



Mount Joy Borough
Administration & Finance Committee Meeting
February 26, 2026, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Gruber
3. Executive Session – There was an Executive Session held after the January 22, 2026 and February 26, 2026.
4. Consider a motion to approve the Agenda for February 26, 2026, Administration and Finance Committee meeting.
5. Interview individual for Borough Council vacancy for the Florin Ward.
 - A. Catherine V. Fitzhugh – Charlan Blvd.
 - B. Christopher Trave – Keinath St.
 - C. Dale A. Shreiner – Water St.
 - D. James D. Yoder – Keinath St.
 - E. Brian K. Mentzer, Jr. – Berry St.
6. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
7. Approval of the Minutes of January 22, 2026, Administration & Finance Committee meeting.
8. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grant Updates
9. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. Consider a motion to move to full Council, appointing Christopher Trave to a 2-year term on the Planning Commission.
 - C. GM Property Solutions, 401, 409, and 413 West Main Street – Rezoning Request. Hearing scheduled for April 6, 2026
10. Administration, Budget, and Finance
 - A. Manager's Report
 - B. PLGIT Monthly Report

- C. Florin Hill – Update
 - D. 2026 PSAB Annual Conference – Consider a motion to move to full Council authorizing the Borough Manager and Assistant Borough Manager, as well as Councilor Josh Deering, to attend the Annual PSAB Annual Conference & Exhibition in Hershey, Pa on May 31, 2026 – June 3, 2026, and to pay for and/or reimburse expenses as provided by Section 701 of the Borough Code. (NOTE: PSAB pays for all expenses for the Borough Manger as a member of the Board of Directors.)
 - E. Consider a motion to move to full Council the appointment of the Borough Manager, Mark G. Pugliese I, as the voting delegate.
 - F. Discussion with possible motion of alternate meeting location for Council’s March 2, 2026 meeting.
11. New Municipal Services Building –
- A. Updates – Substantial Completion date is March 22, 2026. Possible move in date of April 24th or May 1st, 2026.
 - B. Change Orders,
 - i. There were no Change Orders approved by the Manager for the month to date.
 - ii. There are no Change Orders for Committee to move to full Council to approve.
 - iii. Total Change Orders to date \$33,980.24.
 - C. Consider a motion to move to full Council to authorize the Borough Manager to enter into a contract on behalf of the Borough with Master Telecom LLC for telephone equipment as outline in Quote 25420v2 in the amount of -\$881.60 and a monthly fee of approx. \$1,340.00 for the new Municipal Services Building at 300 Orchard Rd.
 - D. Consider a motion to move to full Council to authorize the Borough Manager to enter into a contract on behalf of the Borough for janitorial services from City Wide Facilities Solutions in the amount of \$819.45 for bi-weekly cleaning of the Municipal Services Building, 300 Orchard Rd.
12. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
13. Executive Session – Police Contract issue
14. Any Other Matter to Come Before the Committee.
15. Adjournment

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday, March 26, 2026, at 6:30 PM in Council Chambers.