



Borough of Mount Joy
Public Works Committee
Meeting Minutes for February 14, 2022
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Ginder, Councilor Haigh, Councilor Ruschke

STAFF PRESENT: Public Works Director Dennis Nissley, , Assistant Public Works Director Dave Salley, Parks Superintendent Barry Geltmacher, PW Crew Leader Jake Houck, Attending via Zoom: Borough Manager Mark Pugliese, Codes and Zoning Officer Stacie Gibbs

OTHERS PRESENT: Reann Schatz, Josh Deering

I. APPROVAL OF FEBRUARY 14, 2022 PUBLIC WORKS MEETING AGENDA - Approved

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

A. Reann Schatz asked for an update on the Melhorn basin and the Borough basin.

B. Josh Deering asked if Council would consider getting quotes for new chairs for the audience in Council Chambers. The Committee suggested this should go to Admin Committee.

III. APPROVAL OF MINUTES from the January 10, 2022 meeting – Approved by a unanimous vote

IV. ITEMS OF BUSINESS

1. Parks

A. Advertise and fill open Parks Maintenance position – Nissley reported the plan to advertise for this position in March with the plan to have someone hired in April

B. New park rules signs – Nissley reported that new signs have been made and will be installed in the near future.

C. Items from Borough Park shed – Jaycees – Nissley and Geltmacher reported that items from the storage building at Kids Joy Land have been moved to Parks building. This storage building was used by Jaycees, Rotary and possibly other clubs in the past for community activities. Staff is suggesting to allow local civic clubs to get anything that is theirs or they could use. The Historical Society could also be asked if they are interested in any of the items. A motion by Ruschke and second by Haigh, Staff can dispose of the items from the KJL building by first contacting the Historical Society and local civic clubs and discarding anything that is left.

D. Haigh brought up a discussion about the concept of a Parks Advisory Committee that was brought up at Council meeting. He is suggesting that someone from the Committee or Parks or Public Works staff should attend Admin meeting to inform them that a parks master plan is already in the works and that Public Works should be included in a Parks Advisory Committee if it does develop. Salley reported that part of the MSDP grant would include a committee for input in the grant process. A survey has been done to hear from residents in the recent past as part to the grant submission. Nissley and Haigh will plan to attend the Admin and Finance Committee meeting on February 24.

2. Stormwater

- A. MS4 Audit report – Salley reported on the process of meeting with the DEP inspector, who spent time reviewing the Borough’s written plan and then a portion of the day was out looking at BMP’s and outfalls, Public Works Department and Parks Department facilities were inspected. There were no violations, but there were a few recommendations. Non-Compliance items were: 1. not maintaining a list of education materials, 2. erosion at some of the inspection areas. 3. We must provide a PCM inventory and we have enlisted Rettew Associates to get this done. The stormwater ordinance needs to be updated when the permit cycle renews.
- B. MS4 services for PCM and Ordinance updates – The Committee discussed the importance of staying in compliance with stormwater regulations, and agreed to utilize Rettew Associates as a resource to manage the stormwater program.
- C. CCWA Watershed Expo – The Expo will be held at Manheim Farm Show on June 7, 2022 in conjunction with the Lancaster Conservancy Water Week.
- D. Nissley gave an update on the Manheim Street stormwater project. The project has begun and ARRO is doing daily inspections.

3. Streets and Alley

A. Update on Street projects

- 1) Pinkerton Road- Nissley reported that this project is active on Pennbid and will close on March 7. Bids will come to Committee on March 14 and Council on April 4. UGI is replacing pipes now, and PPL should be moving poles in March. The Committee discussed a concern by Tim Leibfried about parking and Salley and Nissley reported that they both suggested Mr Leibfried should submit a letter to Public Works Committee with his concerns. Haigh commented that there are truck turning issues at the intersection. Nissley will discuss a No Trucks sign and review parking issues with Chief Goshen.
- 2) N. Angle Street- Nissley reported that this project is active on Pennbid and will close on March 7. Bids will come to Committee on March 14 and Council on April 4. Public Works staff has completed the inlet and pipe installation on N. Angle Street between W. Main St and Pink Alley. PPL should be moving poles in March.
- 3) Nissley reported on the Manheim St repaving project by PennDOT, New Enterprise has been contracted by PennDOT and will begin work on April 4 with pipe and inlet work outside the borough, paving is scheduled to begin in early May and wrap up by mid June.

- B. MSMJ Request for Street Closures – Nissley presented this in relation to borough owned streets that were already looked at by Council. The Committee voted unanimously to agree to the closures.

4. Comp

- A. Key Fob Report – Nissley presented a key fob report showing the number of fobs in the system. Approximately 2/3 are to borough residents and 1/3 to East Donegal Township residents.

5. Equipment

Sale of equipment on Municibid – Nissley reported on new items that are ordered for purchase as budgeted. The current JD 1575 mower will be put on Municibid or traded if the sale is not as good as the trade-in offer. Nissley presented a resolution for approval and would also like to add truck tool boxes to the resolution. The Committee voted to move the resolution to Council and proceed with the sale of these items.

6. Grants update

- A. DCNR Community Conservation Partnership Program (C2P2) Little Chiques Park Master Site Development Plan (MSDP) – Rettew is assisting with this grant preparation
- B. Lancaster Bicycle Club grant – Nothing new to report
- C. NFWF Streambank Planning grant - Nothing new to report

D. ARLE grant for pedestrian signal improvements- Nissley reviewed this grant and what it is for.

- 1) Review bid tally and discuss recommendation to Council – Bid results: Telco is low bidder at \$263,694.00, the grant amount is \$219,060.00 or \$44,634.00 more than what the grant will cover. Pugliese suggested trying to see if we can get this covered under the MTF grant for crossing signals since that grant is more than we need for the RRFB project. The Committee agreed to move this bid recommendation to Council to award the bid to Telco and complete the project as bid.

E. Flood Mitigation Grant for Borough basin modifications

- 1) LCCD report – Haigh recused himself from this discussion. The Committee reviewed the report.

F. DEP 902 grant for compost equipment - Nothing new to report

G. DCED Heritage grant – Nissley reported that staff is compiling quoted for this grant.

7. Hiring to replace Assistant Public Works Director position – The Committee reviewed a draft job description the staff has developed. The proposed job title is Community Development and MS4 Coordinator. Nissley explained how this position would work with all departments and the proposed responsibilities of time. The Committee discussed this and determined the title should be changed to Community Development and Stormwater Program Coordinator. The Committee had questions related to changing responsibilities. The question came up about whether we need to have a stormwater enforcement officer. Staff will review the enforcement portion and then forward the job description to Admin and Finance Committee.

V. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

1. Josh Deering had a question about the poles on Pinkerton Rd
2. Josh Deering asked, If the resident on the corner of Marietta Ave and Pinkerton Rd wanted to remove his garage and rebuild, could he get variances? Gibbs stated that Council could take a position on that if there was a request for a variance
- 3 Josh Deering commented about 772 reroute and some possibilities of changing traffic flow after the reroute.

VI. ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

1. Haigh asked about the 5-year street maintenance plan. Nissley reported that 2 year advance notices have been sent to Charter Lane and Wood Street. But reminded the Committee that funds may not be available to do all the proposed work unless Council can direct more money to street repair. Haigh suggested looking at moving Square Street into the 2023 schedule. Though there is a section that would need sidewalk upgrades thus needing 2 years notice.

VII. ADJOURN 8:22 PM