



Mount Joy Borough Council Meeting Agenda 7:00 PM, Monday, March 2, 2026

1. Call to Order
2. Roll Call—Councilors, Deering, Eichler, Gruber, Hall, Haigh, Hollcraft, Kark, Youngerman, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance
5. Announcement of Executive Sessions – No Executive sessions were held between February 9, 2026, and March 2, 2026.
6. Consider a motion to approve the March 2, 2026, Borough Council Meeting Agenda.
7. Discussion regarding Council vacancy for the Florin Ward with possible motion to appoint a resident of Florin Ward to vacant Council position.
 - a. Motion to appoint a member of the Florin Ward and adopt Resolution 2026-09, a Resolution of Borough Council of the Borough of Mount Joy, Lancaster County, PA to fill a vacant position pursuant to Section 901 of the Borough Code, 8 PACS § 101.
 - b. Swearing in of new Councilor for Florin Ward.
8. Explanation regarding 287g MOA, ICE Agreement
9. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
10. Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. EMA
 - f. Library
 - g. Zoning, Code, & Stormwater Administrator
 - h. Community & Economic Development Administrator
 - i. Public Works Department
 - j. Borough Authority Manager
 - k. Assistant Borough Manager/Finance Officer
 - l. Borough Manager

If you are a **person** requiring accommodations to participate, please contact Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680 • Borough@mountjoypa.org • www.mountjoyborough.com

11. Approval of Minutes of the Regular Borough Council Meetings held on January 5, 2026, February 2, 2026, and February 9, 2026.
12. Building Ad Hoc Committee
 - a. Updates – Josh Deering
 - b. Substantial completion is March 22, 2026. Possible move in date of April 24th or May 1st, 2026.
Change Orders,
 - i. There were no Change Orders approved by the Manager for the month to date.
 - ii. There are no change orders for full Council to approve.
 - iii. Total Change Orders to date \$36,256.24
 - c. Consider a motion to authorize the Borough Manager to enter into a contract on behalf of the Borough with Master Telecom LLC for telephone equipment as outlined in their quote for the Municipal Services Building at 300 Orchard Rd.
 - d. Consider a motion to authorize the Borough Manager to enter into a contract on behalf of the Borough for janitorial services from City Wide Facilities Solutions in the amount of \$819.45 per month for bi-weekly cleaning of the Municipal Services Building, 300 Orchard Rd.
13. 175th Ad Hoc Committee
 - a. Update
14. Administration and Finance Committee
 - a. PLGIT Monthly Report
 - b. As approved by Committee, motion to appoint Christopher Trave to a 2-year term on the Planning Commission.
 - c. Discussion with possible motion regarding the tax-exempt status of 100 New Haven Street.
 - d. 2026 PSAB Annual Conference – As approved by Committee, motion to authorize the Borough Manager and Assistant Borough Manager, as well as Councilors Josh Deering and Bill Hall, to attend the Annual PSAB Annual Conference & Exhibition in Hershey, Pa on May 31, 2026 – June 3, 2026, and to pay for and/or reimburse expenses as provided by Section 701 of the Borough Code. (NOTE: PSAB pays for all expenses for the Borough Manger as a member of the Board of Directors.)
 - e. As approved by Committee, motion to appointment of Councilor Josh Deering, as the voting delegate.
 - f. As approved by Committee, motion to adopt Resolution 2026-08, a resolution of the Borough Council of Mount Joy Borough, Lancaster County, PA, to relimitate employee contributions to the Police Pension Plan for the years 2023, 2025, and 2026.

15. Public Safety Committee

- a. Discussion with possible motion to rescind prior motion from January 5, 2026, that authorized the Chief of Police to sign the 287g MOA with ICE due to the editing of a new MOA.
- b. As approved by Committee, motion to authorize the Borough Solicitor to advertise Ordinance 01-2026, an ordinance to amend the Mount Joy Borough Code of Ordinance, Chapter 255, Vehicles and Traffic, to restate Article VI and provide comprehensive regulations for pedal cycles, electric bikes, electric scooters, electric unicycles and toy vehicles.
- c. As approved by Committee, motion to authorize the Borough Solicitor to prepare an ordinance to include Brake Retarder Sign Location and to authorize Public Works Department to install or replace signs per the list provided by Public Safety Committee.
- d. Acknowledge receipt of application from The Janus School for the Ginger Gouldie Memorial 5K run.
- e. Acknowledge receipt of the Mount Joy Civil Service Commission 2025 Annual Report.
- f. Chapter 188 Peddling and Soliciting ordinance revisions.

16. Public Works Committee

- a. As approved by Committee, motion to approve the Purchase Order for a John Deere Loader.
- b. As approved by Committee, motion to approve advertisement and bidding for Seal Coat Contract 2.
- c. As approved by Committee, motion to approve Music in Memorial Park on July 26, August 2 & 6, 2026.
- d. Discussion about Grandview Park swale analysis
- e. Discussion with possible motion regarding Donegal Fish & Conservation Association (DFCA) to hold a Fishing Derby at the Little Chiques Park on Saturday, May 2nd, 2026 from 8:00 am until 12:00 pm

17. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.

18. Any other matter proper to come before Council.

19. Authorization to acknowledge the payment of bills.

20. Meetings and dates of importance, see attached calendar.

21. Executive Session.

22. Adjourn

The next full Council Meeting is scheduled for 7 PM, on Monday, April 6, 2026.

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BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

RESOLUTION NO. 2026-09

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, TO APPOINT A SUCCESSOR TO THE VACANCY CREATED ON BOROUGH COUNCIL.

WHEREAS, David Griender, a former member of Borough Council of the Borough of Mount Joy, was elected to Borough Council on November 7, 2023, and his term of office as Council Member began on January 1, 2024; and

WHEREAS, David Griender resigned from his seat as Borough Council Member and said resignation was accepted by Borough Council on February 9, 2026; and

WHEREAS, in accordance with the authority granted to Borough Council by Section 901 of the Borough Code to appoint successors to fill vacancies in elective Borough offices, Borough Council desires to appoint a person to serve as a member of Borough Council to fill the vacancy in the office of Borough Council member.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. Pursuant to Section 901 of the Borough Code, 8 Pa. C.S. §101 et seq., as amended, Borough Council appoints _____, a registered voter of the Borough who has resided within the Borough, Florin Ward, continuously for at least one year, as a member of the Borough Council of the Borough of Mount Joy to fill the vacancy which has occurred in the office of Borough Council member.

Section 2. _____, the newly appointed member of the Borough Council of the Borough of Mount Joy, shall hold office until the first Monday in January, 2028.

Section 3. This Resolution shall take effect and be in force immediately.

DULY ADOPTED this 2nd day of March, 2026, by the Council of the Borough of Strasburg, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Police Activity Statistics 2025

| | Citation Charges | Criminal Charges | Incidents | Total Incidents YTD | Total Incidents Previous YTD |
|--------------|------------------|------------------|--------------|---------------------|------------------------------|
| Jan | 18 | 34 | 488 | 488 | 596 |
| Feb | 21 | 13 | 470 | 958 | 1,212 |
| Mar | 55 | 27 | 636 | 1,594 | 1,862 |
| Apr | 109 | 27 | 702 | 2,296 | 2,513 |
| May | 77 | 25 | 663 | 2,959 | 3,259 |
| June | 81 | 16 | 677 | 3,636 | 4,022 |
| July | 57 | 31 | 699 | 4,335 | 4,757 |
| Aug | 48 | 23 | 611 | 4,946 | 5,392 |
| Sept | 27 | 28 | 545 | 5,491 | 6,063 |
| Oct | 40 | 28 | 591 | 6,082 | 6,732 |
| Nov | 31 | 16 | 517 | 6,599 | 7,328 |
| Dec | 13 | 21 | 437 | 7,036 | 7,780 |
| TOTAL | 577 | 289 | 7,036 | 7,036 | 7,780 |

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MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2025 December

| Code | Call for Service | Totals |
|------|--|--------|
| 0619 | THEFT ALL OTHERS | 3 |
| 0800 | SIMPLE ASSAULT | 1 |
| 1130 | FRAUD ALL OTHERS | 2 |
| 1440 | CRIMINAL MISCHIEF ALL | 1 |
| 1711 | SEX OFFENSE ALL OTHERS | 1 |
| 2040 | FAMILY OFFENSES - DOMESTIC | 8 |
| 2111 | DUI-ALCOHOL/UNDER INFL | 1 |
| 2310 | PUBLIC INTOXICATION / DRUNKENESS | 2 |
| 2640 | MUN ORD VIOLATIONS | 3 |
| 2654 | DISTURBANCE | 2 |
| 2657 | HARASSMENT | 2 |
| 2660 | TRESPASSING | 2 |
| 4014 | OPEN DOORS/WINDOWS GENERAL POLICE | 1 |
| 4018 | STREET LIGHTS-OUT/REPAIRS | 8 |
| 4021 | SUSPICIOUS ACTIVITY | 9 |
| 4028 | OTHER NON-CRIMINAL INV GENERAL POLICE | 1 |
| 4052 | ALARM BURGLARY OR HOLDUP NON RESIDENCE | 3 |
| 4100 | ALARMS (FIRE ALARMS) | 1 |
| 4102 | ALARM - CARBON MONOXIDE ALARM | 1 |
| 5008 | LOST ARTICLES | 2 |
| 5010 | MISSING PERSON | 1 |
| 5506 | LOST / FOUND / STRAY ANIMALS | 1 |

| | | |
|------|------------------------------------|----|
| 5510 | ANIMAL COMPLAINTS ALL | 7 |
| 6008 | REPORTABLE MV CRASH NO INJURIES | 5 |
| 6015 | REPORTABLE MV CRASH HIT & RUN | 2 |
| 6016 | NON REPORTABLE MV CRASH | 6 |
| 6303 | TRAFFIC OFFENSE ALL OTHER | 5 |
| 6305 | SELECTIVE ENFORCEMENT TRAFFIC | 1 |
| 6310 | TRAFFIC ENFORCE / STOP | 46 |
| 6335 | TRAFFIC HAZARD | 10 |
| 6336 | DISABLED MV | 4 |
| 6511 | PARKING VIOLATION COMPLAINT | 16 |
| 6602 | ABANDONED IMPOUND/TOWAWAY | 3 |
| 7002 | BUILDING CHECK | 11 |
| 7008 | MEDICAL ASSISTANCE | 71 |
| 7010 | NOTIFICATIONS | 1 |
| 7014 | OTH PUB SERV/WELFARE CHK | 11 |
| 7015 | ASSIST CITIZEN | 17 |
| 7025 | EMOTIONALLY DISTURBED PERSON (EDP) | 2 |
| 7502 | ASSISTING-FIRE DEPT | 4 |
| 7504 | ASSISTING-OTHER POLICE DP | 27 |
| 7506 | ASSISTING-OTHER AGENCIES | 2 |
| 8010 | WARRANTS-LOCAL | 3 |
| 9002 | ADMINISTRATIVE DUTIES | 1 |
| 9008 | COURT | 2 |
| 9020 | POLICE INFORMATION | 34 |
| 9025 | FIELD CONTACT INFORMATION | 4 |
| 9029 | CIVIL MATTER | 1 |
| 9030 | SPECIAL DETAIL ASSIGNMENT | 2 |

| | | |
|------|------------------------------|------------|
| 9034 | REPOSSESSION | 1 |
| 9068 | COMMUNITY RELATIONS ACTIVITY | 1 |
| 911 | 911 HANG UP / CHK WELFARE | 2 |
| 9115 | FOLLOW UP | 65 |
| 9192 | VEHICLE MAINTENANCE | 4 |
| 9989 | CALL BY PHONE | 5 |
| 9999 | NON-CAT DATA | 5 |
| | Grand Total | 437 |

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 12/1/2025 to Ending Issue Date 12/31/2025

Charge Type: ARREST

| Charge | Total |
|---|-----------|
| 2701 A - PA TITLE 18, SECTION CS-2701 (A)(1): SIMPLE ASSAULT. *DV* | 1 |
| 2701 A1 - PA TITLE 18, SECTION CS-2701 (A)(1): SIMPLE ASSAULT. *DV* | 1 |
| 2701 A1 - SIMPLE ASSAULT | 1 |
| 2706 A1 - PA TITLE 18, SECTION CS-2706 (A)(1): TERRORISTIC THREATS. *DV* | 1 |
| 2709 A1 - HARASSMENT - SUBJECT OTHER TO PHYSICAL CONTACT | 1 |
| 2718 A1 - PA TITLE 18, SECTION CS-2718 (A)(1): STRANGULATION. *DV* | 2 |
| 2903 C - FALSE IMPRISONMENT OF MINOR/PARENT | 1 |
| 3304 A5 - CRIMINAL MISCHIEF - DAMAGE PROPERTY | 1 |
| 3503 A1II - CRIM TRES-BREAK INTO STRUCTURE | 1 |
| 3503 B1I - DEF TRES ACTUAL COMMUNICATION TO | 1 |
| 3714 A - CARELESS DRIVING | 1 |
| 3745 A - ACCI DAM TO UNATTENDED VEH OR PROPERT | 1 |
| 3802 A1* - DUI: GEN IMP/INC OF DRIVING SAFELY - 1ST OFF | 1 |
| 3802 C* - DUI: HIGHEST RTE OF ALC (BAC .16+) 1ST OFF | 1 |
| 4304 A1 - ENDANGERING WELFARE OF CHILDREN - PARENT/GUARDIAN/OTHER COMMITS OFFENSE | 1 |
| 5503 A4 - DISORDERLY CONDUCT HAZARDOUS/PHYSI OFF | 1 |
| 5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT | 1 |
| Total: | 18 |

Charge Type: COMPLAINT

| Charge | Total |
|--|--------------|
| 2709 A1 - HARASSMENT - SUBJECT OTHER TO PHYSICAL CONTACT | 1 |
| 5503 A4 - DISORDERLY CONDUCT HAZARDOUS/PHYSI OFF | 1 |
| 5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT | 1 |
| Total: | 3 |

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 12/1/2025 to Ending Issue Date 12/31/2025

| Charge | Total |
|--|-----------|
| 1301 A - Dr Unregist Veh | 1 |
| 1543 A - Driv While Oper Priv Susp Or Revoked | 1 |
| 3309 1 - Disregard Traffic Lane (Single) | 1 |
| 3353 A1III - Illegal Park in Intersection | 1 |
| 3736 A - Reckless Driving | 1 |
| 3309 1 - DISREGARD TRAFFIC LANE (SINGLE) | 2 |
| 3362 A3-10 - EXCEED MAX SPEED LIM ESTB BY 10 MPH | 3 |
| 4703 A - OPERAT VEH W/O VALID INSPECT | 3 |
| Total: | 13 |

Police Activity Statistics

2026

| | Citation Charges | Criminal Charges | Incidents | Total Incidents YTD | Total Incidents Previous YTD |
|--------------|------------------|------------------|-----------|---------------------|------------------------------|
| Jan | 11 | 9 | 438 | 438 | 488 |
| Feb | | | | | 958 |
| Mar | | | | | 1,594 |
| Apr | | | | | 2,296 |
| May | | | | | 2,959 |
| June | | | | | 3,636 |
| July | | | | | 4,335 |
| Aug | | | | | 4,946 |
| Sept | | | | | 5,491 |
| Oct | | | | | 6,082 |
| Nov | | | | | 6,599 |
| Dec | | | | | 7,036 |
| TOTAL | | | | | 7,036 |

106
Feb



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2026 January

| Code | Call for Service | Totals |
|------|-------------------------------------|--------|
| 0410 | AGGRAVATED ASSAULT/GUN | 1 |
| 0619 | THEFT ALL OTHERS | 1 |
| 1130 | FRAUD ALL OTHERS | 2 |
| 1711 | SEX OFFENSE ALL OTHERS | 1 |
| 1810 | DRUG POSSESSION OFFENSE | 1 |
| 1850 | OVERDOSE | 1 |
| 2020 | FAMILY OFF-CHILD ABUSE | 1 |
| 2040 | FAMILY OFFENSES - DOMESTIC | 2 |
| 2111 | DUI-ALCOHOL/UNDER INFL | 2 |
| 2310 | PUBLIC INTOXICATION / DRUNKENNESS | 3 |
| 2450 | NOISE COMPLAINT | 7 |
| 2485 | ALARM ALL OTHERS | 2 |
| 2619 | PFA/ICC VIOLATION | 1 |
| 2624 | FALSE POLICE REPORT | 1 |
| 2640 | MUN ORD VIOLATIONS | 3 |
| 2654 | DISTURBANCE | 4 |
| 2656 | THREATS | 2 |
| 2657 | HARASSMENT | 1 |
| 2660 | TRESPASSING | 1 |
| 4012 | GAS LEAKS/EXPLOSIONS GENERAL POLICE | 1 |
| 4018 | STREET LIGHTS-OUT/REPAIRS | 1 |
| 4020 | SUSPICIOUS AUTO | 3 |
| 4021 | SUSPICIOUS ACTIVITY | 10 |
| 4023 | SHOTS FIRED - REPORTS | 1 |

| | | |
|------|--|----|
| 4026 | DOWN-WIRES / POLES / TREES / LIMBS | 1 |
| 4028 | OTHER NON-CRIMINAL INV GENERAL POLICE | 1 |
| 4052 | ALARM BURGLARY OR HOLDUP NON RESIDENCE | 12 |
| 4100 | ALARMS (FIRE ALARMS) | 3 |
| 4101 | FIRES (ALL WORKING FIRES) | 1 |
| 4102 | ALARM - CARBON MONOXIDE ALARM | 1 |
| 4510 | UNATTENDED DEATHS | 1 |
| 5004 | FOUND ARTICLES | 3 |
| 5008 | LOST ARTICLES | 2 |
| 5010 | MISSING PERSON | 1 |
| 5510 | ANIMAL COMPLAINTS ALL | 7 |
| 6008 | REPORTABLE MV CRASH NO INJURIES | 11 |
| 6015 | REPORTABLE MV CRASH HIT & RUN | 1 |
| 6016 | NON REPORTABLE MV CRASH | 6 |
| 6303 | TRAFFIC OFFENSE ALL OTHER | 4 |
| 6310 | TRAFFIC ENFORCE / STOP | 39 |
| 6335 | TRAFFIC HAZARD | 3 |
| 6336 | DISABLED MV | 7 |
| 6510 | PARKING ENFORCEMENT | 1 |
| 6511 | PARKING VIOLATION COMPLAINT | 15 |
| 6602 | ABANDONED IMPOUND/TOWAWAY | 4 |
| 6610 | MOTORIST ASSIST | 1 |
| 7002 | BUILDING CHECK | 2 |
| 7008 | MEDICAL ASSISTANCE | 60 |
| 7010 | NOTIFICATIONS | 1 |
| 7014 | OTH PUB SERV/WELFARE CHK | 11 |
| 7015 | ASSIST CITIZEN | 17 |
| 7025 | EMOTIONALLY DISTURBED PERSON (EDP) | 2 |
| 7502 | ASSISTING-FIRE DEPT | 4 |

| | | |
|------|---------------------------|------------|
| 7504 | ASSISTING-OTHER POLICE DP | 8 |
| 7506 | ASSISTING-OTHER AGENCIES | 3 |
| 7522 | ASSISTING OTHER OFFICER | 2 |
| 8010 | WARRANTS-LOCAL | 10 |
| 9002 | ADMINISTRATIVE DUTIES | 1 |
| 9008 | COURT | 6 |
| 9020 | POLICE INFORMATION | 39 |
| 9025 | FIELD CONTACT INFORMATION | 3 |
| 9028 | FINGERPRINT | 1 |
| 9030 | SPECIAL DETAIL ASSIGNMENT | 1 |
| 9034 | REPOSSESSION | 1 |
| 911 | 911 HANG UP / CHK WELFARE | 1 |
| 9112 | FOOT PATROL | 1 |
| 9115 | FOLLOW UP | 60 |
| 9137 | EVIDENCE DUTIES | 1 |
| 9192 | VEHICLE MAINTENANCE | 7 |
| 9989 | CALL BY PHONE | 10 |
| 9999 | NON-CAT DATA | 8 |
| | Grand Total | 438 |

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 1/1/2026

to Ending Issue Date 1/31/2026

| Charge | Total |
|---|-----------|
| 1301 A - Dr Unregist Veh | 1 |
| 3112 A3I - Failure To Stop At Red Signal | 1 |
| 3322 - Vehicle Turning Left | 1 |
| 4703 A - Operat Veh W/O Valid Inspect | 5 |
| 4706 C5 - Evidence Of Emission Inspection | 1 |
| 3305 - PASS LEFT UNSAFE | 1 |
| 4703 A - OPERAT VEH W/O VALID INSPECT | 1 |
| <hr/> | |
| Total: | 11 |

MOUNT JOY POLICE DEPARTMENT

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Criminal Charges by Charge Type

Starting Issue Date 1/1/2026

to Ending Issue Date 1/31/2026

Charge Type: ARREST

| Charge | Total |
|--|----------|
| 182.5 - PARKS - STANDARDS OF CONDUCT | 2 |
| 3309 1 - DISREGARD TRAFFIC LANE (SINGLE) | 1 |
| 3802 A1* - DUI: GEN IMP/INC OF DRIVING SAFELY - 1ST OFF | 1 |
| 3802 A1** - DUI: GEN IMP/INC OF DRIVING SAFELY - 2ND OFF | 1 |
| 3802 C* - DUI: HIGHEST RTE OF ALC (BAC .16+) 1ST OFF | 1 |
| 3802 C** - DUI: HIGHEST RTE OF ALC (BAC .16+) 2ND OFF | 1 |
| Total: | 7 |

Charge Type: COMPLAINT

| Charge | Total |
|--------------------------------------|--------------|
| 182.5 - PARKS - STANDARDS OF CONDUCT | 2 |
| Total: | 2 |

Fire Department Mount Joy

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Incident Summary Report

12/01/2025 through 12/31/2025

Incidents

Total Incidents: **63**

Total First Due: **38**

Total Mutual Aid: **25**

Total Time In Service **30:50:08**

Average Time to Respond **00:05:05**

Average Time to Scene: **00:06:35**

Personnel Response

Total Personnel: **527**

Avg. Personnel Per Incident: **8.37**

Total Personnel Hours: **251:23**

Estimated Property Value / Loss / Saved

Pre Incident Value **\$0.00**

Loss: **\$0.00**

Value Saved: **\$0.00**

Apparatus Response

Engine 75: **24**

Squad 75: **19**

Tower 75: **22**

Utility 75: **5**

Duty Veh 75-1: **21**

Duty Veh 75-2: **13**

Traffic 75: **12**

Municipal Responses - First Due

Mount Joy Borough: **15**

Rapho Township: **18**

Mount Joy Township: **1**

East Donegal Twp: **4**

Municipalities - Mutual Aid

| | |
|-------------------------|---|
| Conoy Township | 1 |
| East Donegal Township | 6 |
| East Hempfield Township | 2 |
| Elizabethtown Borough | 3 |
| Manheim Borough | 2 |
| Mount Joy Township | 4 |
| Penn Township | 1 |
| Rapho Township | 2 |
| West Donegal Township | 3 |
| West Hempfield Township | 1 |

Fire Department Mount Joy

Incident Summary Report

12/01/2025 through 12/31/2025

Incident Type - First Due

| | |
|--|---|
| Alarm system activation, no fire - unintentional | 7 |
| Carbon monoxide incident | 2 |
| CO detector activation due to malfunction | 1 |
| Dispatched & canceled en route | 2 |
| Electrical wiring/equipment problem, other | 1 |
| Emergency medical service incident, other | 1 |
| EMS call, excluding vehicle accident with injury | 2 |
| Good intent call, other | 4 |
| Local alarm system, malicious false alarm | 1 |
| Medical assist, assist EMS crew | 4 |
| Motor vehicle accident with injuries | 2 |
| Motor vehicle accident with no injuries. | 1 |
| Overheated motor | 1 |
| Public service assistance, other | 2 |
| Smoke detector activation, no fire - unintentional | 2 |
| Smoke scare, odor of smoke | 2 |
| Unintentional transmission of alarm, other | 2 |
| Vehicle accident, general cleanup | 1 |

Incident Type - Mutual Aid

| | |
|---|---|
| Assist police or other governmental agency | 7 |
| Building fire | 4 |
| Chimney or flue fire, confined to chimney or flue | 1 |
| Cover assignment, standby, moveup | 1 |
| Dispatched & canceled en route | 9 |
| Fire in mobile home used as fixed residence | 1 |
| Outside rubbish, trash or waste fire | 1 |
| Public service assistance, other | 1 |

Fire Department Mount Joy

Incident Summary Report

12/01/2025 through 12/31/2025

Incident List

| | | | | |
|---------------------|----------|------------------------|-------------------|--|
| 2025-12-01 12:14:02 | 2025-527 | Mount Joy Borough | N Barbara St | Alarm system activation, no fire - unintentional |
| 2025-12-01 16:32:32 | 2025-528 | Rapho Township | Hossler Rd | Alarm system activation, no fire - unintentional |
| 2025-12-02 03:19:28 | 2025-529 | Mount Joy Borough | School Ln | Carbon monoxide incident |
| 2025-12-02 09:59:44 | 2025-530 | Mount Joy Township | Route 283 W | Good intent call, other |
| 2025-12-02 10:08:34 | 2025-531 | Rapho Township | Strickler Rd | Overheated motor |
| 2025-12-02 12:36:12 | 2025-532 | Elizabethtown Borough | Continental Dr | Dispatched & canceled en route |
| 2025-12-04 07:05:57 | 2025-533 | East Hempfield Townshi | Becker Rd | Dispatched & canceled en route |
| 2025-12-04 07:50:08 | 2025-534 | Rapho Township | Route 283 E | Good intent call, other |
| 2025-12-05 07:48:16 | 2025-535 | Rapho Township | Cobblestone Dr | Emergency medical service incident, other |
| 2025-12-06 17:59:52 | 2025-536 | East Donegal Township | Donegal Springs R | Chimney or flue fire, confined to chimney or flue |
| 2025-12-06 21:22:03 | 2025-537 | West Donegal Township | Maytown Rd | Building fire |
| 2025-12-08 21:53:49 | 2025-538 | Mount Joy Borough | Farmview Ln | Medical assist, assist EMS crew |
| 2025-12-09 11:11:04 | 2025-539 | Manheim Borough | Orchard Ln | Dispatched & canceled en route |
| 2025-12-09 13:28:33 | 2025-540 | Rapho Township | Baldwin Way | Carbon monoxide incident |
| 2025-12-09 19:39:35 | 2025-541 | Rapho Township | Strickler Rd | EMS call, excluding vehicle accident with injury |
| 2025-12-13 23:09:04 | 2025-542 | East Donegal Township | Anderson Ferry Rd | Vehicle accident, general cleanup |
| 2025-12-14 12:54:54 | 2025-543 | West Donegal Township | High St | Dispatched & canceled en route |
| 2025-12-14 17:39:41 | 2025-544 | Rapho Township | Mount Joy Rd | Assist police or other governmental agency |
| 2025-12-14 20:10:43 | 2025-545 | Rapho Township | Eby Chiques Rd | Motor vehicle accident with injuries |
| 2025-12-15 09:16:54 | 2025-546 | Mount Joy Township | Cloverleaf Rd | Assist police or other governmental agency |
| 2025-12-15 09:49:38 | 2025-547 | East Hempfield Townshi | E Main St | Dispatched & canceled en route |
| 2025-12-15 11:51:42 | 2025-548 | Penn Township | Mountain Rd | Outside rubbish, trash or waste fire |
| 2025-12-15 18:09:19 | 2025-549 | Mount Joy Borough | Sassafras Ter | Medical assist, assist EMS crew |
| 2025-12-16 06:39:46 | 2025-550 | Manheim Borough | E Adele Ave | Dispatched & canceled en route |
| 2025-12-17 21:51:27 | 2025-551 | Rapho Township | Lefever Rd | Smoke detector activation, no fire - unintentional |
| 2025-12-18 16:21:18 | 2025-552 | Mount Joy Borough | Cornerstone Dr | Unintentional transmission of alarm, other |
| 2025-12-18 19:53:36 | 2025-553 | Mount Joy Borough | S Angle St | Motor vehicle accident with injuries |
| 2025-12-18 22:57:53 | 2025-554 | East Donegal Township | Rock Point Rd | Dispatched & canceled en route |
| 2025-12-19 11:53:02 | 2025-555 | West Donegal Township | N Market St | Assist police or other governmental agency |
| 2025-12-19 14:52:42 | 2025-556 | Rapho Township | Mount Joy Rd | Assist police or other governmental agency |
| 2025-12-19 15:58:28 | 2025-557 | Rapho Township | Kinderhook Rd | Good intent call, other |
| 2025-12-19 17:42:32 | 2025-558 | Mount Joy Borough | Marietta Ave | Electrical wiring/equipment problem, other |
| 2025-12-19 21:36:30 | 2025-559 | West Hempfield Townsh | Marietta Ave | Cover assignment, standby, moveup |
| 2025-12-20 20:21:50 | 2025-560 | Rapho Township | Auction Rd | Local alarm system, malicious false alarm |
| 2025-12-20 20:35:00 | 2025-561 | East Donegal Township | Red Cedar Ln | Dispatched & canceled en route |
| 2025-12-22 07:02:18 | 2025-562 | Rapho Township | Auction Rd | Alarm system activation, no fire - unintentional |
| 2025-12-23 08:46:39 | 2025-563 | Elizabethtown Borough | S Market St | Dispatched & canceled en route |
| 2025-12-23 10:59:57 | 2025-564 | Conoy Township | River Rd | Fire in mobile home used as fixed residence |
| 2025-12-23 11:30:08 | 2025-565 | Mount Joy Borough | Sassafras Ter | Public service assistance, other |
| 2025-12-23 16:50:11 | 2025-566 | Rapho Township | Ridgewood Mnr | Alarm system activation, no fire - unintentional |

Fire Department Mount Joy

Incident Summary Report

12/01/2025 through 12/31/2025

Incident List

| | | | | |
|---------------------|----------|-----------------------|-------------------|--|
| 2025-12-24 06:30:05 | 2025-567 | Rapho Township | Alcott Dr | CO detector activation due to malfunction |
| 2025-12-24 11:52:15 | 2025-568 | Rapho Township | Green Park Dr | Smoke scare, odor of smoke |
| 2025-12-25 15:49:31 | 2025-569 | Mount Joy Borough | N Barbara St | Smoke detector activation, no fire - unintentional |
| 2025-12-26 12:51:36 | 2025-570 | Elizabethtown Borough | Arrowhead Dr | Building fire |
| 2025-12-26 13:35:32 | 2025-571 | Mount Joy Borough | Charter Ln | EMS call, excluding vehicle accident with injury |
| 2025-12-26 14:27:43 | 2025-572 | Mount Joy Borough | Wood St | Public service assistance, other |
| 2025-12-26 15:18:37 | 2025-573 | Mount Joy Borough | Manheim St | Motor vehicle accident with no injuries. |
| 2025-12-26 15:37:12 | 2025-574 | Mount Joy Township | Route 283 W | Assist police or other governmental agency |
| 2025-12-26 15:47:36 | 2025-575 | Rapho Township | Ridgewood Mnr | Good intent call, other |
| 2025-12-26 16:19:37 | 2025-576 | East Donegal Township | Colebrook Rd | Assist police or other governmental agency |
| 2025-12-27 05:34:48 | 2025-577 | Mount Joy Borough | Manheim St | Medical assist, assist EMS crew |
| 2025-12-27 08:03:16 | 2025-578 | Rapho Township | Eby Chiques Rd | Dispatched & canceled en route |
| 2025-12-27 14:29:30 | 2025-579 | East Donegal Township | Janet Dr | Smoke scare, odor of smoke |
| 2025-12-27 21:52:18 | 2025-580 | East Donegal Township | Stellar Dr | Building fire |
| 2025-12-29 14:32:18 | 2025-581 | Rapho Township | Circle Dr | Dispatched & canceled en route |
| 2025-12-29 17:06:14 | 2025-582 | East Donegal Township | Rock Point Rd | Public service assistance, other |
| 2025-12-29 21:35:23 | 2025-583 | East Donegal Township | Anderson Ferry Rd | Alarm system activation, no fire - unintentional |
| 2025-12-30 10:43:00 | 2025-584 | East Donegal Township | S Jacob St | Alarm system activation, no fire - unintentional |
| 2025-12-30 10:44:22 | 2025-585 | Mount Joy Township | Sheaffer Rd | Building fire |
| 2025-12-30 16:51:21 | 2025-586 | Mount Joy Borough | Wood St | Medical assist, assist EMS crew |
| 2025-12-30 18:01:07 | 2025-587 | Mount Joy Township | Cloverleaf Rd | Assist police or other governmental agency |
| 2025-12-30 18:09:16 | 2025-588 | Rapho Township | Willow Creek Dr | Alarm system activation, no fire - unintentional |
| 2025-12-31 13:55:57 | 2025-589 | Mount Joy Borough | W Main St | Unintentional transmission of alarm, other |

Fire Department Mount Joy

year

Incident Summary Report

01/01/2025 through 12/31/2025

Incidents

Total Incidents: **588** Total First Due: **407** Total Mutual Aid: **181**
Total Time In Service **464:52:27**
Average Time to Respond **00:04:46** Average Time to Scene: **00:06:41**

Personnel Response

Total Personnel: **5134** Avg. Personnel Per Incident: **8.73** Total Personnel Hours: **4468:07**

Estimated Property Value / Loss / Saved

Pre Incident Value **\$15,614,573.00** Loss: **\$288,823.00** Value Saved: **\$15,325,750.00**

Apparatus Response

Engine 75: **247** Squad 75: **186** Tower 75: **255** Utility 75: **66**
Duty Veh 75-1: **258** Duty Veh 75-2: **167** Traffic 75: **108**

Municipal Responses - First Due

Mount Joy Borough: **184** Rapho Township: **148**
Mount Joy Township: **31** East Donegal Twp: **44**

Municipalities - Mutual Aid

| | |
|-------------------------|----|
| Columbia Borough | 8 |
| Conoy Township | 5 |
| East Donegal Township | 20 |
| East Hempfield Township | 16 |
| East Lampeter Township | 1 |
| East Petersburg Borough | 1 |
| Elizabethtown Borough | 22 |
| Lancaster Township | 3 |
| Manheim Borough | 19 |
| Marietta Borough | 7 |
| Mount Joy Township | 32 |
| Penn Township | 2 |
| Rapho Township | 12 |
| West Donegal Township | 15 |

Fire Department Mount Joy

Incident Summary Report

01/01/2025 through 12/31/2025

Municipalities - Mutual Aid

| | |
|-------------------------|----|
| West Hempfield Township | 10 |
| XX - Out of County | 8 |

Fire Department Mount Joy

Incident Summary Report

01/01/2025 through 12/31/2025

Incident Type - First Due

| | |
|---|----|
| Alarm system activation, no fire - unintentional | 47 |
| Alarm system sounded due to malfunction | 10 |
| Arcing, shorted electrical equipment | 3 |
| Assist police or other governmental agency | 9 |
| Authorized controlled burning | 6 |
| Brush or brush-and-grass mixture fire | 7 |
| Building fire | 4 |
| Building or structure weakened or collapsed | 2 |
| Carbon monoxide detector activation, no CO | 1 |
| Carbon monoxide incident | 4 |
| Chemical spill or leak | 3 |
| Chimney or flue fire, confined to chimney or flue | 1 |
| CO detector activation due to malfunction | 3 |
| Cooking fire, confined to container | 3 |
| Cover assignment, standby, moveup | 1 |
| Detector activation, no fire - unintentional | 3 |
| Dispatched & canceled en route | 27 |
| Dumpster or other outside trash receptacle fire | 1 |
| Electrical wiring/equipment problem, other | 12 |
| Emergency medical service incident, other | 4 |
| EMS call, excluding vehicle accident with injury | 12 |
| Excessive heat, scorch burns with no ignition | 1 |
| Extrication of victim(s) from building/structure | 1 |
| Extrication of victim(s) from vehicle | 2 |
| Failed to Respond | 1 |
| False alarm or false call, other | 5 |
| Fuel burner/boiler malfunction, fire confined | 1 |
| Gas leak (natural gas or LPG) | 12 |
| Gasoline or other flammable liquid spill | 3 |
| Good intent call, other | 33 |
| Grass fire | 1 |
| Local alarm system, malicious false alarm | 1 |
| Lock-in (if lock out , use 511) | 1 |
| Lock-out | 4 |
| Malicious, mischievous false call, other | 1 |
| Medical assist, assist EMS crew | 32 |
| Motor vehicle accident with injuries | 34 |
| Motor vehicle accident with no injuries. | 12 |
| Natural vegetation fire, other | 2 |
| No incident found on arrival at dispatch address | 3 |

Fire Department Mount Joy

Incident Summary Report

01/01/2025 through 12/31/2025

Incident Type - First Due

| | |
|--|----|
| Off-road vehicle or heavy equipment fire | 1 |
| Outside rubbish, trash or waste fire | 2 |
| Overheated motor | 1 |
| Passenger vehicle fire | 7 |
| Power line down | 2 |
| Public service | 4 |
| Public service assistance, other | 3 |
| Removal of victim(s) from stalled elevator | 1 |
| Rescue, EMS incident, other | 1 |
| Road freight or transport vehicle fire | 2 |
| Search for lost person, other | 1 |
| Smoke detector activation due to malfunction | 13 |
| Smoke detector activation, no fire - unintentional | 10 |
| Smoke scare, odor of smoke | 10 |
| Sprinkler activation due to malfunction | 1 |
| Sprinkler activation, no fire - unintentional | 1 |
| Steam, other gas mistaken for smoke, other | 1 |
| Swift water rescue | 8 |
| Unauthorized burning | 3 |
| Unintentional transmission of alarm, other | 6 |
| Vehicle accident, general cleanup | 3 |
| Water problem, other | 12 |
| Wrong location | 1 |

Incident Type - Mutual Aid

| | |
|---|----|
| Alarm system activation, no fire - unintentional | 2 |
| Arcing, shorted electrical equipment | 1 |
| Assist police or other governmental agency | 13 |
| Brush or brush-and-grass mixture fire | 3 |
| Building fire | 31 |
| Chimney or flue fire, confined to chimney or flue | 1 |
| Cooking fire, confined to container | 1 |
| Cover assignment, standby, moveup | 6 |
| Dispatched & canceled en route | 71 |
| Electrical wiring/equipment problem, other | 2 |
| Extrication of victim(s) from vehicle | 2 |
| Failed to Respond | 14 |
| False alarm or false call, other | 1 |
| Fire in mobile home used as fixed residence | 2 |
| Fire, other | 4 |
| Fuel burner/boiler malfunction, fire confined | 4 |

Fire Department Mount Joy

Incident Summary Report

01/01/2025 through 12/31/2025

Incident Type - Mutual Aid

| | |
|--|---|
| Gas leak (natural gas or LPG) | 4 |
| Good intent call, other | 1 |
| Motor vehicle accident with injuries | 8 |
| Motor vehicle accident with no injuries. | 3 |
| Motor vehicle/pedestrian accident (MV Ped) | 1 |
| Outside rubbish, trash or waste fire | 1 |
| Public service assistance, other | 1 |
| Removal of victim(s) from stalled elevator | 1 |
| Steam, other gas mistaken for smoke, other | 1 |
| Swift water rescue | 2 |

Fire Department Mount Joy

Incident Summary Report

01/01/2026 through 01/31/2026

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Feb

Incidents

Total Incidents: **66** Total First Due: **41** Total Mutual Aid: **24**
Total Time In Service **28:31:10**
Average Time to Respond **00:03:59** Average Time to Scene: **00:06:36**

Personnel Response

Total Personnel: **604** Avg. Personnel Per Incident: **9.15** Total Personnel Hours: **279:45**

Estimated Property Value / Loss / Saved

Pre Incident Value **\$454,100.00** Loss: **\$220.00** Value Saved: **\$453,880.00**

Apparatus Response

Engine 75: **28** Squad 75: **18** Tower 75: **27** Utility 75: **7**
Duty Veh 75-1: **19** Duty Veh 75-2: **21** Traffic 75: **6**

Municipal Responses - First Due

Mount Joy Borough: **27** Rapho Township: **11**
Mount Joy Township: **3** East Donegal Twp: **0**

Municipalities - Mutual Aid

| | |
|-------------------------|---|
| Columbia Borough | 1 |
| East Donegal Township | 8 |
| East Petersburg Borough | 1 |
| Lancaster Township | 1 |
| Manheim Borough | 3 |
| Marietta Borough | 1 |
| Mount Joy Township | 5 |
| West Donegal Township | 3 |
| XX - Out of County | 1 |

Fire Department Mount Joy

Incident Summary Report

01/01/2026 through 01/31/2026

Incident Type - First Due

| | |
|---------------------------------|---|
| | 0 |
| Medical assist, assist EMS crew | 1 |

Incident Type - Mutual Aid

| | |
|--------------------------------|---|
| | 0 |
| Dispatched & canceled en route | 2 |

Fire Department Mount Joy

Incident Summary Report

01/01/2026 through 01/31/2026

Incident List

| | | | | |
|---------------------|----------|-----------------------|-------------------|---------------------------------|
| 2026-01-01 13:46:47 | 2026-001 | Mount Joy Borough | W Donegal St | Medical assist, assist EMS crew |
| 2026-01-01 16:32:09 | 2026-002 | Columbia Borough | N Fourth St | Dispatched & canceled en route |
| 2026-01-02 13:33:50 | 2026-003 | Mount Joy Borough | W Main St | |
| 2026-01-02 19:40:18 | 2026-004 | XX - Out of County | N Main St | Dispatched & canceled en route |
| 2026-01-03 14:23:25 | 2026-005 | Mount Joy Borough | Mount Joy St | |
| 2026-01-06 09:53:05 | 2026-006 | Mount Joy Borough | W Main St | |
| 2026-01-06 16:21:09 | 2026-007 | Mount Joy Township | Milton Grove Rd | |
| 2026-01-07 00:25:49 | 2026-008 | Mount Joy Borough | Strickler Rd | |
| 2026-01-09 07:43:53 | 2026-010 | East Donegal Township | Colebrook Rd | |
| 2026-01-09 16:47:24 | 2026-011 | Mount Joy Borough | W Main St | |
| 2026-01-09 16:58:40 | 2026-012 | Mount Joy Borough | W Main St | |
| 2026-01-09 20:59:37 | 2026-013 | Marietta Borough | Fairview Ave | |
| 2026-01-10 23:55:51 | 2026-014 | West Donegal Township | E Harrisburg Ave | |
| 2026-01-12 09:21:09 | 2026-015 | Mount Joy Borough | Martin Ave | |
| 2026-01-12 14:24:38 | 2026-016 | Rapho Township | Cantebury Dr | |
| 2026-01-12 14:56:41 | 2026-017 | Mount Joy Borough | Sassafras Ter | |
| 2026-01-14 13:25:41 | 2026-018 | Mount Joy Borough | E Main St | |
| 2026-01-14 14:23:30 | 2026-019 | West Donegal Township | Maytown Rd | |
| 2026-01-15 05:27:02 | 2026-020 | Mount Joy Township | Fairview Rd | |
| 2026-01-15 06:53:58 | 2026-021 | Mount Joy Township | Cloverleaf Rd | |
| 2026-01-16 14:47:40 | 2026-022 | East Donegal Township | River Rd | |
| 2026-01-16 15:08:00 | 2026-023 | East Donegal Township | E High St | |
| 2026-01-16 16:07:00 | 2026-024 | Mount Joy Township | Ridgeview Rd S | |
| 2026-01-17 08:29:41 | 2026-025 | East Donegal Township | Anderson Ferry Rd | |
| 2026-01-17 09:34:14 | 2026-027 | Rapho Township | Route 283 W | |
| 2026-01-17 10:54:23 | 2026-026 | Rapho Township | Route 283 E | |
| 2026-01-18 07:54:13 | 2026-028 | East Donegal Township | Marietta Ave | |
| 2026-01-18 08:58:06 | 2026-029 | Rapho Township | Cornerstone Dr | |
| 2026-01-18 23:40:24 | 2026-030 | Manheim Borough | W High St | |
| 2026-01-19 00:18:19 | 2026-031 | Mount Joy Borough | E Main St | |
| 2026-01-19 17:57:41 | 2026-032 | East Donegal Township | Anderson Ferry Rd | |
| 2026-01-19 18:47:02 | 2026-033 | Mount Joy Borough | Church St | |
| 2026-01-20 21:47:05 | 2026-034 | Mount Joy Borough | Chocolate Ave | |
| 2026-01-20 23:13:43 | 2026-035 | Rapho Township | Ridgewood Mnr | |
| 2026-01-21 06:16:15 | 2026-036 | Mount Joy Borough | W Donegal St | |
| 2026-01-21 08:47:55 | 2026-037 | Mount Joy Borough | Chocolate Ave | |
| 2026-01-21 12:18:31 | 2026-038 | Mount Joy Borough | W Main St | |
| 2026-01-21 13:49:02 | 2026-039 | East Donegal Township | S Arnold St | |
| 2026-01-21 17:08:00 | 2026-040 | East Donegal Township | Old River Rd | |
| 2026-01-22 11:26:21 | 2026-041 | Manheim Borough | S Main St | |

Fire Department Mount Joy

Incident Summary Report

01/01/2026 through 01/31/2026

Incident List

| | | | |
|---------------------|----------|------------------------|-------------------|
| 2026-01-22 19:25:52 | 2026-042 | Mount Joy Borough | Lakeside Xing |
| 2026-01-22 23:17:53 | 2026-043 | Rapho Township | Elmcrest Blvd |
| 2026-01-23 18:55:05 | 2026-044 | Rapho Township | Mount Joy Rd |
| 2026-01-25 07:36:13 | 2026-045 | Mount Joy Borough | Bent Oak Dr |
| 2026-01-25 13:13:21 | 2026-046 | Rapho Township | Ridgewood Mnr |
| 2026-01-25 18:24:48 | 2026-047 | Manheim Borough | S Wolf St |
| 2026-01-25 19:36:59 | 2026-048 | Mount Joy Borough | Staufer Ct |
| 2026-01-25 20:23:03 | 2026-049 | Rapho Township | Crestwyck Cir |
| 2026-01-26 03:32:15 | 2026-050 | Mount Joy Borough | W Main St |
| 2026-01-26 04:15:33 | 2026-051 | Mount Joy Borough | W Main St |
| 2026-01-26 10:41:36 | 2026-052 | Mount Joy Borough | N High St |
| 2026-01-26 14:55:12 | 2026-053 | Mount Joy Township | Cassell Rd |
| 2026-01-26 17:18:32 | 2026-054 | Mount Joy Township | Tia Cir |
| 2026-01-26 22:06:51 | 2026-055 | Mount Joy Borough | W Main St |
| 2026-01-27 01:45:01 | 2026-056 | Mount Joy Township | Tia Cir |
| 2026-01-28 14:47:16 | 2026-057 | Mount Joy Township | Fairview Rd |
| 2026-01-28 16:16:29 | 2026-058 | Mount Joy Borough | Martin Ave |
| 2026-01-28 18:06:53 | 2026-059 | Mount Joy Borough | Martin Ave |
| 2026-01-29 01:28:56 | 2026-060 | East Petersburg Boroug | Edgemont Dr |
| 2026-01-29 07:41:06 | 2026-061 | Rapho Township | Arrowhead Dr |
| 2026-01-29 14:05:46 | 2026-062 | Mount Joy Borough | Blossom Trl |
| 2026-01-30 16:44:45 | 2026-063 | West Donegal Township | Bossler Rd |
| 2026-01-30 17:00:08 | 2026-064 | Rapho Township | Auction Rd |
| 2026-01-31 08:12:37 | 2026-065 | Lancaster Township | Millersville Pike |
| 2026-01-31 12:43:27 | 2026-066 | Mount Joy Borough | W Main St |

Life Lion LLC Monthly Report Mount Joy Borough

December 2025 EMS call volume

Total EMS activity

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Total Life Lion LLC calls dispatched in Mount Joy Borough. | 70 | 53 | 75 | 62 | 73 | 73 | 57 | 74 | 45 | 53 | 67 | 73 | 775 |
| Total monthly calls Mount Joy Borough unit dispatched in other municipalities | 133 | 100 | 89 | 113 | 85 | 82 | 98 | 98 | 94 | 94 | 91 | 101 | 1178 |
| Mount Joy Borough calls handled by other Life Lion units | 22 | 11 | 25 | 13 | 14 | 9 | 15 | 21 | 15 | 14 | 16 | 25 | 200 |

Total dispatched municipal responses by primary unit assigned in Mount Joy Borough

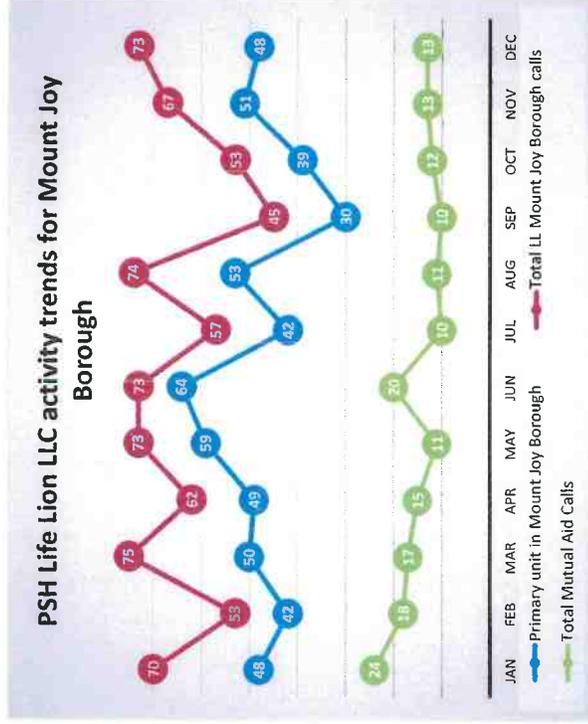
| | Count | Pct |
|-------------------------|------------|------|
| Mount Joy Borough | 48 | 32.2 |
| Rapho Township | 37 | 24.8 |
| Columbia Borough | 16 | 10.7 |
| West Hempfield Township | 12 | 8.1 |
| Mount Joy Township | 8 | 5.4 |
| Elizabethtown Borough | 7 | 4.7 |
| Penn Township | 7 | 3.4 |
| Manheim Borough | 5 | 2.0 |
| East Hempfield Township | 3 | 1.3 |
| East Donegal Township | 2 | 0.7 |
| Manor Township | 1 | 0.7 |
| Marietta Borough | 1 | 0.7 |
| York County | 1 | 0.7 |
| Mountville Borough | 1 | 0.7 |
| Total | 149 | |

Medical Call Type in Mount Joy Borough

| | Count | Pct |
|----------------------|-----------|------|
| Sick Person | 19 | 26.0 |
| Fall - Injured | 18 | 24.7 |
| Unconscious Person | 5 | 6.8 |
| Convulsion - Seizure | 4 | 5.5 |
| Stroke - CVA | 3 | 4.1 |
| Breathing Problem | 5 | 6.8 |
| Traumatic Injured | 3 | 4.1 |
| All others | 16 | 21.9 |
| Total | 73 | |

Response times primary unit assigned to Mount Joy Borough

| | |
|--------------------------------|------|
| Response time median (Minutes) | 8:37 |
|--------------------------------|------|



100
Jan



**PennState
Health**

Life Lion Emergency Medical Services Monthly Operational Report

2026

| Total EMS activity | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Total EMS calls handled in Mount Joy Borough by ALL LLEMS units | 73 | | | | | | | | | | | | |
| Total monthly calls handled in other municipalities by unit at Mount Joy Borough | 92 | | | | | | | | | | | | |
| Mount Joy Borough calls handled by Mutual Aid | 9 | | | | | | | | | | | | |

Life Lion responses from the Mount Joy Borough Station by Municipality

| | |
|-------------------------|------------|
| Mount Joy Borough | 54 |
| Rapho Township | 35 |
| Columbia Borough | 17 |
| West Hempfield Township | 17 |
| East Hempfield Township | 12 |
| Penn Township | 6 |
| Manheim Borough | 4 |
| Mountville Borough | 1 |
| Total | 146 |

| | |
|--|-------|
| Response time median (Minutes) | 8:00 |
| Total time on task responding until available time (Minutes) | 67:30 |



10 d
Feb

Mount Joy Borough EMA Situation Report

102
Feb

| | | | | |
|---|---|--|----------------------------------|---|
| MJB – ICS 209 Status Summary | INCIDENT - JURISDICTION MJB EMA | OPERATIONAL PERIOD Dates: 01/26/26 to 2/20/26 | REPORTING UNIT MJB EMC | FORM ICS 209-Short |
| <p>The following reports on activities for the period shown:</p> <p>Current Situation:</p> <ul style="list-style-type: none"> Nothing to Report <p>Critical Issues:</p> <ul style="list-style-type: none"> Nothing to Report <p>Accomplishments:</p> <ul style="list-style-type: none"> Hazard Mitigation Plan – Awaiting on response from the county regarding the final adoption of the plan. Developed an IAP for the winter storm event as well as the clearing of Main St. We should consider better coordination for the closing of Main St for clearing for the next storm. Fire Police need more than a couple hours' notice and there may be more efficient ways of completing this task. Coordinated the signing of the Disaster Declaration for the winter storm. Electronic signatures worked well. Obtained all but one signature from Council. <p>Planned Activities:</p> <ul style="list-style-type: none"> Update the Borough's Emergency Operations Plan. Will work with Public Works in the next few months to plan and install the weather stations. This will be dependent on the weather and what will be required for the installation. These installations may need to wait until spring. First planned event will be on April 25th for Fresh Brews. I will coordinate planning meetings as necessary to develop the Event Support Plan. Spoke with Councilor Eichler about the development of an Event Support Plan for the 175th Activities. I will attend their next planning meeting and begin to collect information for the plan. <p>Additional Information:</p> <ul style="list-style-type: none"> Nothing to Report. | | | | |
| Name: Philip Colvin | | Date: 1/21/26 | Time: 2249 | Distribution: Mount Joy Public Safety Committee |



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

104
Jan

January 15, 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmyynn Whitney, Kirstin Rhoads & Laura Bear

| December 1-31, 2025 Statistics | Dec'25 | 2025 YTD | 2024 | 2023 | 2022 |
|--------------------------------|--------|----------|---------|---------|---------|
| TOTAL CIRCULATION | 12,836 | <<<< | 12,014 | 11,909 | 12,115 |
| YTD CIRCULATION | >>>> | 167,625 | 176,387 | 178,786 | 178,129 |
| OVERDRIVE & E-formats (LSLC) | 1,193 | 15,147 | 16,915 | 17,257 | 16,662 |
| Hoopla! (MSL only) | 315 | 5,460 | 6,454 | 3,755 | 0 |
| NEW PATRONS | 66 | <<<< | 65 | 49 | 54 |
| YTD NEW PATRONS | >>>> | 972 | 979 | 1,005 | 880 |
| PATRON COUNT | 4,666 | <<<< | 4,460 | 4,487 | 4,354 |
| YTD PATRON COUNT | >>>> | 67,614 | 69,112 | 69,859 | 63,296 |
| PASSPORTS | 102 | <<<< | 108 | 90 | 90 |
| YTD PASSPORTS | >>>> | 1,718 | 1,266 | 1,532 | 1,031 |
| WIFI USERS | 219 | * | 318 | 572 | * |
| PC USERS | 0 | * | * | * | * |

*problem with getting stat

| DONATED ITEMS | Dec'25 | 2025 YTD | 2024 | 2023 | 2022 |
|---------------|------------|-------------|-------------|-------------|-------------|
| IN LOBBY | \$787.40 | \$10,401.66 | \$1,021.60 | \$800.85 | \$815.80 |
| ON eBay | \$1,224.60 | \$5,558.97 | \$998.05 | * | * |
| OTHER | \$47.00 | \$711.00 | - | - | - |
| MONTH TOTAL | \$2,059.00 | | | | |
| YTD TOTAL | | \$16,671.63 | \$12,502.02 | \$11,603.87 | \$10,114.06 |

Month Summary

- MSL partnered with Mount Joy Area Chamber of Commerce to host Santa. More than 300 people visit MSL in less than 3 hours on Saturday, Dec 13. How amazing is that?



PROGRAMMING & CLUBS

| ADULT Programs | Programs | Participants | Programs YTD | Participants YTD |
|----------------------------|----------|--------------|--------------|------------------|
| In-Library Programs | 2 | 17 | 2 | 17 |
| Club Meetings/Participants | 6 | 35 | 6 | 35 |
| | | | | |
| YOUTH Programs | Programs | Participants | Programs YTD | Participants YTD |
| In-Library Programs | 29 | 620 | 29 | 620 |
| Off-Site Programs | 0 | 0 | 0 | 0 |

| Volunteer | Month Total | YTD Total | | |
|-----------------|-------------|-----------|--|--|
| Volunteer Hours | 61.25 | 61.25 | | |

Joseph

- Annual functional fire inspection, Dec 3
- Met with **Dyane Stillman, Janus School** about interns for 2026, Dec 10
- Attended **LSLC Director's Council Meeting** [last meeting as Chair] Dec 12
- Met with Joe Santacroce at Northwest Bank to withdraw yearend bonus funds, Dec 15
- **All Staff Meeting** on Dec 18

Community/Service Point (Susan)

- Created detailed reports for collection development including weeding of oversized,
- Tracked a problem with finding items on shelf that are not being checked in and resolved it
- Submitted open hours for 2026 to LSLC to be used for loan periods.
- Coordinated food for Staff meeting on Dec 18



Youth Services (Laura)

- **Programs in December:**
 - **Family story times** average of over 30 in attendance. On December 31st Miss Katelyn and Miss Alyssa hosted **"Countdown to Noon"**. As the final 10 seconds approached everyone had a cup of apple juice or water to "toast" the new year. There were 84 in attendance! **"Curious Minds Story Time"** on December 16th, **Cookie Night** gave those who attended the chance to decorate and enjoy their own cookies. **Snuggle Up Story Time** invited everyone to come dressed in their pajamas, bring their favorite stuffed animal, and get cozy for a special evening story time. Our children's team is excited to offer evening and **Saturday story times** for working parents who don't get the opportunity to come during the day. Miss Alyssa and Miss Katelyn continue to come up with new ideas to engage a variety of ages!
- **Off-Site Programs in December:**
 - Miss Jan continues to support us and read to 238 **kindergartners at DPS**. Miss Alyssa and I had a table at **Winterfest**.

As we move into 2026 our children's team has come up with exciting new programs we hope will fill a variety of needs within our community.

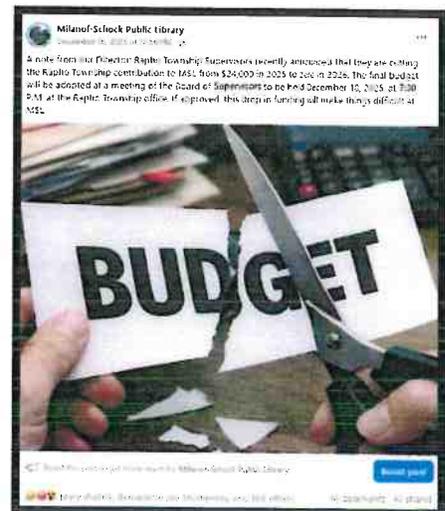
Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - December Enews: sent to 4,163 contacts (101 new); 1,912 opens (47%)
- **SOCIAL MEDIA:**

- **Facebook** – Followers 3,260 (55 new); 111.3K views; 209 Comments; Content Interactions 1.8K; Shares 95; Link clicks 92; Page Visits 2.5K; 38 posts; 68 Stories. Top Posts: *A note from our director: Rapho* 31.4K views, 257 interactions; *A Note from our director: you showed up* 13.5K views, 403 interactions
- **Instagram** – 1,414 followers (8 new); 16.2K views; 1.7K reach; 287 content interactions; 145 profile visits. 35 posts; 78 Stories. Top Content: *Circ Staff Photo* 455 views, 20 interactions; *Used Eyeglasses Collection* 391 views, 5 interactions; *Santa Visit* 379 views, 16 interactions
- **1 Press Release** - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 4,173 total sessions, highest views: 238 sessions of Passports; 76 visits to Children & Family; 60 visits to Different Ways to Donate; 50 visits to Library News
- **GOOGLE**
 - 862 website clicks made from Business Profile, 1,342 Business Profile Interactions, 176 calls.
- **FOOD TRUCKS**
 - Noel's Café was here for Santa Visit.
 - Former board member Tracy Miller asked for suggestions for a future event she is part of.
- **BOOK SALES - \$2,403.94**
 - Lobby Books: Earned \$640.20 in Dec, **\$10,401.66 in 2025**
 - Pango Books: Listed 1, sold 5 books = \$47 in Dec, **Sold 66 items in 2025 = \$711**
 - eBay Books: Listed 26, sold 56 = \$1,224.60 in Dec **Sold 292 items in 2025 = \$5,558.97 (net)**
 - Have been using recycled bubble wrap, brown paper, cardboard, and old boxes = \$\$ saved!
 - **Fun fact:** In the 5 years I've been doing the Lobby book sales, my efforts have earned us over \$57,000. Add one year of Pango and Ebay for additional \$6,269.51 puts in at over \$63,000 in 5 years. I understand how awesome it is that my efforts help the Library make money, and it's not even part of my job description.

Volunteers/Programming/Fundraising (Jazmynn)

- **Annual Appeal 2026**
 - Decided to explore using the platform Zeffy to send an email version of the appeal ahead of the letter. Will decide what to do by mid-January
- **Sponsorships**
 - Nolt Electric will sponsor the Donegal Student Art Show for \$250
- **Volunteers**
 - Total hours: 61.25 hours
- **Programs (2 programs; 17 total attendees)**
 - Make-It Monday: Winter Scene Decoration, 13 attendees, Marcie Mumma led this make it Monday event.
 - Adult Book Bingo, 4 attendees, Led by Friend's Group
- **Clubs**
 - 6 clubs met, with total attendance of 35.





MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

10f
Feb

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

February 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmynn Whitney, Kirstin Rhoads & Laura Bear

| January 1-31, 2025 Statistics | 2026 | 2025 | 2024 | 2023 | 2022 |
|-------------------------------|---------------|--------|--------|--------|--------|
| TOTAL CIRCULATION | 13,549 | 12,789 | 14,721 | 14,348 | 12,332 |
| YTD CIRCULATION | ^ | ^ | ^ | ^ | ^ |
| OVERDRIVE & E-formats (LSLC) | 1,305 | 1,285 | 1,468 | 1,359 | 1,220 |
| Hoopla! (MSL only) | 327 | 595 | 441 | x | x |
| NEW PATRONS | 84 | 80 | 77 | 82 | 55 |
| YTD NEW PATRONS | ^ | ^ | ^ | ^ | ^ |
| PATRON COUNT | 4,949 | 4,793 | 5,583 | 5,096 | 4,230 |
| YTD PATRON COUNT | ^ | ^ | ^ | ^ | ^ |
| PASSPORTS | 145 | 185 | 140 | 189 | 69 |
| YTD PASSPORTS | ^ | ^ | ^ | ^ | ^ |
| WIFI USERS | 236 | 439 | 501 | - | - |
| PC USERS | 139 | 225 | 281 | 278 | 227 |

- denotes stat error, x denotes no data available

| DONATED ITEMS | 2026 | 2025 | 2024 | 2023 | 2022 |
|---------------|-------------------|------------|----------|------------|----------|
| IN LOBBY | \$795.60 | \$932.60 | \$965.50 | \$1,237.95 | \$803.55 |
| ON eBay | \$622.65 | \$632.45 | 0 | 0 | 0 |
| OTHER | \$94.00 | \$59.60 | 0 | 0 | 0 |
| MONTH TOTAL | \$1,512.25 | \$1,624.65 | \$965.50 | \$1,237.95 | \$803.55 |
| YTD TOTAL | ^ | ^ | ^ | ^ | ^ |

Month Summary

- MSL was closed Jan 1 for New Years, Jan 19th and 26th after snow
- 400 people visited on Sat Jan, 25 and 500 visited for the Donegal Art Show Sat, Jan 31. Amazing!



PROGRAMMING & CLUBS

| ADULT Programs | Programs | Participants | Programs YTD | Participants YTD |
|----------------------------|----------|--------------|--------------|------------------|
| In-Library Programs | 4 | 400 | < | < |
| Club Meetings/Participants | 8 | 72 | < | < |
| | | | | |
| YOUTH Programs | Programs | Participants | Programs YTD | Participants YTD |
| In-Library Programs | 20 | 451 | < | < |
| Off-Site Programs | 2 | 436 | < | < |

| Volunteer | Month Total | YTD Total | | |
|-----------------|-------------|-----------|--|--|
| Volunteer Hours | 56.25 | < | | |

Joseph

- Attended Mount Joy Borough Council Meeting, Jan 5
- Met with Trobe, Manheim Community Library Director, to discuss Rapho, Jan 6
- Attended Friend's Group, Jan 12
- Attended Mount Joy Area Chamber of Commerce, Jan 14
- Met with Michele Emenheiser, Mount Joy Area Chamber of Commerce, Jan 15
- Attended LSLC Referendum Meeting, Jan 20
- Met with Toshiba rep Mitch Hukill about MSL printer/copier contract, Jan 21
- Held informal Core4 meeting, Jan 22

Community/Service Point (Susan)

- Worked to adjust schedules as Passport processing increased
- Several conversations with Joseph and others to plan end of Passport Service
- Worked on application paperwork for Janus School Intern
- Ran reports for use by municipal residents for Joseph

Youth Services (Laura)

- Despite the snow and cold, the library saw some really high numbers in our **Family Storytime programs averaged over 30 people last month.** "Snuggle Up Storytime" offers a fun evening story time. Saturday Family Storytime are also going well.
- **"Curious Minds Story Time"** with the Janus School has grown over the past 3 months.
- **Saturday and afternoon programs for school-aged children** Miss Alyssa and Miss Katelyn are offering "History Alive" focuses on a famous person in History and "Little Tinker Thinkers" offers STEM activities.
- **"Adopt a Cow Program,"** run by Discover Dairy, Miss Alyssa and Miss Katelyn have done programs with a "cow theme". They ran a program in January in which they hid 100 mini cows around the library and children had to search for them.
- **Harry Potter Night**, 52 people attend and had a waitlist. We transformed the room into a multi-station experience for families. Children created their own "potions" and crafted wands, were sorted into Hogwarts houses, and played a Quidditch toss game. They also discovered their Patronus by making a themed cootie catcher. The "Goblet of Fire" selected four winners to receive a variety of Harry Potter themed prizes. It was a wonderful event! One patron even made a generous \$100 donation!

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - **February Enews:** added 126 new contacts; sent to 4,152 contacts; 1,923 opens (4.97%), 46 clicks (1.1%)

- **SOCIAL MEDIA:**
 - **Facebook** – Followers 3,303; 110.3K views; Content Interactions. Top Posts: Donegal School Book Donation: 7.6K views, 104 interactions; Yay Librarians 6.3K views, 117 interactions; If People Don't Use Libraries... 5.1K views, 138 interactions
 - **Instagram** – 1,418 followers; 17.8K views; 1.1K reach; 471 content interactions; 147 profile visits. Top Content: BookPage February 441 reach; Donegal School Book Donation 263 reach; Yay Librarians 227 reach
 - 3 Press Release - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 5,096 total sessions. Highest view counts: 564 sessions of Passports; 99 visits to Children & Family; 90 Adult Programs; 36 Library News
- **GOOGLE**
 - 1,251 website clicks made from our Business Profile, 1,852 Interactions, 230 calls
 - Added more photos to our Google page.
- **FOOD TRUCKS**
 - Secured The Egg Roll Lady for SRP Kickoff; Extra Rice for July 9
- **BOOK SALES - \$1,512.25**
 - Lobby Books: Earned \$795.60
 - Pango Books: Listed 1, sold 5 books = \$94
 - eBay Books: Listed 6, sold 10 = \$622.65

Volunteers/Programming/Fundraising (Jazmynn)

- **Annual Appeal 2026**
 - Switching donor management software from Panorama Giftworks to Zeffy.
 - Email Appeal will go out mid-February to hopefully cut down on postage/printing costs
 - Will send letters mid-March
 - Working with Engle Printing for the mailing
- **Volunteers**
 - Total hours: 56.25 hours
- **Anne's Circle**
 - 3 people continue to donate
- **Programs (4 programs; 27 + 383 total attendees)**
 - **Hygge & Joy Journaling**, 20 attended
 - **Adult Book Bingo**, 3 attended
 - **Living Well with Arthritis**, 4 attended. Adam Domovich returned to run this program
 - **Donegal Student Art Show**, 383 attended. Very successful. We had lots of positive comments on the program as a whole and especially the teachers asked us to keep doing this program.
- **Clubs**
 - 8 clubs met, with total attendance of 72.
- **Ongoing Tasks**
 - Most of January was prep for Student Art Show
 - Answered questions posted by the Merchandiser about the Student Art Show
 - Started Panorama data export to import to Zeffy
 - Updated payment information for multiple accounts because the credit card had to be cancelled due to fraudulent charge



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

10g
Jan

1/20/2026

Mount Joy Borough
Borough Manager
Mark G. Pugliese

RE: Monthly Report - January 2026
Zoning, Codes & Stormwater Administrator

The following report is a summary of the department's activity since the last monthly report on 12/16/2025.

Zoning & Building

As of 1/20/2025, 56 permits for 14 projects were issued.

A permit by dates issued report for 12/16/2025 – 1/20/2026 is attached.

Rental Permit & Inspection Program

23 - Rental Inspections completed

148 – Rental Permits issued.

Complaints & Violations

0 - Notice of Violation letter issued for Disruptive Tenant violation.

4- Notice of Violation letters issued for Property Maintenance/UCC violations.

5 - Complaints / Violations closed since the last report.

17 - Open Complaints / Violations pending follow-up and/or closure.

Planning Commission

The Planning Commission met on 1/14/2026. Review of 400 E. Main St. Final Plan.

Recommend approval with conditions.

Zoning Hearing Board

The Zoning Hearing Board meeting on 1/28/2026 is cancelled.

Stormwater

Stormwater permits issued included in the attached permits by date issued report.

Florin Hill-Phase 3 – SW ordinance violation citations pending.

BMP 107 – Property Maintenance Violation letter pending.

Items of Note

12/18/25 - Attended MJB Admin & Finance Meeting

12/22/25 – Attended MJB Public Safety Committee meeting.

12/23/25 – Attended New MJB Building Site meeting

12/29/25 – Meeting with alarm contractor & property owner at 205 N. Barbara St.

1/5/26 – Attended MJB Council meeting

1/6/26 – Attended New MJB Building Site meeting

1/9/26 – Attended meeting with MJB Manager & Brandon Conrad-Vistablock

1/13/26 – Completed Fire Safety walk-thru requested by Juniper Village.

1/14/26 – Attended & coordinated Planning Commission meeting.

1/15/25 – Attended Zoom meeting regarding BMP 107.

1/16/26 - Performed COU walk-thru of 1009 W. Main St. with tenant.

1/19/26 – Meeting with contractor regarding Alarm System & Fire Pump replacement at Patterson Dental - 1004 Cornerstone Dr.

1/20/25 - Attended New MJB Building Site meeting

Information / Updates:

130 E. Donegal St. – Fire Restoration – Demolition permit issued. Property sale pending.

35 W. Main St. – Structural issues –Repair work in progress.

101 W. Main St. – Condemned building – Foundation, wall repair in progress.

1087 Wood St. –Sketch Plan reviewed. Pending Final Plan.

19 Poplar & 163 New Haven – Awakened Properties - ZHB Appeal – New judge assigned-
Tomas B. Sponaugle

30 S. Market St – Property Maintenance Issues. – NOV Letter Pending.

939 Church St. – Property Maintenance Issues. – NOV Letter Pending.

Respectfully,



Brett R. Hamm, Mount Joy Borough

Codes, Zoning, & Stormwater Administrator



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

10g
Feb

2/24/2026

Mount Joy Borough
Borough Manager
Mark G. Pugliese

RE: Monthly Report - February 2026
Zoning, Codes & Stormwater Administrator

The following report is a summary of the department's activity since the last monthly report on 1/20/2026.

Zoning & Building

As of 2/24/2025, 47 permits for 17 projects were issued.
A permit by dates issued report for 1/20/2026 – 2/24/2026 is attached.

Rental Permit & Inspection Program

32 - Rental Inspections completed
193 – Rental Permits issued.

Complaints & Violations

0 - Notice of Violation letter issued for Disruptive Tenant violation.
0- Notice of Violation letters issued for Property Maintenance/UCC violations.
2- Quick Tickets issued for Property Maintenance/UCC violations.
24 - Complaints / Violations closed since the last report.
15 - Open Complaints / Violations pending follow-up and/or closure.

Planning Commission

The Planning Commission met on 2/11/2026. Review of 401-413 W. Main St. Final Plan.
Recommend approval with conditions.

Zoning Hearing Board

The Zoning Hearing Board meeting on 1/28/2026 cancelled.

Stormwater

Stormwater permits issued included in the attached permits by date issued report.

Florin Hill-Phase 3 – SW ordinance violation citations pending.

BMP 107 – Property Maintenance Violation letter pending.

Items of Note

1/20/26 - Attended LANCODE Meeting and Training
1/21/26 – Attended DMA / Stormwater Training @ EDTwp
1/22/26 – Attended MJB Admin & Finance Committee meeting.
1/23/26 – Attended MJB Snow Event pre-plan meeting.
1/26/26 – Attended MJB Public Safety Committee meeting.
2/2/26 – Attended MJB Council meeting
2/3/26 – Attended New MJB Building Site meeting
2/4/26 – Attended Stormwater/MS4 planning meeting
2/5/26 – Site meeting with CAI @ 116 W. Main St.
2/6/26 – Site meeting with CAI @ 101 W. Main St.
2/9/26 – Attended MJB Special Council meeting
2/11/26 – COU walk-through - 403 Ashworth St
2/11/26 - Planning Commission meeting.
2/12/26 – Updated Knox box keys for Juniper Village.
2/17/26 – Attended New MJB Building Site meeting
2/19/26 - COU walk-thru – 1131 Collina Ln.
2/20/26 - COU walk-thru – 1123 Collina Ln.
2/20/26 - COU walk-thru – 1118 Alden St.
2/24/26 - COU walk-thru – 1135 Collina St.

Information / Updates:

130 E. Donegal St. – Fire Restoration – Property sale pending.
35 W. Main St. – Structural issues – Repair work in progress.
101 W. Main St. – Condemned building – Foundation, wall repair in progress.
1087 Wood St. – Pending Final Plan.
19 Poplar & 163 New Haven – Awakened Properties - ZHB Appeal – No update.
30 S. Market St – Property Maintenance Issues. – Citations Pending.
939 Church St. – Property Maintenance Issues. – Citations Pending.

Respectfully,



Brett R. Hamm, Mount Joy Borough
Codes, Zoning, & Stormwater Administrator

10h
Jan

**MOUNT JOY BOROUGH
MEMORANDUM**



TO: Council & Mayor

FROM: Rachel Stebbins, Community & Economic Development Coordinator

DATE: January 29, 2026

RE: C&ED's Report

Highlights:

Awarded MTF and C2P2 Grants

Time Breakdown:

Community & Economic Development – 50%

Grants – 45%

General (council/committee meetings, staff meetings, C&ED reports, etc.) – 5%

Activities:

1. I have attended Mount Joy Chamber Board Meeting, Mount Joy Chamber Luncheon, a 175th Ad Hoc Committee meeting, PennDOT Grants webinar, zoom with Connor at SeeMyLegacy
2. Continued working on Environmental Excellence Award Application for streambank restoration project
3. Began work on Spring/Summer Newsletter
4. Began work on submissions for PSAB service award and newsletter award
5. Coordinated Merchandiser advertising and articles with EPC for upcoming "restaurant month" (MJCOC) and 175th special publication and event
6. Met with Manager, Public Works and Parks to discuss possible and existing grants
7. Continue working with several property owners and real estate agents to fill vacant properties and/or acquire tenants for soon-to-be-vacant properties; talk with new owner of local restaurant to help answer questions and support their communication with zoning
8. Assisted in gathering pricing information and getting questions answered for the Mount Joy's 175th anniversary; relayed information to committee chair
9. Met with Linda from MJAHS regarding photos for 175th special publication
10. Met with Christina Helfrick regarding Friends of Donegal
11. Compiled and distributed 2025 year-end stats re: downtown visitors
12. Created/scheduled Borough Facebook posts re: several area nonprofits, announcements, and events.

Grants

1. Searching for grant opportunities to determine parameters, qualifications, needs, etc.
2. Searching for possible stormwater-related grants applicable to the Borough.
3. **Local Share Account – Statewide (AEDs)** - \$46,190 for 22 AED units; submitted
4. **Local Share Account – Statewide (Hako Vehicle)** - \$156,329 for Hako Vehicle for Public Works department; submitted
5. **Local Share Account – Statewide (Barricades)** - \$29,963 for water-filled barricades for Police Department and Public Works; submitted
6. **Local Share Account – Statewide (Pickle Ball Courts)** - \$30,000 for pickleball courts with \$37,000 from Rotary; submitted; following up with advisor to answer budget-related questions
7. **C2P2 Round 31** – Phase 1 for Little Chiques Park Development; DCNR \$200,000; 50/50 match; awarded
8. **PFBC Habitat Improvement Grant** - \$75,000 towards Little Chiques Streambank Restoration Phase 3; submitted.
9. **Multimodal Transportation Fund** – Discussed with Borough team and Engineers to determine specific projects, timeline, etc. – awarded
10. **NIBRS Compliance Efforts Grant** – Awarded; Submitted Q4 Reports
11. **ARLE Transportation Enhancement Grant** – Awarded; sent signed contract to RETTEW for them to prepare bid documents

*****End of Report*****



101
Jan

**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: January 27, 2026

RE: Public Works Department Activities for January 2026

Following is a list of activities for the Public Works Department for January 2026

- Parks/PW – Prepare equipment for a major snowstorm. This includes installing tire chains on some items and having plows attached on all available equipment
- Parks/PW – Attend stormwater training at East Donegal Township
- Parks/PW – Staff has completed some minor renovations to the public works facility office and break room area to accommodate parks department staff. Additional changes may occur when Borough Authority staff has moved to the building at N Market Ave.
- Parks/PW – Salted and plowed two snow events on January 17 & 18
- Parks/PW – Plowed major snow event beginning January 25, snow was removed from downtown on January 26. Cleanup is continuing at the time of this report.
- PW – Pothole repair as needed
- PW – Equipment servicing and maintenance
- Signs – Repair and replacement of missing, weathered or damaged signs as needed.
- Compost Site – Hauled away several truckloads of material that is too big to grind. Due to changes in size limitations with the grinder, we have changed the regulations from maximum 19” diameter to maximum 12” diameter material that we can accept. This has been communicated with handouts when residents get new or renew key fobs, letters and emails were sent to commercial users. And signage at the site will be installed to reflect this change.

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Teams meeting with Amtrak to discuss stormwater pipe at S Barbara St.
- Attend LTAP Webinar on Seal Coat process

Projects:

- 2026 Roadway Project – Contract 1 – This contract is out for bid closing date is February 19, 2026. Letters have been sent to property owners that still have curb and sidewalk work to be completed by June 30, 2026. Those that have already completed the work or if we are aware they have a signed contract with a contractor, have not received this notice.
- 2027 – 2028 Project - S Market Ave stormwater installation and paving. A meeting for property owners has been scheduled. Letters have been sent out to all affected property owners with a request for RSVP in order to plan for meeting space that will be needed.

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Feb



2-24-26 GeneralFundVariousItems

**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: February 25, 2026

RE: Public Works Department Activities for February 2026

Following is a list of activities for the Public Works Department for February 2026

- Parks/PW – Salt streets and clear sidewalks for March 22 snow storm
- Parks/PW – Attend stormwater training at East Donegal Township
- Parks – Clean up and repair wooden trash can enclosures
- PW – Pothole repair as needed
- PW – Equipment servicing and maintenance
- Signs – Repair and replacement of missing, weathered or damaged signs as needed.
- Compost Site – Maintenance on equipment

Meetings:

- Attend Borough Council meeting - Cancelled
- Attend Staff meetings
- Attend meeting regarding MS4 inspections
- Teams meeting with Amtrak to discuss stormwater pipe at S Barbara St.
- Attend meeting regarding utility easement for property adjacent to Florin Hill
- Attend Pre-construction meeting for streambank project Phase 3.
- Attend property owner meeting for S. Market Ave. street project.
- Conduct employment interviews

Projects:

- 2026 Roadway Project – Contract 1 – Bids have been received. Low bid is from Kinsley Construction at \$563,388.00. Public Works Committee will be reviewing at March 9 meeting for recommendation to Council.
- 2027 – 2028 Project - S Market Ave stormwater installation and paving. A meeting for property owners was held on February 18. Public Works Committee will be reviewing comments in preparation for recommendation of final plans to Council

10j
Jan

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley
From: Scott J. Kapcsos



January 2026 Authority Administrator Report

- Budget preparation for our 2026-27 fiscal year is underway.
- Authority staff completed and submitted our Chapter 110 water report.
- Annual Water Resource Plan has been drafted and is expected to be submitted in the upcoming week.
- Grant funds for the Dystor Gas System Rehab Project were received.
- Authority staff is prepping to attend a career fair day at Thaddeus Stevens college on February 25, 2026.

Authority staff continued review and involvement on the following projects:

- 1000 Strickler Rd (Rapho Township) Maple Press – Construction is completed. Currently in the closeout process.
- Core 5 @ I-283 Project – Construction is completed. Currently in the closeout process.
- Jura USA Hospitality Center (Rapho Township) – Asbuilt drawings were received and are currently being reviewed.
- Florin Hills Phase 3 – Blocks F&M – Construction in Progress. Revised drawings for Blocks V and Z were reviewed and a recommendation letter was provided by the Authority Engineer.
- KRM Ventures Lot 1&4 (Rapho Township) – An updated LD plan submission was received and reviewed; a comment letter was provided back to the design engineer.
- Mount Joy Borough Admin / Police Department Facility (Mount Joy Borough) – Construction in Progress.
- 30 Orchard Rd (Mount Joy Borough) – Awaiting project as-builts
- LCCTC Lot-2 – (Mount Joy Twp) – Construction in Progress
- 55 Maibach Ln – (Rapho Twp) – Construction in progress
- 1320 Strickler Rd (Paradise Energy) – Staff and Rettew attended a Pre-Construction meeting for this project. Construction anticipated to start at the end of February / beginning of March, weather pending.
- 1500 East Main St (Dunkin Donuts) – Capacity request was approved. LD plan review is ongoing
- Chiques Crossing (Rapho Twp)- Capacity request was received and is currently being reviewed.
- KW Cornerstone 6A – Plans were approved and executed at the Authority's January meeting.
- KW Cornerstone W4 – Plans were approved and executed at the Authority's January meeting.
- At&t cell equipment upgrade – Updated CD drawings were provided for review. Official response is forthcoming.
- 400 East Main Street (Mount Joy Borough) – A third submission was received and commented on.
- AutoZone – 821 E. Main St (Rapho Twp) – Utility layout plans were provided for review. Official comments were provided. The next submission is expected to be a full LD plan submission.
- Donegal Square – 90 Apartment Units – (Rapho Twp) – Capacity request was received and is currently being reviewed.
- Donegal School District – (East Donegal Twp) – LD plans for a proposed District Office and Fieldhouse on the Donegal High School campus, including a water main relocation plan for installation of a new

Authority in-house projects that are ongoing:

- WWTP Dystor Gas System Rehab Project – Contract work is complete, we are currently in the equipment start up and training phase.
- Fairview Rd Water Main Replacement Project – Contract was approved and Intent to Award was provided to the low bidder, Doli Construction. Currently in the contract execution phase. Letters have been sent to all resident and business who will be affected by the project.
- N. Market Ave (Shop) – Renovation Construction has begun.
- Carmany Rd – Water Softener Rehab Project – A meeting was held with rehab contractor and painting contractor to discuss and complete the work directives for this project.
- In House Water Main Replacement Project (Portions of Martin Ave and Florin Ave) – Letters were sent to all customers who will be affected by this project. Staff completed the Tie-in for the new main on Florin Ave. Work will continue when the weather becomes more favorable to sustain consistent progress.
- Water Service Line Inventory – Efforts are ongoing to complete the verification process of all water service lines as required by PA DEP.
- Residential Meter Replacement Project – Ongoing – In progress. Letters were mailed to customers who are apart of this year’s replacement project.
- Chlorine Analyzer Replacement (Carmany Water Plant) – A permit was received from PA DEP to proceed with this project. Staff is in the process of securing the required equipment and materials.
- Industrial Pre-Treatment Program – Efforts are ongoing to perform site visits of current permit holders to review their discharge to the sanitary sewer system.

10K
Jan

To: Borough Council
From: Jill Frey – Assistant Borough Manager/Finance Officer/CBO
Date: 1/31/2026

I have been working with Boyer & Ritter preparing the long list of items needed for the 2025 annual audit. They will then be on site the week of March 2nd.

I attended the Jan. 5th Council meeting and Jan. 22nd Admin. and Finance meeting.

On Jan. 8th Mark and I met with 12:34 Micro Technologies to discuss and secure the annual IT contract renewal.

On Jan 13th I attended a Webinar on the role of Borough Manager.

On Jan. 30th I met with R.J. Hall Company (our Pension consultant) to review the year 2025, go over the books and provided them with the Police and Non-Uniform ACT 205 Annual Valuation Report Request for Census Data. This includes updating the personnel rosters, active members, inactive members, newly eligible, newly retired, notice of 2025 contribution, and participant statement questionnaire.

1099's were filed by Jan. 31st, as required.

I have submitted the MS-965 report by Jan. 31st, as required. This is PennDOT's annual use report of the State funds given (Highway Aid Fund/Liquid Fuels), which includes the funds for approved road projects we have in progress in the Borough. Completion reports for each project are also required as well. The MS-965 report is very important. If it is not filed, we do not receive our state funding for our road projects. These funds are audited each year through our annual audit, but they are also audited by the Department of the Auditor General.

I have been working with Mark on securing the phone system for the new Municipal Building.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of January 30, 2026.

As for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point. Current year tax dollars usually start coming in March and April. I will provide the budget report again beginning in April, unless otherwise requested.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,
Jill Frey
Assistant Borough Manager/Finance Officer/CBO

10K
Feb

To: Borough Council
From: Jill Frey – Assistant Borough Manager/Finance Officer/CBO
Date: 2/25/2026

As last month, I have been working with Boyer & Ritter preparing the long list of items needed for the 2025 annual audit. They will be on site the week of March 2nd.

I attended the Feb. 2nd Council meeting, Feb. 9th Council meeting, and Feb. 26th Admin. and Finance meeting.

Feb. 9th Mark and I, along with the Mount Joy Borough Authority, and Chief Goshen met with 12:34 to discuss integration into the new building.

Feb. 12th facilitated and managed the annual premium audit for Susquehanna Municipal Trust Workers Comp for the year 2025.

Feb. 19th Mark and I met with another janitorial company for the new building.

Feb. 20th was called to facilitate and manage with the Auditor General's Office for a Pension audit for the years 2021, 2022, 2023, 2024, and 2025. Information and documents have been provided, continue to be provided, and the audit is under way.

Feb. 20th Mark and I, along with the Mount Joy Borough Authority, and Chief Goshen met with Verizon to discuss the phone system at the new building.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of **February 25, 2026**.

Again, as for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point. Current year tax dollars usually start coming in March and April. I will provide the budget report again beginning in April, unless otherwise requested.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,
Jill Frey
Assistant Borough Manager/Finance Officer/CBO

10L
Jan

**MOUNT JOY BOROUGH
MEMORANDUM**



TO: Admin & Finance Committee

FROM: Mark G. Pugliese I, Borough Manager

DATE: January 21, 2026

RE: Manager's Report

1. **Meetings I have attended the Borough Council Meeting and Public Works Committee Mtg.**
2. **PennState Life Lion LLC – Having some initial correspondence with Keith McMinn regarding future agreements**
3. **Contract Talks – Upcoming Meeting on 1/26/2026**
4. **Borough Handbook: No updates.**
5. Reference to **BMP 107/Melhorn Basin & BMP 125/Borough Basin**, as requested, this has been placed on the Admin & Finance agenda. Again, I need to remind council/committee that there is a pending lawsuit, and comments should be limited to general steps the Borough is taking, nothing specific. I have contacted RETTEW and asked that BMP 107 be their first priority and BMP 125 be their second priority.

Continue to work with RETTEW on solutions. Had a virtual meeting to discuss status.

AMTRAK – Working with Congressman Smucker's Office to address BMP 107. I received an updated letter from Congressman Smucker's office indicating that they have contacted AMTRK and are waiting for a response.

Met with AMTRAK on site and they acknowledge that they need to do something. They questioned if the end wall was on their property or not and was subsequently determined by them that it is. They will be looking to the spring to repair.

On a side note, they looked at several areas where there have been washouts and started discussions on best approach to handle them.

6. **Municipal Services Complex –** The building is coming along, and you are able to tell what rooms what are. Should any Councilors wish to go through the site, please let me know and I will make arrangements for that.
 - **Furniture proposal Approved.**
 - **Key schedule approved.**
 - **Card access & Security Camera contracts have been signed.**
 - **New Completion date is March 22, 2026.**
 - **Started working on needed phone system, IT, and janitorial serves for the new building.**

7. **Radios- No updates**

8. **RACP Update** - Ms. Fry and I have been working on preparing documents for uploading into the system. Ms Frey has uploaded a large quantity to the portal.
9. **Rt 772 Re-Route** - No updates. The light at the intersection with 772 and Main St at New Haven has come up in the form of a complaint to PennDOT. PennDOT quickly responded that traffic lights are the Borough's responsibility. When it was pointed out by Mr Nissley that PennDOT has the overall authority to approve the lights and we requested a meeting, PennDOT stopped responding to the emails.
10. **Grants**
 - a. **RACP Grant 2022/2023** – See Item 8.
 - b. **Clean Water Partners/Foundation – Phase 3** – Contractor given notice to proceed. We are still working on the last of the easements. Grant is for \$429,000.
 - c. **902 Grant** -. RETTEW is working on Bid Documents. Grant is for \$200,000
 - d. **ARLE Transportation Enhancement Grant**- RETTEW working on bidding documents. Grant is for \$297,800.
 - e. **DCED WRPP Grant**-. Submitted, No Updates
 - f. **PA Fish & Boat Commission** -. Submitted, no updates.
 - g. **MTF Grant** – Submitted for \$942,725. Approved
 - h. **Pickle Ball Court** – See Local Shares Grant. Application to be submitted.
 - i. **Local Shares Grant**. Four applications submitted for total of \$262,482. (barriers/AEDs/Hako Vehicle/Pickle Ball)
 - j. **C2P2 Grant** - For updates to Little Chiques Park, submitted in amount of \$213,000. Approved
11. **Shovel Ready Projects** -No updates.
12. **Schatz v. Borough of Mount Joy** - No updates from Borough's law firm.
13. **Florin Hills** – First Occupancy Permits have been issued. We continue to have to monitor their work due to large number of complaints. I have emailed several this week to FHP but received no response.
14. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.
 - a. **Ordinance for Curbs and sidewalk**. No updates
 - b. **E-Bikes** – No updates
15. **Chiques Crossing** – I'm am expecting some sort of a submittal to Rapho Township in the near future. No updates
16. **Flood Mitigation & Response Plan** - No updates.
17. **Website** – This will be a discussion item in the near future.

As always, please feel free to contact me if you have any questions.

IDL
Feb

MOUNT JOY BOROUGH MEMORANDUM



TO: Borough Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: February 25, 2026

RE: Manager's Report

1. **Meetings** I have attended the Borough Council Mtg X2, Public Works Committee Mtg, Public Safety Committee Mtg, and Chamber Lunch/Mtg.
2. **PennState Life Lion LLC** – Having some initial correspondence with Keith McMinn regarding future agreements. Agreement will go before the Public Safety Committee at their April Meeting
3. **Contract Talks** – There appears to be an impasse, and the Association has moved forward with arbitration. Some of the key issues for the Borough include health care and retirement pay outs. On 2/24 I received a letter addressed to Borough Council that in short reiterated the impasse and arbitration but also indicated that police association is still willing to discuss contract issues.

Negotiating Committee has met with the Borough's legal representation and additional meetings have been scheduled.

4. **Borough Handbook**: No updates.
5. **BMP 107/Melhorn Basin & BMP 125/Borough Basin** – RETTEW has provided a review that demonstrates action that can be taken in order to get BMP 107 to hold a 50-yr storm but nothing more significant. Public Works Committee has requested that this be added to Council's March agenda

We are continuing to meet with AMTRAK representatives to discuss several issues along the AMTRAK line including BMP 107.

6. **Municipal Services Complex** – The building is coming along, and you are able to tell what rooms are what. Should any Councilors wish to go through the site, please let me know and I will make arrangements for that.
 - Furniture proposal approved and furniture ordered.
 - Key schedule approved and hardware ordered.
 - Card access & Security Camera is currently being installed.
 - New Completion date is March 22, 2026.
 - Phone and Janitorial Services will be before Admin & Finance Committee.
 - We met with 12:34, our IT vendor, to discuss the needs of the new facility.
 - I need to reach out to Comcast/Xfinity to discuss services in the new facility and what is in line with our franchise agreement with them

7. **Radios**- No updates

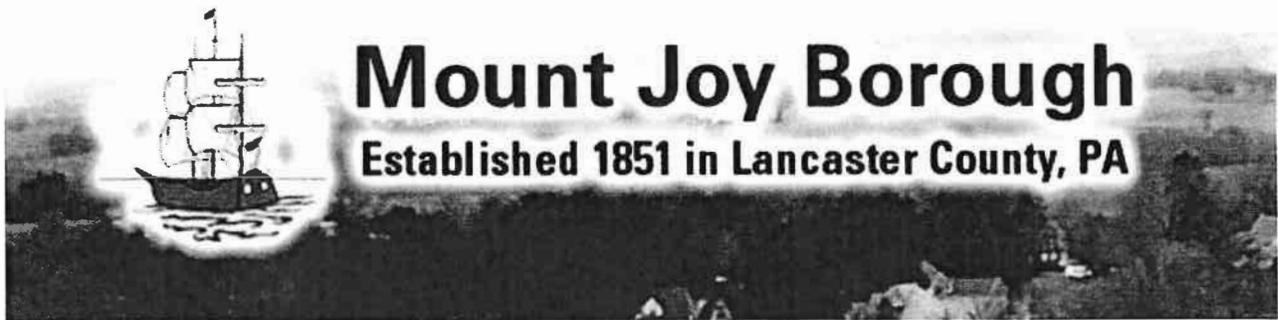
8. **RACP Update** - Ms Frey continues to upload required documents for processing as part of the RACP requirements.
9. **Rt 772 Re-Route** - No updates. The light at the intersection with 772 and Main St at New Haven has come up in the form of a complaint to PennDOT. PennDOT quickly responded that traffic lights are the Borough's responsibility. When it was pointed out by Mr. Nissley that PennDOT has the overall authority to approve the lights and we requested a meeting, PennDOT stopped responding to the emails.
10. **Grants** – Since Ms Stebbins has been involved with the latest round of grants, I will be deferring to her report in the future.
 - a. **RACP Grant 2022/2023** – See Item 8.
 - b. **Clean Water Partners/Foundation – Phase 3** – Contractor given notice to proceed. We are still working on the last of the easements. Grant is for \$429,000. **Work is scheduled to begin on March 2, 2026**
 - c. **902 Grant** - RETTEW is working on Bid Documents. Grant is for \$200,000
 - d. **ARLE Transportation Enhancement Grant**- RETTEW working on bidding documents. Grant is for \$297,800.
 - e. **MTF Grant** – Submitted for \$942,725. Approved
 - f. **Pickle Ball Court** – See Local Shares Grant. Application to be submitted.
 - g. **Local Shares Grant**. Four applications submitted for total of \$262,482. (barriers/AEDs/Hako Vehicle/Pickle Ball)
 - h. **C2P2 Grant** - For updates to Little Chiques Park, submitted in amount of \$213,000. Approved
11. **Schatz v. Borough of Mount Joy** – Received correspondence that the attorney for the Borough's Insurance provider has changed.
12. **Florin Hills** – I would refer to Mr. Hamm's report.
13. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.
 - a. **Ordinance for Curbs and sidewalk. No updates**
 - b. **E-Bikes – No updates**
14. **Chiques Crossing** – President Hall and I met with a Rapho Township Supervisor and Rapho Township Manager. It was a non-productive meeting as there was no admission to any detrimental aspect to the Borough with this project.
15. **Flood Mitigation & Response Plan** - No updates.
16. **Website** – This will be a discussion item in the near future.

As always, please feel free to contact me if you have any questions.

12d.

Why City Wide?

Mount Joy Borough
& City Wide Facility Solutions



Alyssa Gehr
Cell: (717) 917-4187
E-Mail: Alyssa.Gehr@gocitywide.com

Why City Wide?

Hello Mark and team!

Thank you for considering City Wide Facility Solutions for your janitorial services. We provide excellent service to over 200 commercial businesses in Central PA!

The following introductory pages outline more information about City Wide including who we are as people, what we do, and what our customers have to say about our attention to detail and customer service.

Why choose a partnership with City Wide of Central Pennsylvania:

- 90% client retention rate thanks to our management process
- Local, Family-Owned business: Owners are husband and wife
- Minority business partnerships: 85% of our contracted partnerships are with medium-sized and minority owned businesses in Central PA
- Growth-oriented as a Platinum Market for City Wide
- Offer 20 plus facility solutions for interior and exterior services

Please refer to the following pages for more details about our great company.



We sincerely appreciate your consideration of our great company, and we hope to develop a transition plan to facilitate the changeover to a better service with City Wide Maintenance of Central PA!

Sincerely,

Alyssa Gehr

Sales Executive

(717) 917-4187 | Alyssa.Gehr@gocitywide.com

Why City Wide?

We Want to Be Your First Choice.

Why continue to hire one janitorial company after another – resulting in the same problems – when you can hire a company that is committed to reducing your stress level and saving you time?

City Wide Facility Solutions wants to be your First Choice. With City Wide on your short list, you're not choosing between two maintenance companies; you're choosing between the same thing you have always done and a management company that can help you with more than 20

For one service or many, City Wide will provide unparalleled assistance in the form of:

- ▶ One point of contact
- ▶ Simplified invoicing
- ▶ 24-hour client care
- ▶ Competitive pricing
- ▶ Facility Solutions Manager and Night Manager
- ▶ Proactive evaluation of your building

Our clients see a difference in the quality of service delivered by City Wide. That's why we boast a retention rate above 94%.

Our Mission

To create a *ripple effect* by positively impacting the people and communities we serve.

We Live Our Values Every Day

Community

Accountability

Professionalism

Our values serve as the foundation upon which we will work with each other, our clients, and our suppliers toward mutual success. Everyone associated with our organization is constantly challenged to live these values.

We represent the client by providing a part-time facility manager who saves you time and solve problems in your commercial facility.

Meet Your Facility Management Team

City Wide has a superior track record in client retention.

We mention this because we believe in the power of client satisfaction. City Wide Facility Solutions has a client retention rate above 94%.



City Wide is truly different than the rest.

We are excellent managers and deliberately do things differently at City Wide. We believe our focus on management is the reason our relationships with our clients are so strong. In this proposal, you will clearly see the differences and the advantages our team provides you.

City Wide's Facility Solutions Manager: Your One Point of Contact

Your Facility Solutions Manager strives to understand your building and scope of work as fully as possible. Our team meets with you once a week to ensure quality and to address any other needs for your facility. Your Night Manager oversees the after-hours services being done in your facility to ensure superior work on every project. We appreciate this opportunity to earn your business and thank you for your time and consideration.

Disinfecting

Services

- ▶ High-touch areas
- ▶ Electrostatic spraying

Janitorial Supplies

- ▶ Toilet paper
- ▶ Soap and dispensers
- ▶ Paper towels

- ▶ Break room supplies

Detail Cleaners

- ▶ Edge vacuum carpets
- ▶ Dust blinds
- ▶ Dust air vents
- ▶ Wash walls in rest rooms

Floor Care Specialists

- ▶ Strip/refinish all resilient tile and hard surface floors
- ▶ Scrub restroom floors

Carpet Care Specialists

- ▶ Clean carpets using appropriate method; extraction, bonnet, or dry foam and more

Window Washers

- ▶ Wash interior and/or exterior windows, ground level to high-rise

Construction Cleans

- ▶ Prepare a site for use after construction

Pressure Washing

- ▶ Eliminate build-up from the exterior of your facility

Lighting Services

- ▶ Replace difficult to reach and high voltage lighting

Parking Lots

- ▶ Striping
- ▶ Pothole repair
- ▶ Resurfacing
- ▶ Sweeping

City Wide Business Model

City Wide Facility Solutions is a management company in the building maintenance industry. By uniquely representing the client, our professional management team serves as one point of contact for 20+ facility solutions for commercial properties, leveraging our network of independent contractors.



New Account Implementation Process

With 30 days' notice we will implement the following to ensure a smooth transition:

1. Immediately after our agreement has been signed, we will schedule a building walk-through with your Facility Solutions Manager. This is to view the facility, review the scope of work, and discuss items of importance.
2. During the pre-start walk-through we request building keys, alarm codes, and emergency procedures to provide to your City Wide team.
3. We will select the most qualified Independent Contractors and Night Manager to perform the scope of work as agreed. Our goal is to ensure a smooth transition.
4. Your assigned Facility Solutions Manager and Night Manager will be at your facility for the first nights of the start-up to support the crews and to ensure we achieve the City Wide level of service.
5. Your dedicated Facility Solutions Manager will visit the facility and complete an inspection the morning following

the first clean to ensure the expectations are being met and the building is being serviced properly.

6. Ongoing inspections will be made thereafter during the day by the Facility Solutions Manager on a regularly agreed upon day and time.



In Conclusion

Regardless of the size and scope of your operation and the range of your immediate needs, City Wide can manage the job. We have developed a proprietary business model and are dedicated to a vision that does not simply try to do better than the competition but ensures 100% client satisfaction. We have a superior track record in client retention for a reason and welcome the opportunity to show you why firsthand. City Wide appreciates that selecting the right vendor means taking into account all the information you've received. What's important to remember is you are not being given the choice between two maintenance companies, as we are not a maintenance company. This is not an "apples to apples" comparison; it's truly "apples to oranges." You're being given the choice between yet another janitorial company OR a management company that will become an extension of your team.

City Wide Facility Solutions

3602 Rosemont Avenue | Camp Hill, PA 17011
Phone 717-695-4887 | GoCityWide.com





Service Agreement

City Wide Facility Solutions agrees to keep your building clean and disinfected. To accomplish this, we agree to manage all services listed herein to provide complete and proper maintenance for your premises. We disinfect high-touch surfaces with only EPA-registered disinfectants as a crucial step in keeping your employees and visitors healthy.

| Entry / Lobby | Frequency |
|---|------------------|
| Empty trash cans and replace liners | Daily |
| Damp wipe all horizontal surfaces with City Wide approved EPA disinfectant | Daily |
| Dust mop hard floors | Daily |
| Wet mop hard floors with approved City Wide neutral floor cleaner | Daily |
| Vacuum carpeted areas and walk off mats | Daily |
| Clean all interior entryway glass with approve City Wide glass cleaner | Daily |
| Damp wipe all drinking fountains with approved City Wide disinfectant | Daily |
| Dust all vents weekly or as needed | Weekly |
| Damp wipe all chair legs with approved City Wide disinfectant | Weekly |
| Detail corners and edges of floors monthly or as needed | Monthly |
| Offices & Conference Rooms | Frequency |
| Empty trash cans and replace liners | Daily |
| Dust mop hard floors | Daily |
| Wet mop hard floors with approved City Wide neutral floor cleaner | Daily |
| Vacuum carpeted areas and walk off mats | Daily |
| Clean all glass with approve City Wide glass cleaner | Daily |
| Damp wipe conference room tables with approved City Wide disinfectant | Daily |
| Neatly arrange conference table chairs | Daily |
| Damp wipe all open surfaces of desk-tops with approved City Wide disinfectant | Daily |
| Damp wipe all horizontal surfaces with City Wide approved disinfectant | Daily |
| Damp wipe all high touch surface areas with approved City Wide disinfectant | Daily |

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| | |
|---|------------------|
| Dust ceiling vents daily or as needed | Weekly |
| Damp wipe all chair legs with approved City Wide disinfectant | Weekly |
| Detail corners and edges of floors | Monthly |
| Break Areas | Frequency |
| Empty trash cans and replace liners | Daily |
| Damp wipe sinks with approved City Wide disinfectant | Daily |
| Spot clean walls & cabinet doors using approved City Wide disinfectant | Daily |
| Damp wipe all horizontal surfaces with City Wide approved disinfectant | Daily |
| Neatly arrange chairs | Daily |
| Damp wipe inside and outside of microwaves with approved City Wide disinfectant | Daily |
| Damp wipe all chair legs with approved City Wide disinfectant | Daily |
| Dust mop hard floors | Daily |
| Wet mop hard floors with approved City Wide neutral floor cleaner | Daily |
| Vacuum carpeted areas and walk off mats | Daily |
| Clean all glass with approve City Wide glass cleaner | Daily |
| Refill all dispensing units (hand sanitizer, soap, paper towels, etc.) | Daily |
| Damp wipe inside & outside of trash receptacles with approved City Wide disinfectant | Weekly |
| Dust tops of vending machines and refrigerators | Weekly |
| Vacuum upholstered chairs weekly or as needed | Weekly |
| Detail corners and edges of floors | Monthly |
| Restrooms / Locker Rooms | Frequency |
| Empty trash cans and replace liners | Daily |
| Clean all glass with approve City Wide glass cleaner | Daily |
| Damp wipe sinks with approved City Wide disinfectant | Daily |
| Damp wipe all horizontal surfaces with City Wide approved disinfectant | Daily |
| Damp wipe wipeable surfaces of toilets and urinals with approved City Wide disinfectant | Daily |
| Clean inside of toilet and urinal with approved City Wide bathroom cleaner | Daily |
| Sweep or vacuum floors | Daily |

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| | |
|---|------------------|
| Dust mop hard floors | Daily |
| Wet mop hard floors with approved City Wide neutral floor cleaner | Daily |
| Vacuum carpeted areas and walk off mats | Daily |
| Refill all dispensing units (hand sanitizer, soap, paper towels, etc.) | Daily |
| Damp wipe all horizontal surfaces with City Wide approved disinfectant | Daily |
| Damp wipe all dispensers with approved City Wide disinfectant | Daily |
| Damp wipe all high touch surface areas with approved City Wide disinfectant | Daily |
| Damp wipe tile walls with approved City Wide disinfectant | Weekly |
| Damp wipe partitions with approved City Wide disinfectant | Weekly |
| Dust all vents weekly or as needed | Weekly |
| Detail corners and edges of floors | Monthly |
| Janitor's Closet | Frequency |
| Keep closet locked at all times | Daily |
| Keep supplies organized and stored properly | Daily |
| Keep carts locked at all times | Daily |
| Dust mop hard floors | Daily |
| Wet mop hard floors with approved City Wide neutral floor cleaner | Daily |
| All Areas | Frequency |
| Damp wipe all chair legs with approved City Wide disinfectant | Daily |
| Wet mop hard floors with approved City Wide neutral floor cleaner | Daily |
| Damp wipe all high touch surface areas with approved City Wide disinfectant | Daily |
| Dust ceiling vents weekly or as needed | Weekly |
| Detail corners and edges of floors | Monthly |
| Holding Cells | Frequency |
| Police to remove debris | Daily |
| Dust mop hard floors | Daily |
| Damp wipe all surfaces with approved City Wide disinfectant | Daily |
| Wet mop floors with approved City Wide neutral floor cleaner | Weekly |

City Wide Facility Solutions

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| | |
|---|-----------|
| Spot clean | As needed |
| Biohazard clean upon request-potential for additional fee with bringing out biohazard specific team members | As needed |

Holidays & General

Unless a request is made for service at an additional charge, the following holidays will be observed and no services shall be provided: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Care will be taken to conserve water and power beyond that which is required for the performance of the crew’s duties. Every effort will be made to observe and report any unusual occurrences during our time or the crew’s time in the building.



Terms and Conditions

HEADS NOT HANDS, LLC d/b/a CITY WIDE FACILITY SOLUTIONS

This AGREEMENT (the “Agreement”) is made and entered into as of the 11th day of February 2026, by and between Heads not Hands, LLC d/b/a City Wide Facility Solutions (“City Wide”) and Mount Joy Borough a sole proprietorship / partnership / limited partnership / limited liability company / corporation /not-for-profit corporation (circle one), organized under the laws of the State of Pennsylvania (“Customer”), each sometimes referred to individually as a “Party” and collectively as the “Parties.”

1. **Services and Products.** Services and products (if applicable) will be provided as set forth in a separate document (“Service Agreement”) attached hereto. The date City Wide’s services (“Services”) are to commence shall be set forth in the attached Investment Recap, signed by representatives of both Parties. If no date is set forth in the Investment Recap, then Services will commence on a date mutually agreeable to the Parties.
2. **Performance.** Services shall be provided in a professional and workman-like manner in conformity with the SOW. “City Wide Personnel” consists of City Wide employees, agents and/or independent contractors. City Wide shall retain full responsibility for the Services of any City Wide Personnel. If any individual assigned is unacceptable to Client, Client shall promptly notify City Wide management concerning the situation. If the Parties are unable to arrive at a solution that is acceptable to Client, the Client may request that City Wide replace the individual. City Wide will either replace the individual within a reasonable time or terminate the Services provided hereunder effective immediately and City Wide shall have no liability for doing such. City Wide must provide 10-day prior notice of termination
3. **Invoices and Payment.** City Wide will invoice Client on or about the first workday of each month in which Services and products are provided. Monthly fees for Services and Products may be prorated by City Wide when appropriate. Invoices for Services and Products, as set forth in the SOW and Investment Recap, shall be paid within ten (10) days from the date of invoice. INITIAL _____ WHEN

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APPLICABLE, SALES TAX WILL BE ADDED TO THE INVOICE. Additional services and products may be purchased by Client from City Wide. Invoices for the additional services and products will be sent immediately upon completion of the additional services or delivery of the additional products, and payment is due within ten (10) days from the date of invoice. Any dispute concerning an Invoice or Services shall be identified in writing within ten (10) days of the invoice date or the rendering of the Services, as the case may be. City Wide does not accept credit cards. Interest shall accrue on all balances outstanding for more than 30 days from the invoice date at the rate of 1½% per month until paid. Client shall also pay all collection costs including reasonable attorneys' fees incurred by City Wide.

4. **Price Increases.** Notwithstanding anything herein to the contrary, adjustments to the charges for Services, as set forth in the Investment Recap, may be made in the event that (i) additional workmen are employed by City Wide at the request of the Customer to extend service areas and/or specifications, (ii) additional wages are paid out by City Wide for Services, due to union increases and/or (iii) any other governmental action that directly and materially affects City Wide's costs of Services. Any change in fees for Services requires a 30-day prior written notice to Customer, and Customer may elect to terminate the Services provided hereunder in writing prior to the effective date of such increase without penalty. Customer shall immediately notify City Wide in writing of any addition or deletion of square footage being used in Customer's building. No reduction in the charges shall be appropriate until written notification of the deletion of square footage has been given by Customer to City Wide. Charges shall be due for an addition of square footage regardless of whether Customer notifies City Wide of such.

5. **Materials.** All cleaning materials and equipment necessary for Services will be furnished by City Wide, except for usable/consumable items. Customer will provide the usable/consumable items including, but not limited to, hand towels, toilet tissue, hand soap, plastic liners, air fresheners, and feminine hygiene products. At Customer's option, City Wide may provide these products for an additional cost.

6. **Indemnification.** Customer and City Wide shall fully indemnify, defend and hold harmless the other for any and all costs and expenses (including reasonable attorneys' fees) for any and all claims, costs, expenses and damages arising as a result of acts or omissions of the other, its employees, agents, guests, invitees and/or representatives.

7. **Conflicts.** If terms or provisions herein conflict with the terms or conditions set forth in another agreement between the parties, the terms hereof shall prevail even if the other agreement is entered into prior to this Agreement. City Wide's maximum legal liability and exposure, with respect to conflicts, to Customer hereunder shall not exceed the charges paid by Customer for one month's Services. No oral representations or promises have been made to the Customer.

8. **Non-Solicitation.** While Services are being provided hereunder, including any extension or renewal of the Services, and for a period of 180 days following the termination of City Wide's Services, Customer shall not employ, contract with nor have any business dealings whatsoever with any individual or company that is or was an employee, agent or independent contractor of City Wide (or a parent, subsidiary, franchisee, related or associated company) or an employee or agent of a City Wide independent contractor, while Services were being provided hereunder. As used in this section of this Agreement, the term "Customer" shall mean the undersigned Customer, together with all employees, agent's partners, officers, directors and/or principals of Customer and any parent, subsidiary, related or associated company. Should the Customer breach the covenants of this section of this Agreement, in addition to all other remedies provided by law, it is understood that City Wide shall be entitled to: (a) an immediate Temporary Restraining Order from any Court of competent jurisdiction, and thereafter to a Preliminary Injunction and a Permanent Injunction; and (b) immediate payment by Customer of liquidated damages in the amount of one thousand dollars per week for each violation, the Customer acknowledging that actual damages would be difficult or impossible to calculate; and (c) immediate payment by Customer of all costs and expenses incurred by City Wide in connection with the enforcement of this Agreement, including, but not limited to, reasonable attorneys' fees, investigation costs and court costs. Any period of time in which Customer violates the provisions of this paragraph shall be added to the 180 day duration of the restriction.

9. **Relationship of Parties.** Each Party and its personnel are independent in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Neither Party may assume or create any obligations on the other's behalf without prior written consent. Each Party shall remain responsible for the withholding and payment of all federal, state, and local personal income, wage, earnings, occupations, social security, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective personnel.

10. **Compliance.** The Customer agrees to keep, or cause to keep, all of its facilities in conformity with all applicable federal, state or local laws, ordinances and regulations, as well as in conformity with requests made by City Wide to facilitate the performance of its Services, and agrees to fully indemnify, defend and hold harmless City Wide from any loss, injury or damages (including attorneys' fees) caused by the Customer's failure to abide by the terms of this paragraph and/or this Agreement.

City Wide Facility Solutions

3602 Rosemont Avenue | Camp Hill, PA 17011
Phone 717-695-4887 | GoCityWide.com





11. Security. City Wide and its employees, agents, contractors and related companies shall not be responsible for cash and personal valuable items left in the subject building. It is the Customer/tenants' responsibility to have such items locked in a secured area, where City Wide Personnel do not have access. In the event of a theft, City Wide will fully cooperate with law enforcement agencies.

12. Keys. Customer agrees to provide four (4) complete sets of building keys. Customer agrees to allow City Wide to copy keys at a cost of \$5.00 per key, to be invoiced separately of monthly service charges if four (4) sets are not provided.

13. Insurance. Customer shall maintain adequate insurance protection covering the subject premises and its employees, including coverage for statutory workers' compensation and comprehensive general liability for bodily injury and property damage. City Wide agrees to maintain in effect at all times during the term of the Services rendered hereunder the following insurance: bodily injury with limits of \$1,000,000 for each person and \$1,000,000 for each occurrence, property damage with limits of \$1,000,000 per occurrence. Insurance certificates will be furnished upon request. In addition, City Wide shall maintain worker's compensation insurance as required by applicable law.

14. Term. The term of the Services to be provided hereunder shall commence as set forth herein and shall continue in full force and effect until terminated as set forth herein. Either Party may terminate the Services to be provided hereunder upon thirty (30) day written notice, provided that no such termination shall affect Customer's obligation to pay City Wide for all Services rendered and product provided. Notwithstanding the foregoing, it is understood that the Services to be provided hereunder cannot be terminated by the Customer until after the Services have been provided for an initial ninety (90) day period. The services may be terminated by the Customer at any time after the expiration of the initial term as follows: (a) Customer shall provide City Wide Maintenance with a written notice stating a problem, and allow City Wide 30 days to cure the problem. If City Wide Maintenance is unable to cure the problem specified by Customer to Customer's satisfaction, Customer may then terminate the services by providing thirty (30) prior written notice to City Wide.

15. Force Majeure. City Wide shall be excused from its performance for a commercially reasonable period of time to the extent that it is prevented, hindered or delayed by a force majeure occurrence.

16. Assignments. This Agreement shall bind all parties, their heirs, assigns, successors, agents, and representatives. City Wide may assign this Agreement and its obligations hereunder.

17. Governing Law. This Agreement shall be governed by the laws of Pennsylvania. The Customer consents to the jurisdiction and venue of any court Pennsylvania.

18. Arbitration. The parties hereto agree that any dispute respecting the interpretation of this Agreement, a breach hereof or otherwise dealing with this Agreement (and addendums or amendments thereto), shall be resolved by binding arbitration conducted in the greater Central Pennsylvania Area. If Customer loses, it shall pay City Wide's arbitrator fee, as well. In the event the parties cannot agree upon an arbitrator, the parties agree that USA& M in accordance with its Consolidated Arbitration Rules (and if not available, then another reputable arbitration company in the greater Central Pennsylvania area shall provide the arbitrator. Informal rules of evidence and procedure shall apply. It is understood that in the event City Wide is desirous of injunctive relief, it may, at its option, seek such in court without waiving its rights to have the money damage claims be resolved by an arbitrator.

THIS AGREEMENT CONTAINS A BINDING ARBITRATION PROVISION TO WHICH, THE PARTIES AGREE TO BE BOUND.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

Mount Joy Borough

Heads not Hands LLC
d/b/a City Wide Facility Solutions

By: _____

By: Alvssa Gehr

Print: _____

Print: Alvssa Gehr

Title: _____

Title: Sales Executive

A SIGNED FACSIMILE OR EMAIL COPY OF THIS DOCUMENT IS AS BINDING AS AN ORIGINAL.

City Wide Facility Solutions

3602 Rosemont Avenue | Camp Hill, PA 17011
Phone 717-695-4887 | GoCityWide.com





Mount Joy Borough & City Wide Facility Solutions

Investment Recap

| | |
|---------------------|--------------------|
| Janitorial Services | |
| 1x weekly | \$700 per month |
| 2x weekly | \$769.45 per month |

City Wide Facility Solutions

3602 Rosemont Avenue | Camp Hill, PA 17011
Phone 717-695-4887 | GoCityWide.com





Facility Management Program:

| | | |
|---|--|------|
| Facility Management Program <i>Added once monthly to total sum of all services</i> | | \$50 |
|---|--|------|

Total Monthly Investment: \$750 per month
Or \$819.45 per month

Quote Includes:

- Assignment of a Facility Service Manager and Night Manager to hire, manage, train, and hold accountable all persons responsible for cleaning.
- Services quoted do not include sales tax. Sales tax is 6% on top of any prices quoted unless tax exemption applies.

Heads not Hands LLC
 dba City Wide Facility Solutions

By: Alyssa Gehr

Authorized Representative Signature

By: _____

Authorized Representative Signature

Alyssa Gehr 2/6/2026

Printed Name Date

Printed Name Date

City Wide Facility Solutions

3602 Rosemont Avenue | Camp Hill, PA 17011
 Phone 717-695-4887 | GoCityWide.com





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|-----------------------|
| PRODUCER Marsh & McLennan Agency LLC 6160 Golden Hills Drive Minneapolis MN 55146 | CONTACT NAME: Select Certificates (Mpls) | |
| | PHONE (A/C, No, Ext): 763-746-8000 | FAX (A/C, No): |
| E-MAIL ADDRESS: SelectProcessing@marshmma.com | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # |
| INSURER A: Union Insurance Company of Providence | | 21423 |
| INSURER B: Employers Mutual Casualty Company | | 21415 |
| INSURER C: EMC Property & Casualty Company | | 25186 |
| INSURER D: | | |
| INSURER E: | | |
| INSURER F: | | |

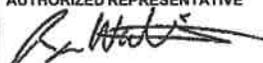
INSURED HEADSHANDS
 Heads not Hands, LLC
 d/b/a City Wide Facility Solutions
 3602 Rosemont Avenue
 Camp Hill PA 17011

COVERAGES **CERTIFICATE NUMBER:** 2047729317 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|--------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 250 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | 6D60456 | 10/26/2024 | 10/26/2025 | EACH OCCURRENCE | \$ 1,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 500,000 |
| | | | | | | | MED EXP (Any one person) | \$ 10,000 |
| | | | | | | | PERSONAL & ADV INJURY | \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE | \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000,000 |
| | | | | | | | | \$ |
| B | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY | | | 6E60456 | 10/26/2024 | 10/26/2025 | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) | \$ |
| | | | | | | | BODILY INJURY (Per accident) | \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | | | | | | | | \$ |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 | | | 6J60456 | 10/26/2024 | 10/26/2025 | EACH OCCURRENCE | \$ 5,000,000 |
| | | | | | | | AGGREGATE | \$ 5,000,000 |
| | | | | | | | | \$ |
| B | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | 6H60456 | 10/26/2024 | 10/26/2025 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER | |
| | | | | | | | E.L. EACH ACCIDENT | \$ 1,000,000 |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ 1,000,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ 1,000,000 |
| C | <input type="checkbox"/> BPP-Special incd theft <input type="checkbox"/> 3rd Party Crime | | | 6A60456 | 10/26/2024 | 10/26/2025 | Limit of Insurance | \$32,901 |
| | | | | | | | Limit of Insurance | \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 AION Management, LLC and its respective owners, officers, agents and employees and any individual or entity which has direct ownership interest in any real property managed or owned by AION Management, LLC are Additional Insured on a primary and non-contributory basis as required by written contract or agreement limited to General Liability and Automobile Liability Coverage. A Waiver of Subrogation applies on General Liability, Automobile Liability and Workers Compensation in favor of the Additional Insured as required by written contract or agreement.

| | |
|---------------------------|---|
| CERTIFICATE HOLDER | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

| | |
|--|--|
| Print or type. See Specific Instructions on page 3. | <p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Heads Not Hands LLC</p> <p>2 Business name/disregarded entity name, if different from above.</p> <p>City Wide Facility Solutions</p> <p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) S</p> <p style="font-size: x-small;">Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions)</p> <p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right; font-size: x-small;">(Applies to accounts maintained outside the United States.)</p> <p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p> <p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>3602 Rosemont Ave</p> <p>6 City, state, and ZIP code</p> <p>Camp Hill, PA 17011</p> <p>7 List account number(s) here (optional)</p> <p style="text-align: right;">Requester's name and address (optional)</p> |
|--|--|

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

| | | | | | | | | | | |
|--------------------------------|---|--|---|---|---|---|---|---|---|---|
| Social security number | | | | | | | | | | |
| | | | | | | | | | | |
| OR | | | | | | | | | | |
| Employer identification number | | | | | | | | | | |
| 4 | 7 | | - | 3 | 5 | 0 | 8 | 0 | 6 | 2 |

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

| | | |
|------------------|--------------------------|-----------------------|
| Sign Here | Signature of U.S. person | Date 3/18/2024 |
|------------------|--------------------------|-----------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

NOTICE OF SMALL BUSINESS SELF-CERTIFICATION



pennsylvania
DEPARTMENT OF GENERAL SERVICES

The Department is pleased to announce that
HEADS NOT HANDS LLC

has successfully completed the Pennsylvania Department of General Services' process for self-certification as a small business under the Commonwealth's Small Business Contracting Program, with the following designation:

BUSINESS TYPE(s):
Procurement Services

CERTIFICATION NUMBER: **525828-2025-02-SB**
CERTIFICATION TYPE: **SMALL BUSINESS**

ISSUE DATE: **02/06/2025** EXPIRATION DATE: **02/06/2027**

RECERTIFIED DATE:

A handwritten signature in black ink that reads "Kerry L. Kirkland". The signature is written in a cursive, flowing style.

Kerry L. Kirkland, Deputy Secretary
Bureau of Diversity, Inclusion & Small Business Opportunities



Pennsylvania Local
Government
Investment Trust



Current Investment Rates & Benefits

February 23, 2026

PLGIT 7-Day Yields¹

| | | |
|--------------------|----------------------|--------------------|
| PLGIT-Class | Reserve Class | PLGIT/PRIME |
| 3.54% | 3.63% | 3.78% |

PLGIT/TERM²

| Maturity | Net Rate |
|----------|----------|
| 90 Days | 3.69% |
| 180 Days | 3.69% |
| 270 Days | 3.65% |

PLGIT CD Purchase Program²

| Maturity | Net Rate |
|----------|----------|
| 90 Days | 3.71% |
| 180 Days | 3.85% |
| 270 Days | 3.83% |

Manager

From: Joshua Deering
Sent: Monday, January 12, 2026 3:45 PM
To: Manager
Subject: Open Planning Commission seat - candidate

Hi Mark,
I spoke with Chris and he would like to fill our open full seat on Planning Commission.

Please have his name listed on A&F agenda to be appointed to PC.

Thanks
Josh

Christopher Trave
404 Keinath St
Mount Joy, PA 17552



County of Lancaster

Board of Assessment Appeals

County Commissioners
Joshua G. Parsons, Chairman
Ray D'Agostino, Vice-Chairman
Alice Yoder, Commissioner

Director
Kevin Edwards, CPE

March 13, 2025

Evangelical Congregational Church E.C. Church Center
Attn: Kevin Henry
100 West Park Ave
Myerstown, PA 17067

RE: Exemption Request
100 New Haven Street

To whom it may concern,

Please be advised that the Board of Assessment Appeals has approved an exemption request on behalf of Evangelical Congregational Church for parcel 450-96795-0-0000.

Sincerely,

Kevin Edwards, CPE
Director of Assessment

cc: Mount Joy Borough
Donegal School District



Evangelical Congregational Church

TO KNOW CHRIST AND MAKE HIM KNOWN

County of Lancaster

Office of Property Assessment

Mr. Kevin Edwards, CPE, Director of Assessment

150 N. Queen St

Suite 310

Lancaster, PA 17603

Property Tax Exemption Request 100 New Haven St. Mount Joy, PA 450-96795-0-0000

Dear Mr. Edwards,

I would like to request a property tax exemption for 100 New Haven Street, Mount Joy, PA 17552, 450-967954-0-0000. 100 New Haven St is the former Trinity Evangelical Congregational Church Mount Joy ("Trinity EC"). Trinity EC Church was a member of the Evangelical Congregational Church denomination. The Evangelical Congregational Church holds a group 501(c)3 non-profit tax exemption, enclosed, EIN [REDACTED]

Trinity EC held its last worship service on August 4, 2024, I have enclosed the minutes of the congregational meeting approving the motion to cease ministry activities. Per the Evangelical Congregational Church Rules of Conference #105, all remaining assets of a closed church, including the property, are transferred to the denomination. The Evangelical Congregational Church denomination assumed ownership and control of the property on August 5, 2024. On January 7, 2025, we filed a deed to change the owner of the property to the denomination, National Conference of the Evangelical Congregational Church. On January 16, 2025, the property was sold to 100 New Haven LLC, a commercial real estate developer. From August 5, 2024 until January 16, 2025 the property was vacant while we pursued the property sale.

Thank-you for attention to this matter. I can be reached at [REDACTED] or khenry@eccenter.com with any questions or concerns.

Sincerely,

Kevin Henry
Executive Director



LANCASTER COUNTY BOARD OF ASSESSMENT APPEALS

MEETING AGENDA

Wednesday, March 12, 2025

8:30 am. – 3rd floor Property Assessment

1.) CALL TO ORDER

2.) APPROVAL OF MINUTES

Minutes of February 12, 2025, regular meeting of the Board.

3.) NEXT MEETING

Next scheduled meeting will be Wednesday, April 9, 2025, Property Assessment 3rd floor 8:30am

4.) OLD BUSINESS

5.) NEW BUSINESS

EXEMPTION REQUESTS:

1. 540-67819-0-0000 Rapho Twp - 1090 Hossler Road
2. 530-24386-0-0000 Solid Rock -104 E. State St. Quarryville
3. 530-19095-0-0000 Solid Rock -104 Rear E. State St. Quarryville
4. 530-31117-0-0000 Solid Rock -108 E. State St Quarryville
5. 480-14071-0-0000 All Saints Presby – 276 W. Main New Holland
6. 335-86168, 335-87382, 335-87747, 335-88661, 335-92099, 335-98055 Community Fellowship Church of the Christian & Missionary Alliance - 200 Bethel Drive
7. 337-33481-0-0000 Redevelopment Authority -522 Woodward Street, Lancaster
8. 450-967954-0-0000 Evangelical Congregational Church- 100 New Haven St Mt. Joy
9. 370-66343-0-0000 House of His Creation- 301 N. Broad St Lititz
10. 290-25446-0-0000 SCTA – State Road Lot #4, East Hempfield

DISABLED VETERANS:

1. 550-62959-0-0000 David J Pierce 104 Ridge Lane
2. 070-42182-0-0000 Matthew W Connors 237 Kimberly Lane
3. 430-47864-0-0000 Edwin A Hurston 7 Fox Ridge
4. 332-60041-0-0000 Gabrielle Carter 638 E Chestnut Street
5. 337-94183-0-0000 Camille Buitrago 64 Locust Street
6. 420-15272-0-0000 Nicholas R Brady 668 Essex Street
7. 280-57470-0-0000 Krist R Matthew 304 Black Barren Road
8. 320-93071-0-0000 Nicholas A Fritz 22 Heatherfield Drive
9. 390-05100-0-0000 Luis A Torres 171 Tanglewood Lane
10. 370-02811-0-0000 Anibal C Maisonave 100 Meadows Bend
11. 390-87371-0-0000 Maurice A Begyn 221 Buckton Drive
12. 580-26069-0-0000 Herman L Luciano Jr 402 Susan Avenue
13. 390-92785-0-0000 Willam J Ross 1910 Rockford Lane

OTHER EXEMPTION REQUEST

Other

6.) ASSESSMENT APPEAL DECISIONS

7.) ASSESSMENT APPEALS (Appeals scheduled to be Heard)

8.) ADJOURN

LANCASTER COUNTY BOARD OF ASSESSMENT APPEALS
REGULAR MONTHLY MEETING MINUTES
March 12, 2025

The monthly meeting of the Board of Assessment Appeals was held on Wednesday, March 12, 2025, beginning at 8:30 a.m. in the Conference Room on the 3rd floor of the Lancaster County Offices located at 150 North Queen Street.

The following members were present:

Richard G. Cornogg, Chairman

Linford L. Good

J. Scott Ulrich

Kevin Edwards, Director of Assessment

John Tierney, Deputy Director

Also present:

Melvin E. Newcomer, Solicitor to the Board

R. Barbara McQuaid, Recording Secretary

The minutes of the February 12, 2025, regular meeting of the Board were approved by Mr. Ulrich and seconded by Mr. Good.

PROPERTY TAX EXEMPTION REQUESTS

1/ RAPHO TOWNSHIP/ A motion was made by Mr. Cornogg and seconded by Mr. Good to approve continued exemption for the property at 971 North Colebrook Road, located in Rapho Township, parcel number 540-23057-0-0000. Motion passed.

2/ SOLID ROCK YOUTH MINISTRIES/ A motion was made by Mr. Ulrich and seconded Mr. Cornogg to approve exemption for the property at 104 E State Street, located in Quarryville Boro, parcel number 530-24386-0-0000. This will be effective beginning with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

3/ SOLID ROCK YOUTH MINISTRIES/ A motion was made by Mr. Ulrich and seconded by Mr. Cornogg to approve exemption for the property at 104 Rear E State Street, located in Quarryville Boro, parcel number 530-19095-0-0000. This will be effective beginning with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

4/ SOLID ROCK YOUTH MINISTRIES/ A motion was made by Mr. Ulrich and seconded by Mr. Cornogg to approve exemption for the property at 108 E State Street, located in Quarryville Boro, parcel number 530-31117-0-0000. The exemption will be effective beginning with 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

5/ ALL SAINTS PRESBYTERIAN CHURCH/ A motion was made by Mr. Good and seconded by Mr. Cornogg to approve exemption for the property at 276 W Main Street, located in New Holland Boro, parcel number 480-14071-0-0000. This is for the church and all paving. The exemption will be effective beginning with the 2025 County and Municipal and the 2025-2026 School tax years. Motion passed.

6/ COMMUNITY FELLOWSHIP CHURCH / A motion was made by Mr. Cornogg and seconded by Mr. Good to continue exemption for the following five parcels 335-86168-0-0000, 335-87382-0-0000, 335-87747-0-0000, 335-98055-0-0000, and 335-88681-0000. These five are considered church to church transactions. All parcels are in Lancaster City. However, the Board did not approve exemption for parcel number 335-92099-0-0000, which is the Parsonage House, this property will become taxable starting 2025-2026 School tax year. Motion passed.

7/ REDEVELPMENT AUTHORITY/ A motion was made by Mr. Cornogg and seconded by Mr. Good to approve exemption for the property at 522 Woodward Street., located in Lancaster City, parcel number 337-33481-0-0000. The exemption will be effective beginning with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

8/ EVANGELICAL CONGREGATIONAL CHURCH / A motion was made by Mr. Cornogg and seconded by Mr. Good to approve continued exemption for the property at 100 New Haven Street, located in Mount Joy Boro, parcel number 450-96795-0-0000. Motion passed.

9/ HOUSE OF HIS CREATION/ A motion was made by Mr. Ulrich and seconded by Mr. Cornogg to approve exemption for the property at 301 N Broad Street, located in Lititz Boro, parcel number 370-66343-0-0000. The exemption will be effective beginning with the 2025-2026 School and the 2026 County and Municipal tax years. Motion passed.

10/ SOUTH CENTRAL TRANSPORATION AUTHORITY/ A motion was made by Mr. Cornogg and seconded by Mr. Good to approve exemption for the property on State Road, located in East Hempfield Township, parcel number 290-25446-0-0000. The exemption will be effective beginning with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

DISABLED VETERANS:

1/ PIERCE, DAVID J. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Ridge Lane, located in Sadsbury Township, parcel number 550-62959-0-0000. The exemption will be effective beginning with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

2/ CONNORS, MATTHEW W. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Kimberly Lane, located in Clay Township, parcel number 070-42182-0-0000. The exemption will be effective beginning with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal taxes. Motion passed.

3/ HURSTON, EDWIN A. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Fox Ridge, located in Martic Township, parcel number 430-47864-0-0000. The exemption will be effective beginning with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipality. Motion passed.

4/ CARTER, GABRIELLE. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Chestnut Street, located in Lancaster City, parcel number 332-60041-0-0000. The exemption will be effective beginning with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal. Motion passed.

5/ BUITRAGO, CAMILLE (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Locust Street, located in Lancaster City, parcel number 337-94183-0-0000. The exemption will be effective beginning with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal. Motion passed.

6/ BRADY, NICHOLAS R. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Essex Street, located in Marietta Boro, parcel number 420-15272-0-0000. The exemption will be effective with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal. Motion passed.

7/ MATTHEW, KRIST R. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Black Barren Road, located in Fulton Township, parcel number 280-57470-0-0000. The exemption will be effective with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal. Motion passed.

8/ FRITZ, NICHOLAS A. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Heatherfield Drive, located in West Lampeter Township, parcel number 320-93071-0-0000. The exemption will be effective beginning with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

9/ TORRES, LUIS A. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Tanglewood Lane, located in Manheim Township, parcel number 390-05100-0-0000. The exemption will be effective with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal. Motion passed.

10/ MAISONAVE, ANIBAL C. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Meadows Bend, located in Lititz Boro, parcel number 370-02811-0-0000. The exemption will be effective with the 2025 County and Municipal and 2025-2026 School tax years. Exonerated 2025 County and Municipal. Motion passed.

11/ BEGYN, MAURICE A. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Buckton Drive, located in Manheim Township, parcel number 390-87371-0-0000. The exemption will be effective with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

12/ LUCIANO, HERMAN L., JR. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Susan Avenue, located in Strasburg Township, parcel number 580-26069-0-0000. The exemption will be effective with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

13/ ROSS, WILLIAM J. (Disabled Veteran, New)/ A motion was made by Mr. Cornogg and seconded by Mr. Ulrich to approve exemption for the property on Rockford Lane, located in Manheim Township, parcel number 390-92785-0-0000. The exemption will be effective with the 2025-2026 School and 2026 County and Municipal tax years. Motion passed.

OLD BUSINESS

None.

NEW BUSINESS

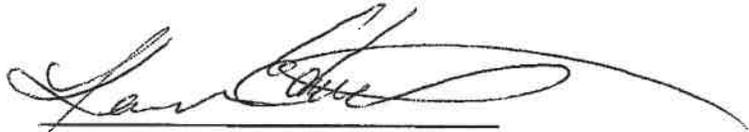
None.

ASSESSMENT APPEALS

The appeals from February 12, 2025, were heard

NEXT MEETING

The next regular meeting is scheduled for Wednesday, April 9, 2025, beginning at 8:30 a.m. in Conference Room on the 3rd floor of the Lancaster County Government Building.

A handwritten signature in black ink, appearing to read 'Kevin Edwards', with a long horizontal flourish extending to the right.

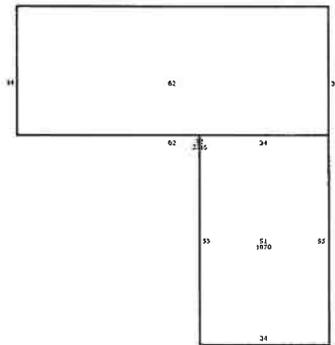
Kevin Edwards
Chief Clerk to the Board

Property Information

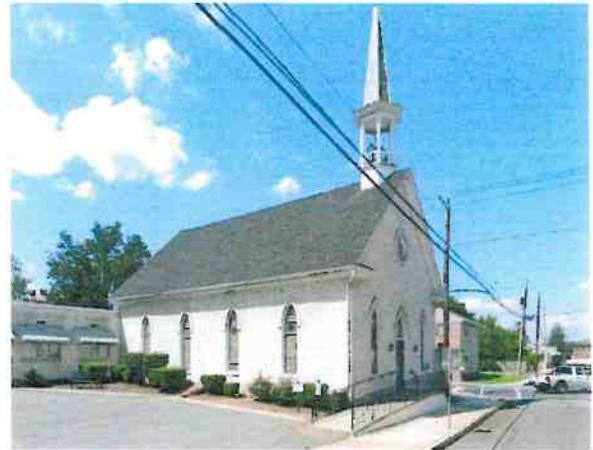
| | | | |
|---------------------|---------------------------------------|--------------------------|-----------------------------|
| Property ID | 450-96795-0-0000 | Property Use | 600 - COMMNIT-SRVC |
| Tax Year | 2025 <input type="button" value="v"/> | Land Use | 623 - CHURCH - STRUCTURE |
| Township | 450 Mount Joy Boro | Tax Status | Exempt |
| Site Address | 100 NEW HAVEN ST | Clean & Green | No |

Property Sketches & Photos

1



Imported Image



Related Names

| | |
|---------------------|--|
| Parcel Owner | 100 NEW HAVEN STREET LLC, 102 EAST MAIN ST MOUNT JOY, PA 17552 |
| Status | Current |

| Assessments | | | | | | |
|----------------|---------------|----------------|----------------|------------|----------------|-------------|
| Annual Billing | | | | | | |
| | Land | Building | Total | Pref. Land | Pref. Building | Pref. Total |
| Non-Exempt | 0 | 0 | 0 | 0 | 0 | 0 |
| Exempt | 39,900 | 394,000 | 433,900 | 0 | 0 | 0 |
| Total | 39,900 | 394,000 | 433,900 | 0 | 0 | 0 |

Note: Preferential assessment values are used for taxation when preferential values are greater than zero.

| Property Characteristics | | | |
|--------------------------|---------------|---------------|---------------|
| Electric | Gas | Sewage | Water |
| HOOKED-UP | PUBLIC SYSTEM | PUBLIC SYSTEM | PUBLIC SYSTEM |

| Market Land Valuation | | | |
|-----------------------|----------------------|---------|-------------|
| Property Type | Land Type | Sq. Ft. | Calc. Acres |
| COM - Commercial | 2 - PRIMARY HOMESITE | 8,712 | 0.2000 |
| COM - Commercial | 6 - RESIDUAL | 6,098 | 0.1400 |

Structure 1 of 3

| Property Type | Description | Finished Sq. Ft | Year Built |
|------------------|---------------|-----------------|------------|
| COM - Commercial | 1/1 CHURCH #1 | 4,658 | 1940 |

Section 1

| Occupancies | | | Exterior Walls | |
|--------------------------------------|---------------|-------------|--------------------------------|----------------|
| Occupancy | Finished Area | Wall Height | | |
| 309 - Church | 1,870 Sq. Ft. | 14 | Brick, Solid | 1870.00 Sq.Ft. |
| 309 - Church - Semifinished Basement | 1,870 Sq. Ft. | 14 | Heating, Cooling & Ventilation | |
| | | | Hot Water | 1870.00 Sq.Ft. |

Section 2

| Occupancies | | | Exterior Walls | |
|--------------------------------------|---------------|-------------|--------------------------------|----------------|
| Occupancy | Finished Area | Wall Height | | |
| 356 - Classroom | 2,788 Sq. Ft. | 8 | Brick, Solid | 2788.00 Sq.Ft. |
| 356 - Classroom - Classroom Basement | 2,788 Sq. Ft. | 8 | Heating, Cooling & Ventilation | |
| | | | Hot Water | 2788.00 Sq.Ft. |

| Structure 2 of 3 | | | |
|-----------------------|-----------------------|-----------------|------------|
| Property Type | Description | Finished Sq. Ft | Year Built |
| COM - Commercial | Detached Structure #1 | 6,000 | 1965 |
| Other / Miscellaneous | | | |
| 056 - Paving, Asphalt | 6000.00 Square Ft. | | |

| Structure 3 of 3 | | | |
|------------------------------------|-----------------------|-----------------|------------|
| Property Type | Description | Finished Sq. Ft | Year Built |
| COM - Commercial | Detached Structure #2 | 120 | 1965 |
| Sheds | | | |
| 069-04 - Storage Shed - Wood Frame | 120.00 Square Ft. | | |

No Exemptions

| Sales History | | | | | | |
|---------------|-------------|-----------|-----------|---------------------------------------|-------------------------------------|-------|
| Year | Document # | Sale Type | Sale Date | Sold By | Sold To | Price |
| 2025 | 20250002158 | DEED | 1/17/2025 | NATL CONF EVANG CONGREGATIONAL CHURCH | 100 NEW HAVEN STREET LLC | \$1 |
| 2025 | 20250000482 | DEED | 1/7/2025 | TRINITY EVANG CONGR CHURCH MOUNT JOY | NATL CONF OF THE EVANG CONGR CHURCH | \$1 |
| 1960 | E-500438 | | 6/11/1960 | | | \$0 |

Note: You can use the Recorder of Deeds site to search deeds by document number.

Billing

**NOT CERTIFIED -
PAID RECEIPT Treasurer of Lancaster County**

| Billing Pd. | Tax Billed | Discount/Pen. | Total Billed | Total Paid | Balance Due | Date Paid |
|-------------|------------|---------------|--------------|------------|-------------|-----------|
|-------------|------------|---------------|--------------|------------|-------------|-----------|

Note: Payment amounts may only reflect the Lancaster County amounts

Contact Information

Mail current year, county & municipal real estate tax payments to...

Lancaster County Treasurer
County & Municipal Tax Bill
P.O. Box 3894
LANCASTER, PA 17604
(717) 299-8222

Tax certification **OVERNIGHT** requests can be sent to...

Lancaster County Treasurer
150 North Queen Street, Suite 122
Lancaster, PA 17603

Regular Mail

Lancaster County Treasurer
P.O. Box 1447
Lancaster, PA 17608

No Delinquent Taxes

2026 PSAB
ANNUAL CONFERENCE
and Exhibition

14d.



A M E R I C A

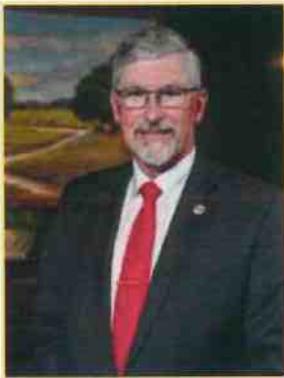
250

Celebrating America's 250th:
A Legacy of Freedom, A Future of Progress



MAY 31–JUNE 3, 2026 • HERSHEY LODGE

Register for the PA State Association of Boroughs 114th Annual Conference



Invitation from the President

I hope you can join us from May 31–June 3, 2026, for PSAB's 114th Annual Conference being held at the Hershey Lodge. Each year, this gathering provides an invaluable opportunity for borough officials from across Pennsylvania to learn, network, and strengthen local government. You will be able to attend outstanding educational sessions, meet vendors who understand your needs as local leaders, and hear directly from state legislative partners and agency representatives.

The theme this year will be Celebrating America's 250th: A Legacy of Freedom, A Future of Progress. As our nation commemorates its founding, it is fitting that borough officials come together to reflect on the history, resilience, and civic spirit that have shaped our communities for generations. Borough governments, some founded long before the nation itself, continue to embody the values of local leadership and citizen involvement that remain essential to America. This conference is an opportunity to honor that legacy while looking ahead to the next chapter of community-building across the Commonwealth.

A major highlight of this year's program will be our keynote presentation by Tim Tebow, former Heisman Trophy winner, NFL quarterback, author, and nationally recognized speaker. His message of leadership, purpose, and service aligns perfectly with our conference and promises to inspire all of us as we continue working to strengthen the boroughs we serve.

Our conference agenda is filled with informative sessions led by industry experts and state partners. Topics will include: Current Issue Facing Fire Departments Statewide, Building Strong Downtowns: Legal Tools to Finance Downtown Revitalization and Economic Development, Emerging Trends in Land Use, and a series of interactive roundtables designed to promote collaboration among borough officials.

Another important opportunity to make your voice heard is our Legislative Reception. This event allows you to invite your state legislators to the conference and discuss issues that matter most to your community. It is an excellent time to strengthen relationships and to ensure that borough perspectives are represented in statewide decision-making.

I also encourage you to visit the Exhibitors Marketplace during the conference. Our exhibitors provide valuable services, technology, and solutions that can help your borough operate more effectively and efficiently. Exploring what they offer may spark innovative ideas and support your efforts back home.

The PSAB Annual Conference is always a special event, and with the America's 250th anniversary celebration as our backdrop, 2026 promises to be a truly memorable year. I look forward to seeing you in Hershey and joining you to honor our past, celebrate the present, and build a bright future for Pennsylvania's boroughs.

Sincerely,

Randy L. Riddle
PSAB President
Grove City Borough, Mercer County



Conference Registration

Registration

There are two ways to register for the PSAB Annual Conference. The first is to complete and mail the enclosed form to PSAB with a check payable to PSAB. **See page 17 for more details.**

The second is to register online at www.myaccount.boroughs.org under the "Conferences" tab. Please make sure you designate those officials who will be attending the conference for the first time.

If you can't attend the entire conference, **one day registration is available.** The fee is \$100 for any single day. To register, use Package B, C, or D on the enclosed registration form.

Cancellation Policy for Delegates and Spouses

Cancellation requests must be made in writing and can be emailed to mmiller@boroughs.org. Full registration fee will be refunded if the cancellation notice is received no later than May 1, 2026. No refunds will be given after **May 1, 2026**; however, substitutions are permitted.

Hotel Information

The room rate for the Hershey Lodge is \$249, plus 11% occupancy tax (single or double), per room, per night. To make your hotel room reservations, visit www.hotelreservations.boroughs.org to pay with a credit card or call 855-729-3108. **The deadline is April 24. See page 11 for more details.**

Family/Guest Activities

Hershey, the sweetest place on Earth!

You'll never run out of things to do in Hershey. For things to do in and around Hershey, visit www.hersheypa.com. The 2026 Spouse Committee has organized an excellent program for your enjoyment. **See page 13 for details.**

Special Conference Notes

Voting Delegates

The Voting Delegate form is on the back of the PSAB Registration form. Each registered borough at the conference can have one voting delegate. To ensure eligibility, Voting Delegate forms must be returned to PSAB by May 11. **See page 18 for details.**

Conference Expenses

Section 701 of the Borough Code provides reimbursement for mileage, registration fees, and all other actual expenses for the Conference which Council agrees to pay.

Certified Borough Official (CBO) Credits

Attendees working toward their Certified Borough Official (CBO) designation can earn **12 credits** at this conference. Attendance and registration to the full conference is required.

**12
CBO**

Key Deadlines

February 13

Award Nominations
Due to PSAB

April 1

Resolutions Due to PSAB

April 24

Hotel Reservations Deadline

April 24

Early Bird Registration

May 11

Voting Delegate
Forms Due to PSAB



If you have any questions, please contact Mira Miller (Ext. 1019) at mmiller@boroughs.org. PSAB's phone number is 717-236-9526.

Conference Program

TENTATIVE PROGRAM

Sunday, May 31

10:30 A.M. – 7:00 P.M.

Registration (Delegates and Spouses)

11:00 A.M. – 3:00 P.M.

Municipal Officials Mini Boot Camp
(Includes Lunch)

Attendees must be pre-registered for this class. Please register on the conference registration form.

2:00 – 7:00 P.M.

Grand Opening of the Exhibitor Marketplace
(Dinner Served from 5 – 6:30 PM for PSAB Pkgs A, B, & E)

Please take time to visit the exhibits to learn about services and products available to your borough. Exhibitors' fees help defray the cost of the conference for attendees.

3:00 – 4:30 P.M.

Resolutions and Policy Committee
(Committee Members Only)

7:15 P.M.

OPENING GENERAL SESSION

Presiding: Randy L. Riddle, Grove City, President

Presentation of the Colors

National Anthem:

Past President Chuck Mummert, Elizabethtown

KEYNOTE ADDRESS

Lead with Purpose: Build Impact That Lasts

With a unique perspective shaped by sports, business and global outreach,

Tim Tebow, Heisman

Trophy Winner, speaker,

entrepreneur, college

football analyst for

ESPN and SEC Network,

challenges organizations to go beyond motivation and metrics, and instead focus on meaningful impact.

He explores themes such as servant leadership, culture, teamwork, and staying true through adversity - all with the end goal of creating a legacy of value for people, communities, and organizations.



Schedule continued on page 6



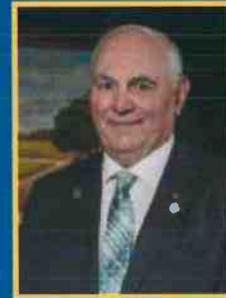
Randy L. Riddle
Grove City
President



Tami Halstead
Newport
1st Vice President



Karen Allgeier
Brookville
2nd Vice President



Thomas Weikel
Royersford
Immediate Past President



Chris Cap
Secretary/Treasurer

Conference Program

Continued

Monday, June 1

7:00 – 8:15 A.M.

Full Breakfast with the Exhibitors

7:00 A.M. – 4:00 P.M.

Registration (Delegates and Spouses)

7:00 A.M. – 2:00 P.M.

Visit the Exhibitor Marketplace

Please take time to visit the exhibits to learn about services and products available to your borough. Exhibitors' fees help defray the cost of the conference for attendees.

8:30 – 11:00 A.M.

GENERAL SESSIONS

Presiding: Tami Halstead, Newport, 1st Vice President

8:30 – 9:45 A.M.

Legislative Panel

During this session, a panel of state lawmakers from both the House and Senate will provide an update on bills affecting borough communities. Attendees will have an opportunity to ask questions.

9:45 – 10:00 A.M.

Break

10:00 – 11:00 A.M.

Current Issues Concerning Fire Departments Statewide

Panel: Tom Cook, PA State Fire Commissioner and OSFC Program Leaders

Get your questions answered on Recruitment and Retention, Community Risk Reduction, Grants & Loans and the PA State Fire Academy.

11:00 A.M. – 12:00 P.M.

BUSINESS MEETING

Association Business

Meet the 2nd Vice President Candidate(s)

12:00 – 1:15 P.M.

Visit the Exhibitor Marketplace/Exhibit Hall Luncheon (included in PSAB Pkgs. A, C, & E)

1:30 – 2:30 P.M.

CONCURRENT SESSIONS

Understanding the Right-to-Know Law

George Spiess, former Chief of Outreach and Training for the Office of Open Records, will present an agency approach to the Right-to-Know Law, covering a number of aspects useful to Open Records Officers, borough officials, and any staff dealing with access to public records.

Surveying Stakeholders: Strategies for Success

Want to make better decisions and build a stronger trust in your borough? It starts with getting honest community input – the good and the bad. *Leza Raffel, President, The Communication Solutions Group*, will show you how to gather meaningful feedback from residents using a wide range of effective outreach methods. Strategies for engaging the “hard to reach” stakeholder will also be explored. Whether you’re planning a new initiative or simply want to better understand what matters most to your community, this session will give you the insight you need to ensure your next stakeholder survey is a success.

The Future is Now – Emerging Trends in Land Use

Michael Crotty, Esq. and Eric Brown, Esq. both from Siana Law, will provide an update on significant legal developments in the emerging areas of zoning and land development. From warehouses to data centers to solar fields and more, join us for an update on these trends in the law that will impact future municipal land use planning and law.

From Policy to People: Leveraging Tax Rebates to Sustain Pennsylvania’s Volunteer Fire Service

Attendees will learn how local tax rebates under Pennsylvania Act 172 of 2016 and Act 91 of 2020 can serve as a practical recruitment and retention incentive while demonstrating community support for emergency services. *Jared Hoffman, 2nd Assistant Chief, Grove City Volunteer Fire Department, and Tracie Young-Brungard, Administrator of Recruitment & Retention, Office of the State Fire Commissioner*, will highlight best practices for program adoption, eligibility criteria, and interagency coordination. Participants will leave with actionable strategies to strengthen volunteer fire service sustainability and protect public safety.

Creative Solutions Whiteboarding

Do you have ideas or solutions that have been effective in addressing local challenges? Have you found creative ways to deliver services more efficiently in your borough? Join this interactive session, moderated by *Ryan Lineaweaver, Council President of West Reading*, and exchange ideas, share best practices, and learn from peers across boroughs.

MONDAY, JUNE 1 (continued)

CONCURRENT SESSIONS

2:45 – 6:15 P.M.

G-402: NIMs Overview for Senior Officials (Executives, Elected, and Appointed)

The purpose of this course is to familiarize Senior Officials (executives, elected and appointed officials, city/county managers, agency administrators, etc.) of their role in supporting incident management within the National Incident Management System (NIMS).

2:45 – 4:45 P.M.

Junior Council Person Session

Presiding: Randy L. Riddle, Grove City, President

A panel of Borough Officials and JCPs will discuss their strategies in advancing their Junior Council Person Program and promoting youth engagement in local government.

7:00 – 10:00 P.M.

Legislative Reception/Presidential Reception/ Cigar Social (optional)

Tuesday, June 2

7:00 – 7:45 A.M.

Continental Breakfast

7:30 A.M. – 3:00 P.M.

Registration (Delegates and Spouses)

8:00 – 9:15 A.M.

GENERAL SESSION

Presiding: Karen Allgeier, Brookville, 2nd Vice President

State Agency Panel

Join state agency representatives for updates on programs important to your borough.

9:30 – 10:30 A.M.

CONCURRENT SESSIONS

Critical Lessons in Employee Management

Anywhere from 50-70% of a borough's budget is spent on wages, benefits, and pensions. And employees are the forward-facing part of the borough everyone sees. Having a plan for employee relations is critical to a well-functioning borough. Incorporating recent cases and 30 years of experience, *Michael McAuliffe Miller, Esq., and his partners from Eckert Seamans*, will distill the most important lessons for managing employees in the municipal workplace into easily understood and detailed strategies.

Schedule continued on page 8

Conference Program

Continued

TUESDAY, JUNE 2 (continued)

9:30 – 10:30 A.M.

CONCURRENT SESSIONS (continued)

Building Strong Downtowns: Legal Tools to Finance Economic Development and Downtown Revitalization

Kristen Erickson, Esq., from Clark Hill, will provide an overview of practical legal tools that boroughs can use to finance economic development and assist in revitalizing downtowns and central business districts. This presentation will highlight mechanisms such as tax incentives, special assessment districts, public-private partnerships, and funding opportunities, with a focus on how boroughs can structure and implement these tools within existing legal frameworks. Session attendees will learn how to apply these tools in different contexts to support growth, attract investment, and encourage economic development.

Crisis Management: Be Prepared

A crisis can strike any borough at any time; an employee theft, a sudden leadership failure, or severe financial distress. Small communities often have the fewest resources to respond. From significant employee misconduct to stepping into leadership roles during severe fiscal instability, local officials are often forced to act quickly with limited information and resources. This session uses real Pennsylvania local government examples to show how crises unfold and what effective response actually looks like. *Credentialed City Managers Jeffrey Stonehill, Manager, Chamberburg Borough and Eden Ratliff, Manager, Middletown Township*, will walk attendees through practical steps to take before, during, and after a crisis.

Municipal Legal Odds and Ends

This session will include discussion of provisions that are sometimes overlooked but can be helpful in addressing unique or day-to-day issues that Boroughs face. *Sam Wisner, Esq., from Salzmans Hughes*, will outline code nuggets, from subpoena powers to shade trees, and some things in between providing tools to navigate the various issues facing municipal government.

Understanding Title 2 of the ADA and Serving Customers with Disabilities

Heather Roth, Regional Director Harrisburg, PA Human Relations Commission, will review Title 2 of the ADA and the PHRA. This session will include a discussion of both Federal and State Laws and how these laws impact how you interact with and serve residents with disabilities.

10:45 – 11:30 A.M.

CONCURRENT SESSIONS

Borough Councils Association Membership and Business Meeting

Presiding: Ann Loeffler, Jefferson, President

Mayor's Association Membership Roundtable and Business Meeting

Presiding: Mayor Fred Rosemeyer, Somerset, President

Manager/Administrator Roundtable

11:45 A.M. – 1:45 P.M.

AWARDS LUNCHEON

(Included in PSAB Pkgs. A, D, & E)

Presiding: Randy L. Riddle, Grove City, President

2:00 – 3:00 P.M.

CONCURRENT SESSIONS

The Ethics Act – A Short Guide on How to Stay Out of the News

The Ethics Act states that public office is a public trust. Efforts to realize financial gain through public office or employment other than compensation provided by law is a violation of that trust. In this presentation, learn what the Ethics Act is and how the State Ethics Commission enforces it, review some of the most-frequently violated Ethics Act provisions, and discover how to spot a potential problem so you can stay on the right side of the Ethics Act.

TUESDAY, JUNE 2 (continued)

2:00 – 3:00 P.M.

CONCURRENT SESSIONS (continued)

Building Better Relations Between Councils and Managers

Let's face it, trying to find a new manager is harder than ever. Job boards are overflowing with vacancies. Too many managers are leaving because of ongoing fights with council. **Chad Saylor, Executive Director, Keystone Municipal Solutions**, will explore this relationship from both sides and outline steps to improve the working relationship between both councils and managers.

Seibert Park: How to Maximize Impact and Attract Funding by Tying Projects to Broader Planning Goals

A small park project became so much more, thanks to a comprehensive funding strategy that connected the project to multiple planning goals related to schools, trails, and environmental sustainability. **Michael Hess, PE, and Lauren Zumbrun, both from HRG**, will provide an overview of the strategies this municipality used to deliver a PA Parks & Recreation Society award winning project. See how you can apply those strategies to projects in your community.

A.I. in Local Government

Not a week goes by that AI innovations are not covered in news headlines. Despite widespread enthusiasm for the rapidly evolving technology, many questions remain. At the local government level, what use cases make sense for AI deployment? What potential pitfalls should we be aware of when utilizing the technology? This session will offer a bring-to-date on AI in local government and address some of the questions surrounding its implementation.

Police Roundtable

Moderator: Ashley Heiberger (Ret.) Police Practices Advisor and Adjunct Professor

3:15 – 4:15 P.M.

CONCURRENT SESSIONS BY POPULATION

Open Discussion of Current Topics

Population Under 1,000

Population 1,001 – 4,000

Population Over 4,000

6:00 – 6:45 P.M.

Reception (Cash Bar)

7:00 P.M.

ANNUAL BANQUET (Included in PSAB Pkgs. A & E)

Presiding: Randy L. Riddle, Grove City, President

Installation of Officers

Entertainment: DJ Matrix

Wednesday, June 3

7:15 – 8:15 A.M.

Full Buffet Breakfast

8:15 – 9:15 A.M.

GENERAL SESSION

Presiding: Thomas Weikel, Royersford, Immediate Past President

Legislative Update

Join **Ron Grutza, Senior Director of Government Affairs and Logan Stover, Director of Policy & Legislative Affairs**, as they review PSAB's legislative agenda and provide important updates on legislation which will have an impact on your borough.

9:15 – 10:15 A.M.

CLOSING ASSOCIATION BUSINESS MEETING

Presiding: Randy L. Riddle, Grove City, President

- Consideration of Resolutions
- Association Business
- Passing of the Gavel

**NEWLY
ELECTED
MUNICIPAL
OFFICIAL**



TOPICS

- Roles of Council and Mayor
- Right-to-Know Law
- Borough Code Review
- Municipal Budgeting
- Ethics
- Executive Sessions

Sunday, May 31 • 11:00 a.m. – 3:00 p.m.

Both elected and appointed officials are invited to participate.

Learn about new challenges, laws, and regulations that can impact your community. Bring your questions and plan to share your experiences with other appointed and elected officials.

By attending this session, you can receive 4 Certified Borough Official (CBO) credits towards the Part B/RBS requirement.

Registration Information

\$25 for Conference Attendees / \$50 for Non-Conference Attendees

Lunch will be provided.

If you are attending the conference, please register for this session on the regular conference registration form on page 17. If you are not attending the conference, please contact Dani Baker-Papinchak at dbaker@boroughs.org to register. **The deadline for registration for this session is May 15.**

Make Your Voice Heard in the PSAB Resolutions Process



At the Pennsylvania State Association of Boroughs' (PSAB) Annual Conference each year, delegates vote on resolutions that will shape the legislative agenda.

1

Legislation affects our boroughs.

Government regulations resulting from legislation can have a significant impact on your borough. That's why it's critical to be involved in the legislative process.

2

PSAB can impact legislation.

Thanks to your past efforts, PSAB has helped to enact a modernized Borough Code; achieved success with prevailing wage rates on road and bridge projects; and sought relief from unfunded mandates.

3

You can help.

Your borough or County Borough Association (CBA) can submit resolutions to PSAB to be debated and voted on during the Annual Conference, May 31–June 3, 2026 at Hershey Lodge. Resolutions should call for change and can indicate support for or opposition to a specific idea or legislative measure.

4

Here's how.

Submit resolutions to Ron Grutza at rgrutza@boroughs.org; or mail to PSAB, Attention: Resolutions, 2941 N. Front Street, Harrisburg, PA 17110.

For more information on the PSAB Resolutions Process, visit www.boroughs.org/legislative.

Deadline to submit resolutions is April 1, 2026.





2026 ANNUAL CONFERENCE & EXHIBITION

Invite your Legislators to the PSAB

Legislative Reception

Monday, June 1 • 7:00-10:00 p.m.
at the **Hershey Lodge**

*PSAB will host a legislative reception at the Annual Conference,
and we need **YOU** to invite your legislators to join us!*



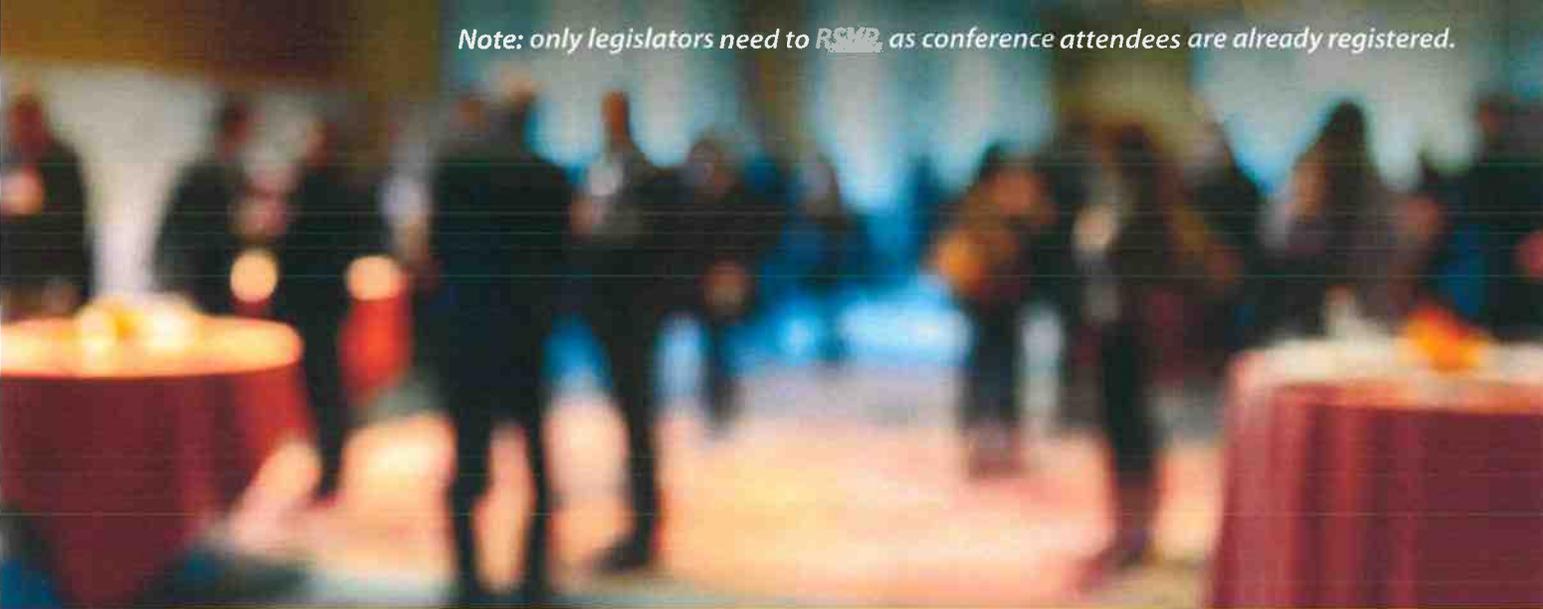
STEP 1

Scan the QR code to **download the invitation**, or visit our website, boroughs.org, and download it there.

STEP 2

You can **print and mail** the invitation **or email** it to your legislators. Feel free to include a personal note with the invitation! Please contact Logan Stover at lstover@boroughs.org if you need your legislator's contact information.

*Note: only legislators need to **RSVP**, as conference attendees are already registered.*



Registration Form

114th Annual Conference

May 31 – June 3, 2026

Borough: _____

County: _____

Contact Person: _____

Phone: _____

Email: _____

Don't forget to complete the Voting Delegate form on the back of this page by May 11!

TO REGISTER:

ONLINE: Go to www.myaccount.boroughs.org
(Conferences Tab)

BY CHECK: Complete and return this form with payment to:
**PSAB, 2941 North Front Street,
Harrisburg, PA 17110**

| Delegate Name <i>(As you want it to appear on badge)</i> | 1st Time Attendee | Package Letter | Title | Family/Guest (Full Name) | Package Letter | Boot Camp |
|---|-------------------|----------------|-------|-----------------------------|----------------|-----------|
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |



Special Requirements (Please list name): _____

By April 24 After April 24

| | | | | |
|-------|-------|-------|---|----------|
| _____ | \$255 | \$300 | Package A – FULL PACKAGE Includes: All Sessions, Exhibits, Sunday Dinner/Reception, Monday & Tuesday Lunch, Tuesday Banquet, Breaks, Gift, and Conference Materials | \$ _____ |
| _____ | \$100 | \$125 | Package B – SUNDAY ONLY Includes: Exhibits, Sunday Dinner/Reception, Keynote Address, and Gift | \$ _____ |
| _____ | \$100 | \$125 | Package C – MONDAY ONLY Includes: Monday's Sessions, Exhibits, Lunch, Breaks, Gift, and Conference Materials | \$ _____ |
| _____ | \$100 | \$125 | Package D – TUESDAY ONLY Includes: Tuesday's Sessions, Exhibits, Lunch, Breaks, Gift, and Conference Materials Note – Package does <u>not</u> include the Banquet. | \$ _____ |
| _____ | \$195 | \$195 | Package E – FAMILY/GUEST PACKAGE Includes: All Sessions, Exhibits, Sunday Dinner/Reception, Monday & Tuesday Lunch, Tuesday Banquet, Breaks, and Gift (See page 13 for activities.) | \$ _____ |
| _____ | \$30 | \$30 | Extra Awards Luncheon Ticket(s) (Tuesday, June 2) | \$ _____ |
| _____ | \$65 | \$65 | Extra Banquet Ticket(s) (Tuesday, June 2) | \$ _____ |
| _____ | \$25 | \$25 | Mini Boot Camp (Sunday, May 31 - see page 12.) (If registered for PSAB Conference.) | \$ _____ |

Total Payment \$ _____

Hershey Lodge Reservations – Deadline is April 24, 2026 or until Sold Out. See Page 11 for details.

Voting Delegates

Deadline: May 11, 2026

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Note - Voting Delegates/Alternates can be elected or appointed borough officials. Per the PSAB Constitution, these names must be provided to the PSAB Executive Director by May 11, 2026.

The election of Officers will be held Tuesday, June 2 between 9 a.m. and 2 p.m. Voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, June 3. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.

Borough of: _____

Submitted by: _____
(Signature of the Borough Secretary, Manager, or President of Council)

Date: _____

Borough Address: _____

Borough Email: _____

OUR VOTING DELEGATE WILL BE: _____
(Name) (Title)

OUR ALTERNATE WILL BE: _____
(If Applicable) (Name) (Title)

The Voting Delegate form must be returned no later than Monday, May 11, 2026. You can return this form in any of the following ways:

Mail: PSAB, 2941 North Front Street
Harrisburg, PA 17110

Fax: 717-236-8164

Email: mmiller@boroughs.org



BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 01-2026

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO RESTATE ARTICLE VI AND PROVIDE COMPREHENSIVE REGULATIONS FOR PEDALCYCLES, ELECTRIC BIKES, ELECTRIC SCOOTERS, ELECTRIC UNICYCLES AND TOY VEHICLES.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Mount Joy Borough Code of Ordinances, Chapter 255, Vehicles and Traffic, Article I, General Regulations, §255-1, Word Usage; Definitions, Subsection E, shall be amended to provide as follows:

E. Specific terms. As used in this chapter, the following terms shall have the meanings indicated:

BOROUGH -- The Borough of Mount Joy, Lancaster County, Pennsylvania.

BOROUGH COUNCIL -- The governing body of the Borough.

COMMERCIAL BUSINESS DISTRICT – The Commercial Business District as identified on the Official Zoning Map adopted pursuant to Chapter 270, Zoning, of the Code of Ordinances

ELECTRIC SCOOTER OR E-SCOOTER – A scooter with a floorboard that can be stood upon by the operator, with handlebars, and an electric motor that can propel the device with or without human propulsion.

ELECTRIC UNICYCLE OR EU-CYCLE – A one-wheeled device with or without a saddle, floorboard or handlebars and an electric motor that can propel the device with or without human propulsion.

HIGHWAY – The entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel. The term also includes a roadway open to the use of the public for vehicular travel on grounds of a college or university or public or private school or public or historical park.

MOTOR VEHICLE – A vehicle with a motor (of any type, and any power) that propels the device, is a “motor vehicle” as it is not propelled “solely by human power.” Motor vehicles are subject to all vehicle code provisions that apply to a “motor vehicle” unless otherwise specified.

NEIGHBORHOOD ELECTRIC VEHICLE – A four wheeled electric vehicle that has a maximum design speed of not less than 20 miles per hour and of not more than 25 miles per hour and that complies with the Federal safety standards established in 49 CFR 571.500 (relating to standard no. 500; low speed vehicles).

PEDALCYCLE – A vehicle propelled solely by human-powered pedals, commonly referred to as a bicycle or bike. The term does not mean a three wheeled human powered pedal driven vehicle with a main driving wheel 20 inches in diameter or under and primarily designed for children six years of age or younger.

PEDALCYCLE WITH ELECTRIC ASSIST OR E-BIKE – A vehicle weighing not more than 100 pounds with two or three wheels more than 11 inches in diameter, manufactured or assembled with an electric motor system rated at not more than 750 watts and equipped with operable pedals, and capable of a speed not more than 20 miles per hour on a level surface when powered by the motor source only. The term does not include a device specifically designed for the use by people with disabilities.

ROLLER VEHICLE – Any skateboard, sidewalk surfboard, longboard, sidewalk surfer or similar device.

TOY VEHICLE – Any wheeled device, whether solely human powered or electric assist, specifically designed for children six years of age or younger, being utilized by described children under the direct supervision of a parent or guardian, and are not subject to the provisions of this chapter.

VEHICLE – Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, except devices used exclusively upon rails or tracks. Skateboards, scooters, unicycles, Segways, roller skates, sleds, skis, buggies, and other forms of unusual transportation are vehicles for the purposes of this Article VI and are subject to all Vehicle Code provisions that apply to a “vehicle,” upon “highways” unless otherwise specified.

CLASS 1 -- An E-Bike equipped with a motor that aids only when the rider is pedaling, and that ceases to aid when the bicycle reaches the speed of 20 miles per hour, and that weighs no more than 100 pounds.

CLASS 2 - An E-Bike equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches a top speed of 20 miles per hour, and that weighs no more than 100 pounds, or an electric scooter equipped with an electric motor which can propel the device to a maximum speed of 20 miles per hour, or an electric unicycle which can propel the device to a maximum speed of 20 miles per hour.

CLASS 3 - An E-Bike equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour, and that weighs no more than 100 pounds, or an electric scooter equipped with an electric motor which can reach the speed of 28 miles per hour, or an electric unicycle which can reach the speed of 28 miles per hour.

CLASS 4 - An electric motorcycle or moped, E-Bike, E-Scooter, or EU-Cycle that is equipped with motors exceeding 750 watts that may be used exclusively to propel the device, or that is capable of speeds more than 28 miles per hour, or that weighs more than 100 pounds.

VEHICLE CODE— Title 75 of the Pennsylvania Consolidated Statutes, 75 Pa. C.S. §101 et seq.

Section 2. The Mount Joy Borough Code of Ordinances, Chapter 255, Vehicles and Traffic, Article VI, Pedalcycles and Toy Vehicles, shall be deleted in its entirety and a new Article VI, Pedalcycles, E-Bikes, E-Scooters, EU-Cycles and Toy Vehicles shall be inserted which shall provide as follows:

Article VI

Pedalcycles, E-Bikes, E-Scooters, EU-Cycles and Toy Vehicles

§255-104. Licensing of pedalcycle and E-Bike required.

It shall be unlawful for any person who resides in the Borough to ride a pedalcycle upon any street in the Borough or upon any path set aside for the exclusive use of a pedalcycle or an E-Bike unless that pedalcycle or E-Bike has been licensed, as provided in this article, and a valid license plate is attached to the pedalcycle or E-Bike.

§255-105. Pedalcycle and E-Bike license administration and procedures.

- A. Upon application in such form as Council may from time to time approve, the Chief of Police or his designee shall issue and transfer licenses under this article, upon receipt of the required fee. Each license shall be evidenced by a registration card and a numbered license plate. A license plate shall be issued upon each application, and it shall continue to be valid if the licensee holds the original registration card or a transfer registration card.

- (1) The license plate must be attached to the pedalcycle or E-Bike as hereinafter provided. The registration card shall be shown upon request of any police officer. If the operator does not have the registration card with him when requested to show it, he shall exhibit it to the police officer or to the Chief of Police or his designee within 48 hours thereafter.
 - (2) The Chief of Police or his designee shall keep an accurate record of the name and address of each person to whom a license is issued or transferred. He shall also keep a record of identification of each pedalcycle or E-Bike for which a license is in effect.
 - (3) All licenses shall continue in force and effect so long as the licensee holds the original registration card.
 - (4) The fee for each original transfer or replacement of a license shall be established from time to time by resolution by Borough Council.
- B. The licenses granted hereunder shall not be transferable from one person to another but may be transferred by any licensee from one pedalcycle or E-Bike to another upon application to the Chief of Police or his designee and payment of the required fee.
- C. The pedalcycle or E-Bike license shall be attached to the rear of the pedalcycle or E-Bike, at least 15 inches from the ground, and in such a manner as to be clearly visible from any position five feet to the rear of the pedalcycle or E-Bike.
- D. License holders shall promptly replace license plates which have been lost or disfigured to such an extent as to make the same illegible. Replacement license plates shall be obtained from the Chief of Police or his designee in the same manner as provided in this section for original plates, and an additional fee, as established from time to time by resolution of Borough Council, shall be paid for the replacement.
- E. No license transfer or replacement shall be granted to any person whose license has been suspended for violation of any of the provisions of this article during the time such suspension is in effect. No person whose license has been suspended shall operate any pedalcycle within the Borough during the period of such suspension.
- F. The Chief of Police or his designee shall properly account for, and pay over to the Borough Manager monthly, all fees received by him for the licenses or replacements as provided in this section.

§255-106. Operation of a pedalcycle.

- A. No one shall operate a pedalcycle upon any sidewalk within the Commercial Business District.

- B. A pedalcycle may be operated upon sidewalks other than those within the Commercial Business District; provided, however, the person operating said pedalcycle shall do so in a safe and responsible manner and shall always yield the right-of-way to pedestrians.
- C. No person shall operate a pedalcycle upon any private parking lot or other private property without the express consent of the owner or a responsible agent for such owner.
- D. No person shall carry more people than the pedalcycle is designed to carry.
- E. The operator of a pedalcycle is required to stop for pedestrians in crosswalks. The operator of a pedalcycle emerging from an alley, driveway or building shall yield the right-of-way to all pedestrians on the sidewalk and to all vehicles on the roadway.
- F. The operator of a pedalcycle shall not indulge in any abnormal or trick riding and shall keep at least one (1) hand on the handlebars at all times while in use.
- G. The operator of a pedalcycle shall not cling or hold on or be fastened to any other moving vehicle, nor tow or draw any sled, person on roller skates, toy vehicles or other similar vehicle.
- H. Notwithstanding any other provision of this article, a Borough police officer may operate a pedalcycle on any street or sidewalk within the Borough in the performance of such officer's duties.

§255-107. Operation of E-Bike, E-Scooter, EU-Cycle, or other vehicle

- A. No person shall operate an E-Bike, E-Scooter, EU-Cycle or vehicle regardless of class upon any Borough sidewalk.
- B. No person under the age of 16 years old shall be permitted to operate an E-Bike within Borough limits in accordance with the Vehicle Code, 75 Pa. CS. §3514.
- C. Persons operating a Class 4 electric motorcycle or moped shall obey all laws and regulations governing motor vehicles as defined in the Vehicle Code.
- D. No person shall carry more people than the E-Bike, E-Scooter, EU-Cycle or vehicle is designed to carry.
- E. The operator of an E-Bike, E-Scooter, EU-Cycle or vehicle are required to stop for pedestrians in crosswalks.
- F. The operator of an E-Bike, E-Scooter, EU-Cycle or vehicle merging from an alleyway or driveway shall yield the right of way to all pedestrians or bicyclists approaching on the sidewalk of sidewalk area. Upon entering the roadway, the user shall yield the right-of-way to all vehicles approaching on the roadway.

- G. The operator of an E-Bike shall not indulge in any abnormal or trick riding and shall keep at least one (1) hand on the handlebars at all times while in use.
- H. The operator of an E-Bike, E-Scooter, EU-Cycle or vehicle shall not cling or hold on or be fastened to any other moving vehicle, nor tow or draw any sled, person on roller skates, toy vehicles or other similar vehicle.
- I. In areas where a bicycle lane has been established on a roadway, all Class 1, 2 and 3 E-Bikes, E-Scooters or EU-Cycles shall utilize this lane and shall ride no more than two abreast.
- J. Class 4 electric motorcycles, mopeds or vehicles shall only use those lanes or designated areas specified for motor vehicles as defined in the Vehicle Code and are prohibited from utilizing designated pedalcycle lanes.
- K. E-Bikes, E-Scooters, EU-Cycles or vehicles in use at nighttime shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least five hundred (500) feet to the front with a lamp emitting a red light visible from five hundred (500) feet to the rear.
- L. E-Bikes, E-Scooters, EU-Cycles or vehicles shall be equipped with a bell or other audible signal for the purpose of overtaking and passing any pedestrians, bicycles or other E-Bikes, E-Scooters, EU-Cycles or vehicles.
- M. E-Bikes, E-Scooters, EU-Cycles or vehicles may be deemed abandoned if they have been left parked or unattended at the same location for a period of three consecutive days or more.

§255-108. Operation of roller vehicles.

- A. No person shall operate a roller vehicle upon any public street or highway within the Borough.
- B. No person shall operate a roller vehicle upon any sidewalk within the Commercial Business District.
- C. Roller vehicles may be operated upon sidewalks other than those within the Commercial Business District; provided, however, the person operating said roller vehicles shall do so in a safe and responsible manner and shall always yield the right-of-way to pedestrians.
- D. No one shall operate a roller vehicle upon any private parking lot or other private property without the express consent of the owner or a responsible agent for such owner.

§255-109. Sledding restricted.

It shall be unlawful for any person to coast upon any sled or similar conveyance upon any sidewalk in the Borough or upon any street or alley in the Borough.

§255-110. Enforcement.

It shall be the duty of the police officers of the Borough, acting in accordance with the directions of the Chief of Police, to enforce the regulations and prohibitions contained in this article.

§255-111. Violations and penalties.

A. Roller vehicle operation.

- (1) First offense. The roller vehicle shall be impounded by the Police Department for a period not to exceed 15 days. The roller vehicle shall be picked up by the parent/guardian for violators under the age of 18 and for those violators who are unable to produce adequate proof of identification. A warning notice shall be sent to the violator, with a copy kept on file at the Police Department.
- (2) Second offense. The roller vehicle shall be impounded by the Police Department for a period not to exceed 15 days. The roller vehicle shall be picked up by the parent/guardian for violators under the age of 18 and for those violators who are unable to produce adequate proof of identification. A notice shall be issued at the time of pickup to reflect a second violation. The notice shall contain instructions to the violator of this section that if he will report to the office of the Chief of Police and pay the sum of \$10 within 48 hours after the time of the notice, that act will save the violator from prosecution and from the payment of fines and costs prescribed in §255-111.A (3) with said prosecution.
- (3) Third and subsequent offense. The roller vehicle shall be impounded by the Police Department for a period not to exceed 15 days. The roller vehicle shall be picked up by the parent/guardian for the violators under the age of 18 and for those violators who are unable to produce adequate proof of identification. A non-traffic citation shall be filed for a violation of this article, and, upon conviction of a violation of §255-107, the violator shall be directed to pay a fine of not less than \$25 nor more than \$1,000 and costs, including the Borough's reasonable attorneys' fees.

B. Pedalcycle operation. Any person who violates any provision of this article shall, upon conviction relating to operation of a pedalcycle, be sentenced to pay a fine of not less than \$25 nor more than \$1,000 and costs; including the Borough's reasonable attorneys' fees, provided, however, that it shall be the duty of the police officers of the Borough to report to the appropriate official all violations of any provision of §255-106 above, indicating, in each case, the section violated; the license number of the pedalcycle involved in the

violation if a pedalcycle is involved; the location where the violation took place; and any other facts that might be necessary to secure a clear understanding of the circumstances attending the violation. The police officer shall also hand to the operator of said pedalcycle a notice stating that the pedalcycle was operated in violation of § 255-106 above. The notice shall contain instructions to the operator of the pedalcycle that if he will report to the office of the Chief of Police and pay the sum of \$10 within 48 hours after the time of the notice, or if he will place the sum of \$10 within the envelope provided and deposit said envelope in any of the special fine boxes which may be installed at various locations within the Borough, that act will save the violator from prosecution and from the payment of the fine and costs prescribed in the first sentence of this section.

- C. E-Bike, E-Scooter or EU-Cycle operation. Any person who violates any provision of this article shall, upon conviction relating to operation of an E-Bike, E-Scooter or EU-Cycle, be sentenced to pay a fine of not less than \$50 nor more than \$1,000 and costs, including the Borough's reasonable attorneys' fees; provided, however, that it shall be the duty of the police officers of the Borough to report to the appropriate official all violations of any provision of §255-107 above, indicating, in each case, the section violated; the license number of the E-Bike, E-Scooter or EU-Cycle involved in the violation if an E-Bike, E-Scooter or EU-Cycle is involved; the location where the violation took place; and any other facts that might be necessary in order to secure a clear understanding of the circumstances attending the violation. The police officer shall also hand to the operator of said E-Bike, E-Scooter or EU-Cycle a notice stating the E-Bike, E-Scooter or EU-Cycle was operated in violation of §255-107 above. The notice shall contain instructions to the operator of the E-Bike, E-Scooter or EU-Cycle that if he will report to the office of the Chief of Police and pay the sum of \$10 within 48 hours after the time of the notice, or if he will place the sum of \$10 within the envelope provided and deposit said envelope in any of the special fine boxes which may be installed at various locations within the Borough, that act will save the violator from prosecution and from the payment of the fine and costs prescribed in the first sentence of this section.
- D. Other violations. Any person who violates any other provision of this article shall, upon conviction, be sentenced to pay a fine of not less than \$25 or more than \$1,000 and costs, including the Borough's reasonable attorneys' fees.

§255-112. through §255-120. (Reserved)

Section 3. All other sections, parts and provisions of the Code of Ordinances of Mount Joy Borough shall remain in full force and effect as previously enacted and amended.

Section 4. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 5. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this _____ day of _____, 2026, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

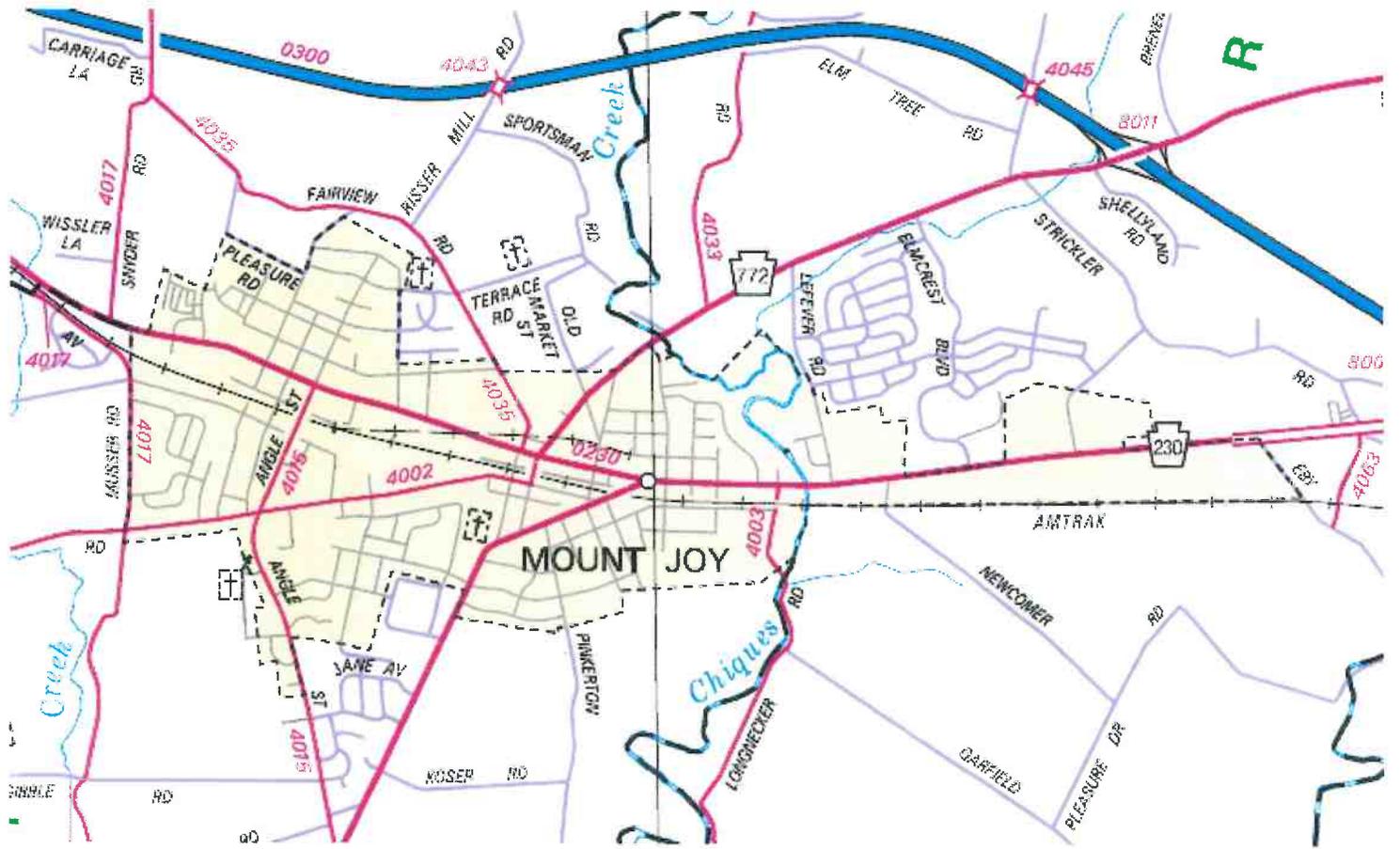
[BOROUGH SEAL]

Examined and approved as an Ordinance this _____ day of _____, 2026.

By: _____
Mayor

Brake retarder sign location and condition

1. Across from 582 Union School Road northbound- sign faded and illegible (REPLACE)
2. Eastbound 1099 Donegal Springs Road at Musser Road- Sign in good condition
3. Northbound Musser Road from Donegal Springs Road- No sign (INSTALL)
4. Wood Street from Musser Road south side near corner- Sign in good condition
5. West Main Street Borough line (Lauver Lane)- No sign (INSTALL)
6. Plum Street and south of Fairview Road- No sign (INSTALL) (DENIED)
7. Fairview Road north of Birchland Ave Borough line- No sign (INSTALL) (DENIED)
8. Manheim Street southbound at Kunkle Park- Sign in good condition
9. East Main Street in front of Truist Bank- Sign in good condition
10. Gateway Park near SR230 Bridge- No sign (INSTALL)
11. Longenecker Road north of bridge- No sign (INSTALL)
12. Pinkerton Road north of Koser Road- No sign (INSTALL)
13. Anderson Ferry Road south of Locust Lane- sign faded and illegible (REPLACE)



Engineering District 8-0
2140 Herr Street
Harrisburg 17103-1699
January 8, 2001

Lancaster Co.-Mt. Joy Borough
PA 772, PA 230, SR 4002 & SR 4015
Engine Brake Retarder Restriction

Raymond D'Agostino, Jr., Manager
Mt. Joy Borough
21 East Main Street
Mt. Joy, PA 17552

Dear Mr. D'Agostino:

This is in response to your letter dated December 14, 2000, requesting the Department's approval in restricting engine brake retarders on the above routes within your borough limits.

Our District Traffic Unit viewed these State Routes for compliance with the policy used to determine if the routes meet criteria for this restriction. Based on the data collected, all the above referenced routes within Mt. Joy Borough qualify as restricted routes. It will be the responsibility of Mt. Joy Borough to purchase, erect, maintain and enforce the appropriate Department approved signs.

Our Central Office is in the process of changing the wording on these signs. Final approval for these new signs should take place within the next few weeks. The Department will notify Mt. Joy Borough when the sign approval is completed. If you have any further questions, please feel free to contact Ken Bretz of the District Traffic Unit at 717-787-0512.

Very truly yours,

Barry G. Hoffman, P.E.
District Engineer

KLB/cdn

(cdn klb0104.12)

cc: L. E. Hancock
K. L. Bretz
PA 772 File
PA 230 File
SR 4002 File
SR 4015 File

Routing:

B. G. Hoffman, P.E.
E. H. Kazlauskas, P.E.
R. C. Brown, P.E.
L. E. Hancock
G. C. Rowe, P.E.
Doc #1895 & 1912

Engineering District 8-0
2140 Herr Street
Harrisburg 17103-1699
March 30, 2001

Lancaster Co.-Mt. Joy Boro.
PA 772, PA 230, SR 4002, & SR4015
Engine Brake Retarder Restriction

Craig Underwood, Acting Borough Manager
Mt. Joy Borough
21 East Main Street
Mt. Joy, PA 17552

Dear Mr. Underwood:

This is in regards to the Department's January 8, 2001 letter stating that the above routes qualified for engine brake retarder restrictions. However, the wording on these signs was in the process of being changed by our Central Office. Final approval has recently been completed and, as a result, Mt. Joy Borough may now post these newly worded signs within its municipality (see attachments).

If you have any further questions, please feel free to contact Kenneth L. Bretz of the District Traffic Unit at 717-787-0512.

Very truly yours,

Barry G. Hoffman, P.E.
District Engineer

KLB/cdn

(cdn klb03271)

Attachments

cc: L. E. Hancock
K. L. Bretz
PA 772 File
PA 230 File
SR 4002
SR 4015

Routing:

B. G. Hoffman, P.E.
E. H. Kazlauskas, P.E.
R. C. Brown, P.E.
L. E. Hancock
G. C. Rowe, P.E.

*original Doc #
1895+1912*



Mount Joy Borough

Established 1851 in Lancaster County, PA



Request application for Parade, Procession or Assemblage

| | |
|--|--|
| ORGANIZATION NAME (If Applicable): The Janus School | REPRESENTATIVE NAME: Lori Nau |
| ORGANIZATION ADDRESS: The Janus School 205 Lefever Road Mount Joy, PA 17552 | REPRESENTATIVE PHONE: 717-653-0025 |
| | REPRESENTATIVE EMAIL: lnau@theianusschool.org |
| NAME OF EVENT: Ginger Goudie Memorial 5K | DATE AND TIME OF EVENT: Saturday, November 7, 2026 9:00 AM to 1:00 PM |
| SPECIFIC STREET(S) LOCATION, OR ROUTE REQUESTED (Include any attachments, maps, etc.): Partial lane closure of northbound lane of Lefever Road between Janus School driveway and Willow Creek Drive. | |

I Lori Nau representing The Janus School
Name Organization

- Have read and understood the Borough's ordinance (Chapter 176) regarding parades and street assemblages.
- Acknowledge a permit will not be issued until the mayor is satisfied that such parade, procession or assemblage can and will be conducted without causing public disorder or unreasonable danger to persons or property.
- Acknowledge the applicant or applicants to whom any permit shall be issued hereunder shall, at their own cost, obtain all necessary consents from state authorities and shall provide all signs and barriers, and for the erection and removal thereof, which shall be required for any traffic or parking restriction or prohibition which shall be either requested by the applicant or required by the mayor.
- Acknowledge the mayor may require the applicant or applicants, individually or on behalf of any applicant organization, in writing, to undertake to obtain any necessary consent of other public authorities and to comply with all the requirements of this chapter and, specifically, to provide for erection and removal of such signs and barriers and persons to direct traffic as the mayor may deem necessary in connection with any traffic or parking restrictions or prohibitions requested by the applicant or required by the mayor. The mayor may require the applicant or applicants to furnish reasonable security for compliance with this chapter and the conditions of the permit.
- Acknowledge that failure to apply for a permit in a timely fashion may result in denial due to insufficient time available for planning and preparation.



Mount Joy Borough

Established 1851 in Lancaster County, PA



- Acknowledge every permit issued hereunder shall be effective only upon the condition that the applicant or applicants shall fully comply with all the requirements of this chapter and of the mayor hereunder. If the applicant or applicants shall fail to comply with any condition required to be performed before the holding of such parade, procession or assemblage, or if it shall appear that the holding thereof will be likely to cause serious public disorder or danger to persons or property, the mayor may revoke the permit by notice thereof to any one of the applicants before the beginning of such parade, procession or assemblage.
- Acknowledge that utilization of a roadway owned or exclusively maintained by the Commonwealth of Pennsylvania requires their written permission, and upon review of request, may deny this request.
- Acknowledge this permit does not give any right to property, either in real estate or in material, nor does this permit convey any exclusive privileges, nor shall it be construed to grant or confer any right, title, easement or interest in, to or over any land belonging to the Borough of Mount Joy, neither does it authorize any injury to private rights, nor any infringement of Federal, State, or local laws or regulations.
- Acknowledge that permittee will be held responsible for policing the area immediately following its use. Payment of a deposit may be required to ensure that the area is restored to its appearance before the event.
- Acknowledge and agree to indemnify and save harmless the Borough of Mount Joy, its officers, agents and employees for any and all claims and losses for personal injuries or property damage to any person, firm, or corporation arising out of the exercise of this permit.

| | |
|---|------------------------------------|
| BOROUGH MANAGER: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Comments or additional conditions: |
| DATE: | |
| PUBLIC WORKS DIRECTOR: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Comments or additional conditions: |
| DATE: | |
| CHIEF OF POLICE: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Comments or additional conditions: |
| DATE: | |
| MAYOR: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Comments or additional conditions: |
| DATE: | |

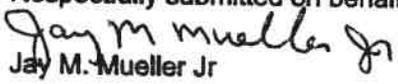
| | |
|---------------------------------------|--|
| Date application received: 01/01/2026 | Certificate of Insurance Received: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
|---------------------------------------|--|

MOUNT JOY CIVIL SERVICE COMMISSION 2025 ANNUAL REPORT
TO
MOUNT JOY BOROUGH COUNCIL

1. Mount Joy Civil Service Members and Duties.

Jay M. Mueller Jr - Chair Joanne Pinkerton - Vice Chair

Feme Silberman - Secretary David Eichler - Alternate
2. The Commission did not have a meeting during 2025.
3. We are not aware of any expenses in 2025.
4. We plan to have our mandated reorganizational meeting in January 2026.
5. We continue to look for another alternate member to the Commission.

Respectfully submitted on behalf of the Mount Joy Civil Service Commission

Jay M. Mueller Jr
Chair

Chapter 188

PEDDLING AND SOLICITING

Article I

Licensing

- § 188-1 License required; exceptions.
- § 188-2 Application for license; suspension or revocation.
- § 188-3 Term of license; display requirements.
- § 188-4 Nontransferability.
- § 188-5 Separate applications required.
- § 188-6 Renewal of license.
- § 188-7 Transient retail businesses.
- § 188-8 Permitted hours.
- § 188-9 Violations and penalties.
- § 188-10 through § 188-19. (Reserved)

[HISTORY: Adopted by the Borough Council of the Borough of Mount Joy as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Junk dealers — See Ch. 153.

Streets and sidewalks — See Ch. 232.

ARTICLE I

Licensing

[Adopted 2-10-1992 by Ord. No. 494 (Ch. 13, Part 1, of the 1992 Code of Ordinances)]

§ 188-1. License required; exceptions.

It shall be unlawful for any individual to solicit funds, peddle, canvass, or take orders for any goods, wares, or merchandise upon any street, alley, sidewalk or public place or from house to house in Mount Joy Borough without first obtaining a license as provided herein, except that no license shall be required for the following:

- A. Farmers selling their own products.
- B. Persons soliciting funds or selling goods, wares or merchandise donated by the owner thereof, where the funds or proceeds of the sale are to be applied exclusively for a charitable or philanthropic purpose.
- C. Representatives and members of ~~Boy Scouts of America~~ ^{Scouts and AMGLTCB}, Girl Scouts of America, Lions, Kiwanis, American Association of Retired Persons, Disabled American Veterans, YWCA and YMCA and YMHA, Red Cross, Salvation Army and other national and international service organizations and associations existing for the benefit of young, aged, handicapped or stricken persons and soliciting or selling for the purpose of self-perpetuation and which may be registered as a charitable organization with the state or federal government.
- D. Manufacturers or producers of bread and baking products, meat and meat products or milk or milk products who sell their own products.
- E. Insurance and real estate agents and brokers licensed by the Commonwealth of Pennsylvania.
- F. School children selling goods, wares or merchandise where the funds or proceeds of the sale are to be applied exclusively for a function or organization sponsored or approved by the school where such children attend.¹
- G. ~~Any person taking orders for merchandise from dealers or merchants for resale to an ultimate consumer.~~
Individuals distributing sales literature door hangers if there is no attempt to contact the home or business occupant.

§ 188-2. Application for license; suspension or revocation.

- A. Every individual desiring to engage in those acts prohibited in § 188-1 of this article and not exempt thereby must obtain a license from the Mount Joy Borough Police Department.
- B. To obtain a license, individuals must complete a written application, which shall contain such information as is reasonably required by the Mount Joy Borough Police Department, shall pay a license fee as set by resolution of the Borough Council, and shall permit the Mount Joy Borough Police Department to photograph the individual for the purpose of identification, and to display the

¹. Editor's Note: Original § 101G, which pertained to an exemption for honorably discharged soldiers, sailors or marines of the military service, which immediately followed this subsection, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

§

photo, name, and organization on all Borough controlled social media platforms for the public to reference.

188-2

PEDDLING AND SOLICITING

§ 188-7

- C. Applicants must, at their own expense, provide a completed criminal records check from the state in which they reside, dated within 30 days of the date of application for the solicitor's permit.
- D. Following the completion of such application, the Mount Joy Borough Police Department shall have ~~72 hours~~ ten (10) days to investigate the applicant and to grant or deny the license.
- E. The Chief of Police of Mount Joy Borough, or his authorized Designee, may refuse to issue a license in cases where investigation shall disclose a criminal record or any false or misleading statement on the application. The appeal on refusal to issue a license shall be made within five (5) days to the ~~Borough Council Zoning Hearing Board~~ of Mount Joy Borough by filing written notice of the appeal with the ~~Secretary of the Borough Manager. Borough Council~~ The Zoning Hearing Board shall thereafter hold a hearing and render a decision on the refusal to issue a license pursuant to the provisions of the Local Agency Law, 2 Pa.C.S.A. §§ 551 et seq. and 751 et seq.²
- F. The Chief of Police, or his authorized Designee, is hereby authorized to suspend or revoke any license issued under this article when he deems such suspension or revocation to be in the interest of the public health, safety or morals or for the violation of any of the provisions of this article or for giving false information upon any application for a license. Appeals from any suspension or revocation may be made in the manner outlined in Subsection ~~D~~ E of this section.
- G. The Chief of Police of Mount Joy Borough, or his authorized Designee, is hereby authorized to deny any license to any individual, firm or corporation that fails to comply with any provisions of this article or attempts to solicit without first obtaining a permit. Any individual, firm or corporation that has been previously cited for violations of this title will be permanently barred from soliciting or peddling within the Mount Joy Borough. Appeals from any permanent ban may be made in the manner outlined in Subsection E of this section.

§ 188-3. Term of license; display requirements.

The license shall be dated and signed by the Chief of Police of Mount Joy Borough, or his authorized Designee, and shall be valid for the period of time desired by the applicant, not to exceed 30 days. The license shall be in the individual's possession and shall be prominently displayed at all times while engaged in solicitation, and shall be presented to any police officer, resident or concerned citizen for inspection upon request.

§ 188-4. Nontransferability.

No license issued under this article shall be transferable from one person to another.

§ 188-5. Separate applications required.

². Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

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A separate application shall be filed by each person who shall actually conduct the soliciting or peddling. This requirement shall apply where an employer desires to secure licenses for his employees, agents or servants.

§ 188-6. Renewal of license.

- A. The license granted pursuant to this article shall be valid for 30 days after the date such license is issued, and, upon the expiration of any license, if the person holding the same shall desire to continue ~~or renew~~ soliciting or peddling, ~~the individual, firm or corporation shall be required to wait a period of no less than one year before filing a new application for a license.~~
- B. ~~Such licenses may be issued in advance for consecutive thirty day periods not exceeding six in number.~~

§ 188-7. Transient retail businesses.

- A. No person engaged in any transient retail business shall:
 - (1) Sell any product or type of product not mentioned in his license.
 - (2) Hawk or cry his wares upon any of the streets, alleys, sidewalks or public grounds in the Borough.
 - (3) When selling from a vehicle, stop or park such vehicle upon any of the streets or alleys in the Borough for longer than necessary in order to sell there from to persons residing in the immediate vicinity.
 - (4) Park any vehicle upon any of the streets or alleys in the **Mount Joy** Borough for the purpose of sorting, rearranging or cleaning any of his goods, wares or merchandise or of disposing of any carton or wrapping material or of any stock or wares or foodstuffs which shall have become unsalable through handling, age or otherwise.
- B. No person shall engage in any transient retail business within the **Mount Joy** Borough without first having obtained a license as set forth herein. The license fee shall be as established by resolution or ordinance **of the Mount Joy Borough Council** for each period for which the license is valid as set forth in § 188-3 herein.³

§ 188-8. Permitted hours.

Soliciting funds, canvassing, peddling, or taking orders, whether by sample or otherwise, for any goods, wares or merchandise from house to house in Mount Joy Borough shall be permitted only between the hours of 9:00 a.m. and ~~9:00~~ **5:00** p.m., Monday through ~~Friday~~ **Saturday**..

§ 188-8.5 Standards of Conduct

~~Every person to whom a license had been issued hereunder shall, in the carrying on of his/her business activities in Mount Joy Borough, comply with the following rules of conduct:~~

- A. ~~Every person shall always carry their license, and wear said license so that it is prominently displayed in manner to be easily viewed by the public.~~

³. **Editor's Note: Original § 107, Registration required, which immediately followed this section, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. I).**

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- B. Every person shall immediately report a loss of their license to the Mount Joy Borough Police Department. No person shall cause or permit their license to be altered or ~~defaced~~.
- C. No person shall enter or attempt to enter any dwelling house without invitation or permission from the occupant and shall immediately leave any premise upon request. Failure to immediately comply will be considered a violation of 18 Pa. C.S.A. § 3503 *Defiant Trespass*.
- D. Every person shall not represent their license as an endorsement of themselves or their goods or service or of the goods or services of their principal employer.
- E. Every person shall immediately surrender their permit upon revocation of their permit as hereinafter provided.
- F. Every person shall comply with "No Soliciting" notices on any property or business in Mount Joy Borough.
- G. In an effort to ensure pedestrian safety and maintain the efficient flow of traffic, no person, firm, or corporation, required to be licensed under § 188-1, License Required, shall distribute flyers, solicit funds, bustle, or can on any roadway, median barrier, berm, shoulder, traffic way, sidewalk or Borough owned property within Mount Joy Borough.

§ 188-9. Violations and penalties. [~~Amended 9-14-1992 by Ord. No. 497~~]

Any person, firm or corporation who shall violate any provision of this article ~~or permit violation~~ shall, upon conviction thereof, be sentenced to pay a fine of not more than ~~\$600~~ \$1,000, plus costs of prosecution for each and every offense and, in default of payment of said fine and costs, to imprisonment for not more than 30 days for each offense. shall, upon conviction thereof, be sentenced to pay a fine of not more than \$1,000, plus costs of prosecution for each and every offense and, in default of payment of said fine and costs, to imprisonment for not more than 30 days for each offense. ~~Each day that a violation of this article continues shall constitute a separate offense.~~

§ 188-10. through § 188-19. (Reserved)



Borough of Mount Joy

21 East Main Street
Mount Joy, PA 17552
717-653-2300
fax: 717-653-6680
e-mail: borough@mountjoypa.org

PURCHASE ORDER

109

P.O. #

To: Deer Country Farm and Lawn
RT 283 & 772 Junction
Lancaster, PA 17545

Ship to: Mount Joy Borough Public Works Department
25 South Melhorn Drive
Mount Joy PA, 17552

Telephone: (717-629-4139)

Telephone: (717) 653-8226

Email: MATTSCHEGEL@DEERCOUNTRY.NET

| P.O. DATE | REQUISITIONER | SHIP VIA | F.O.B. POINT | TERMS |
|------------|---------------|-------------|--------------|-------------|
| 02/05/2026 | JH | Best Method | Destination | NET 30 days |

| QTY | UNIT | DESCRIPTION | UNIT PRICE | TOTAL |
|-----|------|---|---------------|---------------|
| 1 | EA | Deere 324 P-Tier Compact Wheel Loader (RE Quote# 1583018) | \$189,815.00 | \$189,815.00 |
| 1 | EA | C&F Sourcewell Contract Discount (PG CV CG 73) CCE | (\$45,748.82) | (\$45,748.82) |
| 1 | EA | HLA Pallet Forks (HD7560BO500) 60" 7500# | \$2731.52 | \$2,731.52 |

Budget Code: 30.430.373

| | |
|---------------------|---------------------|
| SUBTOTAL | \$146,797.70 |
| SALES TAX | Exempt |
| SHIPPING & HANDLING | NA |
| TOTAL | \$146,797.70 |

- Please send two copies of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
Borough of Mount Joy
21 E Main St
Mount Joy, PA 17552

Authorized by _____

Date _____



JOHN DEERE

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

2000 John Deere Run

Cary, NC 27513-2789 US

Signature on all LOIs and POs with a signature line

Contract name or number; or JD Quote ID

Sold to street address

Ship to street address (no PO box)

Bill to contact name and phone number

Bill to address

Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

Membership number if required by the contract

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

For any questions, please contact:

MATTHEW SCHLEGEL

Deer Country Farm and Lawn

RT 283 & 772 Junction

Lancaster, PA 17545

Work Phone: 7176294139

Cell Phone: 717-629-4139

Email: MATTSCHLEGEL@DEERCOUNTRY.NET



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513-2789 US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

MATTHEW SCHLEGEL
Deer Country Farm and Lawn
RT 283 & 772 Junction Lancaster, PA 17545

Prepared For

DENNIS NISSLEY
MOUNT JOY BOROUGH
21 E MAIN ST
MOUNT JOY, PA 175521499
(717) 653-8226
DNISSLEY@MOUNTJOYPA.ORG

Prepared By

MATTHEW SCHLEGEL
Deer Country Farm and Lawn
RT 283 & 772 Junction
Lancaster, PA 17545
7176294139
MATTSCHLEGEL@DEERCOUNTRY.NET

Quote Id 1583018

Creation Date 04-Feb-2026

Expiration Date 06-Mar-2026

Quote Summary

| Equipment Summary | Suggested List | Selling Price | QTY In Group | Extended |
|---|----------------|---------------|--------------|---------------------|
| 324 P-Tier Compact Wheel Loader Contract: C&F Sourcewell #011723 (PG CV CG 73) CCE Price Effective Date: 03-Feb-2026 | \$189,815.00 | \$144,066.18 | 1 | \$144,066.18 |
| HLA HD7560BO500 PALLET FORKS 60" 7500# Contract: Open Market | \$3,104.00 | \$2,731.52 | 1 | \$2,731.52 |
| Equipment Total | | | | \$146,797.70 |

| Trade In Summary | Extended |
|-----------------------------|--------------------|
| 2016 John Deere 324K | \$36,000.00 |
| Final Trade Allowance | \$36,000.00 |

| Quote Summary | |
|--------------------------|---------------------|
| Total Selling Price | \$146,797.70 |
| Total Trade-In Allowance | (\$36,000.00) |
| Trade Difference | \$110,797.70 |
| Sub-total | \$110,797.70 |
| Balance Due | \$110,797.70 |

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote # 1583018
Customer MOUNT JOY BOROUGH

324 P-Tier Compact Wheel Loader

QTY In Group : 1

| | | |
|----------------------|--|-----------------|
| Hours | --- | Suggested List |
| Serial Number | --- | \$189,815.00 |
| Stock Number | --- | Selling Price |
| Contract | C&F Sourcewell #011723 (PG CV CG 73) CCE | \$144,066.18 |
| Price Effective Date | 03-Feb-2026 | Discount Amount |
| PUK Parent Serial # | | (\$45,748.82) |

Equipment Summary

| Code | Description | Qty | List Price | Discount % | Discount \$ | Adjusted Selling Price |
|-------|---------------------------------|-----|--------------|------------|---------------|------------------------|
| 01HOT | 324 P-Tier Compact Wheel Loader | 1 | \$154,338.00 | 26.0% | (\$40,127.88) | \$114,210.12 |

Base / Options

| Code | Description | Qty | List Price | Discount % | Discount \$ | Adjusted Selling Price |
|------|--|-----|-------------|------------|--------------|------------------------|
| 0202 | United States of America | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 0259 | Operator's Manual, English | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 0452 | High Lift Z-Bar Linkage | 1 | \$2,247.00 | 26.0% | (\$584.22) | \$1,662.78 |
| 0507 | Level 4 Package | 1 | \$11,200.00 | 26.0% | (\$2,912.00) | \$8,288.00 |
| 0950 | Less Vision System | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 183B | Less JDLink | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 3003 | Hydrostat With Two Speed Synchronized Shift-On-Fly Transmission - High Speed | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 4062 | YANMAR 4TNV98CT FT4/EU STAGE V | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 54G2 | 400/70R20 NOKIAN HAKKAPELIITTA | 1 | \$8,172.00 | 26.0% | (\$2,124.72) | \$6,047.28 |



JOHN DEERE

| | | | | | | |
|-----------------------------|---|---|---------------------|-------|----------------------|---------------------|
| 6053 | LED Work Lights Front and Rear - Single | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 7400 | Less Coupler/Quick- Tatch Coupler Ready | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 7500 | Less Fork Frame | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| 7800 | Less Bucket | 1 | \$0.00 | 26.0% | \$0.00 | \$0.00 |
| Total Base / Options | | | \$175,957.00 | | (\$45,748.82) | \$130,208.18 |

Dealer Attachments

| Code | Description | Qty | List Price | Discount % | Discount \$ | Adjusted Selling Price |
|---------------------------------|--|-----|--------------------|------------|---------------|------------------------|
| BYT13435 | 1.4 cu. yd. (1.1 cu. m.) General Purpose Bucket (Quik-Tatch) | 1 | \$4,867.00 | 0.0% | \$0.00 | \$4,867.00 |
| BYT12723 | Control Kit, Automatic Restrictor | 1 | \$2,438.00 | 0.0% | \$0.00 | \$2,438.00 |
| AT427686 | Engine Block Heater - 120 V | 1 | \$115.00 | 0.0% | \$0.00 | \$115.00 |
| BYT10523 | LED Worklight Kit (Flood) | 2 | \$392.00 | 0.0% | \$0.00 | \$392.00 |
| BYT13142 | LED Amber Beacon Light | 1 | \$115.00 | 0.0% | \$0.00 | \$115.00 |
| AT390659 | Electrical Attachment Control Kit | 1 | \$588.00 | 0.0% | \$0.00 | \$588.00 |
| BYT13934 | Skid Steer Compatible Quik-Tatch Coupler | 1 | \$2,485.00 | 0.0% | \$0.00 | \$2,485.00 |
| BYT13913 | Skid Steer Quik-Tatch Coupler Cover | 1 | \$176.00 | 0.0% | \$0.00 | \$176.00 |
| AT337325 | Rotary Intake Pre-Cleaner | 1 | \$182.00 | 0.0% | \$0.00 | \$182.00 |
| Total Dealer Attachments | | | \$11,358.00 | | \$0.00 | \$11,358.00 |

Other Charges

| Description | List Price |
|-------------------------------|----------------------|
| FREIGHT | \$1,000.00 |
| Setup install attachments | \$1,500.00 |
| Total Adjustments | \$2,500.00 |
| Selling Price Subtotal | \$144,066.18 |
| Total Selling Price | \$189,815.00 |
| | (\$45,748.82) |
| | \$144,066.18 |



JOHN DEERE

HLA HD7560BO500 PALLET FORKS 60" 7500#

QTY In Group : 1

| | | |
|---------------------|-------------|-----------------|
| Hours | --- | Suggested List |
| Serial Number | | \$3,104.00 |
| Stock Number | --- | Selling Price |
| Contract | Open Market | \$2,731.52 |
| PUK Parent Serial # | --- | Discount Amount |
| | | (\$372.48) |

Equipment Summary

| Code | Description | Qty | List Price | Discount % | Discount \$ | Adjusted Selling Price |
|-------------------------------|---|-----|-------------------|------------|-------------------|------------------------|
| 1 | HLA HD7560BO500 PALLET FORKS 60" 7500# | 1 | \$3,104.00 | 12.0% | (\$372.48) | \$2,731.52 |
| Total Base / Options | | | \$3,104.00 | | (\$372.48) | \$2,731.52 |
| Selling Price Subtotal | | | | | | \$2,731.52 |
| Total Selling Price | | | \$3,104.00 | | (\$372.48) | \$2,731.52 |

BOROUGH OF MOUNT JOY POLICY FOR WINTER OPERATIONS

Winter operations begin with snow, sleet or freezing rain/ice in the forecast. Trucks are equipped with material spreaders and loaded with salt/antiskid before the weather event begins. The Borough uses a material mix of salt, cinders and antiskid (small stones) for normal salting and cindering operations. This mixture is effective at melting snow and ice to a temperature of about 20° F. When temperatures go below 20° F the effectiveness of salt as a melting agent is greatly reduced. The Borough's policy is to mix Magnesium Chloride or Calcium Chloride flakes or pellets with the salt/cinder/antiskid mixture at temperatures below 20° F. This addition will lower the effective temperature of the mixture to approximately 0° F. It is important to note that "when the temperature drops, two things happen to the ability of any deicing product to melt ice and snow: the total amount of ice/snow a deicer can melt decreases as the temperature falls, and the speed at which the deicer melts also decreases resulting in a longer period of time required to melt the same amount of ice/snow per pound of deicer applied"(from ADD A DASH OF SALT by Robert Guy, in the *Pennsylvanian* 9/96).

The Police Department notifies the Public Works Department when conditions become such that salt and cinder applications are required. This notification can be by radio or telephone during regular work hours or by telephone call or page to on-call personnel after regular work hours.

Two employees are on-call during non-work hours. The on-call schedule runs on a weekly rotation and lasts from 12:01 AM Monday to Midnight the following Sunday.

Salt and cinder applications begin as streets become slippery. Arterial streets including Main Street (SR 230), Marietta Avenue (SR 772), West Donegal Street, Donegal Springs Road, New Haven Street, Manheim Street (SR 772), North Barbara Street, and the area around the EMS Building on Church Street (N. Plum Street- W. Main Street to Church Street, Church Street- N. Plum Street to N. Market Avenue and N. Market Ave- Church Street to W. Main Street) have priority. Salt and cinders are applied to the entire length of major arteries. The following areas receive salt/cinder applications after arterial streets are treated:

Orchard Road- Main Street to Bruce Avenue.

Angle Street- Main Street to Bruce Avenue.

North Plum Street- Main Street to Bruce Avenue.

North Market Avenue- Main Street to Hill Street.

Wood Street- Chocolate Avenue to Musser Road.

Bridge Boulevard- South Angle Street to Wood Street.

Pinkerton Road- Marietta Avenue to Locust Lane.

Lefever Road- Main Street to Stauffer Court.

Many other areas not included in the above list also receive applications. These areas will not be listed in the policy. The Borough does not have the storage capacity or the financial resources to apply salt and cinders to the entire length of all of the streets in the Borough.

South Angle Street/Union School Road and Fairview Street are maintained by PennDOT not by the Borough.



To: Mount Joy Borough Council
From: Michele Emenheiser, Mount Joy Area Chamber of Commerce
Date: January 22, 2026
Subject: Request to Reserve Memorial Park

I am requesting the reservation of **Memorial Park** for our **Music in Memorial Park** series on the following dates:

- Sunday, July 26, 2026
- Sunday, August 2, 2026
- Sunday, August 9, 2026

Please contact me if you have any questions or need additional information.

Thank you,

Michele Emenheiser
michele@mountjoychamber.com

March 2026



| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|----------------------------------|------------------------------|--|----------------------------------|-----|-----|
| 1 | 2 Council 7 PM | 3 | 4 Authority Fin Com 10 AM | 5 | 6 | 7 |
| 8 | 9 Public Works 6:30 PM | 10 | 11 Plan Com 6:30 PM | 12 | 13 | 14 |
| 15 | 16 Building Ad Hoc 5:30 PM | 17 Authority 4 PM | 18 | 19 | 20 | 21 |
| 22 | 23 Public Safety 6:30PM | 24 Parks & Rec 6:30 PM | 25 Auth Fin 10 AM ZHB 7 PM | 26 Admin / Finance 6:30 PM | 27 | 28 |
| 29 | 30 | 31 | | | | |