



Mount Joy Borough
Administration & Finance Committee Meeting
March 27, 2025, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – There were no Committee Executive Sessions held outside of a public meeting between February 27, 2025 and March 27, 2025
4. Consider a motion to approve the Agenda for the March 27, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of the January 23, 2025, Administration & Finance Committee meetings.
7. Approval of the Minutes of the February 27, 2025, Administration & Finance Committee meetings.
8. Administration, Budget, and Finance
 - A. Manager's Report
 - B. PLGIT Monthly Report
 - C. Update on Employee Handbook.
 - D. Consider a motion to move to full Council to approve the 2025 Memorandum of Understanding with the Lancaster County Conservation District and authorize the Borough Manager to sign and return the MOU to the Conservation District.
 - E. Acknowledge receipt of the GSAB 75 Information Report for the fiscal year ending December 31, 2024.
 - F. Discussion with possible motion to move to full Council approving sending an additional individual to the 2025 PSAB Annual Conference.
 - G. Discussion with possible motion on summer internships.
 - H. Discussion with possible motion regarding Committees being able to authorize the expenditure of funds without full Council permission.
9. New Municipal Services Building –
 - A. Discussion with possible motion regarding any updates and/or change orders.
 - i. Change Order #1, removal of a tree in the amount of \$1,572 and a credit in the amount of \$800.00 for removal of the softball backstop and moving of the shed. Manager Approved.
10. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. Discussion with possible motion, Cornerstone Lot W4 Access Easement. (Carry over from previous month)
 - C. Discussion – Chiques Crossing.
 - D. Consider a motion to move to full Council a request from Florin Hill partnership postponing the Recreation Fee of \$1,000 at the time of the application for building permits and authorize the borough manager to enter into this amendment on behalf of the Borough.
 - E. Discussion on the rezoning of a portion of Wood Street from Light Industrial to a Residential classification.
11. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grants
 - i. Refer to Grant Sheet

- ii. Consider a motion to move to full Council, authoring the Community & Economic Development Coordinator to apply for NFWF Grant in the amount of \$250,000 for Phase 3 of the Little Chiques Park Streambank Restoration Project. Application due 5/13/2025.
- iii. Updates on previously applied for grants.
 - 1. ARLE Grant for crosswalk improvements - \$296,969 - Approve
 - 2. Local Shared Grant. - \$1,000,000 for Municipal Complex- Application Submitted.
 - 3. Fish & Boat Commission Grant - \$75,000 Streambank Restoration Project – Application Submitted
 - 4. C2P2 DCNR Grant – \$200,000.00 (\$200.00 match) for Little Chiques Park Plan- Preparing Application
 - 5. Greenway Trails & Recreation - \$250,000.00 (15% match) for Splash Pad – Preparing Application.
 - 6. People, Parks & Community Foundation for a grant in the amount of \$25,000 for the Little Chiques Park Site Development. Preparing Application

12. Ordinances/Resolutions

13. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

14. Executive Session –

15. Any Other Matter to Come Before the Committee.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday April 24, 2025, at 6:30 PM in Council Chambers.