evaluation of stormwater systems in flooding hot spots. North Alley and Mount Joy Street pipes have been inspected. Staff is reviewing this information for planning purposes.

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley
From: Scott J. Kapcsos

October 2026 Authority Administrator Report

- Boyer & Ritter completed the Authority's water and sewer audits for the 2025 – 2026 fiscal year. A presentation of the Audit was provided to the Authority Board at its October meeting where it was formally approved. Electronic filings were completed.
- The Fairview Street Water Main Replacement Project is complete with the exception of a few minor tasks, including hydrant painting, misc. line painting, etc.
- The Authority Board approved the Building Agreement contingent upon receiving executed copies from the Borough, after which time the Authority Board Chairman will sign and the agreement can be dated for that day.
- The Authority will be submitting an LSA Program Grant for Wells 1 & 2 Rehab Project.
- The Authority is in the process of updating our radio communication equipment to comply with upgrades made to the county 911 system.

Authority staff continued review and involvement on the following projects:

- 1000 Strickler Rd (Rapho Township) Maple Press – Construction is completed. Currently in the closeout process.
- Core 5 @ I-283 Project – Walkthrough was completed, punch list was created. Working on final closeout documents.
- Jura USA Hospitality Center (Rapho Township) – Awaiting close out of a Penn Dot HOP.
- Florin Hills Phase 3 – Blocks F&M – Construction in Progress.
- Florin Hills Phase 1-2 – The Authority receive video recordings of all sanitary sewer mains slated to be dedicated. Rettew reviewed the videos and provided a comment response letter.
- KRM Ventures Lot 1&4 (Rapho Township) – An updated LD plan submission was received and reviewed; a comment letter was provided back to the design engineer.
- 30 Orchard Rd (Mount Joy Borough) – Awaiting project as-builts and closeout.
- LCCTC Lot-2 – (Mount Joy Twp) – Construction in Progress
- 50 Maibach Ln – Glicks Sheds – (Rapho Twp) – Construction in progress.
- 1320 Strickler Rd (Paradise Energy) – Construction in progress.
- 1500 East Main St (Dunkin Donuts) – An updated capacity request was received and approved. EDU's for this project were reserved.
- Chiques Crossing (Rapho Twp)- No updates.
- KW Cornerstone 6A – Plans were approved and executed at the Authority's January meeting.
- KW Cornerstone W4 – Plans were approved and executed at the Authority's January meeting.
- 400 East Main Street (Mount Joy Borough) – A 5th LD submission was received and is currently being reviewed.
- AutoZone – 821 E. Main St (Rapho Twp) – An updated utility plan was provided for review. Rettew's comment letter which recommends approval is forthcoming.

- Donegal Square – 90 Apartment Units + 10 Commercial Units – (Rapho Twp) – Rettew provided an official response to an updated capacity request. Rettew is currently performing a collection and conveyance analysis to assure that the existing infrastructure can accommodate the flows.
- Donegal School District – (East Donegal Twp) – Construction in Progress
- Vanguard Garber Tract (Mount Joy Borough) – Capacity request was received. An official response was provided.
- SM&B Enterprises (Mount Joy Twp) – Sewage planning exemption was denied by PA DEP which forced a redesign of the sanitary sewer. Plans were provide and are currently under review.
- Janus School Concept Plan – Authority staff participated in a concept meeting for a 37-lot development along Lefever Rd.
- 1040 East Main St (Guardian Barrier) – LD plans were received, reviewed and a recommendation letter was provided by Rettew.
- Reist Popcorn – Authority staff met with the Ownership and Management team to discuss water/sewer options for a newly acquired property located at 131 Manheim St. Awaiting an official submission for review.
- Borough Compost Site – LD plans were reviewed and comments were provided. The Authority will be working with our Solicitor to amend the existing storm water O&M agreements as well as a property use agreement for the Borough's use of the property.

Authority in-house projects that are ongoing:

- Carmany Rd – Water Softener Rehab Project – A pre-construction meeting took place on Oct 16th. Notice to proceed was issued to the contractors, currently in the submittal review phase, on-site construction anticipated to start mid-January.
- In House Water Main Replacement Project (Portions of Martin Ave and Florin Ave) – Project is complete.
- Water Service Line Inventory – Ongoing as per PA DEP Regulations.
- Industrial Pre-Treatment Program – Efforts are ongoing to perform site visits of current permit holders to review their discharge to the sanitary sewer system.
- Rapho Water Tank Reconditioning – The project was placed out to bid. A mandatory pre-bid meeting was held on Oct 28th. Bid opening is scheduled for Nov 11th.
- Charles Spring + DFCA – The Authority has been in discussions with the Donegal Fish and Conservation Association (DFCA) regarding the potential relocation of its trout nursery to Authority-owned property commonly known as Charles Spring.
- WWTP Assessment – RETTEW is currently preparing a comprehensive assessment report evaluating the condition and operations of the Authority's Wastewater Treatment Plant (WWTP).
- In House Water Main Replacement Project (S. Market Ave from Donegal Springs Rd to Poplar Alley) – Staff is currently procuring materials and performing layout and saw cutting ahead of excavation and installation which is expected to begin within the next few weeks.

To: Borough Council
From: Jill Frey – Assistant Borough Manager/Finance Officer/RTKL Officer/CBO
Date: 10/29/2026

Attended the Council meeting on October 5th.

Attended the Administration & Finance Committee meeting on October 22nd.

October 7th – attended Lancaster County Tax Collection Bureau's annual meeting via Zoom.

October 9th – 11th – attended PSAB Conference in Erie, Pa.

October 29th – attended a meeting with Bettina to discuss RACP submissions.

Fulfilled a number of RTKL requests.

I have been working on insurance renewals and the 2027 budget.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of **October 29, 2026.**

Budget report for both General Fund and Refuse Fund through **October 29, 2026**.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey
Assistant Borough Manager/Finance Officer/RTKL Officer/CBO

10 I.

MOUNT JOY BOROUGH
MEMORANDUM

TO: Elected Officials

FROM: Mark G. Pugliese I, Borough Manager MI

DATE: October 29, 2026

RE: Manager's Report

1. **Meetings - I have attended the Borough Council Mtg, the Public Safety Committee mtg, Public Works Committee meeting, and Admin & Finance Committee meeting. I've also attended the LCBA Meeting and the PSAB Fall Board of Directors meeting and the PSAB Fall Leadership Conference in Erie, PA.**

2. **PSAB – I attended to PSAB and the PSAB Fall Leadership Conference in Erie, PA.**

3. **PennState Life Lion LLC – Agreement is with PS Health Life Lion LLC for review.**

4. **Contract Talks – The Police Association's attorney responded to our Labor Attorney's proposal. A meeting was held Tuesday, October 13, 2026. Committee provided the Labor Attorney with their response to the Association/Attorney.**

   One item of particular concern is Councilors on the Committee will be asking full Council to go from a Preferred Provider Organization (PPO) Health Plan to a High-Deductible Health Plan (HDHP) for the non-uniform staff and provide it to the Police Association as an alternative option. The Council members are also suggesting that the Borough cover 100 % of the non-uniform employees deductible in the first year of the plan and then a lower percentage for a number of following years. This would also include uniformed employees who switch from the PPO to the HDHP. This will be discussed during budget talks.

5. **Borough Handbook: Draft Handbook has been distributed to the Admin & Finance Committee members for discussion. There are some recommended changes that can affect the budget so it is hopeful that Admin & Finance will have some recommendations ASAP.**

6. **BMP 107/Melhorn Basin – AMTRAK has completed the repairs/installation of a new end wall for the stormwater pipe that runs under the railroad tracks. PA DEP has requested a survey/study on the unnamed tributary of the Donegal Creek for them to determine what permits or restrictions that Mehlhorn's will need to take into consideration or obtain. RETTEW has submitted a cost agreement to do the survey/study for Council to approve.**

7. **BMP 125** - Borough Solicitor has drafted and sent a letter outlining the legal ramifications if they fail to bring their lot and BMP 125 into proper condition. **Kara and I met with Gus Kourgelis and an engineer that they have hired to assist with their project. Gus's will be requesting an extension so that their engineer**

can provide options that will control the same amount of stormwater amount that the easement would provide without loosing spaces in the parking lot.

8. **On Monday, October 26, 2026, Mr. Nissley, Mr. Geltmacher had the pleasure of meeting with the Lancaster County Clean Water Partners as well as representatives from EPA, DEP, DCNY, and SCC to show off the Little Chiques Park Streambank Restoration Project. During the walk through, several types of restoration improvements as well as point out some insects that show that the efforts are already working to restore Little Chiques Creek to a healthy waterway.**

9. **Municipal Services Complex – Outstanding Issues**

   A. **Landscaping and trees.**
   B. **Building Stormwater**
   C. **Stormwater swale along Church St.**
   D. **Flagpole lighting**
   E. **Final settings for AC & Heating**
   F. **Extremely high gas & electric costs.**

10. **Radios- Ordered radio for Receptionist area.**

11. **RACP Update –Miss Frey continues to provide documentation as requested. I believe all of the required paperwork is be reviewed by the state for completeness and awarding the funds from the grant.**

12. **Rt 772 Re-Route – PennDOT adding a left turn arrow to the intersection of RT 772 (Manheim) and Rt 230 (Main St) while they complete work on Milton Grove Rd. It is believed that they may keep the left turn arrow following completion to their work.**

13. **Schatz v. Borough of Mount Joy No updates**

14. **Florin Hills –**Mr. Hamm is continually doing inspections and working with LCCD.

15. **Borough Solicitor –**.
    a. **I an currently looking at several ordinances that were adopted but for some reason were not signed. We may need to re-advertise them.**

16. **Chiques Crossing** – Ad Hoc Committee was appointed by Council President including Councilor Deering, Councilor Haigh and Dave Christian at Council's Special Council meeting. Working with Ad Hoc Committee and Borough Solicitor. There continues to be a concerted effort by The Committee to work with subject matter experts and our solicitor. **No updates**

17. **Flood Mitigation & Response Plan - No updates.**

18. **Website – No action taking place since mandatory update has been pushed back a year.**

19. **Budget - Department heads have been spending a lot of time working on the 2027 Budget. Council & Mayor will see some draft numbers at the regular Council Meeting for review prior to the November 5th, 2026 Budget Meeting.**

As always, please feel free to contact me if you have any questions.

Mount Joy Borough – LITTLE CHIQUES CREEK – Stream Restoration Project

Lancaster Clean Water Partners – Stormwater Action Team Lunch&Learn Thursday, May 22, 2025

LOCATION

This project involves the restoration design of more than 1 mile of stream (6,550 LF) through the heart of Mount Joy Borough.



ISSUES/OPPORTUNITIES

The site includes the Little Chiques Creek watercourse, Little Chiques Park, and the creek's floodplain. The area, dominated by lawn and forest, needed to undergo a stream restoration to correct erosion issues evidenced by steep, eroded streambanks and gravel bar depositions. Studies initiated through the Chiques Creek Watershed Alliance identified this as the top-priority project to achieve maximum pollutant reductions in the Chiques Creek Watershed.



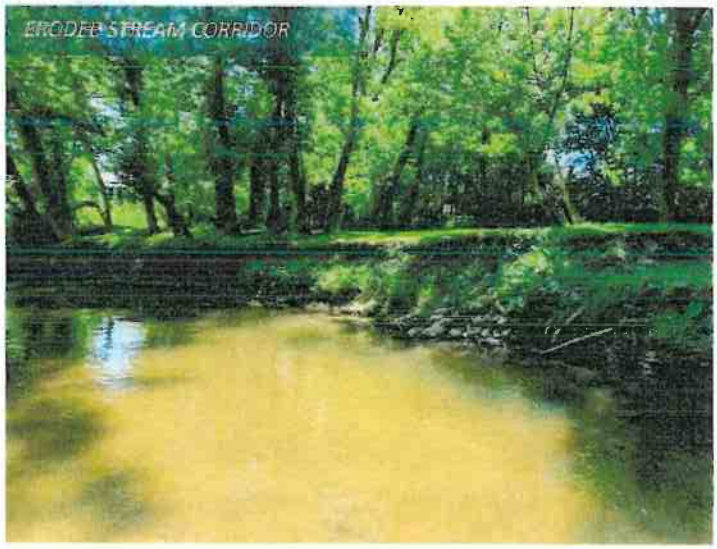
POLLUTANT REDUCTIONS

6,550 LF Stream Stabilization

- Sediment Reduction: 287,232 lbs/year
- Phosphorus Reduction: 435 lbs/year
- Nitrogen Reduction 480 lbs/year

ENVIRONMENTAL BENEFITS

- Reconnect the floodplain to the stream corridor to mitigate flooding
- Reduced sedimentation and nutrient pollution to Chiques Creek
- Increased food and habitat for native wildlife species
- Increased tree canopy and native vegetation
- Cooler stream temperatures
- Increased education on stormwater for the Borough, public works staff, and park visitors



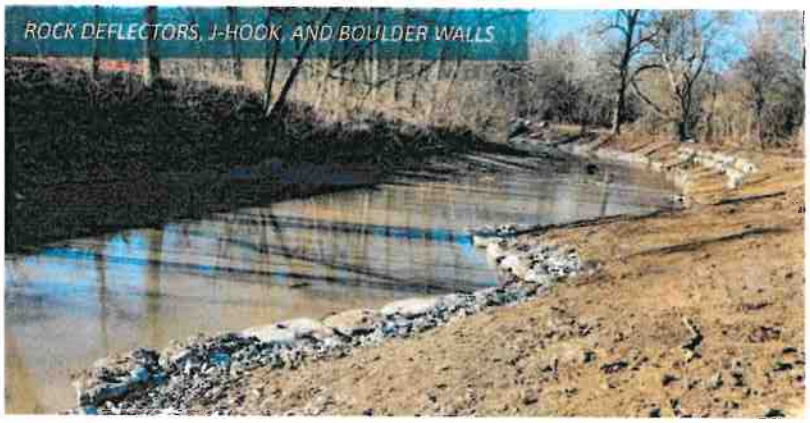
Lancaster Clean Water Partners

RETTEW

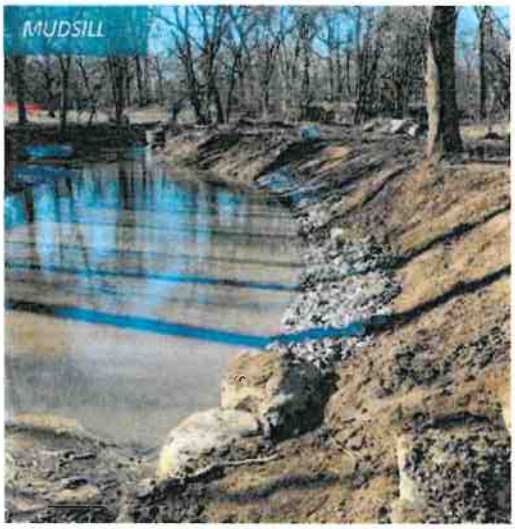
DESIGN INSTALLATION

Proposed Improvements Include:

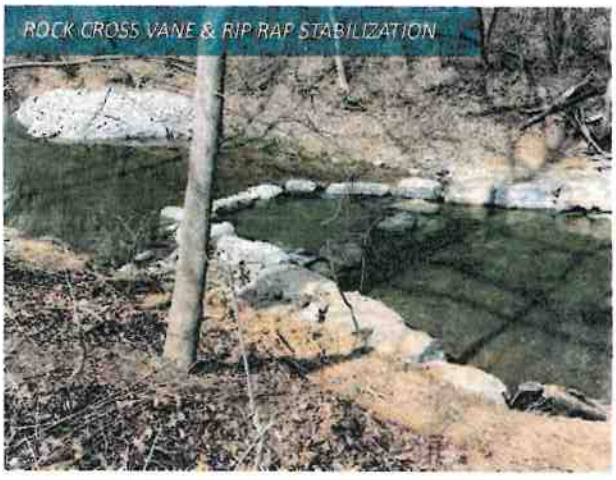
- 86 Rock Deflectors
- 11 Mudsills
- 9 Rock Cross Vanes
- 6 J-Hooks
- 8 Boulder Walls
- 14 Random Boulder Groups
- 4 Rip-Rap Stabilization Areas
- 13 Floodplain Bench/Levee Cut Areas were excavated to reconnect the stream channel to its floodway and floodplain
- 4 Handicap-Accessible Fishing Piers
- 5-Acre Riparian Buffer


ROCK DEFLECTORS, J-HOOK, AND BOULDER WALLS

Mount Joy Borough was fortunate for the grant funding they received in 2023 & 2024 from the Lancaster County Clean Water Fund - Countywide Action Plan (CAP) Large Implementation Grant with the Lancaster County Conservation District and Lancaster Clean Water Partners to complete the 3-Phase Stream Restoration Project.


MUDSILL


ADA FISHING PIER


ROCK CROSS VANE & RIP RAP STABILIZATION

PROJECT COSTS & FUNDING

- Construction Costs:
  Phase 1: $563,800
  Phase 2: $267,000
  Phase 3: In Progress
- Design, Engineering, Permitting Costs: $154,000
- Grants Awarded (Total $1,369,000):
  - 2023 CAP Large Implementation: $940,000
  - 2024 CAP Amendment: $429,000

Lancaster Clean Water Partners

RETTEW

15a

Borough of Mount Joy

Lancaster County, Pennsylvania

Resolution 2026-14

Be it RESOLVED, THAT THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF UP TO $1,000,000 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR ADDING BUNK ROOMS TO THE FIRE DEPARTMENT MOUNT JOY FACILITY. Statewide Local Share Assessment grant of up to $1,000,000 from the

Be it FURTHER RESOLVED, that the Applicant does hereby designate _____ Borough Council President and Mark G. Pugliese I, Borough Manager/Secretary as the official(s) to execute all documents and agreements between the Borough of Mount Joy and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Mark G. Pugliese I, duly qualified Secretary of the Borough of Mount Joy, Lancaster County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held November 2nd, 2026 and said Resolution has been recorded in the Minutes of the Borough of Mount Joy and remains in effect as of this date.

DULY ADOPTED this 2nd day of November 2026 by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

ATTEST: Borough of Mount Joy

Attest: _____ _____

(Assistant) Borough Secretary Council (Vice) President

(Borough Seal)

Manager 156

From: Pringle, Lindsay Hallman <Lindsay.Pringle@pennmedicine.upenn.edu>
Sent: Tuesday, October 20, 2026 10:54 AM
To: Borough
Cc: Harvey, Barbara; Carter, Jennifer N; KESSLER, CARLY RAE
Subject: LGH ChildProtect 2027

Some people who received this message don't often get email from lindsay.pringle@pennmedicine.upenn.edu. Learn why this is important

Hello!

I'm reaching out on behalf of Lancaster General Health's ChildProtect Program to explore whether Mount Joy Borough might be interested in partnering with us to provide no-cost vaccines to children and adolescents in the community.

ChildProtect works to improve access to immunizations and preventive health services, particularly for families who may face barriers to receiving recommended vaccines. Through our community partnerships, we have established strong relationships with the Donegal, Elizabethtown, and Manheim Central School Districts to support their immunization efforts and help students stay up to date with school-required and recommended vaccines.

Given our shared commitment to supporting the health and well-being of local families, we would love the opportunity to discuss whether there may be space within a borough-owned facility that could serve as a convenient location for community-based vaccination clinics. We are currently exploring opportunities to expand access in the western region of Lancaster County and believe Mount Joy could be a great location to serve local families.

Lancaster General Health would provide all staffing, vaccines, supplies, and clinic operations support. We would also manage patient scheduling and registration, minimizing the burden on our community partners. At this time, we are considering hosting clinics on the second Tuesday of every other month beginning in February, with clinic hours typically running from 1:00 p.m. to 6:00 p.m.

I'd welcome the opportunity to share more about the ChildProtect program, discuss community needs, and explore whether a partnership could be a good fit. Please let me know if there may be a time for a brief conversation in the coming weeks.

Thank you for your consideration, and I look forward to connecting!

Lindsay Pringle, M.Ed., CPST
Manager of Community Health & Wellness

Safe Kids Lancaster County Coordinator
ChildProtect Program Manager
Food Is Medicine Program Manager
School District Relations Liaison

Penn Medicine

LANCASTER GENERAL HEALTH

ChildProtect Immunization Clinics

Protect Your Children, Immunize!

Immunization is the most effective way to protect your children. Follow a schedule of immunization to help prevent these harmful diseases.

Clinic Eligibility & Requirements:

Free immunizations for children 0-18 years of age:

- With no medical insurance or
- With medical assistance (Medicaid)
- Children with CHIP medical insurance **do not** qualify for this program
- *MUST BRING VACCINE RECORDS*

CLINIC LOCATION

Mount Joy Family Medicine
1001 Cornerstone Dr., Suite B
Mount Joy, PA 17552

CLINIC DATES & TIMES

Tuesday, **February 10, 2026**	1:00pm – 5:00pm
Tuesday, **April 14, 2026**	1:00pm – 5:00pm
Tuesday, **June 9, 2026**	1:00pm – 5:00pm
Tuesday, **August 11, 2026**	1:00pm – 6:00pm
Tuesday, **October 13, 2026**	1:00pm – 6:00pm
Tuesday, **December 8, 2026**	1:00pm – 6:00pm

Recommended Immunization Schedule

Age	Vaccine
Birth	Hepatitis B (Hep B)
2 months	Diphtheria, Tetanus, and Pertussis (DTaP); Hep B; Haemophilus Influenzae type B (Hib); Pneumococcal disease (PCV); Inactivated poliomyelitis virus (Polio); Rotavirus
4 months	Dtap, Hep B if needed, Hib, PCV, Polio, Rotavirus
6 months*	Hep B, DTaP, Hib, PCV, Polio, Rotavirus
12 months*	Measles, Mumps, Rubella (MMR); Varicella (VAR), Hib, Hepatitis A
15 months*	DTaP, PCV
4-6 years*	DTaP, Polio, MMR, VAR
After 9th birthday*	HPV
11-18 years*	Meningococcal ACWY; Tetanus, Diptheria, Pertussis (Tdap)
16-18 years*	Meningococcal B

*Yearly flu shots except for first year when two are needed

Appointments Recommended

Walk-ins accepted. To schedule an appointment, please call **717-544-3867**

To learn more about the ChildProtect program, email Lindsay.Pringle@pennmedicine.upenn.edu



Currently Accepting New Patients!

Two Penn Medicine LGH family medicine practices in the western region of Lancaster County are currently welcoming new patients, offering accessible primary care close to home.

Establishing a medical home ensures continuity and comprehensive care, where providers know your history, coordinate specialist referrals, and support preventive health needs. This foundation helps families stay healthier and receive personalized care across all stages of life.

To get started, use the information below to determine a practice convenient to you and call the office to schedule a new patient visit with an available provider.

Mount Joy Family Medicine
1001 Cornerstone Dr., Suite B
Mount Joy, PA 17552
717-653-2929

Providers accepting new patients:

- Anne Regina Cotter, MD, MPH
- Adam Reynolds, CRNP

Norlanco Family Medicine
418 Cloverleaf Rd.
Elizabethtown, PA 17022
717-653-1467

Providers accepting new patients:

- Anna Catalano, DO
- Ovis Garcia, CRNP
- Elizabeth Meck, MD
- Carrie Meyer, CRNP

Lancaster General Health

For over 100 years, Lancaster General Health has led with innovation, compassion, and a commitment to advancing health across Central Pennsylvania. From primary care to the most advanced cancer, cardiology, neurology and surgical specialty services, Lancaster General Health offers patients a comprehensive network of advanced medicine.

Penn Medicine

Penn Medicine

LANCASTER GENERAL HEALTH

ChildProtect 2026



Free immunizations for children 0-18 years of age:

- With no medical insurance or
- With Medical Assistance (Medicaid)

Children with CHIP medical insurance **do not** qualify for this program.

**** MUST bring vaccine records ****

Garden Spot Fire & Rescue
339 E. Main St., New Holland
10:00am – 6:00pm
Clinic Dates
February 3
April 7
June 2
August 4
October 6
December 1

Bart Twp Fire Co.
11 Furnace Rd., Quarryville
10:00am – 6:00pm
Clinic Dates
February 17
April 21
June 16
August 18
October 20
December 15

Appointments recommended

Call **717-544-3867**

Walk-Ins accepted

Community Health
Suburban Pavilion
2100 Harrisburg Pike, 2nd Floor | Lancaster, PA 17601
717-544-3811 | Fax: 717-544-3139 | Contact: Lindsay.Pringle@pennmedicine.upenn.edu

Protect Your Children, Immunize!

Immunization is the most effective way to protect your children. Follow a schedule of immunization to help prevent these harmful diseases.

Recommended Immunization Schedule	
Age	**Vaccine**
Birth	Hepatitis B (Hep B)
2 months	Diphtheria, Tetanus, and Pertussis (DTaP); Hep B; Haemophilus Influenzae type B (Hib); Pneumococcal disease (PCV); Inactivated poliomyelitis virus (Polio); Rotavirus
4 months	Dtap, Hep B if needed, Hib, PCV, Polio, Rotavirus
6 months*	Hep B, DTaP, Hib, PCV, Polio, Rotavirus
12 months*	Measles, Mumps, Rubella (MMR); Varicella (VAR), Hib, Hepatitis A
15 months*	DTaP, PCV
4-6 years*	DTaP, Polio, MMR, VAR
After 9th birthday*	HPV
11-18 years*	Meningococcal ACWY; Tetanus, Diptheria, Pertussis (Tdap)
16-18 years*	Meningococcal B

*Yearly flu shots except for first year when two are needed

For weather-related cancellations, call 717-544-1200

We follow the closures and cancellations of local school districts.



Penn Medicine

FROM THE OFFICE OF:
SCOTT J. KAPCSOS
AUTHORITY MANAGER/ADMINISTRATOR
SCOTT.KAPCSOS@MJBAPA.GOV

15c

300 ORCHARD ROAD| SUITE 2
MOUNT JOY, PA 17552
P-717.653.5938
WWW.MJBAPA.GOV

October 20, 2026

Mount Joy Borough
Manager Mark Pugliese
300 Orchard Road Suite 1
Mount Joy, PA 17552

Dear Manager Mark Pugliese,

The Mount Joy Borough Authority (Authority) is preparing to submit a grant application to the PA Department of Community and Economic Development (PA DCED), CFA Programs Division, under Local Share Account Statewide Program. The Authority is respectfully requesting Mount Joy Borough to provide a letter of support that the project in this letter will allow the Authority to continue providing water service to the residents within the service area.

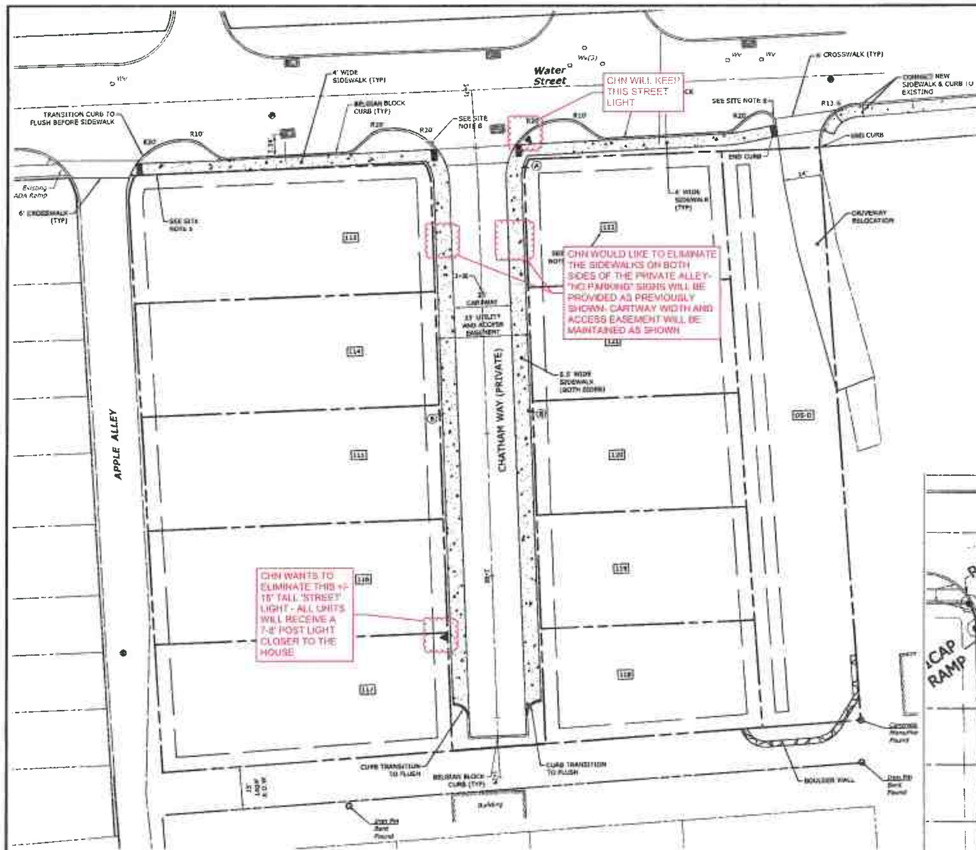
The Authority has two wells known as Well 1 & Well 2 which are the source of raw water supply to the Carmany Road Water Treatment Plant. This treatment plant supplies water for our customer base, which includes Mount Joy Borough and portions of Rapho, East Donegal and Mount Joy Townships. The wells started production in the mid 1970's and received upgrade modifications in 1996. The Authority, in taking a proactive approach, has reviewed the timeframe for the next well rehabilitation, and is therefore submitting a grant application to PA DCED for consideration of this critical project. On the grant application, the Project will be titled Mount Joy Borough Authority Wells 1 & 2 Rehabilitation Project. Both wells are in East Donegal Township, the address for Well 1 is Kelley Avenue, Mount Joy, Lot 4 B-G, and the address for Well 2 is 1330 Carmany Road, Mount Joy.

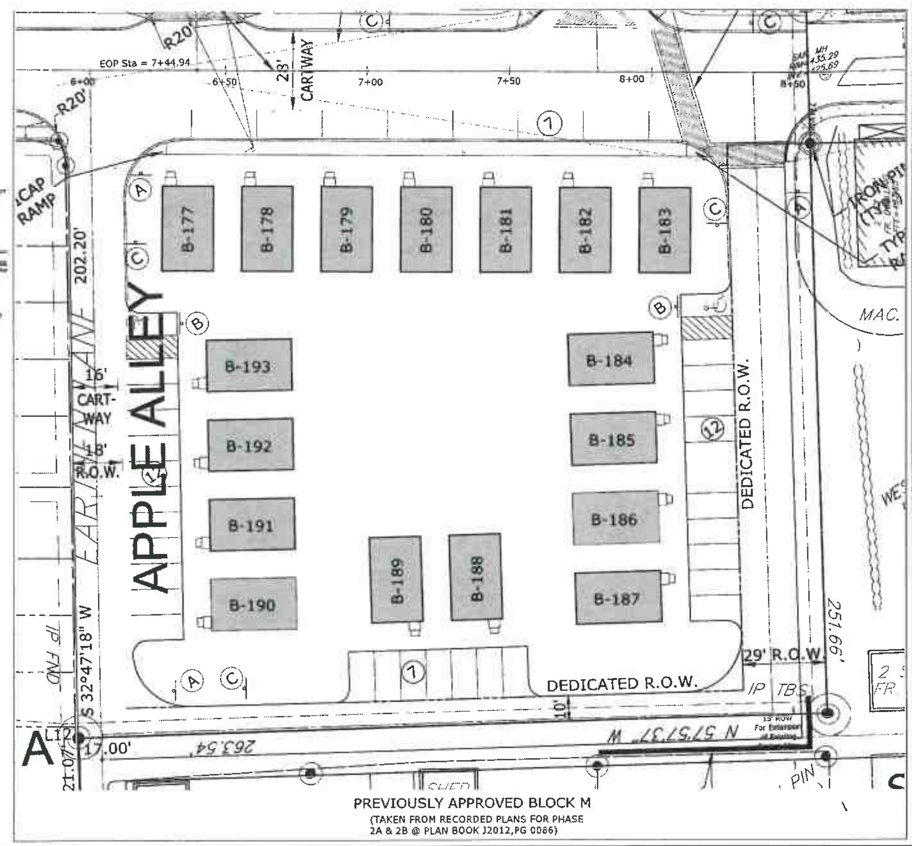
This proposed project would include new well pumps, electrical equipment including Variable Frequency Drives (VFD), an emergency power generator, and a security system. Benefits of this project will include replacing aging infrastructure with more energy efficient equipment, increasing production sustainability with the addition of an emergency power generator, and increased security measures for our raw water sources. The Authority is fortunate to have these two strong wells that provide service to our customers. Once completed, the well-rehabilitation will allow the Authority to continue to provide existing and future customers with quality water service for decades to come. We trust you will see the value of this proposed project and respectfully request your endorsement of this project for submission to PA DCED.

I want to thank you for your time on this matter. On behalf of the Authority, we appreciate your consideration of a letter of support for this worthy project upgrade to the community water system. If you choose to support our efforts, please email and/or mail Grant Support and Consistency Letters scott.kapcsos@mjbapa.gov or 300 Orchard Road Suite 2, Mount Joy, PA 17552 no later than Friday, November 13, 2026.

Sincerely,

Scott J. Kapcsos
Authority Manager/Administrator





SITE PLAN NOTES

1. ALL RADII ARE 5 FEET, UNLESS SPECIFICALLY DIMENSIONED OTHERWISE WITHIN THE PLAN VIEW. THIS INCLUDES CURB RADII, RADII ON PROPOSED EDGES OF BITUMINOUS PAVEMENT, AND RADII INDICATED FOR PAVEMENT MARKINGS.
2. SIGNS AND PAVEMENT MARKINGS SHALL COMPLY WITH PENNDOT PUBLICATION 408, SECTION 1103, AND THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, AS AMENDED.
3. MAXIMUM SIDEWALK CROSS SLOPE = 2%.
4. CARTWAY & ALLEY PAVING SHALL MEET BOROUGH STANDARD PAVING SECTIONS FOR PUBLIC STREETS.
5. ALL SIDEWALKS TERMINATING AT OR INTERRUPTED BY ALLEYS OR STREETS SHALL HAVE ADA COMPLIANT LANDINGS/RAMPS WITH DETECTABLE WARNING SURFACES. DEPRESSED CURBS SHALL TRANSITION IN SUCH A WAY AS TO NOT INHIBIT ADA COMPLIANCE OF SURFACES. TRANSITION SIDEWALK TO FLUSH (@MAX 1:12 SLOPE) AT ALLEY FOR ADA ACCESS.
6. REFER TO THE LANDSCAPE & UNIT LAYOUT PLAN FOR UNIT LOCATIONS, QUANTITIES OF EACH, AND THEIR RESPECTIVE DRIVEWAY LOCATIONS.
7. PAVEMENT MARKINGS TO DELINEATE 'NO PARKING'. LINES SHALL BE 4" WHITE PAINTED LINES, 6' OC.
8. TRANSITION CURB TO FLUSH BEFORE SIDEWALK (BOTH SIDES OF INTERSECTION).
9. 20' LONG DEPRESSED CURB & SIDEWALK FOR AUTH. ACCESS.

LEGEND

PROPOSED SITE FEATURES

- BUILDING
- CENTER LINE
- CONCRETE SURFACE
- CURB
- EDGE OF BITUMINOUS PAVEMENT
- PAINTED STRIPE TRAFFIC ISLAND
- UNIT LINE
- RIGHT OF WAY LINE
- BUILDING SETBACK
- 100 — UNIT NUMBER
- IRON PIN PROPERTY CORNER MARKER
- CONCRETE MONUMENT PROPERTY CORNER MARKER
- WALL
- STOPPING DISTANCE SIGHT LINE
- (A) STOP SIGN PENNDOT DESIGNATION R1-1 & STREET NAME COMBO
- (B) NO PARKING SIGN
- (C) NO PARKING HERE TO CORNER SIGN

K&W DESIGNING ENVIRONMENTS

FINAL SUBDIVISION & LAND DEVELOPMENT PLAN

FLORIN HILL PHASE 3, & REVISED BLOCKS F & M

FOR

FLORIN HILL PARTNERSHIP

MOUNT JOY BOROUGH — LANCASTER COUNTY, PA

PROFESSIONAL SEAL: J. MARC KUROWSKI

SCALE:	AS SHOWN
DATE:	APRIL 17, 2024
K&W PROJECT:	2049.050
DRAWN BY:	
CAD DRAWING:	2049050-D_M SITE.dwg

REVISIONS

NO.	DATE	DESCRIPTION
6	01/08/2025	REVISED PER BOROUGH COMMENTS
7	01/21/2025	SUPPLEMENTAL RESPONSES TO BOROUGH COMMENTS
8	02/07/2025	REVISED PER BOROUGH ENGINEER AND AUTHORITY COMMENTS
9	02/24/2025	REVISED PER BOROUGH ENGINEER COMMENTS
10	02/27/2025	REVISED PER BOROUGH ENGINEER COMMENTS
11	03/03/2025	REVISED PER LCCD / DEP TECHNICAL COMMENTS
12	03/05/2025	REVISED PER BOROUGH ENGINEER AND AUTHORITY COMMENTS
13	03/10/2025	REVISED PER FINAL BOROUGH COMMENTS

PLAN TYPE: SITE LAYOUT PLAN BLOCK M

SHEET: 20 OF 68

15ei

16a

Mount Joy Borough

Established 1851 Lancaster County, PA

Request application for Parade, Procession or Assemblage

ORGANIZATION NAME (If Applicable): **Summer Solstice Collective**	**REPRESENTATIVE NAME:** Collette Wagman
ORGANIZATION ADDRESS: **Summer Solstice Collective** **533 Walnut Street** **Columbia, PA 17512**	**REPRESENTATIVE PHONE:** **717-659-2275** **REPRESENTATIVE EMAIL:** collette@moonravenalley.com
NAME OF EVENT:	**DATE AND TIME OF EVENT:** Saturday June 19th, 2027 (Event 11a-4p, Closure 9a-5p)
SPECIFIC STREET(S) LOCATION, OR ROUTE REQUESTED (Include any attachments, maps, etc.): Main Street between Marietta Avenue and Market Street	

I_____representing_____,
Name Organization

- Have read and understood the Borough's ordinance (Chapter 176) regarding parades and street assemblages.
- Acknowledge a permit will not be issued until the mayor is satisfied that such parade, procession or assemblage can and will be conducted without causing public disorder or unreasonable danger to persons or property.
- Acknowledge the applicant or applicants to whom any permit shall be issued hereunder shall, at their own cost, obtain all necessary consents from state authorities and shall provide all signs and barriers, and for the erection and removal thereof, which shall be required for any traffic or parking restriction or prohibition which shall be either requested by the applicant or required by the mayor.
- Acknowledge the mayor may require the applicant or applicants, individually or on behalf of any applicant organization, in writing, to undertake to obtain any necessary consent of other public authorities and to comply with all the requirements of this chapter and, specifically, to provide for erection and removal of such signs and barriers and persons to direct traffic as the mayor may deem necessary in connection with any traffic or parking restrictions or prohibitions requested by the applicant or required by the mayor. The mayor may require the applicant or applicants to furnish reasonable security for compliance with this chapter and the conditions of the permit.
- Acknowledge that failure to apply for a permit in a timely fashion may result in denial due to insufficient time available for planning and preparation.
- Acknowledge every permit issued hereunder shall be effective only upon the condition that the applicant or applicants shall fully comply with all the requirements of this chapter and of the mayor hereunder. If the applicant or applicants shall fail to comply with any condition required to be performed before the holding of such parade, procession or assemblage, or if it shall appear that the holding thereof will be likely to cause

serious public disorder or danger to persons or property, the mayor may revoke the permit by notice thereof to any one of the applicants before the beginning of such parade, procession or assemblage.

- Acknowledge that utilization of a roadway owned or exclusively maintained by the Commonwealth of Pennsylvania requires their written permission, and upon review of request, may deny this request.
- Acknowledge this permit does not give any right to property, either in real estate or in material, nor does this permit convey any exclusive privileges, nor shall it be construed to grant or confer any right, title, easement or interest in, to or over any land belonging to the Borough of Mount Joy, neither does it authorize any injury to private rights, nor any infringement of Federal, State, or local laws or regulations.
- Acknowledge that permittee will be held responsible for policing the area immediately following its use. Payment of a deposit may be required to ensure that the area is restored to its appearance before the event.
- Acknowledge and agree to indemnify and save harmless the Borough of Mount Joy, its officers, agents and employees for any and all claims and losses for personal injuries or property damage to any person, firm, or corporation arising out of the exercise of this permit.

BOROUGH MANAGER: **____Approved** **____Disapproved** **DATE:**	Comments or additional conditions:	
PUBLIC WORKS DIRECTOR: **____Approved** **____Disapproved** **DATE:**	Comments or additional conditions:	
CHIEF OF POLICE: **____Approved** **____Disapproved** **DATE:**	Comments or additional conditions:	
MAYOR: **____Approved** **____Disapproved** **DATE:**	Comments or additional conditions:	

Date application received: 01/01/2026	**Certificate of Insurance Received: ____YES ____NO**

Northwest Lancaster County Crash Team
P.O. Box 381, Mount Joy, PA 17552
Scott Drexel (Team Leader): 717-723-1742

October 03, 2026

Dear Chief Goshen,

I am writing to update you on the current status and future objectives of the Northwest Lancaster County Crash Team. The Northwest Lancaster County Crash Team currently covers the following jurisdictions: Elizabethtown Borough Police Department, Manheim Borough Police Department, Mount Joy Borough Police Department, Northern Lancaster County Regional Police Department, Northwest Regional Police Department and Susquehanna Regional Police Department. The team has members from all the departments plus one active member from the Lancaster County District Attorney County Detectives office.

Call-outs

The NW Crash Team members were dispatched to respond to 20 crashes in FY2026. Below is a breakdown of the call-outs by jurisdiction along with a comparison of FY2025 calls:

Jurisdiction	2025	**2026**
Elizabethtown Borough PD	2	**0**
Manheim Borough PD	2	**2**
Mount Joy Borough PD	0	**0**
Northern Lancaster County Regional PD	5	**2**
Northwest Regional PD	1	**3**
Susquehanna Regional PD	0	**1**
County Team Call-outs	7	**12**
Total	17	**20**

Budget

In late FY2025, the NW Crash Team added a Trimble DA2 GNSS receiver to its crash trailer. Multiple deployments have shown that the receiver is a valuable addition, reducing the time and personnel required to forensically map evidence at crash scenes.

In previous years, agency leaders agreed upon a contribution of $500 from each of the departments covered by the NW Crash Team. We received the budgeted $500 from all six contributing departments in early FY2026. This allowed the team to cover costs for the operation of the crash team as well as the purchase of additional equipment.

The 2027 budget includes funding for additional portable scene lighting which will be battery powered and able to be deployed quickly at night-time scenes. The budget also includes additional supplies and equipment necessary for crash scene call-outs, to include, additional tools needed for post-crash vehicle inspections, reflective apparel for roadway safety, miscellaneous toolboxes and protective cases and electrical cord management.

Subscription services are also listed in the FY2027 budget. Subscriptions include our Active911 paging service, Trimble mapping software, and the USPS PO Box.

Membership

One Northwest Crash Team member, Detective Laurel Bair, resigned from the crash team in 2026 to pursue her new career at the Attorney General's Office. One member of the Northeast Crash Team, Zachary Stauffer of East Cocalico Twp PD, was added to Northwest Crash Team call-outs following his request to gain more on-scene experience from our team.

Training

Officer Corey Masse completed the Technical level and Reconstruction level training through ILEE. In August, Sgt Good and Officer Masse attended Commercial Motor Vehicle Crash Investigation through ILEE. Sgt McCoy attended Pix4D (mapping software) training. Members Drexel, Keller and Leonard attended the 2026 PSP Reconstruction Seminar. I also completed the EDR Technician (Event Data Recorder) training conducted by the Pennsylvania State Police in State College.

On behalf of the Northwest Lancaster County Crash Team, I would like to thank you for your continued support of our objectives. If you have any questions or concerns, please contact me at your convenience.

Respectfully submitted,

Scott E. Drexel
Team Leader

16c

Mount Joy Borough Police Department

300 Orchard Road Suite #3, Mount Joy, Pennsylvania 17552
Office: 717.653.1650 | 24-hour Dispatch: 717.664.1180 | Fax: 717.653.0062
Robert D. Goshen-Chief of Police

Chief Goshen,

On October 19, 2026, the Pennsylvania Attorney General's Office conducted an audit of our Criminal History Records which is required by CHRIA (Criminal History Records Information Act). I am pleased to report that we successfully completed the audit.

Respectfully,

Sgt Nathan Reed

Sgt. Nathan Reed #7
Patrol Sergeant

17a

BOROUGH OF MOUNT JOY
21 East Main Street
Mount Joy, PA 17552

E-Mail: borough@mountjoypa.org
Web: www.mountjoyborough.com

Telephone: (717) 653-2300
Fax: (717) 653-6680

INCORPORATED 1851

REQUEST TO HOLD Memorial Service **AT MEMORIAL PARK** Battle of the Bulge Association and Mount Joy Rotary

Name: Joanne Pinkerton

Address: 6 Pine Street

Phone Number: 717-653-5911

Work Number: 717-653-5911

Date of Activity: December 17, 2026

Time: Between 10 - 6:00pm TBD

Number of Attending: 50

Email: Joanne@gatheringplacemj.com

Request for $100 fee to be waived, Thank you.

Guidelines for Holding an Activity in Gazebo at Memorial Park

I. A $ 100.00 retainer fee in the form of a check or money order must be posted. This deposit will be held by the Borough and returned after the activity, provided the park has been left in acceptable condition.

II. A minimum of $ 500,000.00 liability insurance coverage must be provided. Application and proof of insurance must be received by Mount Joy Borough at least one (1) week prior to the day of the activity.
   a. Mount Joy Borough shall be named as Certificate Holder.
   b. User must be named as insured
   c. Date and place of the activity must be listed on the Certificate of insurance.

III. Use of Memorial Park shall be allowed for the activity only. Any other event must be approved by the Public Works Committee on a case by case basis. Alcoholic beverages expressly prohibited.

IV. Only bird seed can be utilized.

Please keep in mind that this is a Memorial Park and the Borough intends to provide use of the park for services and public events in good taste.

RETTEW

We answer to you.

3020 Columbia Avenue, Lancaster, PA 17603• Phone: (800) 738-8395
E-mail: rettew@rettew.com • Website: rettew.com

Engineers
Environmental Consultants
Surveyors
Landscape Architects
Safety Consultants

September 25, 2025

Mark G. Pugliese, Manager
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

RE: Mount Joy Borough Administration/Police Department Facility
Analysis of Infiltration Facility BMP-1
Review No. 1
RETTEW Project No. 029612018

Dear Mark:

Due to several recent significant storm events and flooding concerns on Church Street, and in response to the August 5, 2025 review by Bruce Haigh, PE we have conducted a review of the above-referenced plan as prepared by K&W Engineers. Our review was of the following information:

1. Post Construction Stormwater Management (PCSM) plan sheets dated May 28, 2024
2. PCSM Report dated May 28, 2024.

We offer the following comments for your consideration:

STORMWATER MANAGEMENT

1. It appears that our last review of the PCSM plans were of plans dated October 31, 2023. These plans did not have BMP-2 proposed which contributes outflow to the existing culvert at Church Street.
    a. Per Borough Council comments , BMP-2 was added to the design, however, the revised design was not submitted to RETTEW for review.
2. The Existing Conditions plan for all submittals does not show the existing stormwater easement along the western property line between Lot 2 and the Grandview Place Subdivision. The existing pipe size from Hill Street to the wetland area and from the wetland area to the existing swale and the pipe size of the culvert under Church Street are not labeled. As these are within the site, they need to be labeled.
3. In 2020, Arro designed a bioswale from the Hill Street culvert to the wetlands. No information was provided on the plan or provided in the PCSM Report noting existing flows for that swale.
4. Additional clarification needs to be provided for what appears to be a constructed wetland south of the Hill Street culvert. Google Earth history did not show the wetland and piping in 2015. The wetlands could affect the travel time from the off-site stormwater to the Church Street culvert and therefore the rate of flow to the culvert.

5. Per the Borough Stormwater Management (SWM) Ordinance, stormwater conveying water originating from off-site shall be designed for the 50-year storm event. No swale calculations were submitted for the existing swale that conveys offsite water from Hill Street culvert, Grandview Place Subdivision, wetlands and site bypass to the Church Street culvert.

6. An analysis needs to be provided to determine the hydraulic pattern of the existing Church Street culvert. The analysis should be based on the on and off-site flows to the culvert via the existing swale including the flow from the Hill Street culvert through the wetland areas, and the flow from Grandview Place Subdivision

    a. The primary discharge from BMP-1 needs to be treated as "tailwater" with an elevation of 369.8' as shown on Sheet 6 of 10.

7. It is understood that to compare rate and volume requirements for National Pollutant Discharge Elimination System (NPDES) and the Borough SWM Ordinance, the onsite area needs to be analyzed in pre and post development conditions. This could be considered a Point of Interest for rate and volume comparison for site drainage only. However, additional calculations need to be provided analyzing the outfall from both proposed BMPs, and the off-site/onsite bypass that flows to the Church Street Culvert to determine if topping over Church Street will occur.

    a. The ponding at Church Street culvert needs to be handled as an additional basin with a 30" outfall as there is approximately four feet of ponding depth in that location.

8. Additional calculations need to be provided analyzing the outfall from both sediment traps and the off-site/onsite bypass to determine if topping over Church Street will occur. The ponding at Church Street culvert needs to be handled as an additional basin with a 30" outfall as there is approximately four feet of ponding depth in that location.

Should you have any questions, or require additional information, please feel free to contact me at any time.

Sincerely,

Kara Kalupson, RLA

Enclosure

copy: Mark G. Pugliese, Manager/Applicant (manager@mountjoypa.org)
Brett Hamm, Zoning (zoning@mountjoypa.org)
Mark Kurowski, K&W Engineers (mkurowski@kandwengineers.com)

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August 5, 2025

Mark G. Pugliese I, Borough Manager
Mount Joy Borough
21 East Main Street
Mount Joy Pa 17552

Subject: Analysis New Municipal Complex Stormwater Infiltration Facility BMP-1

1. Documents Reviewed

   a. K&W Designing Environments Post Construction Stormwater Management Narrative and Calculations, dated august 23, 2023, las revised May 28, 2024.
   b. K&W Designing Environments PCSM Plan Recorded dated October 18, 2023, last revised May 28, 2024 (Rev 5).

2. It should be noted that Mount Joy Borough Council approved the stormwater management plan for the New Municipal Complex based upon K&W Designing Submittal dated October 18, 2023. The PCSM Narrative was revised five (5) times after October 18, 2023. The PCSM Plans were revised four (4) times after October 18, 2023. The Borough Engineer, RETTEW, was never provided the revised PCSM Narrative and Plans and therefore never had the opportunity to comment.

3. After the July 14, 2025 flash flood storm event there were concerns that BMP 1 at the new Municipal Complex may not have functioned properly. At the July 24, 2025 Administration and Finance Committee Mr. Joshua Deering, Chairman Building Ad Hoc Committee requested that the Borough investigate and determine if BMP 1 was functioning properly. This analysis only exams the design in regards to the existing Borough Ordinance Chapter 226 for storm events up to an including the 100-year/24-hour return storm event which was the required design standard.

4. On July 21, 2025 the Borough Engineer requested that K&W Designing Environments provide a copy of the latest version of the PCSM Narrative and Calculations and the latest version of the PCSM Plans that were submitted to PADEP as part of the NPDES permitting process in 2024. Attached as Enclosure 1 is the cover sheet. The PCSM does not contain the signature and professional seal of the design professional as required by PA Code Title 49, Chapter 37.59 Use of Seal (2) therefore it is not possible to determine who in fact was the design professional. This is not to imply that the reports submitted to PADEP were not properly signed and sealed. It only implies that the design professional has not been identified.

5. On the Pre Development Drainage Area Map, sheet 1 of 3 (Enclosure 2), the design professional selected a Point Of Interest (POI) for the Project Site as the headwall of the culvert on the north side of Church Street. This culvert traverses Church Street and has stormwater inlets on both the north and south side of Church Street within the cartway inside the curb line.

6. When calculating the Pre Development drainage area the design professional is required to consider all drainage areas, both within the project site and outside the project site that provide runoff onto the project site, traverse through the project site and discharge at the POI. The design professional has not included any off area(s) that drain onto the project site and transverse through the project site discharging at the selected POI. The rear roof area and the rear yard of the houses on the east side of Grandview Court drain onto the Project site. Furthermore there exists an offsite drainage area of several acres on Hill Street that drains onto the Project site through a curb cut at the topographic low point in Hill Street. The design professional has underestimated the Pre Development drainage area and therefore incorrectly calculated the peak rate discharges and discharge volumes.

7. It should be noted that K&W Designing Environment prepared a PCSM narrative and Calculations for Florin Hill Development Phase 3 in 2024. In that report the K&W design professional included two separate off-site drainage areas where runoff traversed the project site and discharged to onsite BMPs.

8. On the Post Development Drainage Area Map, sheet 2 of 3 (Enclosure 3) the design professional has made the same omission in the delineated drainage area as discussed in paragraph 5 above.

9. The Watershed Model Schematic (Enclosure 4) incorrectly models the drainage area as out lined in the following paragraphs.

10. Hyd No. 1 (Enclosure 5) lists the pre-development drainage area PRE DA 1 to POI 1 as 11.45 acres. The design professional is missing the off-site drainage areas on Grandview Court and Hill Street that discharge at POI 1.

11. Hyd No. 2 (Enclosure 6) appears to be correct drainage area.

12. Hyd No. 3 (Enclosure 7) appears to be correct drainage area.

13. Hyd No. 4 (Enclosure 8) lists the post development drainage area POST BYPASS 1 to POI 1 as 7.57 acres. The design professional is missing the off-site drainage areas on Grandview Court and Hill Street that discharge at POI 1.

14. The Watershed Model Schematic (Enclosure 4) depicts Hyd No. 2 routed to Reservoir 5 and Hyd No. 3 routed to Reservoir 6. That is correct.

15. The Watershed Model Schematic (Enclosure 4) depicts Hyd No. 4 routed to POI 1 directly. That is incorrect. The drainage swale that is physically located on the north side of Church Street between the curb line and basin 1 (BMP 1) acts as its own long narrow independent Reservoir. Top of embankment is approximately elevation 375.00'. Bottom of basin varies from 370.00' to 375.00'. The outlet structure is the DW headwall with an invert of 369.91' (sheet 3 of 10). There are two grated stormwater inlets in Church Street which surcharge under the larger storm events. The drainage swale needs to be modeled as a reservoir BMP 3 with a 30" SLCPP primary discharge and "free discharge" no tailwater effect since the grated inlets will surcharge.

16. Pond No. 1 Infiltration Basin 1 (BMP 1) (Enclosure 9) is currently routed directly to POI 1 in the Watershed Model Schematic. This is incorrect modeling. BMP 1 should be routed to BMP 3 which is the drainage swale reservoir. The Exfil (in/hr.) is listed as 0.000 (by contour). This is a conservative design. The design professional should consider taking credit for infiltration. The TW Elev (ft) is listed as 0.00. This is incorrect since it indicates free discharge. Since BMP 1 discharges to BMP 3 the TW elevation must be set at the elevation of the downgradient end of the 15" discharge pipe which would be elevation 370.39'. As long as there is ponding in the drainage swale on the north side of Church Street there will be a hydraulic head resisting discharge from BMP 1 into BMP 3. It may be small but it will exist.

17. Pond No. 2 – RG 1 (BMP2) (Enclosure 10) is incorrectly modeled. The length of the discharge pipe is listed as 57.00'. This was the length of the discharge pipe in the original design when it was discharging to BMP 1. BMP-2 now discharges to the new BMP 3. The discharge pipe between OS-115 and FES-11 is 298' long and the change in elevation change is from elevation 385.00' to 371.50' or 13.50' or 4.53 %. The design professional should evaluate modeling this discharge pipe as a single continuous 15" HDPE with 4.53% slope and free discharge

18. Pond No. 3 – Infiltration Basin 1 (Clogged) (Enclosure 11) is incorrectly modeled. Infiltration Basin 1 (BMP 1) discharges to BMP 3 which has a top of embankment set at elevation 375.00' before it overflows the curb on the north side of Church Street. The spillway on BMP 1 is listed at elevation 374.00', the Exfil (in/hr.) is listed as 0.000 (by

contour and the TW Elev is listed as 0.00. the discharge from Pond No. 1 – Infiltration Basin 1 (Clogged) should be routed through BMP 3. The design professional should consider taking credit for Exfiltration and the TW elevation should be set at 370.39' which is the basin floor elevation of BMP 3.

19. Hyd No. 8 Basin 1(Clogged) (Enclosure 12) indicates that the maximum elevation is 374.02' which is a slight discharge through the spillway. When the design professional add the additional off site acreage into the Bypass drainage area and runs basin routing for BMP 3 it is anticipated for past historical events that BMP 3 (drainage swale north side of Church Street will overflow top of embankment (curb) at elevation 375.00' during the larger storm events. In this scenario there could be stormwater backflowing from BMP 3 into BMP1. Under all storm events 2-yr through 100-yr there must be a minimum of 3"of freeboard in BMP 1. Borough Ordinance Chapter 226-37.A.(1).(e).[1].

20. Conversations will residents on Church Street who reside directly opposite POI 1 indicate that the drainage swale on the north side of Church Street has in the past overflows the top of curb during storm events of 3"- 4". The Borough and the design professional need to understand under which storm events this occurs. The design professional must take this existing physical condition into consideration when designing BMP 1. Therefore the design professional in order to properly design BMP 1 must properly model the contributing bypass drainage area and model the drainage swale as a reservoir.

21. In the Hydrograph Report some of the printouts are dated 03/18/2024 and some of the print outs are dated 04/29/2024. All of the print outs should have the same run date.

Respectfully Submitted

Bruce W. Haigh, PE LTC (Ret) USACE

Bruce W. Haigh, PE, LTC (Ret), USACE
Borough Council, Mount Joy Borough,
Public Works Committee

Enclosures-12

POST CONSTRUCTION STORMWATER MANAGEMENT NARRATIVE AND CALCULATIONS

New Mount Joy Borough Administration / Police Department Facility

Owner
Borough of Mount joy
21 East Main Street
Mount Joy, PA 17552
Contact: Mark Pugliese
Phone: 717-653-2300

Location
300 Orchard Road
Mount Joy, Lancaster County, PA

August 23, 2023
October 16, 2023
October 31, 2023
January 30, 2024
March 19, 2024
May 1, 2024
May 28, 2024
K&W Project No. 2003.072

Prepared by:

K&W | DESIGNING ENVIRONMENTS
2201 North Front Street, Suite 200 :: Harrisburg, PA 17110
717.635.2835 :: www.kandwengineers.com

DRAINAGE AREA MAPS

ADMINISTRATION/POLICE DEPARTMENT FACILITY
AT
300 ORCHARD ROAD (GRANDVIEW PARK)

LANCASTER COUNTY, PA

PRE-DEV DRAINAGE AREA MAPS

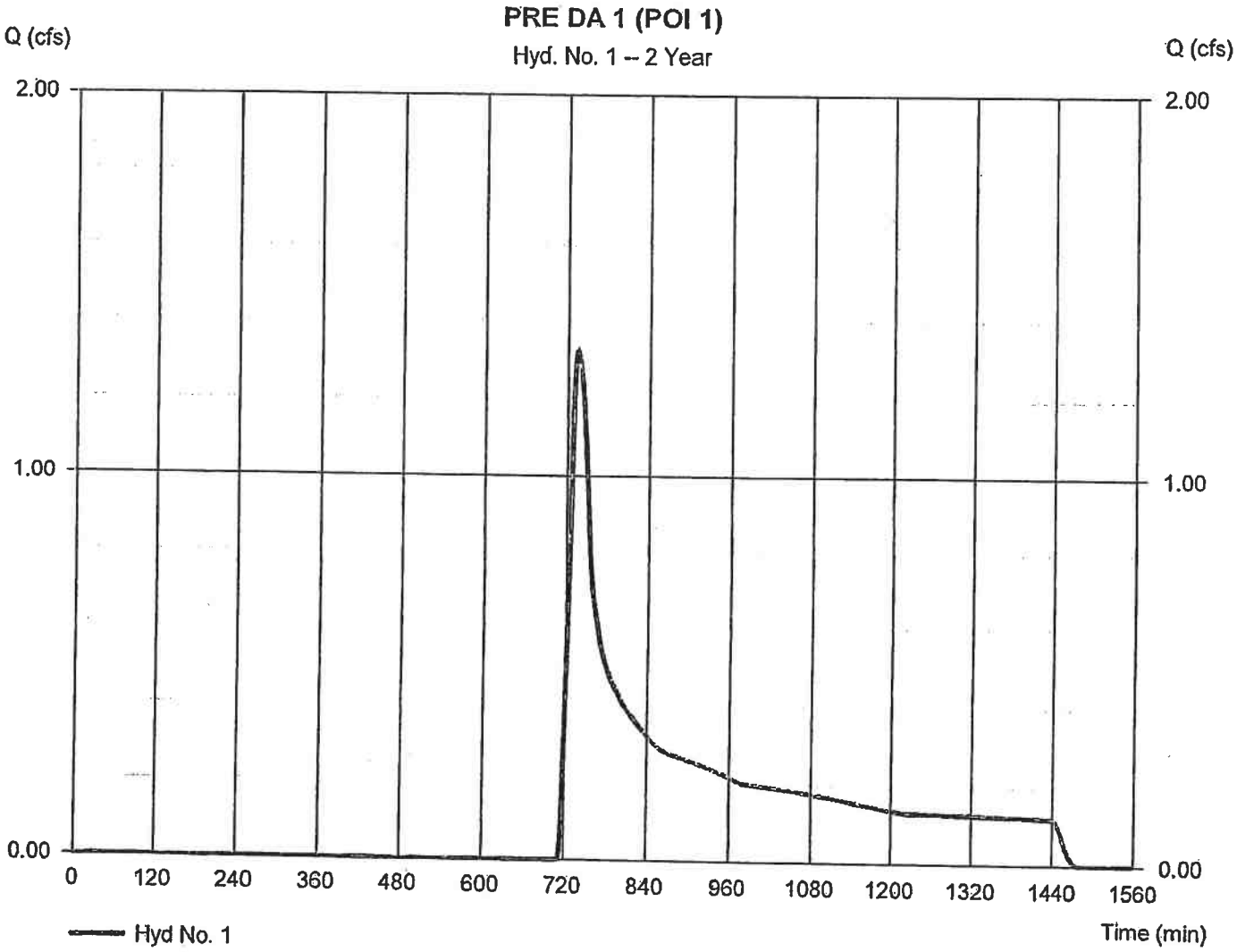
1 OF 3

Hydrograph Report

Hyd. No. 1

PRE DA 1 (POI 1)

Hydrograph type	= SCS Runoff	Peak discharge	= 1.326 cfs
Storm frequency	= 2 yrs	Time to peak	= 734 min
Time interval	= 2 min	Hyd. volume	= 11,060 cuft
Drainage area	= 11.450 ac	Curve number	= 58
Basin Slope	= 0.0 %	Hydraulic length	= 0 ft
Tc method	= User	Time of conc. (Tc)	= 24.90 min
Total precip.	= 2.99 in	Distribution	= Type II
Storm duration	= 24 hrs	Shape factor	= 484



DRAINAGE AREA MAPS

ADMINISTRATION/POLICE DEPARTMENT FACILITY
AT
300 ORCHARD ROAD (GRANDVIEW PARK)

MOUNT JOY BOROUGH — LANCASTER COUNTY, PA

K&W

POST-DEV DRAINAGE AREA MAPS

2 OF 3

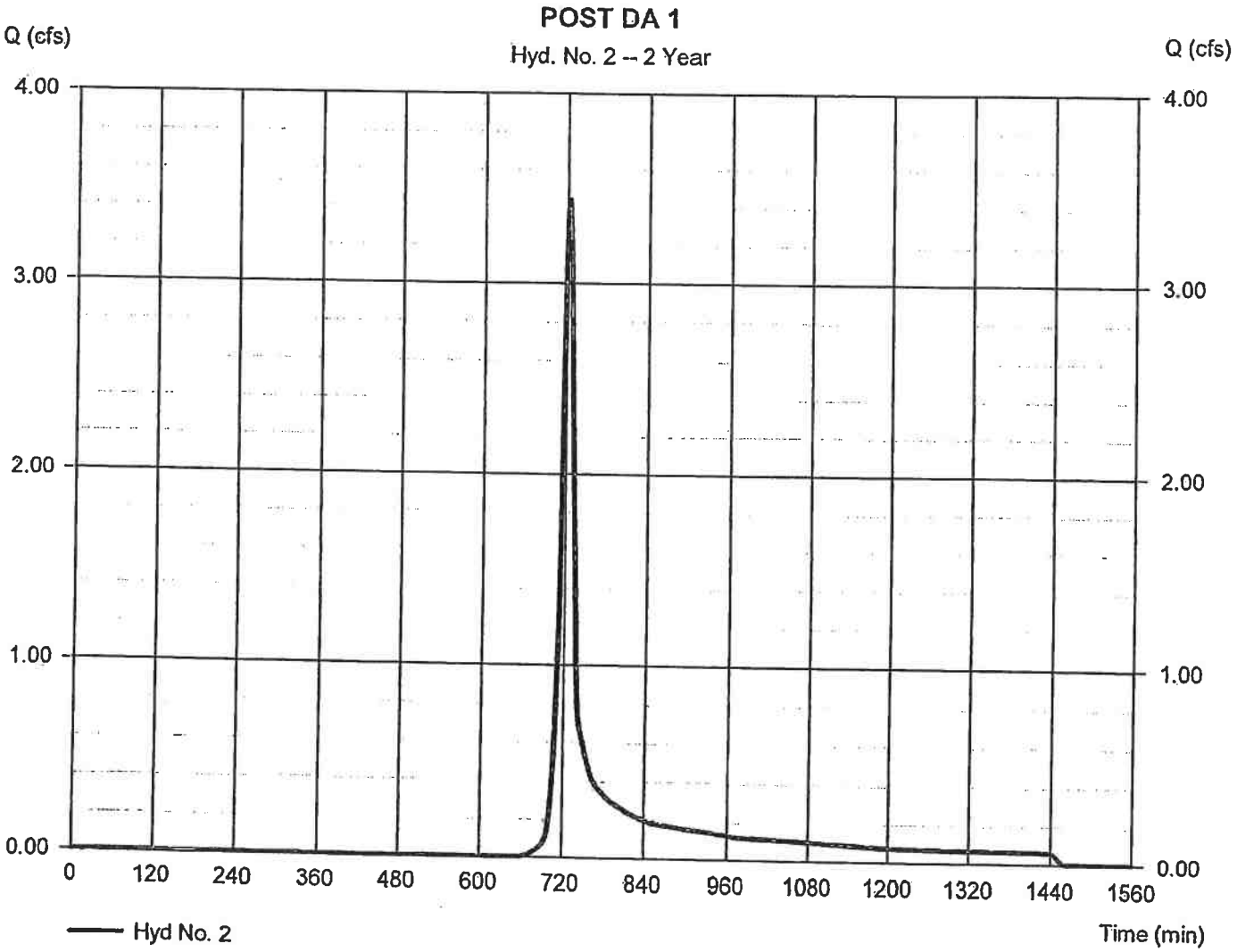
Hydrograph Report

Hydraflow Hydrographs Extension for Autodesk® Civil 3D® by Autodesk, Inc. v2022 — Monday, 03 / 18 / 2024

Hyd. No. 2

POST DA 1

Hydrograph type	= SCS Runoff	Peak discharge	= 3.441 cfs
Storm frequency	= 2 yrs	Time to peak	= 724 min
Time interval	= 2 min	Hyd. volume	= 10,098 cuft
Drainage area	= 2.990 ac	Curve number	= 75
Basin Slope	= 0.0 %	Hydraulic length	= 0 ft
Tc method	= User	Time of conc. (Tc)	= 14.70 min
Total precip.	= 2.99 in	Distribution	= Type II
Storm duration	= 24 hrs	Shape factor	= 484



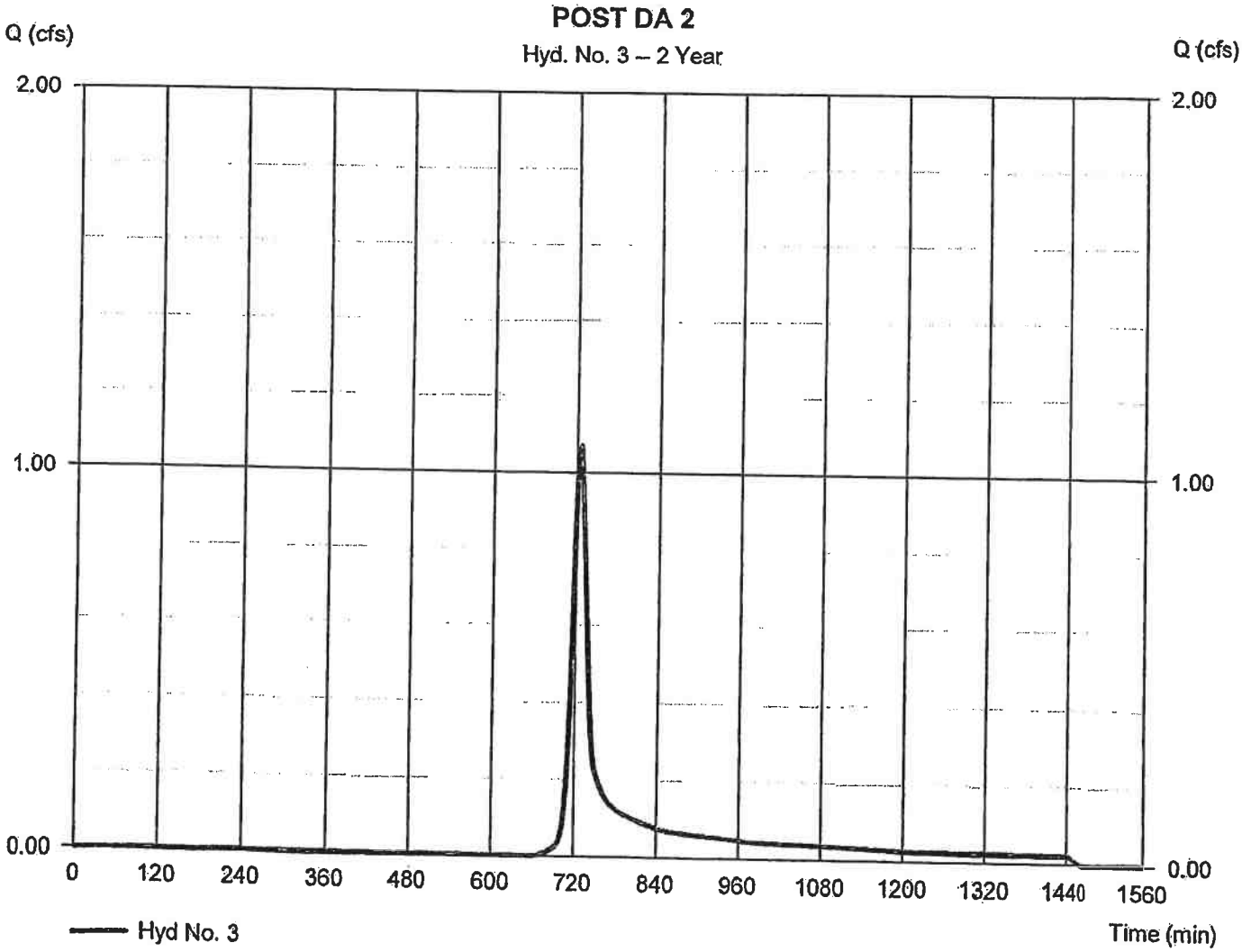
Hydrograph Report

Hydraflow Hydrographs Extension for Autodesk® Civil 3D® by Autodesk, Inc. v2022 — Monday, 03 / 18 / 2024

Hyd. No. 3

POST DA 2

Hydrograph type	= SCS Runoff	Peak discharge	= 1.071 cfs
Storm frequency	= 2 yrs	Time to peak	= 726 min
Time interval	= 2 min	Hyd. volume	= 3,533 cuft
Drainage area	= 1.020 ac	Curve number	= 75
Basin Slope	= 0.0 %	Hydraulic length	= 0 ft
Tc method	= User	Time of conc. (Tc)	= 19.10 min
Total precip.	= 2.99 in	Distribution	= Type II
Storm duration	= 24 hrs	Shape factor	= 484



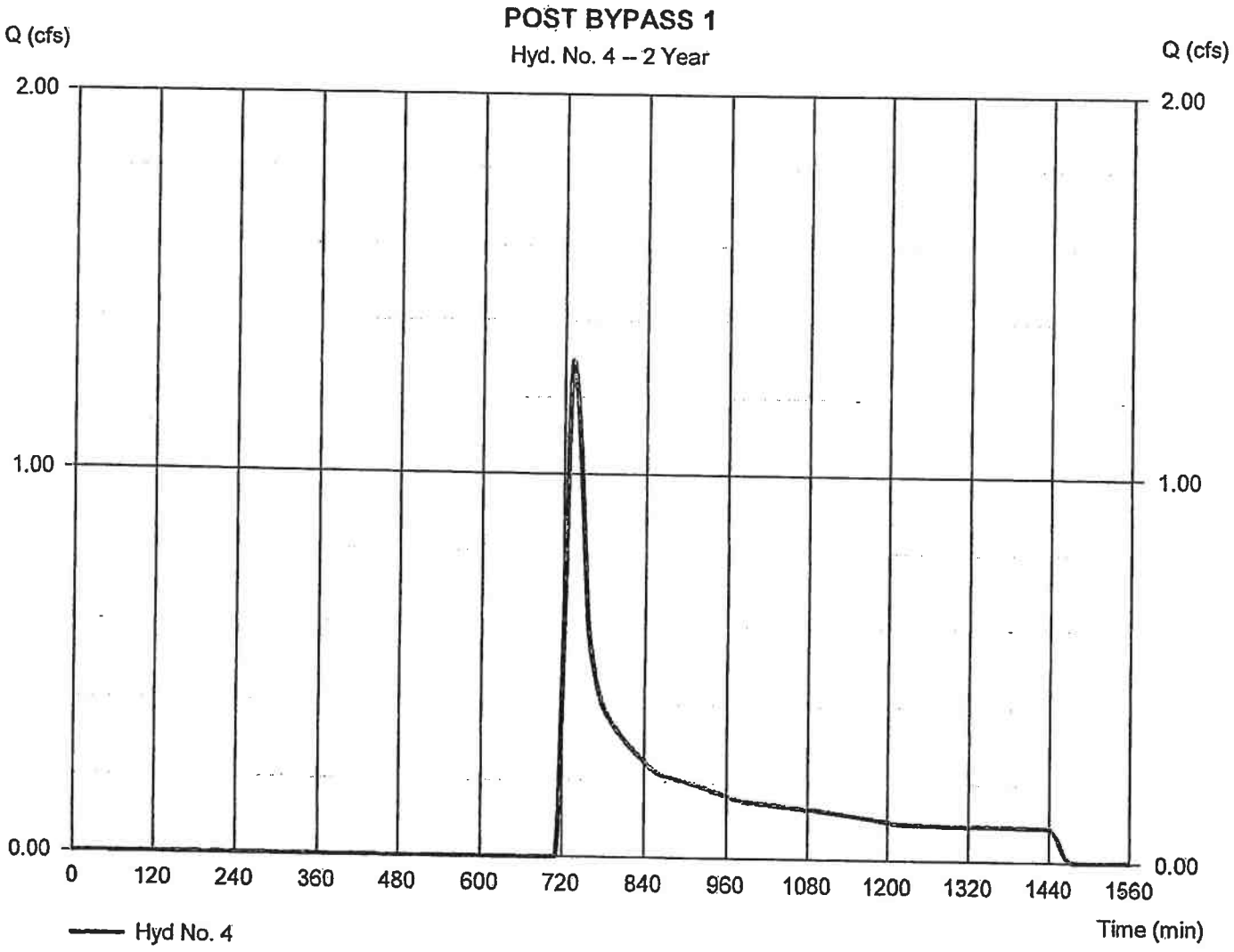
Hydrograph Report

Hydraflow Hydrographs Extension for Autodesk® Civil 3D® by Autodesk, Inc. v2022 — Monday, 03 / 18 / 2024

Hyd. No. 4

POST BYPASS 1

Hydrograph type	= SCS Runoff	Peak discharge	= 1.294 cfs
Storm frequency	= 2 yrs	Time to peak	= 732 min
Time interval	= 2 min	Hyd. volume	= 8,911 cuft
Drainage area	= 7.570 ac	Curve number	= 60
Basin Slope	= 0.0 %	Hydraulic length	= 0 ft
Tc method	= User	Time of conc. (Tc)	= 24.90 min
Total precip.	= 2.99 in	Distribution	= Type II
Storm duration	= 24 hrs	Shape factor	= 484



RETTEW

LIMITED SERVICES AGREEMENT

Date:	October 12, 2026	**Project Number:**	0296105195
Client Name:	Mount Joy Borough	**Client Address:**	300 Orchard Road Mount Joy, PA 17552
Project Name:	BMP 107	**Project Location:**	1010 W. Main Street Mount Joy, PA 17552

CLIENT AND RETTEW ASSOCIATES, INC. AGREE AS FOLLOWS:

Scope of Services

A. WETLAND DELINEATION (PHASE 401)

RETTEW will:

1. Delineate wetland boundaries using the criteria in the U.S. Army Corps of Engineers (USACE) *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Eastern Mountains and Piedmont Region* (Version 2.0) and the *Corps of Engineers Wetland Delineation Manual* (Environmental Laboratory 1987). Complete a Wetland Determination Data Form for each sampling point used to determine wetland boundaries. Additional sampling points will be collected to document upland habitat within the project area.
2. Delineate streams on the basis of bed and bank channel features, as defined by PA Code Title 25 Chapter 105 for watercourses, and in accordance with the ordinary high water mark for Section 404 permitting. Stream channel dimensions will be recorded for permitting purposes.
3. Take representative photographs of wetlands, streams, and dominant upland habitat types.
4. Record the location of delineation boundaries, sampling points, photo locations, and other relevant features using a Trimble Global Positioning System (GPS) receiver. The data will then be downloaded, processed, and added to base mapping.
5. Prepare a memorandum summarizing the conditions encountered on the site and the methodology used in determining the wetland and stream boundaries. The memorandum will include a description of aquatic resources and upland habitat in the project area, a justification of the findings, wetland data sheets, mapping, and representative photographs. The memorandum will be suitable for regulatory review and permit applications.
6. Conduct an online search of the Pennsylvania Natural Diversity Inventory (PNDI) database. This database contains information about previously recorded threatened, endangered, and special concern plant and animal species/habitats as well as unique geologic formations. If necessary, one round of agency coordination letters will be completed and submitted to the appropriate agency(ies) in an attempt to resolve any PNDI conflicts. If additional clearance work or investigations are necessary, they can be completed under a contract addendum.

Deliverable: Wetland Delineation Memorandum (PDF), PNDI Database Search Receipt (PDF)

ASSUMPTIONS

1. We assume the client will coordinate landowner permission to access all portions of the Project area for every planned day in the field for the wetland delineation.
2. For wetlands identified during the non-growing season, regulatory agencies may require boundary confirmation during the growing season before the delineation meets accepted standards for permitting purposes.
3. Agency correspondence or fieldwork associated with threatened and endangered species coordination beyond the initial project review is not included within the scope of this proposal. A USFWS IPaC review is not anticipated to be necessary and is not included within the scope of this proposal.

Fee: $5,800.00

RETTEW proposes to provide the aforementioned professional services on a Time and Expense basis in accordance with our standard hourly rates in effect at the time the services are being performed.

Schedule

The attached Terms and Conditions are incorporated herein by reference. To retain RETTEW to perform the above Scope of Services, please sign and return this agreement and your signature shall serve as notice for RETTEW to proceed.

BY: _____ (Client Signature)

_____ (Printed Name/Title)

DATE: _____

BY: _____ (RETTEW Signature)

_____ (Printed Name/Title)

DATE: _____

RETTEW

0296105195

LIMITED SERVICES AGREEMENT TERMS AND CONDITIONS

1. Scope of Services. RETTEW Associates, Inc. ("RETTEW") agrees to provide professional services set forth in the Scope of Services to the Client (the "Services") pursuant to these Terms and Conditions (the "Terms"). These Terms, together with the Limited Services Agreement and its attachments, constitutes the entire agreement between the parties concerning the Services. Unless specifically included in the Scope of Services, RETTEW shall not provide any construction phase services including, but not limited to, construction observation of any other contractor's work. RETTEW shall not control, or be responsible for, the construction means, methods, techniques, sequences or procedures of any contractor and shall not be responsible for site safety. RETTEW shall not be responsible for procuring permits, certificates, and licenses required for any construction unless such procurement responsibilities or other responsibilities are specifically assigned to RETTEW in the Scope of Services.

2. Invoices. Client represents and warrants that it possesses the financial resources to fulfill its payment obligations hereunder and that such resources do not rely significantly on contingent, third-party monies. Client agrees to maintain such resources during the term hereof and that the failure to maintain such resources shall constitute a material breach hereof. Unless otherwise agreed, Client will be invoiced every 4 weeks for services performed to date and a final invoice will be timely provided upon completion of the Services. Payment is due on receipt and is past due 30 days from invoice date. Interest will accrue on all amounts past due at the rate of 1.5% per month or partial month overdue, compounded monthly. Any right to withhold payment based on errors or discrepancies in the invoice is waived if not identified in writing to RETTEW within 10 days of the date of invoice. Client will reimburse RETTEW's reasonable attorneys' fees and litigation costs incurred in pursuing collection of any amount due from Client, in addition to amounts otherwise due hereunder. Timely payment to RETTEW is a material consideration of this Agreement. RETTEW may **suspend or terminate** its work upon written notice if any Client invoice is not timely paid. Client agrees to defend, indemnify and hold RETTEW harmless from any damages that may arise due to such suspension or termination.

3. Standard of Care. RETTEW shall perform the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. This standard of care shall exclusively be judged as of the time the services are rendered and not according to later standards. RETTEW MAKES NO EXPRESS WARRANTIES, AND EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES IMPLIED BY LAW AS THEY MAY APPLY TO THIS AGREEMENT, INCLUDING THOSE OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Client agrees that neither RETTEW nor any of its subconsultants owes any fiduciary duty to Client or agency relationship between Client and RETTEW and that, in any event, RETTEW's course of conduct during the performance of the Services shall not create a fiduciary duty or agency relationship.

4. Indemnification. To the fullest extent permitted by law, Client agrees to indemnify, defend and hold the RETTEW Group harmless from and against any and all manner of demands, claims, liabilities, costs and expenses (including, without limitation, reasonable attorneys' and experts' fees and other reasonable defense costs) (a) arising out of any negligent act or omission, or any breach of this Agreement, by Client or any individual or entity for whose acts Client is responsible; (b) arising out of the use of or reliance on the drawings, sketches, specifications and other documents in any form provided to or for Client by RETTEW under this Agreement ("Deliverables") by any third-party; and/or (c) RETTEW's use or reliance on drawings, sketches, specifications and information provided to RETTEW by Client or its Contractors (defined below). To the fullest extent permitted by law, RETTEW agrees to indemnify, defend and hold the Client Group harmless from and against any and all manner of demands, claims, liabilities, costs and expenses (including, without limitation, reasonable attorneys' and experts' fees and other reasonable defense costs) arising out of any negligent act or omission, or any breach of this Agreement, by RETTEW or any individual or entity for whose acts RETTEW is responsible. With regard to any claims arising out of professional services, any defense obligation assumed by RETTEW shall be interpreted as an obligation to reimburse reasonable defense costs, including but not limited to reasonable attorney's and expert's fees. As used in Paragraphs 4 and 5, a "Group" includes the identified party, its parents, subsidiaries and affiliates, their agents, successors and assigns, or any of their shareholders, directors, partners, members, officers or employees.

5. Limitations of Liability.

a. RETTEW Group's aggregate liability for damages arising from or related to this Agreement, under any theory of liability, shall not exceed the fees paid by Client for performance of the Services. RETTEW shall only be liable for such damages to the extent caused by its negligence or breach of this Agreement.

b. If RETTEW fails to include any required item or component of the Project from Deliverables, RETTEW shall correct such failure on Deliverables without charge to Client and reasonable additional construction costs incurred by the Client due to the omission, but shall not be responsible for the cost of the item or component itself, or the cost of installation thereof.

c. Neither party Group shall be liable to the other for punitive, exemplary, special, indirect, incidental or consequential damages (including, but not limited to, lost profits, lost revenues, lost business opportunities, loss of use, fines, penalties, and loss of or corruption to data) arising from or related to this Agreement, regardless of the theory liability, and even if they have been advised of the possibility of such damages or loss.

d. RETTEW hereby advises Client that it is willing to negotiate higher limitations of liability than those set forth herein, subject to increased compensation. Client has chosen to enter into this Agreement subject to the above limitations of liability after consideration of the totality of the proposal presented by RETTEW.

6. Relationship with Other Consultants and Contractors. RETTEW is not responsible for any errors or omissions by other and prior engineers, consultants, contractors or their respective subcontractors (collectively, "Contractors"), including, but not limited to, such Contractors' failure to adhere to Deliverables, regardless of whether or not RETTEW is observing their work. RETTEW owes no duty to Client or any Contractor to discover their errors, omissions or other defects in its work or in the work of its subcontractors. Client will use reasonable efforts to include the following language in its agreements with other Contractors on the Project: *"To the fullest extent permitted by law, contractor or consultant expressly waives any claims or causes of action against the project engineer for damages sustained in connection with the project, under any theory of liability, except to the extent that the damages resulted from personal injury or property damage. The project engineer is an intended third-party beneficiary of this provision."*

7. Termination. In addition to any other termination rights set forth herein, this Agreement may be terminated by either party upon 7 days written notice if the other party fails materially to perform in accordance with its terms. If the Project is permanently abandoned, this Agreement may be terminated by Client upon at least 7 days written notice to RETTEW. In the event of termination of the Project, Client will compensate RETTEW for Services performed or provided up to its receipt of the written notice of termination, for all reimbursable expenses incurred by RETTEW in furtherance of the Services (whether or not incorporated into the Services prior to termination), and reasonable fees and expenses directly associated with the closing the matter, the latter as approved by Client in advance. Timely payment to RETTEW is a material consideration of this Agreement. Client's failure to make payments in accordance with this Agreement shall constitute substantial non-performance and a cause for termination by RETTEW.

8. Insurance. During the term of the Agreement, RETTEW will maintain Workers' Compensation insurance, General Liability insurance, Automobile insurance, and Professional Liability insurance in commercially reasonable amounts. Client will maintain, or require its other contractors or consultants on the Project to maintain, such policies (if applicable) in commercially reasonable amounts. Except to the extent that such waiver would invalidate the applicable insurance coverage, the parties waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages to the extent covered by property insurance, except such rights as they may have to the proceeds of such insurance. Client and RETTEW shall require similar waivers from their contractors, consultants and agents.

9. Opinions of Probable Construction Cost. RETTEW's opinions of probable construction cost and other cost opinions or estimates are to be made on the basis of RETTEW's experience and qualifications as an engineer and represent RETTEW's best judgment as an experienced and qualified design professional generally familiar with the industry. However, because RETTEW has no control over the cost of labor, materials, equipment, or services furnished by others, or over the contractor's methods of determining prices, or over competitive bidding or market conditions, RETTEW cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by RETTEW or other cost opinions or estimates. If Client wishes greater assurance as to probable construction costs, Client shall employ an independent cost estimator.

10. Disputes. If a dispute arises from or relates to this Agreement or the breach thereof, that cannot be settled through direct discussions, the parties agree to endeavor first to settle the dispute by non-binding mediation administered by the American Arbitration Association under its Construction Industry Mediation Procedures before resorting to litigation. The parties further agree that they may initiate litigation regarding any dispute arising out of or relating to this Agreement, or breach thereof, if mediation does not result in a resolution within 90 days of initiation. Litigation between the parties regarding this Agreement shall be brought in a court of competent jurisdiction located in the state where the work hereunder is performed. In the event of litigation, the prevailing party shall be entitled to collect its reasonable attorneys' fees, experts' fees and costs related to the litigation from the other party. This Agreement shall be governed by and construed under the law of the state where the work hereunder is performed, without regard to its principles of conflicts of laws. The parties waive their right, if any, to a jury trial.

11. Client Responsibilities. Client will provide access to the site as necessary for RETTEW's performance of the Services. Client will provide, in a timely fashion, complete physical information about the site that may be necessary or desirable for

RETTEW to perform the Services. Client will timely review proposals, schedules, plans, and specifications prepared by RETTEW, and cooperate with RETTEW so that RETTEW may complete the Services in a timely fashion. Failure to provide such timely review may adversely impact scope, schedule and budget related to the Services. Client will provide RETTEW with current and complete documents and information possessed by Client and its Contractors related to the site, the Project and the Services. RETTEW shall be entitled to rely on information and recommendations provided by Client and its Contractors without independent evaluation or verification.

12. Notice of Defects. Client shall promptly report to RETTEW any defects or suspected defects in the Services, so that RETTEW may take measures to minimize the consequences of such defect. Client will use reasonable efforts to include a similar contractual requirement on its Contractors. Failure by Client, and/or Client's Contractors, to so notify RETTEW shall relieve RETTEW of the costs of remedying the defects to the extent of the additional costs resulting from the failure of prompt notification.

13. Underground Utilities. Client will identify to RETTEW, in writing, the locations of known or suspected underground utilities or other underground structures or features at and near the project site that could affect the services to be provided (collectively, "Underground Utilities") and will provide all drawings in its possession or control that identify Underground Utilities. RETTEW will be responsible for the proper siting of underground utilities when provided with proper and accurate information regarding their location. Client agrees to defend, indemnify and hold RETTEW harmless from all penalties, claims and damages it sustains in connection with: (a) Underground Utilities that are not identified to RETTEW as required, not properly identified, or not properly located by municipalities, authorities, or utilities after proper notice (i.e., after calling the applicable state utility locating hotline, if one exists), and (b) construction schedules or practices out of RETTEW's control or knowledge that violate state utility locating notice requirements or invalidate otherwise proper utility notification made by RETTEW.

14. Fees.

a. Unless expressly stated otherwise in the Scope of Services, the "Total Fee" above is RETTEW's best estimate of the cost of Services required to complete the Project as RETTEW understands it to be defined and is not a cost-not-to-exceed limit on RETTEW's compensation. For fixed fee projects, payment shall be made based on the percent of work completed for each phase of work, unless otherwise agreed. For time and expense (cost plus) projects, billings are based on the hours worked, including travel time portal-to-portal, and reimbursable expenses. Overtime for non-exempt employees will be billed at 1.5 times the hourly rate.

b. Client is responsible for RETTEW's out-of-pocket expenses incurred in performing the Services, including, but not limited to, travel expenses, outside consultants, approval and permit fees, and any supplemental insurance requested. Reimbursable expenses will be billed at RETTEW's actual cost, plus 15%, except sales tax will be reimbursed at cost and mileage will be reimbursed at the applicable federal rate. Hotels and meals will be billed as a per diem expense.

15. Additional Work.

a. RETTEW shall be entitled to an equitable increase in compensation if it is required to perform additional work due to changes in Client decisions or Client's failure to make decisions in a timely fashion. Services or tasks beyond those set forth in the Scope of Services (including but not limited to, revisions due to adjustments in the project scope, quality, or budget) are considered "Additional Services" and will be billed at RETTEW's standard hourly rates, unless the parties agree otherwise in a change order or amendment to this Agreement.

b. If Additional Services are requested, RETTEW will provide Client with a change order or amendment to this Agreement to memorialize the parties' obligations regarding the Additional Services. RETTEW reserves the right to refuse to perform Additional Services until it receives written approval of the change order or amendment from the Client. If RETTEW does not receive such written approval in a timely manner, the project schedule could be impacted.

16. Work Product and Intellectual Property. Conditioned on full payment of amounts owed to RETTEW, RETTEW grants Client physical ownership of Deliverables, and a royalty-free, nontransferable license to use Deliverables solely for the Project. RETTEW retains all other intellectual property rights in Deliverables and the intellectual property rights in any other document reduced to tangible form by RETTEW in furtherance of this Agreement. Deliverables may not be used on any other projects or by a third-party to complete the Project without RETTEW's consent. Use of Deliverables (or the data contained therein) in a manner that is contrary to this paragraph, or any alteration or modification of Deliverables (or the data contained therein), is at Client's sole risk. Client agrees to defend, indemnify and hold RETTEW harmless from any liability for damages arising from such use, alteration or modification. Payment of all sums due in accordance with the terms of this Agreement is a condition precedent to Client's ownership or use of Deliverables. Client shall consult with RETTEW before interpreting or clarifying Deliverables.

17. Miscellaneous. There are no third-party beneficiaries of this Agreement. There are no understandings or agreements concerning this Project except as expressly stated herein. These Terms cannot be modified, altered, abridged, rescinded or supplemented by any unilateral statement or writing of either party. These Terms control over any subsequent writings, unless specifically and explicitly agreed to by both parties, in writing. If the Client directs RETTEW to initiate Services before execution of an agreement, these Terms will govern the engagement, unless subsequently agreed by the parties in writing. Neither party may assign this Agreement without the other party's written consent, which shall not be unreasonably withheld. If any provision hereof is deemed invalid or unenforceable, the other provisions shall remain in full force and effect, and binding upon the parties hereto. RETTEW may withdraw or revise the proposal if the Agreement is not executed by Client within 60 days of receipt.

18. CONSTRUCTION SERVICES (If included in Scope of Services)

18.1 RETTEW offers construction observation and construction administration services, but does not offer construction management or construction inspection services. RETTEW shall become generally familiar with the progress and quality of the work within the Scope of Services to determine, in general, if such work is performed in accordance with the construction documents. RETTEW shall not be required to make exhaustive or continuous on-site visits to observe such work. RETTEW's services do not include supervision or direction of the work of the contractor, its employees, agents or subcontractors. Client agrees to notify the contractor accordingly. The contractor shall also be informed by Client that neither RETTEW's presence nor the observation by RETTEW shall excuse the contractor for defects or omissions in its work.

18.2 RETTEW shall not be responsible for any contractor's schedules or failure to carry out the work in accordance with the construction documents. RETTEW shall not have control over or charge of acts or omissions of any contractor, subcontractor, or their agents or employees, or of any other persons performing portions of the construction work.

18.3 Client agrees that its contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performances of the work, and that these requirements will apply continuously and not be limited to normal working hours. Any observation of the contractor's performance conducted by RETTEW's personnel will not include review of the adequacy of the contractor safety measures in, on or near the construction site. RETTEW is not responsible for any contractor's failure to observe or comply with the Occupational Health and Safety Act of 1970, and regulations or standards promulgated thereunder, or any state, county, or municipal law or regulation of similar import or intent.

18.4 If expressly required under the Scope of Services to do so, RETTEW shall review contractors' submittals within 10 business days of their submission, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities or for substantiating instructions for installation or performance of equipment or systems designed by any contractor, all of which remain the responsibility of the contractor. RETTEW's review shall not constitute approval of safety precautions or of construction means, methods, techniques, sequences or procedures and RETTEW does not check or review the methods by which the contractor intends to execute the design. A recommendation for payment shall not be construed as permitting any departure from the contract between Client and the contractor or the construction documents, and the contractor shall remain responsible for any error in details, dimensions or otherwise that may exist. RETTEW's review and acceptance of shop drawings or submittals does not constitute approval or acceptance of design changes contained therein unless the contractor has specifically informed RETTEW in writing of such deviation at the time of the submittal and (1) RETTEW and Owner have given written approval to the specific deviation as a prior change in the work, or (2) a change order has been issued authorizing the deviation. When professional certification of performance characteristics of materials, systems or equipment is required by the construction documents, RETTEW shall be entitled to rely upon such certification to establish that the materials, systems or equipment will meet the performance criteria required by the construction documents.

18.5 If the Scope of Services includes RETTEW's review of contractors' requests for payment, then, unless otherwise agreed in writing, RETTEW shall, within 10 business days from the date of receipt by RETTEW, review and evaluate such requests for payment based upon RETTEW's observations and give Client its recommendations regarding such request. RETTEW's recommendations shall constitute a statement to Client as of the date of the request, that: (a) the work has progressed as indicated; and (b) that to the best of RETTEW's knowledge, information and belief, the work is consistent with the construction documents prepared by RETTEW and there are no known defects or deficiencies in the work for which Client should withhold payment under applicable law. The foregoing statements shall be interim only, shall be subject to an evaluation of the completed work compared to the construction documents, if requested by Client, and do not guarantee against minor deviations from the construction documents as of the date of the review.



November 2026



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Council 6 PM	3  WOODY WASTE PICK-UP	4	5 Council Budget Mtg 6:30 PM	6	7
8	9 Public Works 6:30 PM	10 Council Budget Mtg 6:30 PM	11 Authority Finance 10 AM Plan. Comm. 7 PM	12	13	14
15	16 Building Ad Hoc 5:30 PM	17 Council Budget Mtg 6:30 PM Authority 4 PM WOODY WASTE PICK-UP	18 ZHB 7 PM	19 Admin. Fin 6:30 PM	20	21
22	23 Public Safety 6:30 PM (Civil Service Com 5:30 PM as needed)	24 Parks & Rec 6:30 PM	25	26  OFFICE CLOSED	27 OFFICE CLOSED	28
29	30					