



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
February 27, 2020

Members present: Chairman Youngerman, Councilor Reese. Councilor Hall absent.

Others present: Borough Manager Samuel Sulkosky, Josh Deering and Todd Smeigh from DC Gohn.

Chairman Youngerman called the meeting to order at 6:30 PM.

Executive Sessions: None.

On a motion by Reese, seconded by Youngerman to approve the February 27, 2020 agenda. *Motion carries.*

Public Input Period: Josh Deering made some comments.

On a motion by Reese, seconded by Youngerman, to approve the minutes from the January 23, 2020 meeting. *Motion carries.*

Administration, Budget, and Finance:

The Chairman moved item 7B to this point in the meeting. Todd Smeigh, DC Gohn, representing Mount Joy Dental Associates. Smeigh explained that Mount Joy Dental Associates located 1210 East Main Street is interested purchasing .48 acres from TE Connectivity located at 1250 East Main Street. Smeigh indicated that current employees of Mount Joy Dental park across Route 230 at the Chiques Methodist Church which is a safety hazard. Smeigh indicated at some point in the future a parking lot proposal will be presented to the Borough for consideration. On a motion by Reese, seconded by Youngerman to recommend to Council the Lot Line Change Plan for the subdivision and transfer .48 acres from TE Connectivity to Cawley Real Estate conditioned upon recording in 30 days, motion approved.

On a motion by Reese, seconded by Youngerman to move Resolution No. 7-20 to Council. Motion approved. This replaces Resolution No. 23-19.

On a motion by Reese, seconded by Youngerman to move Resolution No. 8-20 to Council. Motion approved. This replaces Resolution No. 31-19.

On a motion by Reese, seconded by Youngerman, to move Resolution No. 9-20, purchase of a public works vehicle to full Council. Motion approved.

On a motion by Reese, seconded by Youngerman to recommend to Council the waiving of the old penalty amount of \$6,649.66 on refuse bill for Eric Zimmerman. Motion approved.

The Committee discussed the information presented by the Borough Manager. The Committee reviewed information from Concord Public Finance and Public Financial Management, Inc. This is preliminary information to seek out a possible consultant to assist in financing of the municipal building. Sulkosky suggested that the Committee could have the firms come into the Administration and Finance Committee in April to address any questions and concerns. The Committee had a lengthy discussion on the municipal building expansion project. The Committee agreed to have the two consulting firms attend the April 2020 Committee meeting. Sulkosky explained that the RACP Grant funding will require building plans, financial

plans in order to complete a detailed RACP application. Therefore, the Borough will need to move forward in order to complete a detailed application for the RACP funding.

The Committee discussed the social media and Facebook policies from various sources. Reese inquired as to why the Borough needs a Facebook page. Youngerman stated that the Borough needs a social media policy. Reese asked again why the need a Facebook page. Deering said that Facebook would allow for the Borough to actively push information out to the public. Whereas the website requires the public to actively look for information. The Committee discussed the difference between one-way communication and two-way communication. The Committee agreed that initially it was advisable to allow one-way communication. The Committee discussed whether it would be advisable to permit public responses. The following recommendations were made to change the Youngerman Social Media Policy such as revise persons authorized and type of content to be posted. The Committee discussed the type of content that would be prohibited. Youngerman reviewed the posting guidelines. The Committee agreed to forward the Youngerman Social Media Policy to the solicitor for review. Youngerman will make the revisions and forward to the Administration and Finance Committee by Saturday February 29th with comments by the Committee by Tuesday March 3rd and forwarded to solicitor for review by March 5th.

Manager's Report:

1. PLGIT Report and transactions were reviewed.
2. Laurel Harvest Labs was issued their Clinical Research License by the PA Department of Health on February 20, 2020.
3. PennDOT is still working on the relocation of 772 and the Market Street Bridge swap.
4. The Borough is trying to schedule a meeting with AMTRAK to discuss Easement Violation letters and stormwater issues. A meeting should occur in March.
5. NFWF approved a \$100,000 grant.
6. Provided an update on the termination of the Ascensus 457 Plan.
7. Senate Bill 905 is still in Committee.

Sulkosky requested that a motion be for a 90-day extension for Laurel Harvest Labs be referred to Council. On a motion by Reese, seconded by Youngerman to refer the extension to Council pending a written request is received from Laurel Harvest Labs.

Land Development, Zoning & Codes:

Codes Report was provided in writing.

Sulkosky updated the Committee on the Marietta Avenue Project with work beginning on March 16th. Detours will be set April 6th. This is weather permitting. The completion date is November 20, 2020.

Sulkosky discussed an interest in standing as a candidate for 2nd Vice President. This would require support and nomination by Borough Council. Sulkosky indicated that the full support of Council would be needed to officially stand for election. Council would need to meet in executive session to discuss.

Public Input Period: None

Executive Session: None

Other items: None

Adjournment: On a motion by Reese, seconded by Youngerman, the meeting was adjourned at 8:52 pm.



Submitted by Samuel Sulkosky, Borough Manager/Secretary