



Borough of Mount Joy
Public Works Committee
Meeting Minutes December 11, 2023
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Ginder, Councilor Ruschke, Councilor Haigh

STAFF PRESENT: Borough Manager Mark Pugliese, Public Works Director Dennis Nissley Parks
Superintendent Barry Geltmacher, Codes and Zoning Officer Duane Brady, Public Works Crew Leader Jake Houck

OTHERS PRESENT: Josh Deering, Raeann Schatz, Phil Kark, Dale Murray, Dave Christian

I. APPROVAL OF DECEMBER 11, 2023, PUBLIC WORKS COMMITTEE MEETING AGENDA -

Approved

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual. Raeann Schatz expressed her frustration with the length of time it has taken to get answers and fix BMP 107, Dale Murray and Dave Christian commented on their concerns regarding Chiques Crossings development in Rapho Township and asked that the Committee and Borough Council would take a position to oppose the project.

III. APPROVAL OF MINUTES from the November 13, 2023, meeting – Haigh asked to amend the minutes for item 1.F.1) a, to include whether we can enforce sections 100 to 112, general conditions from PUB 408 in our contracts. Minutes were approved with this change.

IV. ITEMS OF BUSINESS

1. Streets and Alley

- A. Discuss possible changes to curb and sidewalk ordinances, policies, and inspections. - The Committee discussed a combined slope option for determining what is an acceptable running slope. It was suggested that when adding the cross slope and the running slope together that number should be in the 16 to 20 percent range. The Committee felt it would be helpful to conduct an onsite review to finalize this recommendation. Nissley will attempt to set up a time for Councilors to meet and review slopes of existing sidewalks. The Committee also determined that a maximum of 8% cross slope should be allowed at existing driveways. This evaluation would be performed when a street alteration project is scheduled. Haigh asked that we update the standard drawings that we include in the ordinance.
- B. Update on resident concern about handicap ramps in Lakes development.- The Committee discussed the Solicitors opinion that the HOA is responsible for the upgrades to handicap ramps
- C. Wood Street project update – Letter to Attorney General regarding DB Utilities. The Committee discussed a previous motion to send a letter to the State AG office. Staff will prepare this letter to present to Council for review.
- D. Bradys Alley project – Nothing new to report

E. 5-year Street and Alley Plan

1) 2024 Plan

- a) Charter Lane Contract – Per letter from the Solicitor, PUB 408 technical specifications are provided for municipalities to use for bidding projects along with the MS-944 documents. Section 103.05 of the 408 obviously cannot apply to a contract between the borough and a contractor because it requires the contract be returned to the Secretary of Transportation. The MS-944 forms are a requirement when utilizing Liquid Fuels Funds.

- 2) 2025 – 2028 Planning – Nissley presented a maintenance plan for 2024 – 2026. The Committee asked that this be put into a PPT presentation to be reviewed at the February Public Works meeting for presentation to Council at the March Council meeting.

F. Cresco Lab sinkhole – Nothing new to report

- G. Discussion about ownership of Ship Monument area. - Nissley reviewed some PennDOT plans that show the planting areas are within the public ROW and that there is adequate public access along the curb for accessibility.

2. Stormwater

- A. Stormwater Report – Brady reviewed the report. Brady also reported that some earthwork was happening at Florin Hill which was not in compliance with E&S and other approvals, so he required them to stop work. Brady also reported that he and the PW staff had attended MS4 training on proper storage of salt and winter maintenance items at East Donegal Twp. Cargill has submitted plans which are in review for additional parking.
- B. Old Market Street/Manheim Street Drainage Swale – Motion by Haigh, seconded by Ruschke for Council to discuss with possible motion to have the Solicitor send a letter to the property owner at 209 Old Market St, to repair the swale within 60 days, or the Borough will have the work completed and invoice the property owner for the costs.
- C. South Barbara Street to Cresco Basin – Haigh expressed his concerns about Whitmoyer parking cars on the grass.
- D. New Municipal Complex PCSM calculations – Haigh asked that staff has input into the design of stormwater facilities and the required maintenance of those facilities.

3. Parks

- A. Parks Study Group – The meeting schedule will change to the second Tuesday in 2024.

4. Budget – Nothing to discuss

5. Grants update

- A. DCNR Community Conservation Partnership Program (C2P2) Little Chiques Park Master Site Development Plan (MSDP)
- B. Streambank Project
- C. Flood Mitigation Grant for Borough basin modifications
- D. DCED MTF grant for pedestrian safety – Concrete foundations are being installed now.
- E. DCED Heritage grant – Working to get ready for bidding.
- F. Reserves HOA – Clean Water Implementation, Small Grant
- G. ARPA PA Small Water and Sewer Program Grant
- H. Connects 2040 grant

V HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

Josh Deering inquired about the raised crosswalks on N. Barbara St and N. Market St in the Heritage grant. Deering also asked about the public works concerns option on the website.

VI ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

1. Pugliese presented a discussion regarding the Public Works facility which is shared with the Borough Authority. The Authority is considering building a new building at S. Jacob Street which would house some or all of their equipment. This would free up space in the current Public Works building, but the Authority is asking for the Borough to pay for approximately half the cost of their new building. If the Authority moved out of the PW facility, the Parks Department could then move into the PW building which could possibly free up Florin Station to be sold.
2. Nissley presented a request from the Donegal Alumni Band to install a bench in a Borough park as a memorial for Glenn Lieb. The Committee agreed to pass this request on to Council.
3. Haigh asked about the sidewalks and when they would be completed on Pinkerton Rd at 257 Marietta Ave.

VII ADJOURN 9:00 PM