

## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2019	NEW CASES September 2019	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	1			1
Assault	1			1
Assist Other Agency	0			0
Burglaries	36		(5)	36
Criminal Mischief / Vandalism	5			5
Child & Family Offense (Abuse)	3	1	2	2
Death Investigation	2			2
Drug Offense	0			0
Harassment by Communication	0			0
Fraud (Forgery, Id Theft, etc.)	17	1	3	15
Receiving Stolen Property	1			1
Robbery	9			9
Suspicious Activity	0			0
Theft	39		(6)	39
Trespass	0			0
Miscellaneous	2			2
Threat to Official	1			1
<b>Sex Offense</b>				
Adult	2			2
Juvenile	2	1	3	0
<b>TOTAL OPEN CASES</b>	<b>121</b>	<b>3</b>	<b>8</b>	<b>116</b>
New Cases Assigned	3	MTH		
Closed Cases*	36	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	5	MTH		

\*cold cases are marked in ( )



## **MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2019**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
0510	BURGLARY	1
0610	THEFT	1
0619	THEFT ALL OTHERS	2
0710	MOTOR VEHICLE THEFT	1
0800	SIMPLE ASSAULT	3
1130	FRAUD ALL OTHERS	6
1440	CRIMINAL MISCHIEF ALL	3
1711	SEX OFFENSE ALL OTHERS	1
1810	DRUG POSSESSION OFFENSE	4
1845	DRUG PARAPHERNALIA	1
1850	OVERDOSE	1
2020	FAMILY OFF-CHILD ABUSE	4
2040	FAMILY OFFENSES - DOMESTIC	7
2111	DUJ-ALCOHOL/UNDER INFL	4
2310	PUBLIC INTOXICATION / DRUNKENESS	4
2410	FIGHT	2
2420	DISORDERLY CONDUCT / HARASSMENT	1
2450	NOISE COMPLAINT	4
2485	ALARM ALL OTHERS	1
2640	MUN ORD VIOLATIONS	2
2654	DISTURBANCE	7



**MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2019**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
2657	HARASSMENT	7
2660	TRESPASSING	3
2671	OTHER CRIMINAL INVESTIGATION	1
4021	SUSPICIOUS ACTIVITY	20
4023	SHOTS FIRED - REPORTS	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	2
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	13
5004	FOUND ARTICLES	7
5008	LOST ARTICLES	4
5010	MISSING PERSON	3
5510	ANIMAL COMPLAINTS ALL	5
6008	REPORTABLE MV CRASH NO INJURIES	11
6010	MV CRASH -SR-1 / OTHER	1
6015	REPORTABLE MV CRASH HIT & RUN	3
6016	NON REPORTABLE MV CRASH	6
6303	TRAFFIC OFFENSE ALL OTHER	4
6305	SELECTIVE ENFORCEMENT TRAFFIC	6
6308	TRAFFIC MV COMPLAINT	1
6310	TRAFFIC ENFORCE / STOP	125
6335	TRAFFIC HAZARD	1
6510	PARKING ENFORCEMENT	5
6511	PARKING VIOLATION COMPLAINT	12



**MOUNT JOY POLICE DEPARTMENT**

**Calls for Service**

**September 2019**

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
6602	ABANDONED IMPOUND/TOWAWAY	3
6612	SIGNALS SIGNS OUT	1
6614	TRAFFIC POST	1
6615	TRAFFIC COUNTER DEPLOYMENT / RADAR SIGN	1
7002	BUILDING CHECK	9
7003	PROPERTY CHECK / AREA CHECK	1
7008	MEDICAL ASSISTANCE	52
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	20
7025	EMOTIONALLY DISTURBED PERSON (EDP)	8
7085	CHILD CUSTODY EXCHANGE	1
7502	ASSISTING-FIRE DEPT	4
7504	ASSISTING-OTHER POLICE DP	32
7506	ASSISTING-OTHER AGENCIES	4
7522	ASSISTING OTHER OFFICER	4
8010	WARRANTS-LOCAL	4
8110	WARRANTS-OTHER AGENCIES	1
8252	WARRANT ATTEMPT TO SERVE	1
9008	COURT	25
9016	LOCAL ADMIN USE	15
9020	POLICE INFORMATION	36
9021	TRAINING	10



**MOUNT JOY POLICE DEPARTMENT**

Calls for Service  
September 2019

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
9025	FIELD CONTACT INFORMATION	13
9028	FINGERPRINT	1
9029	CIVIL MATTER	4
9030	SPECIAL DETAIL ASSIGNMENT	19
9034	REPOSSESSION	4
911	911 HANG UP / CHK WELFARE	1
9112	FOOT PATROL	3
9115	FOLLOW UP	108
9192	VEHICLE MAINTENANCE	10
9989	CALL BY PHONE	4
9999	NON-CAT DATA	5
	<b>Grand Total</b>	<b>714</b>

# Citation Output By Charge

Starting Issue Date 9/1/2019

to Ending Issue Date 9/30/2019

Charge	Total
1301 A - DR UNREGIST VEH	1
1301 A - DR UNREGIST VEH	4
1501 A - DRIVING W/O A LICENSE	2
1503 C1 - PERSON INELIGIBLE FOR LICENSING-JUNIOR LIC	1
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	8
1786 F - OPER VEH W/O REQ'D FINANC RESP	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	3
3112 A3I - STEADY RED SIGNAL	1
3310 A - FOLLOW TOO CLOSELY	1
3345 A - MEETING/OVERTAKING SCHOOL BUS	1
3362 A3 - MAX SPEED LIMITS - OTHER THAN 25,35 OR 55 ZONE	2
3714 A - CARELESS DRIVING	1
4703 A - OPERAT VEH W/O VALID INSPECT	5
4706 C5 - EVIDENCE OF EMISSION INSPECTION	2
<b>Total:</b>	<b>33</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Criminal Charges by Charge Type

Starting Issue Date 9/1/2019

to Ending Issue Date 9/30/2019

Charge Type: ARREST

Charge	Total
13 A16 - VIOL CONTROLLED SUBST, DRUG DEVICE & COSMETIC ACT	1
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	2
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	2
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
3305 - PASS LEFT UNSAFE	1
3323 B - DUTIES AT STOP SIGN	1
3361 - DRIVING @ (UN)SAF SPEED	2
3503 (B)(1)(I) - DEF TRES ACTUAL COMMUNICATION TO	1
3714 A - CARELESS DRIVING	2
3733 A - FLEEING OR ATTEMPTING TO ELUDE OFFICER	1
3736 A - RECKLESS DRIVING	2
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	4
3802 A1 - PA TITLE 75, SECTION 3802 (A)(1): DRIVING UNDER THE INFLUENCE OF ALCOHOL. GENERAL IMPAIRMENT.	2
3802 A2 - DRIVING UNDER THE INFLUENCE-ALC - .08 TO .10	1
3802 B - DRIVING UNDER THE INFLUENCE OF ALCOHOL OR CONTROLLED SUBSTANCE- HIGH RATE OF ALCOHOL	1
3802 B - DRIVING UNDER THE INFLUENCE- HIGH RATE	1
3802 B - DUI HIGH RATE OF ALCOHOL - BAC .10% TO .16%	1
3802 B - PA TITLE 75, SECTION 3802 (B): DRIVING UNDER THE INFLUENCE OF ALCOHOL. HIGH RATE OF ALCOHOL.	1
3802 D1-I - DRVG UNDER INFLUENCE - SCHEDULE 1 CNTRL'D SUBST	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
3922 A1 - THEFT BY DECEP-FALSE IMPRESSION	1
4101 A2 - FORGERY	1
4304 A1 - ENDANGERING WELFARE OF CHILDREN	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
5503 A1 - DISORDERLY CONDUCT	1
5503 A1* - DISORDERLY CONDUCT - ENGAGE IN FIGHT - COURT CASE	1
5503 A3* - DISORDERLY CONDUCT - OBSCENE LANG/GEST	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1

780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	1
780-113 A30 - MANUF/DEL/POSS/W INT MANUF OR DEL	1
780-113 A31I - POSSESSION OF SMALL AMOUNT OF MARIJUANA	1
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	4
<b>Total:</b>	<b>46</b>




**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
3503 (B.1)(1)(III) - CRIMINAL TRESPASS/SIMPLE TRESPASSER	1
5503 A2 - DISORDERLY CONDUCT	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	3
	<b>Total: 5</b>

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED SEPTEMBER 2019**

	331.120	Borough Tickets (Other)	\$40.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$1,200.00
	321.600	Mercantile Licenses	\$50.00
	362.100	Police Reports	\$15.00
331.11	331.120	Clerk of Court Disbursement	\$0.00
331.11	331.120	Magisterial Court Disbursement	\$1,746.36

<b>TOTAL Sept 2019</b>	<b>\$3,051.36</b>
<i>Total Sept 2018</i>	<i>\$3,579.78</i>

Submitted by:  \_\_\_\_\_

Received by: \_\_\_\_\_ D. Ward

## New Detective Cases

	2011	2012	2013	2014	2015	2016	2017	2018	2019
January	15	17	11	0	6	6	7	5	3
February	18	17	4	8	12	6	9	5	3
March	4	17	5	6	11	6	8	7	7
April	5	5	8	4	5	8	6	6	4
May	11	34	7	1	13	2	3	14	5
June	15	13	8	3	10	2	7	3	10
July	17	7	10	5	8	3	20	12	4
August	17	7	8	4	10	12	7	3	3
September	23	13	10	1	6	4	6	4	3
October	7	9	9	11	6	13	7	6	
November	7	9	9	7	4	10	7	4	
December	8	10	4	12	6	10	9	4	

# Police Activity Statistics 2019

	Citation Charges	Criminal Charges	Deposits	Incidents	Total Inc YTD	Total Inc Prev YTD
Jan	46	27	\$2,690.89	547	547	412
Feb	74	35	\$4,129.77	515	1062	865
Mar	52	28	\$3,250.27	564	1626	1453
Apr	49	36	\$3,869.74	559	2185	2032
May	49	39	\$2,446.92	677	2862	2699
June	32	26	\$2,905.47	560	3422	3322
July	22	34	\$2,954.45	593	4015	4001
Aug	24	37	\$2,815.25	686	4701	4479
Sept	33	51	\$3,051.36	714	5415	4933
Oct						
Nov						
Dec						
<b>TOTAL</b>						

## **FDMJ Monthly Incident Report Summary**

### **September 2019**

Responded to **42 alarms** for the month of September 2019 – as of 9/30/19 **404 total alarms/year**

Time in service of **12 hours and 30 minutes**

Average manpower per incident: **8 members per call for month - (6a-4p 4.4 members per call with 25 calls)**

Total Man-hours: **114 hours and 42 minutes**

Calls by Municipality First Due: **32 first due alarms**

- Mount Joy Borough - 11
- Rapho Township - 13
- Mount Joy Township - 4
- East Donegal Township – 4

**Apparatus used;**

- Engine 75-1 - 17
- Engine 75-2 - 16
- Truck 75 - 7
- Squad 75-1 - 3
- Traffic 75 - 3
- Duty Chief Vehicle - 16
- Duty Officer Vehicle – 2

**Property pre-incident value: \$235,000.00**

**Property fire loss: \$6,000.00**

**Property post incident saved: \$229,000.00**

2019 FDMJ responds to a call every 16 hours & 20 minutes

**Total Training hours of 30 personnel trained at 166 hours for the month**

**Fire Prevention Details – 1 detail**

**Community Service Details – 2 standbys, 4 public service events and 2 9/11 memorial services.**

**Notable First Due Calls:**

09/16/2019 – dwelling fire – East Donegal Twp – Anderson Ferry Road - \$6,000.00 fire loss

# Fire Department Mount Joy

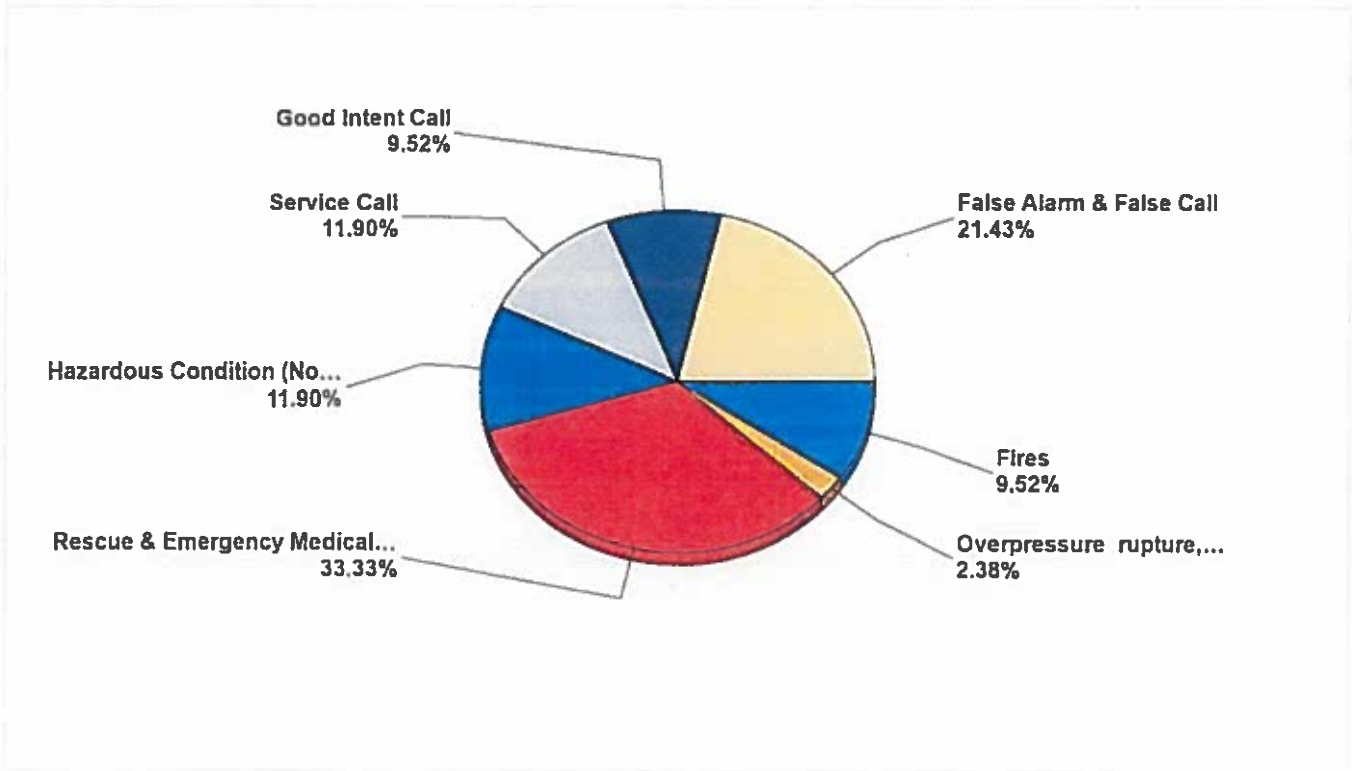


Mount Joy, PA

This report was generated on 10/8/2019 6:56:04 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2019 | End Date: 09/30/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	9.52%
Overpressure rupture, explosion, or overheating - no fire	1	2.38%
Rescue & Emergency Medical Service	14	33.33%
Hazardous Condition (No Fire)	5	11.90%
Service Call	5	11.90%
Good Intent Call	4	9.52%
False Alarm & False Call	9	21.43%
<b>TOTAL</b>	<b>42</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
111 - Building fire	4	9.52%
251 - Excessive heat, scorch burns with no ignition	1	2.38%
311 - Medical assist, assist EMS crew	4	9.52%
322 - Motor vehicle accident with injuries	8	19.05%
352 - Extrication of victim(s) from vehicle	1	2.38%
353 - Removal of victim(s) from stalled elevator	1	2.38%
412 - Gas leak (natural gas or LPG)	2	4.76%
413 - Oil or other combustible liquid spill	1	2.38%
424 - Carbon monoxide incident	1	2.38%
463 - Vehicle accident, general cleanup	1	2.38%
500 - Service Call, other	1	2.38%
521 - Water evacuation	1	2.38%
550 - Public service assistance, other	1	2.38%
553 - Public service	1	2.38%
571 - Cover assignment, standby, moveup	1	2.38%
622 - No incident found on arrival at dispatch address	3	7.14%
641 - Vicinity alarm (incident in other location)	1	2.38%
731 - Sprinkler activation due to malfunction	1	2.38%
736 - CO detector activation due to malfunction	3	7.14%
743 - Smoke detector activation, no fire - unintentional	3	7.14%
744 - Detector activation, no fire - unintentional	1	2.38%
745 - Alarm system activation, no fire - unintentional	1	2.38%
<b>TOTAL INCIDENTS:</b>	<b>42</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 10/8/2019 6:51:58 PM

## Incident Statistics

Start Date: 09/01/2019 | End Date: 09/30/2019

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		14	
FIRE		28	
<b>TOTAL</b>		<b>42</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
<b>\$235,000.00</b>		<b>\$6,000.00</b>	
CO CHECKS			
424 - Carbon monoxide incident		1	
736 - CO detector activation due to malfunction		3	
<b>TOTAL</b>		<b>4</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
Aid Received		8	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		9.52	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:09:54	0:07:38	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:08:16</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:03:51	0:04:32	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:04:21</b>	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	17:56		

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.



# Fire Department Mount Joy

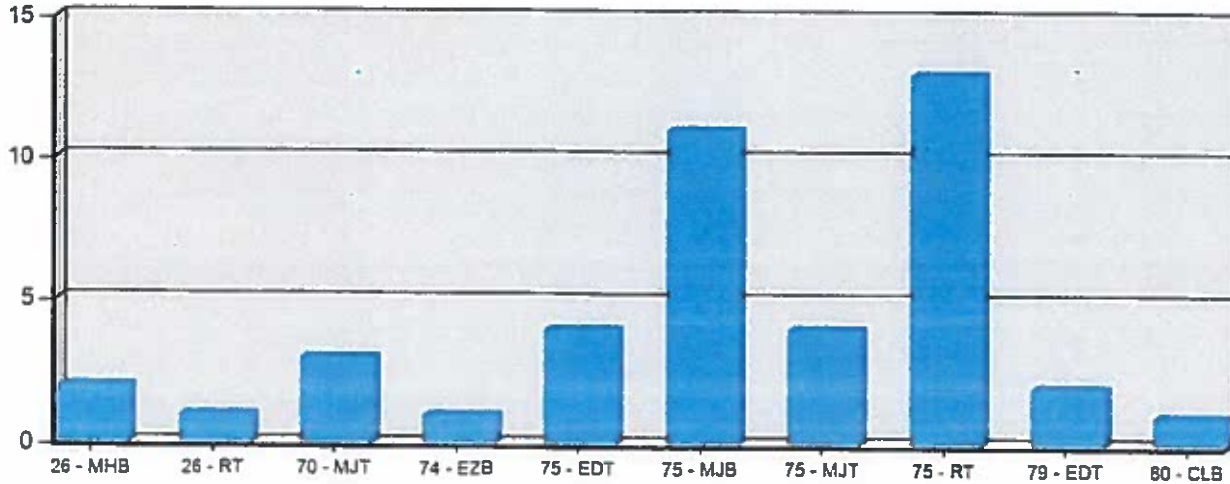


Mount Joy, PA

This report was generated on 10/8/2019 6:49:27 PM

## Incident Count per Zone for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019



ZONE	# INCIDENTS
26 - MHB - 26 Manheim Borough	2
26 - RT - 26 Rapho Township	1
70 - MJT - 70 Mount Joy Township	3
74 - EZB - 74 Elizabethtown Borough	1
75 - EDT - 75 East Donegal Township	4
75 - MJB - 75 Mount Joy Borough	11
75 - MJT - 75 Mount Joy Township	4
75 - RT - 75 Rapho Township	13
79 - EDT - 79 East Donegal Township	2
80 - CLB - 80 Columbia Borough	1
<b>TOTAL:</b>	<b>42</b>

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

# Fire Department Mount Joy

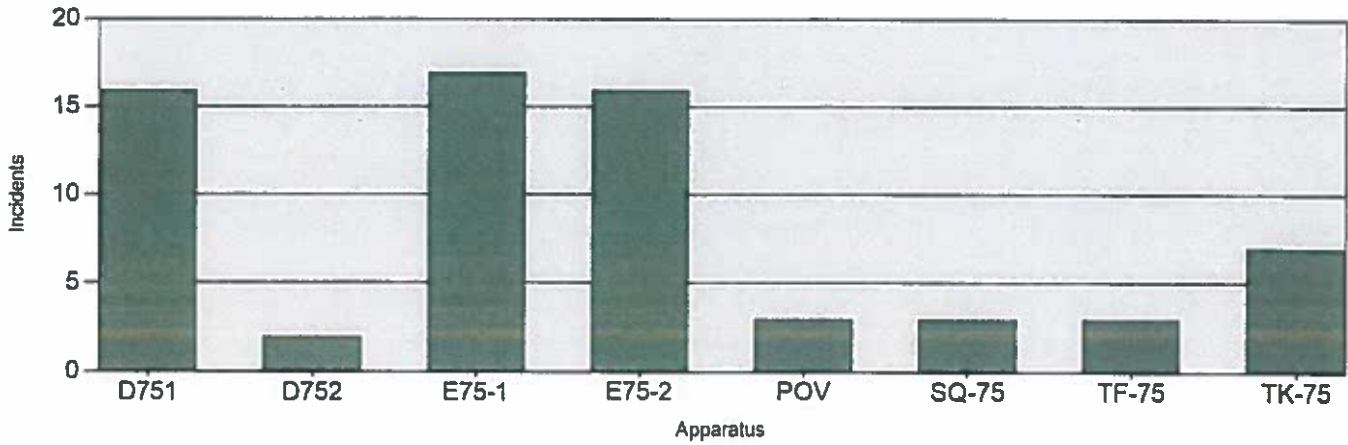


Mount Joy, PA

This report was generated on 10/8/2019 7:03:59 PM

## Incident Count per Apparatus for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019



APPARATUS	#of INCIDENTS
D751	16
D752	2
E75-1	17
E75-2	16
POV	3
SQ-75	3
TF-75	3
TK-75	7

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.  
Only REVIEWED incidents included.

# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 10/8/2019 7:04:23 PM

## Incident Count with Man-Hours per Zone for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

ZONE	INCIDENT COUNT	MAN-HOURS
26 - MHB - 26 Manheim Borough	2	3:14
26 - RT - 26 Rapho Township	1	0:30
70 - MJT - 70 Mount Joy Township	3	22:58
74 - EZB - 74 Elizabethtown Borough	1	1:53
75 - EDT - 75 East Donegal Township	4	13:16
75 - MJB - 75 Mount Joy Borough	11	23:01
75 - MJT - 75 Mount Joy Township	4	14:39
75 - RT - 75 Rapho Township	13	26:35
79 - EDT - 79 East Donegal Township	2	0:00
80 - CLB - 80 Columbia Borough	1	8:36
<b>TOTAL</b>	<b>42</b>	<b>114:42</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 10/8/2019 7:04:50 PM

## Losses for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$5,000.00	\$1,000.00	\$6,000.00	\$6,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2019-385	09/16/2019	111 - Building fire	\$5,000.00	\$1,000.00	\$6,000.00	100.00%

Only REVIEWED incidents included

# Fire Department Mount Joy

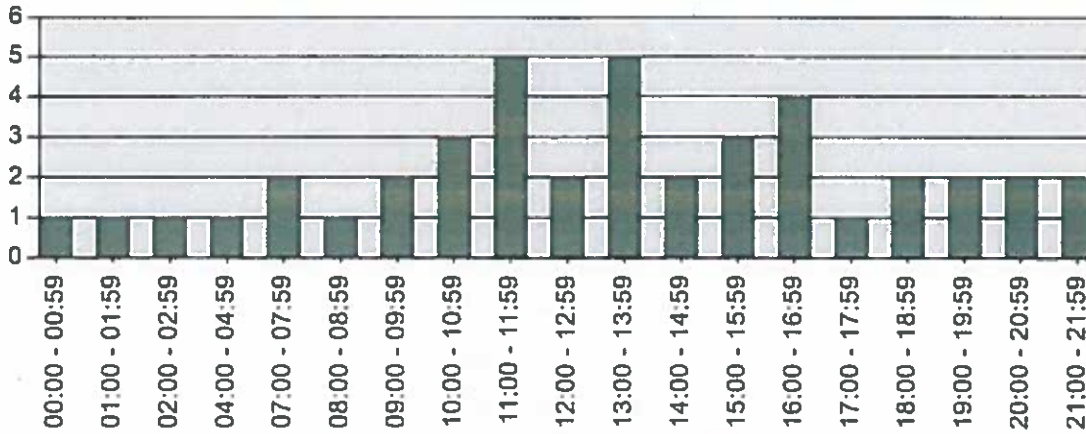


Mount Joy, PA

This report was generated on 10/8/2019 7:05:28 PM

## Incidents by Hour for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019



HOUR	# of CALLS
00:00 - 00:59	1
01:00 - 01:59	1
02:00 - 02:59	1
04:00 - 04:59	1
07:00 - 07:59	2
08:00 - 08:59	1
09:00 - 09:59	2
10:00 - 10:59	3
11:00 - 11:59	5
12:00 - 12:59	2
13:00 - 13:59	5
14:00 - 14:59	2
15:00 - 15:59	3
16:00 - 16:59	4
17:00 - 17:59	1
18:00 - 18:59	2
19:00 - 19:59	2
20:00 - 20:59	2

Only REVIEWED incidents included

HOUR	# of CALLS
21:00 - 21:59	2

Only REVIEWED incidents included

# Fire Department Mount Joy

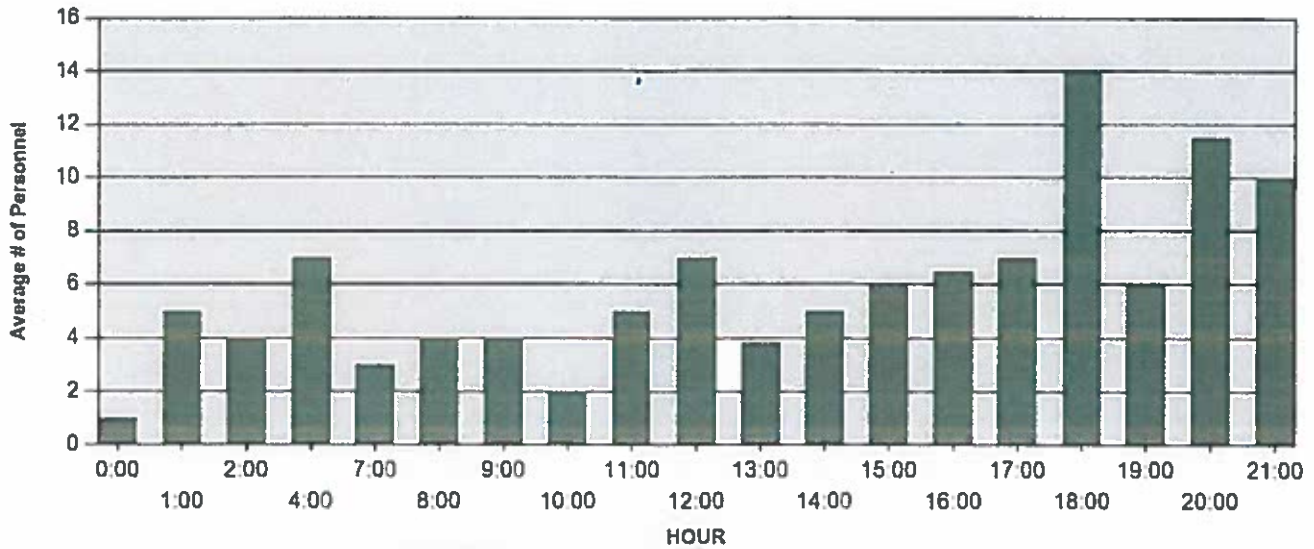


Mount Joy, PA

This report was generated on 10/8/2019 7:05:47 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019



HOUR	AVG. # PERSONNEL
00:00 - 00:59	1.00
01:00 - 01:59	5.00
02:00 - 02:59	4.00
04:00 - 04:59	7.00
07:00 - 07:59	3.00
08:00 - 08:59	4.00
09:00 - 09:59	4.00
10:00 - 10:59	2.00
11:00 - 11:59	5.00
12:00 - 12:59	7.00
13:00 - 13:59	3.80
14:00 - 14:59	5.00
15:00 - 15:59	6.00
16:00 - 16:59	6.50
17:00 - 17:59	7.00
18:00 - 18:59	14.00
19:00 - 19:59	6.00
20:00 - 20:59	11.50
21:00 - 21:59	10.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



October 1, 2018 to October 30, 2018 – Mount Joy Borough Only

Dayshift truck in service every day about 0615 until 1815.

Nightshift truck in service every day about 1815 until 0615.

Total calls: 72

Total patients not transported - 20

SVEMS Mount Joy unit:

Class 1 – 30

Class 2 - 5

Class 3 – 18

Non-transported calls – 16

Total calls for SVEMS MJ unit – 53

Calls covered by another SVEMS unit – 8

Patient not transported - 0

Covered call by outside unit:

10/01/2019 – M86-2, unconscious person, class 1. MJB unit on Routine.

10/02/2019 – M86-1 psych, class 3. MJB unit on search detail, class 1, in EHT.

10/3/2019 – Ambo 86-11 MVA, class 2. MJB unit on chest pain, class 1, in MJ Boro.



10/07/2019 – M86-2 seizure, class 1, MJB unit on Routine.

10/09/2019 – M86-5 seizure, class 1. MJB unit on seizure call in MJB.

10/10/2019 – M86-2 unconscious, class 1. MJB unit on sick person in the boro.

10/12/2019 – M86-2 psych, class 2. MJB unit on Routine. (No transport)

10/17/2019 – M86-2 sick, class 1. MJB unit on heart problem in the boro.

10/19/2019 – M86-2 fall, class 1. MJB unit on person down in the boro.

10/25/2019 – M86-2 heart problem, class 1. MJB unit on Routine.

10/28/2019 – M86-1 attempt suicide, class 2. MJB unit on sick person the boro. (No transport)

Total calls: 11

Non-transported calls – 2

Highlights:

New recruit academy graduates this month.



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## MOUNT JOY BOROUGH COUNCIL REPORT FOR OCTOBER 2019 ACTIVITIES

### DESIGN

- East MSMJ display window is now booked out to MARCH 2020 with Mount Joy artists.
- 30 Hometown Hero banners ready to go up. 14 more ready to order.
- Finalized Street Tree replacement program. Met with Public Works Dept.
- Working on proposed Flower Planter replacement program.

### PROMOTION

- October 25<sup>th</sup> was Downtown Trick or Treat. Expected 450 kids. Estimated counts were 1500 people and over 700 kids.
- Planning Winterfest. Vendors are signing up.
- Planning Festival of the Arts.
- Meeting with Make-A-Wish for Truck Convoy in 2020.
- Still investigating places for Farmer’s Market/Maker’s Market location.

### ORGANIZATION

- Did not hold Board meeting in October.

### ECONOMIC DEVELOPMENT

- Met with three new potential businesses for open downtown spots.
- Worked with one business on a potential property purchase downtown.
- Worked with one business that is moving locations downtown. Arranged meetings with landlord. Helped business through the transition process.
- Cleared out flower planters and offered them up to local businesses for free advertising until January.
- Worked with business owner on opening a second, different business downtown and discussed options on managing both spaces. Working with other, similar businesses in other regions for advice to provide business owner.
- Performing research for a new potential business startup downtown. Gathering data, surveying local businesses to see how new business can work with them. Discusses Mount Joy business climate and what types of businesses would most likely do well downtown.



## FUNDING ACTIVITIES

- Meeting with potential MSMJ sponsors for 2020.
- Submitted numerous small grant requests for Festival of the Arts.

## 2019 EVENT SPONSORS

- **Chocolate Walk (2019)**
  - LANCO Federal Credit Union = Major Sponsor
  - Members 1<sup>st</sup> Federal Credit Union = Major Sponsor
  - Wellington Chase Apartments = Sponsor
  - Hershey Chocolate = Product donation – (2) 5lb bars chocolate
  - Weaver Nut & Candy = Product donation – Choc. covered espresso beans
  - Wilbur Chocolate = Product donation – Peanut Butter Meltaways
- **Cruisin' Cuisine Car Show (2019)**
  - LANCO Federal Credit Union = Major Sponsor
  - Members 1<sup>st</sup> Federal Credit Union = Major Sponsor
  - Wellington Chase Apartments = Sponsor
  - Whitmoyer Auto Group = Sponsor
- **Winterfest (2019)**
  - LANCO Federal Credit Union = Major Sponsor
  - Members 1<sup>st</sup> Federal Credit Union = Major Sponsor
  - Wellington Chase Apartments = Sponsor
  - Penn State Health = Sponsor
  - Sheetz Funeral Home = Santa Sponsor
- **Display Window (2019)**
  - 2<sup>nd</sup> Display Window rented for 7 months in 2019



# MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.740.2140

[www.mslibrary.org](http://www.mslibrary.org)

Serving East Donegal Township, Marietta Borough, Mount Joy Borough,  
Mount Joy Township and Rapho Township

9-G

Milanof Schock Library is a community resource that enriches lives through, education, information, exploration and socialization.

## September 2019

Compiled by Barbara Basile, Executive Director

Contributors: Kim Beach, Susan Craine, Jan Betty, & Kirstin Rhoades

September 2019 Statistics	2019	2019 YTD	2018	2018 YTD	2017
<b>TOTAL CIRCULATION</b>	<b>14,379</b>	<b>147,000</b>	<b>12,964</b>	<b>146,201</b>	<b>14,000</b>
Overdrive	1104	7823	919	7650	887
<b>NEW PATRONS</b>	<b>65</b>	<b>713</b>	<b>57</b>	<b>722</b>	<b>74</b>
<b>PATRON COUNT</b>	<b>5,660</b>	<b>59,556</b>	<b>5,814</b>	<b>63,757</b>	<b>5,606</b>
<b>DVD RENTALS</b>	<b>201</b>	<b>2231</b>	<b>156</b>	<b>2,448</b>	<b>267</b>
<b>COMPUTER LOG-INS</b>	<b>460</b>	<b>4,738</b>	<b>634</b>	<b>6,516</b>	<b>625</b>
<b>WIRELESS ACCESS</b>	<b>433</b>	<b>4,102</b>	<b>510</b>	<b>5,048</b>	<b>398</b>
<b>PASSPORTS</b>	<b>55</b>	<b>979</b>	<b>73</b>	<b>1042</b>	<b>62</b>
Community Room Rentals	1				
Test proctoring	2				
<b>Volunteer Hours</b>	<b>125.50</b>	<b>1,458.5</b>	<b>201.5</b>	<b>1595</b>	<b>163.75</b>
<b>Youth Services</b>	<b>Programs</b>	<b>Children</b>	<b>JUV 6-9</b>	<b>Teens</b>	<b>Adults</b>
Children's programming	10	84	39	8	95
STEM (under 11)	7	125	8	0	109
STEM (11+)	0	0	8	0	0
Teen programs	1	0	0	5	1
Offsite	5	21	466	19	103
<b>2019 SRP sign-ups = 1378</b>					
<i>57% complete</i>					
<b>1000 Books Participants</b>	<b>13(2019)</b>				
<b>Adult Programs</b>	<b>11</b>	<b>80</b>			
STEM (adult)	0				
Financial Stability (HUB)	1	32			Adults 8 1-1 assists

### Executive Summary

September is our reward for a very busy, successful summer. We've moved off the top of "the List." We have been taking well deserved vacation time. We've cleared off our desks and reorganized our drawers. Things are back to normal.

Suicide prevention and awareness was a month long project which we collaborated on with the Mount Joy Rotary and the Mental Health American Lancaster Chapter. We developed displays, augmented the collection and held a panel discussion at the Library. 50 people tied ribbons to the Empowerment Tree. It is planted near our Flag pole for all to see.

We are preparing to sail into 2020. Programming is being planned, attending trainings, personnel has scheduled an in-service day and the fundraising calendar has been drafted. Visiting the municipalities in September and early October has been a positive experience.

### Personnel (Susan and Barbara)

- Began winter hours.
- Barbara attended LSLC Training Interest Group meeting.
- Irene Burgess from Mount Joy Borough, visited the Library Board as a prospective member.

- MSL staff training day has been slated. Data Bases, our roles in PR and safety in public spaces will be addressed.

### Community Relations (*Barbara et al*)

- Rotary meetings, suicide prevention PR, and walk.
- Chamber of Commerce spoke at lunch.
- School District P-3 meeting.
- Worked to reinvigorate the Donegal HUB as a communication network.
- Municipal meetings: Mount Joy Borough, as well as Rapho Township and Marietta to Request funding in 2020.

### Youth Services (*Jan*)

- "Mission GO" (Mission Get One) with the DSD first grade. Library card applications went home with each student.
- Compiled SRP data for the state report.
- Had over 350 children attend story times in September. Set up a second scheduled "Read with the Dog" night!
- Susan and I hosted an open house on the first in-service day for Donegal.
- Pig Iron Fest in Marietta: took the pop up library to the children's area. Hosted over 100 people!

### Facility (*Barbara*)

- New Cleaning service Power X3 is a local firm under the ownership of Jody and James Carroll and Tim Nell.
- Still waiting for Keystone news slated out *in August!*
- The painting work in the Board room and back hallway looks amazing –
- The equipment for the tech suite has arrived due to be installed on October 17.
- Replaced toilets in the men's room and the staff bathrooms. Repaired the sink in the back work room.

### Public Relations/Promotions (*Kirstin*)

- CONSTANT CONTACT E-NEWS – Sept Newsletter: Sent to 2651 people
- SOCIAL MEDIA: 40+ Facebook postings; created 7 separate events for Sept/Oct; and promoted events.
  - The FB event posted in Sept that received the most likes/engagements was "Suicide Awareness Event" reaching over 969 people.
  - Instagram – promoted programs and educational resources. 361 followers (up 54).
- 2 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- WEBSITE
  - 5,547 page views
- Updated print calendars; printed as posters and hung in lobby and kids' area.
- Scheduled street marquee changes for the month.
- New DVD display "Family Films" – kept full with new selections
- Reached out to the DHS Digital Media Crew's teacher, Mr. Black, to discuss receiving assistance to grow our social media presence. Met for Brainstorming session in early October.
- Looking into Facebook Marketplace to sell antique or special books which are donated to the Library.
- Updated "Your Guide to Library Programs and Services."
- Gathered/ created materials for Miss Jan to take to the Pig Iron Festival

### Volunteers/Programming/Fundraising (*Kim*)

- Met with Eagle Scout candidate to discuss new project. He will purchase and install a flag receptacle for old or damaged US flags. His scout troop will empty the receptacle and conduct a flag-burning ceremony for each flag.
- Donor software: Made decision to stay with Panorama/Giftworks for now. Giftworks kept our discount in place. Also, I revised the contract to a month-to-month, rather than a 2-year locked down contract. Will continue to evaluate other applications as time permits.
- Began work on ExtraGive 2019. Will tie it in with the roof project.
- Worked on compiling a Records Retention schedule for library forms/documents (not employee-related documents.)

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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: October 2019

Re: October 2019 Zoning, Code and Planning Report

#### UPDATES

- The Planning Commission meeting to be held on November 13, 2019, has been cancelled because of no new or old business.

#### REPORT

- Conducted rental inspections.
- Reviewed and revised draft department budget.
- Researched and reviewed grass strip/parking strip information and ordinances found. Provided feedback to Public Works Director for discussion at Public Works Committee.
- Participated in phone conference to discuss draft Agreement and Scope of Services for Complete Streets Guidebook from Michael Baker International, Inc.
- Reviewed final draft of the Agreement and Scope of Services for the Complete Streets Guidebook.
- Reviewed and provided changes to draft department budget.
- Posted Zoning Hearing Board notice of public hearing and sent proper notifications.
- 454 W. Main Street, Unit 5- 10/29/19 fire complete loss. Posted 10/30/19 Unfit for Human Occupancy. Tenant is staying with her family. Demolition of trailer to occur.

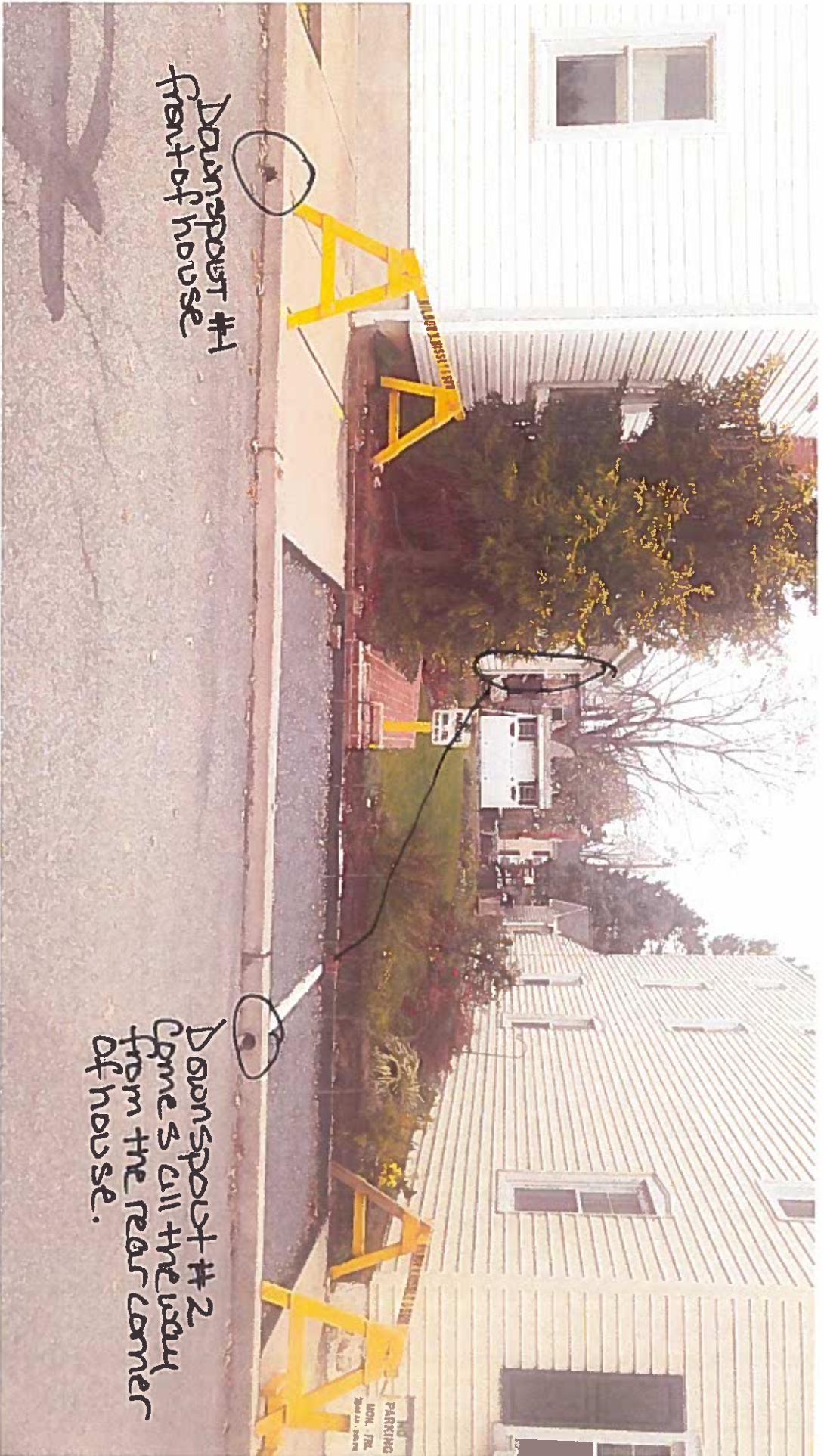
#### MEETINGS

- Attended staff meetings.
- Attended Council meeting.
- Attended Zoning Hearing Board meeting.
- Attended Administration and Finance Committee meeting.

- Met with PW Director and contractor at 121 Orange Street to discuss sidewalk replacement.
- Met with staff and manager to discuss the 2021 Transportation Improvement Program (TIP), as PennDOT advised they have R772 on the TIP as a potential road resurface project.
- Met with the Wenger Group, contractor and MJBA to discuss demolitions as it relates to utility disconnection requirements.
- Met with owner of 123 David Street to discuss ordinance requirements regarding removal of downspout through sidewalk. Inspector (CCIS) advised during work that downspout would need to be removed. Advised owner of process to request an exemption/waiver of this section. Observed property and took pictures of premises which are attached to report.
- Met with staff and new owner at 22 Donegal Springs Road to discuss tree box removal and sidewalk/curb repairs.

### TRAINING

- October 9, 2019- Attended 6<sup>th</sup> Annual PA Municipal Code Enforcement Conference.



Downspout #1  
front of house

Downspout #2  
Comes all the way  
from the rear corner  
of house.

PARKING  
MON. - FRI.  
9:00 AM - 5:00 PM





Backyard 1



Backyard 2

**MOUNT JOY BOROUGH-Violations: " 10/1/2019 - 10/31/2019**  
**OCTOBER 2019 VIOLATION REPORT**

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**Building**  
**Open**

**Total number of Open Building Violations: 2**

**Fire**  
**Open**

**Total number of Open Fire Violations: 1**

**Property**  
**Closed**

**Total number of Closed Property Violations: 22**

**Open**

**Total number of Open Property Violations: 27**

**Trees/Bushes**  
**Open**

**Total number of Open Trees/Bushes Violations: 3**

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MOUNT JOY BOROUGH Inspections by STACIE GIBBS: 10/1/2019 - 10/31/2019

OCTOBER 2019 RENTAL INSPECTIONS PERFORMED BY CODE OFFICER

Type / No / TaxNo / Subtype / Task / Notes	Pass/Fail/Comp Fee	Inspector	Date
<b>Tenant - Property</b>			
101 NEW HAVEN ST APT A - Tenant - Property	4501230900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2019
fire extinguisher; smoke in bedroom 1; smoke in bedroom 2 not working.			
101 NEW HAVEN ST APT C - Tenant - Property	4501230900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2019
fire extinguisher; ceiling tile replacement in bathroom and kitchen.			
101 NEW HAVEN ST APT B - Tenant - Property	4501230900000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2019
smoke detector to be checked in bedroom			
145 NEW HAVEN ST - Tenant - Property	4500280800000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/21/2019
Kitchen floor was peeling up in various locations, tenant (who is brother of owner) advised floor is being replaced in few weeks along with securing the handrail at the basement stairs; incorrect fire extinguisher was present (only 1A); 10-year smokes required in each bedroom (2); informed tenant to keep an eye on rear porch post and bannister for next inspection. 10-days for smoke detector installation and 30 to reinspect for all.			
322 FARMVIEW LN - Tenant - Property	4505604500000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/10/2019
Interconnected smoke not working 10/16 replaced hard wired detectors.			
711 CLAY ALLEY - Tenant - Property	4501770000000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2019
replace ceiling tiles in bathroom; cover on all thermostats; smoke detectors in bedroom and main area; fire extinguisher required.			
118 W MAIN ST - Tenant - Property	4509629600000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/22/2019
CO Detector; smoke required in basement; fire extinguisher required. 10/24/19 confirmed all complete.			
131 COLUMBIA AVE APT 2 - Tenant - Property	4506838400000		
Tenant Space	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SG		10/24/2019
Change in tenant inspection revealed: 1. Light switch in kitchen and storage room needs replaced (a day or two per owner) 2. Window in master bedroom will not stay open with its own hardware. (60 days per owner) 3. Baseboard heater in kitchen not working properly (10/28 per owner) 4. Baseboard heater in kitchen is not sanitary. (10/28 per owner) 10/25 confirmed items 1 and 4 were complete. 10/28 item 3 is complete.			

Total Inspections: 8

MOUNT JOY BOROUGH-MultiSelect Permits App Date: 10/1/2019 - 10/31/2019

OCTOBER 2019 ZONING AND CONSTRUCTION PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Com-Plumbing</b>						
<b>Active</b>						
190856	10/22/2019	10/24/2019	LOMBARDO VINCENT	35 W MAIN ST	New business - The Gentlemen's Barbers	\$60.00
<b>Total Com-Plumbing 1</b>						<b>\$60.00</b>
<b>demolition</b>						
<b>Pending</b>						
190829	10/2/2019		WENGERS FEED MILL INC	713 WOOD ST	Demolition of principal structure	\$153.00
<b>Total demolition 1</b>						<b>\$153.00</b>
<b>Res-above ground pool</b>						
<b>Active</b>						
190855	10/18/2019	10/24/2019	HARTMAN TROY	32 W DONEGAL ST	above ground pool	\$40.00
<b>Total Res-above ground pool 1</b>						<b>\$40.00</b>
<b>Res-Alterations</b>						
<b>Active</b>						
190835	10/2/2019	10/10/2019	HORST STEVEN R HORST MEGAN E	1105 REAGAN ST	Finish basement	\$197.00
190843	10/3/2019	10/10/2019	STOTLER DAVID W STOTLER RACHAEL E	530 SCHOOL LN	Alterations	\$65.00
190849	10/8/2019	10/14/2019	KOEHLER CHRISTOPHER M KOEHLER TRI	316 WITWER WAY	Add new windows	\$65.00
190852	10/11/2019	10/14/2019	KOHLER CAITLIN AND DANIEL	606 ROSE PETAL LN	Finish basement	\$321.00
<b>Total Res-Alterations 4</b>						<b>\$648.00</b>
<b>solar panels</b>						
<b>Active</b>						
190842	10/3/2019	10/24/2019	FUNCK GARY L & CLARE E	576 CHURCH ST	Install 48 solar panels	\$161.00
<b>Total solar panels 1</b>						<b>\$161.00</b>
<b>Use</b>						
<b>Active</b>						
190854	10/18/2019	10/29/2019	ZINK FRANK	250 W MAIN ST	New business - Rob Bretz Fitness and Pe	\$60.00
<b>Total Use 1</b>						<b>\$60.00</b>
<b>Total Building 9</b>						<b>\$1,122.00</b>
<b>Demo</b>						
<b>demolition</b>						
<b>Pending</b>						
190832	10/2/2019		WENGERS FEED MILL INC	721 WOOD ST	Demolish principal structure	
190833	10/2/2019		WENGERS FEED MILL INC	724 WOOD ST	Demolish garage	\$65.00
190830	10/2/2019		WENGERS FEED MILL INC	715 WOOD ST	Demolish principal structure	
190831	10/2/2019		WENGERS FEED MILL INC	719 WOOD ST	Demolish principal structure	\$153.00
<b>Total demolition 4</b>						<b>\$218.00</b>
<b>Total Demo 4</b>						<b>\$218.00</b>
<b>Mechanical</b>						
<b>Res Alt.</b>						
<b>Active</b>						
190850	10/10/2019	10/14/2019	JACOBS MARIE M	533 MARTIN AVE	Install new HVAC and electrical upgrade	\$65.00
<b>Total Res Alt. 1</b>						<b>\$65.00</b>
<b>Utility</b>						
<b>Active</b>						
190853	10/11/2019	10/24/2019	VOYTEK ANDREW	372 DONEGAL SPRINGS RD	Oil to gas	\$109.00
<b>Total Utility 1</b>						<b>\$109.00</b>

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Mechanical</b>						
<b>Total Mechanical 2</b>						<b>\$174.00</b>
<b>ROW</b>						
<b>maintenance</b>						
<b>Complete</b>						
190840	10/3/2019	10/3/2019	HINKLE KEATH	438 MARTIN AVE	remediate mechanical tee	
190838	10/3/2019	10/3/2019	GREEN DAVID W GREEN JOY E	369 MARTIN AVE	Investigate mechanical tee	
190839	10/3/2019	10/3/2019	OLLAR PETER L	442 MARTIN AVE	remediate mechanical tee	
<b>Total maintenance 3</b>						<b>\$0.00</b>
<b>Remedial</b>						
<b>Complete</b>						
190836	10/3/2019	10/3/2019	JONES CHESTER R JONES SANDRA J	434 MARTIN AVE	remediate mechanical tee	
190845	10/7/2019	10/7/2019	LOUNSBURY MARK A ROSS CONNIE J	430 MARTIN AVE	remediate mechanical tee	
<b>Total Remedial 2</b>						<b>\$0.00</b>
<b>Repair</b>						
<b>Complete</b>						
190837	10/3/2019	10/3/2019	DENNIS ELMER C & IRENE S	719 CHURCH ST	Repair gas leak	
<b>Total Repair 1</b>						<b>\$0.00</b>
<b>Total ROW 6</b>						<b>\$0.00</b>
<b>Use</b>						
<b>Use</b>						
<b>Active</b>						
190858	10/28/2019	10/28/2019	SULLIVAN, SCOTT & JORDAN, ANGELA	303 S MARKET AVE	Unit For Care of Relative Continued	\$40.00
190841	10/3/2019	10/10/2019	C & T INVESTMENT PROPERTIES LLC	15 W MAIN ST	New Business- Pennsy Supply	\$60.00
<b>Total Use 2</b>						<b>\$100.00</b>
<b>Total Use 2</b>						<b>\$100.00</b>
<b>Zoning</b>						
<b>Shed</b>						
<b>Complete</b>						
190827	10/2/2019	10/2/2019	CARPER RONALD J & BARBARA ANN	594 UNION SCHOOL RD	Install shed	\$40.00
<b>Total Shed 1</b>						<b>\$40.00</b>
<b>Temporary</b>						
<b>Active</b>						
190847	10/7/2019	10/19/2019	GLOSSBRENNER UN METH CH	713 CHURCH ST	Temporary off-premise signs for Country	\$60.00
<b>Total Temporary 1</b>						<b>\$60.00</b>
<b>Total Zoning 2</b>						<b>\$100.00</b>
<b>Total Permits: 25</b>						<b>\$1,714.00</b>

**BUILDING PERMITS ANALYSIS OF FEES RECEIVED**

<b>MONTH</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>JANUARY</b>	\$ 450.00	\$ 792.00	\$ 496.00	\$ 645.00
<b>FEBRUARY</b>	\$ 1,500.00	\$ 1,196.00	\$ 837.00	\$ 375.00
<b>MARCH</b>	\$ 1,268.00	\$ 4,532.00	\$ 3,729.00	\$ 1,293.00
<b>APRIL</b>	\$ 930.00	\$ 1,190.00	\$ 2,980.80	\$ 3,160.00
<b>MAY</b>	\$ 3,501.00	\$ 5,312.00	\$ 7,371.00	\$ 1,910.00
<b>JUNE</b>	\$ 4,185.00	\$ 1,324.00	\$ 1,295.00	\$ 3,058.00
<b>JULY</b>	\$ 9,363.00	\$ 3,650.00	\$ 10,276.00	\$ 1,905.00
<b>AUGUST</b>	\$ 3,633.00	\$ 1,996.00	\$ 4,237.00	\$ 5,645.00
<b>SEPTEMBER</b>	\$ 1,020.00	\$ 2,046.00	\$ 2,273.00	\$ 3,752.00
<b>OCTOBER</b>	\$ 4,255.00	\$ 4,030.00	\$ 6,431.10	\$ 1,714.00
<b>NOVEMBER</b>	\$ 1,120.00	\$ 6,478.00	\$ 2,027.00	
<b>DECEMBER</b>	\$ 1,923.00	\$ 1,370.00	\$ 593.68	
<b>TOTALS</b>	(\$ 33,148.00 Budgeted \$30,000)	(\$33,916.00 Budgeted \$30,000)	(\$42,546.58 Budgeted \$35,000)	(\$23,457.00 Budgeted \$35,000)

**MOUNT JOY BOROUGH-ROW Permits App Date: 10/1/2019 - 10/31/2019**

**OCTOBER 2019 STREET OPENING PERMIT REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>ROW</b>						
<b>maintenance</b>						
<b>Complete</b>						
190840	10/3/2019	10/3/2019	HINKLE KEATH	438 MARTIN AVE	remediate mechanical tee	\$75.00
190839	10/3/2019	10/3/2019	OLLAR PETER L	442 MARTIN AVE	remediate mechanical tee	\$75.00
190838	10/3/2019	10/3/2019	GREEN DAVID W GREEN JOY E	369 MARTIN AVE	investigate mechanical tee	\$75.00
<b>Total maintenance 3</b>						<b>\$225.00</b>
<b>Remedial</b>						
<b>Complete</b>						
190845	10/7/2019	10/7/2019	LOUNSBURY MARK A ROSS CONNIE J	430 MARTIN AVE	remediate mechanical tee	\$75.00
190836	10/3/2019	10/3/2019	JONES CHESTER R JONES SANDRA J	434 MARTIN AVE	remediate mechanical tee	\$75.00
<b>Total Remedial 2</b>						<b>\$150.00</b>
<b>Repair</b>						
<b>Complete</b>						
190837	10/3/2019	10/3/2019	DENNIS ELMER C & IRENE S	719 CHURCH ST	Repair gas leak	\$75.00
<b>Total Repair 1</b>						<b>\$75.00</b>
<b>Total ROW 6</b>						<b>\$450.00</b>
<b>Total Permits: 6</b>						<b>\$450.00</b>



STREET OPENING PERMITS COMPARISON SPREADSHEET

<b>MONTH</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>JANUARY</b>	\$ 50.00	\$ 50.00	\$ 375.00	\$ 300.00
<b>FEBRUARY</b>	\$100.00	X	\$ 75.00	\$ 150.00
<b>MARCH</b>	\$450.00	\$ 50.00	\$ 130.00	X
<b>APRIL</b>	\$ 50.00	\$100.00	X	\$ 75.00
<b>MAY</b>	\$ 50.00	X	\$ 225.00	\$ 220.00
<b>JUNE</b>	\$100.00	\$150.00	\$ 75.00	\$ 75.00
<b>JULY</b>	\$150.00	\$100.00	\$ 150.00	\$ 75.00
<b>AUGUST</b>	\$ -	\$ 50.00	\$ 300.00	\$ 75.00
<b>SEPTEMBER</b>	\$ -	\$ 50.00	\$ 150.00	\$ 75.00
<b>OCTOBER</b>	\$ -	\$150.00	\$ 75.00	\$ 450.00
<b>NOVEMBER</b>	\$ 50.00	X	\$ 300.00	
<b>DECEMBER</b>	\$100.00	\$ 50.00	\$ 225.00	
<b>TOTALS</b>	(\$1,100.00 Budgeted \$1,000.00)	(\$750.00 Budgeted \$1,000.00)	(\$2,080.00 Budgeted \$1,000)	(\$1,495.00 Budgeted \$1,300)

**MOUNT JOY BOROUGH-StormWater Permits App Date: 10/1/2019 - 10/31/2019**

**OCTOBER 2019 STORMWATER MANAGEMENT PERMIT REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>StormWater</b>						
<b>Exemption</b>						
<b>Complete</b>						
190828	10/2/2019	10/2/2019	CARPER RONALD J & BARBARA ANN	594 UNION SCHOOL RD	Install shed	\$50.00
<b>Total Exemption 1</b>						<b>\$50.00</b>
<b>Total StormWater 1</b>						<b>\$50.00</b>
<b>Total Permits: 1</b>						<b>\$50.00</b>

STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019
JANUARY	X	X	X	\$ 100.00
FEBRUARY	\$50.00	\$ 100.00	\$ 100.00	\$ 200.00
MARCH	\$300.00	\$ 250.00	\$ 325.00	\$ 325.00
APRIL	\$400.00	\$ 250.00	\$ 200.00	\$ 500.00
MAY	\$550.00	\$ 300.00	\$ 350.00	\$ 450.00
JUNE	\$550.00	\$ 300.00	\$ 250.00	\$ 525.00
JULY	\$375.00	\$ 350.00	\$ 375.00	\$ 400.00
AUGUST	\$325.00	\$ 400.00	\$ 150.00	\$ 425.00
SEPTEMBER	\$500.00	\$ 300.00	\$ 50.00	\$ 250.00
OCTOBER	\$675.00	\$ 275.00	\$ 200.00	\$ 50.00
NOVEMBER	\$250.00	\$ 100.00	\$ 50.00	
DECEMBER	\$100.00	X	\$ 50.00	
<b>TOTALS</b>	(\$4,025.00 Budget \$2,500.00)	(\$ 2,625.00 Budget \$2,500.00)	(\$2,100.00 Budgeted \$2,500.00)	(\$3,225.00 Budgeted \$2,000.00)

MOUNT JOY BOROUGH-Rental Permits App Date: 10/1/2019 - 10/31/2019

OCTOBER 2019 RENTAL LICENSE REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2019 Residential Rental</b>						
<b>Pending</b>						
190857	10/24/2019		NISLEY DENNIS	616 WOOD ST	616 WOOD STREET	
190848	10/7/2019		DROHAN MASON	708 SQUARE ST	708 SQUARE STREET	
190846	10/7/2019		YODER ADAM C	310 WITWER WAY	310 WITWER WAY	
					<b>Total 2019 Residential Rental 3</b>	<b>\$0.00</b>
					<b>Total Rental 3</b>	<b>\$0.00</b>
					<b>Total Permits: 3</b>	<b>\$0.00</b>

RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2016	2017	2018	2019
JANUARY	\$ 700.00	\$ 7,600.00	\$ 23,600.00	\$ 32,100.00
FEBRUARY	\$25,850.00	\$26,800.00	\$ 29,650.00	\$ 18,375.00
MARCH	\$31,750.00	\$31,350.00	\$ 14,250.00	\$ 17,650.00
APRIL	\$ 3,500.00	\$ 2,900.00	\$ 1,050.00	\$ 450.00
MAY	\$ 3,850.00	\$ 50.00	\$ 150.00	\$ 50.00
JUNE	\$ 750.00	\$ 50.00	\$ 100.00	\$ 150.00
JULY	\$ 500.00	\$ 100.00	\$ 150.00	\$ 100.00
AUGUST	\$ 50.00	\$ 250.00	\$ 400.00	\$ 250.00
SEPTEMBER	\$ 150.00	\$ 150.00	\$ 200.00	\$ 50.00
OCTOBER	\$ 200.00	\$ 50.00	\$ 100.00	\$ -----
NOVEMBER	\$ 100.00	X	X	
DECEMBER			X	
<b>TOTALS</b>	\$67,400.00 (Budgeted \$62,000.00)	\$69,300.00 (Budgeted \$65,000.00)	\$69,700+ \$725 late fees = \$70,425 (Budgeted \$68,000)	\$69,175.00 + \$900.00= \$70,075 late fees (Budgeted \$70,000)



**BOROUGH OF MOUNT JOY  
STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Stormwater Enforcement Officer

**DATE:** October 30, 2019

**RE:** Stormwater Management Report for October 2019

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**Stormwater/Public Works:**

- Participated in Borough’s Collaborative-Clean, Safe, & Walkable Action Team
- Attend Clean Water Partners event on Stormwater financing
- Attend Clean Water Partners and LCCD meeting about applications for National Fish & Wildlife Foundation (NFWF) Pennsylvania Local Government Implementation (PA-LGI) grant opportunity
- Met with J Hubler to discuss budget on Rotary Park hydroseeding for PA-LGI grant
- 2019 PABCO Municipal Code Enforcement Conference in Harrisburg for continuing credits
- Conference call w/ DEP about Rotary Park, Grandview Park, and Pink Alley projects
- Meeting w/ J Hubler for snow removal quotes for the train station
- DEP inspection of BMP projects at Rotary Park vegetative swale, Grandview Park bioswale, and Pink Alley detention basin
- NFWF PA-LGI grant submission for hydroseeding and heavy erosion matting to be installed at Rotary Park. Due to several storm events that the Borough has experienced within the last two years, this would be a permanent fix to an ongoing issue. The grant includes several support letters from Lancaster Conservation District, Chiques Creek Watershed Alliance, Rep Hickernell, and Lancaster County Cleanwater Partners. The requested amount is for the sum of \$100,000.
- Presented at Donegal Middle School for the gifted program. Students asked a representative from the Borough to come to the school to speak about stormwater and watershed conservancy.
- Grant administration and final reimbursements for the PADEP BMP Implementation grant.

**Activities:**

- Attended Council meeting
- Attended Staff meeting
- Attended Train Station meeting
- Attended Staff Budget meetings



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Sam Sulkosky, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** October 30, 2019

**RE:** Public Works Department Activities for October 2019

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Following is a list of activities for the Public Works Department for October 2019:

- Parks – Mowing
- Parks – Provide park inspection service to Mount Joy Township
- Parks – Spraying broad leaf weeds
- Parks – Trimming trees and bushes
- Parks – Remove ash trees from Little Chiques Park
- Parks - Removal of Tree of Heaven, spraying spotted lantern flies
- Parks – Assist Penn State A&E and Janus school with tree planting at Little Chiques Park
- PW – Pothole repair
- PW – Vehicle and equipment maintenance
- PW – Prepare leaf collection equipment and begin leaf collection at stormwater inlets
- Streets - Milling and patching areas of streets
- Stormwater – Clean stormwater inlets and inspect facilities after rain events
- Signs – Replacement and repairs as needed
- Compost Site – Grind raw material
- Compost Site – Screening mulch material
- Compost Site – Staff for open times
- Attend Borough Council meeting and Public Works meeting
- Attend various staff meetings
- Attend LTAP class on Pedestrian and Crosswalks
- Participate in conference call pertaining to Complete Streets Guide process
- Meet with property owners on Bruce Ave and Terrace Ave concerning stormwater runoff
- Conduct interviews for PW/Parks Maintenance Technician position
- Meet with contractor to review possible curb and sidewalk upgrades at Orange St property
- Meet with contractors to get pricing for snow removal at train station
- Participate in phone call with DEP about BMP grant administration
- Oversee and inspect the roof replacement project at Florin Station
- Prepare potential project list for H2O grant
- Walk the future disc golf course with the course planners at Little Chiques Park to locate the hole and tee placements
- Attend train station ribbon cutting ceremony

**To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager**

**From: Joseph Ardini**

**October 2019 Authority Administrator Report**

**1. Water Plant Project:**

- The contractor continues to work on punch list items created by the Engineer.
- Final paving on the driveway to the plant is complete.
- Final grading and seeding were completed.
- General Contractor began demobilizing and removal of equipment from the site.

**2. Lumber Street Hydropillar:**

- Specifications and drawings were completed.
- The project was placed on Penn Bid.

**3. Route 772 Repaving & Pedestrian Project:**

- Water services in conflict with the new storm sewer were relocated.
- Subcontractor to the General Contractor completed moving any water services from the 4-inch watermain over to the 12-inch water main.
- The 4-inch watermain was capped and abandoned in-place.

**4. Authority staff is in the process of applying for a grant through the Department of Community and Economic Development.**





**BOROUGH OF MOUNT JOY  
MEMORANDUM**

**TO:** Public

**FROM** Samuel Sulkosky, Borough Manager

**DATE:** October 31, 2019

**RE:** November 4, 2019 Manager's Report.

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**Administration:**

- PLGIT – Current yield as of 10-29-2019 is 2.11%.

**Marietta Avenue Pedestrian Project:** Utility relocation work continues.

**Other Items of Note:**

- Public Works Committee meeting.
- Public Safety Committee.
- County Managers meeting.
- Chamber of Commerce.
- PennDOT meeting.
- Departmental Budget meetings.
- Chiques Creek Management meeting.
- Lancaster Clean Waters Partners.
- LCATS – County Drug Task Force.
- Michael Baker – Complete Streets meeting.
- PSAB Fall Conference.
- Pennsylvania DEP
- Lancaster County Boroughs Association.
- Mount Joy Train Station Ribbon Cutting.

**Borough of Mount Joy  
Lancaster County, Pennsylvania**

**Resolution No. 25-19**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, ELIMINATING THE 457 PLAN ADMINISTERED BY ASCENSUS (THE PLAN).

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that Resolution No. 25-19, in accordance with IRS code section 457(f), it is resolved and adopted as follows:

Whereas, the Borough previously established a Section 457 Deferred Compensation Plan administered by Ascensus (the "Plan").

Whereas, no active employee is currently contributing to the Plan.

Whereas, Ascensus was affiliated with Union Community Bank.

Whereas, Union Community Bank has ceased to exist having been acquired by Northwest Bank.

Whereas, the Borough has a current 457 Plan available through Professional Capital Services, LLC.

Whereas, the Professional Capital Services, LLC 457 Plan is not affected by Resolution No. 25-19 and will remain in full force and effect.

Whereas, Borough hereby eliminates the Ascensus Section 457 Deferred Compensation Plan effective immediately.

Whereas, the Borough Manager is directed to notify all former employees who have assets in the Ascensus 457 Deferred Compensation Plan of Council's action and provide such former employees with information necessary for such former employees to direct how such funds are to be distributed or rolled over into other retirement plans.

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 4th day of November, 2019.

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]

**BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania  
RESOLUTION NO. 24-19**

**A RESOLUTION OF SUPPORT FOR THE LANCASTER COUNTY  
DRUG TASK FORCE AND REQUEST TO THE LANCASTER  
COUNTY BOARD OF COMMISSIONERS TO CONTINUE THIS  
VITAL COUNTY INITIATIVE IN 2020 AND BEYOND BY FULLY  
FUNDING THE PROGRAM IN A SUSTAINABLE MANNER.**

**WHEREAS**, the Borough of Mount Joy, through a majority vote of its Borough Council, is taking a stance to notify the Lancaster County Board of Commissioners that the LCBA deems the Drug Task Force (DTF) as a vital and necessary public safety operation of the County.

**WHEREAS**, the funding mechanism that was developed in 1992 by the Board of Commissioners is not sustainable due to a heavy reliance on voluntary donations from each Lancaster County municipality set at a rate of one dollar (\$1.00) per capita.

**WHEREAS**, the voluntary municipal donation amount has not changed since 1992, but costs for operating the DTF have greatly increased due to the opioid crisis and the need to hire more staff and purchase equipment to deter the distribution of illegal drugs in our communities.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Mount Joy, Lancaster County, Pennsylvania strongly request the Lancaster County Commissioners fully fund the Lancaster County Drug Task Force for the calendar year 2020 by adding an additional line item in the county budget that addresses all projected shortfalls with sufficient funds appropriated for funding at a minimum the same number of officers that were on duty at the beginning of 2019.

**BE IT FURTHER RESOLVED** that the funding model and operations of the DTF shall be re-evaluated beginning in January 2020 in order to develop a long-term, sustainable organization going forward in years 2021 and beyond, and that the county end reliance on voluntary donations and forfeiture funds as a means of funding a critical, countywide public safety program. Further be it resolved that municipalities, especially those that subsidize an officer to serve in the program, shall be involved in and fully engaged in these discussions to revitalize this county led initiative for the benefit of all Lancaster County residents.

**DULY ENACTED AND ORDAINED** this 4th day of November 2019, by the Borough of Mount Joy, Lancaster County, Pennsylvania.

DULY ADOPTED this 4th day of November 2019, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled

Attest: \_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Council President

[BOROUGH SEAL]

# Borough of Mount Joy

Lancaster County, Pennsylvania

Resolution No. 23-19

Be it RESOLVED, by the authority of the Borough of Mount Joy  
(Name of Political Subdivision) Lancaster County, Pennsylvania (Name of County) hereby request  
an H2O PA Grant of \$ \$1,200,000 (TBD) from the Commonwealth Financing Authority to be used  
for the Mount Joy Borough Stormwater Improvement Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Samuel Sulkosky, Borough  
Manager (Name and Title) and/or William A. Hall, Council President (Name and Title) as the  
official(s) to execute all documents and agreements between the Borough of Mount Joy (Name of  
Applicant) and the Pennsylvania Department of Community and Economic Development via the Commonwealth  
Financing Authority to facilitate and assist in obtaining the requested grant.

I, Samuel Sulkosky qualified Borough Secretary of the Borough of Mount Joy (Name of  
Applicant), Lancaster County, PA (Name of County) hereby certify that the forgoing is a true  
and correct copy of a Resolution duly adopted by a majority vote of the Mount Joy Borough  
Council (Governing Body) at a regular meeting held November 4, 2019 (Date) and said  
Resolution has been recorded in the Minutes of the Borough of Mount Joy (Applicant) and  
remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of  
Mount Joy, PA, this 4th day of November 2019.

ATTEST

Borough Secretary

Borough Council President

(BOROUGH SEAL)

# H2O PA WATER SUPPLY, SANITARY SEWER AND STORM WATER PROJECTS

Program Guidelines | September 2019



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## **Section I – Statement of Purpose**

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The H2O PA Water Supply, Sanitary Sewer and Storm Water Projects Program was established under the Act of July 9, 2008 (P.L.908, No. 63) (32 P.S. §694.101), known as the H2O PA Act, and authorizes the Commonwealth Financial Authority to provide single-year or multi-year grants to municipalities or municipal authorities to assist with the construction of drinking water, sanitary sewer and storm sewer projects.

## **Section II – Eligibility**

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### **A. Eligible Applicants**

Any of the following entities who will own the proposed project are eligible to apply for a grant.

1. A Municipality includes any city, township, borough, town, county, or home rule.
2. A Municipal Authority includes any authority created by a municipality pursuant to the act known as the "Municipal Authorities Act."

### **B. Eligible Projects**

Eligible H2O PA projects are those which commenced construction after January 1, 2007 and involve the acquisition, construction, improvement, expansion, or rehabilitation of all or part of a water supply, sewage disposal, or storm water system which is owned and maintained by an eligible applicant. An eligible project also includes consolidation or regionalization of two or more water supply systems, sewage disposal systems, or storm water systems which are managed or operated as an integrated system regardless of whether the system is physically connected.

### **C. Eligible Use of Funds**

H2O PA funds may be used by the applicant to pay for any of the following project costs:

1. Construction, improvement, expansion, repair, or rehabilitation of all or part of a water supply system, sewage disposal system, and storm water system.
2. Installation of security measures.
3. Acquisition of land, rights-of-way, and easements necessary to construct an eligible project.
4. Engineering design costs not to exceed 10% of the grant amount.
5. Inspection costs related to the construction of an eligible project.
6. Permit Fees.
7. Costs to secure appropriate bonds and insurance.

8. Administrative costs of the applicant that are necessary to administer the H2O PA grant. Administrative costs will include advertising, legal, and audit costs as well as documented staff expenses. Administrative costs shall not exceed 2% of the H2O PA grant and any amount over 2% cannot be included as match for this program.
9. Project contingencies associated with construction costs are limited to 5% of the eligible construction costs. No other contingencies shall be included as eligible project costs.

Ineligible costs include but are not limited to fees for securing other financing, interest on borrowed funds, refinancing of existing debt, lobbying, fines, application preparation fees, tap in fees, and costs incurred prior to approval.

## **Section III – Program Requirements**

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### **A. Matching Fund Requirement**

An eligible applicant shall provide matching funds of not less than 50% of the amount awarded under the H2O PA Program. The cash match may come from any other source including PENNVEST.

### **B. Planning Approvals**

All recipients of H2O PA funding are required to demonstrate in the application that the project is in compliance with regional, county, and local comprehensive plans as evidenced by a letter from the appropriate local planning agency. If inconsistencies between plans exist, preference will be given to the approved county-level plans.

### **C. Other Requirements**

#### **1. Conflicts of Interest**

An officer, director, or employee of an applicant who is a party to or who has a private interest in a project shall disclose the nature and extent of the interest to the governing body of the applicant and may not vote on any action of the applicant concerning the project nor participate in the deliberations of the applicant concerning the project.

#### **2. Nondiscrimination**

No assistance shall be awarded to an applicant under this program unless the applicant and project user, if applicable, certify to the Authority that the applicant and project user, if applicable, shall not discriminate against any employee or against any person seeking employment by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the Pennsylvania Human Relations Act, which prohibits discrimination on the basis of race, color, religious creed, ancestry, age, sex, national origin, handicap or disability, or in violation of any applicable federal laws. All contracts for work to be paid with grant funds must contain the commonwealth's official nondiscrimination clause.



**3. Project Records**

The applicant must maintain full and accurate records with respect to the project and must ensure adequate control over related parties in the project. The Authority requires access to such records, as well as the ability to inspect all work, invoices, materials, and other relevant records at reasonable times and places. Upon request of the Authority, the applicant must furnish all data, reports, contracts, documents, and other information relevant to the project.

**4. Pennsylvania Prevailing Wage Act**

All of the construction work associated with the project may be subject to the Pennsylvania Prevailing Wage Act, as determined by the Pennsylvania Department of Labor and Industry.

**5. Proof of Notification**

The applicant must provide proof that the county and host municipality or municipalities have been notified about the intended project.

**6. Certification of Expenses**

The applicant shall sign a payment request form certifying that the expenses were incurred and were in accordance with the scope of work approved by the CFA. In lieu of a formal project audit and prior to final closeout of the grant agreement, the applicant shall be required to submit copies of all canceled checks verifying the expenditure of the H2O PA proceeds. Bank statements may also be submitted if electronic payment of the expenditure occurred.

**7. Bidding Requirements**

Applicants must comply with all applicable federal, state, and local laws and regulations dealing with bidding and procurement.

**8. Guideline Provisions**

The H2O PA guidelines provisions may be modified or waived by the Authority unless otherwise required by law.

**D. Fees**

The Commonwealth Financing Authority charges a \$100 non-refundable application fee for H2O PA applications. The application fee must be paid electronically by credit or debit card or electronic check through our secure, third-party vendor. Payment of the application fee must be completed prior to the certification and submission of the Electronic Single Application. Detailed payment instructions will be provided on the Certification Tab of the Electronic Single Application once all required fields have been completed.

## Section IV – Grants

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1. Grants are available for projects with a total cost of \$500,000 or more.
2. Grants shall not exceed a total of \$20,000,000 for any project.
3. Multi-year grants may not be given for a period of more than six (6) years and shall not exceed a total of \$20,000,000 for any project.
4. A minimum of 50% of the grants shall be awarded to projects that will consolidate two or more systems or to regional systems.
5. Match requirements for grants may be acquired through any local, state, or federal program.
6. No funding may be authorized or distributed for any project within a city or county of the first or second class, other than those projects described in the Pennsylvania Gaming Economic Development and Tourism fund, until such time as an amount equal to \$750,000,000 has been authorized and distributed from the H2O PA Program for projects outside of a city or county of the first or second class.
7. To be eligible for reimbursement, project costs must be incurred within the time frame established by the grant agreement.

## Section V – Application Procedures

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To apply for funding, the applicant must submit the electronic on-line Department of Community and Economic Development Single Application for Assistance located at [www.esa.dced.state.pa.us](http://www.esa.dced.state.pa.us). Required supplemental information outlined in Appendix I of these guidelines must be attached electronically to the application as directed on the Addenda tab. For technical inquiries regarding the submission of the on-line application, contact the Customer Service Center at (800) 379-7448 or (717) 787-3405. Once submitted, please print one (1) copy of the application, including the required supplemental information, and mail to:

PA Department of Community and Economic Development  
Site Development Office – H2O PA Program  
Commonwealth Keystone Building  
400 North Street, 4th Floor  
Harrisburg, PA 17120-0225

Please reference the application ID number on any documents sent with the signature page.

## **Section VI – Application Evaluation**

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All applications for financial assistance will be reviewed by the Authority in conjunction with the Department of Community and Economic Development, Department of Environmental Protection, and PENNVEST to determine eligibility and competitiveness of the proposed project. A minimum of 50% of grants for water or sewer projects approved by the Authority shall be awarded to projects that will consolidate two or more systems or to regional systems. In addition, priority shall be given to eligible applicants that are currently subject to a Federal or State court or agency order, consent decree or new permit discharge requirements imposed after January 1, 2007. Projects will be evaluated using the following criteria:

1. The number of municipalities that will be part of the water or sewer project and the number of municipalities that will benefit from the project.
2. Whether the construction, repair or consolidation of a water or sewer project will enable customers of the system or regional system to be more efficiently served.
3. The nature of any Federal or State court or agency order, consent decree or new permit discharge requirements imposed after January 1, 2007 applicable to the project.
4. Project readiness.
5. Project is consistent with all local, state and regional comprehensive, regional resource management or economic development plans.
6. The cost-effectiveness of the proposed project.
7. Whether the project serves existing populations or whether the project is intended to serve new development.
8. The ability of the applicant to secure funding for the project.
9. The proactive implementation of practices to promote sustainability of the system.

## **Section VII – Procedures for Accessing Funds**

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Upon approval of an application by the CFA, a grant agreement and commitment letter will be electronically issued to the applicant explaining the terms and conditions of the grant. The Grantee must provide the names, titles and e-mail addresses for two authorized individuals to receive and electronically sign the grant agreement. The grant agreement must be electronically signed and returned to the CFA within 45 days of the date of the commitment letter or the offer may be withdrawn by the CFA.

## Section VIII – Program Inquiries

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Program inquiries should be directed to:

PA Department of Community and Economic Development  
Site Development Office H2O PA Program  
Commonwealth Keystone Building  
400 North Street, 4th Floor  
Harrisburg, PA 17120-0225

Telephone: (717) 787-6245  
Fax: (717) 772-3581  
E-mail: [ra-dcedsitedvpt@pa.gov](mailto:ra-dcedsitedvpt@pa.gov)

These guidelines can also be accessed online at [dced.pa.gov](http://dced.pa.gov)

## Appendix I – Supplemental Information

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### H2O PA

In addition to completing the Department of Community and Economic Development Single Application for Assistance, please include the following items when applying for a grant under H2O PA:

**Exhibit 1: Project Description**

Provide a clear and concise description of the project which discusses all of the following: (a) the specific location of the project area; (b) whether the project will result in a substantiated positive economic development impact; (c) the estimated start and end dates of construction; (d) the names of the municipalities that will potentially benefit from the project; (e) how the project promotes the most efficient management of water resources and protects the health and safety of the citizens of the Commonwealth; (f) the sound management practices implemented by the applicant in the past five years to enhance the long-term sustainability of the system including but not limited to energy efficiency improvements, water conservation, full cost pricing, asset management, and the installation of non-structural alternatives to minimize the amount of storm water that infiltrates the system; and (g) whether the project serves existing populations or new development.

**Exhibit 2: Ownership Letter**

A letter stating the project will be owned and maintained by an eligible applicant.

**Exhibit 3: Cost Estimate**

Provide a thorough and detailed statement as to the estimated cost of the project. This statement should be part of the cost-effectiveness analysis for each feasible alternative and include the identification of the most cost-effective alternative. The most cost-effective alternative is the treatment system that has the lowest present worth value, unless non-monetary costs are overriding, that meets the minimum requirements of applicable effluent limitations, groundwater protection, and other applicable standards. The period for this analysis should be the expected design life of the project. The costs to be considered in the analysis include the present worth or equivalent annual value of capital costs and operation and maintenance (O&M) costs. Monetary costs shall be presented as present worth values for all capital and operation and maintenance (O&M) costs over the expected design life of the project. A description of the significance and impact of non-monetary factors, such as environmental effects, implementation capability, operability, performance reliability, and flexibility.

**Exhibit 4: Matching Funds Commitment**

Provide funding commitment letters from all other project funding sources (including equity commitments).

- Funding commitments or term sheets provided by lending institutions must include the term, rate, and collateral conditions, and must be signed and dated.
- Funding commitments of equity from the applicant or private third party must be signed and dated (indicating the amount of funds being committed) and be accompanied by documentation (such as audited financial statements) showing the ability to commit such funds.

- Exhibit 5: Color-Coded Map**  
A color-coded map detailing the location of the infrastructure, overlaid with the corresponding zoning of the project area.
- Exhibit 6: Planning Letter**  
A letter from the appropriate planning agency certifying that the proposed project complies with the comprehensive land use plans.
- Exhibit 7: Resolution**  
Provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount (see Appendix II for a Sample Resolution).
- Exhibit 8: Permits**  
A copy of all local, state, and federal planning approvals and permits from the appropriate agencies.
- Exhibit 9: Consent Order**  
A copy of the Federal or State court agency order, consent decree, or new permit discharge requirements imposed after January 1, 2007.
- Exhibit 10: User Rates / Tap-in Fees**
- Provide the current annual user rates and number of users, both commercial and residential, for the municipality(ies) in which the project is located.
  - Provide current tap-in fees and a projection of future tap-in fees along the project area.

Send 1 copy of completed application with all supplemental information and attachments to:

PA Department of Community and Economic Development  
Site Development Office H2O PA Program  
Commonwealth Keystone Building  
400 North Street, 4th Floor  
Harrisburg, PA 17120-0225

If you have any questions on completing the application, please call the Center for Business Financing at (717) 787-6245.

# Miovision SmartView 360

360° video monitoring of your intersections



## Realtime or historic monitoring

Video is useful in reviewing an incident after the fact. Access up to a week of video captured by SmartView 360 through Miovision TrafficLink.



## Budget simplicity

A small annual fee covers all SmartView 360 video streaming services. No budget surprises, no data overage, no unexpected fees.



## Secure monitoring

Live and historic intersection video monitoring is available through secure cloud access.



## Traffic counts

With the world's most advanced traffic AI, Miovision can produce turning movement counts and other traffic data with the video collected by the SmartView 360 camera.



4K  
resolution

360°  
fisheye field of view

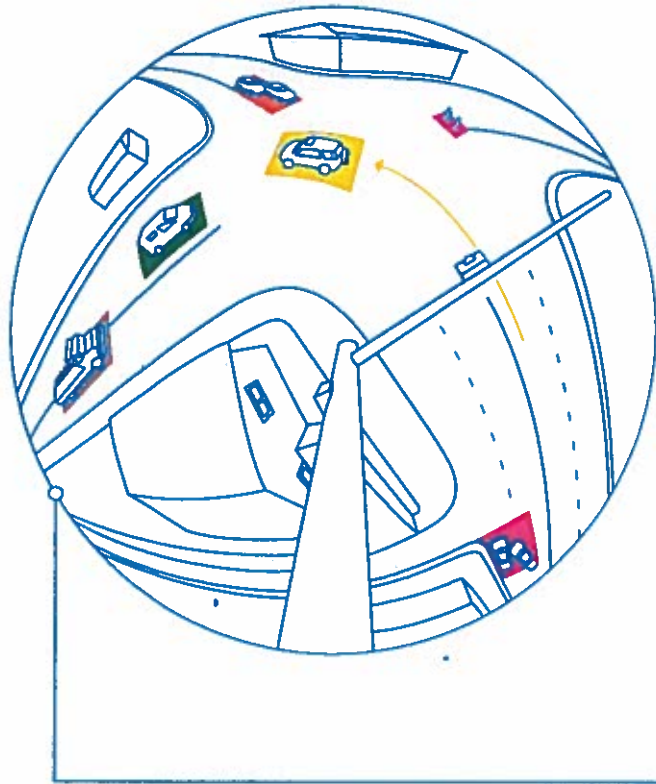
LTE  
connectivity

-40°C  
to 50°C operation

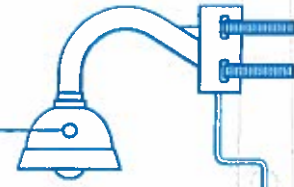
**mioVISION**

## Miovision SmartView 360

# High-resolution intersection monitoring with Miovision



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**Miovision  
SmartView  
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**miOVISION**



## BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

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### ORDINANCE NO. 5-19

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AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 232, STREETS AND SIDEWALKS, ARTICLE IV, SIDEWALK AND CURB INSTALLATION; MAINTENANCE, TO REVISE CONSTRUCTION STANDARDS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-59, General Regulations, Subsection G, shall be amended to provide as follows:

- G. Handicapped Ramps. Where conditions permit, two ramps shall be provided on each corner of the intersection. One ramp will be permitted at corners where sight conditions prohibit the installation of two ramps. Curb ramps shall have a minimum width of four feet at the street surface unless otherwise approved by the Borough Manager. All ramps shall comply with the United States Americans with Disabilities Act and all regulations adopted pursuant thereto and shall comply with the construction details in PennDOT Publication 72M, Standards for Roadway Construction, latest edition. Detectable/tactile warning surface tiles shall match the color of existing warning surfaces in the Borough and shall be manufactured from vitrified polymer composite or stainless steel better than or equal to Armor-Tile Detectable/Tactile Warning Surface Tiles manufactured by Engineered Plastics, Inc., as approved by the Borough Manager. Where such handicapped ramps are proposed to be installed by an approved subdivision or land development plan, the developer shall pay all costs associated with the installation of the handicapped ramps. Where the Borough has undertaken a project to improve an existing, accepted Borough street, the Borough shall pay the costs of installing handicapped ramps. Where a repair of handicapped ramps is required as a result of damage caused by an abutting property owner or contractors, delivery vehicles, or other vehicles providing service to a property, the property owner shall bear the cost of repairs to meet the requirements of this Section.

Section 2. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-60, Construction, Repair and Replacement Methods and Specifications, shall be amended by inserting new Subsections D and E which shall provide as follows:

- D. Bituminous concrete (asphalt) sidewalks. Property owners may install bituminous concrete (asphalt) paving in place of concrete sidewalks in accordance with all requirements of this §232-60D. The construction standards in this §232-60.D shall not be allowed to be used for sidewalks being installed as part of an approved subdivision or land development plan or for sidewalks abutting properties on Main Street (SR 0230).
- (1). Property owners may use this method for sidewalks only if all property owners on the block agree to install bituminous concrete (asphalt) sidewalks. A "block" shall be considered a block as defined in Chapter 240, Subdivision and Land Development.
  - (2). Excavation. Any existing sidewalk shall be removed to the required depth below finished grade. All soft yielding material shall be removed and replaced with suitable material. Any new sidewalk being installed shall be graded to the required depth below grade.
  - (3). Gravel bases of six inch depth, after compaction, shall be placed between wooden forms on line and grade, allowing three inches for the placing of bituminous concrete (asphalt).
  - (4). A bituminous concrete (asphalt) surface shall meet PennDOT Specifications. It shall be rolled with a roller weighing not less than 500 pounds. Sidewalks shall have a compacted wearing course of 9.5 mm asphalt three inches in thickness placed over four inches of compacted depth PennDOT approved 2A stone. Mixtures shall be placed only when the underlying surface is dry, frost-free and the surface temperature and air temperature is above 40 degrees Fahrenheit.
  - (5). Sides of the sidewalk shall be backfilled with suitable material thoroughly compacted and finished flush with the top of the sidewalk.
  - (6). A driveway sidewalk apron/ramp may be replaced with bituminous concrete (asphalt). Excavated area will be filled with six inches compacted depth PennDOT approved 2A stone; five inches compacted depth 25 mm base asphalt 0<.3 ESALs; and 1 1/2 inches compacted depth 9.5 mm wearing asphalt 0<.3 ESALs. All ADA regulations must be adhered to when replacing the sidewalk.
- E. Permits shall be required for the installation of sidewalks.

Section 3. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets

and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-61, Supplemental Regulations, shall be amended to provide as follows:

- A. **Material Specifications.** Except as authorized in §232-60.D, construction of all curb and sidewalk shall meet the requirements of this §232-60.A. All materials shall conform to PennDOT Publication 408, latest edition. All sidewalks and curbs shall be constructed of 4,000 PSI concrete with four-percent to six-percent air entrainment and a maximum slump of seven inches. An alternative slump may be approved and/or recommended by the Borough Manager. All sidewalks and curbs shall be constructed level on stone backfill with a minimum thickness of four inches. The use of calcium chloride is prohibited. Where slip forms are used, a maximum slump of 1 1/2 inches shall be permitted. No concrete shall be placed when the air temperature is below 40° Fahrenheit. Curing compound may be applied to retain moisture to allow for the complete hydration of the concrete. No material such as asphalt, macadam or blacktop shall be substituted for these specifications.

Section 4. The Code of Ordinances of the Borough of Mount Joy, Chapter 232, Streets and Sidewalks, Article VI, Sidewalk and Curb Installation; Maintenance, §232-63, Nonconforming Curbs and Sidewalks, Subsection B, shall be amended to provide as follows:

- B. **Curb and sidewalk replacement not along state highways.** Prior to street improvements, the Borough shall require, upon 24 months' written notification to the property owner, that a curb and/or sidewalk be replaced that does not have a normal life expectancy of more than five years or that does not meet current Americans with Disabilities Act and/or Borough specifications. In addition, if the curb does not have a minimum exposed surface or reveal of 5 1/2 inches, it shall be replaced. If, however, in the opinion of the Borough Manager, milling of the existing street surface can be satisfactorily achieved, the minimum reveal may be reduced to the extent of the proposed milling depth.

Section 5. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 6. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 7. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2019, by  
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful  
session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this \_\_\_\_ day of \_\_\_\_\_,  
2019.

By: \_\_\_\_\_  
Mayor

## CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Borough of Mount Joy, Lancaster County, Pennsylvania ("Borough") certify that: The foregoing is a true and correct copy of an Ordinance of Borough Council of the Borough which duly was enacted by affirmative vote of a majority of the members of Borough Council of the Borough of Mount Joy at a meeting duly held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; and was examined and approved by the Mayor; such Ordinance has been duly recorded in the Ordinance Book of the Borough; such Ordinance has been duly published as required by law; and such Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

I further certify that Borough Council of the Borough of Mount Joy met the advance notice and public comment requirements of the Sunshine Act, 65 Pa. C.S. §701 et seq., as amended, by advertising the date of said meeting, by posting prominently a notice of said meeting at the principal office of the Borough of Mount Joy or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting prior to enacting such Ordinance.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Borough of Mount Joy, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Assistant) Secretary

[BOROUGH SEAL]



# November 2019



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Compost Site 3 PM-9 PM	2 Compost Site 9 AM-12 PM
3	4 Council 6 PM	5	6 Authority 4 PM	7 Council Budget Mtg 6:30 PM	8 Compost Site 3 PM-9 PM	9 Compost Site 9 AM-12 PM
10	11 Public Works 6:30 PM	12	13 Plan. Comm. 7 PM Authority Fin 5 PM	14 Council Budget Mtg 6:30 PM	15 Compost Site 3 PM-9 PM	16 Compost Site 9 AM-12 PM
17	18	19 Authority 4 PM Council Budget Mtg 6:30 PM	20 ZHB 7 PM	21 Admin. Fin 6:30 PM	22 Compost Site 3 PM-9 PM	23
24	25 Civil Service Com 5:30 PM(as needed) Public Safety 6:30 PM	26	27	28 <i>Happy Thanksgiving</i> OFFICE CLOSED	29 OFFICE CLOSED	30