

**Mount Joy Borough
Council Meeting Agenda
6:00 PM, Monday, November 1, 2021**

1. Call to Order
2. Roll Call—Councilors, Castaldi, Deering, Eichler, Fahndrich, Ginder, Reese, Ruschke, Youngerman, President Hall and Mayor Bradley
3. Invocation
4. Pledge of Allegiance
5. Announcement of Executive Sessions – There will be an Executive Session at the end of the to discuss the Police Collective Bargaining Agreement as well as a legal matter.
6. Consider a motion to approve the November 1, 2021, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC
 - e. EMA
 - f. Main Street Mount Joy
 - g. Library
 - h. Code Officer
 - i. Stormwater Officer
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Borough Manager
9. Approval of Minutes of the Regular Borough Council Meeting held on October 4, 2021.
10. Administration and Finance Committee
 - a. Consider a motion to adopt Ordinance 9-21 to amend the Code of Mount Joy Borough, Chapter 232, Streets and Sidewalks, to add a new article VII, Small Wireless Facilities Deployment.
 - b. Consider a motion to adopt Ordinance 10-21 to amend the Mount Joy Borough Code of Ordinances, Chapter 255, Vehicles and Traffic, to establish a part of Williams Alley as a one-way street, revise stop intersections and revise parking regulations.
 - c. Consider a motion to adopt Ordinance 11-21 to amend the Code of Ordinances of Mount Joy Borough, Chapter 182, Parks and Recreation Areas, to revise and restate rules governing the use of and conduct within Borough parks and recreation areas.
 - d. Discussion on upfitting Council Chambers with Equipment for Video Conferencing.
 - i. Consider a motion for the purchase and installation of video conferencing equipment as quoted by EdgeUp in the amount of \$35,981.00 with an additional cost of installing four electrical outlets by Hertzler Electric, Inc in

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
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Fax (717) 653-6680 • Borough@mountjoypa.org • www.mountjoyborough.com

the amount of approximately \$1,450.00 and installation of network line by 12:34 in the amount of \$458.00 for a total cost approximately \$37,900. Said funds being drawn from 2020 Cares Act Funding.

- e. Consider a motion to approve, a request from the Chair of the Building Ad Hoc Committee to spend funds from Capital Funds Budget to have Borough property located at 15, 17, & 21 East Main Street surveyed by at a cost not to exceed \$11,000.
- f. Discussion on extending the Compost Facility Usage Agreement with Mount Joy Township as requested by Mount Joy Township. Additionally, consider raising fee from \$25.00 per ton to \$30.00 per ton.
 - i. Consider a motion to approve a 1-year extension of the Compost Facility Usage Agreement with Mount Joy Township with a fee increase from \$25.00 per ton to \$30.00 per ton.
- g. Consider a motion to approve a six-month extension of time until April 6, 2022, for Charter Homes to record the Revised Subdivision Plan for Blocks F & M in the Florin Hill Development for Phases 1 and 2B.
- h. Consider a motion to authorize the Planning Commission, Solicitor and Borough Engineer to begin review and provide recommendations for Zimmerman Home Builders and Donsco rezoning and zoning map amendments to a +4-acre tract of vacant land on the southern end of S. Barbara Street, from Low Density and Medium Density Residential, to Medium High Density Residential to allow for the development of +/- 32 townhomes.
- i. Mount Joy Dental (Cawley Real Estate, LLC), 1210 E. Main St, Mount Joy, is requesting approval of a Preliminary/Final Land Development Plan to add 8,752sf for parking, 2,350sf for a basketball court, 1,016sf for private sidewalks and installation of a rain garden.
 - i. Consider a motion to approve a waiver of Section 240-27 Preliminary Plan processing to file a Preliminary Plan prior to a separate Final Plan.
 - ii. Consider a motion to approve a waiver of Section 250-46.C.(1) Curbing, requesting relief from the requirement that curbing shall be provided along the edge of any landscaped portions of a parking facility.
 - iii. Consider a motion to approve a waiver of Section 240-55.G.2 Street Trees, requesting relief from the requirement of having to install 6 street trees a minimum average of one street tree for each 40 feet of length of new street or existing street frontage measured at the centerline, and only install 1 street tree.
 - iv. Consider a motion to approve a waiver of Section 226-32.A(2)(c) Loading Ratios, requesting relief of the requirement that the maximum loading ratios

in Karst areas shall be 5:1 total drainage area to infiltration area, and 3:1 impervious drainage area to infiltration area.

- v. Consider a motion to approve a Preliminary/Final Land Development Plan to add 8,752sf for parking, 2,350sf for a basketball court, 1,016sf for private sidewalks, and to install a rain garden conditioned upon the Borough Solicitor and Borough Engineer comments being addressed, and a Stormwater Management Agreement being recorded.

- j. Consider a motion to change the Mount Joy Borough Historic Resource Request Form for Historic Building Registry to require one criteria used for historic resource determination in order to qualify.

- k. Consider a motion to approve the revised job description for the Zoning, Code and Planning Administrator.

11. Public Safety Committee

12. Public Works Committee

13. Building Ad-Hoc Committee – Preliminary financial review of building project.

14. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.

15. Any other matter proper to come before Council.

16. Authorization to pay bills.

17. Meetings and dates of importance, see the yellow calendar.

18. Executive Session – To discuss personnel issue regarding Collective Bargaining Agreement and a legal matter.

19. Adjourn

2022 Borough Budget meetings will take place as follows: Thursday, November 4, 2021, Tuesday, November 9, 2021 and Tuesday, November 16, 2021 at 6:30 pm.

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, December 6, 2021

Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2021	NEW CASES September 2021	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	2			2
Assault	2			2
Assist Other Agency	0			0
Burglaries	36	1	1 (5)	36
Criminal Mischief / Vandalism	5			5
Child & Family Offense (Abuse)	2			2
Death Investigation	3		1	2
Drug Offense	0			0
Harassment by Communication	1		1	0
Fraud (Forgery, Id Theft, etc.)	18	3	4	17
Receiving Stolen Property	1			1
Robbery	8			8
Suspicious Activity	0			0
Theft	41		(6)	41
Trespass	0			0
Miscellaneous	4		1	3
Threat to Official	1			1
Sex Offense				
Adult	0			0
Juvenile	2	1	3	0
TOTAL OPEN CASES	126	5	11	120
New Cases Assigned	5 MTH			
Closed Cases*	43 YTD			
Warrants Served	0 MTH			
Surveillance Hours Conducted**	0 MTH			

*cold cases are marked in ()



MOUNT JOY POLICE DEPARTMENT

Calls for Service

September 2021

Code	Call for Service	Totals
0510	BURGLARY	2
0613	THEFT SHOPLIFTING	1
0619	THEFT ALL OTHERS	6
1130	FRAUD ALL OTHERS	16
1711	SEX OFFENSE ALL OTHERS	1
1810	DRUG POSSESSION OFFENSE	1
1850	OVERDOSE	1
2020	FAMILY OFF-CHILD ABUSE	4
2040	FAMILY OFFENSES - DOMESTIC	11
2111	DUI-ALCOHOL/UNDER INFL	5
2420	DISORDERLY CONDUCT / HARASSMENT	1
2450	NOISE COMPLAINT	6
2485	ALARM ALL OTHERS	1
2619	PFA/ICC VIOLATION	3
2640	MUN ORD VIOLATIONS	6
2654	DISTURBANCE	6
2656	THREATS	2
2657	HARASSMENT	11
2660	TRESPASSING	1
2665	FIREWORKS	4
2911	RUNAWAY-MALE	1



MOUNT JOY POLICE DEPARTMENT

Calls for Service

September 2021

Code	Call for Service	Totals
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2
4018	STREET LIGHTS-OUT/REPAIRS	9
4021	SUSPICIOUS ACTIVITY	22
4026	DOWN-WIRES / POLES /TREES / LIMBS	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	3
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	7
4100	ALARMS (FIRE ALARMS)	1
5004	FOUND ARTICLES	1
5008	LOST ARTICLES	1
5010	MISSING PERSON	1
5504	ANIMAL BITES	2
5510	ANIMAL COMPLAINTS ALL	7
6006	REPORTABLE MV CRASH W/INJURY	2
6008	REPORTABLE MV CRASH NO INJURIES	2
6015	REPORTABLE MV CRASH HIT & RUN	4
6016	NON REPORTABLE MV CRASH	1
6303	TRAFFIC OFFENSE ALL OTHER	13
6305	SELECTIVE ENFORCEMENT TRAFFIC	6
6308	TRAFFIC MV COMPLAINT	2
6310	TRAFFIC ENFORCE / STOP	106
6335	TRAFFIC HAZARD	5
6510	PARKING ENFORCEMENT	1



MOUNT JOY POLICE DEPARTMENT

Calls for Service

September 2021

Code	Call for Service	Totals
6511	PARKING VIOLATION COMPLAINT	17
6602	ABANDONED IMPOUND/TOWAWAY	2
6612	SIGNALS SIGNS OUT	1
6615	TRAFFIC COUNTER DEPLOYMENT / RADAR SIGN	3
7002	BUILDING CHECK	22
7008	MEDICAL ASSISTANCE	61
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	10
7015	ASSIST CITIZEN	21
7025	EMOTIONALLY DISTURBED PERSON (EDP)	9
7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	28
7506	ASSISTING-OTHER AGENCIES	1
7522	ASSISTING OTHER OFFICER	1
8010	WARRANTS-LOCAL	3
8110	WARRANTS-OTHER AGENCIES	2
9002	ADMINISTRATIVE DUTIES	9
9008	COURT	25
9011	MISC MAINTENANCE RADIOS ETC	3
9020	POLICE INFORMATION	41
9021	TRAINING	5
9025	FIELD CONTACT INFORMATION	5



MOUNT JOY POLICE DEPARTMENT

Calls for Service

September 2021

Code	Call for Service	Totals
9028	FINGERPRINT	3
9029	CIVIL MATTER	4
9030	SPECIAL DETAIL ASSIGNMENT	10
9034	REPOSSESSION	1
9052	PFA INFORMATION	2
9068	COMMUNITY RELATIONS ACTIVITY	1
911	911 HANG UP / CHK WELFARE	2
9112	FOOT PATROL	3
9115	FOLLOW UP	95
9137	EVIDENCE DUTIES	2
9192	VEHICLE MAINTENANCE	1
9989	CALL BY PHONE	2
9999	NON-CAT DATA	7
	Grand Total	695

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 9/1/2021

to Ending Issue Date 9/30/2021

Charge	Total
1513 A - FAIL TO SUPPLY LICENSE	2
4303 - GENERAL LIGHTING REQUIREMENTS	1
1301 - 1301 A - Dr Unregist Veh	2
1501 - 1501 A - Driving W/O A License	2
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	2
1543 - 1543 B1i - Drg Lic Sus/Rev Purs to Sec 3802/1547B1	1
1786 - 1786 A - Required Financial Responsibility	3
3111 - 3111 A - Obedience to Traffic-Control Devices	9
3112 - 3112 A3I - Failure To Stop At Red Signal	1
3310 - 3310 A - Follow Too Closely	1
3345 - 3345 A - Meeting/Overtaking School Bus	5
3353 - 3353 A3II - Illegal Park Where Official Signs Prohibit	2
3361 - 3361 - Driving at Safe Speed	3
3362 - -	3
3714 - 3714 A - Careless Driving	3
3736 - 3736 A - Reckless Driving	1
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	2
4581 - 4581 A2I - Fail to use safety belt - driver and vehicle occupant	2
4703 - 4703 A - Operat Veh W/O Valid Inspect	2
3362 A3-10 - EXCEED MAX SPEED LIM ESTB BY 10 MPH	2
Total:	49

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 9/1/2021

to Ending Issue Date 9/30/2021

Charge Type: ARREST

Charge	Total
2709 A4 - HARASSMENT - COMM. LEWD, THREATENING, ETC. LANG.	1
2709 A7 - PA TITLE 18, SECTION CS-2709 (A)(7): HARASSMENT.	1
3307 A3 - INSTITUT'L VAND'LISM EDUC FACIL	1
3309 1 - DISREGARD TRAFFIC LANE (SINGLE)	1
3714 A - CARELESS DRIVING	1
3736 A - RECKLESS DRIVING	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	3
3802 A2 - DRIVING UNDER THE INFLUENCE-ALC - .08 TO .10	1
3802 B - DRIVING UNDER THE INFLUENCE-ALC - .10% TO .16%	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3802 D1-II - DUI - SCHEDULE 2 OR 3 CNTRL'D SUBST	1
4303 B - NO REAR LIGHTS	1
4304 A1 - ENDANGERING WELFARE OF CHILDREN	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
5104 - RESIST ARREST/OTHER LAW ENFORCE	1
5503 A2 - DISORDERLY CONDUCT	1
Total:	18

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
4304 A1 - ENDANGERING WELFARE OF CHILDREN	1
5503 A1 - DISORDERLY CONDUCT	1
5503 A2 - DISORDERLY CONDUCT	1
5503 A2 - DISORDERLY CONDUCT-UNREASONABLE NOISE	1
5503 A4 - DISORDER CONDUCT HAZARDOUS/PHYSI OFF	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	2
Total:	10

**MOUNT JOY BOROUGH POLICE DEPARTMENT
MONIES COLLECTED SEPTEMBER 2021**

	331.120	Borough Tickets (Other)	\$160.00
	321.310	Bicycle Registration	
	362.100	Alarm Fees	\$500.00
	321.600	Mercantile Licenses	
	362.100	Police Reports	\$45.00
331.11	331.120	Clerk of Court Disbursement	\$527.61
331.11	331.120	Magisterial Court Disbursement	\$1,596.37
	01.331.130	SERT Reimbursement	\$109.43
	01.331.130	DUI Roving	\$267.60
	01.410.174	Training Expense Reimbursement	\$895.00

TOTAL Sept 2021 \$4,101.01

Total Sept 2020 \$5,207.30

Submitted by: N. Scordo

Approved by: 

New Detective Cases

	2013	2014	2015	2016	2017	2018	2019	2020	2021
January	11	0	6	6	7	5	3	4	2
February	4	8	12	6	9	5	3	7	2
March	5	6	11	6	8	7	7	6	2
April	8	4	5	8	6	6	4	6	3
May	7	1	13	2	3	14	5	7	2
June	8	3	10	2	7	3	10	5	5
July	10	5	8	3	20	12	4	9	4
August	8	4	10	12	7	3	3	6	5
September	10	1	6	4	6	4	3	7	5
October	9	11	6	13	7	6	6	9	
November	9	7	4	10	7	4	10	1	
December	4	12	6	10	9	4	3	5	

Police Activity Statistics

2021

	Citation Charges	Criminal Charges	Deposits	Incidents	Total Inc YTD	Total Inc Prev YTD
Jan	60	26	\$2,716.89	589	589	574
Feb	86	34	\$3,959.23	529	1,118	1133
Mar	55	7	\$6,065.89	674	1,792	1619
Apr	85	24	\$5,491.40	763	2,555	1976
May	38	22	\$4,179.51	741	3,296	2529
June	26	32	\$5,581.16	738	4,034	3229
July	40	11	\$4,774.34	770	4,804	3897
Aug	39	13	\$2,676.70	722	5,526	4615
Sept	49	28	\$4,101.01	695	6,221	5282
Oct						5806
Nov						6303
Dec						6802
TOTAL						6802

FDMJ Monthly Incident Report Summary

September 2021

Responded to **52 alarms** for the month of September 2021 – **405 total alarms** for year as of 9/30/21

Time in service for month: **33 hours and 43 minutes**

Average manpower per incident: **8 members per call for month - (6a-4p 22 calls/4 members per call)**

Total Man-hours: **282 hours & 27 minutes**

Calls by Municipality First Due: 32 first due alarms – 20 mutual aid alarms

- Mount Joy Borough - 15
- Rapho Township - 11
- Mount Joy Township - 2
- East Donegal Township – 4

Apparatus used

- Engine 75-1 -13
- Engine 75-2 - 18
- Truck 75 - 12
- Squad 75-1 - 7
- Traffic 75 - 9
- Duty Chief Vehicle - 17
- Duty Officer Vehicle – 13

Property pre-incident value: \$ 3,400.00

Property fire loss: \$ 3,400.00

Property post incident saved: \$ 0.00

2021 FDMJ responds to a call every 16 hours & 17 min

Total Training hours of 24 members trained for 292 hours & 30 min

Fire Prevention Details – no fire prevention details for the month

Community Service Details for the month – 2 fire police events, 1 standby and 9/11 wreath laying ceremony in memorial of the 20th anniversary of 9/11/01 terrorist attacks on the United States of America

Notable First Due Calls:

- 9/8/21 - Vehicle fire – Terrace Road - MJT – fire loss
- 9/18/21 - Vehicle fire – Mount Pleasant Road - RT – fire loss

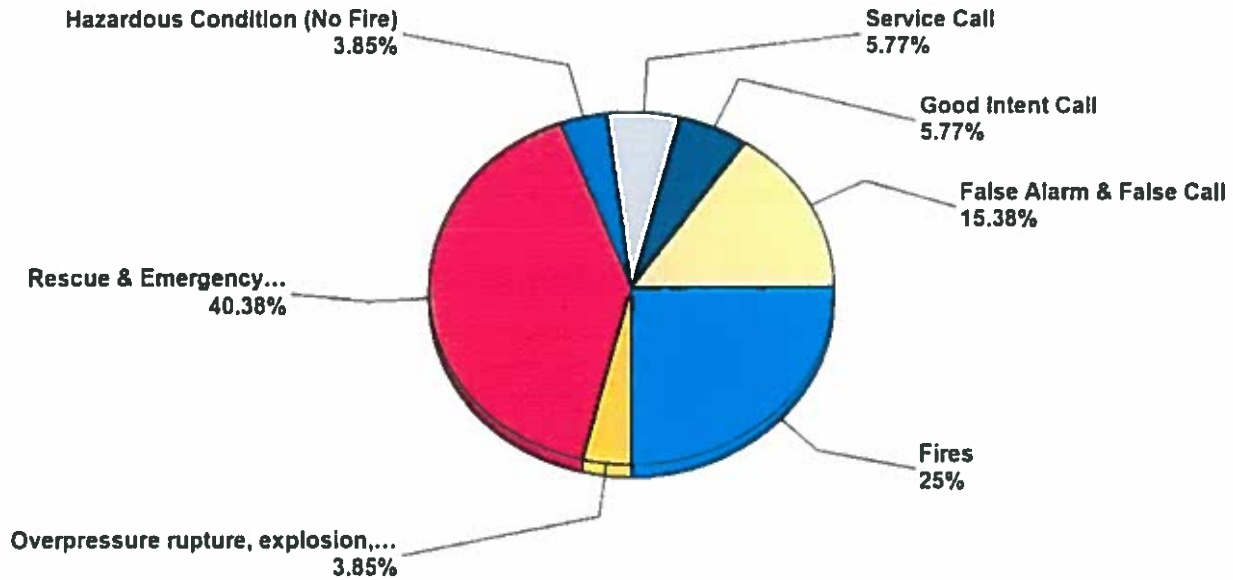
Fire Department Mount Joy

Mount Joy, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	25%
Overpressure rupture, explosion, overheating - no fire	2	3.85%
Rescue & Emergency Medical Service	21	40.38%
Hazardous Condition (No Fire)	2	3.85%
Service Call	3	5.77%
Good Intent Call	3	5.77%
False Alarm & False Call	8	15.38%
TOTAL	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	10	19.23%
131 - Passenger vehicle fire	3	5.77%
251 - Excessive heat, scorch burns with no ignition	2	3.85%
311 - Medical assist, assist EMS crew	7	13.46%
321 - EMS call, excluding vehicle accident with injury	1	1.92%
322 - Motor vehicle accident with injuries	8	15.38%
324 - Motor vehicle accident with no injuries.	5	9.62%
424 - Carbon monoxide incident	1	1.92%
444 - Power line down	1	1.92%
551 - Assist police or other governmental agency	2	3.85%
571 - Cover assignment, standby, moveup	1	1.92%
651 - Smoke scare, odor of smoke	3	5.77%
730 - System malfunction, other	1	1.92%
735 - Alarm system sounded due to malfunction	2	3.85%
736 - CO detector activation due to malfunction	1	1.92%
741 - Sprinkler activation, no fire - unintentional	1	1.92%
742 - Extinguishing system activation	1	1.92%
743 - Smoke detector activation, no fire - unintentional	1	1.92%
745 - Alarm system activation, no fire - unintentional	1	1.92%
TOTAL INCIDENTS:	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Fire Department Mount Joy

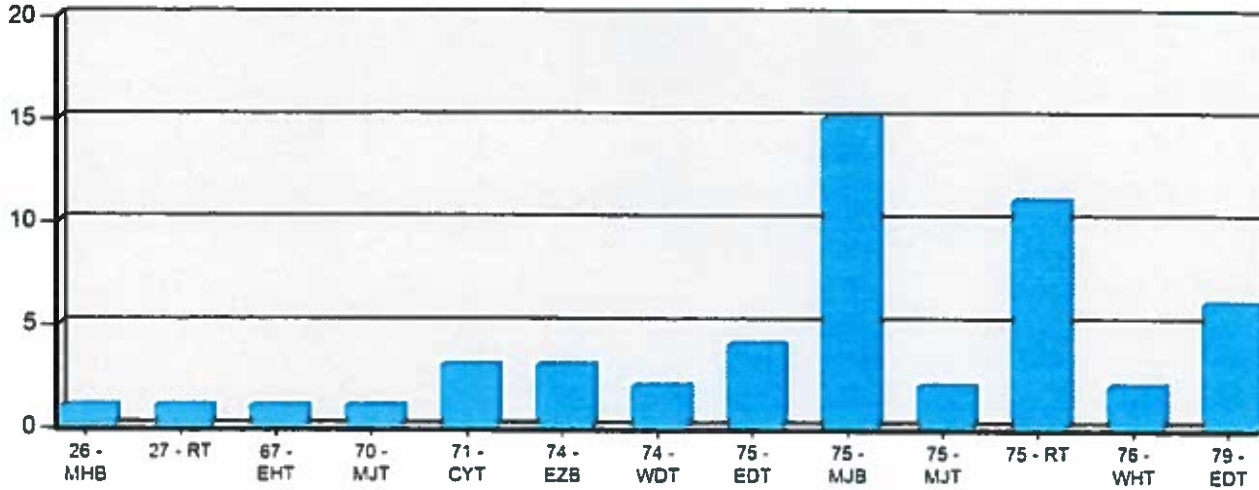


Mount Joy, PA

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Incident Count per Zone for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



ZONE	# INCIDENTS
26 - MHB - 26 Manheim Borough	1
27 - RT - 27 Rapho Township	1
67 - EHT - 67 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	1
71 - CYT - 71 Conoy Township	3
74 - EZB - 74 Elizabethtown Borough	3
74 - WDT - 74 West Donegal Township	2
75 - EDT - 75 East Donegal Township	4
75 - MJB - 75 Mount Joy Borough	15
75 - MJT - 75 Mount Joy Township	2
75 - RT - 75 Rapho Township	11
76 - WHT - 76 West Hempfield Township	2
79 - EDT - 79 East Donegal Township	6
TOTAL:	52

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



Fire Department Mount Joy

Mount Joy, PA

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Incident Statistics

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		21	
FIRE		31	
TOTAL		52	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$3,400.00		\$3,400.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
736 - CO detector activation due to malfunction		1	
TOTAL		2	
MUTUAL AID			
Aid Type		Total	
Aid Given		21	
Aid Received		7	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
13		25	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:38	0:08:18	
AVERAGE FOR ALL CALLS		0:10:13	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:28	0:04:07	
AVERAGE FOR ALL CALLS		0:05:08	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	38:59		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Fire Department Mount Joy



Mount Joy, PA

This report was generated on 10/13/2021 6:11:08 PM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 09/01/2021 | End Date: 09/30/2021

ZONE	INCIDENT COUNT	MAN-HOURS
26 - MHB - 26 Manheim Borough	1	0:50
27 - RT - 27 Rapho Township	1	2:27
67 - EHT - 67 East Hempfield Township	1	2:17
70 - MJT - 70 Mount Joy Township	1	2:37
71 - CYT - 71 Conoy Township	3	142:18
74 - EZB - 74 Elizabethtown Borough	3	10:17
74 - WDT - 74 West Donegal Township	2	10:19
75 - EDT - 75 East Donegal Township	4	7:11
75 - MJB - 75 Mount Joy Borough	15	36:47
75 - MJT - 75 Mount Joy Township	2	18:55
75 - RT - 75 Rapho Township	11	35:08
76 - WHT - 76 West Hempfield Township	2	4:12
79 - EDT - 79 East Donegal Township	6	9:28
TOTAL	52	282:47

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



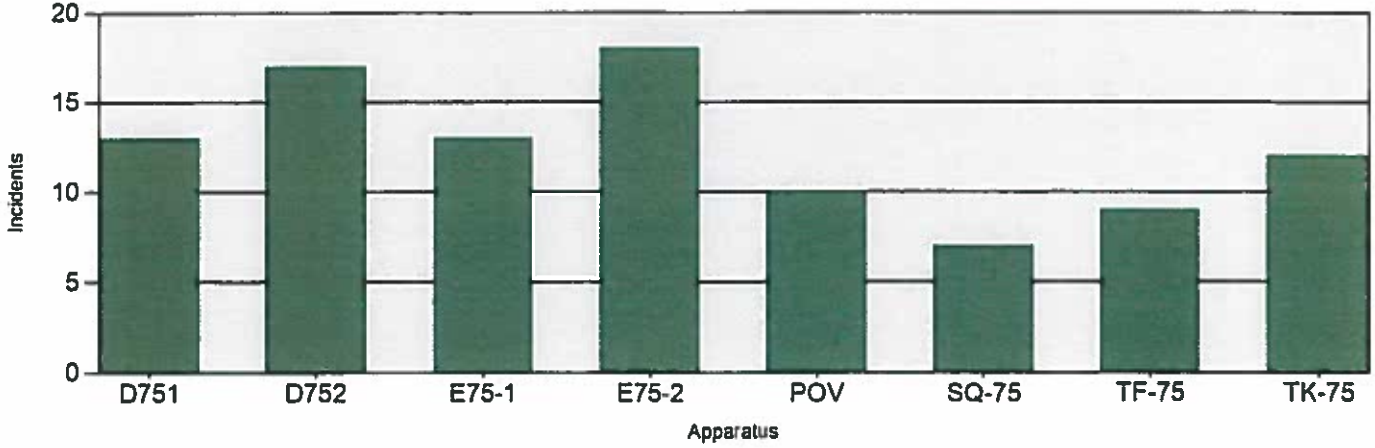
Fire Department Mount Joy

Mount Joy, PA

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Incident Count per Apparatus for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



APPARATUS	# of INCIDENTS
D751	13
D752	17
E75-1	13
E75-2	18
POV	10
SQ-75	7
TF-75	9
TK-75	12

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.



Fire Department Mount Joy

Mount Joy, PA

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Losses for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$3,200.00	\$200.00	\$3,400.00	\$1,700.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2021-362	09/08/2021	131 - Passenger vehicle fire	\$3,000.00	\$200.00	\$3,200.00	94.12%
2021-395	09/25/2021	251 - Excessive heat, scorch burns with no ignition	\$200.00	\$0.00	\$200.00	5.88%

Only REVIEWED incidents included



emergencyreporting.com
Doc Id: 265
Page # 1 of 1

Fire Department Mount Joy

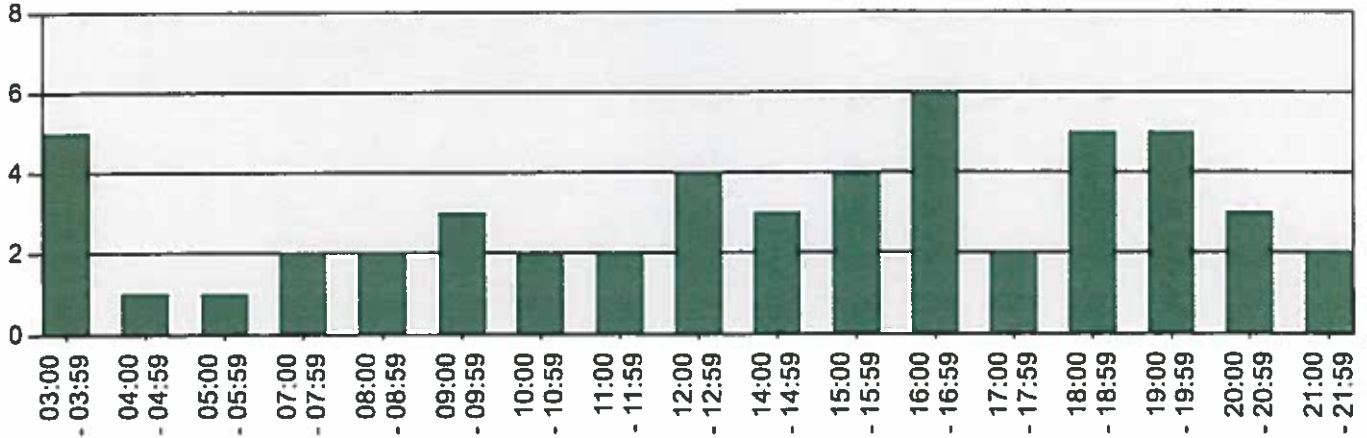


Mount Joy, PA

This report was generated on 10/13/2021 6:12:53 PM

Incidents by Hour for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



Hour	# of Calls
03:00 - 03:59	5
04:00 - 04:59	1
05:00 - 05:59	1
07:00 - 07:59	2
08:00 - 08:59	2
09:00 - 09:59	3
10:00 - 10:59	2
11:00 - 11:59	2
12:00 - 12:59	4
14:00 - 14:59	3
15:00 - 15:59	4
16:00 - 16:59	6
17:00 - 17:59	2
18:00 - 18:59	5
19:00 - 19:59	5
20:00 - 20:59	3
21:00 - 21:59	2

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 19

Page # 1 of 1

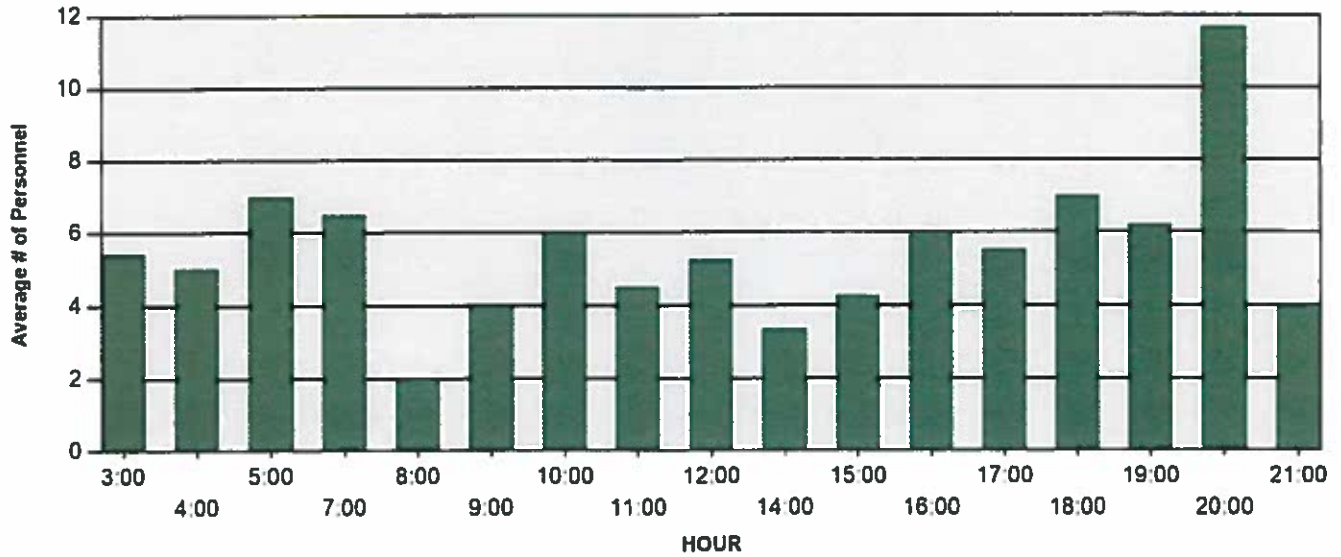
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 10/13/2021 6:13:16 PM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



HOUR	AVG. # PERSONNEL
03:00 - 03:59	5.40
04:00 - 04:59	5.00
05:00 - 05:59	7.00
07:00 - 07:59	6.50
08:00 - 08:59	2.00
09:00 - 09:59	4.00
10:00 - 10:59	6.00
11:00 - 11:59	4.50
12:00 - 12:59	5.25
14:00 - 14:59	3.33
15:00 - 15:59	4.25
16:00 - 16:59	6.00
17:00 - 17:59	5.50
18:00 - 18:59	7.00
19:00 - 19:59	6.20
20:00 - 20:59	11.67
21:00 - 21:59	4.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



Life Lion EMS Missed Calls September 2021

9/1/2021 @ 14:21 Class 2 Sick Person. Covered by 86-2

77-3 @ 14:10 on a class 3 call in Mount Joy Borough (transported to York Hospital)

9/1/2021 @ 16:12 Class 1 Allergic Reaction. Covered by 86-2

77-3 @ 14:10 on a class 3 call in Mount Joy Borough (transported to York Hospital)

9/2/2021 @ 23:33 Class 3 sick person. Covered by 86-2

77-32 @ 13:14 on a class 1 unconscious person in Rapho Township

9.5/2021 @ 18:10 Class 1 sick person. Covered by 86-1

77-3 @ 17:43 on a class 2 hemorrhage in West Hempfield Township

9/6/2021 @ 18:21 Class 1 unconscious person. Covered by 86-2

77-3/77-32-Shift change

9/7/2021 @ 09:59 class 1 unconscious person. Covered by 86-2

77-3 @ 09:31 on a routine transport

9/7/2021 @ 21:17 class 1 overdose. Covered by 86-2

77-32 @ 20:25 on a class 1 heart problem in Marietta Borough

9/8/2021 @ 12:30 class 1 psychiatric. Covered by 86-5

773 @ 11:30 on a routine transport

9/10/2021 @ 15:00 class 1 heart problem. Covered by 86-2

77-3 @ 13:35 on a class 1 fall in Columbia Borough

9/10/2021 @ 1818 class 1 sick person. Covered by 86-13

773/7732 –shift change

9/12/2021 @ 12:31 class 1 stroke. Covered by 86-2

77-3 @ 12:29 on a routine transport

9/16/2021 @ 11:54 class 2 hemorrhage. Covered by 86-11

77-3 @ 11:45 on a routine transport

9/16/2021 @ 18:30 class 1 cardiac arrest. Covered by 86-1

77-3 @ 15:08 on a routine transport

9/19/2021 @ 20:15 class 1 emotional problem. Covered by 86-2

QRS 77-3 responded @ 2016.

9/24/2021 @ 14:26 class 1 seizure. Covered by 86-2

77-3 @ 14:21 on a class 3 sick person in West Donegal Township

9/26/2021 @ 04:04 class 2 unconscious person-Covered by 86-2

77-32 @ 03:38 on a class 1 sick person in Rapho Township

9/28/2021 @ 10:56 class 1 chest pain. Covered by 86-5

77-3 @ 09:31 on a routine transport

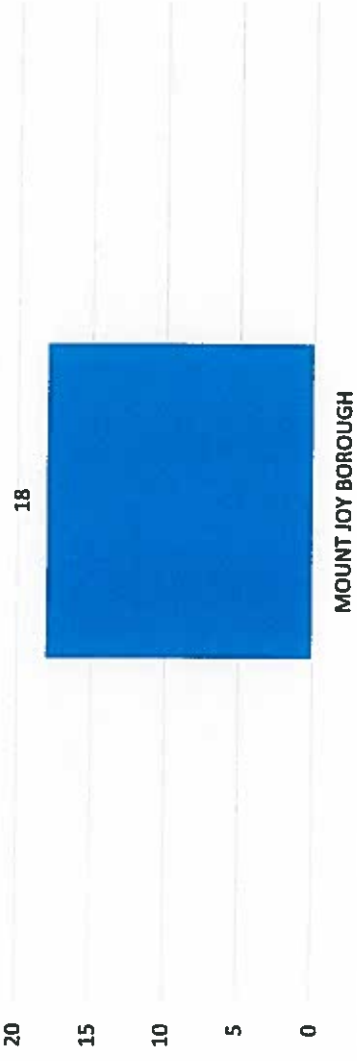
9/28/21 @ 12:18 class 3 fall. Covered by 86-11

77-3 @ 09:31 on a routine transport.

Penn State Health Life Lion September 2021

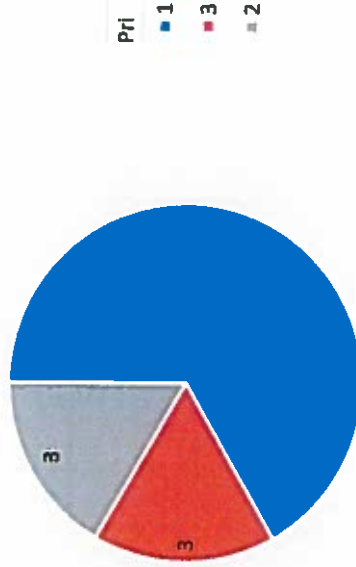
Completed Year Completed Month

Total Calls by Municipality



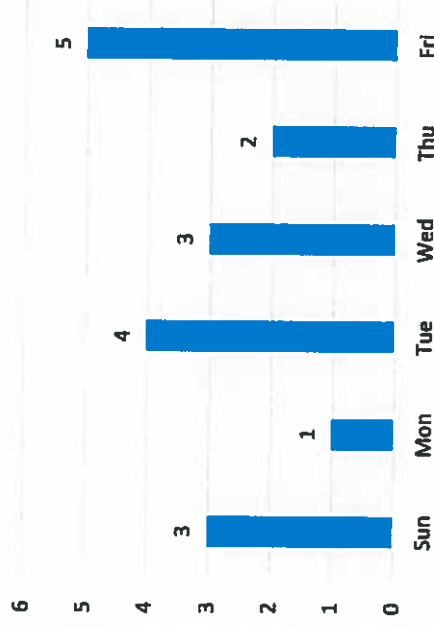
Completed Year Completed Month

Total Calls by Pri



Completed Year Completed Month

Total Calls by Day of the Week

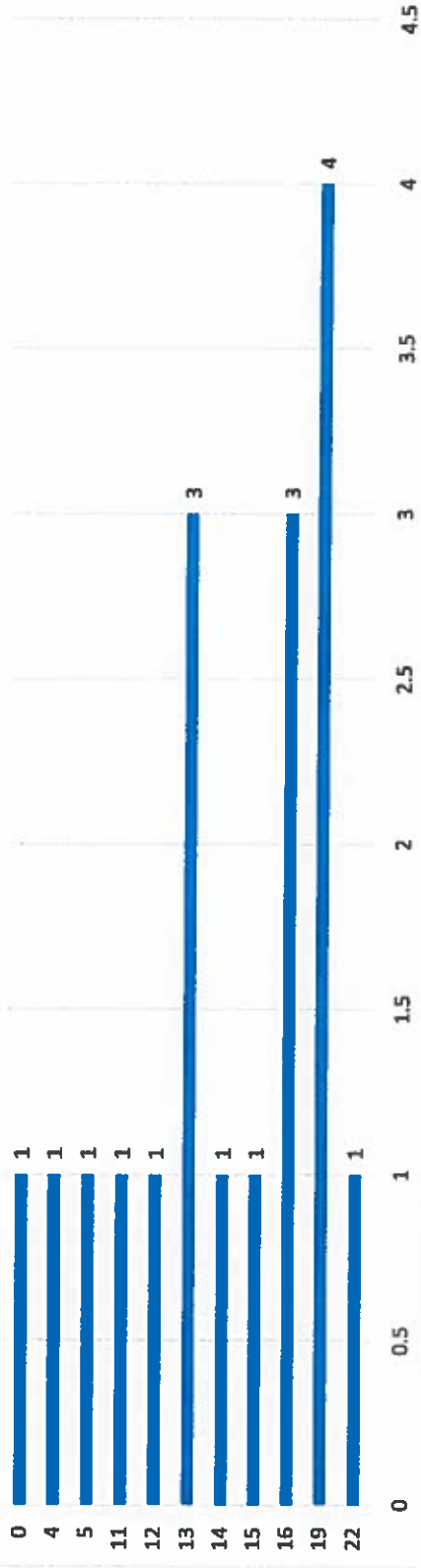


Penn State Health Life Lion

September 2021

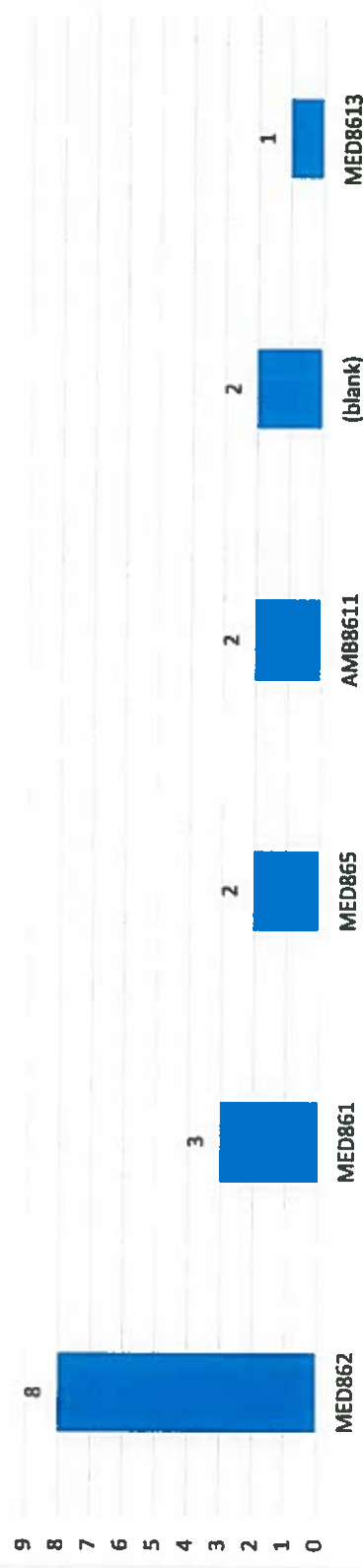
Completed Year Completed Month

Total Calls by Hour



Completed Year Completed Month

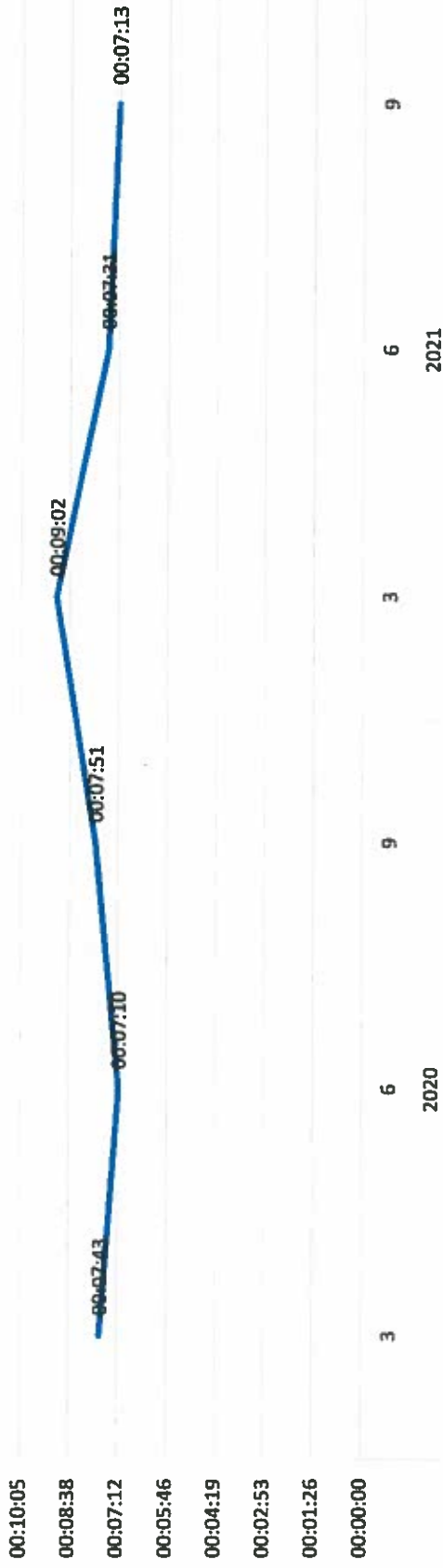
Total Calls by First Unit Dispatched



Penn State Health Life Lion

September 2020 - September 2021

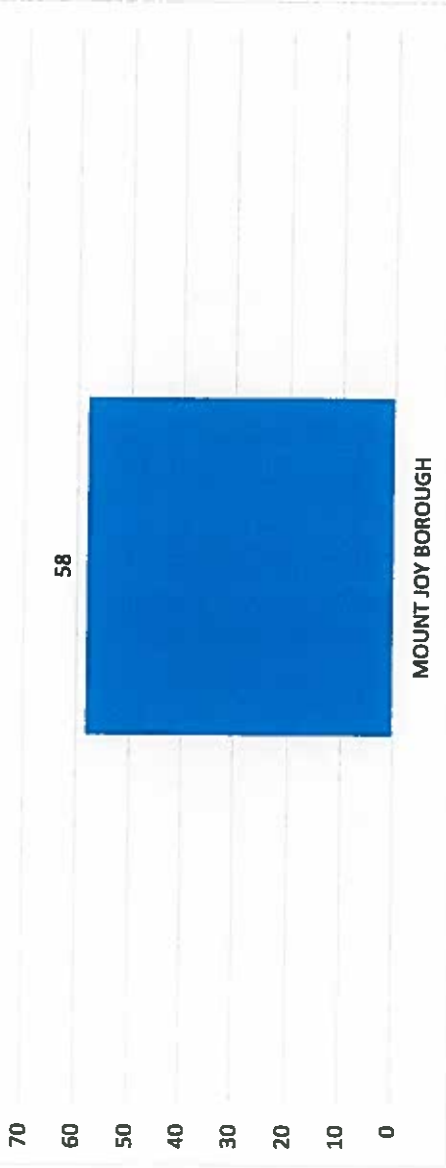
Response Time (Dispatch to OnScene)



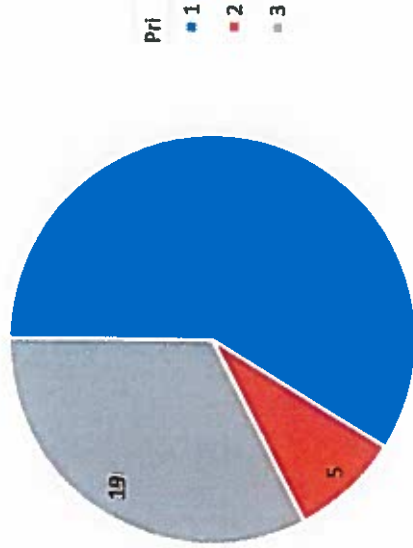
Penn State Health Life Lion

September 2021

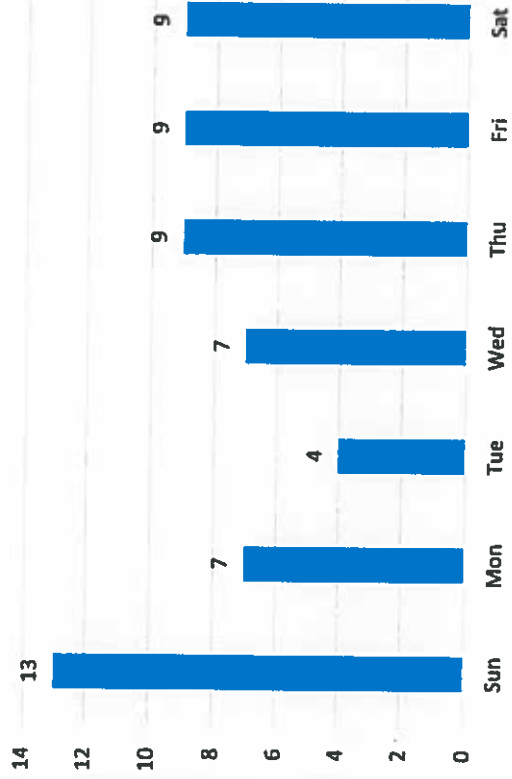
Total Calls by Municipality



Total Calls by Priority



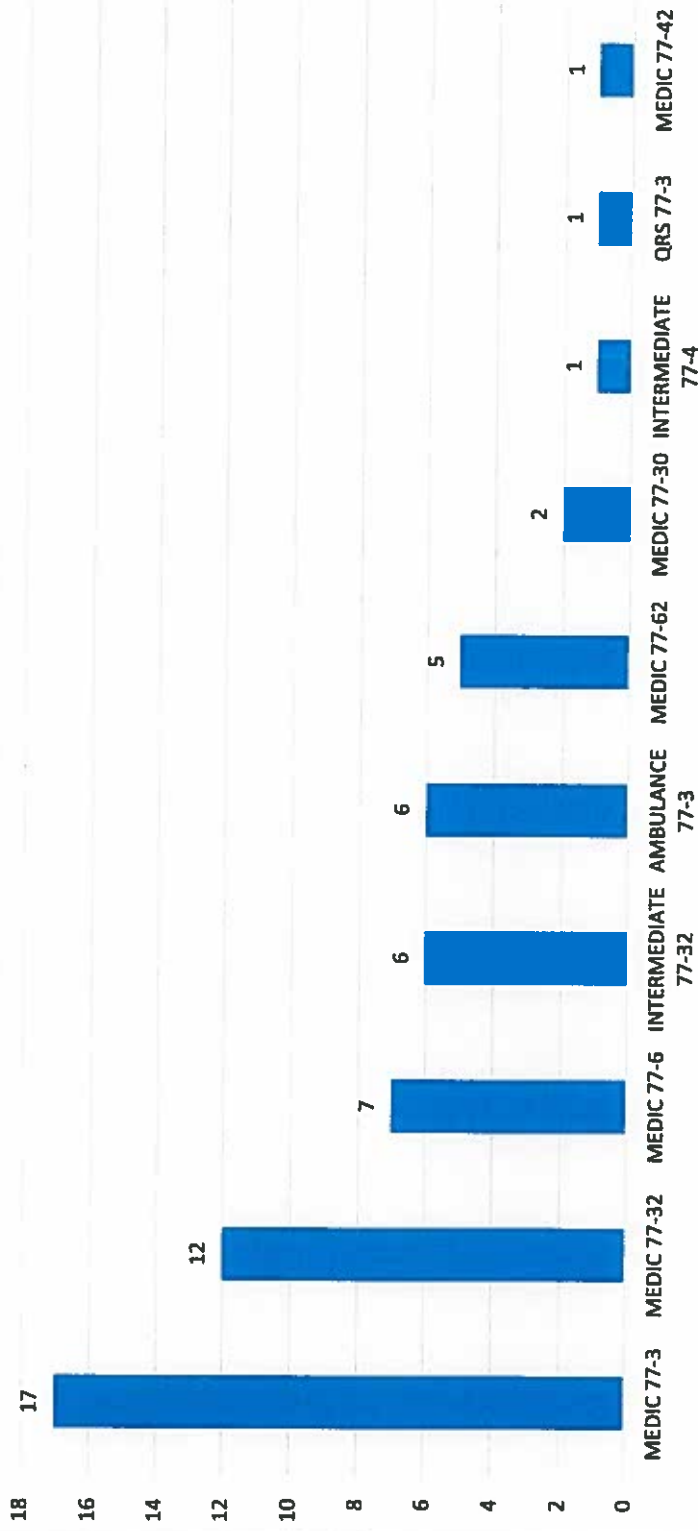
Total Calls by Day of the Week



Penn State Health Life Lion

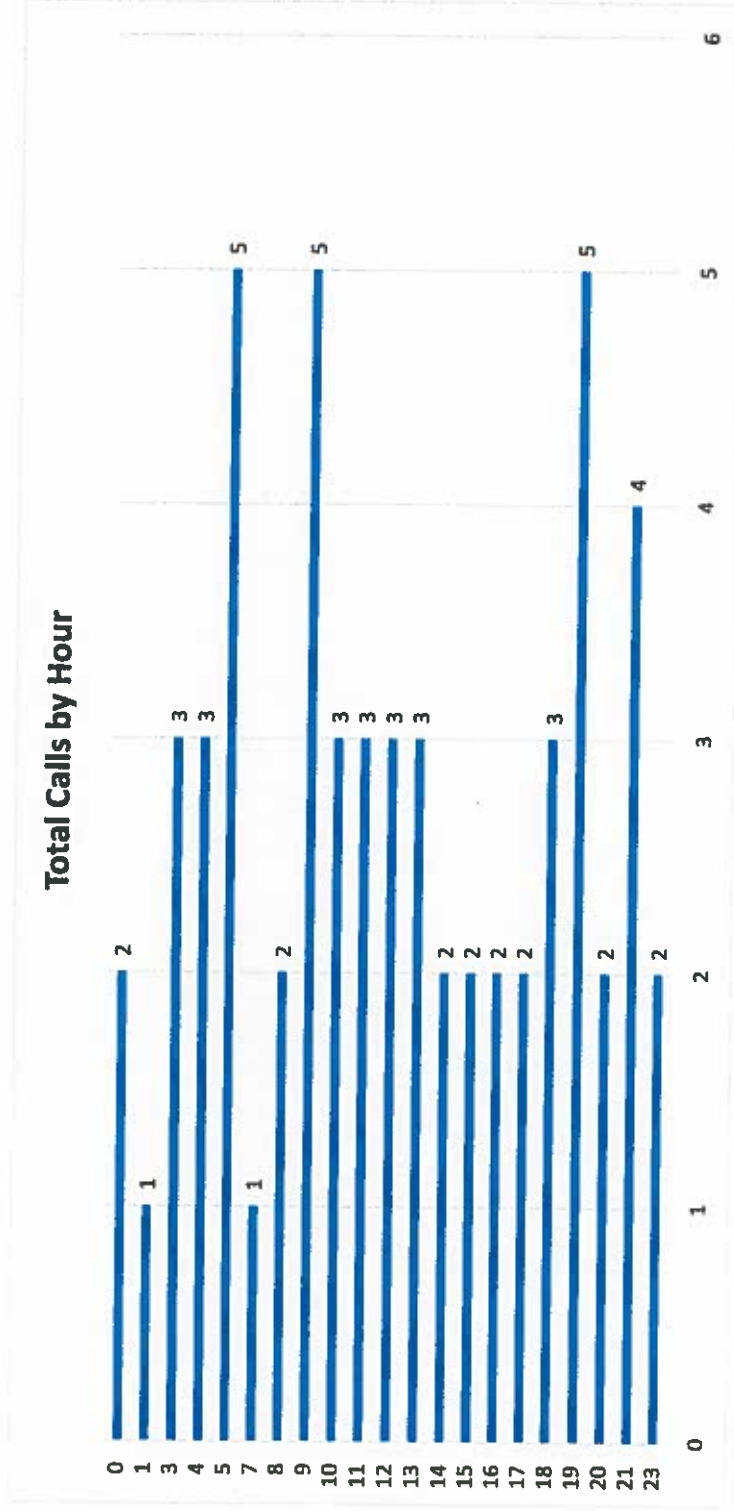
September 2021

Total Calls by First Unit Dispatched



Penn State Health Life Lion

September 2021





55 East Main Street : Mount Joy, PA 17552 : 717.653.4227
 mainstreetmountjoy.com : info@mainstreetmountjoy.com

MOUNT JOY BOROUGH COUNCIL REPORT FOR OCTOBER 2021 ACTIVITIES

- Completed website for downtown business (estimated value \$3500)
- Met with DCED Regional Director and Regional Deputy Director to discuss potential projects in Mount Joy's downtown area and potential grant money available in 2022.
- Worked with one landlord and one property management company to recruit businesses for open spots downtown. Attended 7 meetings with potential new businesses. Discussed the spots and Mount Joy with 13 potential businesses via phone / email. One spot was filled within 3 days of availability. One spot still in discussion and isn't physically available until December.
- Started work with business downtown on business expansion of services, creation and separation of business divisions.
- Held Downtown Trick or Treat. Huge success – estimated 2500 people downtown. Some places gave out over 900 pieces of candy. Looking to possibly make this event bigger starting in 2022 with an evening portion more geared for adults. Potential name is "Fall Fest" with food, games, live music, entertainment.
- Worked with location downtown to navigate new long-term rental agreement. Most rental agreements downtown are a 3-year lease. This is a 5 – 10 year lease.
- Helped Olde Square Inn with "Breakfast with a Cop" event.
- Getting quotes for year-long advertising campaign for MSMJ area for 2022.
- Held 20+ meetings with downtown businesses to survey how year has been so far, projections for end of year, employment staffing problems, outlook for 2022.
- Completed rent survey for downtown. Recommended rental rates to two landlords.
- Planning Downtown Elf Hunt from November 26 – December 22.
- Planning Winterfest December 04 from 4pm – 7pm. Already have 10+ vendors signed up.
- Started planning for Festival of the Arts in January 2022.



55 East Main Street : Mount Joy, PA 17552 : 717.653.4227
mainstreetmountjoy.com : info@mainstreetmountjoy.com

2021 Sponsorship Update

Festival of the Arts (postponed until April)

- Major Sponsor : T-Mobile

Chocolate Walk

- Major Sponsor : T-Mobile

Craft Show

- Major Sponsor : T-Mobile
- Major Sponsor : Sheetz Funeral Home

Car Show

- Major Sponsor : T-Mobile
- Major Sponsor : Members 1st Federal Credit Union
- Major Sponsor : Lanco Federal Credit Union
- Major Sponsor : Marietta Notary
- Sponsor: Knowlton Dental Associates
- Sponsor: Whitmoyer Auto Group

Winterfest

- Major Sponsor : T-Mobile
- Major Sponsor: Town Lively
- Sponsor: The Olde Square Inn
- Sponsor: Sheetz Funeral Home

- T-Mobile is a Diamond Sponsor of MSMJ for 2021.

8/8



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552
Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

October 2021- Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoades

September 1-30, 2021 Statistics	2021	2020	2019	2018	2017
TOTAL CIRCULATION	12,747	14,897	14,379	12,964	14,000
YTD CIRCULATION	135,611	88,462	147,000	146,201	142,522
OVERDRIVE & E-formats	1,298	1,436	1,051	915	822
NEW PATRONS	45	48	65	57	74
YTD NEW PATRONS	506	332	713	722	740
PATRON COUNT	3,789	3,603	5,660	5,814	5,606
YTD PATRON COUNT	37,840	27,986	59,556	63,757	64,112
PASSPORTS	42	44	55	73	62
YTD PASSPORTS	682	473	979	1,042	962
WIFI LOGINS	283	261	433		
PC USAGE	267	259	460		

ITEMS SOLD IN LOBBY	\$755.10
YTD ITEMS SOLD	\$7,713.25
TOTAL \$ ADDED DONATIONS	\$445.00
TOTAL \$ DONATIONS as PRIZES	\$69.00
TOTAL	\$1,269.10

Executive Summary (Joseph)

The month started off with rain and lots of it. So much that, because of the threat of severe weather and flooding, MSL will closed at 2pm. With Summer Reading Programs ended and students back in school, things around the library quieted down.

- Attended LSLC meetings on Sept 30
- Began preparing a Early Draft Unapproved Budget [EDuB] and open hours calendar for 2022.
- Municipal request letters went out to all 5 supporting municipalities on Sept 8.
- Advertised, interviewed for new Service Desk assistant; hired Jazmynn Whitney, Sept 20.
- Spoke at Mount Joy Chamber of Commerce meeting, Sept 8
- MSL staff are planning ExtraGive Nov 19, 2021.

Area	Circ	Percent
EASY/Easy Reader	5,872	29.60%
FICTION Adult	3,478	17.50%
Fiction Juv	2,495	12.60%
DVD	2,324	11.70%

Community/Service Point (Susan)

- Trained 2 new volunteers
- Attended Core 4 meeting
- Attended interview for new employee

ADULT DATA	Programs	Participants	Prog. Total YTD	Participants YTD
In-Library Programs	0	0	9	177
CLUBS	8	44	55	225
Proctoring	0	0	0	0
Totals	8	44	64	402

YOUTH DATA	Programs	Participants	Prog. Total YTD	Participants YTD
In-Library Programs	20	252	147	3,250
Virtual Videos	0	0	27	1848
Virtual Programs	0	0	2	672
Totals	20	252	176	5770

Volunteer Hours	Hours	Total YTD
	82	934.75

Youth Services (Jan)

- Numbers in September were way down; I believe folks are still leery about attending indoor programs. My outdoor numbers were ok and I did end up with over 150 attending Family Storytime events. But the numbers sure dropped if I came indoors.
- I have a Homeschool program rotation on Thursdays: Art, STEM and History Mystery. There's a good core of 15 -18 students who attend regularly.
- Attended my first "live" meeting at the high school (Key Club). It was very interesting to see how they are handling masks and COVID.
- Hoping to reestablish my contact with the reading teachers at the primary school; we need some new readers for our "Reading with Kirby" program.
- Also hoping to have our Read for the Record book blitz this year in October. We didn't do it last year, but the schools are on board to make it work this year. The Norlanco-Rheems Kiwanis is purchasing this year's book ("Amy Wu and the Patchwork Dragon") which will be given to each of the classrooms at the primary school.
- Book bundles continue to be a steady success. It's one of the first places many families stop at to see what topics are presented!
- Tried a Saturday morning program per a patron's request, but no one attended.
- Went to the Voyage Mount Joy's open-air market on September 16 and 23 from 3:30 to 6:30. It was interesting and deemed a success by the Voyage crew. Jury's still out for me. There were not very many children, though I had stories and a craft for those that came. If they do it again, I'll have some suggestions for them!
- Am trying to find a way to make some videos once again, but with book copyrights I can't read a story to put up on Facebook or Youtube. Many places do it anyway, but I won't.
- Prepping for a Fall Reading Challenge in October. It will be the same as we did last year as that was a big hit.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT: September 2021**
 - October 2021 Enews: sent to 2,975 contacts, added 15 new contacts; 720 opens (25%), 55 clicks (8%), 4 unsubscribes. 59% opened on PCs, 41% opened on devices
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,096; 14 New Follows; 7,376 reached; 2,011 post engagements
 - Instagram – 725 followers = 16 NEW followers
- **4 PRESS RELEASES** - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 3,138 website entrances; 5,885 page views; 687 page views of calendar; 259 views of Family Story Time; 123 views of Passport page, 229 views of Library Employment opportunity (these are the highest view counts)
 - Created 2 new banners for the home page

- Updated programs for October.
- **MISC**
 - Added more photos to our Google page;
 - Met with Joseph and Kim regarding ExtraGive coming up in November.
 - Communicated with Angie Hudson regarding a possible recycling of pens/markers/crayons at the Library. Will work on getting that set up in October.
 - Attended Senior Staff Meeting Sept. 23.
 - Began a relationship with the new head of the English Department at DHS – figuring out how to get teens to come to the Library and how to get them some donated books.
 - Sent Library information to Mount Joy Borough and Township (at their request) for their Fall/Winter newsletters.
 - Continued the emptying of the book donation shed and gathering books for sale in lobby, which made over \$1,000 in Sept
 - Listed sign changes for the street marquee
 - Updated October print calendar and calendar for Lobby
 - Use Sparkpost App to create monthly program promos for Social Media platforms and Enews

Volunteers/Programming/Fundraising (Kim)

- **Auction 2021**
 - Finalized earnings report; some minor changes still occurring. Current net: \$20,278.50.
 - Sent thank you letters and notes to donors, volunteers, and many others!
 - Held a wrap-up meeting with committee and we plan to do the auction outside here again next year!
- **ExtraOrdinary Give 2021**
 - Met with Joseph and Kirstin to define our approach for 2021.
 - Will focus on the “Beauty and the Beast” needs.
 - Because the local business community responded so generously to our auction sponsorship appeals, we will not be hitting them up again this soon to be matching donors.
- **Volunteers**
 - Interviewed 2 new volunteers. They completed shelving training and have started taking shifts.
 - Many shelving volunteers have still not returned because of COVID.
- **Library Policies**
 - Committee met to discuss 2 new policies.
 - Updated those policies with our notes.
- **Excentia Human Services:** Committed to doing a monthly virtual program for them.
- **Passive Programs**
 - Based on the success of the Adult Summer Reading Program, we now have a bi-weekly adult reading challenge. One winner will be chosen each month.
 - Milanof-Schock Mile is also back for the fall and the punch cards are back too.
- **ALPS**
 - Our Adult Patrons now have a place, too!
 - Hung new info board and spruced up the ALPS.
 - Kirstin is doing a great job in mentioning in it posts and we are getting much more traffic.
- **Jigsaw Puzzle Swap**
 - Collaborated with Rachel Gable to set up a Jigsaw Puzzle Swap in the ALPS.
 - It has been getting a lot of activity so far! Thanks for the great idea, Rachel!
 - Worked on programming for 2021 and 2022.
 - Special shout-out to Megan Craddock for all her help with the Adult SRP, the new bi-weekly adult reading challenges and many other adult program logistics!

Mount Joy Borough

Zoning & Code Department

REPORT

To: Mount Joy Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: October 2021

Re: October 2021 Zoning, Code and Planning Report

UPDATES

- Mount Joy Senior Housing – Remediation of asbestos and securing roof where damage occurred.

REPORT

- Received Notary Renewal – Took oath at Recorder of Deeds office.
- Continued to finish drafting Permit for Small Wireless Facilities. Completed permit.
- Prepared and mailed any, and all overdue rental inspections and upcoming rental inspections that are due.
- Reviewed existing Historic Resource Ordinance and reviewed letters received from MSMJ and Historical Society. Prepared documents for PC and Administration and Finance Committee packets.
- Reviewed proposed code supplement number 7 for new legislation.
- Reviewed escrow accounts and communicated to Jill which accounts can be closed.

MEETINGS

- 10/4/21- Attended Council meeting
- 10/13/21- Attended Planning Commission meeting.
- 10/27/21 – Met with Anthony from Charter and Borough Manager to discuss Florin Hill Partnership.
- 10/28/21 – Met with new owner of Higher Grounds.
- 10/28/21 – Attended Administration and Finance Committee meeting.

TRAINING

- 2018 International Residential Code Update Program – 3 Continuing Education Credits



CERTIFICATE OF COMPLETION

Stacie Gibbs

has successfully completed an intensive training course titled

2018 IRC Update Program

3 Continuing Education Credit Hours

Presented October 19, 2021

MOUNT JOY BOROUGH Inspections by STACIE GIBBS: 10/1/2021 - 10/28/2021

OCTOBER 2021 RENTAL INSPECTIONS

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
976 W MAIN ST - Tenant - Property	4507635100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/27/2021
2 CO detectors required; label electric panel box; egress needed to windows in 1st floor bedroom and 2nd floor bedroom; railing required on second floor stairs; move smoke detector from bottom of 1st floor stairs to master bedroom; repair toilet.			
Spring 2022. Exterior painting required of chipped and peeling paint on exterior front porch and repair 2 front porch steps. Secure exterior railings on front and side.			
117 S MARKET ST APT A - Tenant - Property	4502218300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2021
115 S MARKET ST APT C - Tenant - Property	4502218300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2021
115 S MARKET ST APT B - Tenant - Property	4502218300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2021
115 S MARKET ST APT A - Tenant - Property	4502218300000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2021
36 SPRINGVILLE RD - Tenant - Property	4502289400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/18/2021
reattach stair railings.			
116 S MARKET ST APT A - Tenant - Property	4500159900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/13/2021
She got new fire extinguisher 3A			
229 N BARBARA ST APT 2 - Tenant - Property	4505379400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2021
229 N BARBARA ST APT 1 - Tenant - Property	4505379400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/20/2021
11 MARIETTA AVE APT B - Tenant - Property	4509748800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/28/2021
2A-10B:C fire extinguisher needed.			
11 MARIETTA AVE APT C - Tenant - Property	4509748800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/28/2021
2A-10B:C fire extinguisher and light switch cover needed.			
412 ORCHARD RD APT D - Tenant - Property	4506704100000		

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
Tenant - Property			
412 ORCHARD RD APT D - Tenant - Property	4506704100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
10-year smoke in living room			
412 ORCHARD RD APT C - Tenant - Property	4506704100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
check exhaust fan in bathroom took good minute to start working			
412 ORCHARD RD APT B - Tenant - Property	4506704100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
412 ORCHARD RD APT A - Tenant - Property	4506704100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
10-year smoke in living room			
506 BERNHARD AVE APT D - Tenant - Property	4506724400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
10- year smoke in bedroom; check thermostat			
506 BERNHARD AVE APT C - Tenant - Property	4506724400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
10-year smoke in bedroom			
506 BERNHARD AVE APT B - Tenant - Property	4506724400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
506 BERNHARD AVE APT A - Tenant - Property	4506724400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
507 HILL ST APT D - Tenant - Property	4506693100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
507 HILL ST APT C - Tenant - Property	4506693100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
507 HILL ST APT B - Tenant - Property	4506693100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
Replace/repair kitchen exhaust fan did not work; replace 10 year smoke in living room			
507 HILL ST APT A - Tenant - Property	4506693100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
55 E MAIN ST APT B - Tenant - Property	4509381100000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2021
10-year smokes in each bedroom; 2A-10B:C extinguisher needed			

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee Inspector	Date
Tenant - Property		
423 BIRCHLAND AVE - Tenant - Property	4508138600000	
Tenant Space	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SG	10/22/2021
someone sleeping in sunroom which is attached to garage and no fire rated drywall; someone sleeping in basement in a back room no egress. Neither of these rooms are approved sleeping quarters and any evidence of sleeping must be removed. There were two guys there who claim they live there but I the owners did not know who they were. We were told the tenant that is on lease is in rehab. 10-year smoke required in sunroom and basement. Ceiling tile in basement was pulled down and plumbing exposed. Guy said it leaks. Owners had no idea. Will return in 10 days.		
214 W MAIN ST APT B - Tenant - Property	4506307900000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/18/2021
214 W MAIN ST APT A - Tenant - Property	4506307900000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/18/2021
122 E MAIN ST APT 3 - Tenant - Property	4506760000000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/13/2021
122 E MAIN ST APT 2 - Tenant - Property	4506760000000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/13/2021
237 MANHEIM ST - Tenant - Property	4501650700000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/20/2021
406 DELTA ST - Tenant - Property	4508696300000	
Tenant Space	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SG	10/22/2021
10-year lithium and CO required in living room and basement; handrail required on basement stairs; ceiling in hallway showed water marks. Tenant advised leak from roof never repaired; just by observing from outside it appears the ridge vent needs some work; repair hallway ceiling; 2A-10B:C fire extinguisher needed.		
1090 W MAIN ST B - Tenant - Property	4502603600000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/20/2021
213 KEINATH ST - Tenant - Property	4502298010110	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/28/2021
231 MOUNT JOY ST - Tenant - Property	4502874400000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/8/2021
212 MOUNT JOY ST - Tenant - Property	4500413300000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/27/2021
214 W MAIN ST APT E - Tenant - Property	4506307900000	
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG	10/18/2021
704 W MAIN ST - Tenant - Property	4501770000000	
Tenant Space	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SG	10/28/2021

Total Inspections: 37

MOUNT JOY BOROUGH-Violations: " 10/1/2021 - 10/28/2021

OCTOBER 2021 VIOLATION REPORT

Property
Closed

Total number of Closed Property Violations: 10

Open

Total number of Open Property Violations: 19

29

MOUNT JOY BOROUGH-MultiSelect Permits App Date: 10/1/2021 - 10/28/2021

OCTOBER 2021 ZONING AND CONSTRUCTION PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Building						
apartment building						
Pending						
210838	10/18/2021		CHARTER HOMES AND NEIGHBORHOODS	1008 KAITLIN ALY	Construct new apartment building	\$6,356.00
Total apartment building 1						\$6,356.00
Com-Alterations						
Pending						
210847	10/25/2021		ERB SHAWN & JILL	104 REAR FAIRVIEW ST	Expand storage building	\$451.00
Total Com-Alterations 1						\$451.00
Com-Renovations						
Pending						
210844	10/21/2021		DEALBROOK LLC PARAMOUNT PORTFOLI	807 E MAIN ST	Renovations	\$715.00
Total Com-Renovations 1						\$715.00
Com-Storage						
Pending						
210842	10/20/2021		P3B HOLDINGS LLC	202 FAIRVIEW ST	Garber Self-Storage	
Total Com-Storage 1						\$0.00
deck						
Active						
210821	10/4/2021	10/18/2021	BECHTOLD BRIAN D BECHTOLD ANGELA	317 BRITTANY LN	Construct 2nd floor deck	\$65.00
Total deck 1						\$65.00
Res-Addition						
Active						
210826	10/7/2021	10/18/2021	MESSIAH FAMILY SERVICES	745 LAVENDER DRIVE	Addition	\$225.00
Total Res-Addition 1						\$225.00
Res-Renovations						
Pending						
210843	10/20/2021		ZERN L ANDREW & KIMBERLY A	329 RICHLAND LN	Rebuild sunroom	\$361.00
Total Res-Renovations 1						\$361.00
solar panels						
Active						
210824	10/4/2021	10/18/2021	FARNISH MICHAEL AND JESSICA	404 BRITTANY LN	Solar Panels	\$65.00
Total solar panels 1						\$65.00
Total Building 8						\$8,238.00
Electrical						
Comm - electric						
Active						
210827	10/7/2021	10/21/2021	PROSPECT COLLISION LLC	300 W MAIN ST	Install service	\$115.00
Total Comm - electric 1						\$115.00
Total Electrical 1						\$115.00
Mechanical						
Res.Mech						
Active						
210822	10/4/2021	10/21/2021	PENNELL DENNIS N	25 MOUNT JOY ST	Oil to gas	\$65.00
Total Res.Mech 1						\$65.00
Total Mechanical 1						\$65.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
ROW						
new service						
Active						
210819	10/4/2021	10/4/2021	150 NEW STREET PARTNERS	28 S JACOB STREET	New gas service	
210828	10/7/2021	11/1/2021	FOX CHAPEL PUBLISHING	950 SQUARE ST	New service	
Total new service 2						\$0.00
Total ROW 2						\$0.00
Zoning						
driveway add						
Active						
210834	10/18/2021	10/18/2021	SNYDER JASON E SNYDER NANCY J	241 N MARKET AVE	Driveway expansion with retaining wall	\$40.00
Total driveway add 1						\$40.00
Fence						
Active						
210845	10/22/2021	10/22/2021	TYLER HANNA & HERMAN	536 MARTIN AVE	Install fence	\$40.00
210836	10/18/2021	10/18/2021	BAIER FRANK H BAIER WENDI S	321 E APPLETREE ALY	Install fence	\$40.00
Total Fence 2						\$80.00
Shed						
Active						
210829	10/8/2021	10/8/2021	BERRIOS SANCHEZ YAHAIRA	211 BIRCHLAND AVE	Install shed and fence	\$40.00
210832	10/18/2021	10/18/2021	HAMBY MELISSA AND WILLIAM	250 PARK AVE	Install shed	\$40.00
210840	10/20/2021	10/20/2021	KEENER ALISON & BRANDON	318 E MAIN ST	Install storage shed	\$40.00
Total Shed 3						\$120.00
Special Event						
Active						
210841	10/20/2021	10/22/2021	GLOSSBRENNER UN METH CH	713 CHURCH ST	Temporary off-premise signs and to hold	\$60.00
Total Special Event 1						\$60.00
Total Zoning 7						\$300.00

Total Permits: 19 \$8,718.00

BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2018	2019	2020	2021
JANUARY	\$ 496.00	\$ 645.00	\$ 4,874.00	\$ 800.00
FEBRUARY	\$ 837.00	\$ 375.00	\$ 525.00	\$ 375.00
MARCH	\$ 3,729.00	\$ 1,293.00	\$ 4,212.00	\$ 4,275.00
APRIL	\$ 2,980.80	\$ 3,160.00	\$ 631.00	\$ 5,207.00
MAY	\$ 7,371.00	\$ 1,910.00	\$ 967.00	\$ 1,806.00
JUNE	\$ 1,295.00	\$ 3,058.00	\$ 4,025.00	\$ 4,270.00
JULY	\$ 10,276.00	\$ 1,905.00	\$ 987.00	\$ 1,456.00
AUGUST	\$ 4,237.00	\$ 5,645.00	\$ 2,324.00	\$ 49,148.00
SEPTEMBER	\$ 2,273.00	\$ 3,752.00	\$ 2,457.00	\$ 3,502.00
OCTOBER	\$ 6,431.10	\$ 1,714.00	\$ 22,351.00	\$ 8,718.00
NOVEMBER	\$ 2,027.00	\$ 1,994.00	\$ 1,687.00	
DECEMBER	\$ 593.68	\$ 859.00	\$ 4,161.00	
TOTALS	(\$42,546.58 Budgeted \$35,000)	(\$26,310.00 Budgeted \$35,000)	(\$49,201.00 Budgeted- \$25,000)	(\$79,557.00 Budgeted \$25,000)

MOUNT JOY BOROUGH-ROW Permits App Date: 10/1/2021 - 10/28/2021

OCTOBER 2021 STREET OPENING PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
ROW						
new service						
Active						
210828	10/7/2021	11/1/2021	FOX CHAPEL PUBLISHING	950 SQUARE ST	New service	\$75.00
210819	10/4/2021	10/4/2021	150 NEW STREET PARTNERS	28 S JACOB STREET	New gas service	\$75.00
					Total new service 2	\$150.00
					Total ROW 2	\$150.00
					Total Permits: 2	\$150.00

STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2018	2019	2020	2021
JANUARY	\$ 375.00	\$ 300.00	\$ 75.00	\$ 300.00
FEBRUARY	\$ 75.00	\$ 150.00	X	\$ 525.00
MARCH	\$ 130.00	X	\$ 150.00	\$ 300.00
APRIL	X	\$ 75.00	X	\$ 225.00
MAY	\$ 225.00	\$ 220.00	X	\$ 290.00
JUNE	\$ 75.00	\$ 75.00	X	\$ 150.00
JULY	\$ 150.00	\$ 75.00	X	X
AUGUST	\$ 300.00	\$ 75.00	\$ 75.00	X
SEPTEMBER	\$ 150.00	\$ 75.00	X	\$ 375.00
OCTOBER	\$ 75.00	\$ 450.00	X	\$ 150.00
NOVEMBER	\$ 300.00	\$ 450.00	\$ 75.00	
DECEMBER	\$ 225.00	\$ 300.00	X	
TOTALS	(\$2,080.00 Budgeted \$1,000)	(\$2,245.00 Budgeted \$1,300)	(\$375.00 Budgeted - \$1,500)	(\$2,315.00 Budgeted \$1,000)

MOUNT JOY BOROUGH-StormWater Permits App Date: 10/1/2021 - 10/28/2021

OCTOBER 2021 STORMWATER PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
StormWater						
Exemption						
Active						
210835	10/18/2021	10/18/2021	SNYDER JASON E SNYDER NANCY J	241 N MARKET AVE	driveway expansion	\$50.00
210833	10/18/2021	10/18/2021	HAMBY MELISSA AND WILLIAM	250 PARK AVE	Install shed	\$50.00
210830	10/8/2021	10/8/2021	BERRIOS SANCHEZ YAHAIRA	211 BIRCHLAND AVE	Install shed	\$50.00
Total Exemption 3						\$150.00
Small Project						
Active						
210839	10/19/2021	10/19/2021	REIST SEED COMPANY	113 MANHEIM ST	New Equipment	\$175.00
Total Small Project 1						\$175.00
Total StormWater 4						\$325.00
Total Permits: 4						\$325.00

STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2018	2019	2020	2021
JANUARY	X	\$ 100.00	\$ 50.00	X
FEBRUARY	\$ 100.00	\$ 200.00	\$ 225.00	\$ 50.00
MARCH	\$ 325.00	\$ 325.00	\$ 600.00	\$ 300.00
APRIL	\$ 200.00	\$ 500.00	\$ 100.00	\$ 625.00
MAY	\$ 350.00	\$ 450.00	\$ 300.00	\$ 350.00
JUNE	\$ 250.00	\$ 525.00	\$ 675.00	\$ 325.00
JULY	\$ 375.00	\$ 400.00	\$ 300.00	\$ 100.00
AUGUST	\$ 150.00	\$ 425.00	\$ 300.00	\$ 50.00
SEPTEMBER	\$ 50.00	\$ 250.00	\$ 475.00	\$ 475.00
OCTOBER	\$ 200.00	\$ 50.00	\$ 575.00	\$ 325.00
NOVEMBER	\$ 50.00	X	\$ 250.00	
DECEMBER	\$ 50.00	\$ 100.00	\$ 50.00	
TOTALS	(\$2,100.00 Budgeted \$2,500.00)	(\$3,325.00 Budgeted \$2,000.00)	(\$ 3,900.00 Budgeted- \$2,000)	(\$2,600.00 Budgeted \$2,500.00)

MOUNT JOY BOROUGH-Rental Permits App Date: 10/1/2021 - 10/28/2021

OCTOBER 2021 RENTAL LICENSE REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2021 Residential Rental						
Active						
210823	10/4/2021	10/4/2021	VOYTEK ANDREW	372 DONEGAL SPRINGS RD	372 DONEGAL SPRINGS ROAD	\$50.00
Pending						
210831	10/13/2021		KING BARBARA AND KURTIS	1000 ASHWORTH ST	1000 ASHWORTH STREET	
Total 2021 Residential Rental 2						\$50.00
Total Rental 2						\$50.00
Total Permits: 2						\$50.00

RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2018	2019	2020	2021
JANUARY	\$ 23,600.00	\$ 32,100.00	\$ 33,500.00	\$ 36,300.00
FEBRUARY	\$ 29,650.00	\$ 18,375.00	\$ 14,620.00	\$ 12,000.00
MARCH	\$ 14,250.00	\$ 17,650.00	\$ 19,200.00	\$ 20,150.00
APRIL	\$ 1,050.00	\$ 450.00	\$ 1,350.00	\$ 600.00
MAY	\$ 150.00	\$ 50.00	\$ 200.00	\$ 250.00
JUNE	\$ 100.00	\$ 150.00	X	\$ X
JULY	\$ 150.00	\$ 100.00	\$ 200.00	\$ X
AUGUST	\$ 400.00	\$ 250.00	\$ 100.00	\$ 100.00
SEPTEMBER	\$ 200.00	\$ 50.00	\$ 100.00	X
OCTOBER	\$ 100.00	\$ 100.00	X	\$ 50.00
NOVEMBER	X	X	X	
DECEMBER	X	\$ 50.00	X	
TOTALS	\$69,700+ \$725 late fees = \$70,425 (Budgeted \$68,000)	\$69,325.00 + \$900.00= \$70,225 late fees (Budgeted \$70,000)	(\$69,270.00 + \$750.00 late fees= \$70,020 (Budgeted-\$70,000)	(\$69,450 +\$350 late fees=\$69,650 \$Budgeted \$71,500)



**BOROUGH OF MOUNT JOY
STORMWATER MANAGEMENT REPORT**

TO: Mount Joy Borough Council

FROM: Dave Salley, Assistant Public Works Director

DATE: October 28, 2021

RE: Stormwater Management Report for October

Stormwater/Public Works:

- Rotary Park swale stormwater project
- Preparation for MS4 audit from DEP
- Little Chiques streambank restoration design concepts and planning measures
- Borough basin reconstruction and meetings with engineer
- Stormwater permit reviews.
- New St sinkhole remediation
- Budget research, organization, and compilation
- Response to stormwater concerns from residents
- Removal of debris and managing stormwater facilities during rain events
- S Jacob St sinkhole repair
- Roots Beer distributor stormwater project inspection
- NFWF Grant administration
- Little Chiques Creek streambank restoration grant project overview
- Attended Staff meetings
- Attended PW staff meeting
- Attended Public Works Committee meeting
- Attended Council meeting



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: October 28, 2021

RE: Public Works Department Activities for October 2021

Following is a list of activities for the Public Works Department for October 2021:

- Parks – Mowing
- Parks – General Parks maintenance,
- PW – Weed spraying
- PW – BMP and swale maintenance
- PW – Install amended soil, and grade Rotary Park swale
- PW – Provide trucks to block street. Provide cones and barricades for MSMJ Trick or Treat night
- PW – Pavement repair of large section on Martin Ave.
- PW – Prepare equipment for leaf collection
- Stormwater – Clean and monitor facilities after significant rainfall events.
- Signs – Repair and replacement as needed
- Compost Site – Grind raw material
- Compost Site – Screen compost
- Compost Site – Screen topsoil
- Monitor sink hole repairs at borough basin and S. Jacob St, and New St.
- Attend Public Works Committee meeting
- Attend staff meetings
- Monitor progress and communicate with borough engineer for Borough basin project
- Staff meetings to work on budget for 2022
- Prepare department budget for 2022
- List and sell excess Public Works equipment on Municibid

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

October 2021 Authority Administrator Report

1. Clarifier/Thickener Project:
 - Clarifier #3 has been completed and placed into service.
 - Work began on the Thickener tank.
2. Water Street Watermain Replacement: All the watermain has been installed, Authority staff is in the process of testing the watermain, once completed, customer service lines will be relocated over to the new watermain.
3. Authority employee Shawn Younger was issued his PA DEP water license by the Pennsylvania Operator Certification Board.
4. Staff at the wastewater plant have been working on one of the denitrification filters in preparation for installation of a new airlift tube.
5. Authority staff has been reviewing plans for the following:
 - 1580 Strickler Road – Taco Bell Property
 - 1156 Five Star Drive - Amazon
 - Participated in a walkthrough of Elm Tree 4C & 5B developments
 - Terminations of non-used water & sewer laterals for the Messick and Taco Bell projects



**MOUNT JOY BOROUGH
MEMORANDUM**

TO: Administration & Finance Committee

FROM: Mark G. Pugliese I, Borough Manager 

DATE: October 28, 2021

RE: Manager's Report

1. Had several follow-ups with Jeff Shatzer reference to Health Insurance Benefits & Premiums. He is not expecting any major increases in our health insurances.
2. Email correspondences with Nancy Buszinski of HUB Insurance reference to our Network Security Insurance Policy the Borough's share is up to \$3,840.
3. American Rescue Plan Act. I received several requests for the use of American Rescue Plan Act monies.
 - a. Planting of trees in the downtown area.
 - b. Seating and tables in the downtown area
 - c. Redesign of BMP 125
 - d. Storm Water Projects on Manheim Street (160,000 already approved. \$390,000 Pinkerton Rd.)
 - e. Fund a Downtown Marketing & Advertising Campaign project for 2022 - \$25,000.
 - f. Fund MSMJ Revolving Business Loan Program - \$50,000
 - g. Donation to Mount Joy Ford Bank
 - h. Recover PPE/Covid related expenses through Borough Facilities. Note that we received Cares Act monies for this.
 - i. Fund \$10,000 for pointing of Historical Society Building.
 - j. Fund Parking lot for Historical Society.
 - k. Addition to Historical Society Building to include climate-controlled room of preserving Documents. Note, I do not believe that ARPA monies could be used for items h through k.
4. I have processed only Six (6) Right-To-Know Requests to date in October.
5. As I have been mentioning in previous monthly reports that there may be an opportunity for some state grant monies specifically for Kunkle Field/Borough Park. Department heads and Mount Joy Athletic Association have put together a final list of items directly related to this project. Public Works Committee has agreed to move forward with this project. In the meantime, I have been working with a contact with the state to determine how we may be able to apply for said grant monies through DCED. We are now in the process of costing out the improvements.
6. Staff and I have continued to diligently work on the 2022 Budget. You will receive a copy at the Council meeting. It will be a bit different than what you are used to seeing but I am of the opinion of full disclosure, no hidden agendas or padded line items. What is not in the Budget and Council will need to discuss is funding for the new municipal facility.
7. I continue to meet with the "Northwest Municipal Authority Committee" as well as Scott Kingsboro reference the future of EMS and other municipalities reference to a Municipal Services Authority.
8. Several municipal managers met with Scott Buchlie of PSH Life Lion LLC. In what we are calling a municipal advisory board. It appears as though this group will me meeting on somewhat a regular basis. Scott advised that they were currently at about 65% staffing. They started an EMT Class with 5 prospective candidates and hope to be up to 75% to 80% staffing by November/December. He shared various statistical data and from the reaction from other managers, they are interested in the same information that Borough Council is interested in, e.g.,

missed call and reasons for missed calls, staffing of locations in the municipalities, etc. Scott and I are to meet this week to discuss the Borough's agreement.

9. On 10/28/2021 I met with Scott Buchlie in reference to the Ground Ambulance Agreement. He was provided a copy of the ratified list of Council's and Mayor's request and we went over them one-by-one. He did have some questions with regards to the request to have an ambulance scheduled for the Church Street facility at all time inquiring if there was any consideration for either a BLA or ALS unit. He agreed to the public relations event as that benefits them as well. We discussed that it needs to be my/borough's responsibility to make sure they are aware of such events. As mentioned in previous item, Scott reiterated that like every other EMS provider in the state and beyond, there is a staffing shortage, and they are diligently working on correcting that with increase pay, EMT Academy, PR blitz, open applications, etc. Lastly, we talked about transports and the fact that their contract with Hospice ends on Sunday, October 31, 2021, at midnight.
10. I am continuing to assist the Borough's Police Contract Negotiating Committee and the Borough's Labor Attorney to negotiate the Collective Bargaining Agreement as well as the Police Association and Councils items in dispute. The committee presented its final offer at a joint meeting on 10-26-21. Which had a much less favorable reaction than anticipated. Council will need to hold an executive session at its Nov 1, 2021 meeting
11. Staff continues to work on a new Community Guide/Map with updated Borough information and new business advertisements. The last one was updated in 2015.
12. The Authority and the Borough have been reviewing copier contracts and believe we will be entering into an agreement with Quality Copy Systems at a reduced costs from our current copier.
13. Mr. Nissley, Mr. Salley and I met with several representatives from ARRO to discuss BMP 125 & 107. BMP 107 (Melhorn Trucking) may not be working as it was designed. ARRO review showed some deficiencies in the current status of the BMP 107 retention basin and a meeting will be set up between the Borough and the Melhorn's to discuss a course of action.
14. I attended the PSAB Fall Leadership Conference in Erie, PA. In addition to attending numerous training session, I had several discussions with other managers with regards to ARPA monies and can assure you that most are as confused about how the monies may be spent as we are. Additionally, PSAB is supporting state legislation that will provide additional ARPA monies for boroughs as loosen up spending requirements.
15. I attended several PSAB webinar held throughout the month covering topics as police reform bills, reorganization meeting, liquid fuels spending, etc. I find these quick 1-hour presentation to be very informative and will continue to attend them as my schedule permits.
16. I have met with PFM Financial in reference to get updated figures on Debt services for a new facility. I forwarded the information on to the Chair of the Building Ad Hoc Committee.
17. I continued to meet with and act as recording secretary for the Mount Joy Community Foundation. As you may recall, last month Council approved a new board member. The foundation is required to have a reorganization meeting with Full Council in January of each year. The current plan is to use the date and time for the January Admin & Finance Committee meeting with the first 30 minutes or so to be related to the Foundation and then the Committee meeting to follow.
18. Staff and I are currently working on meeting schedules for next year. A resolution will be before council at their December meeting.
19. Reference to Brady's alley, Public Works and I will be meeting with the residents on Tuesday, November 2, 2021, at 6:30 pm to advise them of the situation and Borough plans. They will be given the opportunity to comment as well.
20. I've attended all committee meetings this month.
21. Lastly, I have been contacted by "efleet" and have been looking at cost comparisons for leasing vehicle vs. purchase of vehicles.

End of Report

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 9-21

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF MOUNT JOY BOROUGH, CHAPTER 232, STREETS AND SIDEWALKS, TO ADD A NEW ARTICLE VII, SMALL WIRELESS FACILITIES DEPLOYMENT.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of Mount Joy Borough, Chapter 232, Streets and Sidewalks, shall be amended by adding a new Article VII, Small Wireless Facilities Deployment, which shall provide as follows:

Article VII

Small Wireless Facilities Deployment

§232-101. Short Title.

This Article shall be known and may be cited as The Mount Joy Borough Small Wireless Facilities and Use of Public Street Right-of-Way Ordinance.

§232-102. Legislative Intent.

Borough Council enacts this Article to govern use of public street rights-of-way and municipal poles in accordance with and as limited by Act 50 of 2021, The Small Wireless Facilities Deployment Act. Borough Council recognizes the limitations of the Act on its powers and desires to regulate the public street rights-of-way and municipal poles to the maximum extent allowed by such Act. Borough Council further desires to limit, to the extent legally permissible, conflicts with other uses of the public street rights-of-way.

§232-103. Word Usage and Definitions.

- A. Word usage. In interpreting this Article, the singular shall include the plural, and the masculine shall include the feminine and the neuter.
- B. Definitions. All words and phrases not otherwise defined herein shall have the meanings set forth in Section 2 of the Act.

ACT – The Small Wireless Facilities Deployment Act, the Act of June 30, 2021, P. L. _____, No. 50, 53 P.S. §11704.1 et seq., and as may be amended in the future.

ADA – The federal Americans with Disabilities Act, as amended, and all regulations adopted to implement such statute.

BOROUGH – The Borough of Mount Joy, Lancaster County, Pennsylvania.

BOROUGH COUNCIL – The governing body of the Borough.

CODE ENFORCEMENT OFFICER – The person designated by Borough Council to administer this Article.

FCC – The Federal Communications Commission or any agency successor thereto.

ONE CALL – The Pennsylvania One Call Act, the Act of December 10, 1974, P. L. 852, as amended, 73 P.S. §176 et seq., and all regulations adopted to implement such statute.

UCC – The Pennsylvania Uniform Construction Code, as adopted and administered by this Borough.

§232-104. Permit Application Requirements.

All persons who desire to install a small wireless facility within a right-of-way, whether by co-location or by the installation of a new utility pole, shall file an application in writing for a permit with the Code Enforcement Officer. In order to be considered a complete application, such application must include all of the following:

- A. A written application form identifying in detail the name of the applicant and contact information for the applicant and the name and contact information of the person who prepared the application and whether applicant proposes erection of a new utility pole or co-location on an existing utility pole.
- B. Precise location of all portions of the proposed small wireless facility, including pole mounted and ground mounted small wireless facility components.
- C. Identity of the owner of the utility pole if the Applicant proposes co-location on an existing utility pole.
- D. A report by a qualified engineering expert which shows that the small wireless facility will comply with all applicable FCC regulations. The report must identify the person who prepared the report and his or her qualifications.
- E. Construction drawings and supplemental information demonstrating compliance with Section 3 of the Act, the UCC (including as applicable a complete UCC permit application) and this Article.
- F. Plan showing the proposed small wireless facility installation sealed by a professional engineer which shall contain a certification that after installation of the facility any

sidewalk, curb, or curb cuts which may be impacted will comply with the ADA after installation of the small wireless facility. The plan shall meet all of the following requirements and include all of the following information:

1. Existing right-of-way width, sidewalk, curbing, and cartway with sufficient information to demonstrate that the small wireless facility will be located completely within the existing public street right-of-way and will not interfere with the safe operation of traffic control equipment, sight lines, or clear zones for vehicles or pedestrians.
 2. Location of all storm water management facilities within the public street right-of-way including swales, inlets, rain gardens, and pipes, with sufficient information to demonstrate that the small wireless facility will be located and installed in a manner that will not interfere with existing storm water management facilities.
 3. Location of all utility facilities within the public street right-of-way including but not limited to public water and sewer facilities, including all hydrants and manholes with sufficient information to demonstrate that the small wireless facility will be located and installed in a manner that will not interfere with existing utility facilities.
 4. Location of any driveway, mailbox, or utility serving the abutting property.
- G. Where the application proposes co-location on an existing utility pole which is not a municipal pole, written permission from the owner of the existing utility pole.
- H. Where the application proposes installation of a new utility pole, a self-certification that the applicant has determined in good faith that it cannot meet its service reliability and functional objectives of the application by co-locating on an existing utility pole or municipal pole. This self-certification shall include documentation of the basis of the determination which shall identify all existing utility poles and municipal poles in the vicinity and why they are not suitable.
- I. Where a new pole or excavation for any reason is proposed, an application for a street opening permit meeting all requirements of Article I of this Chapter with street opening permit fee and evidence of compliance with One Call.
- J. The fee established by this Article.

§232-105. Time and Manner of Submission of Applications.

All applications shall be submitted to the Borough office on a day that the Borough office is open to the public and during hours that the office is open to the public. Applications received within one hour of close of business shall be considered filed on the next day that the Borough office is open for business.

§232-106. Consideration of Application and Issuance of Permit.

The Code Enforcement Officer shall review the application for completion within the time periods

required by the Act and, if incomplete, shall notify the applicant in accordance with the Act. The Code Enforcement Officer shall review and act upon the application in accordance with the Act.

- A. If the application meets all requirements of the Act and this Article, the Code Enforcement Officer shall issue a permit to authorize installation of the small wireless facility and an invoice for the right-of-way fee for the small wireless facility.
- B. The proposed collocation, the modification or replacement of a utility pole or the installation of a new utility pole with small wireless facilities attached for which a permit is granted under this Article shall be completed within one year of the permit issuance date.
- C. Subject to the permit requirements and the wireless provider's right to terminate at any time, the permit shall grant the wireless provider authorization to operate and maintain small wireless facilities and any associated equipment on the utility pole covered by the permit for a period of five years, which shall be renewed for two additional five-year periods if the permit holder is in compliance with the criteria set forth in this Article and the Act and the permit holder has obtained all necessary consent from the utility pole owner.

§232-107. Design Standards for Small Wireless Communications Facilities.

All small wireless facilities to be installed and maintained within the right-of-way shall meet all of the following requirements:

- A. The small wireless facility and all associated equipment shall meet the size limits and height limits of the Act.
- B. The small wireless facility shall be located so as not to cause any physical or visual obstruction to pedestrian or vehicular traffic, or to otherwise create safety hazards to pedestrians and/or motorists or to otherwise inconvenience public use of the right-of-way. This shall include, but not be limited to, any interference with compliance with the ADA.
- C. A new pole shall not be located within 10 feet of an existing driveway or street intersection. A new pole shall not be located within any storm water management facility including, but not limited to, any swale or rain garden. A new pole shall not be located within 18 inches of the face of the curb.
- D. All equipment of the small wireless facility which is mounted on a pole shall have a clearance of not less than 18 feet if located over a cartway and not less than 10 feet if not located over a cartway.
- E. Ground-mounted accessory equipment, walls, or landscaping shall not be located within any storm water management facility including, but not limited to, any swale or rain garden or within 18 inches of the face of the curb.
- F. A new pole or ground mounted accessory equipment, walls or landscaping shall not be located an easement extending onto the lot adjoining the right-of-way without the written

permission of the easement holder.

- G. Ground-mounted accessory equipment that cannot be placed underground shall be screened, to the fullest extent possible, through the use of landscaping or other decorative features. Any required electrical meter cabinets shall be screened to blend in with the surrounding area. Ground-mounted accessory equipment shall not interfere with access to any driveway or mailbox.
- H. All underground facilities shall be designed and installed in a manner which will not require the removal or relocation of any storm water management facility or underground utility.

§232-108. Maintenance of Small Wireless Facilities.

The wireless provider shall maintain the small wireless facility in a manner that meets or exceeds all of the design standards of this Article and all standards of the UCC. If the small wireless facility is the only facility on a pole, the wireless provider shall maintain the pole in accordance with this Article and all applicable requirements. The wireless provider shall remove any graffiti on the small wireless facility, including but not limited to ground-mount accessory equipment, within 30 days after notice from the Borough to do so.

§232-109. Damage to Existing Facilities and Indemnification.

- A. A wireless provider shall repair all damage to the right-of-way or any other land so disturbed, directly caused by the activities of the wireless provider or the wireless provider's contractors, including installation of the small wireless facility or the failure to properly maintain the small wireless facility, and return the right-of-way in as good of condition as it existed prior to any work being done in the right-of-way by the wireless provider or damage resulting from the failure to maintain the small wireless facility. If the wireless provider fails to make the repairs required by the Borough within 30 days after written notice, the Borough may perform those repairs and charge the wireless provider the reasonable, documented cost of the repairs plus a penalty of \$500. The wireless provider who has failed to make the required repairs shall not be eligible to receive a new permit from the Borough until the wireless provider has paid the amount assessed for the repair costs and the assessed penalty or deposited the amount assessed for the repair costs and the assessed penalty in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.
- B. A wireless provider shall fully indemnify and hold the Borough and its officers, employees and agents harmless against any claims, lawsuits, judgments, costs, liens, expenses or fees or any other damages caused by the act, error or omission of the wireless provider or its officers, agents, employees, directors, contractors or subcontractors while installing, repairing or maintaining small wireless facilities or utility poles within the right-of-way.

§232-110. Annual Right-of-Way Fee.

In accordance with Section 3(c) of the Act, the Borough hereby imposes an annual fee for the use

of right-of-way in the amount of \$270 per small wireless facility or \$270 per new utility pole with a small wireless facility. The annual fee shall become effective beginning on January 1, 2022, and shall be imposed for each calendar year or portion thereof during which a small wireless facility is located in a right-of-way. The owner of each small wireless facility installed within the Borough shall be responsible to pay such right-of-way fee whether or not such provider receives an invoice from the Borough. The fee will be due by January 31 of the calendar year for the calendar year to which the fee relates.

- A. The failure to pay the annual right-of-way fee shall be a violation of this Article and shall be subject to the penalties and remedies in this Article.
- B. If the annual right-of-way fee is not paid in full by January 31 of the calendar year, a penalty of ten (10%) percent of the annual fee shall be added. If the annual fee plus penalty is not paid in full by March 31 of the calendar year, interest at the rate of one (1%) percent per month shall continue until the annual right-of-way fee, penalty, and interest are paid in full.
- C. The annual fee shall be adjusted upward by resolution of Borough Council if authorized by Section 7(c) of the Act.
- D. The owner of each small wireless facility installed within a right-of-way on the effective date of this Article shall provide the Borough with a report identifying each existing small wireless facility identifying the location of such small wireless facility, the dimensions of such small wireless facility, and the date of installation of the small wireless facility. This report shall include the name and contact information for the owner of the small wireless facilities, including the address to send invoices for the annual right-of-way fee and any notices under this Article.
- E. The owner of each small wireless facility shall provide the Borough with up-to-date contact information. If ownership of a small wireless facility changes, the new owner of the small wireless facility shall provide notice and new contact information to the Borough within 30 days.

§232-111. Application Fees.

An applicant for a permit to install a small wireless facility shall include the following fees with its application:

- A. For an application seeking approval for between one and five co-located small wireless facilities: \$500.
- B. For an application seeking approval of more than five co-located small wireless facilities: \$500 plus \$100 for each co-located small wireless facility beyond five.
- C. For an application seeking approval of a small wireless facility that requires the installation of a new or replacement utility pole: \$1,000.
- D. The fees established by this Section shall be adjusted upward by resolution of Borough

Council if authorized by Section 7(c) of the Act.

§232-112. Removal of Small Wireless Facilities from Right-of-Way.

- A. Within 60 days of suspension or revocation of a permit due to noncompliance with this article or the Act, the permit holder shall remove the small wireless facility and any associated equipment, including the utility pole and any support structures if the permit holder's wireless facilities and associated equipment are the only facilities on the utility pole, after receiving adequate notice and an opportunity to cure any noncompliance.
- B. Within 90 days of the end of a permit term or an extension of the permit term, the permit holder shall remove the small wireless facility and any associated equipment, including the utility pole and any support structures if the permit holder's wireless facilities and associated equipment are the only facilities on the utility pole.
- C. A wireless provider which elects to discontinue the use of a small wireless facility shall notify the Borough in writing not less than 45 days prior to the discontinuance of use of the small wireless facility, which notice shall specify when and how the wireless provider will remove the small wireless facility and, if applicable, the pole. The wireless provider shall complete the removal within 45 days of the discontinuance of the use of the small wireless facility. A permit issued under this Article for a small wireless facility which is voluntarily removed shall expire upon the removal of the small wireless facility.

§232-113. Violations and Penalties.

- A. Violations. It shall be a violation of this Article to do or permit the following:
 - 1. To install a small wireless facility prior to obtaining the permit required by this Article.
 - 2. To install a small wireless facility in a manner other than that authorized by the permit.
 - 3. To place any false or misleading information on an application including, but not limited to, incorrectly identifying the right-of-way width, the identity of the owner of a utility pole, the precise location of the utility pole, or the size and location of any proposed or existing equipment.
 - 4. To fail to make any payment required by this Article or to make a payment by a means which is later dishonored.
 - 5. To violate any other provision of this Article.
- B. Penalties. Any person who violates or permits the violation of any provision of this Article shall be liable upon summary conviction therefor to fines and penalties of not less than \$100.00 nor more than \$1,000.00 plus all costs of prosecution, including attorneys' fees, which costs, fines, and penalties may be collected as provided by law. Each day that a

violation continues and each Section of this Article which is violated constitutes a separate violation.

Section 2. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force five (5) days after its enactment by Borough Council of the Borough of Mount Joy as provided by law.

DULY ORDAINED AND ENACTED this ____ day of _____, 2021, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) Chairman
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this ____ day of _____, 2021.

By: _____
Mayor

CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Borough of Mount Joy, Lancaster County, Pennsylvania ("Borough") certify that: The foregoing is a true and correct copy of an Ordinance of Borough Council of the Borough which duly was enacted by affirmative vote of a majority of the members of Borough Council of the Borough of Mount Joy at a meeting duly held on the _____ day of _____, _____; and was examined and approved by the Mayor; such Ordinance has been duly recorded in the Ordinance Book of the Borough; such Ordinance has been duly published as required by law; and such Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that Borough Council of the Borough of Mount Joy met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. §701 et seq., as amended, by advertising the date of said meeting, by posting prominently a notice of said meeting at the principal office of the Borough of Mount Joy or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting prior to enacting such Ordinance.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough of Mount Joy, this _____ day of _____, _____.

(Assistant) Secretary

[BOROUGH SEAL]

Small Wireless Facilities Permit Application

Mount Joy Borough
21 East Main Street
717- 653-2300
Fax: 717-653-6680
7AM-4PM, M-F



Identification (Type or Print Clearly)

(For Office Use Only)

Date Received*: _____ 10 Business Days _____ Complete Incomplete

***Applications received within 1 hour of close of business shall be considered filed on the next day the Borough is open for business.**

TYPE OF APPLICATION: Co-Location Small Wireless Installation of new pole. Replacement of existing utility pole. **Note: These items must be completed within 1 year permit issuance date.**

EXISTING POLE NO.: _____

POLE OWNER: _____ **Mailing Address:** _____
City: _____ State: _____ Zip: _____ Phone No. _____

INTERSECTION OR NEAREST INTERSECTION FOR LOCATION OR COLLOCATION:

PROPERTY ADDRESS OR NEAREST PROPERTY ADDRESS FOR LOCATION OR COLLOCATION:

APPLICANT NAME: _____

CONTACT PERSON: _____

MAILING ADDRESS: Street Address: _____
City: _____ State: _____ Zip Code: _____

PHONE NO.: _____ **FAX NO.** _____ **EMAIL:** _____

ENGINEER: _____

MAILING ADDRESS: Street Address: _____
City: _____ State: _____ Zip Code: _____
Phone No.: _____ Email: _____

Applicant certifies the statements, documents, plans and information submitted with and in support of this Application are true to the best of Applicant's knowledge and belief and in accordance with Act 50 of 2021. Further, Applicant understands that the application and attachments become part of the official records of the Borough and are not returnable. Applicant understands that misrepresentation of information contained within this Application may be cause to void any approvals associated with this Application. Applicant affirms and certifies that Applicant understands and will comply with the provisions and regulations of Mount Joy Borough Ordinances.

SIGNATURE OF APPLICANT _____ **DATE:** _____

SUBMITTAL REQUIREMENTS

- Plans must be signed and sealed by a professional engineer licensed in the state of Pennsylvania.
- Plans must include a certification that after installation of the facility, any sidewalk, curb, or curb cuts which may be impacted will comply with the ADA and Borough specifications after installation of the small wireless facility.
- Plans must include existing right-of-way width, sidewalk, curbing, and cartway.
- Plans must include location of any, and all storm water management facilities within the public street right-of-way including swales, inlets, rain gardens and pipes.
- Plans must include location of all utility facilities within the public right-of-way including but not limited to, public water and sewer facilities, hydrants, and manholes.
- Plans must include locations of any driveways, mailboxes or utilities serving the abutting properties.

DESIGN STANDARDS

- All associated equipment shall meet size limits and height limits of the Act.
 - The structure on which antenna facilities are mounted on:
 - Existing utility pole no more than 5' above pole.
 - New or replacement pole provided the pole and antenna combined are not taller than 50'.
 - Height Limit Waiver.
 - In accordance with the UCC.
 - Antenna can be no more than 3 cubic feet in volume
 - All other equipment (excluding antennas) are cumulatively no more than 28 cubic feet in volume.
- Located as not to cause physical or visual obstructions.
- A new pole shall not be located within 10' of an existing driveway or street intersection.
- A new pole shall not be located within any stormwater easement or facility.
- A new pole shall not be located within 18" of the face of the curb.
- All equipment mounted on the pole shall have a clearance of not less than 18' if located over a cartway and not less than 10' if not located over a cartway.
- Ground-mounted accessory equipment, walls, or landscaping shall not be located within any stormwater facility or easement or within 18" of the face of the curb.
- A new pole or ground mounted accessory equipment, wall or landscaping shall be located in and easement extending onto the lot adjoining the right-of-way without the written permission of the easement holder.
- Ground-mounted accessory equipment that cannot be placed underground shall be screened, to the fullest extent possible, through the use of landscaping or other decorative features.
- Any required electrical meter cabinets shall be screened to blend in with the surrounding areas.
- Ground-mounted accessory equipment shall not interfere with access to any driveway or mailbox.

CHECKLIST

Three Sets of Information & Plans to be submitted with the Permit Application

- Engineering/Construction Plans and supplemental information demonstrating compliance with Section 3 of the Act and the Uniform Construction Code (UCC).
- UCC permit Application.
- Engineering Report that shows the small wireless facility will comply will all applicable FCC regulations.
- Equipment Specifications and Information
- Survey of underground facilities, if applicable.
- Estimated Schedule of Work.
- Written permission from the owner of the existing utility pole if not a municipal owned pole.
- Restoration Cost Estimate.
- Self-certification if installing a new pole stating and providing evidence that service reliability and functional objectives cannot be met without installing new pole.
- Street Opening Permit Application required if new pole or street excavation is to be done on a Borough Street. (See attached application)
- A height limit waiver request must be attached to the application if applicable.

TIMEFRAME/REVIEW AND ACTION (OFFICE USE ONLY)

- 60 days for collocation on existing pole. Deadline date: _____
- 90 days for new or replacement poles. Deadline date: _____
- Applicants may re-submit without additional fees within 30 days of a denial.
Deadline date: _____.
- The Borough has an additional 30 days to make a decision on the re-submitted application.
Deadline date: _____.

BATCHED APPLICATIONS

- Maximum of 20 collocated facilities per application for municipalities with population under 50,000.
- Only one batched application permitted per 45-day period.
- If more than one is submitted with the 45-day period, timeframe for decision is extended 15 days.

FEES

- **APPLICATION FEE**

No fees. No fees shall be charges for:

- Replacement of existing wireless facilities with wireless facilities that are substantially similar or of the same or small size.
- No fees for attachment to municipal poles.

- **PERMIT FEES**

- \$500 for 1-5 collocated antennas; \$100 per collocated antenna included in the same application thereafter
- \$1,000 for new or replacement pole for small wireless facilities.

- **RIGHT OF WAY USE FEES**

- \$270 per wireless facility site per year. This fee may exceed the \$270 fee upon a showing that actual reasonable costs are in excess of the \$270 per year.
- The annual fee shall be imposed each calendar year or portion thereof during which a small wireless facility installed within the Borough shall pay such right-of-way fee whether or not such provider receives an invoice.
 - The fee will be due by January 31 of the calendar year for the calendar year to which the fee relates.
 - Failure to pay by January 31 of the calendar year will result in a 10% penalty being added.
 - Failure to pay in full by March 31 of the calendar year will result in interest at the rate of 1% per month shall continue until the fee, penalty and interests are paid in full.

REPORTING

- Owner of small wireless facilities shall provide the Borough with a report identifying each existing small wireless facility. The report must include the following:
 - Locations
 - Dimensions
 - Dates of installations.
- Owner of small wireless facilities shall provide the Borough with up-to-date contact information
 - If ownership changes the new owner shall provide notice and new contact information within 30 days to the Borough.

FOR OFFICE USE ONLY

TOTAL PERMIT FEES: \$ _____
(Check to be made payable to Mount Joy Borough)

THIRD PARTY FEES (UCC) \$ _____
(Check to be made payable to Commonwealth Code Inspection Service)

RIGHT OF WAY FEE \$ _____
(Check to be made payable to Mount Joy Borough)

Signature of Zoning Code and Planning Administrator

Date

Official 3rd Party Agency (For UCC Review)

Official 3rd Party Construction Code Plan Reviewer & Inspector

All inspections per the Uniform Construction Code and International Building Code will be conducted

By: Commonwealth Code Inspection Service, Inc.

(717) 664-2347

Tim Grazan (717) 278-0968 (cell)

Fax (717) 664-4953

176 Doe Run Road

Manheim, PA 17545-9322

***Please contact the inspector at least 48 hours in advance.**

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 10-21

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO ESTABLISH A PART OF WILLIAMS ALLEY AS A ONE-WAY STREET, REVISE STOP INTERSECTIONS AND REVISE PARKING REGULATIONS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article II, Traffic Regulations, §255-27, One-Way Streets, shall be amended by inserting the following regulation in alphabetical order:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Direction of Travel</u>
Williams Alley	190 feet north of Henry Street	West Main Street (SR 0230)	North

Section 2. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article II, Traffic Regulations, §255-33, Stop Intersections, shall be amended by deleting the following stop intersection:

<u>Stop Street</u>	<u>Intersection or Through Street</u>	<u>Direction of Travel</u>
Jacob Street	New Street	North

Section 3. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article II, Traffic Regulations, §255-33, Stop Intersections, shall be amended by adding the following stop intersection in alphabetical order:

<u>Stop Street</u>	<u>Intersection or Through Street</u>	<u>Direction of Travel</u>
New Street	Jacob Street	East

Section 4. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article IV, Parking Regulations, §255-63, Parking Prohibited at all Times in Certain Locations, shall be amended to add the following prohibition in alphabetical order:

<u>Street</u>	<u>Side</u>	<u>Between</u>
Springville Road	West	Main Street and Cedar Street

Section 5. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article IV, Parking Regulations, §255-66, Parking Time Limited During Certain Days and Hours, shall be amended to delete the following parking limitation:

<u>Street</u>	<u>Side</u>	<u>Between</u>	<u>Days</u>	<u>Hours</u>	<u>Time</u>
East Main Street	South	A point 54 feet east of High Street and a point 107 feet thereof	Monday to Saturday	8:00 a.m. to 5:00 p.m.	30 minutes

Section 6. All other sections, parts and provisions of the Code of Ordinances of Mount Joy Borough shall remain in full force and effect as previously enacted and amended.

Section 7. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 8. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this ____ day of _____, 2021, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this ____ day of _____, 2021.

By: _____
Mayor

CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Borough of Mount Joy, Lancaster County, Pennsylvania ("Borough") certify that: The foregoing is a true and correct copy of an Ordinance of Borough Council of the Borough which duly was enacted by affirmative vote of a majority of the members of Borough Council of the Borough of Mount Joy at a meeting duly held on the _____ day of _____, _____; and was examined and approved by the Mayor; such Ordinance has been duly recorded in the Ordinance Book of the Borough; such Ordinance has been duly published as required by law; and such Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that Borough Council of the Borough of Mount Joy met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. §701 et seq., as amended, by advertising the date of said meeting, by posting prominently a notice of said meeting at the principal office of the Borough of Mount Joy or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting prior to enacting such Ordinance.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough of Mount Joy, this _____ day of _____, _____.

(Assistant) Secretary

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 11-21

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF MOUNT JOY BOROUGH, CHAPTER 182, PARKS AND RECREATION AREAS, TO REVISE AND RESTATE RULES GOVERNING THE USE OF AND CONDUCT WITHIN BOROUGH PARKS AND RECREATION AREAS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of Mount Joy Borough, Chapter 182, Parks and Recreation Areas, shall be amended in its entirety to provide as follows:

Chapter 182 PARKS AND RECREATION

§182-1. Purpose.

These regulations are established to govern the conduct of members of the public in parks and recreational facilities and other properties established and/or maintained by the Borough and to protect and preserve public property.

§182-2. Definitions and Word Usage.

The following terms shall have the meanings indicated:

BOROUGH – The Borough of Mount Joy, Lancaster County, Pennsylvania.

BOROUGH COUNCIL – Borough Council of the Borough or its designee.

BOROUGH PROPERTY – Any real estate owned or leased or maintained in whole by the Borough or jointly by the Borough and any other entity.

PERSON – Any individual, corporation, association, partnership, firm, trust, estate or legal entity whatsoever which is recognized by the law as the subject of rights and duties.

POLICE DEPARTMENT – Mount Joy Borough Police Department or any successor entity providing police protection services within the Borough.

As used in this Chapter, words expressed in the singular include their plural meaning, and words expressed in the plural include their singular meaning. Words in the masculine gender include the feminine gender and the neuter.

§182-3. Regulations for Use of Borough Property.

From and after the enactment of this Chapter, the following regulations shall be in effect for the proper conduct or behavior of all persons using any facilities of the Borough or being upon any Borough Property:

- A. Intoxicating Beverages: Possession or use of alcoholic or malt beverages in the parks is prohibited. Persons under the influence of intoxicating beverages shall not be permitted in the parks.
- B. Animals: No animals shall be brought into the parks except domestic animals on a leash not more than four feet in length. Any person bringing an animal into a park shall clean up after such animal.
- C. Gambling: No person shall engage in any kind of gambling at which money or other valuable things may or shall be played for, staked, or betted upon, unless expressly authorized by Borough Council.
- D. Fires: No person shall build, ignite or maintain a fire except in those areas designed for that purpose.
- E. Littering: No person shall discard or permitted the discarding of any form of waste material, paper, or rubbish, except in those containers supplied for that purpose.
- F. Injuring or Destroying Property: No person shall injure, deface, remove, cut, or damage any of the trees, plants, turf, buildings, structures, or fixtures therein, or any other property of the Borough within or on Borough property.
- G. Park Materials: No person shall gather or remove any wood, turf, soil, rock, sand, gravel, wildlife, or other materials on or stored at Borough property.
- H. Firearms: No person shall discharge within any Borough property any firearms, as that term is defined by 6120(b) of the Pennsylvania Uniform Firearms Act, except for the justifiable use of force as authorized by Chapter 5 of the Pennsylvania Crimes Code. No person shall use or possess within any Borough property any bow and arrow, slingshot, air rifle or any other device (other than firearms as defined above) capable of throwing any projectile of any sort, including the hand throwing of rocks or stones intended to be used as weapons.
- I. Profane Language: No person shall use profane language within a park, or conduct themselves in any lewd, immoral, or commonly objectionable manner within a park, or conduct himself/herself to annoy any other person using Borough property for recreational

purposes.

- J. Concessions: No person shall set up any booth, table or stand, mobile or otherwise, for the sale of any article whatsoever, within the limits of a Borough property.
- K. Athletic Activities: The playing of athletic games and athletic activities shall be confined to areas designated therefore, and no such activities shall be carried on in any other areas.
- L. Scaling of Trees: No person shall climb or scale any trees in any Borough property.
- M. Fireworks: No person shall light, or discharge any fireworks, or sparklers of any kind within any Borough property.
- N. Hunting: No person shall engage in any hunting of any kind within a Borough property.
- O. Fishing is permitted in accordance with Title 30 of the Pennsylvania Code following the licensing requirements depicted by the Pennsylvania Fish and Boat Commission

§182-4. Operation and Use of Vehicles on Borough Property.

- A. The speed limit on Borough property shall be 15 miles per hour.
- B. No person shall stand or park any vehicle except at those places designated therefor.
- C. No person shall operate a motor vehicle, snow mobile, ATV, go-kart, minibike, motorcycle, bicycle or any other vehicle, recreational or otherwise, except on designated roads, trails, or areas set aside for such use.
- D. No person shall wash, wax or repair any vehicle, except for emergency repairs.
- E. No person shall park, or allow to park, any vehicle within any Borough property unless such person is legally and actively utilizing such Borough property, engaged in business with the Borough, or has received authorization.

§182-5. Hours of Operation.

Borough park and recreation property shall be open to the public from dawn to dusk each day unless different hours are established by Borough Council.

§182-6. Availability; Reservations.

All facilities in Borough parks are available for the use of the general public. Individual facilities may be reserved by contacting the Borough and by paying the fee as set forth from time to time by resolution of Borough Council. A security deposit may be required for the use of facilities in Borough parks.

§182-7. Additional Regulations and Waivers.

Borough Council may from time to time establish additional rules and regulations and, if it so desires, alter, amend, supplement and/or grant waivers of the rules and regulations herein established for the operation, use and protection of the Borough property. Such rules and regulations may include but shall not be limited to regulations governing the times for presence of persons therein, the nature and extent of the permitted and prohibited uses thereof, and such other matters as Borough Council may deem necessary or proper for the protection of the Borough property and the persons therein.

§182-8. Enforcement.

This Chapter may be enforced by any Officer of the Police Department.

§182-9. Penalties.

Any person convicted of a violation of any of the provisions of this Chapter shall, upon conviction thereof, before a magisterial district judge, be sentenced to pay a fine of not less than \$25.00 nor more than \$1,000.00 and the cost of prosecution, including the Borough's reasonable attorneys' fees, for each and every offense, plus the cost of all damages inflicted upon Borough property.

Section 2. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this ____ day of _____, 2021, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this ____ day of _____, 2021.

By: _____
Mayor

CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Borough of Mount Joy, Lancaster County, Pennsylvania ("Borough") certify that: The foregoing is a true and correct copy of an Ordinance of Borough Council of the Borough which duly was enacted by affirmative vote of a majority of the members of Borough Council of the Borough of Mount Joy at a meeting duly held on the _____ day of _____, _____; and was examined and approved by the Mayor; such Ordinance has been duly recorded in the Ordinance Book of the Borough; such Ordinance has been duly published as required by law; and such Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that Borough Council of the Borough of Mount Joy met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. §701 et seq., as amended, by advertising the date of said meeting, by posting prominently a notice of said meeting at the principal office of the Borough of Mount Joy or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting prior to enacting such Ordinance.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough of Mount Joy, this _____ day of _____, _____.

(Assistant) Secretary

[BOROUGH SEAL]

Borough of Mount Joy

**21 East Main St
Mount Joy, PA 17552**



EdgeUP Technology

**605 Richmond Drive, Suite 105
Lancaster, PA 17601
(717) 392-9292
10/05/2021**

CLIENT INFORMATION

Borough of Mount Joy
 manager@mountjoypa.org
 (717) 653-2300
 21 East Main St
 Mount Joy, PA 17552



COMPANY INFORMATION

EdgeUP Technology
 (717) 392-9292
 605 Richmond Drive, Suite 105
 Lancaster, PA 17601
 Dean Baugus
 dean@edgeuptech.com
 Mobile :(717) 723-0448

NAME/INFO	DESCRIPTION	UNIT PRICE	QTY	PRICE
CONFERENCE ROOM 1				
DISPLAYS				
 <p>Simple TV Mount</p>	<p>Simple TV Mounting with basic HD Cable/Sat TV box and remote control setup. Wires hidden and Cable/Sat box mounted behind TV</p> <p>Includes: - Professional TV Installation - Remote Control Programming - Complementary flat mount if necessary - Premium HDMI Cable (up to 1 meter)</p> <p>Comment : One TV (75 inch) on the back wall and the other two TV's mounted on the side walls toward the front desks. Customer to provide power to all TV locations</p>	\$595.00	3	\$1,785.00
 <p>Articulating Mount</p>	<p>Articulating Wall Mount for Large Flat-Panel TV's</p> <p>Up to 30in extended arm</p> <p>Comment : For side 43 inch TV's</p>	\$449.00	2	\$898.00
 <p>75 Inch TV</p>	<p>SONY 75" 4K HDR LED TV XBR75X900H</p> <p>- Pricing reflects budget place-holder and is subject to model, availability and market conditions</p> <p>Comment : Back wall TV</p>	\$2,000.00	1	\$2,000.00
 <p>43 Inch TV</p>	<p>SONY 43" 4K HDR LED TV XBR43X800H</p> <p>- Pricing reflects budget place-holder and is subject to model, availability and market conditions</p> <p>Comment : Side wall TV's</p>	\$600.00	2	\$1,200.00
AV SOURCES				
 <p>MOIP Rx</p>	<p>4K Ultra HD Media over IP Receiver. Includes premium cables and professional installation</p> <p>Comment : One required for each TV</p>	\$1,525.00	3	\$4,575.00

VIDEO DISTRIBUTION



AudioQuest HDMI Cable, Cherry Cola Optical Series Quartz Glass, .5% Silver HDMI 2.0 4K-8K, 18Gbps. 10m / 33'0"
Comment : HDMI cable from laptop to MoIP Tx in the equipment rack

\$800.00 1 \$800.00

HDMI 10M

COMMERCIAL AV



Video Teleconference for Medium Size Conference Room package with DSP Echo-Cancelling.
 Includes: PTZ Camera, Processor, Speaker, Installation and Setup.
*Requires PC Source Dialer, and Display
Comment : To be mounted above TV on back wall

\$5,625.00 1 \$5,625.00

VTC Medium



Supports USB 3.0, USB 3.1 Gen-1 and USB 3.1 Gen-2. 20 m.65.6 feet.
Includes installation
Comment : Connect Zoom laptop to Camera

\$1,067.00 1 \$1,067.00

USB 3.0 Active Optical Cable



Flexible and adjustable gooseneck positioning, built in acoustic pop filter, on/off switch. Includes 26 foot cable
Comment : Seven for Council table and one for the podium

\$81.00 8 \$648.00

Desk Top Condenser Mic



Four channel pro mic input device with built in acoustical echo cancelation
Comment : To be mounted under the Council table

\$1,133.00 2 \$2,266.00

Easy USB PRO MIC I/O

URC



5" In-Wall Touch Screen Control Interface \$1,075.00 1 \$1,075.00
 Comment : Touchscreen to be located near the equipment rack

URC 5" In-wall Touchscreen

BUILDERS



Network wiring to specific location \$225.00 4 \$900.00
 Comment : Two data runs table mics and two data runs for side wall TV's

Data Run

RACK



Small Rack
 Package Includes:
 Temp Controlled Fan
 120VAC Power Distribution \$2,195.00 1 \$2,195.00
 Standard Shelving
 Wire Management
Comment : Requires a dedicated 20 Amp circuit

Small Rack

TECHNICIAN



Additional wiring, connectors, cables, and other parts. \$10.00 10 \$100.00
 Comment : Misc. conduit and connectors for routing mic cables from table to camera

Misc Parts

RACK NETWORKS



Enterprise class managed Dual-LAN GigaBit Router with VPN and Guest network. \$945.00 1 \$945.00
 NetCloud service is recommended, not included
 Comment : Internet connection required

Router

	Enterprise Class unmanaged GigaBit 8 Port PoE Switch	\$545.00	1	\$545.00
	NetCloud Service is recommended, not included			



8 Port Switch



5 Outlet rack mount power strip with integrated / automatic rebooting of individual critical components should one go offline.

\$915.00	1	\$915.00
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ReBoot 5

NetCloud Service is recommended, not included



1 year of NetCloud service for critical network devices, security updates and off-site maintenance

\$540.00	1	\$540.00
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NetCloud

AV SOURCES



4K Ultra HD Media over IP Controller w/ 8 Port PoE+ Switch. Supports up to 6 Total Tx / Rx Modules

\$1,677.00	1	\$1,677.00
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MOIP Small



4K Ultra HD Media over IP Transmitter. Includes premium cables and professional installation

\$1,425.00	1	\$1,425.00
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MOIP Tx

Comment : HDMI feed from laptop

COMMERCIAL AV



High quality speaker, fits in 2'x2' ceiling tile grid. Selectable 70V, 3.75W-30W or 80hm

\$280.00	4	\$1,120.00
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*2 speaker minimum

Tile Speaker 70v8ohm



Amplifier - 70V 500W x 2, 8 ohm 300W x 2

\$1,350.00	1	\$1,350.00
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Small Amp

URC

	Small Automation Control Processor Install, setup and programming	\$1,455.00	1	\$1,455.00
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URC Small Controller

TRAVEL AND PROJECT MANAGEMENT TECHNICIAN



Travel and first half hour of service. Per vehicle, within 5-25 miles of the EdgeUP home office.	\$175.00	3	\$525.00
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Travel 525



Suggested everyone attend! Reimbursable via account credit if completed with 2 or more heads of household / managers	\$350.00	1	\$350.00
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Customer Education

SUB TOTAL

\$35,981.00

TOTAL

\$35,981.00

TERMS AND AGREEMENT/CONTRACT

- A. The general project description is contained in the attached document and related documents from herein referred to as "Proposal. Spycorn Technology Solutions, LLC; DBA: EdgeUP Technology from herein referred to as EdgeUP.
- B. The scope of work to be performed by EdgeUP is the installation of the specified system as outlined in the Proposal.
- C. The total amount to be paid (subject to additions and deductions by written change order) shall not exceed the total specified in the Proposal. This may be superseded as specified below in item G.
- D. Progress payments will be made according to the payment schedule below. Electronic equipment will not be ordered until the sum of deposits meet or exceed 95 of the project total. These times are subject to the timing of the construction and the lead times required for the ordered equipment to be delivered.
- E. Payment is due immediately at invoicing. Unpaid balance beyond 10 days after invoicing of completed tasks as outlined in item D shall bear interest payable to EdgeUP at a rate of 1.75 per month simple interest, minimum 5 per month. Any discounts will be forfeited and become due.
- F. Proposal expires after 30 days without approval following the date stated on the top of the Proposal. No work will be scheduled without an initial deposit plus a signed copy of this agreement. Release of all system design specifications are contingent on agreement and retainer.
- G. If project is of a retrofit remodel nature on an existing structure, and/or scope of work exceeds time and material costs estimated to complete because of unforeseen circumstances, client agrees that he/she will be billed at the current EdgeUP installation rate for all extra labor and necessary parts involved in completing the project.
- H. EdgeUP reserves the right to replace proposed models in the case of obsolescence, discontinuation, or unavailability with a comparable model of equal or greater value. EdgeUP will not be held responsible or liable in any way for any said product's obsolescence, discontinuation, or unavailability.
- I. At times, EdgeUP will request personal WiFi information, door code passwords, alarm codes, usernames, passwords, and IP addresses. This information is used to program and maintain specific types of components. EdgeUP reserves the right to access your components remotely, for the sole purpose of updating and modifying system programming. EdgeUP will not be held responsible if logins, passwords, codes, or system programming are changed by client after completion. We do not transfer your personal identifiable information to outside parties. The security, integrity and confidentiality of your information is extremely important to us. We have implemented technical, administrative, and physical security measures that are designed to protect your information from unauthorized access, disclosure, use, and unnecessary modification.
- J. Due to the complexity of the custom system programming provided by EdgeUP, the need for user preference changes and modifications are to be expected after system completion. Within a 30 day period of completion, the client should provide EdgeUP, in writing, any system programmable preference changes requests. These requests will then be scheduled for fulfillment within the limitations of the provided system. This onetime visit, or remote system login, is to be considered part of the original proposed scope of work. Customer must be aware manufacturer firmware and software changes/updates may affect functionality of the system. This may require a service visit to resolve, and the resolution may result in a change of how to use the system. Rare cases and old equipment may require components to be updated or replaced. EdgeUP warranty does not cover costs associated with manufacturer changes.
- K. EdgeUP may use photos and details specific to the system installation within social media posts and/or other forms of advertising. Sensitive customer information, names, address, contact info, and photos will not be shared. Client agrees to notify EdgeUP in writing of any potential issues and allow 30 days to resolve the issue prior to posting an online review. Positive online reviews are appreciated and encouraged anytime.

1. Contract Documents and Details

The contract documents consist of this agreement, including all general provisions, special provisions, specifications, drawings, addenda, change orders, written interpretations, and written orders for minor changes in work. Work not covered by contract documents will not be required unless it is required by reasonable inference as being necessary to produce the intended result. The costs associated with any related work or materials, including, but not limited to electrical, drywall, painting, cabinets are not included unless specifically documented in the Proposal. EdgeUP is not responsible for any underground trenching or laying or supplying of conduit for outside wiring.

2. Time

With respect to schedule completion of the tasks in section D, time is of the essence. If Contractor is delayed at any time in the progress of the work by customer change orders, fire, labor disputes, acts of God or other causes beyond EdgeUP's control, the completion schedule for the work or affected parts of the work shall be extended by the same amount of the time caused by the delay. Customer will be responsible should the job site not be ready for EdgeUP to fulfill the scheduled work. The appointment must be cancelled or changed 3 business days before scheduled work to avoid additional charges for wasted time.

3. Payments and Completion

The below Payment Schedule is a guideline and approximation. Since EdgeUP will, if possible, open, test and burnin equipment before delivery, all components must be paid for before delivery to job site. Payments may not be withheld under any circumstances. Final payment shall be due immediately following completion of the project invoicing. Punch list items shall not delay invoice payment. EdgeUP will hold owner harmless with respect to claims of subcontractors and suppliers. Customer agrees to be responsible for all costs of collection on unpaid balances including, but not limited to 1.75 interest per month, collection fees (up to 50), court costs, reasonable attorney fees, and time spent by EdgeUP personnel to address the matter billed at our standard service rate.

4. Insurance

EdgeUP shall purchase and maintain such insurance necessary to protect from claims under workers compensation and from any damage to the customer property resulting from the conduct of this contract. Proof of insurance can be provided upon written request.

5. Changes in the Contract

The customer may order changes, additions, or modifications without invalidating the contract. Such changes must be in writing and approved. EdgeUP shall provide the owner in writing the amount of additional costs or cost reductions resulting from changes ordered within 15 working days unless this requirement is waived in writing by the customer. Change Orders shall be paid in full upon acceptance and shall not alter the above payment schedule.

6. Service Warranty

EdgeUP warrants the workmanship and installation of equipment for 30 days from the installation date. During this period, EdgeUP Technology Solutions will repair andor replace defective parts without an additional charge to you.

The above Service Warranty is subject to the following conditions:

- 1. This warranty extends only to products distributed andor sold by EdgeUP.
- 2. This warranty covers only normal use of the equipment. EdgeUP shall not be liable under this warranty if any damage or defect results from (i) misuse or neglect; (ii) disasters such as fire, flood, lightning or improper electrical current; or (iii) service or alteration by anyone other than an authorized EdgeUP representative.

For post warranty repair following the 30day period, the client is responsible for payment, at current hourly rates plus trip charge, for any service or repair outside the scope of this limited warranty. EdgeUP will aid the client in servicing their manufacturerwarranted equipment throughout the life of said warranty, at these same applicable rates.

PAYMENT SCHEDULE

DUE UPON ACCEPTANCE	95.0%	\$34,181.95
FINISH	5.0%	\$1,799.05

Total Amount

\$35,981.00

Deposit Amount

\$34,181.95

Client Signature & Date

Hertzler Electric, Inc.

Commercial & Industrial Wiring
950 East Main Street, Mount Joy, Pa. 17552
Ph. 717-653-1152: Fax. 717-653-6487

10/22/2021

Mount Joy Boro Office
Attn. Mark Pugliese
21 East Main Street
717-653-2300
manager@mountjoypa.org

Work Scope

- Supply and install (3) 20A duplex receptacle for a wall mount TV.
- Power will be fed from an existing circuit in the room.
- Supply and install (1) 240V Receptacle.
- Cost **does not** include installing HDMI or ethernet cabling.
- Supply conduit, wire, and labor to complete.
- Work to be completed during normal working hours Monday to Friday 7am to 4pm.

Cost-\$1,450.00

*Proposal Completed By,
Matthew Goss*

**Payment Terms – 30 days from invoicing. Monthly as work progresses.*

**Note – This Proposal may be withdrawn by us if not accepted within 30 days.*

12:34

microtechnologies

QUOTE # AAAQ2174

DATE 8/11/2021

Prepared For:

Lindsey Edgell

Mount Joy Borough

21 East Main Street

Mount Joy, PA 17552

P: (717) 653-2300

E: lindsey@mountjoypa.org

Prepared By:

Tina Brubaker

12:34 MicroTechnologies, Inc.

119 Reese Ave

Lancaster, PA 17602

P: (717) 305-1234

E: tina@1234micro.com

PO Number	Payment Terms	Valid Through
	Due Upon Receipt	Sep 10, 2021

Notes:

Hi Lindsey, below are options for the installation of 1 data line in council chambers for video system.

	Unit Price	Qty	Ext. Price
<i>Option 1 - Install data from small switch in council chamber room to equipment on other side of room</i> <i>(Optional)</i>	\$230.00	1	\$230.00
<i>Option 2 - Install data line from main switch in office to equipment in council chambers. (Optional)</i>	\$458.00	1	\$458.00
Solution Subtotal			\$0.00
Sales Tax			\$0.00
Shipping			\$0.00
Grand Total			\$0.00

Notes:

Please contact me if I can be of further assistance, thank you! Tina

Manager

From: Joshua Deering
Sent: Thursday, October 14, 2021 4:32 PM
To: Manager
Subject: Re: Ad-hoc committee recommends - Site Survey

We actually had some money budgeted for the building this year, I want to say like \$25k so maybe we can use that and it doesn't have to go to A&F?

This is a site survey of the Borough owned property next door to current offices.

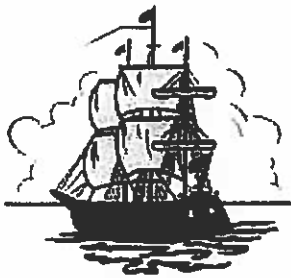
Thanks
Josh

From: Manager <Manager@mountjoypa.org>
Sent: Thursday, October 14, 2021 2:09 PM
To: Joshua Deering <Joshua@mountjoypa.org>
Subject: RE: Ad-hoc committee recommends - Site Survey

Josh,
I will look through the budget and see what I can find. Yes, it would need to go before A & F and then council.

I will keep you posted.

Mark



Mark G. Pugliese I
Borough Manager
Borough of Mount Joy

Phone: 717-653-2300
Email: manager@mountjoypa.org

21 East Main Street
Mount Joy, PA 17552

mountjoyborough.com

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From: Joshua Deering <Joshua@mountjoypa.org>
Sent: Thursday, October 14, 2021 1:34 PM

To: Manager <Manager@mountjoyppa.org>
Subject: Ad-hoc committee recommends - Site Survey

Hi Mark,

As discussed at the last ad-hoc bldg mtg and the site walk-thru, we think a site survey would be a good next step with whatever direction is decided upon in the future. This survey should be done sooner rather than later.

The earlier discussion that the Darrenkamp property boundary may be in question concerns me. It would be beneficial to get these properties surveyed with the setbacks and utilities highlighted. This will assist in the preliminary layout of the new addition in the early phases.

K&W Engineers has the site survey listed in their overall proposal. The contractual amount is \$10,950.00. The site survey includes:

A. Boundary and Topographic Survey

K&W will perform a boundary and topographic survey of the and consisting of three (3) currently separate tracts of land at 15/17/21 East Main Street (Tax Parcel ID 450502000, 450452110, 450405210) as follows:

1. Research

- a. Obtain copies of tax maps, current deeds of record and recorded plans for the subject property and adjoining properties.
- b. Request/confirm existing ROW width for E. Main Street (SR 0230) and E. Appletree Alley.
- c. Complete a Pennsylvania One Call design request (PA Act 287 as amended).
- d. Request copies of utility plans and information if available from utility service providers.
- e. Research FEMA floodplain mapping for the subject property.

2. Field Survey

- a. Field boundary survey of the +/-0.6-acre project area as described above to locate existing property corner markers and property line evidence.
- b. Field topographic survey to locate readily visible existing surface features such as buildings, roadways, paving and pavement markings, curbing, sidewalks, light standards, utility poles, fencing, signs, landscaped areas, individual trees in open areas, and edges of wooded areas.
- c. Utility locations will be located generally as outlined by Quality Level "C" of CI/ASCE 38-02, which essentially includes survey of visible utility facilities (manholes, valve boxes, etc.) and correlating that data with existing utility records as available.

3. Survey Base Mapping

- a. Mapping will be prepared at an appropriate scale with a one (1) foot contour interval and will show topographic features and information as field surveyed and outlined above.
- b. Property lines will be shown and described for the subject properties. The approximate location of adjoining property lines will be shown based on County Tax Maps.
- c. Recorded easements and utility rights-of-way referenced on the current deed of record will be shown and identified within the survey limits.
- d. Pavement and ROW widths for roads adjoining the project site will be shown and identified.
- e. Ownership information for the subject properties and adjoining properties will be shown.

Let me know if you think we could find \$11k and I guess we would need to send to A&F?

Thanks
Josh

Manager

From: Justin Evans <Justin@mtjoytwp.org>
Sent: Tuesday, October 19, 2021 8:10 AM
To: Manager; Dennis Nissley
Cc: Kristina Kirchner; Patricia Bailey
Subject: Compost Facility Usage Agreement

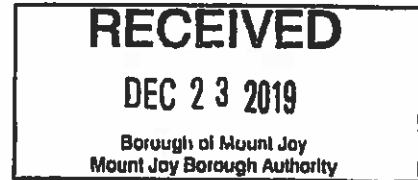
Good morning, Mark & Dennis –

Hope all is well with you both. Last night, our Board of Supervisors authorized me to request an extension for the use of Mount Joy Borough's compost facility through December 31, 2022. This request is made in accordance with paragraph 7 of our December 2, 2019 agreement.

If you are amenable to this extension, please let us know if the rate will change or remain the same. Additionally, Penn Waste will continue to be the Township's contracted waste hauler in 2022.

Thank you for your consideration,
Justin

Justin S. Evans, AICP
Township Manager/Zoning Officer
Mount Joy Township
8853 Elizabethtown Road
Elizabethtown, PA 17022
717-367-8917 x.207 (office)
717-719-2089 (cell)
www.mtjoytwp.org



AGREEMENT

THIS AGREEMENT made this 2nd day of December, 2019, by and between **MOUNT JOY BOROUGH**, a municipal corporation organized and operating under the laws of the Commonwealth of Pennsylvania with its municipal offices located at 21 East Main Street, Mount Joy, Pennsylvania 17552 (hereinafter referred to as the "Borough"), and **MOUNT JOY TOWNSHIP** Lancaster County, Pennsylvania, a municipal corporation duly organized under the laws of the Commonwealth of Pennsylvania, with its municipal office located at 8853 Elizabethtown Road, Elizabethtown, Pennsylvania 17022 (hereinafter referred to as the "Township").

BACKGROUND

The Borough and the Township are municipalities within Lancaster County, Pennsylvania. The Borough operates a composting facility on South Jacob Street (the "Compost Facility") and is the owner of the Compost Facility. Mount Joy Borough Authority (the "Authority") is the owner of 157 and 159 South Jacob Street, the land on which the Compost Facility is located.

The Township does not have its own facility for composting material. The Township desires to deliver leaves, yard waste, and Christmas trees to the Compost Facility. The Borough agrees to allow the Township to deliver such materials to the Compost Facility under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. The foregoing background recitals are incorporated into and made a substantive part of this Agreement.

2. The Township or the Township's contracted hauler may deliver leaves, yard waste, and Christmas trees collected within the Township to the Compost Facility. All leaves, yard waste, and Christmas trees shall be loose or shall be in biodegradable bags, commonly referred to as Kraft bags. The Township and the Township's contracted hauler shall not deliver any materials other than leaves, yard waste, and Christmas trees collected in the Township to the Compost Facility, and the Township and the Township's hauler shall not deliver any leaves, yard waste, or Christmas trees in plastic bags to the Compost Facility. If the Township or the Township's contracted hauler does delivery any leaves, yard waste, or Christmas trees in plastic bags

or any other materials to the Compost Facility, the Township shall promptly remove such items from the Compost Facility.

3. The Township or the Township's contracted hauler may deliver leaves, yard waste, and Christmas trees to the Compost Facility between 7:00 a.m. and 3:00 p.m., Mondays through Saturdays, except holidays and except Sundays, and at such other days and times as the parties may mutually agree. If the Borough and the Township desire to allow delivery of leaves, yard waste, or Christmas trees to the Compost Facility at any time other than between 7:00 a.m. and 3:00 p.m., Mondays through Fridays, the Township shall provide notice to the Authority at least two days before such delivery.

4. The Township acknowledges that the Borough imposes fees for the delivery of leaves, yard waste, and Christmas trees to the Compost Facility and that the Borough changes such fees from time to time. The Township agrees that it shall pay the same fees which Borough imposes on non-residential or commercial entities to deliver leaves, yard waste and Christmas trees to the Compost Facility which are in effect on the date the Township or the Township's contracted hauler delivers materials to the Compost Facility. On or before December 10, 2019, the Borough shall provide the Township with the amount of the fee that the Borough will charge commencing on January 1, 2020 (if this Agreement is renewed), and on or before November 1 of each succeeding year thereafter, the Borough shall inform the Township of any change in such fee for the following year.

5. The Township shall inform the Borough of the name and address of its contracted hauler and the day(s) of the week that its contracted hauler collects recyclable materials within the Township upon execution of this Agreement. The Township shall promptly notify the Borough if it changes its contracted hauler or the day(s) of the week when recyclable materials are collected.

6. The Township shall add the Borough and the Authority as additional insureds to its policies of insurance and shall require its contracted hauler to add the Borough and the Authority as additional insureds to its policies of insurance. The Borough and the Authority shall continue to be named as additional insureds on such policies of insurance as long as this Agreement is in effect.

7. The term of this Agreement shall commence on the date of execution on behalf of the Township and the Borough and shall continue until December 31, 2020. This Agreement may

be extended for additional one-year periods upon mutual agreement of the parties. If Township desires to extend the term of the Agreement, Township shall provide written notice of its desire to extend the term of this Agreement on or before December 1, 2019, and on or before December 1 of each succeeding calendar year if this Agreement is extended. The Borough shall notify the Township on or before June 1, 2020, and June 1 of each succeeding year if the Borough desires to renew or not to renew this Agreement. Notwithstanding the foregoing, the Township and the Borough understand and acknowledge that if regulatory requirements are imposed by state, federal or other regulatory agencies which mandate an expansion of the Authority's facilities and such expansion requires use of the land utilized for the Compost Facility, the term of this Agreement shall be terminated upon notification by the Authority to the Borough of such requirement. The Borough shall promptly notify the Township that the Authority requires the land upon which the Compost Facility is located and the Agreement is therefore terminated.

8. The Borough and the Township shall indemnify and hold harmless the Authority from any potential liabilities associated with any unauthorized waste deposited at the Compost Facility and the possibility of a release or discharge from such waste. The Borough and the Township shall indemnify and hold harmless the Authority from any potential liabilities associated with a third party user of the Compost Facility authorized by the Borough or the Township for any injury to such party that occurs while on the Authority's property using the Compost Facility. It is the intent of the Borough and the Township not to waive any protections of the Political Subdivision Tort Claims Act which may be asserted by the Borough, Township or Authority in defense of any claims.

9. This Agreement may be amended only by written instrument signed by the Township and the Borough.

10. This Agreement shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

11. This Agreement is subject to approval of Borough Council of the Borough and the Board of Supervisors of the Township at public meetings.

IN WITNESS WHEREOF, the parties have hereunto caused this Agreement to be executed the day and year first above written.

MOUNT JOY BOROUGH
Lancaster County, Pennsylvania

Attest: James J. Kelly
(Assistant) Secretary

By: William A. Hill
(Vice) President
Borough Council

[BOROUGH SEAL]

MOUNT JOY TOWNSHIP
Lancaster County, Pennsylvania

Attest: Patricia J. Bailey
(Assistant) Secretary

By: Gerald Cole
(Vice) Chairman
Board of Supervisors

[TOWNSHIP SEAL]

Mount Joy Township 2020 Special Pickups

Christmas Trees.....Saturday, January 11

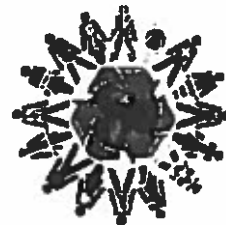
White Goods & TiresSaturday, March 28
Saturday, September 26

Woody Yard WasteApril 6-7-8 ~ 20-21-22
May 4-5-6 ~ 18-19-20
June 1-2-3 ~ 15-16-17 ~ 29-30
July 1 ~ 13-14-15 ~ 27-28-29
August 10-11-12 ~ 24-25-26
September 8-9-10 ~ 21-22-23
October 5-6-7 ~ 19-20-21

Fall LeavesSaturday, November 7-21
Saturday, December 5-19

Holiday Pickups:

Memorial Day / May 26, 27, 28.....M picked up T, T picked up W, W picked up Th
Independence DayNO Change to pick up schedule
Labor Day / September 8, 9, 10M picked up T, T picked up W, W picked up Th
ChristmasNO Change to pick up schedule
New YearsNO Change to pick up schedule





CHARTER Homes & Neighborhoods

October 5, 2021

Borough Council
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

**RE: Florin Hill
Revised Subdivision Plan – Blocks F and M – Florin Hill Phase 1 and 2B**

Dear Council Members:

On behalf of the owner, The Florin Hill Partnership, we request a six month extension of time in which to record the above Revised Subdivision Plan for Blocks F and M at Florin Hill, pursuant to Section 240-29.A(1) of the Subdivision and Land Development Ordinance.

The plan has been approved and is ready for recording. The only obstacle that has prevented us from recording the plan and commencing construction is a dispute that has arisen within the partnership. Although we had hoped that this dispute would be resolved by this time, it remains ongoing, but we are optimistic that a resolution will be reached within the next several months.

We understand Borough Council's desire to have Phases 1 and 2B completed. We believe that the changes reflected on the Revised Subdivision Plan will enable us to complete these phases quickly after the dispute is resolved. For that reason, we desire to keep the Revised Subdivision Plan alive and ready to be recorded immediately upon resolution of the dispute. Otherwise, if an extension is not granted, we will have to resubmit plans and further delay construction once the dispute is resolved.

To keep Council informed as to the status of the resolution of this dispute, we will attend a Council meeting in January, 2022 (or such other time as directed by Council) to provide an update.

We thank Council for its consideration and working with us to complete this project.

Sincerely,

CHARTER HOMES & NEIGHBORHOODS

Anthony Faranda-Diedrich
Vice President | Neighborhood Development



September 21, 2021

Stacie Gibbs, Zoning, Code & Planning Administrator
Borough of Mount Joy
21 East Main Street
Mount Joy, PA 17552

Subject: Rezoning Inquiry
+/- 4 Acre Barbara Street-Donsco Site
Rezoning from Variance Medium Density to High Density

Dear Stacie,

At the direction of Zimmerman Home Builders (ZHB), I request that the Borough Council Administration and Finance Committee allow for a presentation of a rezoning request for land that ZHB has an interest in located at the southern end of South Barbara Street.

Background on Applicant and Project

Zimmerman Home Builders (ZHB) a local and highly reputable professional new home builder with a track record of designing and building premium quality homes at fair prices in Lancaster County for two generations. ZHB are very interested in supporting Mount Joy Borough and are invested in developing a +4 Acre tract of land located on Barbara Street. To address the costs associated with the extension of the South Barbara Street to service the proposed dwellings, ZHB proposes to rezone the 4-Acre property to the MHDR Zoning District to allow for +/-32 townhouse dwelling units to be constructed. The property is currently zoned LDR and MDR. Development of the property under the MHDR Zoning requirements will allow for an increase in the overall number of dwelling units and the more efficient use of the land.

A concept plan for the development of the property using the current zoning criteria and for the development using the MHDR Zoning criteria have been included with this letter.

It is the belief of ZHB that the development of the property using the MHDR zoning criteria is consistent with the goals of the community, specifically the goal to provide a mix of housing types of the Donegal Region Comprehensive Plan. Additionally, allowing for the density of is project to meet the MHDR criteria based on 2,500 SF/dwelling unit vs. the requirement of MDR criteria of 4,000, SF/dwelling unit, the project will also meet the density goals of the Donegal Region Comprehensive Plan.

ZHB further believes that development of the project in accordance with the MHDR requirements is in line with the local initiatives and values of Mount Joy Borough and it would be a great asset to the Mount Joy Borough area.

Demographics

This townhome community would provide more affordable housing which is in demand in the community from empty nesters wanting to locate here to be close to their adult children and grandchildren, 1st time home buyers, retired couples in search of less home to maintain, and the urban

DAVID MILLER/ASSOCIATES, INC.

1076 CENTERVILLE ROAD | LANCASTER, PA 17601 | 717-898-3402 | FAX: 717-898-9365 | www.dmai.com

workforce commuting from Harrisburg, Philadelphia and New York who desire the small-town community lifestyle and lower cost of living offered in Mount Joy.

Best Practices of Land Usage and Feasibility

This tract will support a townhome community of 35 homes comfortably without creating a burden on the School District because of the type of users that are anticipated to purchase the proposed town homes.

Public Transportation

The subject tract is close to the new train platform in Mount Joy. Future residents/users can walk or ride a bicycle to the train in minutes which may reduce traffic in the borough.

Tax Base: The zoning change to allow for development under the MHDR standards would offer 60% more tax base for the same length of roadway to support the local schools and municipality without as much burden on the district because of the demographic of families who buy townhomes vs. single family homes.

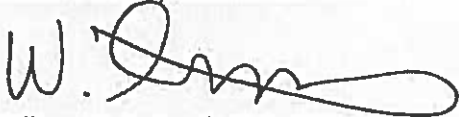
Estimated Assessed Value per lot: \$220,000
3.98 municipal millage x \$220,000 =\$875.60
19.0866 Donegal School District Millage x \$220,000=\$4,199
Total Tax base for Mount Joy Borough and Donegal School District: \$5,074.60 per/home
21 homes @ \$5,074.60=\$106,566.60
35 homes @ \$5,074.60=\$177,611.00

Conclusion and Request

Based on the above outline justification, ZHB requests that the Borough Council Administration and Finance Committee allow for a presentation of a rezoning request for land at their next available meeting.

Please contact me with questions regarding this request.

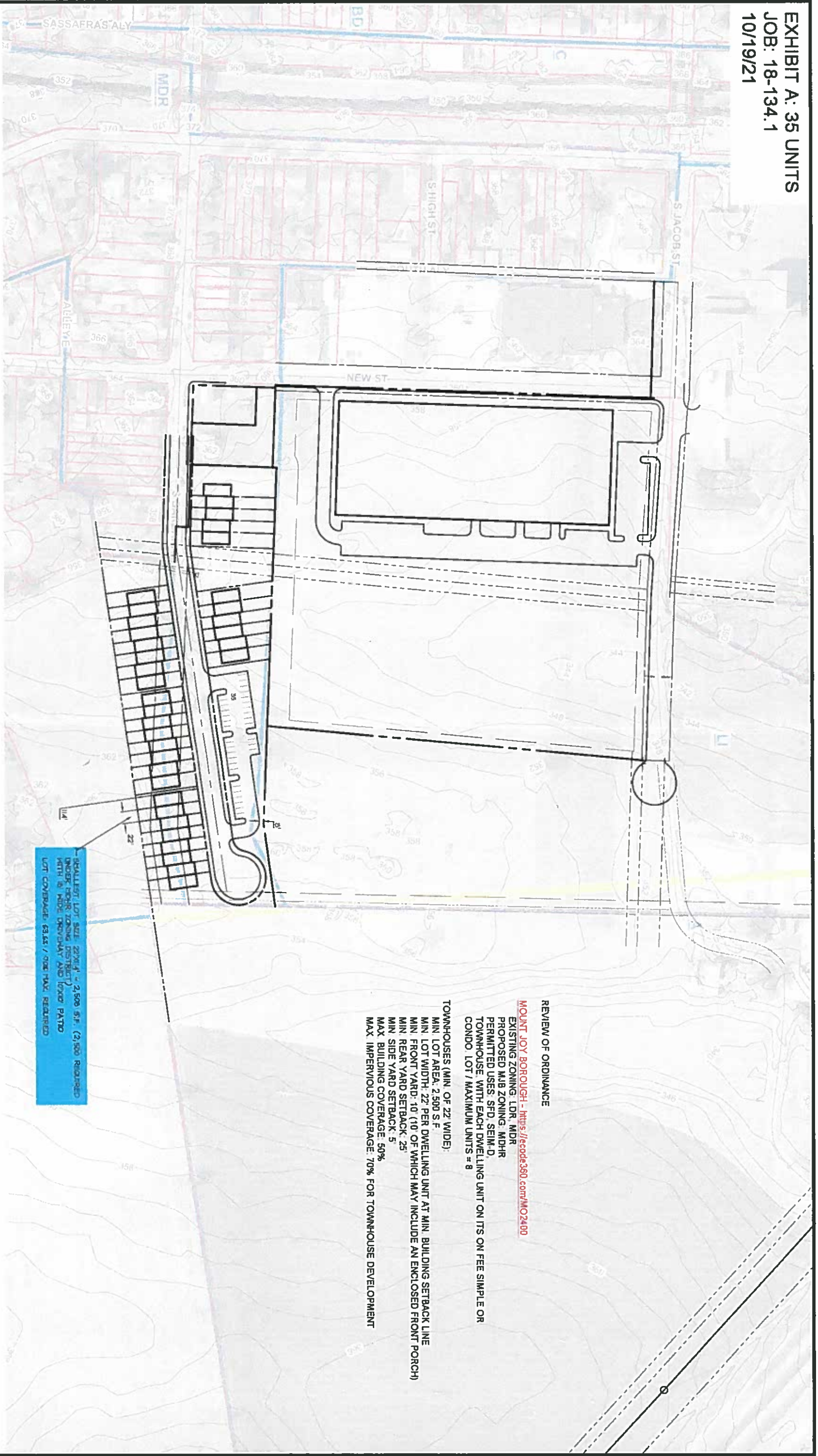
Sincerely,
DAVID MILLER/ASSOCIATES INC.



William M. Swiernik, RLA, ASLA
Principal

cc: Zimmerman Home Builders

EXHIBIT A: 35 UNITS
JOB: 18-134.1
10/19/21



REVIEW OF ORDINANCE

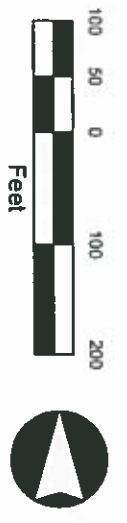
MOUNT JOY BOROUGH - <https://ecode360.com/MO2400>

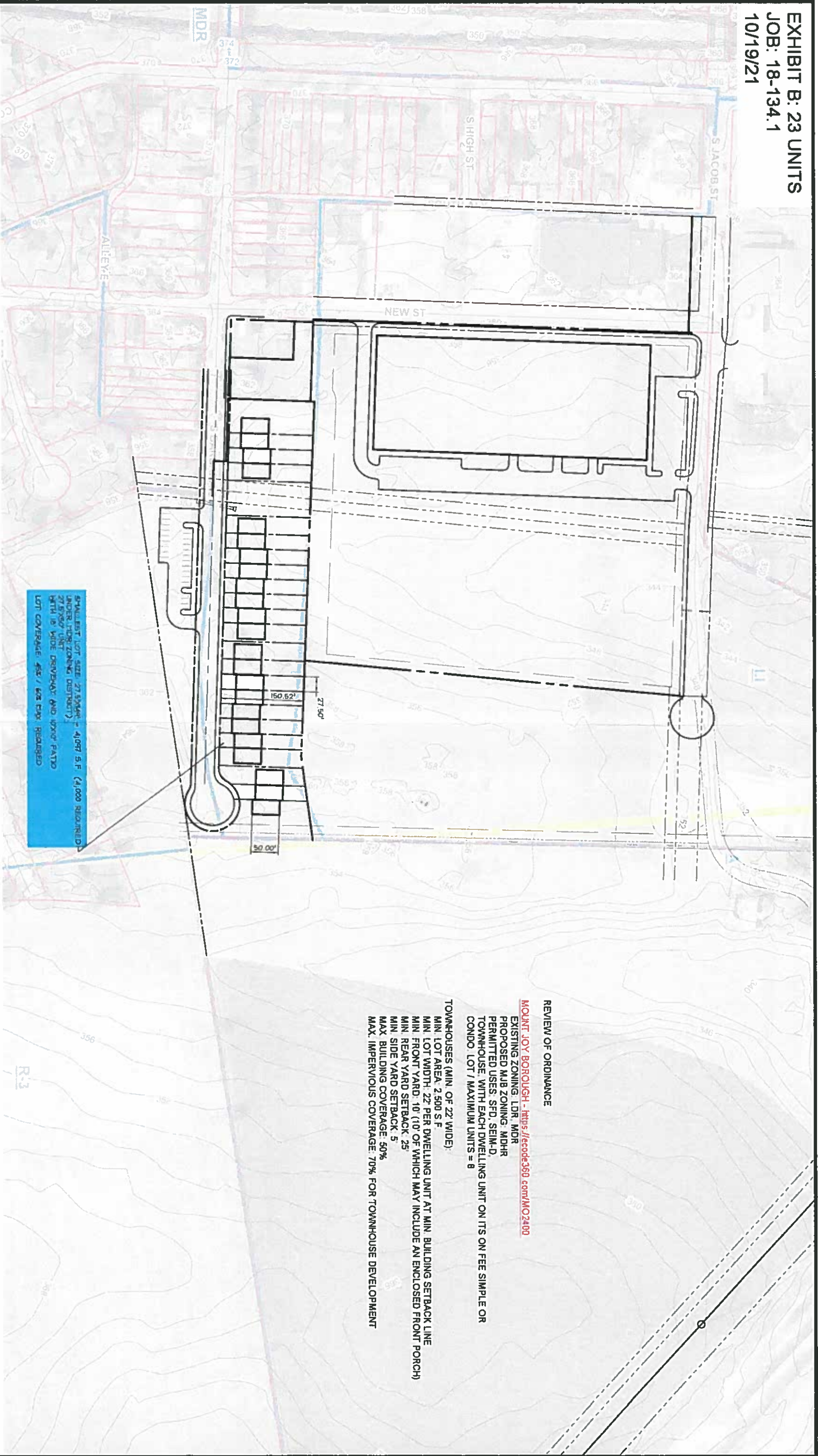
- EXISTING ZONING: LDR, MDR
- PROPOSED MJB ZONING: MDR
- PERMITTED USES: SFD, SEM-D
- TOWNHOUSE WITH EACH DWELLING UNIT ON ITS OWN SIMPLE OR CONDO LOT / MAXIMUM UNITS = 8

TOWNHOUSES (MIN. OF 22' WIDE):

- MIN. LOT AREA: 2,500 S.F.
- MIN. LOT WIDTH: 22' PER DWELLING UNIT AT MIN. BUILDING SETBACK LINE
- MIN. FRONT YARD: 10' (10' OF WHICH MAY INCLUDE AN ENCLOSED FRONT PORCH)
- MIN. REAR YARD SETBACK: 25'
- MIN. SIDE YARD SETBACK: 5'
- MAX. BUILDING COVERAGE: 50%
- MAX. IMPERVIOUS COVERAGE: 70% FOR TOWNHOUSE DEVELOPMENT

SMALLEST LOT SIZE: 22'x114' = 2,508 S.F. (2,500 Required UNDER FOUR ZONING DISTRICTS) WITH 9' MIN. DRIVEWAY AND 6'x20' PATIO LOT COVERAGE: 53.5% / 50% MAX. REQUIRED





SHALLEST LOT SIZE: 27,500 S.F. - 4,000 S.F. (4,000 REQUIRED UNDER ZONING DISTRICT) WITH A WIDE DRIVEWAY AND WIDE PATIO LOT COVERAGE: 45% / 60% MAY BE ACHIEVED

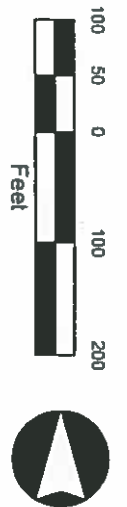
REVIEW OF ORDINANCE

MOUNT JOY BOROUGH - <https://ecode360.com/MO2400>

- EXISTING ZONING: LDR, MDR
- PROPOSED MJB ZONING: MDR
- PERMITTED USES: SFD, SEM-D
- TOWNHOUSE WITH EACH DWELLING UNIT ON ITS OWN FEE SIMPLE OR CONDO. LOT / MAXIMUM UNITS = 8

TOWNHOUSES (MIN. OF 22' WIDE):

- MIN. LOT AREA: 2,500 S.F.
- MIN. LOT WIDTH: 22' PER DWELLING UNIT AT MIN. BUILDING SETBACK LINE
- MIN. FRONT YARD: 10' (10' OF WHICH MAY INCLUDE AN ENCLOSED FRONT PORCH)
- MIN. REAR YARD SETBACK: 25'
- MIN. SIDE YARD SETBACK: 5'
- MAX. BUILDING COVERAGE: 50%
- MAX. IMPERVIOUS COVERAGE: 70% FOR TOWNHOUSE DEVELOPMENT



HISTORIC RESOURCE

Any building, structure, site, object or district that is included on any of the following lists:

A.

The National Register of Historic Places, individually or as a contributing resource in a National Register Historic District.

B.

The Mount Joy Borough Registry of Historic Buildings included in Appendix 1.¹⁰

POTENTIALLY HISTORIC STRUCTURE

Any building or structure that is not an historic resource and was constructed prior to 1940.

*Borough of Mount Joy, PA
Wednesday, September 22, 2021*

Chapter 270. Zoning

Article VIII. General Regulations

§ 270-117. Historic buildings and historic preservation provisions.

- A. Additional uses within rehabilitated historic buildings. Section 270-46 permits certain additional uses within the LI and CI Districts within rehabilitated historic resources by special exception. To be eligible for these uses, the applicant shall prove the following to the satisfaction of the Zoning Hearing Board that:
- (1) The affected building is a historic resource; and
 - (2) A registered architect with substantial experience in the rehabilitation of historic buildings provides a written certification that the exterior of the building as visible from public streets will be historically rehabilitated in conformance with the Secretary of the Interior's Standards for Historic Rehabilitation and accompanying guidelines published by the National Park Service, and that any exterior repairs, alterations and additions visible from a public street will be in conformance with such standards and guidelines.
- B. Historic preservation requirements.
- (1) Purpose. The purpose of this section is to:
 - (a) Provide a mechanism to discourage thoughtless and unnecessary destruction of valuable historic resources;
 - (b) Provide a mechanism that allows interested parties an opportunity to encourage a property owner to consider alternatives to demolition, such as sale to another person, movement of the building or rehabilitation;
 - (c) Provide opportunities for historic resources to be documented before they may be demolished; and
 - (d) Seek that historic features be salvaged before demolition.
 - (2) Applicability.
 - (a) All of the provisions of the applicable underlying zoning districts shall continue to apply in addition to the provisions of this section. In the event of a conflict between the provisions of this section and the underlying zoning district, the provisions of this section shall apply.
 - (b) Covenants and easements. It is not the intent of this section to repeal, abrogate, or impair any existing easements, covenants or deed restrictions.
 - (3) Demolition, removal, or relocation of historic resources.
 - (a) Demolition, removal or relocation of a historic resource shall be regulated in accordance with this section. No historic resource shall be partially or entirely demolished, removed or otherwise relocated without receiving a conditional use approval from the Borough Council and a zoning permit issued by the Zoning Officer under the provisions of this

section, except for emergency demolitions. Emergency demolitions to protect the health, safety and welfare of the citizens of Mount Joy Borough are regulated under the Property Maintenance Code, codified as Chapter 195 of the Mount Joy Borough Code, and the UCC, and the provisions of these codes shall take precedence over the provisions contained in this section.

(b) Conditional use application.

- [1] Applications for a conditional use for demolition, removal or relocation of a historic resource shall be made in accordance with Article I.
- [2] Criteria for review. Applicants for a permit to demolish, remove, or relocate a historic resource in whole or in part must provide, as part of their application, a written statement as to whether the following statements are correct and provide detailed substantiation for each statement which is believed to be correct. In each instance, the burden of proof is on the property owner to demonstrate that the property owned has been deprived any profitable use of the relevant lot as a whole. The decision of the Borough Council shall be based upon a review of the information submitted by the applicant against all criteria and not any one criterion. The goals and development objectives of the Borough shall also be considered. The criteria for review shall be as follows:
 - [a] It is not feasible to continue the current use of the building.
 - [b] Other uses permitted within the underlying zoning district, either as permitted by right uses, special exception uses, or conditional uses, have been denied or are not feasible due to constraints on the building or structure.
 - [c] Adaptive use opportunities do not exist due to constraints related to the building, structure, or property.
 - [d] The building, its permitted uses, and adaptive use potential does not provide a reasonable rate of return, based on a reasonable initial investment. Such reasonable rate of return shall be calculated with respect to the property taken as a whole.
 - [e] The applicant has not contributed to the existing conditions, either through neglect or prior renovation, conversion, alteration or similar physical action.
 - [f] The demolition will not adversely affect the character of the property, streetscape, neighborhood or community.
 - [g] A proposed new building, structure or use (if applicable) on or of the property will not adversely affect the character of the streetscape, neighborhood or community.
 - [h] The building is structurally unsound.
 - [i] The denial of the demolition would result in unreasonable economic hardship to the owner. Forms for the determination of economic hardship are available at the municipal office.
 - [j] Sale of the building or structure is impossible or impractical.
 - [k] Denial of demolition will deprive the property as a whole of all beneficial use.
- (c) Associated land development plans. If application for a permit for demolition, removal or relocation of a historic resource is being requested to facilitate future development of the land, then said permit shall not be issued until the following additional requirements have been satisfied:
 - [1] Approval of the land development plan by the Mount Joy Borough Council;

- [2] Issuance of any necessary zoning approvals; and
 - [3] The recording of the approved subdivision or land development plan for the parcel where the demolition, removal, or relocation is proposed.
- (d) Pre-demolition requirements. In those instances where an application for demolition is approved, the building(s) to be demolished shall be historically and photographically documented in a manner set forth as part of the conditional use decision. The extent of documentation will be determined by the significance of the building(s). If no requirements are set forth in the conditional use decision, the documentation shall be conducted in accordance with guidance from the Pennsylvania Historical & Museum Commission. When documentation is complete the building shall be dismantled and any dismantled materials should be salvaged for reuse to the greatest extent possible.
- (e) Denial of demolition. If an application for demolition, removal or relocation has been denied, the applicant may appeal the decision of Borough Council to the Court of Common Pleas in accordance with the MPC.
- (f) Enforcement. Violations of this section shall be enforced in accordance with § 270-6 of this chapter.
- (4) Demolition of historic resources by neglect.
- (a) General requirements. Demolition by neglect is defined as the absence of routine maintenance and repair which leads to structural weakness, decay and deterioration in a building or structure to the point where the building or structure meets the criteria for condemnation under the Borough Property Maintenance Code.
- [1] Codes violations. If the Zoning or Codes Enforcement Officer has cited a property owner of a historic resource for conditions that has or could lead to structural weakness, decay or deterioration in a building or structure and the property owner fails to correct the condition(s) in the time specified, the property owner may be cited for demolition by neglect under these provisions and be subject to the penalties contained herein. Enforcement notices shall be issued in accordance with § 270-6.
 - [2] The owner of unoccupied principal or accessory buildings or structure that has been cited for violations shall develop a written maintenance program for the protection of any and all unoccupied historic resources. Said maintenance program shall be established in accordance with the Mount Joy Borough Property Maintenance Code. A copy of the maintenance program shall be filed with the Zoning and Codes Enforcement Officer(s) and implementation begun in accordance with an established timetable.
 - [a] The maintenance program shall address measures to assure that structural components are protected and reinforced to stabilize and maintain the essential form of the building and structure. Structural features requiring stabilization include, but may not be limited to: roof, chimney(s), cornice, soffit, fascia, spouting, columns, beams, posts, as well as window and door sills, lintels and jambs.
 - [b] The exterior and interior of the building or structure may be inspected annually by the Zoning or Codes Enforcement Officer with the owner or the owner's agent to determine code compliance with the established maintenance program.
 - [3] Enforcement. Violations of this section shall be enforced in accordance with § 270-6 of this chapter.
- (5) Demolition, removal or relocation of potentially historic structures.
- (a) Legislative intent. A waiting period is established to allow potentially historic structures to be historically and photographically documented prior to demolition.

- (b) Permit procedure.
- [1] An applicant must make application for a zoning permit for the demolition of a potentially historic structure in accordance with Article I.
 - [2] The Zoning Officer shall wait a minimum a 45 days after receiving a complete valid application for the demolition before issuing a permit for the demolition.
 - [3] Within 10 days after receiving a complete valid application for demolition of a potentially historic structure, the Zoning Officer shall post notice at the property indicating the pending application and the date of expiration of the waiting period. The Zoning Officer may provide notification to other interested parties, by posting on the Borough's publicly accessible website and/or announcement at a public meeting of Borough Council.
 - [4] Emergency demolitions to protect the health, safety and welfare of the citizens of Mount Joy Borough are regulated under the Property Maintenance Code, codified as Chapter 195 of the Mount Joy Borough Code, and the UCC, and the provisions of these codes shall take precedence over the provisions contained in this section.
- (c) Documentation. Prior to issuance of the permit, the applicant shall grant reasonable access to the property for historic and photographic documentation of the potentially historic structure by a nonprofit organization established for preservation of historic records.

Appendix 1. Mount Joy Borough Registry of Historic Buildings

The Mount Joy Borough Registry of Historic Buildings shall consist of the following:

Address	Parcel No.	Year Built	Integrity, style, architecture	Historical significance
205 N. Barbara St.	450-55763	1880	Original porch front portico pillars are still visible on the east side of the building facing the alley	The first boys private school on North Barbara Street at the Frank Street intersection.
114 Fairview St.	450-93532	1843	Brick, single-story, 3-bay schoolhouse.	Before the "all Mount Joy School" was built in 1873, even though the Borough was formed in 1851, children were housed in 5 one-room schoolhouses and one two-room school. This is the only one-room school left and is being restored by the Mount Joy Area Historical Society. When completed, the schoolhouse will be connected to the current Mount Joy Area Historical Society museum (former AME Church) at 120 Fairview Street.
120 S. Jacob St.	450-20045	1882	Brick building	Factory for the Mount Joy Woolen Manufacturing Company. In 1973, a plaque was placed on the building that said, "Milton Hershey made caramels in the factory from 1892 to 1898." (The Browns bought it back again in 1898)
4 E. Main St.	450-26905	1870	Moderate pitch roof; 6-lite transom, side-lites; Greek Revival style.	Originally Doctor office and residential.
13 E. Main St.	450-40521	1880	Well preserved early wood structure	Served as Darrenkamp's store which is an historic local retail establishment; Harry Darrenkamp sold oysters here as early as 1909
18-20 E. Main St. (5 Delta St.)	450-48795	1845	Classic Revival; gable roof with paired end chimney, parapets with at gable ends; brick cornice with modillions; entrance flanked by pilasters topped with molded entablature; Federal style.	Name of house is in honor of Henry Carpenter, who resided here for many years.
30 E. Main St.	450-63927	1874	First Gothic Revival Church; unusual features include the canted buttresses and the front entry porch with polygonal posts	Church of God
37 E. Main St.	450-76946	1897	Gothic Revival; brick structure; with steep pitch roof.	Clarence Schock home
47 E. Main St.	450-88520	1926	Well preserved early 20 th century Art Deco exterior	Originally built to house the Richmond Club
50-52 E. Main St.	450-93925	1820	Late Victorian; wood structure	Bowman-Booth Store

62 E. Main St.	450-10820	1892	Well preserved brick/limestone Federal style exterior	Site of early saddle and harness making shop, residence and offices of prominent local physicians, Dr. Harry Kendig and Dr. Newton Kendig.
63-65 E. Main St.	450-05390	1920	A Queene Anne building had an Art Modern tripartite added and that has now been altered, but original is still apparent.	Joy Theatre
79 E. Main St.	450-19868	1932	Intact example of early 20 th century commercial storefront architecture	Originally Lincoln Bowling Alley (Mount Joy's first and only bowling alley)
87 E. Main St.	450-29661	1830	Late Victorian, brick structure.	Jacob Rohrer founded his village of Rohrerstown (one of the original three villages to be incorporated into the Borough of Mount Joy); he started his own store here.
93 E. Main St.	450-37752	1923	Wider than it is tall, the building's broad facade is 2 stories high with 3 bays and has 3 groups of tripartite windows on the 2nd floor. The flat roof has a shaped parapet, with a date stone under the center point. The otherwise plain, flat facade is accented by a series of four decorative basketweave patterns in brick, with cast stone insets at the corners, set in between the second floor windows. There is a light-colored band with 5 decorative inset panels under the cornice. An inappropriate pent eave has been added to the facade, and portions of the original storefront opening have been boxed in.	Site of the Exchange Hotel which was destroyed by fire and rebuilt as the H. R. Newcomer building. It became Newcomer's hardware store which included a showroom displaying Ford and Lincoln cars. Anchor building for the downtown.
101 E. Main St.	450-52048	1910	Masonry Beaux Art Bank, design by Lancaster architect, C. Emlen Urban; heavy cornice with paneled parapets; two-story engaged columns with scrolled capitals flank central entrance on facade; console brackets flank doorway; cartouche design above doorway; later brick addition to rear.	The first bank in the Borough was the Mount Joy Savings Institution, incorporated in 1853 and located at 87 East Main Street. It became a state bank in 1860, called the Mount Joy Bank, and in 1865 was organized under the national banking law with the name Union National Bank Mount Joy Bank. The bank, now named Union Community Bank, has occupied its current building at 101 East Main Street since 1911. The Beaux Arts building has been attributed to the firm of Lancaster architect C. Emlen Urban.
123-125 E- Main St.	450-72544	1820	Paired central entrance with transom; original sash and shutters; later frame additions in rear;	Probably erected very soon after Jacob Rohrer laid out this part of Mount Joy in 1811.

127 E. Main St.	450-80245	1920		Former residence of Howard G. Longenecker who served as a director and vice president of the Union National Bank and was a member of the J.E. Longenecker Sons leaf tobacco firm, and was a member of the Lancaster Leaf and Tobacco Board of Trade.
134 E. Main St.	450-81778	1811	Four-bay log house covered in weatherboards; central entrance with paired doors flanked by pilasters; wooden cornice which continues across gable ends.	This house was built very shortly after the eastern part of the present Mount Joy was laid out by Jacob Rohrer in 1811.
201 E. Main St. (3 N. High St.)	450-91811	1835	Classic revival house; exterior has some fine and unusual woodwork details which include the crenellated lintels which span the window openings; the elaborate Classic Revival doorway with intricate carved moldings, Ionic Order columns set in antis and crenellated lintel with ornamental panels.	The exterior woodwork of this house is an excellent illustration of Classical Revival forms and ornament persisting, with some stylistic modifications, into the first third of the long Victorian (1837-1901) period.
202 E. Main St.	450-90176	1850	3-story Brick, Italianate, Greek revival. Low hipped roof with slight pediment on the eastern and western bays. Central entrance with paneled double doors. Two bay wing at east duplicates the main house in style and detail. 6/6, transom.	Doorway has crossletted corners with a slight inward slope to the vertical members, possibly indicating some influence from the Egyptian Revival style.
210 E. Main St.	450-02086	1820	Brick Federal style house, now covered with shingle-like siding; retains original window sash; original shutters have been replaced with vinyl shutters;	Until the early 1970's this was one of the finest and most intact of all Federal period brick houses in Mount Joy.
220 E. Main St.	450-16981	1835	Classical Revival house; gable roof covered with slate; notable detailing includes the elongated console brackets of the cornice which extend into the area of the low attic story windows, and the front doorway with its leaf carved console bracket; very intact.	
228 E. Main St.	450-26777	1850	Three-story, 3-bay, Italianate house; cornice with elaborate curved and scrolled brackets; original window sash and shutters; wooden lintels with molding over windows; door set in paneled reveal; side porch with plain wooden columns; seven bay rear wind.	In the 1890's Thomas J. Brown of the noted local family of textile mill entrepreneurs resided here. The most elaborate and most sophisticated Victorian period house in all of Mount Joy.
229 E. Main St.	450-23125	1775	Two-and one-half story, three bay frame house; possibly has some log elements; plain wooden cornice; gable roof; simple molded window frames; doorway with fluted pilasters is a later addition.	Jacob Myers House. One of the very few, if not the only house in Mount Joy which probably predates the founding of the town early in the second decade of the nineteenth century.
301 E. Main St.	450-36620	1900	Three-story, six bay frame, Colonial revival style house,	George Brown House.

			(house/office); hipped roof with overhanging bracketed eaves; may indicate the stylistic influence of Tuscan architecture; it is possible that the design of this exterior was influenced by a mail-order plan.	
330 E. Main St.	450-80313	1920, 1885	Two-story, thirty-two bay brick factory (retail space); slight gable roof; cast concrete sills and lintels; in 1917 a large addition was built.	George Brown's Sons Cotton & Woolen Mill (Sassafras Apartments). Throughout the first third of the twentieth century, this was one of the most important textile companies of Lancaster County. National Register Determination.
1 W. Main St.	450-14577	1801	Well preserved Neo Classical Limestone exterior	Bank
8 W. Main St.	450-63680	1895	Three story, five bay brick Victorian commercial structure; hipped roof with central gable roofed ventilator; corbelled brick cornice; segmental brick arches on third floor windows; corner storefront with bracketed cornice; display windows and paneled base; south façade has paneled double doors; fanlight and segmental brick arches;	The Hall. Most intact store building of the late 1800's now surviving in Mount Joy.
13 W. Main St.	450-02602	1870	Late Victorian, Classical porch columns, masonry structure with wrapped-around porch	The Detwiler House. Detwiler has been referred to as the Real Estate Czar of Mount Joy, owning almost 50 properties at his death. Detwiler Avenue was named after him.
27-29 W. Main St.	450-79603	1910	Two and one-half story, six bay brick house (Commercial); gable roof covered with slate; brick cornice with modillions and saw-tooth motif; Palladian window in each gabled peak.	The First National Bank and Trust Co. of Mount Joy was established in 1857 as a private bank by Andrew Gerber. Located at 29 West Main Street, it also became a state bank in 1862, known as the Farmers' Bank of Mount Joy, and was chartered as a national institution in 1864, the First National Bank. The name was changed in 1929 to the First National Bank and Trust Company of Mount Joy. The bank moved to its present Neoclassical building at the corner of North Market and West Main Streets in 1912.
43-47 W. Main St.	450-45926	1896	Late Victorian; Built of blue limestone with Indiana limestone trimmings, this Second or Perpendicular Gothic style church is a rather early example of this style in a small town in Lancaster County.	The congregation of Trinity Lutheran Church in Mount Joy started as a mission of the older congregation of Christ Lutheran Church in Elizabethtown. The land on the corner of West Main Street and Manheim Streets, being the nucleus of the presents church property, was given

				by Mr. Frank. The cornerstone for the oldest part (corner section) of the present church was laid on September 19, 1895. The structure was dedicated on September 27, 1896.
78 W. Main St.	450-22258	1850	The early 19th century Federal-style brick building is 5 bays wide, 7 bays deep, and 3-1/2 stories high with a gabled roof and parapet. It now houses a restaurant. Attached to the main building is a 1-story brick building with a flat, parapet roof that was built in 1930 as a tavern.	This was the nucleus around which the town of Richland developed. The lot on which the Washington House was built was originally the site of a large bank barn belonging to the Cross Key Hotel and used for stabling. The Cross Keys Hotel remained in operation until it was destroyed by fire in 1869.
101 W. Main St. & 10 Manheim St.	450-22072	1870		La Pierre House/Hotel. 10 Manheim Street is a house separate, and assumed to be part of the La Pierre House. It was the home of the owners of the very first hotel in Mount Joy on the northwest corner of West Main Street and Manheim Streets. It may also have originally served as the stables for the hotel.
214 W. Main St.	450-63079	1835	Colonial Revival style; brick structure; with Classical porch support columns.	This building was original built as the Old Bethel Church. In 1934 it was converted into a single-family dwelling and store. In the 1950's-1960's converted into apartments.
905 W. Main St.	450-42613	1818		This building existed when Christian Hertzler laid out the village of "Springville." There is an existing preserved water trough on this property along W. Main Street. No other original troughs have been found in Lancaster County.
975-977 W. Main St.	450-81427	1700-1755	Dutch Colonial, 2 1/2 stories; 4 bays; paneled door - a Victorian addition. This house shows external design attributes found locally in the context from the mid-1700's into the nineteenth century.	On this farm, the town of Springville (Florin) was laid out. This is now the extreme western part of Mount Joy. Locally, this house and the farm as well have been called the Stehman property in honor of the family which owned the premises in the second half of the nineteenth century.
389 Manheim St.	450-97580	1815	2 1/2 story brick farm house	This house was part of the original farmstead that extended south along Barbara St.
7 Marietta Ave.	450-04689	1839		Oldest church in Mount Joy still being utilized as a church
209 Marietta Ave.	450-99385	1884	Wood structure; Italianate style; turned spindles porch	Amos B. Root House

			support	
139 N. Market Ave.	450-10502			Mount Joy Township, (which was the north side of Springville) owned all one-room schoolhouses except this two-room schoolhouse in Springville on N. Market Avenue and Church Street.
19 N. Market St.	450-73764	1857	Three-story; five bay stone mill; cut brown-stone quoins; Georgian. Flat brick arches over windows; hipped roof, six over six window sash in plain wooden frames.	Known as WR Mills, the stone part of the present large complex of buildings and silos was built as a mill for Gabriel Bear in 1957. In 1873, J.M. Brandt purchased the mill. The mill then installed the Hungarian roller. The name of the mill then became the Mount Joy Roller Process Flouring Mills. When installed, this was the first mill in PA to install the roller process. In fact, it was one of the first mills in the US to use the roller process for making flour. A new roller process was introduced in the mill in 1912. Today, this mill remains one of the busiest in Lancaster County.
102 N. Market St.	450-25907	1889	Three-story, five bay brick Italianate hotel/brewery; elaborate paneled and bracketed cornice made of pressed metal; central bay projects from main block of building, flanked by brick pillars	Bube's Brewery and Central Hotel. National Register Determination
202 S. Market St.	450-10484	1907	Classical porch columns, masonry structure	The first house built of John Kline's molded concrete block. Kline's "decorated stone" manufacturing plant was located in what is now the Florin Ward. He had many failures trying to make the fancy block stones, and finally succeeded. House was built by the Brandt family, early owners of what is now WR Mills.
2 Old Market St.	450-60246		Brick, 2 -1/2 story, 3-bay with exposed stone foundation with grates on basement windows. Overhang roof on all sides of the building.	Former Frank Malt House Office. Although the famous malt house owned by Philip Frank burned to the ground in 1972, the office building still remains on Old Market Street beside the HVAC building which replaced the malt house built in 1856.
903 Square St.	450-18889	1912	Colonial Revival, brick structure	(Wilton Armetale Offices) This building started out as a tobacco warehouse.
951 Wood St.	450-46143	1920	Brick, three-story casement	Nissley Chocolate Apartments; National Register Determination.



MOUNT JOY AREA HISTORICAL SOCIETY

120 FAIRVIEW STREET
P. O. BOX 152
MOUNT JOY, PA 17552-0152
717-653-4718



November 31, 2014

To: Stacie Gibbs
Mount Joy Borough Zoning / Code Officer

From: Mount Joy Area Historical Society Board of Directors

Re: Proposed Additions to the Mount Joy Registry of Historic Properties

Stacie,

Following are suggested additions to the Registry of Historic Properties for consideration by the Mount Joy Area Historical Society. As you know, this list was generated by our former President Vera Albert, and was edited and reduced slightly by MJHS members after her passing. Vera's comments on most properties are included here.

All suggested buildings are at least 50 years old. In addition, referenced criteria for inclusion are as follows, based on widely accepted National Register Criteria for Evaluation:

Vera { "The quality of significance in American history, architecture, archeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association, and:

- 1) That are associated with events that have made a significant contribution to the broad patterns of our history; or
- 2) That are associated with the lives of significant persons in or past; or
- 3) That embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- 4) That have yielded or may be likely to yield, information important in history or prehistory. "

9 East Main Street (Private Residence / Reed House) Class II, 1840

Criteria: 1,2,3

Comments: Former residence of Mount Joy's Postmaster

13 East Main Street (Former Darrenkamp's Store) Class I, 1880

Criteria: 1,2,3,4

Comments: Early wood structure, possibly a log building. Harry Darrenkamp sold oysters here as early as 1909

87 East Main Street (Fashion Finish) *Information not found in HRI*

Criteria: 1,2,3

Comments: When Jacob Rohrer founded his village of Rohrerstown (one of the original three villages to be incorporated into Mount Joy,) he started his own store here around 1830. It was always used as a store EXCEPT when the Union National Bank got started here.

307 & 309 East Main Street *Information not found in HRI*

Criteria 3,4

Comments: Early Dutch Colonial

7 Marietta Avenue (First Presbyterian Church) 1839

Criteria: 1,4

Comments: The oldest church in Mount Joy still being used as a church

1-7 West Main Street (Wells Fargo Bank) *Information not found in HRI*

Criteria: 1,3

Comments: Well preserved Neo Classical Limestone exterior.

220 East Donegal Street (Industrial Building) 1882

Criteria: 1,2,4

Comments: Brick factory built in 1882 for the Mount Joy Woolen Manufacturing Company. In 1973, a plaque was placed on the building that said Milton Hershey made caramels in the factory from 1892 to 1898. (The Browns bought it back again in 1898.)

53 West Donegal Street (Residences / Richland Academy/"The Backwards House")

Criteria: 1,2,4

Comments: The Richland Academy was built in 1825 on Henry Street in what was then known as the village of Richland. However when the railroad "cut" came through in 1896, the building was moved to West Donegal Street. Therefore, the front of the building is now in the back. (When David Brady moved to Mount Joy from Lancaster, he started the school.) People had to contribute either \$1.00 or a dollar's worth of labor to have their child enrolled. For many years, the name of the school could be seen on the front, but now it is covered with shingles.

28 South Market Street (Residence) *Information not found in HRI*

Criteria 1,3

Comments: Well preserved Victorian Exterior

30 South Market Street (Residence) *Information not found in HRI*

Criteria 1,3

Comments: Well preserved Victorian Exterior

202 South Market Street (Residence) 1907

Criteria: 1,2,3

Comments: The first house built of John Kline's molded concrete block. Kline's "decorated stone" manufacturing plant was located in what is now the Florin Ward. He had many failures trying to make the fancy block stones but he finally succeeded. House was built by the Brandt family, early owners of what is now Spangler's Flour Mill

24 Old Market Street (HVAC Offices / Former Frank Malt House Office)

Criteria: 1,3,4

Comments: Although the famous malt house owned by Philip Frank burned to the ground in 1972, the office building still remains on Old Market Street beside the HVAC building which replaced the malt house built in 1856.

139 North Market Avenue *Information not found in HRI*

Criteria: 1,2,4

Comments: Mount Joy Township (which was the north side of Springville) owned all one-room schoolhouses except this two-room schoolhouse in Springville on North Market Avenue and Church Street.

903 Square Street (Wilton Armetale Offices)

Criteria: 1,2,4

Comments: This building started out as a tobacco warehouse

205 North Barbara Street. (Residences / Boy's School)

Criteria: 1,2,3

Comments: The first boys private school was built around 1840-50 on North Barbara Street at the Frank Street intersection. Original front portico pillars are still visible on the east side of the building facing the alley.

114 Fairview Street (Mount Joy Historical Society / Former Cemetery Road School) Class II c.1843

Criteria: 1,3,4

Comments: Before the "all Mount Joy Borough School" was built in 1873, even though the Borough was formed in 1851, children were housed in 5 one-room schoolhouses and one two-room school. The only one-room school that is left is being restored by the Mount Joy Area Historical Society on Fairview Street. When completed, the Schoolhouse will be connected to the current MJAHs museum (former AME Church) at 120 Fairview Street.

10 Manheim Street. (Residences)

Criteria 1 and 3

This house, assumed to be a part of the La Pierre House is actually a separate building. It was the home of the owners of the very first hotel in Mount Joy on the southwest corner of West Main and Manheim Streets. It may also have originally served as the stables for the hotel.

389 Manheim- Mount Joy Road (Residence) Class II 1815

Criteria: 1,3,4

Comments: 2 -1/2 story brick farm house, part of original farmstead that extended south along Barbara Street

905 West Main Street (Watering Trough Restaurant / Former Hotel) *Information not found in HRI*

Criteria: 1,2,4

Comments: Even though too many changes have taken place, it was built before 1818 because we know it was there when Christian Hertzler laid out the village of "Springville." I [Vera] really want to preserve the trough because "way back when," every 20 miles there was a trough since the horses needed water. I [Vera] really tried to find others but I couldn't find any other troughs in Lancaster County.

MOUNT JOY BOROUGH HISTORIC RESOURCE REQUEST FORM

Mount Joy Borough amended Section 270-138 Historic building and historic preservation provision of the Mount Joy Borough Zoning Ordinance. The purpose of this section is to 1) provide a mechanism to discourage thoughtless and unnecessary destruction of valuable historic resources, 2) provide a mechanism that allows interested parties an opportunity to encourage a property owner to consider alternatives to demolition, 3) provide opportunities for historic resources to be documented before they may be demolished, and 4) seek that historic features be salvaged before demolition.

If you are interested in having the Planning Commission consider recommending your property to be added to the Mount Joy Borough Historic Resource Registry, please complete this form. (Owner of Record must complete this form)

Property Address: _____

Name: _____

Address: _____

Telephone Number: _____

Email: _____

Are you the owner of record of the property: yes no

What is the current use of the property: Residential Multi-family residential

Mixed-use Commercial Industrial Rental Owner Occupied

Year Built: _____

Below are the four criteria used for historic resource determination. Your property must meet at least two criteria in order to qualify. Please check which criteria your property meets.

- That are associated with events that have made a significant contribution to the broad patterns of our history; or
- That are associated with the lives of significant persons in our past; or
- That embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- That have yielded or may be likely to yield, information important in history or prehistory.

Please provide a description of your property associated with the criteria your property meets above.

I attest that, to the best of my knowledge, the information contained in this submittal is true and accurate.

Owner's Signature

Date

Office Use Only	
Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>	Parcel No: _____
Date of Recommendation: _____	

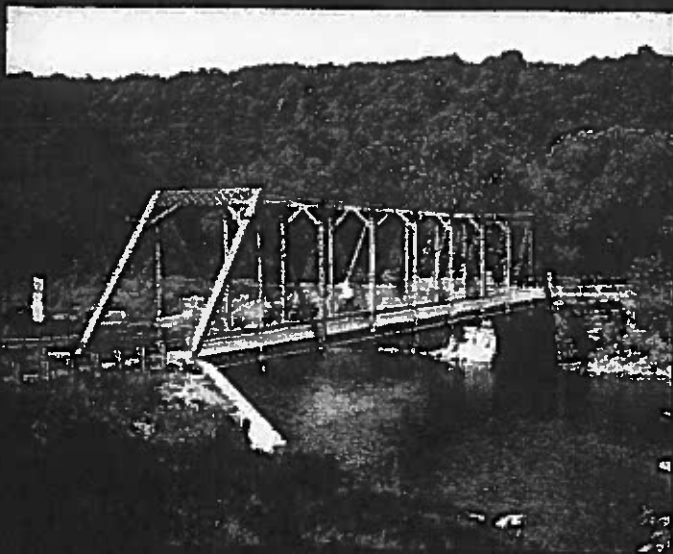
NATIONAL REGISTER BULLETIN

Technical information on the the National Register of Historic Places:
survey, evaluation, registration, and preservation of cultural resources



U.S. Department of the Interior
National Park Service
Cultural Resources
National Register, History and Education

How to Apply the National Register Criteria for Evaluation



The mission of the Department of the Interior is to protect and provide access to our Nation's natural and cultural heritage and honor our trust responsibilities to tribes.

The National Park Service preserves unimpaired the natural and cultural resources and values of the National Park System for the enjoyment, education, and inspiration of this and future generations. The Park Service cooperates with partners to extend the benefits of natural and cultural resource conservation and outdoor recreation throughout this country and the world.

This material is partially based upon work conducted under a cooperative agreement with the National Conference of State Historic Preservation Officers and the U.S. Department of the Interior.

Date of publication: 1990; revised 1991, 1995, 1997. Revised for Internet 1995.

Cover

(Top Left) Criterion B - Frederick Douglass Home, Washington, D.C. From 1877-1899, this was the home of Frederick Douglass, the former slave who rose to become a prominent author, abolitionist, editor, orator, and diplomat. (Walter Smalling, Jr.)

(Top Right) Criterion D - Francis Canyon Ruin, Blanco vicinity, Rio Arriba County, New Mexico. A fortified village site composed of 40 masonry-walled rooms arranged in a cluster of four house blocks. Constructed ca. 1716-1742 for protection against raiding Utes and Comanches, the site has information potential related to Navajo, Pueblo, and Spanish cultures. (Jon Samuelson)

(Bottom Left) Criterion C - Bridge in Cherrytree Township, Venago County, Pennsylvania. Built in 1882, this Pratt through truss bridge is significant for engineering as a well preserved example of a type of bridge frequently used in northwestern Pennsylvania in the late 19th century. (Pennsylvania Department of Transportation)

(Bottom Right) Criterion A - Main Street/Market Square Historic District, Houston, Harris County, Texas. Until well into the 20th century this district marked the bounds of public and business life in Houston. Constructed between the 1870s and 1920s, the district includes Houston's municipal and county buildings, and served as the city's wholesale, retail, and financial center. (Paul Hester)

PREFACE

Preserving historic properties as important reflections of our American heritage became a national policy through passage of the Antiquities Act of 1906, the Historic Sites Act of 1935, and the National Historic Preservation Act of 1966, as amended. The Historic Sites Act authorized the Secretary of the Interior to identify and recognize properties of national significance (National Historic Landmarks) in United States history and archeology. The National Historic Preservation Act of 1966 authorized the Secretary to expand this recognition to properties of local and State significance in American history, architecture, archeology, engineering, and culture, and worthy of preservation. The National Register of Historic Places is the official list of these recognized properties, and is maintained and expanded by the National Park Service on behalf of the Secretary of the Interior.¹

The National Register of Historic Places documents the appearance and importance of districts, sites, buildings, structures, and objects signifi-

cant in our prehistory and history. These properties represent the major patterns of our shared local, State, and national experience. To guide the selection of properties included in the National Register, the National Park Service has developed the National Register Criteria for Evaluation. These criteria are standards by which every property that is nominated to the National Register is judged. In addition, the National Park Service has developed criteria for the recognition of nationally significant properties, which are designated National Historic Landmarks and prehistoric and historic units of the National Park System. Both these sets of criteria were developed to be consistent with the Secretary of the Interior's *Standards and Guidelines for Archeology and Historic Preservation*, which are uniform, national standards for preservation activities.²

This publication explains how the National Park Service applies these criteria in evaluating the wide range of properties that may be significant in local, State, and national history.

It should be used by anyone who must decide if a particular property qualifies for the National Register of Historic Places.

Listing properties in the National Register is an important step in a nationwide preservation process. The responsibility for the identification, initial evaluation, nomination, and treatment of historic resources lies with private individuals, State historic preservation offices, and Federal preservation offices, local governments, and Indian tribes. The final evaluation and listing of properties in the National Register is the responsibility of the Keeper of the National Register.

This bulletin was prepared by staff of the National Register Branch, Interagency Resources Division, National Park Service, with the assistance of the History Division. It was originally issued in draft form in 1982. The draft was revised into final form by Patrick W. Andrus, Historian, National Register, and edited by Rebecca H. Shrimpton, Consulting Historian.

Beth L. Savage, National Register and Sarah Dillard Pope, National Register, NCSHPO coordinated the latest revision of this bulletin. Antionette J. Lee, Tanya Gossett, and Kira Badamo coordinated earlier revisions.

¹Properties listed in the National Register receive limited Federal protection and certain benefits. For more information concerning the effects of listing, and how the National Register may be used by the general public and Certified Local Governments, as well as by local, State, and Federal agencies, and for copies of National Register Bulletins, contact the National Park Service, National Register, 1849 C Street, NW, NC400, Washington, D.C., 20240. Information may also be obtained by visiting the National Register Web site at www.cr.nps.gov/nr or by contacting any of the historic preservation offices in the States and territories.

²The *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* are found in the *Federal Register*, Vol. 48, No. 190 (Thursday, September 29, 1983). A copy can be obtained by writing the National Park Service, Heritage Preservation Services (at the address above).

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I. INTRODUCTION

The National Register is the nation's inventory of historic places and the national repository of documentation on the variety of historic property types, significance, abundance, condition, ownership, needs, and other information. It is the beginning of a national census of historic properties. The National Register Criteria for Evaluation define the scope of the National Register of Historic Places; they identify the range of resources and kinds of significance that will qualify properties for listing in the National Register. The Criteria are written broadly to recognize the wide variety of historic properties associated with our prehistory and history.

Decisions concerning the significance, historic integrity, documentation, and treatment of properties can be made reliably only when the resource is evaluated within its historic context. The historic context serves as the framework within which the National Register Criteria are applied to specific properties or property types. (See *Part V* for a brief discussion of

historic contexts. Detailed guidance for developing and applying historic contexts is contained in *National Register Bulletin: How to Complete the National Register Registration Form* and *National Register Bulletin: How to Complete the National Register Multiple Property Documentation Form*.)

The guidelines provided here are intended to help you understand the National Park Service's use of the Criteria for Evaluation, historic contexts, integrity, and Criteria Considerations, and how they apply to properties under consideration for listing in the National Register. Examples are provided throughout, illustrating specific circumstances in which properties are and are not eligible for the National Register. This bulletin should be used by anyone who is:

- Preparing to nominate a property to the National Register,
- Seeking a determination of a property's eligibility,
- Evaluating the comparable significance of a property to those listed in the National Register, or

- Expecting to nominate a property as a National Historic Landmark in addition to nominating it to the National Register.

This bulletin also contains a summary of the National Historic Landmarks Criteria for Evaluation (see *Part IX*). National Historic Landmarks are those districts, sites, buildings, structures, and objects designated by the Secretary of the Interior as possessing national significance in American history, architecture, archeology, engineering, and culture. Although National Register documentation includes a recommendation about whether a property is significant at the local, State, or national level, the only official designation of national significance is as a result of National Historic Landmark designation by the Secretary of the Interior, National Monument designation by the President of the United States, or establishment as a unit of the National Park System by Congress. These properties are automatically listed in the National Register.

II. THE NATIONAL REGISTER CRITERIA FOR EVALUATION

CRITERIA FOR EVALUATION:³

The quality of significance in American history, architecture, archeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association, and:

- A. That are associated with events that have made a significant contribution to the broad patterns of our history; or
- B. That are associated with the lives of persons significant in our past; or
- C. That embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- D. That have yielded, or may be likely to yield, information important in prehistory or history.

CRITERIA CONSIDERATIONS:

Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years shall not be considered eligible for the National Register. However, such properties *will qualify* if they are integral parts of districts that do meet the criteria or if they fall within the following categories:

- a. A religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- b. A building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or

- c. A birthplace or grave of a historical figure of outstanding importance if there is no appropriate site or building directly associated with his or her productive life; or
- d. A cemetery which derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- e. A reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
- f. A property primarily commemorative in intent if design, age, tradition, or symbolic value has invested it with its own exceptional significance; or
- g. A property achieving significance within the past 50 years if it is of exceptional importance.

³The Criteria for Evaluation are found in the *Code of Federal Regulations, Title 36, Part 60*, and are reprinted here in full.

III. HOW TO USE THIS BULLETIN TO EVALUATE A PROPERTY

For a property to qualify for the National Register it must meet one of the National Register Criteria for evaluation by:

- Being associated with an important historic context *and*
- Retaining historic integrity of those features necessary to convey its significance.

Information about the property based on physical examination and documentary research is necessary to evaluate a property's eligibility for the National Register. Evaluation of a property is most efficiently made when following this sequence:

1. Categorize the property (Part IV). A property must be classified as

a district, site, building, structure, or object for inclusion in the National Register.

2. Determine which prehistoric or historic context(s) the property represents (Part V). A property must possess significance in American history, architecture, archeology, engineering, or culture when evaluated within the historic context of a relevant geographic area.
3. Determine whether the property is significant under the National Register Criteria (Part VI). This is done by identifying the links to important events or persons, design or construction features, or information potential that make the property important.

4. Determine if the property represents a type usually excluded from the National Register (Part VII). If so, determine if it meets any of the Criteria Considerations.
5. Determine whether the property retains integrity (Part VIII). Evaluate the aspects of location, design, setting, workmanship, materials, feeling, and association that the property must retain to convey its historic significance.

If, after completing these steps, the property appears to qualify for the National Register, the next step is to prepare a written nomination. (Refer to *National Register Bulletin: How to Complete the National Register Registration Form.*)

IV. HOW TO DEFINE CATEGORIES OF HISTORIC PROPERTIES

The National Register of Historic Places includes significant properties, classified as buildings, sites, districts, structures, or objects. It is not used to list intangible values, except in so far as they are associated with or reflected by historic properties. The National Register does not list cultural events, or skilled or talented individuals, as is done in some countries. Rather, the National Register is oriented to recognizing physically concrete properties that are relatively fixed in location.

For purposes of National Register nominations, small groups of properties are listed under a single category, using the primary resource. For example, a city hall and fountain would be categorized by the city hall (building), a farmhouse with two outbuildings would be categorized by the farmhouse (building), and a city park with a gazebo would be categorized by the park (site). Properties with large acreage or a number of resources are usually considered districts. Common sense and reason should dictate the selection of categories.

BUILDING

A building, such as a house, barn, church, hotel, or similar construction, is created principally to shelter any form of human activity. "Building" may also be used to refer to a historically and functionally related unit, such as a courthouse and jail or a house and barn.

Buildings eligible for the National Register must include all of their basic structural elements. Parts of buildings, such as interiors, facades, or wings, are not eligible independent of the rest of the existing building. The

whole building must be considered, and its significant features must be identified.

If a building has lost any of its basic structural elements, it is usually considered a "ruin" and is categorized as a site.

Examples of buildings include:

*administration building
carriage house
church
city or town hall
courthouse
detached kitchen, barn, and privy
dormitory
fort
garage
hotel
house
library
mill building
office building
post office
school
social hall
shed
stable
store
theater
train station*

STRUCTURE

The term "structure" is used to distinguish from buildings those functional constructions made usually for purposes other than creating human shelter.

Structures nominated to the National Register must include all of the extant basic structural elements. Parts of structures can not be considered eligible if the whole structure remains. For example, a truss bridge is composed of the metal or wooden truss, the abutments, and supporting

piers, all of which, if extant, must be included when considering the property for eligibility.

If a structure has lost its historic configuration or pattern of organization through deterioration or demolition, it is usually considered a "ruin" and is categorized as a site.

Examples of structures include:

*aircraft
apiary
automobile
bandstand
boats and ships
bridge
cairn
canal
carousel
corncrib
dam
earthwork
fence
gazebo
grain elevator
highway
irrigation system
kiln
lighthouse
railroad grade
silo
trolley car
tunnel
windmill*

OBJECT

The term "object" is used to distinguish from buildings and structures those constructions that are primarily artistic in nature or are relatively small in scale and simply constructed. Although it may be, by nature or design, movable, an object is associated with a specific setting or environment.

Small objects not designed for a specific location are normally not eligible. Such works include transportable sculpture, furniture, and other decorative arts that, unlike a fixed outdoor sculpture, do not possess association with a specific place.

Objects should be in a setting appropriate to their significant historic use, roles, or character. Objects relocated to a museum are inappropriate for listing in the National Register.

Examples of objects include:

*boundary marker
fountain
milepost
monument
sculpture
statuary*

SITE

A site is the location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself possesses historic, cultural, or archeological value regardless of the value of any existing structure.

A site can possess associative significance or information potential or both, and can be significant under any or all of the four criteria. A site need not be marked by physical remains if it is the location of a prehistoric or historic event or pattern of events and if no buildings, structures, or objects marked it at the time of the events. However, when the location of a prehistoric or historic event cannot be conclusively determined because no other cultural materials were present or survive, documentation must be carefully evaluated to determine whether the traditionally recognized or identified site is accurate.

A site may be a natural landmark strongly associated with significant prehistoric or historic events or patterns of events, if the significance of the natural feature is well documented through scholarly research. Generally, though, the National Register excludes from the definition of "site" natural waterways or bodies of water that served as determinants in the location of communities or were significant in the locality's subsequent economic development. While they may have been "avenues of exploration," the features most appropriate to document this significance are the properties built in association with the waterways.

Examples of sites include:

*battlefield
campsite
cemeteries significant for information potential or historic association
ceremonial site
designed landscape
habitation site
natural feature (such as a rock formation) having cultural significance
petroglyph
rock carving
rock shelter
ruins of a building or structure
shipwreck
trail
village site*

DISTRICT

A district possesses a significant concentration, linkage, or continuity of sites, buildings, structures, or objects united historically or aesthetically by plan or physical development.

CONCENTRATION, LINKAGE, & CONTINUITY OF FEATURES

A district derives its importance from being a unified entity, even though it is often composed of a wide variety of resources. The identity of a district results from the interrelationship of its resources, which can convey a visual sense of the overall historic environment or be an arrangement of historically or functionally related properties. For example, a district can reflect one principal activity, such as a mill or a ranch, or it can encompass several interrelated activities, such as an area that includes industrial, residential, or

commercial buildings, sites, structures, or objects. A district can also be a grouping of archeological sites related primarily by their common components; these types of districts often will not visually represent a specific historic environment.

SIGNIFICANCE

A district must be significant, as well as being an identifiable entity. It must be important for historical, architectural, archeological, engineering, or cultural values. Therefore, districts that are significant will usually meet the last portion of Criterion C plus Criterion A, Criterion B, other portions of Criterion C, or Criterion D.

TYPES OF FEATURES

A district can comprise both features that lack individual distinction and individually distinctive features that serve as focal points. It may even be considered eligible if all of the components lack individual distinction, provided that the grouping achieves significance as a whole within its historic context. In either case, the majority of the components that add to the district's historic character, even if they are individually undistinguished, must possess integrity, as must the district as a whole.

A district can contain buildings, structures, sites, objects, or open spaces that do not contribute to the significance of the district. The number of noncontributing properties a district can contain yet still convey its sense of time and place and historical development depends on how these properties affect the district's integrity. In archeological districts, the primary factor to be considered is the effect of any disturbances on the information potential of the district as a whole.

GEOGRAPHICAL BOUNDARIES

A district must be a definable geographic area that can be distinguished from surrounding properties by changes such as density, scale, type, age, style of sites, buildings, structures, and objects, or by documented differences in patterns of historic development or associations. It is seldom defined, however, by the limits of current parcels of ownership, management, or planning boundaries. The boundaries must be based upon a shared relationship among the properties constituting the district.

DISCONTIGUOUS DISTRICTS

A district is usually a single geographic area of contiguous historic properties; however, a district can also be composed of two or more definable significant areas separated by nonsignificant areas. A discontinuous district is most appropriate where:

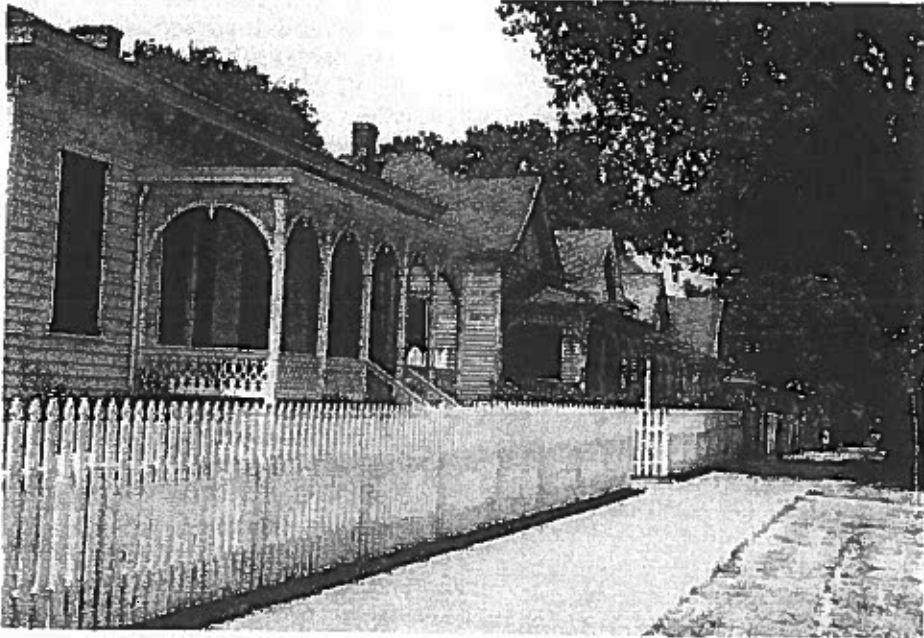
- Elements are spatially discrete;
- Space between the elements is not related to the significance of the district; and
- Visual continuity is not a factor in the significance.

In addition, a canal can be treated as a discontinuous district when the system consists of man-made sections of canal interspersed with sections of river navigation. For scattered archeological properties, a discontinuous district is appropriate when the deposits are related to each other through cultural affiliation, period of use, or site type.

It is not appropriate to use the discontinuous district format to include an isolated resource or small group of resources which were once connected to the district, but have since been separated either through demolition or new construction. For example, do not use the discontinuous district format to nominate individual buildings of a downtown commercial district that have become isolated through demolition.

Examples of districts include:

*business districts
canal systems
groups of habitation sites
college campuses
estates and farms with large acreage/
numerous properties
industrial complexes
irrigation systems
residential areas
rural villages
transportation networks
rural historic districts*



Ordeman-Shaw Historic District, Montgomery, Montgomery County, Alabama. Historic districts derive their identity from the interrelationship of their resources. Part of the defining characteristics of this 19th century residential district in Montgomery, Alabama, is found in the rhythmic pattern of the rows of decorative porches. (Frank L. Thiermonge, III)

V. HOW TO EVALUATE A PROPERTY WITHIN ITS HISTORIC CONTEXT

UNDERSTANDING HISTORIC CONTEXTS

To qualify for the National Register, a property must be significant; that is, it must represent a significant part of the history, architecture, archeology, engineering, or culture of an area, and it must have the characteristics that make it a good representative of properties associated with that aspect of the past. This section explains how to evaluate a property within its historic context.

The significance of a historic property can be judged and explained only when it is evaluated within its historic context. Historic contexts are those patterns or trends in history by which a specific occurrence, property, or site is understood and its meaning (and ultimately its significance) within history or prehistory is made clear. Historians, architectural historians, folklorists, archeologists, and anthropologists use different words to describe this phenomena such as trend, pattern, theme, or cultural affiliation, but ultimately the concept is the same.

The concept of historic context is not a new one; it has been fundamental to the study of history since the 18th century and, arguably, earlier than that. Its core premise is that resources, properties, or happenings in history do not occur in a vacuum but rather are part of larger trends or patterns.

In order to decide whether a property is significant within its historic context, the following five things must be determined:

- The facet of prehistory or history of the local area, State, or the nation that the property represents;
- Whether that facet of prehistory or history is significant;
- Whether it is a type of property that has relevance and importance in illustrating the historic context;
- How the property illustrates that history; and finally
- Whether the property possesses the physical features necessary to convey the aspect of prehistory or history with which it is associated.

These five steps are discussed in detail below. If the property being evaluated does represent an important aspect of the area's history or prehistory *and* possesses the requisite quality of integrity, then it qualifies for the National Register.

HOW TO EVALUATE A PROPERTY WITHIN ITS HISTORIC CONTEXT

Identify what the property represents: the theme(s), geographical limits, and chronological period that provide a perspective from which to evaluate the property's significance.

Historic contexts are historical patterns that can be identified through consideration of the history of the property and the history of the surrounding area. Historic contexts may have already been defined in your area by the State historic preservation office, Federal agencies, or local governments. In accordance with the National Register Criteria, the historic context may relate to one of the following:

- An event, a series of events or activities, or patterns of an area's development (Criterion A);
- Association with the life of an important person (Criterion B);
- A building form, architectural style, engineering technique, or artistic values, based on a stage of physical development, or the use of a material or method of construction that shaped the historic identity of an area (Criterion C); or
- A research topic (Criterion D).

⁴ For a complete discussion of historic contexts, see *National Register Bulletin: Guidelines for Completing National Register of Historic Places Registration Forms*.

Determine how the theme of the context is significant in the history of the local area, the State, or the nation.

A theme is a means of organizing properties into coherent patterns based on elements such as environment, social/ethnic groups, transportation networks, technology, or political developments that have influenced the development of an area during one or more periods of prehistory or history. A theme is considered significant if it can be demonstrated, through scholarly research, to be important in American history. Many significant themes can be found in the following list of Areas of Significance used by the National Register.

AREAS OF SIGNIFICANCE

Agriculture
Architecture
Archeology
 Prehistoric
 Historic—Aboriginal
 Historic—Non-Aboriginal
Art
Commerce
Communications
Community Planning and Development
Conservation
Economics
Education
Engineering
Entertainment/Recreation
Ethnic Heritage
 Asian
 Black
 European
 Hispanic
 Native American
 Pacific Islander
 Other
Exploration/Settlement
Health/Medicine
Industry
Invention
Landscape Architecture
Law
Literature
Maritime History
Military
Performing Arts
Philosophy
Politics/Government
Religion
Science
Social History
Transportation
Other

Determine what the property type is and whether it is important in illustrating the historic context.

A context may be represented by a variety of important property types. For example, the context of "Civil War Military Activity in Northern Virginia" might be represented by such properties as: a group of mid-19th century fortification structures; an open field where a battle occurred; a knoll from which a general directed troop movements; a sunken transport ship; the residences or public buildings that served as company headquarters; a railroad bridge that served as a focal point for a battle; and earthworks exhibiting particular construction techniques.

Because a historic context for a community can be based on a distinct period of development, it might include numerous property types. For example, the context "Era of Industrialization in Grand Bay, Michigan, 1875 - 1900" could be represented by important property types as diverse as sawmills, paper mill sites, salt refining plants, flour mills, grain elevators, furniture factories, workers housing, commercial buildings, social halls, schools, churches, and transportation facilities.

A historic context can also be based on a single important type of property. The context "Development of County Government in Georgia, 1777 - 1861" might be represented solely by courthouses. Similarly, "Bridge Construction in Pittsburgh, 1870 - 1920" would probably only have one property type.

Determine how the property represents the context through specific historic associations, architectural or engineering values, or information potential (the Criteria for Evaluation).

For example, the context of county government expansion is represented under Criterion A by historic districts or buildings that reflect population growth, development patterns, the role of government in that society, and political events in the history of the State, as well as the impact of county government on the physical development of county seats. Under Criterion C, the context is represented by properties whose architectural treatments reflect their governmental functions, both practically and symbolically. (See *Part VI: How to Identify the Type of Significance of a Property.*)

Determine what physical features the property must possess in order for it to reflect the significance of the historic context.

These physical features can be determined after identifying the following:

- Which types of properties are associated with the historic context,
- The ways in which properties can represent the theme, and
- The applicable aspects of integrity.

Properties that have the defined characteristics are eligible for listing. (See *Part VIII: How to Evaluate the Integrity of a Property.*)



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Identifying and Preserving Historic Bridges

National Register of Historic Places Evaluation Criteria

The criteria for determining eligibility for listing a bridge on the NRHP are very specific and are outlined in 36 CFR 60.4. Forest Service responsibilities for historic bridges are the same whether a bridge is listed on the NRHP or is only determined to be eligible for listing. The agency heritage resource specialist in consultation with the respective SHPO makes the determination of eligibility for NRHP listing. If the agency and the SHPO agree, the bridge is determined eligible with a "consensus determination of eligibility." If, on the other hand, the agency and the SHPO disagree, the Keeper of the NRHP, in Washington DC, makes the final decision. The Federal agency and the SHPO usually reach an agreement on NRHP listing eligibility.

Generally, for bridges to be eligible for the NRHP, they must be at least 50 years old, be historically significant, and have a high degree of integrity. A property has a high level of integrity if it possesses characteristics that convey its historical significance through its setting, materials, design, location, workmanship, feeling, and association (see the glossary for definitions). Determining integrity will be discussed in more detail later in this section. A property's significance in American history, architecture, archeology, engineering, and culture is determined by the integrity of the districts, sites, buildings, structures, and objects that are part of the property and its surroundings. To be considered historically significant, a bridge must meet at least one of the following basic criteria:

- A.** The property must be associated with events that have made a significant contribution to the broad patterns of our history.
- B.** The property must be associated with the lives of persons significant in our past.
- C.** The property must embody the distinctive characteristics of a type, period, or method of construction, represent the work of a master, possess high artistic values, or represent a significant and distinguishable entity whose components may lack individual distinction.
- D.** The property must show, or may be likely to yield, information important to history or prehistory.

Bridges are most often eligible for the NRHP under criterion A or C. On rare occasions a bridge may also be eligible under criterion B if the bridge builder or designer is, or was, a significant individual who had a direct role in the design and construction of the bridge. John Roebling, developer of modern cable suspension bridge technology and the designer of the Brooklyn Bridge, would be such an individual. Bridges that John Roebling designed, and whose construction he supervised, would be eligible under criterion B.

Although the NRHP is a "national" register, historic properties can be eligible because of local, State, or National significance under any of the four criteria. Under criterion A, the applicable history could be local, statewide, or National. Under criterion B, the person

could be a local, State, or National figure. Under criterion C, the architectural significance could be local, statewide, or National.

Bridges may be historically significant (eligible for NRHP listing) either individually or as a contributing element to a much larger historic district. Bridges on U.S. Route 66 in New Mexico, Arizona, and California are significant as part of the Route 66 Historic Corridor District.

Not only must a bridge meet one or more of the NRHP criteria, it must have a high degree of integrity. A property has a high level of integrity if it possesses characteristics that convey its historical significance through its setting, materials, design, location, workmanship, feeling, and association. The bridge must retain, to a significant degree, at least five of the following seven characteristics from its original design:

1. Setting—the character of the location and how the bridge is situated in relationship to other features, such as the roadbed and landforms.
2. Materials—the elements that were originally combined to construct the structure.
3. Design—reflects the historic function and technology. Design applies to individual structures as well as districts.
4. Location—the place where the bridge was originally placed or where a historic event occurred. Integrity of location can be extremely important and most historic buildings lose their historical significance if they are moved. Bridges, on the other hand, have traditionally been moved from site to site, so location integrity will not always be a disqualifying issue.
5. Workmanship—evidence of the builder's craft skills and technology.
6. Feeling—the expression of the aesthetic or historic sense of a particular time period.
7. Association—the direct link between an important historic event or person and the bridge. Association requires the presence of physical features to convey the relationship.

The heritage resource specialist completes the initial recording of the bridge and associated features, such as roads, landscapes, etc. He or she also completes the initial historical background research for the bridge and then applies the criteria for evaluation and determines the level of integrity. The bridge engineer can be an excellent resource concerning the bridge history, past maintenance practices, and technical issues. However, the heritage resource specialist, in consultation with the respective SHPO, is responsible for making the final recommendation for NRHP eligibility.

Exceptional Significance

Generally, a property must be at least 50 years old to qualify for listing on the NRHP. However, as with all rules there are exceptions. Cape Canaveral Florida is listed on the NRHP for its association with the nation's space program. Likewise, the Dallas Book Repository where Lee Harvey Oswald shot President John F. Kennedy is also listed on the NRHP. Occasionally, bridges less than 50 years old may have exceptional significance and be eligible for the NRHP under the exceptional significance measure.

Bridges less than 50 years old cannot be ignored. Not only could existing bridges be historically significant under the exceptional significance measure, but existing bridges less than 50 years old could become eligible during the repair/reconstruction/construction process. Most State Departments of Transportation (DOT's) evaluate any bridge more than 45 years old for NRHP eligibility.

The Pugsley Suspension Bridge, which spans the Marias River near Chester, MT, is an example of a bridge eligible for National Register listing because of its exceptional historical significance ([figure 2](#)). The Hurdle brothers of Billings, MT, built the Pugsley

Bridge in 1951 and it is the only vehicular suspension bridge in the state. The Liberty County commissioners chose this design because site conditions made construction of a steel truss or girder bridge impracticable because of frequent ice jams and flooding. The bridge is 326 feet long with a 290-foot center span (between towers). The towers rise 54 feet above the concrete piers on which they stand. The bridge design is also considered unique because it is a rare example of a braced-cable suspension structure that was designed specifically for this site. Both chords are cables rather than the traditional longitudinal girder or stiffener truss lower chord. The bridge is eligible for the NRHP under criteria A and C.



Figure 2—Pugsley Suspension Bridge near Chester, MT.
This bridge is eligible for the National Register of Historic Properties
under criteria A and C as a historic property with exceptional significance.
Photo by Archie Bishop.

Determination of Effect

For each bridge listed, or determined eligible for listing on the NRHP, the Forest Service must analyze the effect an undertaking will have on the bridge and any surrounding historical resources. This analysis of effect must be coordinated with the SHPO.

Each undertaking has an area of potential effect. This area, as determined by the heritage resource specialist and SHPO, is the area physically or visually affected by the proposed undertaking.

An undertaking has an effect when it has the potential to cause any change, beneficial or adverse, to the quality of the historical, architectural, archeological, or cultural character that qualifies the resource for listing on the NRHP. Many routine maintenance activities, such as painting or deck or guardrail replacement, are undertakings, as well as the more obvious activities, such as bridge replacement.

The effect of a proposed undertaking will be one of three types:

No Effect – If an undertaking results in no change to the characteristics that qualify the bridge for listing on the NRHP either directly or indirectly, then it has no effect.

No Adverse Effect – If an undertaking will have some effect on the characteristics from which the bridge derives its significance, but the expected effect does not meet the criteria of "Adverse Effect," the undertaking will have "No Adverse Effect" on the bridge.

Adverse Effect – An undertaking has an adverse effect when one or more of the following conditions are likely to occur:

- Destruction or alteration of all or part of the bridge.
- Isolation from or alteration of its surrounding environment.
- Introduction of visual, audible, or atmospheric elements that are out of character with the bridge.
- Transfer or sale of a Federally owned property without adequate conditions or restrictions regarding maintenance or use.
- Neglect of a property resulting in its deterioration or destruction.

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USDA Forest Service, Technology and Development
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August 17, 2021

Bill Hall, Chairman
Administration and Finance Committee
Mount Joy Borough Council
21 East Main Street
Mount Joy, PA 17552

RE: Zoning Ordinance Revision

Dear Mr. Hall,

The mission statement of the Mount Joy Area Historical Society is to seek, preserve and make available the history of the Mount Joy Area which includes Mount Joy Borough. We are, however, unable to preserve and make available the history of Mount Joy Borough under the existing Zoning Ordinance and its restrictions for inclusion on the Registry of Historic Buildings. The criteria to qualify for inclusion in the Registry are too limited. The result is that many historic buildings are demolished because they are not on the Registry.

To remedy this, the Historical Society would like the age of the historic building to be considered in the criteria mix for Registry designation. In this way many more historic buildings would be included on the Registry and would require a Conditional Use hearing before a Demolition Permit could be issued.

Currently, the Zoning Ordinance has no requirement that the Borough Council reviews the issuance of a Demolition Permit for buildings on the Registry at a monthly Borough Council meeting. Under the existing Zoning Ordinance, Borough Council reviews only Demolition Permits for buildings on the Registry. We request that you consider a change so Borough Council can review all Demolition Permits whether or not the buildings are on the Registry. This is the only way the general public and those interested in historic preservation have any input on the issuing of Demolition Permits.

We hope you will seriously consider our suggested revisions to the Zoning Ordinance so we can continue to preserve and make available the history of Mount Joy to our friends and neighbors.

Respectfully yours,

Sue Hostetter, President

Don Zerphey, Vice President

Mary Nolt, Secretary

Brenda Kready, Treasurer & Archivist

Kim Bair, Trustee

Thomas Derr, Trustee

Linda Eberly, Trustee & Archivist

Gail Hawthorne, Trustee

Sue Smith, Trustee & Membership Secretary

Ned Sterling, Trustee

Peter Summers, Trustee

Alyssa Zevallos, Trustee

Ralph Snyder-Honorary Trustee

DEMOLISHED PROPERTIES 2014-2021

PAST/PRESENT OWNER UGI/Borough	TYPE	ADDRESS	BUILT	DEMOLISHED	PRESENT USE
	Duplex	223-225 West Main Street	1900	May, 2015	Old Standby Park
Gerberich-Payne/ Mountjoy Senior Housing	Office	240 West Main Street	?	2018	Vacant lot
Mike Melhorn	Duplex	836-840 West Main Street	1840	Nov., 2020	Vacant lot
Linda Gonya-Hartman Mike Melhorn	Duplex	800-802 West Main Street	1874	Aug., 2021	Vacant lot
Wilkins Rogers Mill/ KN Farms Lt	Duplex Single	14 North Market Street 18 North Market Street	?	Nov., 2014 1930 Nov., 2014	Vacant lot
Buffenmyer/Amer.Legion	Display Store	544 West Main Street	?	Dec.,2018	Vacant lot
Wengers Feed Mill	Duplex Duplex	719 Wood Street 721 Wood Street	1880	Nov., 2020 Nov., 2020	Vacant lot vacant lot
Keystone Pet Place	Single	108 West Main Street	1880	Aug., 2014	Parking lot
R R Automotive/ PennDOT	Garage Duplex	20 East Henry Street 21 East Henry Street	?	Apr., 2019 ?	Parking lot
S M Johns	Single	645 Donegal Springs Road	1870	Nov., 2016	Parking lot
Alan Giagnocavo	Single	922 West Main street	1880	Sept., 2021	Vacant lot



55 East Main Street : Mount Joy, PA 17552 : 717.653.4227
mainstreetmountjoy.com : info@mainstreetmountjoy.com

To Members of Borough Council,

Main Street Mount Joy (MSMJ) is supporting the effort to have the current Demolition Ordinance (*Section 270-117 Historic building and historic preservation provision of the Mount Joy Borough Zoning Ordinance*) reviewed for changes to allow more transparency in the structural demolition process.

As you know, MSMJ is a nationally accredited Main Street program chartered through the National Historic Preservation Trust.

While MSMJ is specifically chartered to serve our downtown business district, our broader charter of historic preservation logically includes the streetscape of the borough. We would not say that no structure can be demolished, but we hope that plans are in place for the empty lots we already have as well as the new lots that would be created from further demolition.

So, we request the following:

1. Currently, the form to add a property to the Historic Resource List for inclusion as a Historic Resource is here: <http://mountjoyborough.com/wp-content/uploads/Historic-Resource-Request-Form-1.pdf>. A property must meet at least two criteria in order to qualify to be placed on the list. The National Historic Properties Trust (NHPT) list applies to properties at least 50 years old and can be found here: <https://forum.savingplaces.org/learn/fundamentals/preservation-law/federal/nrhp>

We are suggesting a property be allowed to be included on the list if only one of the criteria is met. This follows the National Historic Preservation Trust's process of determination for inclusion.

2. We also support having Borough code modified to require review of all Demolition Applications for all properties on Main Street [i.e., conditional use approval of Section 270-117] before final approval.

Respectfully,

A handwritten signature in black ink, appearing to read "Dale Murray".

Dale Murray
MSMJ Board President

**MOUNT JOY BOROUGH
JOB DESCRIPTION**

TITLE: Planning, Zoning and Codes Administrator
DEPARTMENT: Administration

GENERAL SUMMARY: Under general direction, coordinate and direct review of zoning hearing board applications, and subdivision and land development plans; serve as building codes official, code enforcement officer and residential rental program inspector, respond to resident needs and resolve problems relative to Borough ordinances; meet with Planning Commission and Zoning Board to present plans and recommendations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Serve as zoning officer; administer, examine, and issue or refuse zoning permit applications in accordance with zoning regulations; enforce the zoning code; administer complaints; discuss proposals with applicants and other interested parties; conduct inspections to determine compliance; make determinations; prepare agenda, facilitate zoning hearing board meetings and conditional use hearings; keep records of applications, permits, certificates, written decisions, variance decisions, and of enforcement orders; provide for the lawful inspection and duplication of public zoning records; and review proposed land development and storm water management plans for zoning code compliance.
2. Manage land development planning process; represent Borough at zoning hearing board meetings; assist Borough engineers and solicitor in review proposals for new development, or change in current zoning; monitor and track land development plans; receive inquiries, provide information; work with applicant, borough engineer and solicitor to ensure complete information to planning commission on subdivision and land development; provide staff review of conditional use applications for presentation to planning commission and Borough Council; provide follow-up correspondence to applicants and members; represent the Borough at planning commission meetings; research and prepare grant applications; guide and facilitate process to accomplish comprehensive plan; communicate process to public; prepare and distribute Planning Commission meeting packets.
3. Serve as building code official; administer, examine, and issue or refuse building permit applications in accordance with building codes; oversee third party building inspections and enforce building codes; administer complaints; discuss proposals with applicants and other interested parties; administer and support the building code appeal board at its meetings and hearings and council at related meetings and hearings; keep records of applications, permits, certificates, written decisions, and of enforcement orders; provide for the lawful inspection and duplication of public building records; and review proposed land development and storm water management plans for building code compliance.
4. Serve as code enforcement officer; administer, process complaints for, inform, and enforce, the property maintenance code; discuss violations with landowners, tenants, their representatives, and interested parties; conduct inspections to determine compliance; administer, attend, staff, and support council with the property maintenance code enforcement; keep records of complaints, violations, notices, and enforcement orders; and provide for the lawful inspection and duplication of public records.

5. Advise Borough Manager in preparation of Administration and Finance Committee and Borough Council meeting agendas and meeting packets with items related to planning, zoning, and codes.
6. Administer Rental Inspection Program: Prepare and send annual license applications and rental reports for property owners, maintain rental inspection spreadsheet, maintain rental inspection fees, update all tenant changes, maintain 4-year required inspections and conduct 75% or more of the required rental inspections due each year as the residential rental program inspector. (Commonwealth Code Inspection Service (CCIS) will perform 25% or less of the inspections due each year)
7. Enforce and provide administrative support for related Borough codes:
 - a. Fire Insurance Proceeds Ordinance – Act 93
 - b. Emergency Access Key Box Ordinance
 - c. Snow Removal Ordinance
 - d. Open burning fire prevention ordinance
 - e. Parks ordinances related to grass clippings, trash, property destruction, etc.
 - f. Streets and Sidewalks Chapter 232 (Street Openings and Excavation Permits, Obstructions and Encroachments, Trimming of Overhanging Trees and Shrubs, Sidewalk and Curb Installation.)
 - g. 5G Small Wireless Facilities – Issue permits and maintain all records.
8. Research and develop fee schedules and ordinance amendments. Prepare and monitor budget for zoning, planning and permits.
9. Serve as Assistant Stormwater Enforcement Officer; perform the duties of the job in the absence of the Officer.
10. Perform related administrative tasks:
 - a. Update Borough Code with new or revised codifications;
 - b. Prepare packets for Zoning Hearing Board meetings; transcribe minutes.
 - c. Prepare packets and agendas for Planning Commission; transcribe minutes.
 - d. Prepare mailings and go to post office to send certified mail.
 - e. Prepare rental property tenant reports and issue landlord inspection notices; mail letter with fee statement; mail notice of inspections, enter payments and new inspection dates.
 - f. Assist with coverage of front desk during periods of staff shortage.
 - g. Assist Borough Manager with requests for information under the PA Right to Know Law.
 - h. Maintain and ensure updates to the CS Graphx Software or Permit Manager Program.
 - i. Utilize CS Datum to research stormwater infrastructure when issuing Stormwater Exemption Permits.
11. Serve as Mount Joy Borough Notary for Borough business- Renew or obtain notary commission as required.

JOB SPECIFICATIONS:

*indicates developed after employment

Education/Employment: Any combination of education and experience which indicates possession of

the skills, knowledge and abilities listed below. An example of acceptable qualifications for this position is completion of a bachelor's degree in public administration or a related area, and three years of professional public administration experience; or the equivalent in education and experience.

Knowledge:

- Comprehensive knowledge of planning principles.
- Comprehensive knowledge of ordinances, policies and plans adopted by the Borough.*
- Comprehensive knowledge of Pennsylvania State laws governing land use.
- Thorough knowledge of federal, state and local laws related to land use including MS4, NPDES, PA Chapter 102, Sunshine Act, Act 537,
- Thorough knowledge of PA Uniform Construction Code (PUCC) and International Construction Codes (ICC).
- Thorough knowledge of PA Boroughs Code.
- Thorough knowledge of geographical features of Borough.*
- Thorough knowledge of information systems and applications including GIS and office systems
- Thorough knowledge of inspection practices and

procedures Skills:

- Computer operation, including full range of office applications.

Abilities:

- Ability to cultivate customer orientation within department.
- Ability to promote accountability for completion of goals and objectives.
- Ability to manage projects
- Ability to facilitate exchange of information with show of diplomacy and emphasis on education and building understanding between parties.
- Ability to enforce rules and regulations in a fair and even-handed way.
- Ability to interpret plot development, zoning maps and various technical materials.
- Ability to communicate effectively in oral and written form.
- Ability to present facts and ideas in a clear and convincing fashion, appropriate for a particular audience.
- Ability to develop and maintain effective working relations with associates, county planning officials, local developers, residents, engineers, architects and attorneys.
- Ability to resolve conflicts in a tactful and diplomatic fashion.
- Ability to help callers identify problems and provide assistance within constraints.
- Ability to organize information and prepare lengthy documents detailing descriptive and technical data.
- Ability to navigate and inspect undeveloped work sites.

Working Conditions:

Work is performed in normal but busy office environment where frequent interruptions may occur. The nature of work requires infrequent call out during non-work hours to assist with major incidents that may involve code violations. Attendance at evening meetings is frequently required. Work frequently involves responding to angry, frustrated or upset individuals. Work requires travel to various work sites and adherence to safety rules and regulations to control for risk.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed by a person assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required to perform the job.

REPORTS TO: Borough Manager

FLSA STATUS: Exempt

DATE:



November 2021



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Council 6 PM	2 ***** VOTE ELECTION DAY	3 Authority 4 PM	4 Council Budget Mtg 6:30 PM	5	6
7	8 Public Works 6:30 PM	WOODY WASTE PICK-UP		11	12	13
14	15	9 Council Budget Mtg 6:30 PM	10 Authority Finance 5 PM Plan. Comm. 7 PM	18 Admin. Fin 6:30 PM	19	20
21	22 Civil Service Com 5:30 PM (as needed) Public Safety 6:30 PM	16 Council Budget Mtg 6:30 PM Authority 4 PM	17 ZHB 7 PM	25 <i>Happy Thanksgiving</i> OFFICE CLOSED	26	27
28	29 WOODY WASTE PICK-UP	WOODY WASTE PICK-UP		25	OFFICE CLOSED	
		23 WOODY WASTE PICK-UP	24			
		30				