



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
December 19, 2019

Members present: Chairman Youngerman, Councilor Reese. Councilor Feuerstacke (absent).

Others present: Borough Manager Samuel Sulkosky, Josh Deering and Dominic Castaldi.

Chairman Youngerman called the meeting to order at 6:30 PM.

Executive Sessions: Executive session was held November 21, 2019 for personnel issues. No decisions were made.

On a motion by Reese, seconded by Youngerman to approve the November 21, 2019 agenda as amended. *Motion carries.*

Public Input Period: Dominic Castaldi commented he is Councilor-elect and looking forward to being on Council on January 6, 2020.

On a motion by Reese, seconded by Youngerman, to approve the minutes from the November 21, 2019 meeting. *Motion carries.*

Administration, Budget, and Finance:

The Committee discussed the remaining Council appointment. Sulkosky announced that one letter of interest for the Alternate Member of the Planning Commission was received from Tod Dohl. The Committee discussed the Authority Board appointment which currently has one candidate. Youngerman stated that the Authority candidate will be interviewed at the Council meeting on January 6, 2020. Sulkosky reported that after the December 2nd Council meeting three vacancies remained which were posted on the Borough's website. Reese made a motion to recommend to Council the appointment of Tod Dohl as Alternate Member to the Planning Commission, seconded by Youngerman, unanimously approved. The Committee discussed the need or not to conduct additional oversight of future Board appointments. Deering commented that these are appointed positions, and these involve people that are willing to serve. Deering also stated that if someone is due for reappointment then that should not be posted to solicit additional candidates. Sulkosky noted that not posting reappointments has been the Borough's past practice.

As for the Authority appointment, Sulkosky asked questions concerning how to handle the Authority appointment. Is the appointment resolution to be left blank? Will the interview of the Authority candidate going to be an executive session or public meeting? Sulkosky stated that this is a personnel issue and should be in executive session. Youngerman said that he will have to do some additional research.

Committee discussed the motion to authorize the Fire Department of Mount Joy to assist other departments and community organizations in non-emergency activities for 2020. Sulkosky stated that this was for the purpose of considering Fire Department personnel as employees for workers compensation purposes. On a motion by Reese, seconded by Youngerman to refer to full Council, unanimously approved.

The Committee discussed Resolution No. 1-20, reducing employee contributions to the Police Pension Plan for 2020. The committee discussed actuarially sound and not distressed. Sulkosky stated that the

resolution was written by former Councilor Smeltz. On a motion by Reese, seconded by Youngerman to refer Resolution No 1-20 to Council, unanimously approved.

Manager's Report:

1. PLGIT Report and transactions were reviewed.
2. LCATS – LCBA met with the District Attorney Elect concerning the funding of the Drug Task Force. The recent actions by the Commissioners will extend the program for one year. The need to have a line item in the County budget is desired by LCATS and LCBA.
3. Giant has officially applied for the liquor license with the PLCB per Section 403(l) of the Liquor Code.
4. Sulkosky reported that the DCED H2O and DCED Small Water and Sewer grants were applied got on 12/12/2019. The DEP Growing Greener grant was applied for on 12/19/2019. Letters of Support were received from Congressman Smucker, Representative Hickernell, Senator Aument and Lancaster County.
5. Sulkosky reported that the Borough was awarded nine grants totaling \$1,033,198. Four other grants were currently pending totaling \$1,105,000. The Committee discussed listing grants not awarded.
6. Sulkosky discussed with the Committee the maintenance agreement, relocation of Route 772 and termination of the Ascensus 457 Plan. A further discussion occurred concerning paid parking concerning the train station parking.
7. Sulkosky reviewed the Budget Report for the General Fund of 12/19/2019 which reflects a surplus of \$72,000. On page 3, we received to date more than \$50,000 more revenue than budgeted. On the expense side, we have spent \$179,000 under budget on expenses. The caution is that is still two weeks yet to go. On page 8, stormwater expenses under legal and engineering, we are 179% and 423% over budget.

Land Development, Zoning & Codes:

Codes Report was not provided due to early meeting.

The Committee discussed the Reist Seed Company Land Development Plan for 113 Manheim Street. The Planning Commission does recommend approval of this Land Development Plan. On a motion by Reese, seconded by Youngerman to recommend to Council, unanimously approved.

Public Input Period: Deering asked about future plans concerning financing the municipal building. Sulkosky stated that he has spoken with multiple public financing firms. Sulkosky would like to have a few public financing firms appear before the Administration and Financing Committee to discuss possible financing options. Reese felt that was a good idea. The idea of having a public open house to show the condition of the current Borough building. Deering asked about the possibility of the Borough including the cost of sidewalks into paving projects. Sulkosky reminded the Committee that the two recent DCED grants were for stormwater infrastructure that will cost a total of \$1.7 million with the grant amounts of \$1.1 million thus the Borough will need to cover over \$600,000 for the stormwater projects. These costs will need covered before any consideration of paying for sidewalks.

Executive Session: None

Other items:

Adjournment: On a motion by Reese, seconded by Youngerman, the meeting was adjourned at 8:09 pm.



Submitted by Samuel Sulkosky, Borough Manager/Secretary