

**Mount Joy Borough Council  
Building Ad Hoc Committee  
Meeting Minutes  
November 21, 2022**

The Mount Joy Borough Council Building Ad Hoc Committee held a meeting on Monday, November 21, 2022.

Committee Chair Deering called the meeting to order at 5:00 pm.

**Roll Call:** Present were Chair Deering, Assistant Borough Manager Jill Frey, Chief Goshen, Mayor Bradley, Authority Manager Ardini, Councilman Ruschke and Council President Hall.

Todd Vukmanic of Crabtree, Rohrbaugh & Associates was also present.

**Approval of the Agenda:** On a motion made by Hall and seconded by Ruschke, Agenda was approved as posted.

**Public Input:**

No public input.

**Approval of the Minutes:**

Motion by Ardini and seconded by Goshen to approve the minutes of the October 17, 2022, as posted. Motion carried. Bradley stated that the minutes for the meeting from October 17, 2022, has him voting no on the request for the additional funding of approx. \$70,000, without capturing the substantive reasons as to why he voted no. He said that moving forward he would like to see that the fullness of the conversation is captured in the minutes.

**Discussion on Program Updates**

Deering stated that an email was sent with updates. He said that there will be one discussion for item 6. Vukmanic reviewed updates of building, with the layout of the interior and Council chambers moved, as well as the location of the building itself to the top of the property and the ballfields at the bottom. Hall asked if the Administration space was smaller. Vukmanic stated that the Administration space was decreased, as well as the overall building space smaller and that right now the building is at approximately 20,000 square feet.

Bradley asked about storage space for the EMA and if there is enough space allotted. Vukmanic asked how much space is needed. Hall said that if we have stackable chairs and foldable tables, etc., it may be possible to use the storage off the Council chambers. Bradley said that we would not want to build a new building and not have room to facilitate. Vukmanic stated that once the engineers get involved, items will change, and we can see what we can do with the storage. Bradley said that there are two areas of staff space and if we reduce one, we could shift rooms and add more storage onto the conference room. Vukmanic said that one concern was growth and that the original request was to have the amount of staff space shown. Hall said that there seems to be a lot of storage space. Frey asked about storage space for the Borough and if the amount shown would be enough. Bradley said it is 299 square feet for Borough storage space. Hall suggested to get a hard number on storage space.

Hall suggested that we come up with efficiencies and changes to possibly bring the cost down. He said he would like to tighten it up by 10%.

Deering stated that we cannot discuss the design phase until we are done with the schematic phase. He said we should be done with the schematic phase soon, within a few months. Hall said that after the schematic phase, there needs to be a public meeting, and a much larger public meeting than last time. He said we really need to get the word out there. He said that although Council more or less gave their blessing for the design phase by putting it in the budget, there

would still need to be an affirmative vote from Council to go to that design/development phase. Deering strongly agreed.

**Recommendations for Council or Authority Board:**

Deering stated that there are no recommendations for Council or Authority Board.

**Public Input**

Bruce Haigh, Borough Council, West Ward, suggested moving the Mayor's office up toward the front of the building. He also spoke of and asked the committee to consider the expansion of the building if additional Police force would be added in the future. Chief Goshen stated that space is already included in the program and the footprint the Police department would occupy.

**Any Other Matter Proper to Come Before Committee**

None

**Adjournment**

With a motion by Ruschke, with a second by Goshen, approval was given to adjourn at 6:01 pm. Motion carried unanimously.

Next meeting is scheduled for Monday, December 19, 2022, at 5:00 pm.

Respectfully submitted,

*Jill Frey*

Jill Frey  
Assistant Borough Manager/Secretary