



Mount Joy Borough
Administration & Finance Committee Meeting
February 27, 2025, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – There were no Committee Executive Sessions held outside of a public meeting between January 23, 2025, and February 27, 2025
4. Consider a motion to approve the Agenda for the February 27, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of the January 23, 2025, Administration & Finance Committee meetings.
7. Administration, Budget, and Finance
 - A. Manager's Report
 - B. PLGIT Monthly Report
 - C. Discussion with possible motion regarding Employee Handbook., Part 2.
 - D. Consider a motion to move to full Council authorizing the Borough Manager to attend the PSAB Annual Conference & Exhibition in Hershey, PA on June 1-4, 2025, and to pay for and/ or reimburse expenses as provided by Section 701 of the Borough Code.
 - E. Consider a motion to move to full Council to appoint Mark G. Pugliese I, Borough Manager, as the voting delegate to the PSAB Annual Conference.
8. New Municipal Services Building –
 - A. Discussion with possible motion regarding any updates and/or change orders.
 - B. Consider a motion to move to full Council awarding the QAA (Quality Assurance/Plan Review/Testing) to Barry Isett & Associates in the amount of \$143,716.00. [Under Budget]
 - C. Certificate of Approval from DCED regarding Local Government Unit Debt Act received.
9. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. Consider a motion to move to full Council, recommending the reduction of financial security for Cargill Mount Joy Parking Lot Expansion project in the amount of \$233,542.16 which will leave a new outstanding financial security balance of \$25,949.13.
 - C. Discussion with possible motion, Cornerstone Lot W4 Access Easement. (Scott DeBell, KCI)
 - D. Discussion with possible motion - Chiques Crossing/Vista Block (Brandon Conrad)
 - E. Discussion with possible motion to move to full Council the recommendation to approve the amendment to the conditionally approved plan for Florin Hill.
10. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grants
 - i. Refer to Grant Sheet
 - ii. Updates on previously applied for grants.
 1. ARPA Municipal Building Grant - \$905,900 - Pending
 2. ARLE Grant for crosswalk improvements - \$296,969 - Pending.
 3. Local Shared Grant. - \$1,000,000 for Municipal Complex- Pending

4. Fish & Boat Commission Grant - \$75,000 Streambank Restoration Project – Pending
 5. C2P2 DCNR Grant – \$200,000.00 (\$200.00 match) for Little Chiques Park Plan-Drafting
 6. Greenway Trails & Recreation - \$250,000.00 (15% match) for Splash Pad - Drafting
- iii. Discussion with possible motion to move to full Council authorizing the Community and Economic Coordinator to submit grant application to People, Parks & Community Foundation for a grant in the amount of \$25,000 for the Little Chiques Park Site Development.
11. Ordinances/Resolutions
- A. Consider a motion to move to full Council the recommendation to approve Resolution 2025-06, a resolution showing the Borough’s intent to make application for grant funding via the Greenways, Trails, and Recreation Program.
 - B. Consider a motion to move to full Council the recommendation to approve Resolution 2025-07, a resolution showing the Borough’s intent to make application for grant funding via DCNR – C2P2.
 - C. Reminder that Ordinance 03-2025, Delta Street Parking, will be on the Council Meeting agenda.
12. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
13. Executive Session –.
14. Any Other Matter to Come Before the Committee.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday March 27, 2025, at 6:30 PM in Council Chambers.