

**Mount Joy Borough Council Meeting  
Agenda  
7:00 PM, Monday, February 6, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions –
- 6) Consider a motion to approve the February 6, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Eagle Scout Project Presentation
  - a) Consider a motion to approve the Harold Billow Memorial Eagle Scout Project as presented by Thomas Dohl, Jr.
- 9) Reports
  - a. Mayor
  - b. Police Chief
  - c. Fire Department Mount Joy
  - d. PSH Life Lion LLC.
  - e. Northwest EMS Report
  - f. EMA
  - g. Library
  - h. Planning, Zoning, & Code Enforcement
  - i. Stormwater, Planning & Grants Coordinator.
    1. Hiring update
  - j. Public Works Department
  - k. Borough Authority Manager
  - l. Assistant Borough Manager/Finance Officer
  - m. Borough Manager
- 10) Approval of Minutes of the Regular Borough Council Meeting held on January 9, 2023.
- 11) Building Ad Hoc Committee
  - a. Updates Josh Deering
  - b. RACP Update

If you are a person requiring accommodations to participate, please contact Borough staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680 • [Borough@mountjoypa.org](mailto:Borough@mountjoypa.org) • [www.mountjoyborough.com](http://www.mountjoyborough.com)

- 12) Administration and Finance Committee
  - a. Consider a motion to adopt **Resolution 2023-02**, a resolution appointing RETTEW Engineering as the Borough Engineer effective immediately.
  - b. Consider a motion to reschedule the November 16, 2023, Budget Meeting date to Tuesday, November 21, 2023, due to schedule conflict with Admin & Finance Committee.
  - c. Consider a motion to authorize the Borough Manager to attend PELRAS Conference, March 15-19, 2023, at a cost of \$600.00 plus hotel and other costs to be reimbursed as permitted by Borough Code.
  - d. Acknowledge receipt of audit letter from Trout CPA dated January 24, 2023.
  - e. Zoning Hearing Briefing – Lot #2 & #3 Pink Alley
- 13) Public Safety Committee
  - a) Consider a motion authorizing the Borough Council president and Borough Manager to sign Indemnification Agreement with Make-A-Wish Foundation of Philadelphia for the Mother's Day Convoy.
  - b) Consider a motion to approve road closure request for the Mount Joy Memorial Day parade, May 27, 2023.
  - c) Consider a motion to approve road closure request for the MSMJ Arts and Craft Show, June 10, 2023.
  - d) Consider a motion to adopt **Resolution 2023-03**, request to hang banner across Main Street for the following organizations;
    - i) Kraybill Mennonite School banner, May 1 – 13, 2023.
    - ii) Donegal High School Graduation banner, May 29 – June 9, 2023
    - iii) Milanof-Schock Library banner, June 9 – 26, 2023.
- 14) Public Works Committee
  - a. Consider a motion to conduct a survey for the repair of the Manheim Street swale and provide this information to the property owners that are required to make repairs to the swale.
  - b. Consider a motion to adopt **Resolution 2023-04**, to establish a Parks Advisory Board
- 15) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.
- 16) Any other matter proper to come before Council.
  - a) New municipal complex zoning hearing variance
- 18) Authorization to pay bills.
- 19) Meetings and dates of importance, see the red calendar.
- 20) Executive Session if needed.
- 21) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, March 6, 2023.

# Police Activity Statistics

## 2022

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD (2022)	Total Incidents Previous YTD (2021)
Jan	18	19	566	566	589
Feb	19	35	503	1,069	1,118
Mar	46	32	585	1,654	1,792
Apr	35	19	686	2,340	2,555
May	46	13	636	2,976	3,296
June	56	28	629	3,605	4,034
July	24	27	665	4,270	4,804
Aug	39	35	674	4,944	5,526
Sept	64	47	712	5,656	6,221
Oct	58	31	721	6,377	6,933
Nov	44	39	691	7,068	7,495
Dec	17	19	564	7,632	8,018
<b>TOTAL</b>	466	344		7,632	8,018

## New Detective Cases-December 2022

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	0	6	6	7	5	3	4	2	2
February	8	12	6	9	5	3	7	2	0
March	6	11	6	8	7	7	6	2	8
April	4	5	8	6	6	4	6	3	5
May	1	13	2	3	14	5	7	2	2
June	3	10	2	7	3	10	5	5	1
July	5	8	3	20	12	4	9	4	4
August	4	10	12	7	3	3	6	5	2
September	1	6	4	6	4	3	7	5	7
October	11	6	13	7	6	6	9	5	6
November	7	4	10	7	4	10	1	6	14
December	12	6	10	9	4	3	5	2	15

Active Cases	15
Cases at District Attorney's Office	7
Inactive Cases	0



## MOUNT JOY POLICE DEPARTMENT

Calls for Service  
Year 2022 December

Code	Call for Service	Totals
0310	ROBBERY	1
0510	BURGLARY	1
0613	THEFT SHOPLIFTING	3
0619	THEFT ALL OTHERS	4
1130	FRAUD ALL OTHERS	4
1440	CRIMINAL MISCHIEF ALL	2
1711	SEX OFFENSE ALL OTHERS	1
2020	FAMILY OFF-CHILD ABUSE	4
2040	FAMILY OFFENSES - DOMESTIC	11
2450	NOISE COMPLAINT	3
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2485	ALARM ALL OTHERS	1
2619	PFA/ICC VIOLATION	2
2640	MUN ORD VIOLATIONS	1
2654	DISTURBANCE	5
2656	THREATS	4
2657	HARASSMENT	4
2660	TRESPASSING	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4018	STREET LIGHTS-OUT/REPAIRS	1
4021	SUSPICIOUS ACTIVITY	10
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	4

4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	10
4100	ALARMS (FIRE ALARMS)	1
4101	FIRES (ALL WORKING FIRES)	1
5004	FOUND ARTICLES	4
5008	LOST ARTICLES	2
5510	ANIMAL COMPLAINTS ALL	7
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	6
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	5
6303	TRAFFIC OFFENSE ALL OTHER	5
6310	TRAFFIC ENFORCE / STOP	33
6335	TRAFFIC HAZARD	1
6336	DISABLED MV	3
6511	PARKING VIOLATION COMPLAINT	3
6602	ABANDONED IMPOUND/TOWAWAY	5
6612	SIGNALS SIGNS OUT	5
7002	BUILDING CHECK	51
7003	PROPERTY CHECK / AREA CHECK	2
7008	MEDICAL ASSISTANCE	69
7014	OTH PUB SERV/WELFARE CHK	7
7015	ASSIST CITIZEN	17
7025	EMOTIONALLY DISTURBED PERSON (EDP)	6
7502	ASSISTING-FIRE DEPT	6
7504	ASSISTING-OTHER POLICE DP	21
7506	ASSISTING-OTHER AGENCIES	3
8010	WARRANTS-LOCAL	9

8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	4
9005	M.V. PURSUITS	1
9008	COURT	16
9020	POLICE INFORMATION	37
9021	TRAINING	4
9025	FIELD CONTACT INFORMATION	2
9028	FINGERPRINT	2
9029	CIVIL MATTER	6
9030	SPECIAL DETAIL ASSIGNMENT	4
911	911 HANG UP / CHK WELFARE	3
9112	FOOT PATROL	2
9115	FOLLOW UP	102
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	3
9989	CALL BY PHONE	15
9999	NON-CAT DATA	5
	<b>Grand Total</b>	<b>564</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

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## Citation Output By Charge

Starting Issue Date 12/1/2022 to Ending Issue Date 12/31/2022

Charge	Total
1301 A - DR UNREGIST VEH	4
4703 A - OPERAT VEH W/O VALID INSPECT	1
1371 - 1371 A - Veh Reg Suspended	1
1503 - 1503 C2 - Jr Lic-Ee Req'd To Have Aff 11pm - 5am	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	2
3111 - 3111 A - Obedience to Traffic-Control Devices	1
3309 - 3309 1 - Disregard Traffic Lane (Single)	1
3714 - 3714 A - Careless Driving	4
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	1
4702 - 4702 A - Fail To Obtain Inspect	1
<b>Total:</b>	<b>17</b>

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# MOUNT JOY POLICE DEPARTMENT

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## Criminal Charges by Charge Type

Starting Issue Date 12/1/2022 to Ending Issue Date 12/31/2022

Charge Type: ARREST

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Charge	Total
2701 A1 - PA TITLE 18, SECTION CS-2701 (A)(1): SIMPLE ASSAULT. DV	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2701 A3 - SIMPLE ASSAULT - ATTEMPT BY MENACE	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2903 A - FALSE IMPRISONMENT	1
3304 A5 - CRIMINAL MISCHIEF - DAMAGE PROPERTY -	1
3502 A2 - PA TITLE 18, SECTION CS-3502 (A)(2): BURGLARY.	1
3503 (A)(1)(II) - PA TITLE 18, SECTION CS-3503 (A)(1)(II): CRIMINAL TRESPASS. BUILDINGS AND OCCUPIED STRUCTURES.	1
3701 A1II - ROBBERY- THREATS / FEAR	1
3921 A - PA TITLE 18, SECTION CS-3921 (A): THEFT BY UNLAWFUL TAKING OR DISPOSITION. MOVABLE PROPERTY.	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
3926 A4 - THEFT OF SERVICES-ACQUISITION OF SERVICES	1
4106 A1II - ACCESS DEVICE ISSD TO ANOTHER WHO DID NOT AUTH USE	1
4952 A1 - INTIM WIT/VICT-REFRAIN FROM REPORT	1
6105 A1 - POSSESSION OF FIREARM PROHIBITED	1
6114 A - CONTEMPT FOR VIOLATION OF ORDER OF AGREEMENT	1
780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	1
780-113 A32 - PA TITLE 35, SECTION 780-113 (A)(32): PROHIBITED ACTS - PARAPHERNALIA.	1
<b>Total:</b>	<b>18</b>

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**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
<b>Total:</b>	<b>1</b>

9c

## FDMJ Monthly Incident Report Summary

### December 2022

Responded to **47** alarms for the month of December 2022 - **547** total alarms for 2022.

Time in service for month: **28 hours and 14 minutes**

Average manpower per incident: **8 members per call for month - (6a-4p 27 calls/5 members per call) - response time - 5 min & 4 sec. and arrival time - 10 min & 14 sec. (w/FP calls)**

Total Man-hours: **160 hours & 27 minutes**

**Calls by Municipality First Due: 29** first due alarms - **18** mutual aid alarms

- Mount Joy Borough - 14
- Rapho Township -11
- Mount Joy Township - 2
- East Donegal Township - 2

**Apparatus used:**

- Engine 75-1 - 14
- Engine 75-2 - 9
- Truck 75 - 15
- Squad 75-1 - 3
- Traffic 75 - 6
- POV (Fire Police) - 11
- Duty Chief Vehicle - 18
- Duty Officer Vehicle - 20

**Property pre-incident value:** \$ 175,000.00

**Property fire loss:** \$ 2,000.00

**Property post incident saved:** \$173,000.00

**2022 FDMJ responded to a call on average every** - 16 hours & 1 minute

**Total Training hours of** 27 members trained for 164 hours 20 minutes

**Fire Prevention Details** - 2 smoke detector details and 1 Safety Walk Thru - Mount Joy Food Bank

**Community Service Details for the month** - FDMJ participated in; 1- Community Activity, 12/3 Mount Joy Winterfest , 15 personnel = 83.5 hours

**Notable First Due Calls:** - 12/25 - Public Service - 716 Church St. Broken water lines due to lack of heating system, attempts to resolve unsuccessful, address temporarily condemned. Displaced residents assisted with locating temporary lodging.

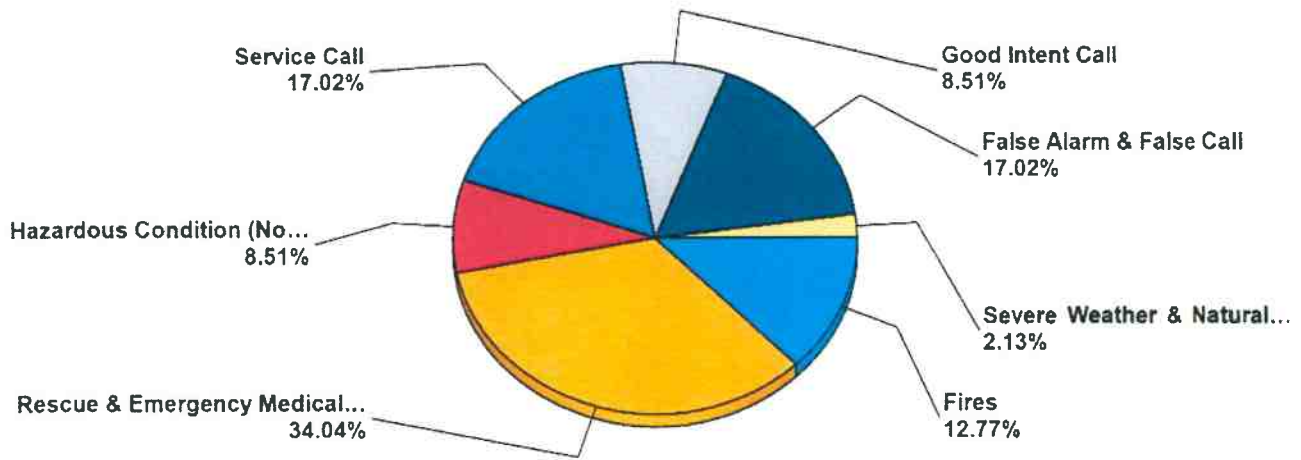
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 1/7/2023 8:35:21 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	12.77%
Rescue & Emergency Medical Service	16	34.04%
Hazardous Condition (No Fire)	4	8.51%
Service Call	8	17.02%
Good Intent Call	4	8.51%
False Alarm & False Call	8	17.02%
Severe Weather & Natural Disaster	1	2.13%
<b>TOTAL</b>	<b>47</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	2.13%
111 - Building fire	3	6.38%
114 - Chimney or flue fire, confined to chimney or flue	1	2.13%
116 - Fuel burner/boiler malfunction, fire confined	1	2.13%
311 - Medical assist, assist EMS crew	4	8.51%
322 - Motor vehicle accident with injuries	4	8.51%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	2.13%
324 - Motor vehicle accident with no injuries.	6	12.77%
341 - Search for person on land	1	2.13%
412 - Gas leak (natural gas or LPG)	1	2.13%
424 - Carbon monoxide incident	1	2.13%
444 - Power line down	2	4.26%
512 - Ring or jewelry removal	1	2.13%
520 - Water problem, other	1	2.13%
521 - Water evacuation	2	4.26%
522 - Water or steam leak	1	2.13%
551 - Assist police or other governmental agency	2	4.26%
571 - Cover assignment, standby, moveup	1	2.13%
611 - Dispatched & cancelled en route	1	2.13%
652 - Steam, vapor, fog or dust thought to be smoke	2	4.26%
671 - HazMat release investigation w/no HazMat	1	2.13%
730 - System malfunction, other	1	2.13%
733 - Smoke detector activation due to malfunction	1	2.13%
735 - Alarm system sounded due to malfunction	2	4.26%
743 - Smoke detector activation, no fire - unintentional	1	2.13%
745 - Alarm system activation, no fire - unintentional	3	6.38%
813 - Wind storm, tornado/hurricane assessment	1	2.13%
<b>TOTAL INCIDENTS:</b>	<b>47</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



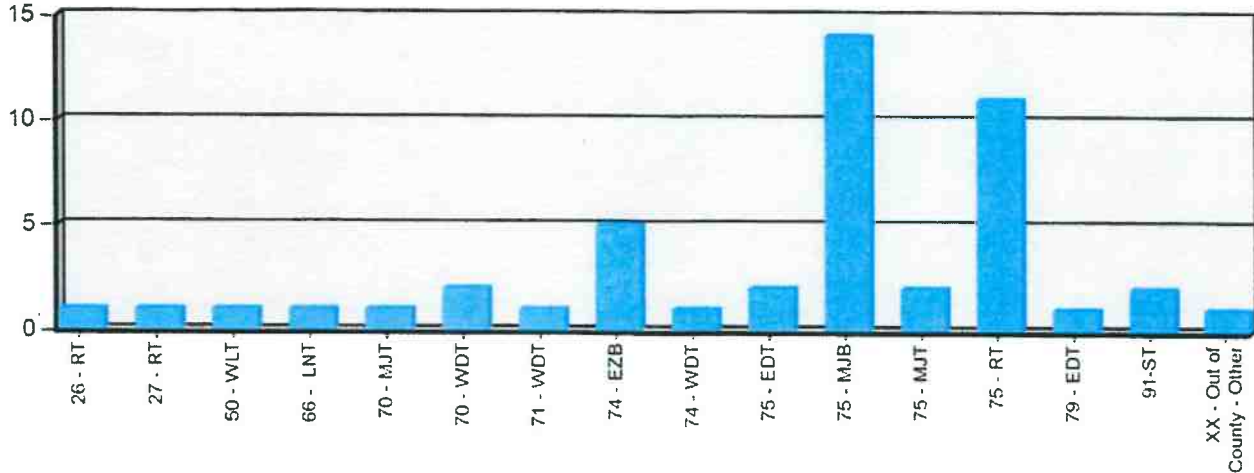
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 1/7/2023 8:31:43 AM

## Incident Count per Zone for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



ZONE	# INCIDENTS
26 - RT - 26 Rapho Township	1
27 - RT - 27 Rapho Township	1
50 - WLT - 50 West Lampeter Township	1
66 - LNT - 66 Lancaster Township	1
70 - MJT - 70 Mount Joy Township	1
70 - WDT - 70 West Donegal Township	2
71 - WDT - 71 West Donegal Township	1
74 - EZB - 74 Elizabethtown Borough	5
74 - WDT - 74 West Donegal Township	1
75 - EDT - 75 East Donegal Township	2
75 - MJB - 75 Mount Joy Borough	14
75 - MJT - 75 Mount Joy Township	2
75 - RT - 75 Rapho Township	11
79 - EDT - 79 East Donegal Township	1
91-ST - 91 - Swatara Township (Dauphin)	2
XX - Out of County - Other - XX - Out of County - Other	1
<b>TOTAL:</b>	<b>47</b>

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 1/7/2023 8:33:51 AM

## Incident Statistics

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		16	
FIRE		31	
<b>TOTAL</b>		<b>47</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$175,000.00		\$2,000.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
<b>TOTAL</b>		<b>1</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		17	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
11		23.4	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:54	0:09:15	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:10:14</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:19	0:04:58	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:05:04</b>	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	36:04		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



# Fire Department Mount Joy

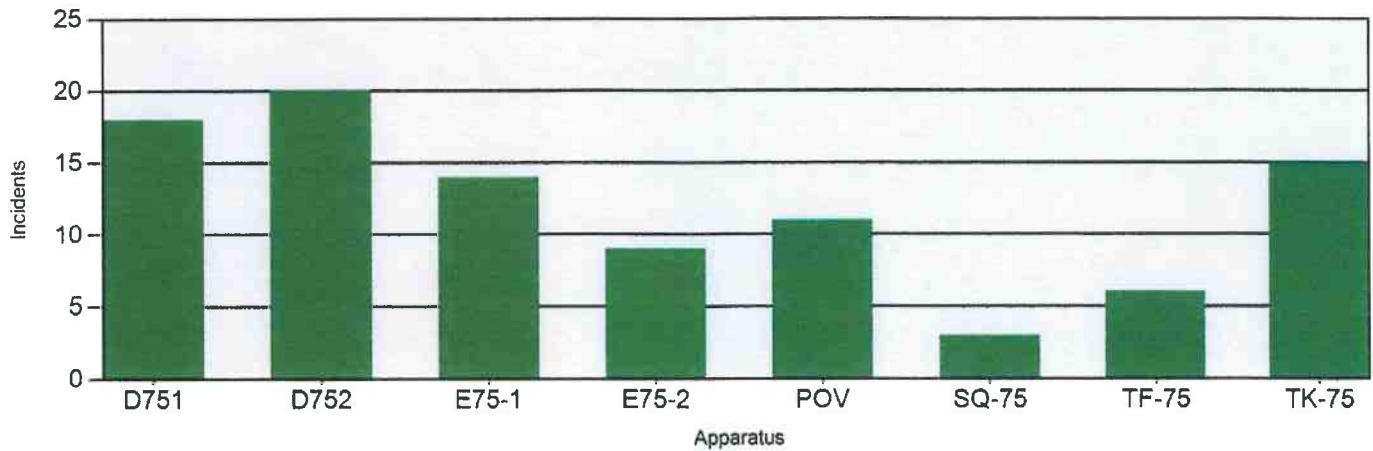
X

Mount Joy, PA

This report was generated on 1/7/2023 8:40:54 AM

## Incident Count per Apparatus for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



APPARATUS	# of INCIDENTS
D751	18
D752	20
E75-1	14
E75-2	9
POV	11
SQ-75	3
TF-75	6
TK-75	15

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.





# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 1/7/2023 8:42:00 AM

## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 12/01/2022 | End Date: 12/31/2022

ZONE	INCIDENT COUNT	MAN-HOURS
26 - RT - 26 Rapho Township	1	0:32
27 - RT - 27 Rapho Township	1	2:31
50 - WLT - 50 West Lampeter Township	1	2:14
66 - LNT - 66 Lancaster Township	1	0:49
70 - MJT - 70 Mount Joy Township	1	2:06
70 - WDT - 70 West Donegal Township	2	4:36
71 - WDT - 71 West Donegal Township	1	6:05
74 - EZB - 74 Elizabethtown Borough	5	9:34
74 - WDT - 74 West Donegal Township	1	1:06
75 - EDT - 75 East Donegal Township	2	3:25
75 - MJB - 75 Mount Joy Borough	14	38:59
75 - MJT - 75 Mount Joy Township	2	3:21
75 - RT - 75 Rapho Township	11	48:17
79 - EDT - 79 East Donegal Township	1	1:09
91-ST - 91 - Swatara Township (Dauphin)	2	23:37
XX - Out of County - Other - XX - Out of County - Other	1	12:08
<b>TOTAL</b>	<b>47</b>	<b>160:27</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 1/7/2023 8:44:13 AM

## Losses for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-501	12/01/2022	100 - Fire, other	\$0.00	\$2,000.00	\$2,000.00	100.00%

Only REVIEWED incidents included



# Fire Department Mount Joy

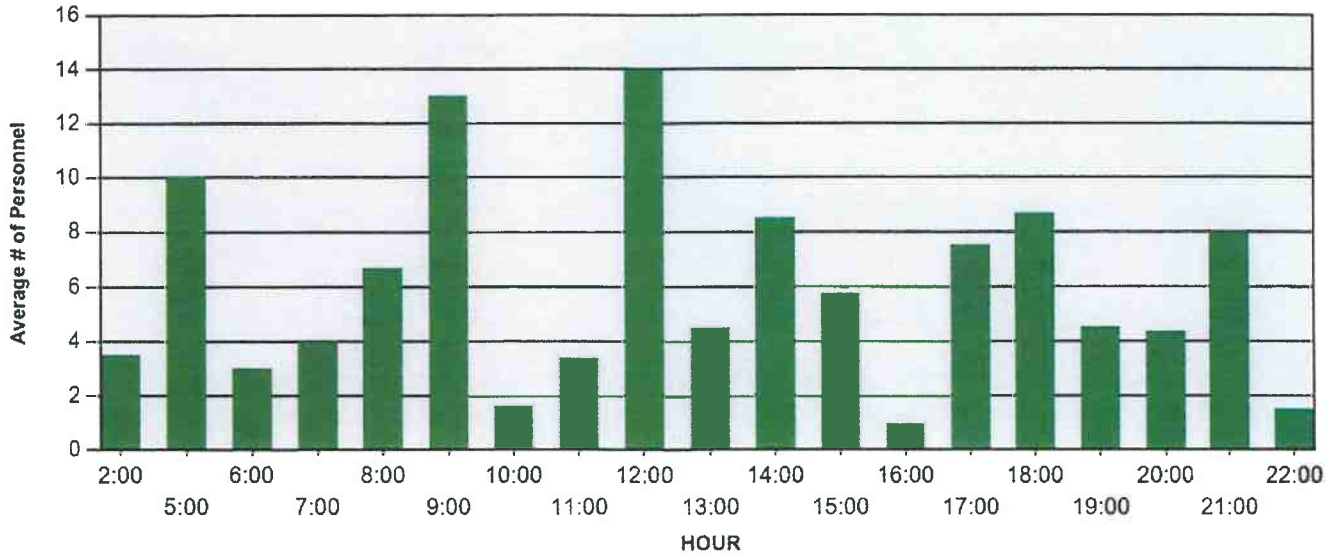
X

Mount Joy, PA

This report was generated on 1/8/2023 6:07:20 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



HOUR	AVG. # PERSONNEL
02:00 - 02:59	3.50
05:00 - 05:59	10.00
06:00 - 06:59	3.00
07:00 - 07:59	4.00
08:00 - 08:59	6.67
09:00 - 09:59	13.00
10:00 - 10:59	1.67
11:00 - 11:59	3.40
12:00 - 12:59	14.00
13:00 - 13:59	4.50
14:00 - 14:59	8.50
15:00 - 15:59	5.75
16:00 - 16:59	1.00
17:00 - 17:59	7.50
18:00 - 18:59	8.67
19:00 - 19:59	4.50
20:00 - 20:59	4.33
21:00 - 21:59	8.00
22:00 - 22:59	1.50

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



# Fire Department Mount Joy

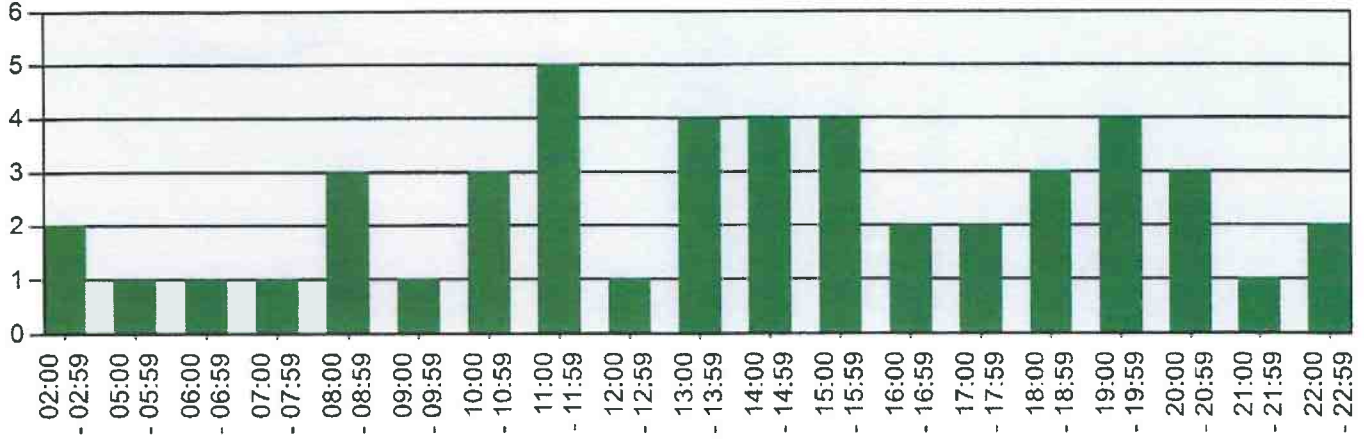
x

Mount Joy, PA

This report was generated on 1/7/2023 8:51:07 AM

## Incidents by Hour for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



Hour	# of CALLS
02:00 - 02:59	2
05:00 - 05:59	1
06:00 - 06:59	1
07:00 - 07:59	1
08:00 - 08:59	3
09:00 - 09:59	1
10:00 - 10:59	3
11:00 - 11:59	5
12:00 - 12:59	1
13:00 - 13:59	4
14:00 - 14:59	4
15:00 - 15:59	4
16:00 - 16:59	2
17:00 - 17:59	2
18:00 - 18:59	3
19:00 - 19:59	4
20:00 - 20:59	3
21:00 - 21:59	1
22:00 - 22:59	2

Only REVIEWED incidents included



## **FDMJ 2022 Annual Incident Report Summary**

Responded to 547 alarms for the year of 2022 – (12 more incidents than in 2021)

Time in service for year: **376 hours and 47 minutes**

Average manpower per incident: **61 members made a call with average of 10 members per call for the year - total of 5,228 members - (6a-4p 276 calls -50%/6 members per call – total of 1,608 members' total)**

Average response time was 4 min & 35 sec and average arrival time was 9 min & 55 sec

Busiest time of day for the year was 11am- noon with 39 calls during that time period

Total Man-hours: **2,989 hours & 20 minutes**

**Calls by Municipality First Due: 349** first due alarms – **198** Mutual aid alarms

- Mount Joy Borough - 156
- Rapho Township - 139
- Mount Joy Township - 21
- East Donegal Township – 33

### **Apparatus used**

- Engine 75-1 - 213
- Engine 75-2 (rescue/engine) - 167
- Truck 75 - 159
- Squad 75-1 - 50
- Traffic 75 – 50
- POV (fire police) - 119
- Duty Chief Vehicle - 237
- Duty Officer Vehicle – 114

**Property pre-incident value: \$ 14,069,900.00**

**Property fire loss: \$2,290,700.00**

**Property post incident saved: \$11,779,200.00**

**2020 FDMJ responds to a call every 16 hours & 1 min**

**Total Training hours of 64 members trained for 4,470 hours and 25 minutes**

**Fire Prevention Details – participated in 11 fire prevention details in 2022**

**Community Service Details – 33 community service events, 1 event stand by, 26 duty crews, 2 funeral details, 4 parades, 12 work details and 2 membership recruitment events for the calendar year of 2022.**

# Fire Department Mount Joy

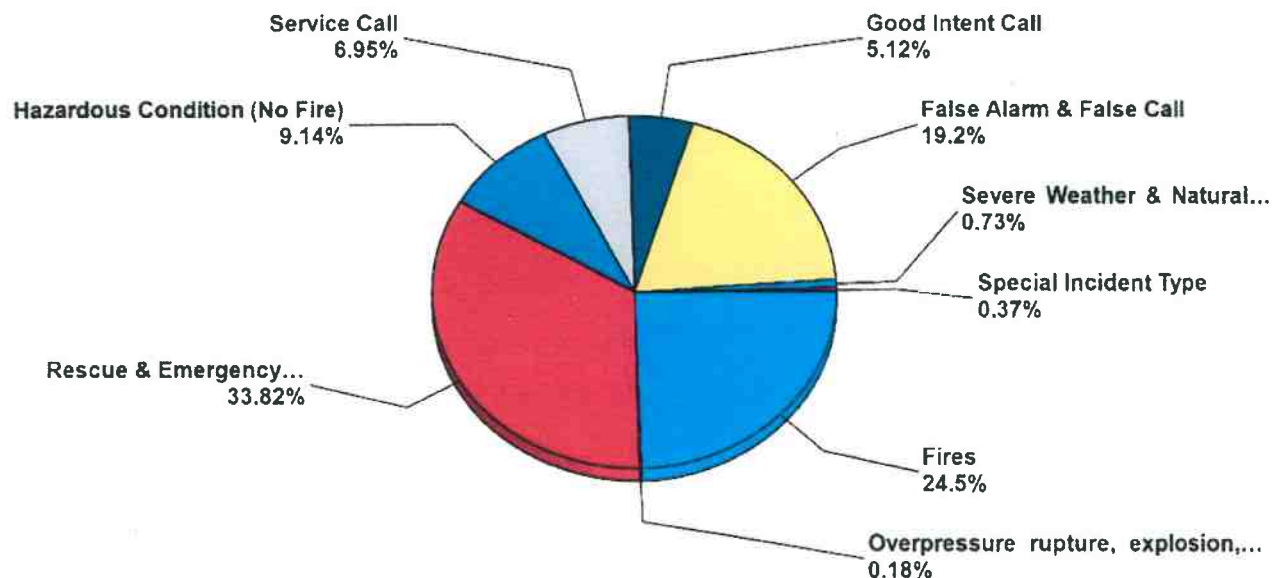


Mount Joy, PA

This report was generated on 1/7/2023 8:36:00 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	134	24.5%
Overpressure rupture, explosion, overheating - no fire	1	0.18%
Rescue & Emergency Medical Service	185	33.82%
Hazardous Condition (No Fire)	50	9.14%
Service Call	38	6.95%
Good Intent Call	28	5.12%
False Alarm & False Call	105	19.2%
Severe Weather & Natural Disaster	4	0.73%
Special Incident Type	2	0.37%
<b>TOTAL</b>	<b>547</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.37%
111 - Building fire	94	17.18%
112 - Fires in structure other than in a building	1	0.18%
113 - Cooking fire, confined to container	3	0.55%
114 - Chimney or flue fire, confined to chimney or flue	2	0.37%
116 - Fuel burner/boiler malfunction, fire confined	2	0.37%
118 - Trash or rubbish fire, contained	1	0.18%
121 - Fire in mobile home used as fixed residence	1	0.18%
130 - Mobile property (vehicle) fire, other	2	0.37%
131 - Passenger vehicle fire	5	0.91%
132 - Road freight or transport vehicle fire	2	0.37%
140 - Natural vegetation fire, other	4	0.73%
141 - Forest, woods or wildland fire	1	0.18%
142 - Brush or brush-and-grass mixture fire	9	1.65%
151 - Outside rubbish, trash or waste fire	1	0.18%
154 - Dumpster or other outside trash receptacle fire	1	0.18%
160 - Special outside fire, other	2	0.37%
171 - Cultivated grain or crop fire	1	0.18%
251 - Excessive heat, scorch burns with no ignition	1	0.18%
311 - Medical assist, assist EMS crew	55	10.05%
322 - Motor vehicle accident with injuries	70	12.8%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.18%
324 - Motor vehicle accident with no injuries.	39	7.13%
341 - Search for person on land	2	0.37%
351 - Extrication of victim(s) from building/structure	2	0.37%
352 - Extrication of victim(s) from vehicle	10	1.83%
353 - Removal of victim(s) from stalled elevator	4	0.73%
355 - Confined space rescue	1	0.18%
356 - High-angle rescue	1	0.18%
400 - Hazardous condition, other	1	0.18%
412 - Gas leak (natural gas or LPG)	17	3.11%
413 - Oil or other combustible liquid spill	2	0.37%
424 - Carbon monoxide incident	7	1.28%
440 - Electrical wiring/equipment problem, other	2	0.37%
441 - Heat from short circuit (wiring), defective/worn	1	0.18%
444 - Power line down	15	2.74%
445 - Arcing, shorted electrical equipment	2	0.37%
461 - Building or structure weakened or collapsed	1	0.18%
463 - Vehicle accident, general cleanup	1	0.18%
480 - Attempted burning, illegal action, other	1	0.18%
500 - Service Call, other	4	0.73%
511 - Lock-out	2	0.37%
512 - Ring or jewelry removal	2	0.37%
520 - Water problem, other	1	0.18%
521 - Water evacuation	3	0.55%
522 - Water or steam leak	2	0.37%
531 - Smoke or odor removal	4	0.73%
542 - Animal rescue	1	0.18%
550 - Public service assistance, other	3	0.55%
551 - Assist police or other governmental agency	7	1.28%
553 - Public service	2	0.37%
555 - Defective elevator, no occupants	1	0.18%
571 - Cover assignment, standby, moveup	6	1.1%
600 - Good intent call, other	2	0.37%
611 - Dispatched & cancelled en route	5	0.91%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
622 - No incident found on arrival at dispatch address	8	1.46%
631 - Authorized controlled burning	1	0.18%
632 - Prescribed fire	1	0.18%
651 - Smoke scare, odor of smoke	7	1.28%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.37%
671 - HazMat release investigation w/no HazMat	2	0.37%
700 - False alarm or false call, other	1	0.18%
710 - Malicious, mischievous false call, other	1	0.18%
730 - System malfunction, other	1	0.18%
731 - Sprinkler activation due to malfunction	1	0.18%
733 - Smoke detector activation due to malfunction	5	0.91%
735 - Alarm system sounded due to malfunction	22	4.02%
736 - CO detector activation due to malfunction	1	0.18%
740 - Unintentional transmission of alarm, other	5	0.91%
741 - Sprinkler activation, no fire - unintentional	2	0.37%
743 - Smoke detector activation, no fire - unintentional	15	2.74%
744 - Detector activation, no fire - unintentional	6	1.1%
745 - Alarm system activation, no fire - unintentional	43	7.86%
746 - Carbon monoxide detector activation, no CO	2	0.37%
813 - Wind storm, tornado/hurricane assessment	4	0.73%
900 - Special type of incident, other	2	0.37%
<b>TOTAL INCIDENTS:</b>	<b>547</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 1/7/2023 8:34:36 AM

## Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		185	
FIRE		362	
<b>TOTAL</b>		<b>547</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$14,069,900.00		\$2,290,700.00	
CO CHECKS			
424 - Carbon monoxide incident		7	
736 - CO detector activation due to malfunction		1	
746 - Carbon monoxide detector activation, no CO		2	
<b>TOTAL</b>		<b>10</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		199	
Aid Received		71	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
92		16.82	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:51	0:09:14	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:09:55</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:04	0:04:27	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:04:35</b>	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	41:33		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



# Fire Department Mount Joy

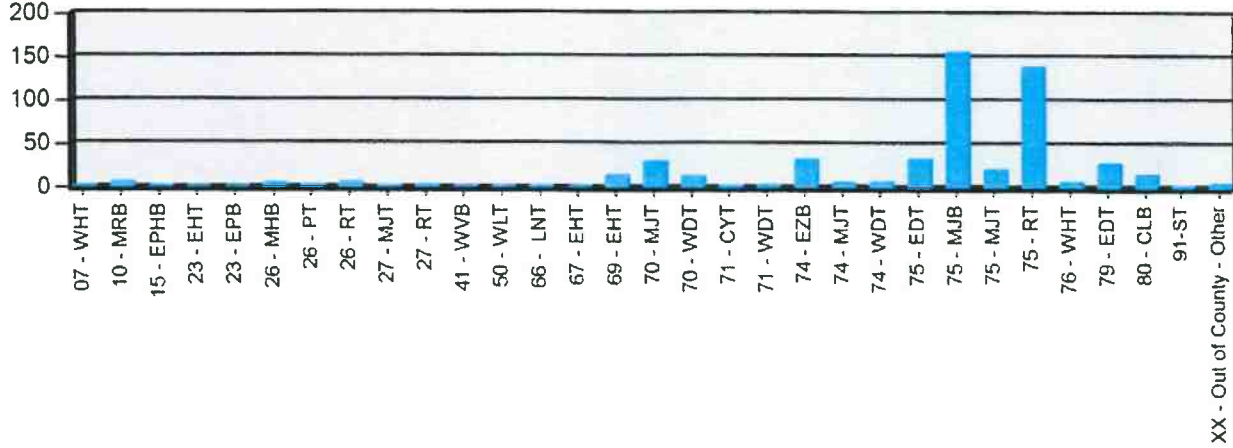
Mount Joy, PA

This report was generated on 1/9/2023 8:18:16 PM



## Incident Count per Zone for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



ZONE	# INCIDENTS
07 - WHT - 07 West Hempfield Township	1
10 - MRB - 10 Marietta Borough	6
15 - EPHB - 15 Ephrata Borough	1
23 - EHT - 23 East Hempfield Township	1
23 - EPB - 23 East Petersburg Borough	1
26 - MHB - 26 Manheim Borough	5
26 - PT - 26 Penn Township	3
26 - RT - 26 Rapho Township	6
27 - MJT - 27 Mount Joy Township	2
27 - RT - 27 Rapho Township	3
41 - WVB - 41 Wrightsville Borough (York)	1
50 - WLT - 50 West Lampeter Township	1
66 - LNT - 66 Lancaster Township	2
67 - EHT - 67 East Hempfield Township	1
69 - EHT - 69 East Hempfield Township	14
70 - MJT - 70 Mount Joy Township	30
70 - WDT - 70 West Donegal Township	13
71 - CYT - 71 Conoy Township	2
71 - WDT - 71 West Donegal Township	3
74 - EZB - 74 Elizabethtown Borough	32
74 - MJT - 74 Mount Joy Township	6
74 - WDT - 74 West Donegal Township	7
75 - EDT - 75 East Donegal Township	33
75 - MJB - 75 Mount Joy Borough	156

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



ZONE	# INCIDENTS
75 - MJT - 75 Mount Joy Township	21
75 - RT - 75 Rapho Township	139
76 - WHT - 76 West Hempfield Township	7
79 - EDT - 79 East Donegal Township	28
80 - CLB - 80 Columbia Borough	15
91-ST - 91 - Swatara Township (Dauphin)	2
XX - Out of County - Other - XX - Out of County - Other	5
<b>TOTAL:</b>	<b>547</b>

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Fire Department Mount Joy

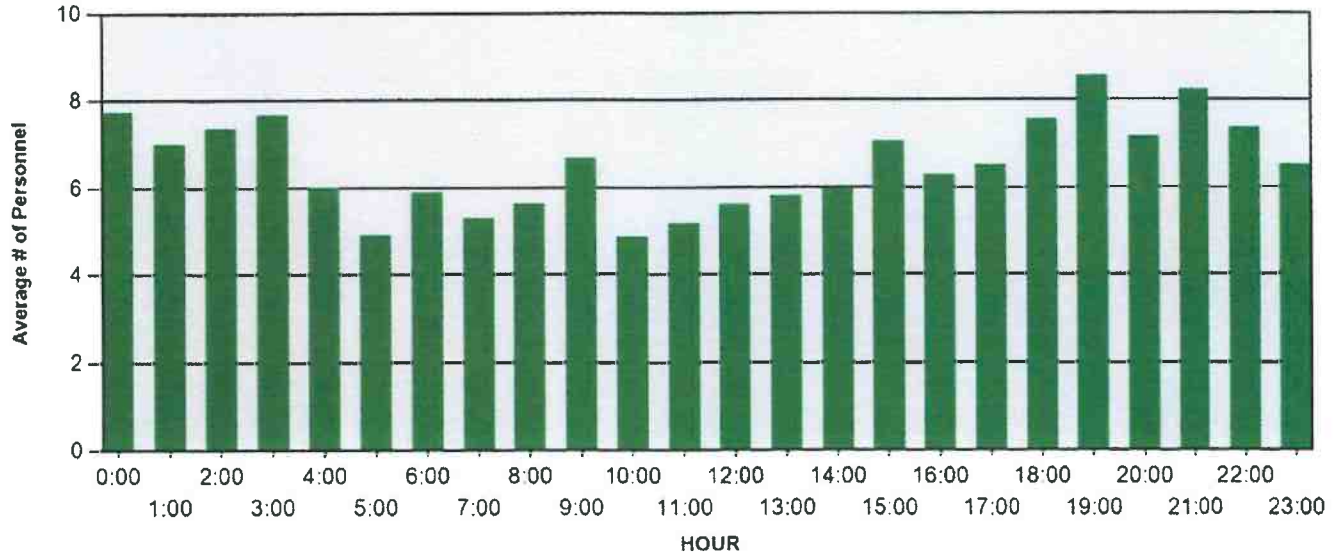


Mount Joy, PA

This report was generated on 1/9/2023 7:34:13 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



HR	AVG. # PERSONNEL
00:00 - 00:59	7.73
01:00 - 01:59	7.00
02:00 - 02:59	7.36
03:00 - 03:59	7.67
04:00 - 04:59	6.00
05:00 - 05:59	4.91
06:00 - 06:59	5.90
07:00 - 07:59	5.29
08:00 - 08:59	5.63
09:00 - 09:59	6.68
10:00 - 10:59	4.86
11:00 - 11:59	5.17
12:00 - 12:59	5.62
13:00 - 13:59	5.82
14:00 - 14:59	5.97
15:00 - 15:59	7.06
16:00 - 16:59	6.29
17:00 - 17:59	6.50
18:00 - 18:59	7.55
19:00 - 19:59	8.55
20:00 - 20:59	7.15
21:00 - 21:59	8.23
22:00 - 22:59	7.35

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



# Fire Department Mount Joy

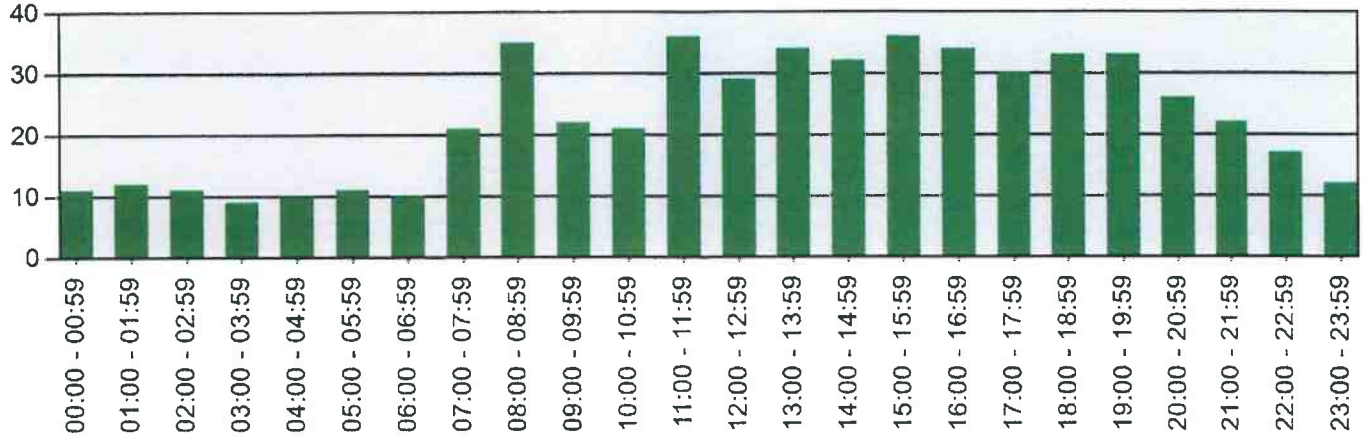


Mount Joy, PA

This report was generated on 1/7/2023 8:51:40 AM

## Incidents by Hour for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



HOURL	# of CALLS
00:00 - 00:59	11
01:00 - 01:59	12
02:00 - 02:59	11
03:00 - 03:59	9
04:00 - 04:59	10
05:00 - 05:59	11
06:00 - 06:59	10
07:00 - 07:59	21
08:00 - 08:59	35
09:00 - 09:59	22
10:00 - 10:59	21
11:00 - 11:59	36
12:00 - 12:59	29
13:00 - 13:59	34
14:00 - 14:59	32
15:00 - 15:59	36
16:00 - 16:59	34
17:00 - 17:59	30
18:00 - 18:59	33
19:00 - 19:59	33
20:00 - 20:59	26
21:00 - 21:59	22
22:00 - 22:59	17
23:00 - 23:59	12

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 19

Page # 1 of 1

hour	AVG. # PERSONNEL
23:00 - 23:59	6.50

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 1/7/2023 8:44:40 AM

## Losses for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
17	\$872,700.00	\$1,418,000.00	\$2,290,700.00	\$134,747.00

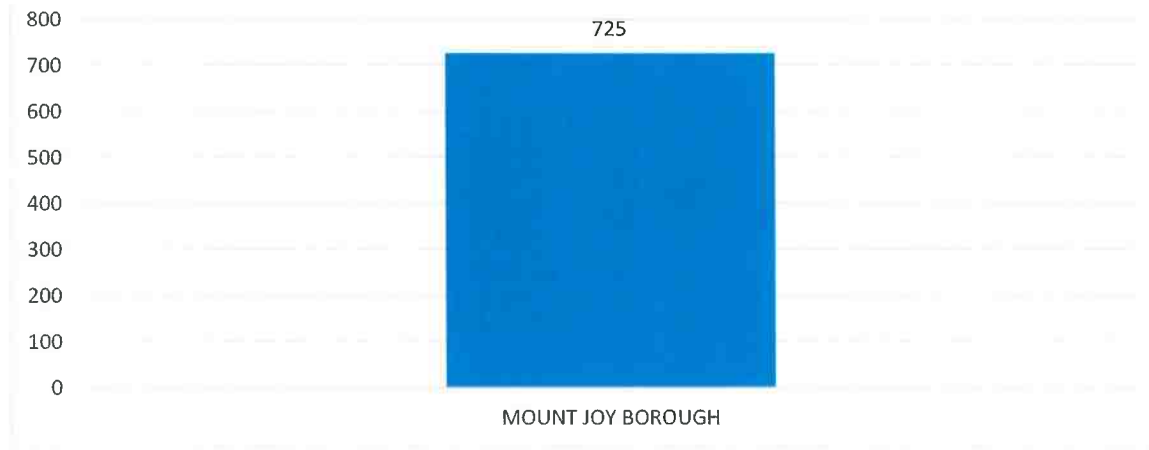
INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-128	03/17/2022	111 - Building fire	\$0.00	\$500.00	\$500.00	0.02%
2022-13	01/14/2022	131 - Passenger vehicle fire	\$5,000.00	\$0.00	\$5,000.00	0.22%
2022-170	04/22/2022	111 - Building fire	\$2,500.00	\$10,000.00	\$12,500.00	0.55%
2022-185	05/04/2022	111 - Building fire	\$500,000.00	\$175,000.00	\$675,000.00	29.47%
2022-2	01/04/2022	111 - Building fire	\$10,000.00	\$5,000.00	\$15,000.00	0.65%
2022-226	05/30/2022	111 - Building fire	\$5,000.00	\$0.00	\$5,000.00	0.22%
2022-254	06/27/2022	131 - Passenger vehicle fire	\$10,000.00	\$2,500.00	\$12,500.00	0.55%
2022-28	01/19/2022	132 - Road freight or transport vehicle fire	\$50,000.00	\$0.00	\$50,000.00	2.18%
2022-281	07/09/2022	111 - Building fire	\$55,000.00	\$48,000.00	\$103,000.00	4.50%
2022-320	08/05/2022	480 - Attempted burning, illegal action, other	\$1,000.00	\$0.00	\$1,000.00	0.04%
2022-325	08/12/2022	131 - Passenger vehicle fire	\$12,000.00	\$2,000.00	\$14,000.00	0.61%
2022-34	01/23/2022	171 - Cultivated grain or crop fire	\$0.00	\$8,000.00	\$8,000.00	0.35%
2022-363	09/04/2022	111 - Building fire	\$150,000.00	\$65,000.00	\$215,000.00	9.39%
2022-474	11/17/2022	130 - Mobile property (vehicle) fire, other	\$1,000.00	\$0.00	\$1,000.00	0.04%
2022-482	11/21/2022	111 - Building fire	\$70,000.00	\$1,100,000.00	\$1,170,000.00	51.08%
2022-501	12/01/2022	100 - Fire, other	\$0.00	\$2,000.00	\$2,000.00	0.09%
2022-97	02/28/2022	111 - Building fire	\$1,200.00	\$0.00	\$1,200.00	0.05%

Only REVIEWED incidents included

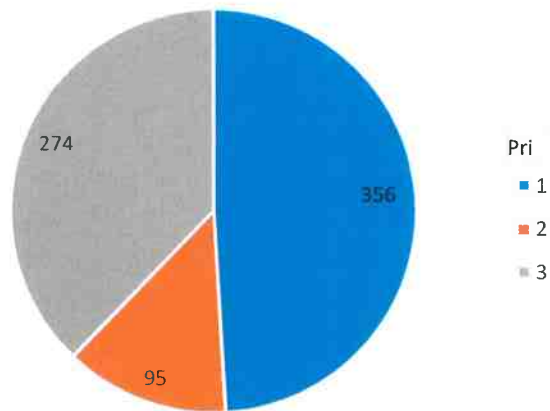


# Penn State Health Life Lion, LLC 2022

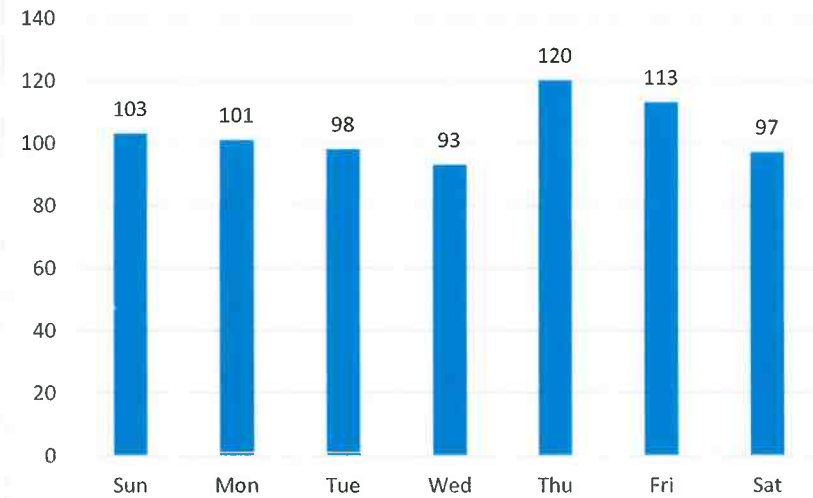
## Total Calls by Municipality



## Total Calls by Priority

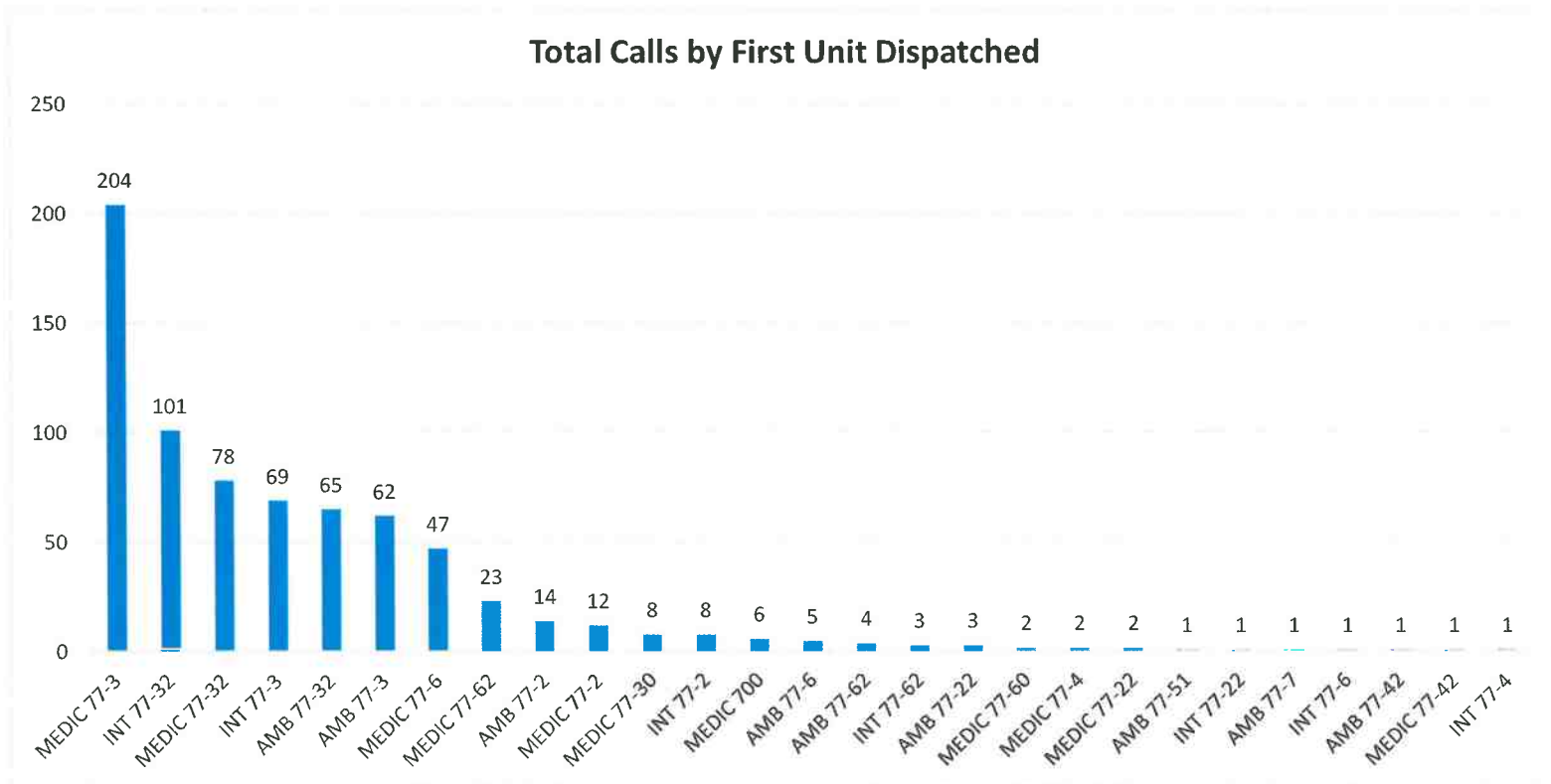


## Total Calls by Day of the Week

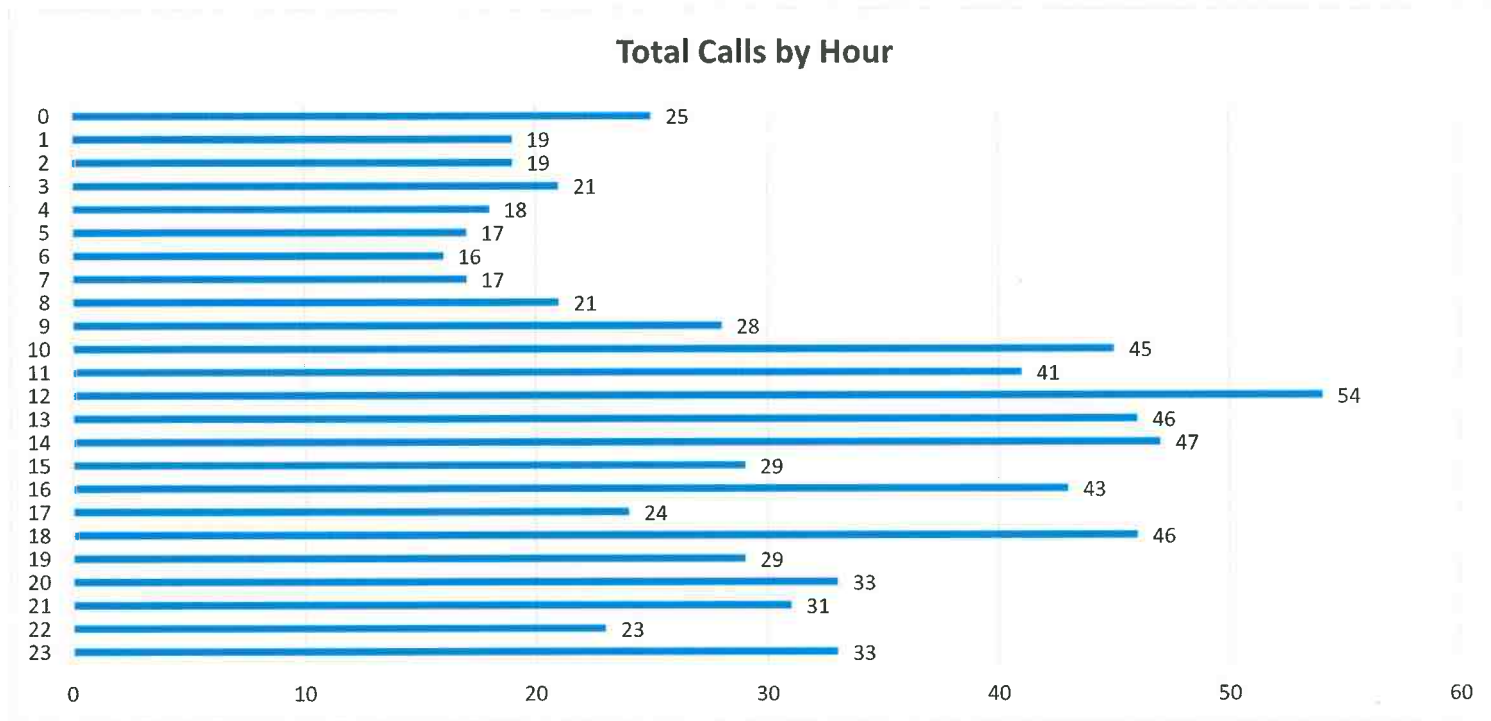




# Penn State Health Life Lion, LLC 2022



# Penn State Health Life Lion, LLC 2022





## MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

[www.mslibrary.org](http://www.mslibrary.org)

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

January 2023 - Compiled by Joseph McIlhenney, Executive Director  
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

December 1-31, 2022 Statistics	2022	2021	2020	2019	2018
TOTAL CIRCULATION	<b>12,115</b>	11,616	13,645	12,533	12,717
YTD CIRCULATION	<b>178,129</b>	172,044	129,491	190,115	187,580
OVERDRIVE & E-formats	1,366	x	1,473	973	898
NEW PATRONS	<b>54</b>	52	26	42	35
YTD NEW PATRONS	<b>880</b>	712	410	919	852
PATRON COUNT	<b>4,354</b>	3,858	2,274	4,575	4,475
YTD PATRON COUNT	<b>63,296</b>	50,563	38,341	75,724	81,587
PASSPORTS	<b>90</b>	72	35	68	77
YTD PASSPORTS	<b>1,031</b>	846	568	1,184	1,239
WIFI USERS	N/A	270	261	384	x
PC USERS	<b>218</b>	265	225	392	x
<b>2022 Year-end Statistics</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
CIRCULATION	<b>178,129</b>	172,044	129,491	190,115	187,580
NEW PATRONS	<b>880</b>	712	410	919	852
PATRON COUNT	<b>63,296</b>	50,563	38,341	75,724	81,587
PASSPORTS	<b>1,031</b>	846	568	1,184	1,239

Hoopla!	Dec	Nov	Oct	Sept
Number of Hoopla items used	<b>184</b>	174	175	169

ITEMS SOLD IN LOBBY	<b>\$815.80</b>
YTD TOTAL \$	<b>\$10,114.06</b>
TOTAL \$ ADDED DONATIONS	<b>\$279.00</b>
TOTAL \$ DONATIONS as PRIZES	<b>\$2,525.00*</b>
TOTAL	<b>\$3,619.80</b>

\*Not a typo! Many, many books given away at Winterfest 2022

### Executive Summary

- MSL interacts with 592 people at Winterfest on Dec 9 and gives away many, many books.
- 2nd Chamber-sponsored Santa visit on Dec 10, 182 people came out. How amazing is that?
- Hosted Classical Guitar Salon, Saturday Dec 17. Well attended!
- MSL hosts Central Pennsylvania Blood Bank's Community Blood Drive, Dec 19
- Kenzie, an excited 8 years-old, was the winner of the American Girl Doll Raffle, Dec 20
- Former BOT Mindy Carreras was the winner of the Friends' Gingerbread House Raffle, Dec 21
- MSL closed our "Care for the Community" drive to support the Mount Joy Food Bank and local DSAA on Dec 22. The Community was very generous with donated items!

**PROGRAMMING / CLUBS / PROCTORS NUMBERS**

<b>ADULT Programs</b>	<b>Programs</b>	<b>Participants</b>	<b>Programs YTD</b>	<b>Participants YTD</b>
In-Library Programs	2	128	23	728
Club Meetings/Participants	3	24	75	591

<b>YOUTH Programs</b>	<b>Programs</b>	<b>Participants</b>	<b>Programs YTD</b>	<b>Participants YTD</b>
In-Library Programs	13	429	211	5,559
Virtual Videos	0			0
Off-site Programs	2	661	8	5,743

<b>Volunteer</b>	<b>Month Total</b>	<b>2022 YTD Totals</b>		
Volunteer Hours	53.75	995.00		

**Joseph**

- Meeting with Sierra Club organizer about prospective programming, Dec 1
- Attended LSLC Director’s Council Meeting Dec 2
- Worked on creating new “Circulating Objects” including 3 laptops and 2 telescopes!
- MSL’s “mystery gas smell” seems to be solved, Dec 12
- Took some days off Dec 14, 15, 16 and 29 ;)
- Met with Fire Alarm Inspector Dec 21
- Staff meeting Dec 22, distributed BOT Holiday Gift

**Community/Service Point (Susan)**

**Thank You for the generous Holiday Gift!**

- Counted and delivered items to Mount Joy Helping Services and DSAA from our “Care for the Community” Giving Tree
- Created several lists for Joseph to aid in collection development
- Weeded and shifted Adult Audio Books, Music collection, Reference, and Biography

**Youth Services (Jan)**

- I kicked off the month by attending Winterfest. It was a great crowd 592 passing through the library booth. I was grateful to both Key Club and Builders Club for all their help. It was WINDY! We spent a lot of time chasing things and holding things down! It was an experience!!!!
- ‘Twas the Night Before Christmas Snoreytime was a new event this year. I turned on the “fireplace” in the program room, read the story, did some Christmas caroling with jingle bells, had snack and crafts. It was very well received with almost all of the children dressed in their pj’s (including a family of 5 in matching flannels). Will probably become an annual event.
- All Fall Into Reading grand prize winners picked up their prizes with great excitement including an autistic teen who won the Star Wars themed basket.
- I did 2 more sessions with the PA Migrant Education Program at Millersville University. I’ve had a few new faces, though I haven’t yet had all of the children in one session. This is a very unique opportunity for exposing these children to the library. I’ve allowed each child to choose a donated paperback book each time. You would think that they are being given a treasure! The teachers are just as excited as the kids.
- Read to the kindergarten classes at Kraybill School. Trying to read to them once each month.
- Finished the 6-week conversational Spanish class for homeschoolers. 15 completed the class and we had a wonderful “fiesta” at the end.

- Thelma and Remy are getting acclimated, but I think they will work out fine. We'll talk about adding a second reader next month.
- I popped in to Etown High School and taught a child development class about how to read to children; how to make reading fun and some craft ideas. Loved watching them "release their inner child" and enjoy participating.

### **Public Relations/Promotions (Kirstin)**

#### **CONSTANT CONTACT:**

- January 2023 Enews: sent to 3308 contacts, 1300 opens (42.2%), 44 clicks (1.4%), 6 unsubscribe

#### **SOCIAL MEDIA:**

- Facebook – Total Page Followers 2,408 (12 new); 5,731 reached; 4,221 engagements
- Instagram – 981 followers (24 new)
- Created/posted fliers for special programs
- 2 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.

#### **WEBSITE**

- 3,176 website entrances; 5,733 page views
- These are the highest view counts: 796 page views of calendar; 151 Passports
- Created 1 new banner for the home page
- Updated programs for January.

#### **MISC**

- Was contacted by Nancy Stehman who asked for help in getting Food Trucks for their Community Building Blocks Expo she is helping to organize for Spring.
- Created new Book Challenge bookmarks for 2023; I started these in 2015
- Added more photos to our Google page.
- Attended staff meeting.
- Continued the emptying of the book donation shed 4 days a week and gathering books for sale in lobby, which made over \$900 in December. Earned over \$10,000 in lobby book sales.
- Printed and updated event coloring bookmarks
- Updated Jan print calendar and calendar for Lobby/kids area

### **Volunteers/Programming/Fundraising (Kim)**

#### **Annual Patron Appeal 2022**

- Final total: \$37,826.38.

#### **Legacy Bricks**

- Bricks ordered as of December 31: 76 of 392; 19%

#### **Adult Programs**

- December is historically a slow month for programs but we had a fun crowd at the annual Tree Ornament Craft Program.
- Hosted the 2nd Chamber-sponsored Santa visit. 182 people came out, even with 4 other Santas around town that day!
- Coming up in January:
  - Student Art Show
  - Learn the Waltz!

#### **Volunteers**

- Total hours in November: 53.75. Lots of sickness going around.

#### **Fundraising 2023**

- Patron Appeal to go out in March rather than February. Distributes our Big 3 "Asks" more evenly throughout the year.



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Mark Pugliese, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** February 1, 2023

**RE:** Public Works Department Activities for January 2023

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Following is a list of activities for the Public Works Department for January 2023

- Parks – Build Trash Containers
- Parks – Maintenance of equipment and facilities
- Parks/PW - Attend safety training webinar
- Parks/PW – Attend PA One Call training
- Parks/PW – Attend various LTAP and pesticide trainings
- Parks/PW – Salting for one weather event
- PW – Miscellaneous pot hole repair
- PW – Equipment maintenance
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Monitor the facility use
- Compost Site – Processing new leaves and compost material

**Projects:**

- Pinkerton Road project – Asphalt base course has been installed. Final paving will be completed in spring of 2023. Meetings with ARRO and contractor to review change orders and completed work.
- Manheim Street swale – The property owner has been notified regarding the requirement to remove sediment that has accumulated and is restricting the water and will not allow proper to drainage from the borough easement at the Old Market Street culvert. Staff has been communicating with borough Solicitor concerning this concern.
- ARLE – Pedestrian Signal Improvement Project – All signal and pedestrian crossing work is completed, the contractor is waiting for signal back plates that were added to the project as a requirement by PennDOT.
- Wood Street Paving Project- Reviewed curbs and sidewalks on Wood Street, reinspect some properties due to condition changes, preparing letters to go out to update property owners of requirements for completion by May 31, 2023. Previewed Wood Street paving project with ARRO to initiate preparation of bidding documents.

**Meetings:**

- Attend Public Works Committee meeting
- Attend Borough Council meeting

- Attend Admin & Finance meeting
- Attend Ad-Hoc Building Committee meeting
- Meet with contractors and monitor street projects.
- Attend Staff meetings
- PW/Parks Supervisors scheduling and planning meetings to discuss ongoing projects and planning for future projects
- Participated in two interviews for Stormwater, Grants and Projects Coordinator position
- Attended Miovision traffic camera webinar
- Prepared and submitted NFWF Interim Programmatic Report for Rotary Park Swale.
- Review and update Street Maintenance Plan

OK

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

January 2023 Authority Administrator Report

1. Staff completed this phase of the residential water meter replacement program. There are a couple properties that need addressed and staff will be working on them.
2. Auditors completed the Authority's water and sewer audits. Filing of the audits were also completed.
3. Authority staff completed the PA DEP Act 110 reporting for year ending 2022.
4. Authority staff is currently working on the PA DEP Chapter 94 reporting.
5. Authority staff completed and submitted the EPA 503 biosolids reporting. Staff is currently working on the PA DEP biosolids reporting.
6. Authority staff continued review and involvement on the following projects:
  - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
  - Cornerstone Lot W-1 (Rapho Township) – water and sewer utilities were installed.
  - Rapho Industrial Park sewerage (Rapho Township) – installation of the sanitary sewer continues; ARRO representatives are performing inspection services.
  - 1540 Strickler Road (Rapho Township) – awaiting response letter from submitting engineer.



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To: Borough Council  
From: Jill Frey – Assistant Borough Manager/Finance Officer  
Date: 1/31/2023

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Welcome to the New Year!

As always, for January, I am moving out with the old and in with the new. I have also been preparing the long list of items needed for the auditors. They were here for the day on Jan. 12<sup>th</sup> to start preliminary items and have been working remotely since. They will then be here the entire week of Feb. 13<sup>th</sup> through Feb. 17<sup>th</sup>. After the field work is done, they will continue the many, various requests for data and information via email/electronically. This usually lasts right up through the month of March, at which point the financial report for the Department of Community and Economic Development must be submitted. The deadline for submission is April 1, 2023.

On February 8, 2023, I have my annual Workers Comp audit conducted by an auditing firm that Susquehanna Municipal Trust (our Workers Comp Trust) hires.

1099's were filed by January 31, 2023, as required.

Statements of Financial Interest were distributed, **due by May 1, 2023.**

I have submitted the required reports for DCED; 2023 Municipal Tax Information Form and 2023 Municipality Report of Elected and Appointed Officials.

I met with R. J. Hall Company to review the year 2022, go over the books, and provided them with the Police and Non-Uniform ACT 205 Annual Valuation Report Request for Census Data. This includes updating the personnel rosters, active members, inactive members, newly eligible, newly retired, notice of 2022 contribution, and participant statement questionnaire.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of the end of the month.

As for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point. Current year tax dollars usually start coming in March (which we receive in April) and April (which we receive in May). I will provide the budget report again beginning in April, unless otherwise requested.

I have included the MS-965 report, which was submitted on January 30, 2023. Deadline for submission is January 31 each year. This is PennDOT's annual use report of the State funds given (Highway Aid Fund/Liquid Fuels), which includes the funds for approved road projects we have in progress in the Borough. Completion reports for each project are also required as well. The MS-965 report is very important. If it is not filed, we do not receive our state funding for our road projects. These funds are audited each year through our annual audit, but they are also audited by the Department of the Auditor General.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

*Jill Frey*

Assistant Borough Manager/Finance Officer



9m

**MOUNT JOY BOROUGH  
MEMORANDUM**

**TO:** Borough Council & Mayor

**FROM:** Mark G. Pugliese I, Borough Manager 

**DATE:** February 2, 2023

**RE:** Manager's Report

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1. I have processed only three (3) **Right-To-Know Requests** so far this month.
2. I have attended the Council Meeting, Public Works Committee, Civil Service Commission, Public Safety Committee, and Admin & Finance Committee Meetings, Building Ad Hoc Committee meeting as well as the Chamber of Commerce Meeting. Additionally, I had attended the Lancaster County Boroughs Association Quarterly meeting. I also attended various video conference meetings throughout the month as well as conducting our monthly staff meeting.
3. During the Staff meeting this month, each department head set **goals** for the first 6 month of 2023. I will track each of these goals and keep you posted on the progress.
  - a. Administration, Jill & Lisa, prepare for the 2022 Audit, organize 2022 files and label files for 2023, update website, and complete the Borough Map project.
  - b. Zoning – Duane, insure all functions of the office are up and running, organization, update forms, general organization.
  - c. Public Works – Dennis, Develop system to track and monitor projects, update and revise Street Maintenance Plan. Develop Stormwater Pipe Replacement Plan, develop path moving forward on engineering projects, and seek funding opportunities for streambank restoration.
  - d. Public Works Crew, Wood Street base repair, Wood Street stormwater pipes replacement and Market Ave., Complete the parking lot at Borough Park by Joy Land, and complete grading and cleanup at Gateway Park.
  - e. Parks – CPSI certification for Barry, complete Parks building renovation, CDL for Tyler, Playground mulch & swing mats.
  - f. Manager, update Employee Handbook, and start Safety Committee
4. I attended a video webinar: PSAB Parliamentary Procedures. And am scheduled to complete a 4-part series on Municipal Employment Law presented by PSAB.
5. Reference to the **Ground Ambulance Service Agreement** with PSH Life Lion LLC, I'd like to have further discussion with the Admin & Finance Committee regarding this matter.
6. **Community Guide/Map**. The map is at the printers.
7. Reference to **BMP 107/Melhorn Basin**, I have been in contact with Melhorn Trucking and advised them that do to the loss of our Stormwater Officer, I would be their contact moving forward until a new officer is hired. I was also advised that they were waiting on survey results. No updates.
8. **AMTRAK**-. I had a meeting scheduled with AMTRAK on 10/25 reference to 2 of their underground pipes and some washouts along Sassafras Alley and a bridge structure. Amtrak did not show for the meeting. No additional updates. I will try to set up another meeting before springtime.
9. Reference to **BMP 125/Borough Basin**. Kinsley complete punch list, waiting on vegetation and final calculations review by ARRO. Kinsley requested that they be released from the Co-Permittee Liability for associated permits. Under the advise of ARRO, the release form had been signed, however, due to an inspection by LCCD, that pointed out several discrepancies, the release has been rescinded.

10. Reference to **Brady's Alley**, Mr. Nissley and I are working with ARRO to obtain the required documentation for Penn DOT. We are also working with the LCCD on an alternative utilizing a grant for Dirt & Gravel/Low Volume Road Projects. Since the meeting, we are reviewing options with ARRO as well as neighboring properties.
11. **Building Ad Hoc Committee** – Reviewed exterior options concerning roof line. I will mention that I did have a call with our POC for the state. The deadlines are not hard fast as their letter and emails had suggested. We will be able to request a 6-month extension if we need to do so. I have also asked Crabtree and Rohrbaugh to put together an estimate of what it would cost to have someone go through our current building and determine what needs would be. On 2/1/23 I received notice that we have a new POC. I am in the process of setting up a conference call with her to review what I have been told recently as well as get a better handle on moving forward.
12. **Train Station Deed/Parking** - I have received the "Quitclaim" deed from PennDOT. This has already been recorded with the County. A copy has been sent to our solicitor and another copy to be placed in our safety deposit box, which was signed by Council President. It has been mailed to PennDOT and a copy to our Solicitor. Paid parking started on Feb 1, 2023. Cost is \$2.00 per 24-hour period or portion thereof or \$25.00 per month.
13. **Rt 772 Re-Route** No updates however, it should be noted that a virtual meeting was held with the traffic engineer that is currently doing the work on the Crossings at Chiques. Council had requested several intersections be included with the Traffic Impact Study for the Crossing at Chiques. Several of the intersections that would be needed for the re-route are included. When the study is complete, we can review to see if the information is acceptable to PennDOT for the relocation of Rt 772. No updates.
14. **Grants**
  - a. **DCED Multimodal Transportation Fund Grant** – No action to date as we are waiting for the HOP from Penn DOT. I've asked ARRO for an update.
  - b. **902 Recycling Grant** – Public Works has purchased the equipment, waiting on reimbursements.
  - c. **DCED/DCNR C2P2 Grant**- This grant has been approved. These funds are to be used for the Master Plan for Little Chiques Park and will be available at the beginning of 2023. Mr. Nissley and I spoke to our POC with the state and I am in the process of completing their checklist. We will need a Study Group comprised of individuals with varying background.
  - d. **NFWF 2022 Grant**- Submitted
  - e. **Kunkle Field/Park Heritage Grant** – Received official word that we have received this grant in the amount of \$650,000.00 to make upgrades to Borough Park/Kunkle Field. I have completed and submitted necessary paperwork. We received the final letter of approval. We will receive 90% of the grant upfront and then the remainder when the work is completed. We are still waiting the Governor's signature to begin working on this project. First step will be engineering.
  - f. **RACP Grant** – Received notification that the Borough has been awarded \$3,000,000 in total. Please see earlier comments.
  - g. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for \$20,000 grant. We are currently accepting quotes from landscapers and since the project is a small project, less \$21,900, there is not a need to put it out for RFP.
15. **Schatz v. Borough of Mount Joy**, I provided 2 boxes of documents for the insurance attorney to review and copy those that are pertinent to the law suite to provide to the plaintiff's attorney. Per the attorney, Plaintiff's attorney has not supplied any documents that the insurance company has requested. No updates.
16. **Florin Hills Infiltration Basin "D"** – As I had previously mentioned, LCCD is attempting to set up meeting with Charter Homes. This meeting was also to include PA DEP and Borough staff. I received an email from LCCD indicating that they had incorrectly included the Borough in the invitation to this meeting since it is an "enforcement meeting." I asked that I be kept in the loop of their discussions. I further advised that I was disappointed in this decision as that meant that I would need to set up separate meetings with them and DEP thus duplicating everyone's effort when it could be addressed in one meeting. That being said, I will need to set up meetings with LCCD, Borough Staff and our Borough Engineer, as well as trying to set up a meeting or video conference with PA DEP. Final note on this is the above-mentioned meeting with LCCD, DEP and Charter Homes has taken place and PA DEP/LCCD has made an offer regarding items that were changed without proper signoffs.

Additionally, as a follow up to the memorandum from Mr. Haigh, WHEI, I have been in contact with the Borough Solicitor and the Borough Engineer. I received a response from the Solicitor indicating that the Commonwealth Supreme Court has made several rulings in what would trigger the requirement to complete a Land Development Plan and the facts in this case would not meet the minimum requirements. She is therefore recommending that the Borough not request a new land development plan from Charter Homes. I am waiting for a response from the Borough Engineer. I received a response from ARRO on a point-by-point basis and this has been forwarded to the majority of Council. DEP is reviewing the other concerns from Mr. Haigh.

Lastly, I have sent them a letter regarding their escrow account being depleted. I sent them a correspondent and received a reply that they will be sending the Borough funds to cover the expenses.

17. Reference to Ordinances, I am still waiting on Josele to complete the language for the ordinance regarding parking permits, no truck and limited truck traffic. I have yet to submit the changes for the Stormwater Ordinance hoping that she can get caught up.
18. Microphones in Council Chambers Six microphones have been replaced. One additional mic will need replace as the one shipped is faulty. I have listened to several meeting recording and it appears as though the new microphones are working. Committee will need to make a recommendation to Council as to the motion that was laid upon the table.
19. Borough Engineer -In keeping with Council's intent on reviewing some of our agreements and appointments to various services, Mr. Nissley and I have met with our representative at ARRO as well as representatives from RETTEW. Again, I will offer some information to Admin & Finance Committee at their next meeting. These documents will include 2023 cost breakdown from ARRO, and proposal, cost sheet and agreement from RETTEW. Admin & Finance Committee has moved a motion to appoint RETTEW as our Borough Engineer replacing ARRO.
20. Borough Solicitor – Staff and I have been working on numerous projects with the Borough Solicitor.
  - a. Resolved the issue with Whitmoyer and parking at the “Centerville 2” rear lot.
  - b. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
  - c. Park Advisory Board, hoping a Resolution will be in hand for the Council Meeting
  - d. Ordinance for permit parking, no truck traffic & trucks under a certain length.
  - e. Updates to Stormwater Ordinance.
  - f. Deed Restrictions regarding Grandview Park.
  - g. C2P2 Grant required legal documents.
21. I met with Bob Krimmel of UNIVEST to discuss possible finance alternatives for the new municipal complex. He provided a summary of what a loan would look like from their perspective.
22. HRA - Miss Frey and I have a meeting scheduled with Jeff Shatzer, Shatzer Insurance, to discuss the transfer of the HRA Administrator. The previous company had been bought out by the new company. We will discuss any changes that need to be made in the processing of claims.
23. Mayor, Dennis and I met with a boy scout, Thomas Dohl Jr, to discuss potential eagles scout project at **Memorial Park in honor of the late Harry Billow**. The scout will be before the committee to present his project in hopes that it can be moved to full Council.
24. Zoning Officer and I met with the property owner of the old Country table and the General Manager of Whitmoyer Ford/Chevy. A compromise has been worked out utilizing suggestions from Council and advise from Josele. All parties agree. **Zoning Hearing Board** approved variance with the conditions set forth.
25. Lancaster County Boroughs Association Quarterly Meeting – Having attended the County Boroughs Association meeting, there are a couple things that were brought up that I wish to share.
  - a. District Attorney, Heather Adams, gave a presentation on the reorganization of the Drug Task Force. She provided several graphs and charts to show multi-year variances.
  - b. Several Borough officials voiced issues with homeless people and asking for other affected Boroughs could meet to discuss some resolutions. I have not been made aware of any issues in the Borough.
  - c. The State is to receive large some of funding for stormwater projects. Senator Scott Martin is on the Chesapeake Bay Commission and he wil have access to distributing these funds. I immediately spoke to his Administrative Assistant about our streambank restoration project and asked to connect with Senator Martin.

- d. County still has approximately 62 Million in ARPA funds available and they plan to open a second round of requests from municipalities. I will keep an eye out for such an announcement.
- e. State Association has set its legislative priorities for 2023 and include: Reducing burden of prevailing wage requirement, Ability for boroughs to charge larger fees under the RTKL for commercial businesses, Relaxing rules on Civil Service requirements for Boroughs when hiring police officers, and radar.

This completes my report for January 2023. As always, please let me know if there are any questions or comments.

End of Report

**MOUNT JOY BOROUGH COUNCIL**  
**January 9, 2023, Minutes**

The Mount Joy Borough Council held its regular meeting on January 9, 2023.

President Hall called the meeting to order at 7:00 PM.

Roll Call- Present were Councilors, Dominic Castaldi, David Eichler, Lu Ann Fahndrich, Mary Ginder, Bruce Haigh, Eric Roering, Bob Ruschke, Brian Youngerman, President William Hall and Mayor Timothy Bradley, Jr. Staff present were Borough Manager, Mark G. Pugliese I; Assistant Borough Manager/Finance Director, Jill Frey; Public Works Director, Dennis Nissley; Codes, Zoning and Planning Administrator, Duane Brady, Jr. and Administrative Assistant, Lisa Peffley. Absent was Police Chief, Robert Goshen.

Mayor Timothy Bradley, Jr, gave the invocation and the Pledge of Allegiance followed.

President Hall announced that no decisions were made at last month's Executive Session.

On a **MOTION** by Roering, and a second by Ruschke, a request was made to accept the agenda for the January 9, 2023, Borough Council Meeting Agenda. *Motion carries unanimously.*

**Public Input Period**

Dale Murray, 120 Farmington Wy., asked what the status was of joining or not joining the Northwest EMS Authority plan. He also asked how Life Lion missed calls are handled. Murray asked for a clear explanation of why there was a 5.5% tax increase. Murray inquired how much money went to the new building project and what was already invested. He also asked about the needs analysis for the new building and feels it should be made available to the public. He asked about the RACP grant.

Dave Weiser, 616 Water St., asked how the Borough expects to address the noise pollution from the proposed new Police building at Grandview.

Kirby Umholtz, 251 School Ln., commended Construction Master services. He said they were really considerate of his landscaping and he feels they gave him a fair price for his sidewalks, but he feels the price they quoted him for a foot section of curb was very high. He said he is looking at a total cost of sidewalks and curbs at approximately \$10,000 and wanted to let Council know the financial impact.

Jane Farr, 425 Columbia Ave., made a statement regarding the damage done to her property as a result of the Pinkerton Road project. She said when they were tamping the road during the process of laying new sewer lines a pipe ruptured within their shower on the second floor. She said it caused a lot of damage. Also, there was an issue with the excavator. They were to preserve their landscaping in their front yard with some possible trimming. However, they excavated approximately 17 feet into their yard. She immediately called the Borough office because they would not stop working per her request. The Borough Manager instantly came out to her property and made them stop. Apparently there was a design change by ARRO and did not get it approved by the Borough but gave the design to the contractor. She stated that financially this project has been devastating to them.

Charles Groff, 211 Fredrick St., stated he is opposed to putting the new building up at Grandview and feels it should be left where it is. He thinks it is a terrible idea putting it up at Grandview and the police will have a terrible time getting through traffic. He said the only way to get rid of the project is to get rid of Council so you better get it done before a new Council is elected because the next Council coming in will disapprove.

**Report of Mayor**

Mayor Bradley provided a written report for December 2022. Mayor Bradley stated his concerns regarding speed enforcement on Pinkerton Road and Angle Street with the Chief and said they are currently doing enforcement in both of those areas using multiple tools at their disposal. He said that will be on going over the course of the next few weeks. He also did a site visit at Pinkerton Road along with the Borough Manager and Works Director regarding some of the complaints he has heard involving this project.

**Report of the Chief of Police**

Robert Goshen, Police Chief, provided a written monthly report for November 1, 2022, to November 30, 2022. The report showed 44 traffic arrests and 39 criminal arrests for the month. There was a total of 691 incidents for the month of October, with a total of 7,068 incidents year to date.

### **Report of Fire Department Mount Joy (FDMJ)**

Brett Hamm, FDMJ Fire Chief, provided an oral monthly report for November 2022. No written report provided.

### **Report of PSH Life Lion**

Adam Marden provided a written monthly report for November & December 2022.

### **Northwest EMA**

Provided a written report for January – December 2022.

### **Report of EMA**

Mayor Bradley provided a written report for December 2022. Mayor Bradley said he reinitiated information collection to update the Borough emergency operation plan for 2023. The plan is to have that presented to Council hopefully for the March meeting. The Mayor wanted to personally thank the Friends of Donegal for helping displaced residents over the Christmas holidays.

### **Report of the Milanof-Schock Library (MSL)**

Joseph McIlhenney provided and reviewed a written monthly report for November 2022.

### **Report of Code/Zoning & Planning Administrator**

Duane Brady, Jr., Codes, Zoning and Planning Administrator, provided a written monthly report for December 2022.

### **Stormwater, Projects & Grants Coordinator**

No Report.

### **Report of Public Works Director**

Dennis Nissley, Public Works Director, provided a written report for December 2022.

### **Report of the Borough Authority Manager**

No report provided.

### **Report of the Assistant Borough Manager/Finance Officer**

Jill Frey, Assistant Borough Manager/Finance Officer, provided a written report for December 2022.

### **Report of the Borough Manager**

Mark G. Pugliese I, Borough Manager, provided a written report for December 2022.

### **Approval of the Minutes of the Previous Meeting**

On a **MOTION** by Roering, and a second by Eichler, approval was given for the minutes of the regular Borough Council meeting held on December 5, 2023. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Roering, approval was given for the minutes of the special Borough Council Budget minutes for November 3, 2022. An Amendment by Youngerman, and a second by Roering, a request was made to add a paragraph after the first paragraph that says Youngerman recommended changing the PLGT General Fund interest earned to \$70,000. *Amendment accepted, and Main Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Roering, approval was given for the minutes of the special Borough Council Budget minutes for November 15, 2022. *Motion carries unanimously.*

### **Building Ad Hoc Committee**

Deering said there is a lot happening in January at the Grandview site. He said Crabtree is working on CPM (Critical Path Method) and should be ready for the next Building Ad Hoc meeting. The geo-technical borings and infiltration testing will be happening this month, additional surveying and a meeting with the Zoning Officer. Also, there was a lot of discussion at the last meeting regarding the roof so they are working on getting costs for flat vs sloop or combo.

Pugliese gave an update of the RACP grant. The Borough has received approval in the amount of \$3 M from RACP. He said the Borough can look at other grants that are not passed through the State for the matching \$3 M. In essence if the Borough gets \$3 M in Federal money that would take care of the match. The Borough can look at other funding sources for the rest, such as ARPA funding or something like that. Pugliese said that he wished to bring to Council's attention is that in the letter it explains that the Borough needs to submit another application. Once he gets the password to the site, he can upload certain documents. Once he has access to the website the Borough has 6 months to complete the application process and have everything needed to get their approval. Once the Borough submits and gets approval of the application

you have six months to start construction. There are a few clarifications he needs to get from them regarding the timelines. At some point Council is going to have to make a decision whether they are moving forward or not. He said he would have to check with the State if anything would change as far as the money goes if Council decides to go with just moving the Police Department to Grandview site. Youngerman and Haigh questioned the timelines. Haigh also questioned the secured matching funds. Pugliese stated he has a person assigned to him regarding this grant so he said he will check with them and get clarification. Hall said we need to proceed with facts and not speculations.

#### **Administration and Finance Committee**

On a **MOTION** by Youngerman, and a second by Roering, a request was made adopt Resolution 2023-01, a resolution appointing and/or reappointing members of various boards, commissions, and positions within the Borough organization. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Roering, a request was made to reduce the financial security for Fox Chapel Publishing, 950 Square Street, Mount Joy in the amount of \$9,898.15 based upon review of the Borough Engineer, leaving a balance of \$22,904.35. *Motion carries unanimously.*

On a **MOTION** by Youngerman, and a second by Roering, a request was made to advise EdgeUP Technology to remove the equipment from the building as a "failed system" and receive a full refund. On a **MOTION** by Roering, and a second by Youngerman to lay the main Motion on the table. *Motion carries unanimously.*

Briefing on Zoning Variance submission for 740 E. Main Street and appointment of staff member or elected official to present Council's position to Zoning Hearing Board. On a **MOTION** by Haigh, and a second by Castaldi, a request was made to appoint the Borough Solicitor to attend the Zoning Hearing Board meeting to express the Borough's opposition to the variance unless certain conditions are met. *Motion carries 8-1, Roering voting No.*

#### **Report of the Public Safety Committee**

No business to come before Council.

#### **Report of the Public Works Committee**

No business to come before Council.

#### **Public Input Period**

Dale Murry 120 Farmington Wy., commented on the Borough's decision of the Zoning Variance for 740 E Main St. He asked about the RACP and where the Borough plans on coming up with the money for the building project. He feels the Mayor's suggestion a while back of redoing the Florin Station and constructing a Pole Barn would be a smart idea.

#### **Any other matter proper to come before Council**

Mayor Bradley once again inquired about the Borough's current service providers, particularly the Borough's Engineer and whether the Borough is satisfied with their services or not. He commented that there has been some issues that have emerged this past year involving the Borough's current Engineer. The most recent being the issue on Pinkerton Road with Ms. Farr. He is curious to know if the Borough is going to tackle the problem or continue to move ahead with business as usual.

Youngerman said the Administration Finance Committee is in the process of reviewing the current service providers. He provided a spreadsheet to Council.

Haigh asked Pugliese to provide the Public Works Committee with a list of change orders and deficiencies on Pinkerton Road to try and figure out if there was a design issue, a hidden structure issue or a contractor issue.

Pugliese said that ARRO is taking care of the landscaping issue with Ms. Farr's property. He stated that the Borough did interview another engineering firm and their proposal and cost with come to Admin and Finance this month.

Haigh said he is going to push economic development at every meeting. He would like to work with the Codes Officer and conduct a small sample informal audit by looking at selective building projects in the last four to five years.

Eichler thanked everyone that helped with Christmas decorations.

Castaldi thanked Roering for voting no on the 13d and he errored when he seconded the motion and would like to communicate with the Borough's Solicitor to soften the opposition on the zoning change.



Hall said once variance is granted the property owner then could use it for other things rather than the parking of the current vehicles. For example, the property owner could, in the future instead of warehousing vehicles they could warehouse 53-foot trailers. Not saying the property owner is going to do that but the point is once the variance is granted the property could be used for other things than just the vehicle he is currently parking there. Could there be a temporary solution to the problem?

**Authorization to Pay Bills**

On a **MOTION** by Youngerman, and a second by Roering, Council approved paying the bills as presented from December 1-December 31, 2022.

GENERAL FUND	\$	174,016.66
REFUSE/RECYCLING	\$	60,013.61
CAPITAL IMPROVEMENTS FUND	\$	781,835.38
HIGHWAY AID FUND	\$	454,367.78
ESCROW FUND	\$	11,035.49
JOY LAND ACCOUNT	\$	-
GRAND TOTAL EXPENDITURES	\$	1,481,268.92

*Motion carries unanimously.*

**Meetings and dates of importance**

See the white calendar for the month of January.

**Executive Session**

No Executive Session was held.

**Adjournment**

On a **MOTION** by Roering, and a second by Ginder, approval was given to adjourn the meeting at 9:29 PM. *Motion carries unanimously.*

Respectfully Submitted,



Mark G. Pugliese  
Borough Manager/Secretary

12b

**Borough of Mount Joy**  
Lancaster County, Pennsylvania  
**Resolution No: 2022-15**

The following meetings will be held from January 1, 2023, through December 31, 2023 in Council Chambers of the Borough Municipal Building, 21 East Main Street, Mount Joy, PA:

**Mount Joy Borough Council**

First Monday at 7 PM  
Except January 9 and September 11  
Except November 6 at 6 PM

**Mount Joy Borough Authority**

First Tuesday at 4 PM  
Third Tuesday at 4 PM  
Except May 17, July 5, November 8 at 4 PM

**Council Administration and Finance Committee**

Fourth Thursday at 6:30 PM  
Except November 16

**Authority Finance Committee**

March 1 at 4 PM  
March 22 at 4 PM  
July 12 at 4 PM  
November 15 at 4 PM

**Council Public Safety Committee**

Fourth Monday at 6:30 PM  
Except December 18

**Authority Administration Committee**

February 28 at 4 PM  
June 27 at 4 PM  
October 24 at 4 PM

**Civil Service Commission**

Fourth Monday at 5:30 PM as needed  
Except December 18

**Planning Commission**

Second Wednesday at 7 PM

**Council Public Works Committee**

Second Monday at 6:30 PM  
Except January 16 and September 18

**Zoning Hearing Board**

Fourth Wednesday at 7 PM  
Except November 15

**Mount Joy Borough Council & Mount Joy Community Foundation**

January 26 at 6:30 PM

**Mount Joy Borough Council Budget Meetings**

November 2, 14, & 16 at 6:30 PM

**Trick or Treat**

October 31 from 6:PM to 8 PM  
Borough Manager may set alternative date due to inclement weather or other unforeseen factors

**Building Ad-Hoc Committee**

Third Monday at 5:30 PM  
Except February 13 and December 11

DULY ADOPTED this 5th day of December 2022, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest:

  
\_\_\_\_\_  
(Assistant) Secretary

By:

  
\_\_\_\_\_  
(Vice) President Borough Council

SEAL



**Tuesday, March 14**

3:00 p.m. – 6:00 p.m.                      **Registration**    Registration Desk 1

**Wednesday, March 15**

8:30 a.m. – 4:15 p.m.                      **Registration**    Registration Desk 1

9:30 a.m. – 9:45 a.m.                      **Welcome – John Brenner, Executive Dir., The League & Mayor Michael Lombardo, Pittston, League President**    Presidents Hall

9:45 a.m. – 11:00 a.m.                      **Labor and Employment Potpourri**    Presidents Hall  
*Speakers: Patrick J. Harvey, Esq. & John P. McLaughlin, Esq.*

11:00 a.m. – 11:10 a.m.                      **Break**

11:10 a.m. – 12:10 p.m.                      **CONCURRENT SESSIONS**  
**Effectively Dealing with the Habitual “Minor Rule” Breaker**    Presidents Hall 1-2  
*Speakers: Joshua C. Hausman, Esq. & Michael A. Palombo, Esq.*

**American Rescue Plan Act & Employment Costs**    Deans Hall 1-2  
*Speakers: David E. Mitchell, Esq. & Jonathan F. Whalen, Esq.*

**Common FLSA Misclassification Issues in 2023**    Rooms 207/208  
*Speakers: Tiffany R. Allen, Esq. & Ben Patchen, Esq.*

**Back to Basics: Basic Introduction into Americans with Disabilities**    Rooms 205/206  
*Speakers: Erin K. Corcoran, Esq. & Gretchen K. Love, Esq.*

12:20 p.m. – 1:15 p.m.                      **Lunch**    Presidents Hall 3-4

**First Timer’s Luncheon**    Senate 2-3

**Ethics Session Luncheon**    Room 107  
*Speakers: Sean P. Kilkenny, Esq., & Kailie J. Melchior, Esq., Kilkenny Law*

1:20 p.m. – 2:20 p.m.                      **CONCURRENT SESSIONS**  
**Code Blue: How to Control Heart and Lung Benefits Abuse And Return Officers to Duty**    Presidents Hall 1-2  
*Speakers: Peter J. Halesy, Esq. & Shon K. Worner, Esq.*

**Optimize Your Pension Plan: Pension Plan Language that Should Be in Every Pension Plan**    Deans Hall 1-2  
*Speakers: John P. McLaughlin, Esq. & Richard D. Miller, Esq.*

**The ABCs of ESI: How to Defend Discipline and Lawsuits with Information at Your Fingertips**    Rooms 207/208 (Recording)  
*Speakers: Allison Genard, Esq. & Ben Patchen, Esq.*

**Back to Basics: Drugs and Alcohol Testing**    Rooms 205/206  
*Speakers: Peter J. Halesy, Esq., Patrick J. Harvey, Esq. & Gretchen K. Love, Esq.*

2:20 p.m. – 2:45 p.m.                      **Break**

2:45 p.m. – 4:15 p.m.                      **Ask the Arbitrators**    Presidents Hall  
*Speakers: Peter J. Halesy, Esq., Patrick J. Harvey, Esq. & Michael A. Palombo, Esq.*

5:30 p.m. – 6:30 p.m.                      **Evening Reception**    Presidents Hall 3-4



**Thursday, March 16**

7:30 a.m. – 5:15 p.m.	Registration	Registration Desk 1
7:30 a.m. – 8:45 a.m.	Continental Breakfast	Presidents Hall
8:30 a.m. – 9:30 a.m.	<b>Crisis Management &amp; Public Relations in the Social Media Age</b> <i>Speakers: Tiffany R. Allen, Esq. &amp; Paul N. Lalley, Esq.</i>	Presidents Hall
9:30 a.m. – 9:50 a.m.	Break	
9:50 a.m. – 10:50 a.m.	<b>Inflation, Recession and COVID-19 Hangovers: Current Trends in Bargaining and Act 111 Interest Arbitration</b> <i>Speakers: Peter J. Halesy, Esq., John P. McLaughlin, Esq. &amp; Richard D. Miller, Esq.</i>	Presidents Hall
10:50 a.m. – 11:00 a.m.	Break	
11:00 a.m. – 12:00 p.m.	<b><u>CONCURRENT SESSIONS</u></b> <b>Weingarten, Garrity &amp; Loudermill (Repeat)</b> <i>Speakers: Allison Genard, Esq. &amp; Michael A. Palombo, Esq.</i>	Presidents Hall 1-2
	<b>Post Pandemic Mental Health Issues in the Workplace</b> <i>Speakers: Tiffany R. Allen, Esq. &amp; Richard D. Miller, Esq.</i>	Deans Hall 1-2
	<b>Navigation Right-to-Know Law Requests</b> <i>Speakers: Erin K. Corcoran, Esq. &amp; Paul N. Lalley, Esq.</i>	Rooms 207/208
	<b>Back to Basics: My Employee Has Been Called to Active Duty; What Do I Do?</b> <i>Speakers: Ben Patchen, Esq. &amp; Shon K. Worner, Esq.</i>	Rooms 205/206
12:00 p.m. – 1:00 p.m.	Lunch	Presidents Hall 3-4 & Senate Overflow
	<b>Pennsylvania’s Public Official and Employee Ethics Act Luncheon</b> <i>Speaker: Jeffrey Frankenberger, Esq., Deputy Executive Director, State Ethics Commission</i>	Room 107
1:05 p.m. – 2:05 p.m.	<b><u>CONCURRENT SESSIONS</u></b> <b>Health Care Update</b> <i>Speakers: Richard D. Miller, Esq. &amp; Shon K. Worner, Esq.</i>	Presidents Hall 1-2
	<b>Medical Marijuana, Recreational Marijuana, CBD &amp; Drug Tests</b> <i>Speakers: Joshua C. Hausman, Esq. &amp; David E. Mitchell, Esq.</i>	Deans Hall 1-2
	<b>Innovation Retention Strategies</b> <i>Speakers: Gretchen K. Love, Esq. &amp; Jonathan F. Whalen, Esq.</i>	Rooms 207/208 (Recording)
	<b>Back to Basics: Disciplinary Interviews: How to Get to the Truth</b> <i>Speakers: Peter J. Halesy, Esq. &amp; Patrick J. Harvey, Esq.</i>	Rooms 205/206
2:05 p.m. – 2:20 p.m.	Break	



2:20 p.m. – 3:20 p.m.

**CONCURRENT SESSIONS**

**Employee Criminal Conduct: How to Investigate and Discipline** Presidents Hall 1-2  
*Speakers: Tiffany R. Allen, Esq., Peter J. Halesey, Esq. & Patrick J. Harvey, Esq.*

**Mock Bargaining Session** Deans Hall 1-2  
*Speakers: David E. Mitchell, Esq. & Ben Patchen, Esq.*

**Weingarten, Garrity, & Loudermill (Repeat)** Rooms 207/208  
*Speakers: Allison Genard, Esq. & Michael A. Palombo, Esq.*

**Back to Basics: Unfair Labor Practice Essentials: Management Rights vs. Failure to Bargain** Rooms 205/206  
*Speakers: Peter J. Halesey, Esq., Patrick J. Harvey, Esq. & John P. McLaughlin, Esq.*

3:20 p.m. – 3:35 p.m.

**Break**

3:35 p.m. – 5:05 p.m.

**Bad Boys, Bad Boys - What Are You Gonna Do When the #CopsofTikTok Come for You?** Presidents Hall  
*Speakers: Joshua C. Hausman, Esq. & Ben Patchen, Esq.*

**Friday, March 17**

8:00 a.m. – 11:15 a.m.

**Registration** Registration Desk 1

8:00 a.m. – 9:00 a.m.

**Continental Breakfast** Presidents Hall

8:30 a.m. – 9:00 a.m.

**Legislative Update** Presidents Hall  
*Speakers: John Brenner, League Executive Dir. & Richard D. Miller, Esq.*

9:00 a.m. – 10:00 a.m.

**Subtle Sexual Harassment: The Evolution of the Work Environment** Presidents Hall  
*Speakers: Gretchen K. Love, Esq. & Allison Genard, Esq.*

10:00 a.m. – 11:00 a.m.

**Avoiding Municipal Jeopardy!** Presidents Hall  
*Speakers: Erin K. Corcoran, Esq., Paul N. Lalley, Esq. & Shon K. Worner, Esq.*



# February 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 	3	4
5	6 Council 7 PM	7 Authority 4 PM	8 Plan. Com. 7 PM	9	10	11
12	13 Public Works 6:30 PM Building AdHoc 5:30PM	14 	15	16	17	18
19	20  OFFICE CLOSED	21 Authority 4 PM	22 ZHB 7 PM	23 Admin / Finance 6:30 PM	24	25
26	27 Civil Service Com. 5:30 PM (as needed) Public Safety 6:30 PM	28				