

Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2017	NEW CASES Oct 15 - Nov14 2017	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	0			0
Assault	0			0
Assist Other Agency	0			0
Burglaries	33	1	(5)	34
Criminal Mischief / Vandalism	4			4
Child & Family Offense (Abuse)	3	2	3	2
Death Investigation	1			1
Drug Offense	0			0
Harassment by Communication	0			0
Fraud (Forgery, Id Theft, etc.)	12	1		13
Receiving Stolen Property	0			0
Robbery	6			6
Suspicious Activity	0			0
Theft	36	1	(6)	37
Trespass	0			0
Miscellaneous	3			3
Threat to Official	0			0
Sex Offense				
Adult	0			0
Juvenile	10	2	3	9
TOTAL OPEN CASES	108	7	6	109
New Cases Assigned	7	MTH		
Closed Cases*	83	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	0	MTH		

*cold cases are marked in ()

MOUNT JOY BOROUGH (36413) UCR Report
MTD 10/01/2017 thru 10/31/2017

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	AID/ASSIST	1
	AID/ASSIST OTHER POLICE DEPT/AGENCY	3
	ALARMS	1
	CRASH	12
MISCELLANEOUS		
	CRIMINAL TRESPASS	3
	FALSE IDENTIFICATION TO POLICE	1
	FOUND PROPERTY	5
	INTELLECTUAL DISABILITY CASE/COMMITMENT	2
	LOST PROPERTY	1
	PATROL INFORMATION	1
	STATE DOG LAWS	1
	UNATTENDED DEATH	1
	WARRANT SERVICE	4
NOISE		
	ANIMAL (DOG, STOCK, ETC)	1
	CIVIL DISPUTE	2
	DOG AT LARGE	1
	DOMESTIC	7
	PARENT / CHILD	1
	SUSPICIOUS ACTIVITY	4
	TALK / YELL / SCREAM	1
	TRAFFIC COMPLAINT	1
	304 - ROBBERY WITH STRONG ARM	1
	502 - BURGLARY FORCE	1
	601 - THEFT BICYCLES	1
	602 - THEFT FROM BUILDINGS	2
	607 - THEFT PURSE SNATCHING	1
	608 - THEFT SHOPLIFTING	1
	609 - THEFT ALL OTHER	2
	803 - ASSAULT - NON-AGGRAVATING HARASSMENT PHYSICAL CONTACT - DOMESTIC VIOLENC	2
	808 - ASSAULT - NON-AGGRAVATING SIMPLE ASSAULT - DOMESTIC VIOLENCE	1
	1101 - FRAUD BAD CHECKS	1
	1102 - FRAUD ACCESS DEVICE FRAUD	1
	1103 - FRAUD IDENTITY THEFT	2

MOUNT JOY BOROUGH (36413) UCR Report
MTD 10/01/2017 thru 10/31/2017

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	1106 - FRAUD THEFT OF SERVICES	1
	1405 - CRIMINAL MISCHIEF / VANDALISM NON-RESIDENCE	1
	1406 - CRIMINAL MISCHIEF / VANDALISM PARKS	1
	1407 - CRIMINAL MISCHIEF / VANDALISM RESIDENCE	1
	1408 - CRIMINAL MISCHIEF / VANDALISM VEHICLE	2
	1702 - SEX OFFENSES INDECENT ASSAULT	1
	1706 - SEX OFFENSES SEXUAL ABUSE OF CHILD	2
	1806 - DRUG VIOLATION SALE OF MARIJUANA	1
	2002 - OFFENSES AGAINST FAMILY ENDANGERMENT OF CHILD	3
	2003 - OFFENSES AGAINST FAMILY ALL OTHERS	1
	2101 - DUI DUI CRASH RELATED	2
	2102 - DUI DUI NON-CRASH RELATED	1
	2301 - DRUNKENNESS PUBLIC DRUNKENNESS	4
	2402 - DISORDERLY CONDUCT HARASSMENT - BY COMMUNICATIONS	3
	2403 - DISORDERLY CONDUCT HARASSMENT - CONDUCT / ALARMED	3
	2409 - DISORDERLY CONDUCT FIGHTING/THREATENING BEHAVIOR	1
	2410 - DISORDERLY CONDUCT UNREASONABLE NOISE	1
	2682 - ORDINANCE VIOLATIONS ALL OTHERS	1
	2688 - ORDINANCE VIOLATIONS DOG / ANIMAL	1
	2692 - ORDINANCE VIOLATIONS SOLICITING	1
	3519 - CRASH ALL OTHERS - REPORTABLE	1

Total UCR Incidents Previous Year Month of Oct, 2016	71
Total CAD Incidents Previous Year Month of Oct, 2016	429
Total Incidents Previous Year To Date	5025

Total UCR Reportable Incidents For Month of Oct, 2017	103
Total CAD Incidents For Month of Oct, 2017	516
Total Incidents Year to Date	5366

BOROUGH OF MOUNT JOY POLICE DEPARTMENT

Maurice Williams
Chief of Police

21 East Main Street
Mount Joy, PA 17552

ARREST REPORT OCTOBER 2017

TRAFFIC ARRESTS

Additional Parking Regulations	3
Careless Driving.....	2
Drivers Required to be Licensed.....	2
Driving Vehicle at Safe Speed	1
Driving While Operating Privilege is Suspended or Revoked.....	8
General Lighting Requirements	3
Maximum Speed Limits.....	1
Obedience to Traffic- Control Devices	7
Operated Vehicle With No Rear Lighting.....	1
Operation Following Suspension of Registration	3
Operation of Vehicle Without Official Certificate of Inspection.....	12
Operation of Vehicle With Suspended License	1
Prohibition on Expenditures for Emission Inspection Program.....	1
Prohibitions in Specified Places.....	1
Registration & Certificate of Title Required.....	13
Reckless Driving	1
Required Financial Responsibility	2
Restraint Systems.....	8
Right-of-Way Pedestrians in Crosswalk	1
Stop Signs and Yield Signs.....	2
Traffic Control Signals.....	4

TOTAL OCT 2017 77

Total OCT 2016 66

CRIMINAL ARRESTS

Assault.....	2
Borough Ordinance/ Dog	2
Burglary	1
Corruption of Minors	1
Criminal Trespass	5
Disorderly Conduct	2
Drug Possession	5
DUI.....	8
Endangering Welfare of Children	3
False ID	1
Harassment.....	3
Possess Instruments of Crime	1
Public Drunkenness.....	7
Robbery	1
Terroristic Threats.....	1

BOROUGH OF MOUNT JOY POLICE DEPARTMENT

Maurice Williams
Chief of Police

21 East Main Street
Mount Joy, PA 17552

Theft.....2
Unlawful Contact With Minor1

TOTAL OCT 2017 46
Total OCT 2016 22

JUVENILE ARRESTS

Criminal Mischief2
Harassment.....2

TOTAL OCT 2017 4
Total OCT 2016 3

**MOUNT JOY BOROUGH POLICE DEPARTMENT
CAD INCIDENT COUNT**

10/1/2017 thru 10/31/2017

Miscellaneous/Unknown	77
Ambulance Call	48
Court/Hearings	5
Crash	5
Fire Call	6
Follow Up	93
Investigation	48
Parking	24
Phone Call	58
Premise Check	9
Processing	7
Service Call	111
Special Detail	3
Traffic Arrest	7
Traffic Detail	4
Verbal Warning	0
Warning	6
Warrants	5
CAD INCIDENT COUNT	516

**MOUNT JOY BOROUGH POLICE DEPARTMENT
MONIES COLLECTED OCTOBER 2017**

	331.120	Borough Tickets (Other)	\$460.00
	321.310	Bicycle Registration	\$6.00
	380.010	Alarm Fees	\$0.00
	321.600	Mercantile Licenses	\$10.00
	362.100	Police Reports	\$135.00
331.11	331.120	Clerk of Court Disbursement	\$0.00
331.11	331.120	Magisterial Court Disbursement	\$1,789.99
	410.183	York County DUI Reimbursement	\$191.20
	410.183	Lancaster County SERT Reimbursement	\$166.68

TOTAL Oct 2017	\$2,758.87
<i>Total Oct 2016</i>	<i>\$2,415.18</i>

Submitted by: _____

Received by: _____

D. Ward

New Detective Cases

	2010	2011	2012	2013	2014	2015	2016	2017
January	9	15	17	11	0	6	6	7
February	12	18	17	4	8	12	6	9
March	14	4	17	5	6	11	6	8
April	5	5	5	8	4	5	8	6
May	10	11	34	7	1	13	2	3
June	9	15	13	8	3	10	2	7
July	16	17	7	10	5	8	3	20
August	10	17	7	8	4	10	12	7
September	7	23	13	10	1	6	4	6
October	4	7	9	9	11	6	13	7
November	6	7	9	9	7	4	10	
December	5	8	10	4	12	6	10	

2017

TOTAL

Fire Department Mount Joy
Alarm Summary Report
10/1/2017 through 10/31/2017

Alarms

Number of Alarms: 50 First Due: 35 Mutual Aid: 15
Total Time in Service: 28:00

Personnel

Fire Fighters: 382 Junior Fire Fighters: 52 Fire Police 40 Total: 478
Total Personnel Manhours: 227:29 Average Manpower Per Alarm: 9.56

Estimated Fire Loss

Property Endangered: \$0.00 Property Losses: \$0.00 Property Saved: \$0.00

Apparatus

Duty Chief Vehicle	20	Duty Officer Vehicle	2	Engine 7-5-1	19
Engine 7-5-2	23	Fire Police Personal	9	Personal Vehicle	2
Traffic 75	11	Truck 7-5	24		

Municipal Response (First Due)

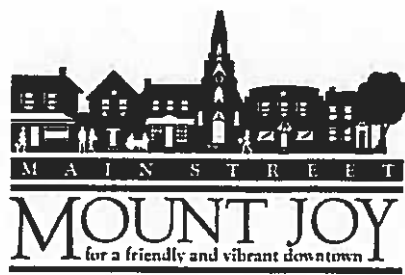
East Donegal Township 5 Mount Joy Borough 14 Rapho Township 16

Municipal Response (Mutual Aid)

Columbia Borough	2
East Donegal Township	2
East Hempfield Township	2
Elizabethtown Borough	4
Manheim Township	1
Marietta Borough	2
Mount Joy Township	1
York Township, York County	1

Alarm Type (First Due)

Alarm system activation, no fire - unintentional	1	Assist police or other governmental agency	3
CO detector activation due to malfunction	1	Detector activation, no fire - unintentional	2
Dispatched & cancelled en route	3	Extrication of victim(s) from vehicle	3
False alarm or false call, Other	3	Good intent call, Other	2
Hazardous condition, Other	1	Lock-out	1
Medical assist, assist EMS crew	1	Motor vehicle accident with injuries	7
Oil or other combustible liquid spill	1	Rescue, EMS incident, other	1
Smoke detector activation due to malfunction	1	Smoke scare, odor of smoke	2
Vehicle accident, general cleanup	2		



Main Street Mount Joy Borough Report November 29, 2017

Organization –

- 1) An executive meeting was held Nov.
- 2) Reporting is being completed for the 4th quarter
- 3) Volunteer time value in Nov. 8,841
- 4) Main Street Mount Joy is drafting a letter to the Lancaster county foundation for Grant

Funds.

Design -

- 1) Close out grant is almost completed
- 2) We have sold over 43 banners
- 3) Trees are out and the fence and town Christmas tree has been decorating Many thanks to our volunteers and

Economic development-

- 1) Pop up shops went into 51 east main
- 2) 1 new business inquiry
- 3) Currently working with another company to find space downtown.
- 4) Small business Saturday, 4th Friday black Friday went well
- 5) Sales reports were good.
- 6) Next 4th Friday will be Dec. 22
- 7) We should have an answer on the revolving loan grant by the end of the year.

Promotions –

- 1) Advertisement's for the downtown were completed and posted to Facebook merchandiser and radio
- 2) Winterfest will be held on Dec. 2nd major Sponsors Penn State Hershey and Members 1st Bank. Event sponsor Union Community Bank
- 3) Winterfest meetings are under way.
- 4) Web site has been updated for the month



MILANOF-SCHOCK LIBRARY
 1184 Anderson Ferry Road, Mount Joy, PA 17552
 Tel: 717.653.1510 Fax: 717.653.4030
 www.mslibrary.org

Serving East Donegal Township, Marietta Borough,
 Mount Joy Borough, Mount Joy Township and Rapho Township

Named **BEST SMALL LIBRARY IN AMERICA** by the Gates Foundation & Library Journal

October 2017

Compiled by Barbara Basile, Executive Director

Contributors: Nancy Behney, Amy McCombs, Susan Craine, Jan Betty, Kirstin Rhoades, & Carrie Whitlock

October 2017 Statistics	2017	2017 YTD	2016	2016 YTD	2015
TOTAL CIRCULATION	14,861	158,322	12,890	139,252	14,613
Overdrive	822	8297	674	6,537	NA
NEW PATRONS		790	60	794	69
PATRON COUNT	6,273	70,385	5304	59,268	6,515
DVD RENTALS	282	3,176	235	2,514	207
COMPUTER LOG-INS	625	6,723	749	5487	
WIRELESS ACCESS	398	4132	424	4007	
NOTARY		43	6	53	10
PASSPORTS	81	1,043	47	807	60
Community Room Rentals	2	26			
Volunteer Hours	163.75	1,626.25	125	1555	
<hr/>					
	<u>Programs</u>	<u>Children</u>	<u>Teens</u>	<u>Adults</u>	
Youth Services	20	207	14	169	
Teen programs	1	0	11	3	
Offsite	2	1755	32	192	
SRP sign-ups total		1359			
1000 Books Participants		212			
Adult Programs	8			50	

Executive Summary

October proved to be fast and fun. The Pork Barbeque was an education in managing traffic as well as sales. The planning for 2018 has included bringing on a new person in Rachel Gable, from Marietta and helping Amy learn about her new job. We are all so optimistic. It appears we have found a nice combination of intelligence, enthusiasm and new ideas. I look forward to working with our team as we delve into new possibilities.

Extra Give is approaching fast. We have a fun way to bring the community into the library for a day of Extra-ordinary options. The library will play host to a number of our partners and will showcase our extra-curricular activities for folks of all ages.

The Community has turned to the Library for leadership in forming the Donegal HUB group. Six people from Donegal agencies attended the E-Town HUB annual meeting. This team has now met twice and issued invitations to help form the Cold weather collaborative. We are excited to see where this leads.

Personnel (*Barbara et al*)

- Hired Rachel Gable as an evening Circulation Desk Assistant (to replace recently promoted Amy – who will take on many of Nancy Behney's roles when she retires in December). Rachel is a Marietta resident, has some Education Credits from Millersville and is the mother of two young children.
- Training in earnest for Amy McCombs as Operations Coordinator. Training include Library System initiation, Passport agent training, training on Fundraising software – Giftworks and meeting with our Friends group, and adult program volunteers.
- New Board Member Chris Silvestri joins the team. Notebook given. Orientation conducted.
- Preparation for the Extra-Ordinary Options on Extra-Give Day.
- Carrie has been doing a good job with the Circulation Desk volunteers. She will be working with Amy in next few months to smoothly move that role onto Amy's plate.

Community Relations (*Barbara et al*)

- Attended 2 Chamber meeting, several Rotary meetings, attended Friends of the Library meeting, Mount Joy Borough meeting, Library System Board meeting, Etown HUB meeting, Chamber mixer....
- Barbara takes lead role in bringing together Donegal HUB group – 2 meetings and lots of emails culminated in a meeting at the library on November 2 with nearly 40 attendees including church representatives, the school district social work team, REYS, Food Bank, thrift shops and others.
- Helped at the first Donegal High School Band Competition.
- Kirstin and Barbara worked with the Friends to promote the *Gift and Book Nook* – their new name and vision for themselves.
- Library surveys were distributed and collected throughout the month.
- 2018 slate of adult programs is being developed. Amy has lots of new ideas.

Youth Services (*Jan*)

- 79 Mission GO (Grade One) library card applications came from the first grade classes at DSD.
- **Read for the Record Day** : 32 Donegal HS Sports figures read to 1655 children at the Primary School.
- 15 invitations were sent to children who completed the **1000 Books Before Kindergarten** program requirements this year.

Finance/Fundraising (*Nancy/Barbara*)

- Pork BBQ went off as planned. We earned over \$2200
- Extra-ordinary Options will be held November 17 – Lancaster County's Extra Give Day.

Facility (*Barbara*)

- Crowded shelves mean reviewing the books and shifting shelves.
- Sign repairs begin
- Mindy has had estimators in to check out our problem sidewalk
- We painted the front steps early in November. The new color will make them less prone to glare problems and contains grit to help make the steps less slippery.

Public Relations/Promotions (*Kirstin*)

- CONSTANT CONTACT E-NEWS – Oct 2017 Newsletter: Sent to 2252 people; 20.4% opened
- SOCIAL MEDIA: 20+ Facebook postings – (1059 followers); created 12 events
- Twitter and Instagram – promoted programs and educational resources.
- 3 PRESS RELEASES and 14 new posters distributed
- WEBSITE: keep Library events, news, and programs up-to-date – 5,344 pages viewed
- Updated Lobby/Children's area promotions: TV, calendars and posters
- Created/printed bookmarks for Jan and "Read for the Record" day.
- Printed signs and bookmarks for ExtraGive/Extra-ordinary Options and Friends Holiday Sale

Mount Joy Borough

Zoning & Code Department

REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: November 2017

Re: November 2017 Zoning, Code and Planning Report

UPDATES

- Rotary Park trail and sidewalk connection- Construction of railing needs to take place and is in progress with the welding class at the LCCTC.
- 950 Square Street- Reviewed Preliminary/Final Plan for building addition for storage for Fox Chapel Publishing. Reviewed comment letter from the Lancaster Conservation District and comments from the Borough Engineer.
- Laurel Harvest Labs – 279 S. Barbara Street. No new updates.
- Mount Joy Borough has received recommendation for funding from the Lancaster County Smart Growth Transportation Program in the full amount requested of \$66,200.00, to create a Complete Streets Implementation Guide by the Smart Growth Transportation Task Force, and recommendation by the Transportation Technical Advisory Committee (TTAC). Attended TTAC meeting on November 13, 2017, with Dennis Nissley. Attended Transportation Coordinating Committee (MPO) meeting on November 27, 2017. The MPO recommended to fund the Mount Joy Borough Complete Streets Implementation Guide in the full amount requested!

REPORT

- Drafted Fee Resolution for Borough Solicitor and staff review. Re-reviewed Solicitor comments and changes, and forwarded to Borough Manager for Committee review and Council approval.
- Prepared presentation for Kaitlyn Hollinger, MS Ed. Mathematics, 7th Grade Mathematics, at Donegal Junior High School, on Zoning for all ages. Students are participating in a competition called "Future City." Future City starts with a

question—how can we make the world a better place? To answer it, 6th, 7th, and 8th grade students imagine, research, design, and build cities of the future that showcase their solution to a citywide sustainability issue. Past topics include stormwater management, urban agriculture, public spaces, and green energy. The 2017-2018 theme is The Age-Friendly City. Teams will identify an age-related challenge that exists in today's urban environments and engineer two innovative solutions that allow their future city's senior citizens to be as active and independent as they want to be. Presented to students and answered questions.

- Reviewed the PennDOT Bureau of Public Transportation's proposal for the acquisition and conversion of R & R Automotive to surface parking at the Mount Joy Train Station. Provided comments to the Planning Commission and staff.
- Drafted Planning Commission Agenda, delivered packets, attended meeting.
- Conducted rental inspections.
- Reviewed Zoning Hearing Board application received. Reviewed Borough Solicitor letter.
- Prepared Zoning Hearing Board Agenda for December 21, 2017, prepared legal advertisement, and notices.
- Prepared detailed Memorandum regarding the Zoning Hearing Board application for Committees and Council.
- Spoke with owner of 410 Delta Street on fence requirements.
- Spoke with Elaine Grbrach, Bankruptcy Attorney for previous owner of 228 E. Main Street, regarding collection of records from property. Continued several email exchanges.
- Spoke with Eric from L & H signs regarding PennDOT Wayfinding Signage plan for the Mount Joy Train Station. Received and reviewed plan. Met with Dennis and Kim to discuss the plan and the potential sign locations, and provided comments to Wagman Construction.
- Spoke with Derek from Houcks Specialty Contractors regarding upcoming repointing project at St. Mark's UMC.
- Spoke with Sean Way, sidewalk contractor regarding sidewalk repairs and permits issued for Manheim Street. Sidewalk was previously damaged by a truck.
- Spoke with Rick from Rick's Lawn Furniture regarding use of vacant land to place a shed for his office and display swing sets, sheds, etc.
- Reviewed the Class 1 Permit Modifications to Solid Waste Permit for National Standard LLC, Mount Joy Facility, 1000 E. Main Street. The changes are to the existing groundwater abatement system as specified as part of their post closure permit

requirements for DEP. The Borough is copied on these DEP requirements/changes as a courtesy.

- Spoke with Shelley Houk at PSAB. She directed me on their website where the sample Resolution is for municipalities to exercise their opt-out decision to allow for a Category 4 license to allow for a mini-casino. Tweaked Resolution and sent it the Borough Solicitor for review and comment.
- Spoke with Brian Dukeman regarding permit for installation of new private sidewalk and patio at his property at 345 Delta Street.
- Spoke with Todd Smeigh, DC Gohn & Associates regarding the potential expansion of Mount Joy Dental.
- Updated Zoning and Construction Permit Application for 2018 so it is more user friendly. People are not completing and checking the correct boxes and following the checklist.
- Created Street Opening Permit for applicants.
- Spoke with Matt Miller, owner of 121 N. Market Street regarding rental inspection program requirements.
- Spoke with Aaron Black from WR Mills regarding potential project to pave and create a concrete driveway over the existing stone which would greatly reduce the dust. Aaron forwarded me drawing depicting areas of stone proposed to be paved and area proposed to be concrete. Reviewed drawing and provided copy to Dave Salley. Discussed with Dave.
- Spoke with Carla Rissmiller regarding off-premise sign regulations.
- Spoke with David Moyer regarding request to place off-premise sign at Rotary Park. Reviewed sign regulations and provided him further instructions.
- Spoke with contractor Billy from BEW Home Restorations in great detail regarding the condition of the vacant, condemned home located at 212 N. Market Avenue. He has been awarded a bid to start repairs to the exterior from the bank. Also received permit application.
- Conducted lengthy email communications with the property owner at 318 E. Main Street regarding the placement of a shed in addition to his existing garage, or expansion of his existing garage.
- Received detailed email with numerous questions regarding use of the building at 28 N. Barbara Street. Researched property file, reviewed previous zoning hearing board decisions, and reviewed land development plan. Provided detailed email response to owner.

MEETINGS

- Met with staff and MSMJ regarding Wayfinding Signage Plan for the Mount Joy Train Station.
- Met with Bob Melhorn and discussed final items for his project at 744 W. Main Street.
- Discussed the Melhorn project at 744 W. Main Street with staff due to receiving a complaint regarding work done to the sidewalk and driveway apron. Met on site with staff after re-reviewing the plan. Took pictures and emailed his Engineer with concerns.
- Met with Kim Brewer and Ned Sterling to discuss the PennDOT proposal to acquire the property at R & R Automotive.
- Met with Nate from ARRO Engineering and Borough Staff to review plans for bid for Rotary Park and Pink Alley Stormwater projects.
- Attended staff meetings.
- Attended Borough Council meeting.
- Attended Planning Commission meeting.
- Attended Mount Joy Train Station bi-weekly meetings.
- Met with owner of 102 E. Main Street to discuss renovations to existing business, change of use and new tenant.
- Met with Warfel Construction, Beers & Hoffman Architecture and Rob Stoner regarding renovations to St. Mark's UMC. Walked through areas of Church to be altered.
- Met with Karen, owner of Roots Distributor, Dave and Dennis to view the rear of the property, and discussed potential stormwater management for the building.
- Met with Shannon Martin, EGS Construction, and Andy Nelson, CCIS, at CrossRoads Brethren in Christ Church, 800 Donegal Springs Road, to discuss potential plan changes to their existing renovation project.
- Met with Jay Heisey from Highlander Cleaners to discuss new tenant for the flower shop located on the corner of S. Barbara St. and E. Main Street.
- Met with Rod from Berkshire Hathaway Real Estate, to discuss the potential tenant fit-out of the flower shop located at 102 E. Main Street, to be renovated for new offices.

TRAINING

- Attended training for the Local Update of Census Address (LUCA) 2020 Census. The 2020 Local Update of Census Addresses (LUCA) operation is the first partnership program in support of the 2020 Census. LUCA is a voluntary program offered to Local, County, State and Tribal governments once each decade. The LUCA program offers local governments an opportunity to review and update the Census Bureau's Master Address File (MAF). This training session introduced municipalities to the 2020 Decennial Census and the 2020 LUCA Operation. The session prepared municipalities for 2020 LUCA participation. Methods of participation were reviewed, and specific details for each method were covered. The session showed how to get support and assistance for specific questions municipalities may have about the program now and during the operation. The training provided walkthroughs of the process using fictional data sets. There was also a walkthrough of the submission process for returning updated materials to the Census Bureau.

MOUNT JOY BOROUGH-Violations: " 11/1/2017 - 11/30/2017

**Building
Open**

Total number of Open Building Violations: 1

**Health
Closed**

Total number of Closed Health Violations: 1

**Property
Closed**

Total number of Closed Property Violations: 16

Open

Total number of Open Property Violations: 8

**Trees/Bushes
Closed**

Total number of Closed Trees/Bushes Violations: 1

Open

Total number of Open Trees/Bushes Violations: 3

**Zoning
Closed**

Total number of Closed Zoning Violations: 1

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MOUNT JOY BOROUGH-MultiSelect Permits App Date: 11/1/2017 - 11/30/2017

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Building						
Com-Alterations						
Active						
170849	11/6/2017	11/20/2017	JAKS VENTURES LLC	93 E MAIN ST	Renovations for Twisted Bine	\$2,478.00
170857	11/20/2017	11/28/2017	J & L HEISEY PROPERTIES	102 E MAIN ST	Interior removal/demolition of fixtures an	\$110.00
Pending						
170856	11/20/2017		MOUNT JOY HOLDING CO	1001 CORNERSTONE DR	Interior Renovations to existing medical	\$2,010.00
Total Com-Alterations 3						\$4,598.00
Res-Alterations						
Active						
170843	11/2/2017	11/3/2017	BRILL WM EDWARD & MARGARET R	506 DONEGAL SPRINGS RD	Move bath wall and Install new plumbing	\$60.00
Total Res-Alterations 1						\$60.00
Res-Deck						
Active						
170851	11/8/2017	11/17/2017	YODER ADAM C	310 WITWER WAY	Construct Deck 36" above grade	\$60.00
Total Res-Deck 1						\$60.00
Res-Deck Stairs						
Active						
170840	11/2/2017	11/3/2017	GORDON RENEE B & TYLER	130 N PLUM ST	Install steps to grade from existing 6' dec	\$60.00
Total Res-Deck Stairs 1						\$60.00
Res-Porch						
Active						
170854	11/15/2017	11/17/2017	SWARTZ GARY D	212 N MARKET AVE	Structural repairs to front porch	\$60.00
Total Res-Porch 1						\$60.00
semi-detached						
Active						
170844	11/2/2017	11/6/2017	ZIMMERMAN HOME BUILDERS DWIGHT	221 WATERS EDGE DR	New semi detached dwelling	\$560.00
170845	11/2/2017	11/6/2017	ZIMMERMAN HOME BUILDERS BRYAN	223 WATERS EDGE DR	New semi detached dwelling	\$560.00
Total semi-detached 2						\$1,120.00
Total Building 9						\$5,958.00
Electrical						
Comm - electric						
Active						
170848	11/3/2017	11/9/2017	MT JOY BORO WATER BUREAU	221 DAVID ST	Add 6 new breakers in existing utility buil	\$110.00
Total Comm - electric 1						\$110.00
Electrical						
Active						
170841	11/2/2017	11/3/2017	ZEVALLOS ALYSSA	123 W MAIN ST	New electric for new garage	\$60.00
Total Electrical 1						\$60.00
Total Electrical 2						\$170.00
Use						
Use						
CO Issued						
170846	11/2/2017	11/7/2017	DH & PM PROPERTIES LP	13 MOUNT JOY ST	New business - 8;12 Illumination	\$60.00
170847	11/3/2017	11/7/2017	DH & PM PROPERTIES LP	13 MOUNT JOY ST	New Business - Keystone Tactical Supply	\$60.00
Total Use 2						\$120.00
Total Use 2						\$120.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Zoning						
Fence						
Active						
170853	11/13/2017	11/13/2017	HARTZ ADAM S BLOUCH STEPHANIE A	528 W MAIN ST	Install fence	\$40.00
170850	11/8/2017	11/8/2017	FRONCZEK MICHAEL J FRONCZEK BOBBI	300 SCHOOL LN	Install fence	\$40.00
170859	11/27/2017	11/27/2017	SHARP BRIAN AND BROOKE	808 ELLA DR	Install fence	\$40.00
Total Fence 3						\$120.00
Use						
CO Issued						
170858	11/20/2017	11/24/2017	FORRY KATHRYN M FORRY JOHN S	47-49 E MAIN ST	Temporary "Pop-Up" Retail Space	
Total Use 1						\$0.00
Total Zoning 4						\$120.00
Total Permits: 17						\$6,368.00

BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	\$ 2,548.00	\$2,413.00	\$ 2,045.00	\$ 3,636.00	\$ 2,484.00	\$ 450.00	\$ 792.00
FEBRUARY	\$ 2,802.00	\$1,347.00	\$ 1,684.00	\$ 340.00	\$ 614.00	\$ 1,500.00	\$ 1,256.00
MARCH	\$ 2,687.00	\$1,670.00	\$ 3,174.00	\$ 3,658.00	\$ 3,508.00	\$ 1,268.00	\$ 4,532.00
APRIL	\$ 2,693.00	\$2,354.00	\$ 7,230.00	\$ 3,532.00	\$ 3,529.00	\$ 930.00	\$ 1,190.00
MAY	\$ 4,914.00	\$3,168.00	\$ 2,708.00	\$ 4,450.00	\$ 7,030.00	\$ 3,501.00	\$ 5,312.00
JUNE	\$ 5,026.00	\$4,741.00	\$ 6,226.00	\$ 1,920.00	\$ 4,166.00	\$ 4,185.00	\$ 1,324.00
JULY	\$ 1,012.00	\$3,175.00	\$ 4,097.00	\$ 3,230.00	\$ 3,178.00	\$ 9,363.00	\$ 3,650.00
AUGUST	\$ 7,084.00	\$1,844.00	\$ 4,007.00	\$ 780.00	\$ 2,048.00	\$ 3,633.00	\$ 2,186.00
SEPTEMBER	\$ 5,693.00	\$4,791.00	\$ 2,002.00	\$ 3,346.00	\$ 2,205.00	\$ 1,020.00	\$ 2,162.00
OCTOBER	\$ 1,724.00	\$ 789.00	\$ 3,216.00	\$ 1,724.00	\$ 2,694.00	\$ 4,255.00	\$ 4,030.00
NOVEMBER	\$ 1,646.00	\$1,678.00	\$ 2,248.00	\$ 9,024.00	\$ 3,002.00	\$ 1,120.00	\$ 6,368.00
DECEMBER	\$ 2,393.54	\$2,699.00	\$ 1,047.00	\$ 1,822.00	\$ 1,808.00	\$1,923.00	
TOTALS	\$40,222.54 (budgeted \$47,000)	\$30,669.00 (budgeted \$40,000.00)	\$ 39,684.00 (Budgeted \$ 40,000)	\$ 37,462.00.00 (Budgeted \$ 50,000)	(\$ 36,266.00 Budgeted \$30,000)	(\$ 33,148.00 Budgeted \$30,000)	(\$32,802.00 Budgeted \$30,000)

MOUNT JOY BOROUGH-StormWater Permits App Date: 11/1/2017 - 11/30/2017

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
StormWater						
Exemption						
Active						
170852	11/8/2017	11/17/2017	YODER ADAM C	310 WITWER WAY	Construct deck	\$50.00
170842	11/2/2017	11/3/2017	ZEVALLOS ALYSSA	123 W MAIN ST	Install new 336 s.f. garage	\$50.00
Total Exemption 2						\$100.00
Total StormWater 2						\$100.00
Total Permits: 2						\$100.00

STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2014	2015	2016	2017
JANUARY	X	\$50.00	X	X
FEBRUARY	X	\$50.00	\$50.00	\$ 100.00
MARCH	X	\$250.00	\$300.00	\$ 250.00
APRIL	\$400.00	\$350.00	\$400.00	\$ 250.00
MAY	\$100.00	\$450.00	\$550.00	\$ 300.00
JUNE	\$300.00	\$650.00	\$550.00	\$ 300.00
JULY	\$100.00	\$400.00	\$375.00	\$ 350.00
AUGUST	\$50.00	\$350.00	\$325.00	\$ 400.00
SEPTEMBER	\$375.00	\$150.00	\$500.00	\$ 300.00
OCTOBER	\$275.00	\$100.00	\$675.00	\$ 275.00
NOVEMBER	\$100.00	\$100.00	\$250.00	\$ 100.00
DECEMBER	\$100.00	\$100.00	\$100.00	
TOTALS	\$1,800.00	\$3,000.00 (Budget \$2,000)	(\$4,025.00 Budget \$2,500.00)	(\$2,625.00 Budget \$2,500.00)

STREET OPENING PERMITS COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY				\$ 50.00	\$ 50.00
FEBRUARY				\$100.00	X
MARCH				\$450.00	\$ 50.00
APRIL				\$ 50.00	\$100.00
MAY				\$ 50.00	X
JUNE				\$100.00	\$150.00
JULY				\$150.00	\$100.00
AUGUST				\$ -	\$ 50.00
SEPTEMBER				\$ -	\$ 50.00
OCTOBER				\$ -	\$150.00
NOVEMBER				\$ 50.00	X
DECEMBER				\$100.00	
TOTALS	\$1,550.00	\$2,500.00	\$600.00	(\$1,100.00 Budgeted \$1,000.00)	(\$700.00 Budgeted \$1,000.00)

RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY	X	X	X	\$ 700.00	\$ 7,600.00
FEBRUARY	X	X	X	\$25,950.00	\$26,800.00
MARCH	X	X	X	\$31,750.00	\$31,350.00
APRIL	X	X	X	\$ 3,350.00	\$ 2,900.00
MAY	X	X	X	\$ 3,750.00	\$ 50.00
JUNE	X	X	X	\$ 600.00	\$ 50.00
JULY	X	X	X	\$ 500.00	\$ 100.00
AUGUST	X	X	X	\$ 50.00	\$ 250.00
SEPTEMBER	X	X	X	\$ 150.00	\$ 150.00
OCTOBER	X	X	X	\$ 200.00	\$ 50.00
NOVEMBER	X	X	X	\$ 100.00	X
DECEMBER	X	X	X		
TOTALS	\$21,640.00 (Budgeted \$21,300	\$48,470.00 (Budgeted \$48,735.00	\$64,905.00 (Budgeted \$53,965.00)	\$67,100.00 (Budgeted \$62,000.00)	\$69,300.00+ \$875.00 (late fees) (Budgeted \$65,000.00)



BOROUGH OF MOUNT JOY STORMWATER MANAGEMENT REPORT

TO: Mount Joy Borough Council

FROM: Dave Salley, Stormwater Enforcement Officer

DATE: November 28, 2017

RE: Stormwater Management Report for November 2017

Stormwater/Public Works:

Grandview rain garden event- Planning an educational and public involvement event at Grandview Park to help plant new plantings in the rain garden while educating residents about rain gardens and other stormwater remedies. Met with PSU extension to brainstorm ideas for this event. Tentative May 2018 date.

Review preliminary design plans for Rotary Park vegetative swale and Pink Alley detention basin retrofit. Plans will be submitted to DEP for approval based on grant requirements

Road planning and street inspections

Florin Hill apartments stormwater project inspection

744 W Main Street infiltration basin inspection

537 W Main Street potential stormwater project meeting with engineer and client

Fulfilled three RTKL request

Activities Attended:

Public Works Committee Meeting

Chiques Creek Watershed Alliance Meeting

PA Rural Water stormwater seminar

Winter Weather Outlook presented by PennDOT

Train Station Meeting

2nd Budget Meeting

Full Depth Reclamation class presented by LTAP

Asphalt Road Common Problems class presented by LTAP



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Sam Sulkosky, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: November 29, 2017

RE: Public Works Department Activities for November 2017

Following is a list of activities for the Public Works Department for November 2017:

- Parks – Tree and shrubbery maintenance
- Parks – Leaf cleanup
- PW– Water main relocation on Marietta Avenue with MJBA
- Streets – Evaluate street conditions for planning purposes
- Streets – Project planning
- Attend Utility meeting for Marietta Ave pedestrian improvement project
- Send letters and meet with certain property owners along Marietta Avenue
- Signs – Replacement and repairs as needed
- Compost Site - Staffing for open times and hauling mulch products
- Stormwater – Attend PA Rural Water stormwater conference
- Meet with Nate Merkel from ARRO to review plans for Pink Alley and Rotary Park BMP projects
- Attend Borough Council meeting and Public Works meeting
- Attend bi-weekly Train Station meeting
- Attend various staff meetings
- Budget preparation
- Attend two budget meetings
- Attend Old Standby Park ribbon cutting
- Attend Chiques Creek Reinvisioned Management Team meeting
- Attend PennDOT Winter Operations Overview at Lancaster County Training center
- Attend TTAC meeting in Lancaster
- Review sidewalk installation at 744 West Main Street and meet with owner and owners engineer.
- Review options with owners of Root Distributors for rainwater drainage

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: John Leaman

November 2017 Authority Administrator Report

1. Water Plant Project:

- The Concrete Pours for the slabs of the Raw Water Tank, Finished Water Clear Well, Salt and Brine Storage Tanks have been completed.
 - The Concrete Pours for the walls of the Raw Water Tank and Salt Tanks have been completed.
 - Well #3 Access Road and site work has started and will continue into December.
 - The directional bore under Little Chiques Creek for the 12-inch water main was completed.
 - The installation of the 12-inch water main under the creek was installed.
2. The Authority and Borough Staff completed the relocation of the water main on Marietta Avenue during the week of November 20th. The final work related to the project will be paving which will need to take place in the Spring of next year.
 3. Authority staff will be working on installing hydrant markers on the final remaining hydrants this year. Once completed all the hydrants within the distribution system will have color coded markers installed.
 4. During November Verizon completed an Antennae Upgrade to their equipment located at the David Street Water Tank.
 5. Authority staff worked with ARRO Consulting to create Record Plans of the water main work completed on New Haven Street.



**BOROUGH OF MOUNT JOY
MEMORANDUM**

TO: Public

FROM Samuel Sulkosky, Borough Manager

DATE: November 30, 2017

RE: December 4, 2017, Manager's Report

Administration:

- PLGIT - no transactions. Current yield is 1.20%
- Health Insurance discussion

Mount Joy Train Station:

- Update.

Marietta Avenue Pedestrian Project:

- Update.

Other Items of Note:

- Public Works Committee meeting.
- Planning Commission.
- Chamber of Commerce Luncheon.
- HDH Insurance received renewal quote for Property & Liability – premiums remain flat.
- HDH Insurance renewal of Public Officials, Employment Practices Liability & Police Professional Liability – slight premium reduction.

Personnel:

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 20-17

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, ESTABLISHING A POLICY REGARDING THE FINANCIAL REPORTING REQUIREMENTS FOR ORGANIZATIONS WHICH RECEIVE APPROPRIATIONS FROM THE BOROUGH.

WHEREAS, the Borough is empowered under Section 1202 of the Borough Code, 8 Pa.C.S. § 1202, to make appropriations to organizations for certain purposes that benefit the public; and

WHEREAS, Borough Council believes it to be in the public interest to require such organizations which receive Borough appropriations to meet certain minimum financial reporting requirements to ensure public funds are being used in accordance with the purposes for which they were appropriated.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Any recipient of discretionary donated funds, in the amount of \$20,000 or more annually, appropriated from the annual budget of the Borough shall, at a minimum, submit the following financial reports to the Borough:

- 1) Annual audited financial statement;
- 2) Monthly written and/or verbal report to Borough Council or Borough Committee;
- 3) Grant reports at least annually;
- 4) Financial reports or audits required or completed by any other government agency.

Section 2. Upon recommendation by the Borough Manager and/or the Administration and Finance Committee, and at the discretion of Borough Council, a recipient of discretionary donated funds may be required to submit additional financial information as a condition of receipt of Borough funds.

Section 3. Any recipient of discretionary donated funds appropriated from the Borough shall be informed in writing by the Borough Manager or other designated Borough representative the minimum financial reporting documentation that must be submitted pursuant to Section 1 herein and such additional financial reporting requirements that may

be imposed by Borough Council under Section 2 herein, annually on or before disbursement of Borough funds.

Section 4. The failure of any recipient to meet the minimum financial reporting requirements under Section 1, or the additional financial reporting requirements imposed under Section 2, shall be considered a violation of the terms of this policy, which may lead to Borough Council taking one or more of the following actions:

- 1) Suspension of disbursements from the Borough's treasury;
- 2) Demand for reimbursement of funds already disbursed by the Borough's treasury.

Section 5. The Borough Manager or other designated Borough representative shall forward copies of this Resolution to all organizations which currently receive appropriated funds from the Borough following adoption.

Section 6. Severability. In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses, or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 7. Effective Date. This Resolution shall take effect and be in force immediately.

DULY ADOPTED this _____ day of _____, 2017, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 21-17

A RESOLUTION OF BOROUGH COUNCIL OF MOUNT JOY BOROUGH, LANCASTER COUNTY, PENNSYLVANIA, PROHIBITING THE LOCATION OF A CATEGORY 4 LICENSED FACILITY WITHIN THE BOROUGH.

WHEREAS, Act 42 of 2017 authorizes the licensing of ten Category 4 licensed facilities within the Commonwealth; and

WHEREAS, such Category 4 licensed facilities will be "mini-casinos" licensed to entities that operate a Category 1, 2, or 3 licensed facility within this Commonwealth; and

WHEREAS, Act 42 of 2017 added new Section 1305.1(a.1)(1) to Title 4, Amusements, of the Pennsylvania Consolidated Statutes which gives all municipalities within the Commonwealth the option to prohibit the location of a Category 4 licensed facility within its municipal boundaries; and

WHEREAS, to exercise such option, a resolution to prohibit the license of a Category 4 slot machine licensed facility within the municipal boundaries must be adopted by the governing body of the municipality and delivered to the Pennsylvania Gaming Control Board no later than December 31, 2017.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, adopts this Resolution in accordance with Section 1305.1(a.1)(1) of Title 4, Amusements, of the Pennsylvania Consolidated Statutes, as added by Act 42 of 2017 to prohibit the location and operation of a Category 4 licensed facility within the boundaries of Mount Joy Borough, Lancaster County.

Section 2. The proper officers of this Borough are authorized to deliver a certified copy of this Resolution to the Secretary of the Pennsylvania Gaming Control Board no later than December 31, 2017.

Section 3. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, illegal or unconstitutional by a court of competent

jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 4. This Resolution shall take effect and be in force immediately.

DULY ADOPTED this ____ day of _____, 2017, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

NAME(S): S.R. Holdings of Mount Joy, LLC

MAILING ADDRESS: 242 North Market Street, Mount Joy, PA

PHONE : () FAX: ()

NAME(S): See above.

MAILING ADDRESS: _____

PHONE: () _____ FAX: () _____

Subject Property Address: 242 North Market Street, Mount Joy Borough, PA
 Zoning District: MDR Lot Size x Lot Area Sq.Ft.
 Present Use(s) Residence and light commercial
 Existing Structures on Property: residence and large shed
 (Include buildings, signs, porches, decks, sidewalks, sheds, garages, etc.)

FEE PAID \$ 7.00 V1137

**ZONING HEARING BOARD APPLICATION
SUPPLEMENTAL INFORMATION**

The following is a list of questions designed to assist you and the Zoning Hearing Board in the efficient and effective review of your application. Please thoroughly complete all areas which are applicable to your application. Please type or print your responses. If the space provided is insufficient, additional sheets may be attached.

PROJECT DESCRIPTION *(All applicants complete this section)*

1. Briefly describe the project for which the application has been filed. Give specific details about any structures being removed and/or constructed, the nature of the use(s) being proposed, signs being erected, parking being provided, etc.

See Narrative attached.

2. Describe the location of the property based on streets, nearest intersections, and/or local landmarks.

At the intersection of Water Street and North Market Street.

3. What is the specific nature of the existing and proposed use(s) of the property and each of the buildings and/or structures on the property?

See Narrative attached

4. What is the general character and uses of the buildings/structures which exist on the properties abutting the subject property?

Residential

VARIANCE *(If the application is for a variance please complete this section.)*

A. To Section(s) 270-46 and schedule of permitted uses of the Zoning Ordinance.

B. Ordinance Requirement: Residential and no more than four unrelated individuals

C. Applicant's Proposal: light commercial and up to six residents

D. Net Variance requested [B-C]: See Narrative attached

A Variance is the process required if the proposed project fails to meet all of the requirements of the Zoning Ordinance. A Variance may be granted when, owing to special conditions which are not the fault of the applicant, a literal enforcement of the provisions of the Ordinance will result in unnecessary hardship which will not enable the applicant to utilize the land in any reasonable manner and meet the Ordinance requirement(s). Such hardships are recognized by state law to occur only where circumstances affecting the land are unique and solely related to that land and are not conditions that affect the entire neighborhood. Please complete the following questions:

1. What are the unique physical circumstances or conditions of the property, which create the unnecessary hardship. (i.e. irregular shape, narrowness, shallow lot depth, or unusual topography, etc.)

See Narrative attached.

2. Explain how the unique physical circumstance or condition created: (a) the need for a variance, and (b) a hardship in the development of the property in conformity with the provisions of the Ordinance.

(a) See Narrative attached.

(b)

3. What are the details related to the creation of the property in its current form? (When was the property purchased? Were there any subdivisions, easements or modifications to the property?)

See Narrative attached.

4. Explain the anticipated impact that the granting of this variance will have in relationship to the essential character of the neighborhood or district in which the property is located.

No measurable impact.

5. Explain the effect that the variance and the resultant construction or use will have on any adjacent property.

No measurable effects.

6. Explain how the variance being requested is the minimum variance that will grant relief.

See Narrative attached.

7. Can you utilize the property for the current use or a permitted use without a variance? Y N

SPECIAL EXCEPTION *(If this application is for a Special Exception, please complete this section.)*

A Special Exception Use is one, by virtue of its own particular character, which may be permitted in a specified zoning district only after review by the Zoning Hearing Board. Special Exceptions shall only be granted if they meet the specific criteria provided within the Zoning Ordinance. Approval may be subject to conditions placed by the Zoning Hearing Board, as they are deemed necessary to protect the health, safety or welfare of the neighborhood, district or community.

APPLICANTS SEEKING APPROVAL UNDER THE PROVISIONS OF SPECIAL EXCEPTION MUST SUBMIT EVIDENCE IN COMPLIANCE WITH THE PARTICULAR PROVISIONS OF THE ZONING ORDINANCE FOR THE PROPOSED USE AND THOSE FOUND IN SECTION 705.6. A PROJECT NARRATIVE SHALL ALSO BE REQUIRED WHICH PROVIDES A RESPONSE TO EACH OF THE SPECIFIC CRITERIA ENUMERATED IN THE ORDINANCE.

The following inquiries typically relate to the review of Special Exceptions, however, they may also apply to other types of hearings, if applicable, please complete responses to the following:

1. Address the following issues as they would be affected by the proposal (attach additional sheets as and documentation as necessary):

A. Traffic generation _____

B. Parking _____

C. Employees _____

D. Nuisance characteristics (*noise, dust, odor, smoke, glare, hazardous materials, etc.*) _____

2. Describe the manner and hours of operation _____

3. What landscaping, if any, is planned? (*Show areas on the plot plan*) _____

APPEAL OF INTERPRETATION OF ZONING ORDINANCE

In an Appeal of Interpretation, the applicant is seeking to have the Zoning Hearing Board reverse a ruling made by the Zoning Officer in reference to the way in which a particular Section of the Zoning Ordinance has been applied in the denial of a Building/Zoning Permit Application or on the overall effect of your project OR in the approval of a Building/Zoning Permit for which you have a standing interest, i.e. a permit issued for a neighbor's property.

Please state the nature of the Appeal below (or provide a separate narrative); a copy of the Building/Zoning Permit Application must be submitted with this application:

APPEAL OF INTERPRETATION (Continued)

MODIFICATION OF A PRIOR DECISION/CONDITION OF THE ZONING HEARING BOARD

A Modification to a prior Decision or a condition(s) imposed in a Decision of the Zoning Hearing Board will be considered by the Board in cases where the Applicant can show circumstances have changed since the Decision and that such circumstances may have caused the Board to render a different decision or would have altered a condition imposed.

Please state the condition(s) of the prior decision which you are seeking to have modified:

Please explain the modification you are seeking *(attach additional sheets if necessary)*:

APPLICANT/PROPERTY OWNER CERTIFICATION

I/We hereby certify, under penalty of law, that all statements made herein and contained on any related documents submitted herewith are true and accurate to the best of my/our knowledge and belief. If Applicant is not property owner of record, the owner shall sign application signifying consent to application.

Astrid Melhor

Signature of Applicant(s)

10.19.17

Date

Property Owner(s)

Date

NARRATIVE IN SUPPORT OF APPLICATION FOR ZONING HEARING BOARD RELIEF

The Applicant, S R Holdings of Mount Joy, LLC, is the owner of the property known as 242 North Market Avenue, Mount Joy, PA 17552, which is in the Medium Density Residential Zoning District. The property was purchased by the applicant in the summer of 2015.

When the property was purchased by the applicant it included a residence together with a large shed in the back. The large shed had fallen into a state of disrepair over the years and required substantial improvements (see Exhibit A attached hereto).

The tenant at the property is Melhorn Sales, Services, Trucking Co. The tenant uses the facility to house employees who work for Melhorn from day-to-day and to store work uniforms and boots required for bio security purposes.

The tenant, Melhorn Sales, Services, Trucking Co., services include: pullet and layer service, replacement pullet growing, sanitized equipment, certified pullet and spent hen crews, prompt and efficient pullet and spent hen scheduling, separate pullet and spent hen equipment, poultry trucking with professional drivers, value added spent hen removal, and efficient pullet transport. And the industry is becoming increasingly subject to strict bio security regulations and measures.

One customer is an international company which places birds in farms around the world. Many of the companies of this type use their own employees to haul the birds from place to place, etc. However, this particular customer, obviously impressed with the services Melhorn provides, requested that Melhorn haul its birds. But the request was conditional and that condition was that due to its bio security demands the uniforms to be worn by Melhorn employees, including boots, could not be housed in the same facility as the uniforms and boots worn by Melhorn employees when working for customers on other farms. Therefore, the shed became the facility where their uniforms and boots are housed.

It is anticipated that Melhorn will in the future be able to provide segregated space at its general operational facilities located on West Main Street, but in the meantime it is required to house those uniform and boots somewhere else.

The residence at 242 N. Market Avenue houses 4-6 employees of Melhorn. The structure has six bedrooms. On the days (2-4 days a week) when Melhorn will be working for the customer reference above, vans come in the morning to the subject premises with a few other employees to pick up the employees who live in the residence. First, all the employees change into the uniforms and boots and are then transported to the job site. They are returned at the end of the day when all change into their street clothes. All but the 4-6 employees who live at the property are then transported to Melhorn's office. At no time are any vans parked on the street or even parked outside. At all times vans are parked inside the shed wherein there are two spaces for the vans. The vans are 15-seat passenger vans and are rated up to 10,000 lbs.

The uniforms and boots stored in the second floor of the shed are only for those used by Melhorn's employees who work at the job sites for this one demanding customer. It must be noted, this occurs only on an average of 2-4 days a week. On the other days, the residents are picked up by vans in the morning and go to Melhorn's facility to dress for work. Except for them hanging uniforms and boots and parking the vans, only 2-4 days a week is the shed used.

The number of employees who live in the home vary from 4 to 6. Since only four are permitted as provided by section 270-46 of the zoning ordinance, a variance is needed.

Also, an argument has been advanced that use of the shed is commercial and not residential and thus, a variance is required.

It is respectfully submitted that the use of the shed would be accessory to the residential use but for the fact it houses uniforms for a few other employees other than those who live in the house on site. It is respectfully submitted that the use is not a detriment to the community and indeed, no neighbor has interposed any objection to the tenants use. It is also respectfully submitted that the improvements made to the property by the tenant enhance the character of the neighborhood and welcomed by all the neighbors. (See Exhibits B and C attached.)

Accordingly, the Applicant seeks a variance from section 270-46 and the Table of Permitted Uses of the zoning ordinance to permit the commercial use of the shed as described above and for the vans arriving in the morning and departing at night with employees and for the parking of vans inside the shed. The use of the shed for storage of uniforms and boots may be temporary in that it is anticipated the uniforms and boots referenced above may in the future be housed at Melhorn's facilities located on Main Street.

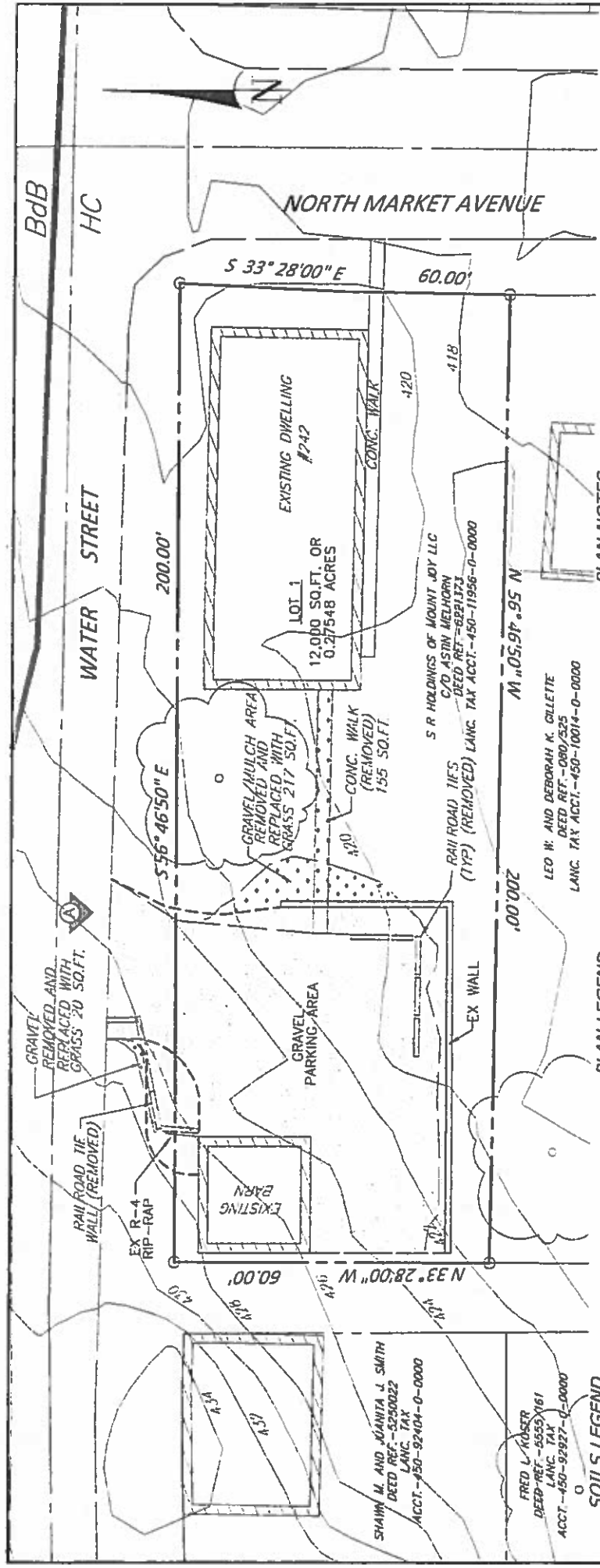
Alternatively, it is respectfully requested that the commercial use on site being minor in scale, constitutes a *de minimus* variance and thus—in the alternative the Applicant requests a *de minimus* variance.

Additionally, the applicant respectfully request a variance from section 270-46 and the Table of Permitted Uses to permit up to six unrelated persons to live in this house located on the subject premises as opposed to four otherwise permitted by the Borough's zoning ordinance.

Respectfully Submitted



Melvin H. Hess
Counsel for Applicant



SOILS LEGEND

- BdB - Bedington Silt Loom, 3% to 8% slopes
- HC - Hagerstown-Urban Land Complex

PLAN LEGEND

- PROPERTY LINE
- ADJACENT LINE
- EDGE OF PAVEMENT OR GRAVEL
- EXISTING DWELLING/STRUCTURE

PLAN NOTES

- THIS SKETCH PLAN WAS COMPILED FROM LANCASTER COUNTY COURTHOUSE RECORDS IN CONJUNCTION WITH OTHER ON-LINE DATA BASE INFORMATION. PROPERTY BOUNDARIES SHOWN ARE APPROXIMATE AND ARE BASED ON THE TAX PARCEL DATA.
- THIS SITE DATA SHOWN WAS OBTAINED FROM PASOA WEBSITE WWW.PASOA.PSU.EDU AND LANCASTER COUNTY GIS. THE LOCATION DATA IS BASED UPON NAD83 SPC ZONE PA SOUTH. THE ELEVATION DATA IS BASED ON NAVD88 VERTICAL DATUM.
- BEARINGS, DISTANCES AND AREA BASED UPON THE FINAL PLAN FOR CLARENCE H. AND DOROTHY B. LEHMAN BY DC GOHN ASSOCIATES, INC. DATED APRIL 20, 1979 AND RECORDED IN THE LANCASTER COUNTY RECORDED OF DEEDS IN SUBDIVISION PLAN BOOK J113 PAGE 127.

IMPERVIOUS COVERAGE

PRIOR COVERAGE = 7,477 SQ. FT. OR 0.17 SQ. FT.
 EXISTING COVERAGE = 7,229 SQ. FT. OR 0.17 SQ. FT.
 * R-4 RIP RAP NOT COUNTED AS IMPERVIOUS AREA



SITE PLAN

FOR
ASTIN MELHORN
 242 NORTH MARKET AVE.

MOUNT JOY BOROUGH
 LANCASTER COUNTY, PENNSYLVANIA

D.C. GOHN ASSOCIATES, INC.			
SURVEYORS & ENGINEERS - MOUNT JOY, PA.			
DWN. BY: GRN	SCALE: 1"=20'	DATE: 10/10/17	
CND. BY: TES	PROJ. NO.: FILE	DWG NO.: FILE	

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 22-17

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, REESTABLISHING AND AMENDING FEES TO BE CHARGED IN CONNECTION WITH, THE ADMINISTRATION OF THE STORM WATER MANAGEMENT ORDINANCE, THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, THE ZONING ORDINANCE, THE MOUNT JOY BOROUGH PROPERTY MAINTENANCE CODE, FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLABLE MATERIALS, FOR VARIOUS SUPPLIES AND MATERIALS RELATED TO THE BOROUGH'S RECYCLING PROGRAM, AND FOR THE FILING OF OTHER APPLICATIONS, PERMITS, LICENSES, COPYING AND OTHER ADMINISTRATIVE FEES.

WHEREAS, the Borough incurs costs in the administration of its Property Maintenance Ordinance, Storm Water Management Ordinance, Subdivision and Land Development Ordinance, Zoning Ordinance, Street and Sidewalk Ordinance; and

WHEREAS, the Borough incurs costs to providing supplies for the disposal of recyclable materials; and

WHEREAS, Borough Council believes that it is desirable to establish fees in order to recover the costs incurred by the Borough in the processing of applications, conduct of hearings, administration of construction and developments, and in providing supplies for the disposal of recyclable materials and in processing those recyclable materials to produce saleable products.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Fees Related to the Permits and/or Requests under the Zoning Ordinance and Uniform Construction Code.

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Zoning Ordinance or Uniform Construction Code:

Residential Permit - based on Fair Market Value. Includes: Principal Use or Structure Addition or Change, Sign, Demolition, Electrical, Mechanical, Plumbing.

<u>FMV (Fair Market Value)</u>		<u>Fee</u>
\$0.00 to \$10,000.00	=	\$65.00
\$10,001.00 and Over	=	\$65.00 base plus \$4.00 fee per \$1,000.00 FMV or portion thereof

Residential Construction Permit Administration
Cancellation Fee (if a refund is required): \$20.00

Residential Administrative Fee: \$40.00

Includes: Use Review (with issuance of Certificate of Occupancy, if applicable), Requests for Letter of Conformity or Nonconformity, Written Zoning Determination, Temporary Permit, Permit Time Extension, Preliminary Opinion.

Residential Accessory Use Permit: \$40.00

Including but not limited to: Accessory Fences, Sheds, Gazebos, Barns, Garages, Structures, Swimming Pools, Demolition of accessory structure. (under 1,000 s.f)

Nonresidential Permit – based on Fair Market Value. Includes: Principal Use or Structure Addition or Change, New Principal Signs, Demolition, Electrical, Mechanical, Plumbing, Fireworks Display.

<u>FMV (Fair Market Value)</u>		<u>Fee</u>
\$0.00 to \$10,000.00	=	\$115.00
\$10,001.00 and Over	=	\$115.00 base plus \$4.00 fee per \$1,000.00 FMV or portion thereof

Nonresidential Construction Permit Administration
Cancellation Fee (if a refund is required): \$30.00

Nonresidential Administrative Fee: \$60.00

Includes: Use Review or Change (with issuance of Certificate of Occupancy, if applicable), Occupancy Change, Requests for Letter of Conformity or Nonconformity, Written Zoning Determination, Temporary Permit, Permit Time Extension, Preliminary Opinion, Principal Sign in Central Business District.

Nonresidential Accessory Use Permit: \$50.00

Including but not limited to: Accessory Fences, Sheds, Barns, Demolition of accessory structure. (under 1,000 square feet)

Failure to obtain Zoning Permit
or Construction Permit: \$ Double the permit fee.

Section 2. Education and Training Fee. The Borough of Mount Joy shall assess a state code official's education and training fund fee of \$4.50 on each construction or building permit issued under the authority of the Uniform Construction Code.

Section 3. Uniform Construction Code Plan Review and Inspections.

An applicant for a permit under the Uniform Construction Code Ordinance shall pay all fees which the Borough's third-party agency construction code official imposes for plan reviews and required inspections. Such fees shall be established by the third-party agency and shall be paid to the third-party agency. The Borough Building Code Officer shall not issue a certificate of occupancy under the Uniform Construction Code until the third-party agency confirms to the Borough that the applicant has paid all plan review and inspection fees.

Section 4. Uniform Construction Code Appeals.

Any appeal or hearing under the Mount Joy Borough Uniform Construction Code to the Joint Appeals Board formed by Mount Joy Borough, Rapho Township, Manheim Borough and Penn Township shall be accompanied by a fee in the amount of \$600.00. A stenographic record of the proceedings shall be kept. The appearance fee for a stenographer shall be borne or reimbursed to the Borough entirely by the person or entity requiring a hearing. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases the party requesting the original transcript shall bear the cost thereof.

Section 5. Zoning Hearing Board Fees

Application fee for Zoning Hearing Board Applications and Appeals. The application fee for a hearing before the Mount Joy Borough Zoning Hearing Board upon application for special exceptions or variances or upon appeals from the determination or order of the Zoning Officer or the Borough Engineers provided by Section 909.1 (a) of the Pennsylvania Municipalities Planning Code shall be seven hundred dollars (\$700.00) which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead, compensation of Zoning Hearing Board members, and advertising costs. In the event that the hearing(s) on such appeals or application shall exceed five (5) hours, an additional fee of five hundred dollars (\$500.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing (s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting for the number of hearing hours in excess of five (5) hours which has been devoted to the particular petition of challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing (s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

Section 6. Other Hearing Fees.

A. **Application Fee for Conditional Use Applications.** The application fee for a hearing before the Borough Council upon applications for conditional uses shall be two thousand dollars (\$2,000.00) which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead, compensation of the Secretary and advertising costs if the hearing(s) on such appeals or application shall exceed five (5) hours, an additional fee of six hundred dollars (\$600.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing (s) are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting for the number of hearing hours in excess of five (5) hours which has been devoted to the particular petition of challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing (s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

B. **Challenges to the Validity of the Zoning Ordinance or Map.** The minimum fee for a hearing on a petition for a curative amendment to the zoning Ordinance or Map which had been submitted to the Borough Council of for a hearing before the Zoning Hearing Board challenging the procedural or substantive validity of the Zoning Ordinance or Map shall be two thousand dollars (\$2,000.00). In the event that the hearing(s) on such petition or challenge shall exceed five (5) hours, an additional fee of six hundred dollars (\$600.00) shall be assessed against the petitioner or challenger for each hour or part thereof in excess of five (5) hours until the hearing(s)

are concluded. The additional fee hereby established shall be due and payable upon receipt by the petitioner or challenger of an invoice from the Borough setting forth the number of hearing costs in excess of five (5) hours which had been devoted to the particular petition or challenge. The Borough reserves the right to assess said additional fee at the conclusion of the hearing(s) or periodically in the event more than one (1) hearing is held on a petition or challenge.

C. Petition for Amendment to the Zoning Ordinance or Map. The fee for the hearing and related costs on a petition to amend the Zoning Ordinance or Map before the Borough Council of the Borough of Mount Joy shall be three thousand dollars (\$3,000.00).

D. Continuances. In the event an applicant, appellant, challenger or petitioner requests a continuance after a hearing has been advertised, the Borough reserves the right to assess a fee, not to exceed six hundred dollars (\$600.00), to defray the costs occasioned by the continuance in addition to the other fees set forth in this resolution.

E. Other Hearings. The fee for liquor license and other similar kinds of hearings and related costs shall be six hundred dollars (\$600.00).

F. Application Fee for Petition to Vacate Public Right-Of-Ways. The application fee for a petition to be reviewed before the Borough Council shall be two hundred (\$200.00) dollars which shall be paid at the time the application is filed with the Borough. Failure to pay said application fee shall render the application incomplete. This fee represents the Borough's estimated administrative overhead and compensation of the Secretary. The Petition shall be brought before Borough Council for review and Borough Council will give preliminary comments. Applicant is required to provide a legal description of right-of-way to be vacated and a site plan of right-of-way to be vacated. Application shall then be reviewed for comments and recommendations by Borough Planning Commission and a public hearing must then be held by Borough Council on the proposed vacating of the right-of-way. An ordinance shall then be adopted by Borough Council for actual vacating of the right-of-way.

Escrow Account. At the time of application, the applicant will establish an escrow account with the Borough. This account will be utilized to pay all reasonable and necessary Borough engineering costs for review of said application, legal fees for public hearing and ordinance preparation and advertising costs.

Petition to Vacate Public Right of Ways Escrow Deposit: \$3,000.00

Section 7. Fees related to Permits under the Mount Joy Borough Property Maintenance Code.

The following fees shall be paid by all applicants for the following types of permits or requests related to the administration of the Property Maintenance Code:

Motor Vehicle Storage Permit Application Fee- \$80.00

The annual Apartment License Fee of \$50.00 shall be paid per dwelling unit and shall be considered to have been paid on time if received within 90 days of the day of the billing. The annual license period shall run from January 1st through December 31st of each year.

Rental License Late Fee- \$25.00

Apartment Re-inspection Fee: \$75.00

There shall be no fee for the initial re-inspection of an apartment, scheduled at the outset of this program, provided that the owner has made the necessary modifications. However, should the owner fail to make the necessary corrections, a fee shall be due for each subsequent inspection until all necessary corrections have been completed to the satisfaction of the Code Officer.

<u>Subject</u>	<u>Fee</u>
Quick Ticket Violation	
1. First Offense	\$ 75.00
2. Second Offense	\$150.00
3. Third Offense	\$225.00
4. Fourth and subsequent offenses	\$300.00

Section 8. Appeal Fees From Decisions of the Code Official under the Property Maintenance Code, or From Any Disruptive Conduct Report.

Each appeal to Borough Council from a decision of the Code Official in the administration of the Property Maintenance Code or from the issuance of a Disruptive Conduct Report issued by a police officer under Chapter 9 of the Property Maintenance Code shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$200.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

Section 9. Subdivision and Land Development Fees

A. Basic Subdivision, Land Development, Improvement Construction Plan or Lot Add-on Fees:

- (a) Residential\$150.00
- (b) Non-Residential.....\$250.00

- (c) Lot Add-on (also called reverse subdivision).....\$200.00
- (d) Waiver request to defer plan approval to an adjoining municipality.....\$100.00
- (e) Waiver request of subdivision and land development plan processing....\$150.00

B. Additional Fees:

- (a) Residential.....\$15.00 per lot (1-5 lots or units of occupancy)
- (b) Residential\$11.00 per lot (6-20 lots or units of occupancy)
- (c) Residential.....\$6.50 per lot (21 or more lots or units of occupancy)
- (d) Non-residential \$10.00 per acre (or fraction thereof) & \$10 per 1000 sf of building
- (e) Sketch Plan Review.....\$100.00
- (f) Improvement Construction Plan.....\$100.00
- (g) Waiver request of specific ordinance requirement.....\$50.00 each

Section 10. Storm Water Management Permit Application Filing Fees. Fees shall be imposed for the filing of applications for a stormwater exemption, a stormwater small project, and a stormwater management site plan. The amount of the above-mentioned fees shall be as follows:

A. Stormwater Management Permit Fees:

- (a) Stormwater Exemption.....\$ 50.00
- (b) Stormwater Small Project.....\$175.00
- (c) Stormwater Management (SWM) Site Plan.....\$250.00

The filing fee shall be used to reimburse the Borough for its administrative expenses in connection with the processing of the application, including but not limited to receipt, transmittal and storage of plans and reports, postage, similar expenses.

Section 11. Subdivision, Land Development and/or SWM Site Plan Escrow Accounts. When submitting a subdivision plan, land development plan, stormwater management plan and/or an application for a SWM Site Plan, applicants shall be required to establish with the Borough, an escrow account in accordance with the following schedule:

A. Escrow Accounts

- (a) Residential subdivision, land development and/or SWM site plans (1-5 lots or units of occupancy)\$2,000.00
- (b) Residential subdivision, land development and/or SWM site plans (6-20 lots or units of occupancy).....\$5,000.00
- (c) Residential subdivision, land development and/or SWM site plans (21 or more lots or units of occupancy).....\$10,000.00
- (d) Non-residential subdivision, land development and/or SWM site plans..\$7,500.00
- (e) Sketch plan\$2,000.00
- (f) Lot Add-on plan.....\$2,000.00
- (g) Waiver for deferring plan approval to adjoining municipalities..... \$1,000.00
- (h) Waiver request of a specific ordinance requirement\$500.00 each
- (i) Waiver request of subdivision and land development plan processing...\$1,500.00

- B.** When filing an application for a stormwater exemption or a stormwater small project, no escrow account shall be required to be established with the Borough

Section 12. Appeal Under The Stormwater Management Ordinance.

Each appeal to Borough Council from any determination, decision, or action of the enforcement officer or Borough Engineer in the administration and enforcement of the Storm Water Management Ordinance shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$200.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

Section 13. Fee Payable at Time of Application or Appeal. No application, appeal, request for hearing, or other matter shall be considered complete unless the required fee is included and, where applicable, the required escrow is posted. The filing of the application, appeal, and/or request for hearing or other matter shall be considered an implied agreement to pay all fees imposed by this Resolution.

Section 14. Reimbursement for Plan and Document Review Expenses.

Applicants shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's professional consultants, including but not limited to the Borough Engineer and the Borough Solicitor, for the review and any report or reports to the Borough on an applicant's application, plans, supporting data, proposed agreements relating to the maintenance of improvements or open space, financial security, and similar matters if any, in connection with subdivisions and land developments, public street plans, and storm water management applications. Such review fees shall be the actual fees charged by the Borough Engineer, Borough Solicitor or other professional consultant for the services performed. The present fee schedule of the Borough Engineer is attached hereto as Exhibit "A", and the present fee schedule of the Borough Solicitor is attached hereto as Exhibit "B", both of which are incorporated herein. Such schedules shall be revised from time to time to reflect the changes in the rates charged to the Borough by the Borough Engineer, Borough Solicitor, or such other professional consultant. The filing of a plan or application under any Borough Ordinance and/or Section 1737 of the Borough Code shall constitute an implied agreement by the applicant to pay such expenses.

Section 15. Reimbursement for Inspection of Improvements when such Inspection is Performed by the Borough Engineer or other Professional Consultant.

Developers shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's professional consultants or the Borough Engineer for inspection of the improvements required to be constructed under the Mount Joy Borough Stormwater Management Ordinance, including but not limited to improvements proposed to be dedicated to the Borough or the Borough Zoning Ordinance and any report or reports to the Borough thereon. Such inspection fees shall be the actual fees charged by the Borough Engineer or other professional consultant for the services performed. The present fee schedule of the Borough Engineer is attached hereto as Exhibit "A" and incorporated herein. Such schedule shall be revised from time to time to reflect changes in the rates charged to the Borough by the Borough Engineer.

Section 16. Resolution of Subdivision, Land Development and/or Stormwater Management Fee and Escrow Dispute.

Disputes will be governed by the procedures in the Municipal Planning Code (MPC) Section 503(1) and Section 510(g).

Section 17. Recording Fees

Any costs related to the reduction of final plans for the purpose of recording the same with the Recorder of Deeds in and for the County of Lancaster, shall be paid by the applicant.

Section 18. Miscellaneous Fees.

Copy of Zoning Ordinance w/ Map	\$40.00
Copy of Zoning Ordinance	\$30.00
Copy of Zoning Map Black & White	\$15.00
Copy of Zoning Map Color	\$25.00
Copy of Subdivision & Land Development Ordinance	\$25.00
Copy of Storm Water Management Ordinance	\$25.00
Copy of Mount Joy Borough Code	\$110.00
Copy of Mount Joy Borough Budget	\$20.00
Copies (no color copies will be provided)	\$.30 per side
Official Map Black & White Only	\$20.00

Copies for Open Records Request- Fee will be in accordance with the price set forth in the office of Open Records fee schedule.

Section 19. Other Permits, Licenses, and/or Administrative Fees.

Temporary Street or Sidewalk Obstruction Permit	\$70.00
Permit To Open and Excavate A Borough Street (includes one inspection)	\$75.00
Additional inspection relating to the opening and excavating of a Borough Street	\$20.00
Memorial Park Refundable Wedding Deposit	\$100.00
Refundable Key Deposit (park sheds, gazebo, pavilion electric box)	\$10.00
Refuse/Recycling Final	\$10.00
Return Deposit Item and NSF	\$30.00
Bicycle/Pedacycle License New, Replacement or Transfer	\$ 6.00
Pavilion and Parks Rental	\$25.00

Pavilion Rental with Electric	\$40.00
Peddling or Soliciting License Fee	\$50.00
Renewal of Peddling or Soliciting License	\$10.00

Section 20. Additional Refuse Tags Fees

A.	Oversized item tags	\$4.00 each.
B.	Extra bag tags	\$1.50 per tag.
C.	Grass tags	\$2.00 per tag.
D.	White Goods tag	\$12.00 per tag.
E.	Tire tags	\$2.00 per tag.
F.	Woody Waste Bags	\$0.50 each.

Section 21. Various Supplies And Materials Fees Related to Recycling Program

A.	Non-residential Tipping Fee (Per Single Vehicle or Trailer Load)	\$10.00 each
B.	Non-resident Tipping Fee (Per Kraft Bag)	\$1.00 each
C.	Resident Commercial Tipping Fee (Per Single Axle Vehicle or Trailer Load)	\$20.00 each
D.	Resident Commercial Tipping Fee (Per Double Axle or Greater Vehicle or Trailer Load)	\$30.00 each
E.	Self-Load Wood Mulch or Leaf Compost (Single Pickup or Trailer Load)	\$10.00 each
F.	Self-Load Wood Mulch or Leaf Compost (5 Gallon Bucket)	\$1.00 each
G.	Wood Mulch Leaf Compost (Price per scoop loaded by Borough Staff)	\$20.00 each
H.	Topsoil (Price per scoop loaded by Borough Staff)	\$15.00 each
I.	Bag of Specialty Mixed Topsoil	\$ 2.50 each
J.	Bag of Wood Mulch or leaf Compost	\$ 2.50 each
K.	Mount Joy Borough Resident Wood Mulch or Leaf Compost Delivery (Per Trip Charge; No Minimum Quantity)	\$15.00 each

Section 22. Appeals Under Local Agency Law.

Every request for a hearing under the Local Agency Law, 2 Pa.C.S. §551 et seq., for which the Borough has not established a specific fee by other resolution or ordinance, shall have a stenographic record of the proceedings kept and be accompanied by a fee in the amount of \$300.00. The cost of the original transcript shall be paid by the Borough if the transcript is ordered by the Borough or shall be paid by the person or entity appealing from the decision of the Borough if such appeal is made, and in either event the cost of additional copies shall be paid by the person or entity requesting such copy or copies. In all other cases, the party requesting the original transcript shall bear the cost thereof.

Section 23. Repeals and Reaffirmation of Other Fees.

All provisions of Borough resolutions establishing fees for the items set forth in this Resolution are hereby repealed to the extent that they are inconsistent with the fees established by this Resolution. All Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

Section 24. Return of Fees.

No part of any fee established by this Resolution or any prior resolution establishing fees is refundable

Section 25. Reservation of Rights.

Borough Council reserves the right to revise the fees in this Resolution at any time by resolution.

Section 26. Severability.

In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses, or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 27. Effective Date.

This Resolution shall take effect and be in force on January 1, 2018.

DULY ADOPTED this _____ day of _____, 2017, by
Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in
lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President Borough Council

[BOROUGH SEAL]

DRAFT

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

ORDINANCE NO. 4 -17

AN ORDINANCE OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY
FIXING THE TAX RATE ON REAL ESTATE FOR THE FISCAL YEAR 2018

BE IT ORDAINED AND ENACTED by the Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, and it is hereby ordained and enacted by the Authority of the same as follows:

Section 1. A tax be and is hereby levied for the year 2018 for general Borough purposes, on all real estate within the Borough of Mount Joy, Lancaster County, Pennsylvania, subject to taxation for Borough purposes, at the rate of 3.754 mills on each dollar of assessed value. This tax rate meets the requirements of the Consolidated County Assessment Law that the rate results in a total tax levy less than or equal to the total tax levy for the preceding tax year notwithstanding the County-wide reassessment.

Section 2. A discount of two percent (2%) of the amount of the real estate tax shall allowed on any payment thereof prior to May 1, 2018. The said tax shall be payable at its amount between May 1, 2018, and June 30, 2018. On or after July 1, 2018, a penalty of percent (10%) shall be added to the said tax for a late payment.

Section 3. If any sentence, clause, section or part of the ordinance is for any reason found to be unconstitutional, illegal or invalid, such shall not affect the remaining provisions, sentences, clauses or section or parts of this ordinance. It is hereby declared as the intent of the Borough Council that this ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof had not been included herein.

ORDAINED AND ENACTED this 4th day of December, 2017.

Attest: _____
(Assistant) Secretary

By: _____
Borough Council (Vice) President

[BOROUGH SEAL]

EXAMINED AND APPROVED BY ME this 4TH day of December, 2017.

Mayor

Borough of Mount Joy
Lancaster County, Pennsylvania

Resolution No. 23-17

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, RESTATING ANNUAL SERVICE CHARGES FOR BOROUGH REFUSE COLLECTION SERVICES FOR CALENDAR YEAR 2018.

WHEREAS, Borough Council has enacted a Municipal Waste Collection and Recycling Ordinance, which establishes a comprehensive planning and regulatory framework for the storage, collection, transportation, processing and disposal of solid waste in the Borough of Mount Joy; and,

WHEREAS, the Borough Code of Ordinances authorizes Council to fix and assess an annual service charge for Borough refuse collection services against each residential unit, regardless of occupancy, and also each nonresidential unit using Borough refuse collection services; and,

WHEREAS, the Borough Council desires to offer a discount of \$5.00 for payment of the entire year's charges by January 31, 2018.

WHEREAS, all Borough Resolutions imposing fees for items which are not addressed in this Resolution shall continue in full force and effect.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Residential Service Charge Per Unit	
Includes \$236.00 residential plus \$26.00 Woody Waste	\$262.00
\$5.00 discount if paid by January 31, 2018	\$257.00
Nonresidential, Retail, Commercial Service Charge Per Unit	
Includes \$260.00 service plus \$26.00 Woody Waste	\$286.00
\$5.00 discount if paid by January 31, 2018	\$281.00

DULY ADOPTED this 4th day of December 2017, by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

ATTEST:

(Assistant) Borough Secretary

Borough Council (Vice) President

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania
RESOLUTION NO. 24-17

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, APPOINTING AND/OR REAPPOINTING MEMBERS OF VARIOUS BOARDS, COMMISSIONS AND POSITIONS WITHIN THE BOROUGH ORGANIZATION.

WHEREAS, the Borough of Mount Joy has appointed persons to various positions whose terms expire as of the January 1, 2018;

WHEREAS, Borough Council acknowledges the expiration of these terms;

WHEREAS, Borough Council desires to appoint persons/firms to fill the positions which will expire;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

The Council of the Borough of Mount Joy, pursuant to the Municipality Authorities Act, appoints John Hiestand, as a member of the Mount Joy Borough Authority, who shall hold office until January 1, 2023.

The Council of the Borough of Mount Joy appoints or reappoints, as the case may be, the following individuals and firms to the positions for the terms as presented hereinafter:

Vacancy Board	Robert R. Jerman	1 Year	Term expires 1/1/2019
Engineer	ARRO Consulting	2 Year	Term expires 1/1/2020
Solicitor	Morgan, Hallgren, Crosswell & Kane, PC	2 Year	Term expires 1/1/2020
Auditor	Trout, Ebersole & Groff	2 Year	Term expires 1/1/2020
Borough Planning Commission	Wendy Sweigart	4 Years	Term expires 1/1/2022
Zoning Hearing Board	Robert Marker	5 Years	Term Expires 1/1/2023
Zoning Hearing Solicitor	Goodman & Kenneff	2 Years	Term expires 1/1/2020
Civil Service Commission	Jay Mueller	6 Years	Term expires 1/1/2024
Borough Manager/Secretary	Samuel Sulkosky	2 years	Term expires 1/1/2020
Assistant Borough Secretary	Andrea Zell	2 Years	Term expires 1/1/2020
Assistant Borough Secretary	Jill Frey	2 Years	Term expires 1/1/2020
Open Records officer	Samuel Sulkosky	2 years	Term expires 1/1/2020

Codes/Zoning Officer/Assistant Stormwater Officer	Stacie Gibbs	2 years	Term expires 1/1/2020
Stormwater Officer & Assistant Codes Zoning Officer	Dave Salley	2 years	Term expires 1/1/2020
Sewage Enforcement Officer	David Lockard	2 years	Term expires 1/1/2020
Borough Treasurer	John Leaman	2 years	Term expires 1/1/2020
Depository	Union Community Bank	2 years	Term expires 1/1/2020

DULY ADOPTED this 4th day of December, 2017, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

Attest: _____
(Assistant) Borough Secretary

Council (Vice) President

[BOROUGH SEAL]

**Borough of Mount Joy
Lancaster County, Pennsylvania
Resolution No: 25-17**

The following meetings will be held from January 1, 2018 through December 31, 2018 in Council Chambers of the Borough Municipal Building, 21 East Main Street, Mount Joy, PA:

Mount Joy Borough Council

First Monday at 7 PM
Except Tuesday, January 2
Except September 10
Except November 5, meeting begins at 6 PM

**Council Administration and Finance
Committee**

Fourth Thursday at 6:30 PM
Except November 15

Council Public Safety Committee

Fourth Monday at 6:30 PM
Except May 21 and December 17

Civil Service Commission

Fourth Monday at 5:30 PM as needed
Except January 8, meeting begins at 5 PM
Except May 21 and December 17

Council Public Works Committee

Second Monday at 6:30 PM
Except September 17

Mount Joy Borough Authority

First Tuesday at 4 PM
Third Tuesday at 4 PM

Authority Finance Committee

March 7 at 5 PM
March 28 at 5 PM
July 11 at 5 PM
November 7 at 5 PM

Authority Administration Committee

February 27 at 5 PM
June 26 at 5 PM
October 23 at 5 PM

Planning Commission

Second Wednesday at 7 PM

Zoning Hearing Board

Fourth Wednesday at 7 PM
Except December 19

DULY ADOPTED this 4 day of December 2017, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President Borough Council

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania
ORDINANCE NO. 5-17

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO REVISE REGULATIONS GOVERNING WEIGHT LIMITS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of the Borough of Mount Joy, Chapter 255, Vehicles and Traffic, Article III, Restrictions on Size, Weight and Type of Vehicle and Load, §255-47, Vehicle Weight Limits, shall be amended by adding the following restriction in alphabetical order:

<u>Street or Bridge</u>	<u>Type</u>	<u>Maximum Gross Weight (Tons)</u>
North Market Avenue between Main Street and Hill Street	All Trucks	13 Tons (26,000 pounds)

Section 2. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 3. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 4. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this _____ day of _____, 2017, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____

Secretary

By: _____

Council President

[BOROUGH SEAL]

Examined and approved as an Ordinance this _____ Day of _____, 2017

By: _____

Mayor