



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
December 16, 2021

Members Present: Chairman Youngerman, Councilor Hall, Counselor Reese.

Others Present: Borough Manager, Mark Pugliese; Part-time Receptionist, Linda Gainer

Chairman Youngerman called the meeting to order at 6:30 PM.

Executive Sessions: None

On a **MOTION** by Reese, and a second by Hall, approval was given for the December 16, 2021, Agenda as presented. *Motion carries unanimously.*

Public Input Period: No Public Input

On a **MOTION** by Hall, and a second by Reese, approval was given for the Minutes from the November 18, 2021, meeting as printed. *Motion carries unanimously.*

Administration, Budget, and Finance:

Manager's Report:

Pugliese provided a written report and highlighted the following:

Pugliese has discussed the Collective Bargaining Agreement with Chief Goshen and there is a tentative agreement. The Police Contract Negotiating Committee felt it was a fair agreement.

D.C. Gohn has been engaged to perform survey work on Brady's Alley. Pugliese asked them to give him notice so he can contact the property owners and let them know.

On a **MOTION** by Reese, and a second by Hall, a request was made to recommend to Council to approve the Columbia Borough Draft Resolution in the form of a Mount Joy Borough Resolution. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Reese, a request was made to recommend to Council for approval of a letter to be sent to elected state officials in reference to Act 50. *Motion carries 2 to 1. Hall abstains.*

On a **MOTION** by Reese, and a second by Hall, a request was made to recommend to Council to extend the Chief of Police's MOU to January 2, 2023.

On a **MOTION** by Reese, and a second by Hall, a request was made to recommend to Council to extend the Borough Manager's MOU to January 2, 2023, with a change in vacation time from three weeks to four weeks.

Discussion on Video Conferencing Policy: Youngerman asked if we have something from the Borough Association or from the Solicitor to use as policy. Pugliese stated that the Solicitor has given some sample verbiage. It was recommended that public comment at meetings had to be done in person. Hall agreed citing the Scranton School District issue. Pugliese stated that if we create a policy on video conferencing,

we must establish how comments are made. Hall feels we need to say this is what we want and have the Solicitor write the policy. If meetings are held online, we can adjourn the meeting if we encounter a technical problem. It is possible that we won't know there is a problem; we need a policy that does not derail the meeting.

Land Development, Zoning and Codes:

Zoning Officers Report:

Gibbs provided a written report.

Pugliese stated that the Borough Office has been getting calls asking how to get on the list for the Senior Housing project. Gibbs was able to get a phone number that we can give out for that information.

Hall noticed that the dust from the flour mill is noticeable. Gibbs spoke to them on another occasion regarding. It would be a good idea for her to speak to them before citizens start calling.

Grant Updates:

Pugliese provided the Grant Tracking Document and highlighted the following:

The ARLE is out for bid. The rest of the grants are up to date.

Discussion on Kunkle Field: monies would be used to make the field ADA compatible with the paths, bleachers and a wheelchair area in the first row. We will be looking at the stormwater situation. Refer to sheet in packet showing how funds would be used.

Project Updates:

Train Station: There are no updates. Our Solicitor gave Amtrak a quick-change deed; they've had it for 3 months but have not returned any revisions. Youngerman asked if there is anything on paid parking. There is nothing definite.

The Ground Service Ambulance Agreement with PSH Life Lion is with their legal department.

Borough Building Project: Discussion centered around the fact that there is money in the budget to do an architectural survey but how can something be designed if you do not have a number. It is suggested that a needs and wishes list be created. Is there a standard to be met in creating new space for Borough offices? There is a standard for Police Department offices. How to define a need; the Borough and Police Department offices are operating in their spaces but is it the best. What level of privacy is needed? A conference room is needed for certain. We need a space for Council Chambers and storage is an issue. Youngerman suggested you ask what you want to achieve or to establish a goal. Should a needs analysis be done; they can be costly. Pugliese stated that all council members should have the updated documents; there is a study from 2017-2018, 2019 and a current update. Youngerman stated that this should be put on the agenda for all committees to see. Youngerman also stated this has never been voted on to proceed. Hall was asked to give the results on the survey on the Borough building. He stated that two feet of the building to the west end is not ours.

Pinkerton Road Curbing: Pugliese had an email from the Solicitor with sample agreements. We cannot do what we talked about in doing curbs and sidewalks on Pinkerton Road and then charging residents for the work. The Public Works Committee is getting proposals for the work. Dennis Nissley has sent letters to the residents on Pinkerton Road to attend a meeting on January 6, 2022, to discuss plans and the schedule for paving the road and curb installation. He will also explain the options and see what they think. It would

be better to have all the sidewalk and curbs done at one time to keep consistency in appearance but to have twenty-six people agree will be tough. Youngerman stated this would get the best deal for them.

Legislative Updates: None

Public Input Period: None

Executive Session: None Held

Any Other Matter to Come Before the Committee: None

Pugliese thanked Mike Reese for his years of service and his work on this committee.

On a **MOTION** by Reese, and a second by Hall, approval was given to adjourn the meeting at 7:52 PM.
Motion carries unanimously.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday, January 27, 2022, at 6:30 PM in Council Chambers

Respectfully Submitted,



Mark Pugliese
Borough Manager/Secretary