



**Mount Joy Borough Council**  
**Administration & Finance Committee Meeting Minutes**  
**December 17, 2020**

Members present: Chairman Youngerman, Councilor Hall, and Councilor Reese.

Others present: Borough Manager Casey Kraus, Stacie Gibbs, Mayor Bradley, Scott Garber, Brian Cooley, Charlie Courtney, Dominic Castaldi, Andrew Foltz, Andy Haines, and 717-725-0294.

Chairman Youngerman called the meeting to order at 6:30 PM.

Executive Sessions: Youngerman announced there was an Executive Session held on November 19, 2020, for police contract healthcare discussions. The Committee came out of Executive Session at 7:35 PM. (The committee agreed to recommend to the full council that at this time no further action to change healthcare plans should be taken and the current Capital Blue Cross plan should be renewed for 2021.)

On a **MOTION** by Reese, seconded by Hall, to approve the December 17, 2020 agenda. **Amendment** by Youngerman, seconded by Reese, a request was made to add an item under 6 F, Community Foundation. *Amendment carries unanimously. Main motion as amended carries unanimously.*

**Public Input Period:**

Scott Garber stated he just wanted to introduce himself and he is at the meeting for the Community Foundation item on the agenda.

On a **MOTION** by Reese, seconded by Hall, to approve the Minutes from the November 19, 2020 meeting. *Motion carries unanimously.*

**Administration, Budget, and Finance:**

Discussion of Refuse and Recycling Budget Intra-Borough Costs.

Discussion of new building project funding and voting.

Discussion of the New Manager Search. On a **MOTION** by Hall, seconded by Youngerman, a request was made to advertise the medium sized one, the second one that starts with Borough Manager from the Tuesday at 6:47pm email from Casey Kraus. An **AMENDMENT** by Hall, seconded by Reese, to amend the wording in the first sentence "is seeking an experienced person to serve as Borough Manager". *Amendment carries unanimously. Main motion as amended carries unanimously.*

On a **MOTION** by Hall, seconded by Youngerman, a request was made to take the draft Manager Job Description, mark it as "subject to revision", post it on the website, and link it to the advertisement already approved. *Motion carries unanimously.*

On a **MOTION** by Hall, seconded by Reese, a request was made to approve the annual agreement for cost sharing between the Borough and the Authority and move to full Council. *Motion carries unanimously.*

**Manager's Report:**

Kraus provided a written report.

Community Foundation discussion. On a **MOTION** by Hall, seconded by Reese, a request was made to hold the annual joint meeting between the sole member, Mount Joy Borough and the Board of Directors of

the Mount Joy Community Foundation at the January meeting of the Admin and Finance Committee meeting. *Motion carries unanimously.*

**Land Development, Zoning & Codes:**

Code Report. None, due to short time between meetings due to holidays.

On a **MOTION** by Hall, seconded by Reese, a request was made to move the Revised Subdivision Florin Hill Blocks F & M Phase 1 and 2B to full Council to affirm that all the conditions have been met and then the 90-day clock starts pending the approval of the January 4, 2021, meeting. *Motion carries unanimously.*

On a **MOTION** by Hall, seconded by Reese, a request was made to move to full Council recommendation to waive the requirements of Subdivision and Land Development plan for Mr. Shawn Erb for the property at 104 Rear Fairview Street. *Motion carries unanimously.*

On a **MOTION** by Hall, seconded by Reese, a request was made to move to full Council to accept the sketch plan with the waivers at the January 4, 2021, meeting. An **AMENDMENT** by Hall, seconded by Reese, to offer each waiver individually. *Amendment carries unanimously. Main motion as amended carries unanimously.*

On a **MOTION** by Hall, seconded by Reese, a request was made to move to full Council to authorize Petition to Rezone 202 Fairview Street to move forward to the necessary Commissions, Solicitor and Engineer for review. *Motion carries unanimously.*

On a **MOTION** by Hall, seconded by Reese, a request was made to set in motion through the Solicitor the execution of advertising and Ordinances and whatever is needed to accept the streets at the Lakes of Donegal Springs for dedication hopefully at the January 4, 2021, meeting. *Motion carries unanimously.*

Hall left the meeting at 9:08 pm.

**Grant Updates:**

None

**Project Updates:**

None

**Public Input Period:**

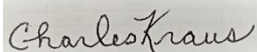
None

**Any Other Matters to Come Before Committee:**

None

**Executive Session:** None.

**Adjournment:** On a **MOTION** by Reese, second by Youngerman, the meeting was adjourned at 9:09 pm. *Motion carries unanimously.*



Submitted by Charles Kraus, III, Interim Borough Manager/Secretary