



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
March 23, 2017

Members present: Chairman Youngerman, Council President Glessner. Councilor Murray absent

Others present: Samuel Sulkosky, Carol Roland and Megan Senkowski with Trout, Ebersole and Groff, Josh Deering

Chairman Youngerman called the meeting to order at 6:33 PM.

Chairman Youngerman announced that no Executive Sessions held.

On a MOTION by Glessner and second by Youngerman, the agenda was approved as presented. *Motion carries unanimously.*

Public Input Period

Josh Deering asked questions concerning the Marietta Avenue Paving and Pedestrian improvements.

On a motion by Glessner and seconded by Youngerman, the Minutes of the February 23, 2017, regular Committee meeting were approved as presented. Motion carried unanimously.

Administration, Budget, and Finance:

Megan Senkowski and Carol Roland from Trout, Ebersole and Groff presented to the Committee the 2016 Borough of Mount Joy Financial Statements ending December 31, 2016, DCED Reports ending December 31, 2016 and supporting documents. Ms. Senkowski reviewed all the separate financial statements including the Statement of Net Position, Statement of Activities, Balance Sheet, Statement of Revenue, Expenditures and Changes in Fund Balances, Proprietary Funds, Fiduciary Funds and Statement of Cash Flows. Ms. Senkowski explained various highlights of the Notes to the Financial Statement including recent accounting changes, pension plans, compensated absences, postemployment benefits, various government funds, utilization of estimates, cash, cash equivalents and investments. Ms. Senkowski reviewed current Borough assets and liabilities, long-term debt and non-uniform and police pension plan funding levels and returns on investments. Ms. Senkowski reviewed the General Fund, Refuse Fund, Highway Aid Fund and the Capital Fund.

Carol Roland stated the Borough has received a clean audit. Carol complimented Jill Frey on her dedication and willingness to learn her job duties. Ms. Roland reviewed the police and non-uniform pension plans including the percent funded. Ms. Roland answered Committee and Borough Manager questions concerning the OPEB benefits and the \$7.5 million liability.

Manager Sulkosky introduced Councilor Deering, who was in the audience, to Ms. Roland and Ms. Senkowski.

The Committee discussed the PLGIT presentation on April 27, 2017. It was agreed that neighboring municipalities would be invited to the presentation.

Manager's Report:

Manager Sulkosky presented a written report to the committee. Sulkosky informed the committee The Train Station Project Communication Plan has been received by the Borough and forwarded to Council. A date for the public meeting is scheduled for April 5, 2017 at St. Marks Church from 6:30 pm to 8:00 pm. Sulkosky gave updates on the Jacob Street Bridge Removal Project and the Signalization Project.

Sulkosky presented the course of events that occurred during Snow Storm Stella. These include the Borough Snow Emergency Declaration, Governor Wolf's Proclamation of Disaster Emergency and Lancaster County Commissioner's Declaration of Snow Emergency.

Sulkosky reviewed the PUC hearing ruling on Distributed Antennae Systems in favor of municipal zoning. The PLCB granted the Borough's request for Noise Ordinance extension was granted until March 22, 2022.

Sulkosky informed the Committee that the following items would be on the Council agenda for April 3, 2017; Resolution No. 11-17 appointing an Assistant HIPAA Officer, advertising approval for Ordinance No. 1-17 seeking membership with PLGIT, Fire Department of Mount Joy Section 147(F) Form for the purchase of equipment, and the Public Hearing for the Turkey Hill Transfer of an Inter-Municipal Restaurant Liquor License.

The Committee discussed the Refuse hauling contract which expires December 31, 2017. A meeting with Barbara Baker of LCSWMA is scheduled for April 6, 2017.

Land Development, Zoning & Codes:

Codes Report was provided in writing.

The Committee discussed the Turkey Hill transfer of a Restaurant Liquor License and the need for a court reporter. The Committee agreed to have a court reported present for the public hearing on April 3, 2017.

Farmview Property is seeking a reduction in construction escrow as recommended by the Borough's Engineer per letter dated March 13, 2017.

Project Updates:

Rail Enhancement:

Details covered in Manager's Report.

Jacobs Street Bridge:

PennDOT District 8 has issued a supplemental work order to HNTB to address Amtrak Engineering questions.

Signalization Project:

Work started on March 13, 2017 and should be finished in April 2017.

Other items:

Sulkosky summarized for the Committee details about the March 10, 2017 meeting concerning Route 283/230 Corridor. EDC has received a \$50,000 grant to complete a transportation study on the corridor.

Sulkosky summarized the Chiques Creek Stormwater meeting with Representative Mindy Fee and DEP Chief Counsel Alex Chiaruttini, Sulkosky stated that the chances of a multi-municipal effort for Chiques Creek was not good. Municipalities within Chiques Creek must be prepared to move forward individually.

Public Input Period: None

Executive Session: None

No other matters came before the committee.

On a motion by Glessner, seconded by Youngerman, all in favor, the meeting was adjourned at 9:23 pm.

Submitted by: Samuel Sulkosky, Borough Secretary