



Mount Joy Borough
Administration & Finance Committee Meeting
December 18, 2025, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – Announcement of any Executive Session held outside of the November Admin & Finance Committee meeting.
4. Consider a motion to approve the Agenda for December 18, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of November 20, 2025, Administration & Finance Committee meeting.
7. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grant Updates
8. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
9. Administration, Budget, and Finance
 - A. Manager's Report
 - B. PLGIT Monthly Report
 - C. Update on the Manheim Central Comprehensive Plan Final Draft.
 - D. Florin Hill - Update
 - E. Consider a motion to move to full Council authorizing the Borough Financial Officer to issue Earned Income Tax Credit /Real Property Tax under the Volunteer Fire Service Rebate ordinance in the amount of \$200.00 to the following individuals for the year 2024.
 - a. Barry L Leber – Real Property Tax Rebate
 - b. Brett R. Hamm – Real Property Tax Rebate
 - c. John M. James - Real Property Tax Rebate
 - d. Sammuel Brock – Earned Income Tax Credit
 - e. Samuel W. Clark – Real Property Tax Rebate
 - f. Cameron Johns – Earned Income Tax Credit
 - g. Matt Kratz – Real Property Tax Rebate

- F. Consider a motion to move to full Council, Resolution No. 2026.01, a resolution appointing and /or reappointing members of various Boards, Commissions, and Positions within the Borough Organization.
- G. Consider a motion to move to full Council, Resolution No. 2026-02, a resolution closing out Community Conservation Partnership Grant Project BRC-TAG-28-205, DCNR Grant for the Little Chiques Park Master Site Plan.
- H. Consider a motion to move to full Council, Memorandum of Understanding stating terms of employment for the position of Borough Manager, Mark G. Pugliese I.
- I. Consider a motion to move to full Council, Memorandum of Understanding stating terms of employment for the position of Chief of Police, Robert Goshen
- J. Discussion with possible motion concerning the soon to be vacant council seat for the Florin Ward.

10. New Municipal Services Building –

- A. Updates – Substantial Completion date is April 16, 2026.
- B. Consider a motion to move to full Council the reduction in retainage for eci Construction in the amount of \$217,994.36.
- C. Change Orders,
 - i. Change Order CRA #10 / eci #13 – Deduct \$8,892.00 from total Change Orders.
 - ii. There are no change orders for Committee to move to full Council to approve.
- D. Consider a motion to move to full Council, the approval of quote from Corbett, Inc for office furniture for the new Municipal Services Complex.

11. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

12. Executive Session – Contract issue

13. Any Other Matter to Come Before the Committee.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday, January 22, 2026, at 6:30 PM in Council Chambers.