

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, March 6, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions –
- 6) Consider a motion to approve the March 6, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Eagle Scout Project Presentation
 - a) Consider a motion to approve the Harold Billow Memorial Eagle Scout Project as presented by Thomas Dohl, Jr.
- 9) Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. Northwest EMS Report
 - f. EMA
 - g. Library
 - h. Planning, Zoning, & Code Enforcement
 - i. Stormwater, Planning & Grants Coordinator.
 - 1.Hiring update
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Assistant Borough Manager/Finance Officer
 - m. Borough Manager
- 10) Approval of Minutes of the Regular Borough Council Meeting held on February 6, 2023.
- 11) Building Ad Hoc Committee
 - a. Updates Josh Deering
 - b. Consider a motion to amend subsection 270-15 of the Borough Ordinance as recommended by the Borough Solicitor.

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680

• Borough@mountjoypa.org • www.mountjoyborough.com

- 12) Administration and Finance Committee
 - a. Consider a motion to authorize the Borough's Financial Officer to transfer Department of Justice grant funds in the amount of \$49,996.80 from the General Fund to the Capital Fund.
 - b. Consider a motion to adopt **Resolution 2023-05** appoint Codes Administrators, Inc, as the Boroughs Codes Inspection service provider.
 - c. Briefing on GFL Environment refuse fees.
 - d. Remove from the table a motion by Youngerman and seconded by Roering, to advise EdgeUP Technology to remove the equipment from the building as a "failed system" and receive a full refund.
 1. Further Action by Council
- 13) Public Works Committee
 - a. Consider a motion that the Borough assume the costs of driveway restoration on Pinkerton Rd and N. Angle St. either by contracting the work out or having it performed by Public Works Department.
 - b. Consider a motion to approve the use of Memorial Park for "Music in Memorial Park" on Sunday, July 30, 2023, Sunday August 6, 2023, and August 13, 2023 as requested by the Mount Joy Area Chamber of Commerce.
 - c. Consider a motion to approve the request by Voyage Mount Joy for "Fete en Independence" at Little Chiques Park on July 1st from 5:00 – 8:00 pm.
- 14) Public Safety Committee
 - a) Consider a motion to grant an exception to the noise ordinance for "Fete en Independence" event at Little Chiques Park on July 1st from 5:00 – 8:00 pm.
 - b) Consider a motion to grant an exception to the alcohol prohibition in Borough parks for "Fete en Independence" event at Little Chiques Park on July 1st from 5:00 – 8:00 pm.
 - c) Consider a motion to grant an exception to the concession's prohibition in Borough Parks for Earth Day event sponsored by Voyage Mount Joy to be held at Little Chiques Park on April 8, 2023, from 1:00 to 5:00 pm.
 - d) Consider a motion to adopt **Resolution 2023-06**, request to hang banner across Main Street for Fire Department Mount Joy recruitment drive from March 20, 2023 through April 3, 2023.
- 15) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.
- 16) Any other matter proper to come before Council.
- 18) Authorization to pay bills.
- 19) Meetings and dates of importance, see the white calendar.
- 20) Executive Session if needed.
- 21) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, April 3, 2023.

9a

Northwestern | CENTER FOR PUBLIC SAFETY

Northwestern University
Center for Public Safety
405 Church Street
Evanston, Illinois 60201

Office: 847.491.5476
Toll Free: 800.323.4011
Fax : 847.491.3660
nucps.northwestern.edu

February 14, 2023

Chief Robert Goshen
Mount Joy Borough Police Department
21 East Main Street
Mount Joy, PA 17552

Dear Chief Goshen:

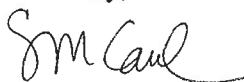
Patrol Sergeant Scott E. Drexel of the Mount Joy Borough Police Department has now formally completed the School of Police Staff and Command at Northwestern University on December 19, 2022.

We would recommend that you have your graduate submit a written report to you concerning the content of the course, describing the principles, techniques and methods discussed that would relate to your organization. We encourage your graduate to make recommendations to your office on such topics as improved service to the community, organizational improvements, and management concepts that may benefit your department.

To assist your agency in any way we can, also included in this correspondence is a sample Press Release. It is formatted to meet the informational needs of your local media should your agency choose to make a formal announcement of your officer's successful completion of the School of Police Staff and Command.

Lastly, it has been our privilege to contribute to the educational and professional advancement of your officer. It is our promise that we will continue to offer you and your organization the very best Management and Leadership training available. We will welcome the opportunity to be of service to your department in the future to include Management Training, Accident Investigation, Supervision Training, Leadership Development, or police related practical training programs.

Sincerely,



Shelly Camden
Director

MC/slm

Cc: Patrol Sergeant Scott E. Drexel

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405 Church Street
Evanston, Illinois 60201

Office: 847.491.5476
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February 14, 2023

Mayor Timothy D. Bradley, Jr.
Mount Joy Borough Police Department
21 East Main Street
Mount Joy, PA 17552

Dear Mayor Bradley:

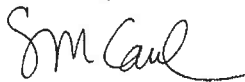
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Sincerely,



Shelly Camden
Director

MC/slm

Cc: Chief Robert D. Goshen

Northwestern University Center for Public Safety

School of Police Staff and Command Graduation Press Release

Patrol Sergeant Scott Drexel has graduated from Northwestern University Center for Public Safety.

The Mount Joy Borough Police Department is pleased to announce the recent graduation of Patrol Sergeant Scott Drexel from the School of Police Staff and Command (SPSC) at Northwestern University. Patrol Sergeant Scott Drexel has successfully completed the (22) week Staff and Command program held in Evanston, Illinois from July 11 – December 19, 2022. This program, which was implemented by the Center for Public Safety in 1983, has graduated over 30,000 students both nationally and internationally. Patrol Sergeant Scott Drexel was a student in SPSC Class #527 which accommodated a total of 22 students for the twenty-two week period.

The School of Police Staff and Command provides upper-level college instruction in a total of twenty-seven core blocks of instruction and additional optional blocks during each session. The major topics of study include: Leadership, Human Resources, Employee Relations, Organizational Behavior, Applied Statistics, Planning and Policy Development, Budgeting and Resource Allocation.

Each student is academically challenged through written examinations, projects, presentations and quizzes in addition to a staff study paper that are all required parts of the curriculum. Upon successful completion, students may be awarded a total of 6 units of undergraduate credit from Northwestern University in Evanston, Illinois.

The Center for Public Safety was established at Northwestern University in 1936 with the specific goal of expanding university-based education and training for the Law Enforcement Community. Since its inception, the Center has broadened its original objective and now provides a variety of courses and programs in the area of Police Training, Management Training, and Executive Development.

The Mount Joy Borough Police Department anticipates a variety of benefits from Patrol Sergeant Scott Drexel's attendance at this program. Many of the program's graduates do go on to achieve a variety of leadership positions within their respective agencies.

Northwestern University Center for Public Safety

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Northwestern University Center for Public Safety

Evanston, Illinois

This is to certify that

Scott E. Drexel

has successfully completed the

**School of
Police Staff and Command**

Evanston, Illinois

July 11 – December 19, 2022



Thomas F. Bibona

Dean of the School of Continuing Studies

Jim Cail

Director of the Center for Public Safety
Executive Director, Center for Public Safety

Northwestern University Center for Public Safety

Evanston, Illinois

This is to certify that

Robert David Goshen

has successfully completed the

**School of
Police Staff and Command**

Evanston, Illinois

July 11 – December 19, 2022



Thomas F. Bibbana

Dean of the School of Continuing Studies

SM Carl

Executive Director, Center for Public Safety

Police Activity Statistics 2023

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	68	20	825	825	566
Feb					1,69
Mar					1,654
Apr					2,340
May					2,976
June					3,605
July					4,270
Aug					4,944
Sept					5,656
Oct					6,377
Nov					7,068
Dec					7,632
TOTAL					7,632

New Detective Cases-January 2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	6	6	7	5	3	4	2	2	18
February	12	6	9	5	3	7	2	0	
March	11	6	8	7	7	6	2	8	
April	5	8	6	6	4	6	3	5	
May	13	2	3	14	5	7	2	2	
June	10	2	7	3	10	5	5	1	
July	8	3	20	12	4	9	4	4	
August	10	12	7	3	3	6	5	2	
September	6	4	6	4	3	7	5	7	
October	6	13	7	6	6	9	5	6	
November	4	10	7	4	10	1	6	14	
December	6	10	9	4	3	5	2	15	

Active Cases	18
Cases at District Attorney's Office	7
Inactive Cases	0



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2023 January

Code	Call for Service	Totals
0510	BURGLARY	1
0613	THEFT SHOPLIFTING	2
0619	THEFT ALL OTHERS	3
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	2
1440	CRIMINAL MISCHIEF ALL	3
1711	SEX OFFENSE ALL OTHERS	5
1810	DRUG POSSESSION OFFENSE	1
2040	FAMILY OFFENSES - DOMESTIC	8
2410	FIGHT	2
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2640	MUN ORD VIOLATIONS	3
2654	DISTURBANCE	7
2656	THREATS	1
2657	HARASSMENT	5
2660	TRESPASSING	4
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2
4018	STREET LIGHTS-OUT/REPAIRS	8
4021	SUSPICIOUS ACTIVITY	23
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	2
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	6
4100	ALARMS (FIRE ALARMS)	2

4101	FIRES (ALL WORKING FIRES)	2
4102	ALARM - CARBON MONOXIDE ALARM	1
5008	LOST ARTICLES	1
5510	ANIMAL COMPLAINTS ALL	5
6008	REPORTABLE MV CRASH NO INJURIES	4
6015	REPORTABLE MV CRASH HIT & RUN	1
6016	NON REPORTABLE MV CRASH	4
6303	TRAFFIC OFFENSE ALL OTHER	9
6305	SELECTIVE ENFORCEMENT TRAFFIC	63
6310	TRAFFIC ENFORCE / STOP	97
6335	TRAFFIC HAZARD	1
6336	DISABLED MV	4
6510	PARKING ENFORCEMENT	1
6511	PARKING VIOLATION COMPLAINT	11
6602	ABANDONED IMPOUND/TOWAWAY	1
6612	SIGNALS SIGNS OUT	1
7002	BUILDING CHECK	110
7003	PROPERTY CHECK / AREA CHECK	3
7008	MEDICAL ASSISTANCE	68
7014	OTH PUB SERV/WELFARE CHK	15
7015	ASSIST CITIZEN	16
7025	EMOTIONALLY DISTURBED PERSON (EDP)	4
7502	ASSISTING-FIRE DEPT	2
7504	ASSISTING-OTHER POLICE DP	15
7506	ASSISTING-OTHER AGENCIES	2
8010	WARRANTS-LOCAL	16
9002	ADMINISTRATIVE DUTIES	7

9003	COMMUNITY POLICING	1
9005	M.V. PURSUITS	1
9008	COURT	14
9010	IN SERVICE TRAINING	4
9012	OTHER MAINTENANCE	3
9020	POLICE INFORMATION	61
9021	TRAINING	9
9025	FIELD CONTACT INFORMATION	4
9028	FINGERPRINT	2
9029	CIVIL MATTER	5
9030	SPECIAL DETAIL ASSIGNMENT	6
9034	REPOSSESSION	3
911	911 HANG UP / CHK WELFARE	3
9112	FOOT PATROL	22
9115	FOLLOW UP	84
9137	EVIDENCE DUTIES	4
9192	VEHICLE MAINTENANCE	8
9989	CALL BY PHONE	25
9999	NON-CAT DATA	10
	Grand Total	825

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 1/1/2023

to Ending Issue Date 1/31/2023

Charge	Total
1301 A - DR UNREGIST VEH	9
1786 F - OPER VEH W/O REQ'D FINANC RESP	2
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	2
4703 A - OPERAT VEH W/O VALID INSPECT	20
1301 - 1301 A - Dr Unregist Veh	3
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	6
1543 - 1543 B1i - Drg Lic Sus/Rev Purs to Sec 3802/1547B1	3
1786 - 1786 A - Required Financial Responsibility	1
1786 - 1786 F - Oper Veh W/O Req'd Financ Resp	1
3111 - 3111 A - Obedience to Traffic-Control Devices	1
3303 - 3303 A1 - Improper Pass	1
3307 - 3307 B - Pass When Prohibited	1
3316 - 3316 A - Prohibiting text-based communications	1
3345 - 3345 A - Meeting/Overtaking School Bus	1
3709 - 3709 A - Depositing Waste On Hwy	1
3736 - 3736 A - Reckless Driving	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	6
1301 A - DR UNREGIST VEH	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	3
3112 A3I - STEADY RED SIGNAL	1
3316 A - PROHIBITING TEXT-BASED COMMUNICATIONS	1
4306 A - NOT USE LOW BEAM	1
Total:	68

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 1/1/2023

to Ending Issue Date 1/31/2023

Charge Type: ARREST

Charge	Total
1543 B1III - DRG LIC SUS/REV PURS TO SEC 3802/1547B1-3RD OR SUB	1
2702 A3 - AGGRAVATED ASSAULT	1
3304 A5 - CRIMINAL MISCHIEF - DAMAGE PROPERTY - SUMMARY CASE	1
3307 A3 - INSTITUT'L VAND'LISM EDUC FACIL	1
5104 - RESIST ARREST/OTHER LAW ENFORCE	1
5104.2 A - EVADING ARREST OR DETENTION ON FOOT	1
5126 A - FLIGHT TO AVOID APPREH/TRIAL/PUNISH	1
5503 A* - DISORDERLY CONDUCT - COURT CASE	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
5902 E - PATRONIZING PROSTITUTE	4
6105 A1 - POSSESSION OF FIREARM PROHIBITED	1
Total:	14

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	4
5503 A2 - DISORDERLY CONDUCT-UNREASONABLE NOISE	2
	Total: 6

9c

FDMJ Monthly Incident Report Summary

January 2023

Responded to **44 alarms** for the month of January 2023 – 44 total alarms for 2023.

Time in service for month: **22 hours and 16 minutes**

Average manpower per incident: **10 members per call for month - (6a-4p 28 calls/6 members per call) – response time - 5 min & 41 sec. and arrival time - 11 min & 25 sec. (w/FP calls)**

Total Man-hours: **202 hours & 16 minutes**

Calls by Municipality First Due: 26 first due alarms – **18** mutual aid alarms

- Mount Joy Borough - 11
- Rapho Township -14
- Mount Joy Township - 1
- East Donegal Township – 0

Apparatus used:

- Engine 75-1 - 16
- Engine 75-2 - 11
- Truck 75 - 17
- Squad 75-1 - 5
- Traffic 75 – 3
- POV (Fire Police) - 10
- Duty Chief Vehicle - 12
- Duty Officer Vehicle – 15

Property pre-incident value: \$ 2,100,000.00

Property fire loss: \$ 100,000.00

Property post incident saved: \$2,000,000.00

2023 FDMJ responded to a call on average every - 16 hours & 50 minutes

Total Training hours of 43 members trained for 289 hours 30 minutes

Fire Prevention Details – none

Community Service Details for the month – FDMJ participated in 1 community event – removed decorations on town Christmas tree.

Notable First Due Calls: -

1/30 – MJB – Building fire Square Street - \$100,000.00 fire loss

Fire Department Mount Joy

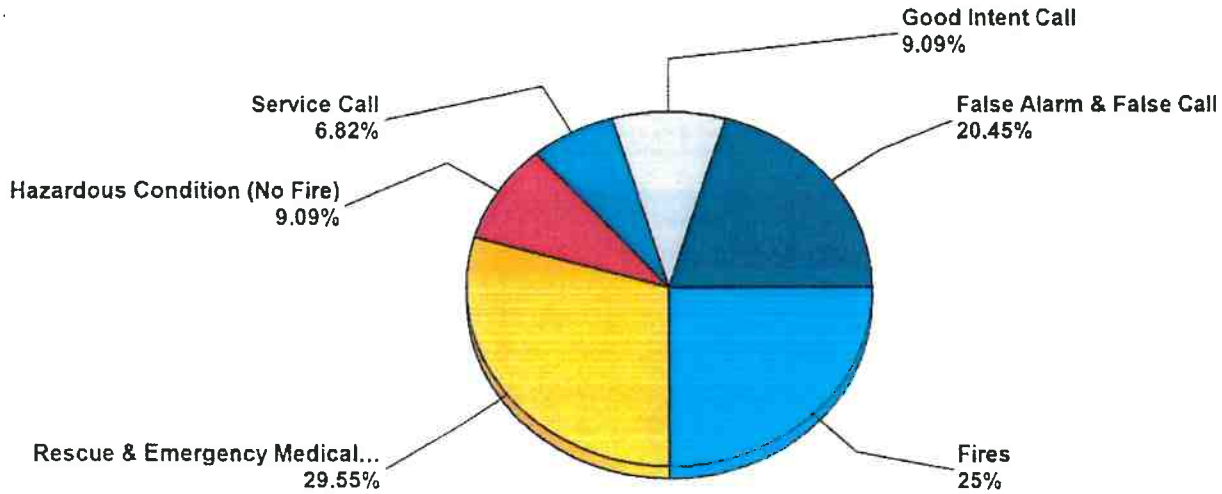


Mount Joy, PA

This report was generated on 2/5/2023 8:16:17 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 01/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	25%
Rescue & Emergency Medical Service	13	29.55%
Hazardous Condition (No Fire)	4	9.09%
Service Call	3	6.82%
Good Intent Call	4	9.09%
False Alarm & False Call	9	20.45%
TOTAL	44	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	10	22.73%
131 - Passenger vehicle fire	1	2.27%
311 - Medical assist, assist EMS crew	2	4.55%
321 - EMS call, excluding vehicle accident with injury	2	4.55%
322 - Motor vehicle accident with injuries	5	11.36%
324 - Motor vehicle accident with no injuries.	2	4.55%
352 - Extrication of victim(s) from vehicle	1	2.27%
353 - Removal of victim(s) from stalled elevator	1	2.27%
412 - Gas leak (natural gas or LPG)	1	2.27%
424 - Carbon monoxide incident	2	4.55%
440 - Electrical wiring/equipment problem, other	1	2.27%
520 - Water problem, other	1	2.27%
550 - Public service assistance, other	1	2.27%
553 - Public service	1	2.27%
600 - Good intent call, other	3	6.82%
611 - Dispatched & cancelled en route	1	2.27%
730 - System malfunction, other	1	2.27%
733 - Smoke detector activation due to malfunction	1	2.27%
735 - Alarm system sounded due to malfunction	5	11.36%
743 - Smoke detector activation, no fire - unintentional	1	2.27%
745 - Alarm system activation, no fire - unintentional	1	2.27%
TOTAL INCIDENTS:	44	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Fire Department Mount Joy



Mount Joy, PA

This report was generated on 2/5/2023 8:15:44 AM

Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 01/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		13	
FIRE		31	
TOTAL		44	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$2,100,000.00		\$200,000.00	
CO CHECKS			
424 - Carbon monoxide incident		2	
TOTAL		2	
MUTUAL AID			
Aid Type		Total	
Aid Given		16	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		9.09	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:09:18	0:10:51	
AVERAGE FOR ALL CALLS		0:11:25	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:39	0:05:41	
AVERAGE FOR ALL CALLS		0:05:43	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	30:38		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



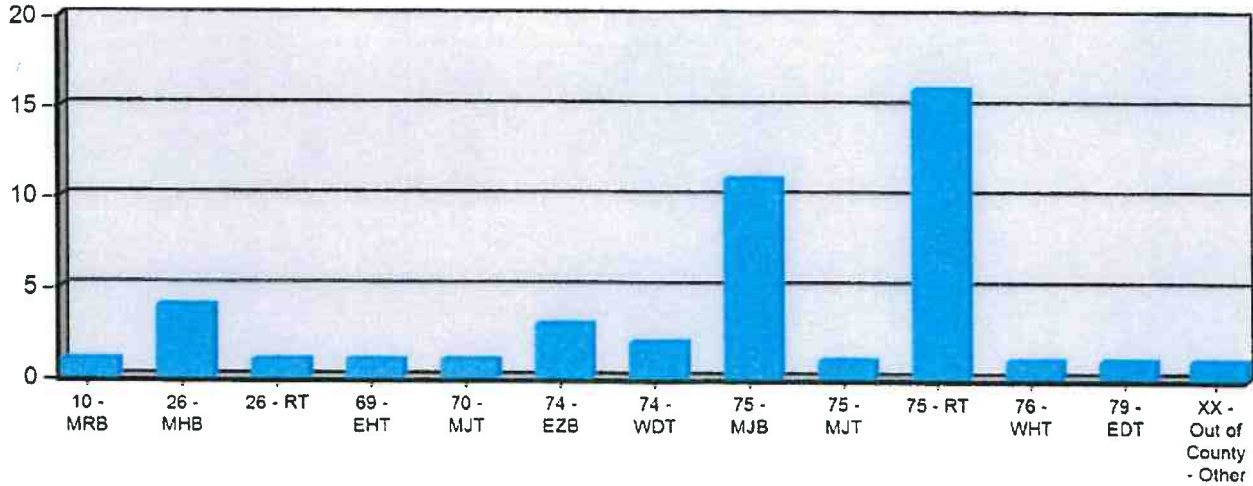
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 2/5/2023 8:14:47 AM

Incident Count per Zone for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



ZONE	# INCIDENTS
10 - MRB - 10 Marietta Borough	1
26 - MHB - 26 Manheim Borough	4
26 - RT - 26 Rapho Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	1
74 - EZB - 74 Elizabethtown Borough	3
74 - WDT - 74 West Donegal Township	2
75 - MJB - 75 Mount Joy Borough	11
75 - MJT - 75 Mount Joy Township	1
75 - RT - 75 Rapho Township	16
76 - WHT - 76 West Hempfield Township	1
79 - EDT - 79 East Donegal Township	1
XX - Out of County - Other - XX - Out of County - Other	1
TOTAL:	44

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



Fire Department Mount Joy



Mount Joy, PA

This report was generated on 2/5/2023 8:19:36 AM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 01/01/2023 | End Date: 01/31/2023

ZONE	INCIDENT COUNT	MAN-HOURS
10 - MRB - 10 Marietta Borough	1	5:52
26 - MHB - 26 Manheim Borough	4	13:45
26 - RT - 26 Rapho Township	1	5:30
69 - EHT - 69 East Hempfield Township	1	2:06
70 - MJT - 70 Mount Joy Township	1	6:11
74 - EZB - 74 Elizabethtown Borough	3	7:30
74 - WDT - 74 West Donegal Township	2	4:42
75 - MJB - 75 Mount Joy Borough	11	52:35
75 - MJT - 75 Mount Joy Township	1	3:28
75 - RT - 75 Rapho Township	16	74:09
76 - WHT - 76 West Hempfield Township	1	10:55
79 - EDT - 79 East Donegal Township	1	15:45
XX - Out of County - Other - XX - Out of County - Other	1	0:00
TOTAL	44	202:28

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Fire Department Mount Joy

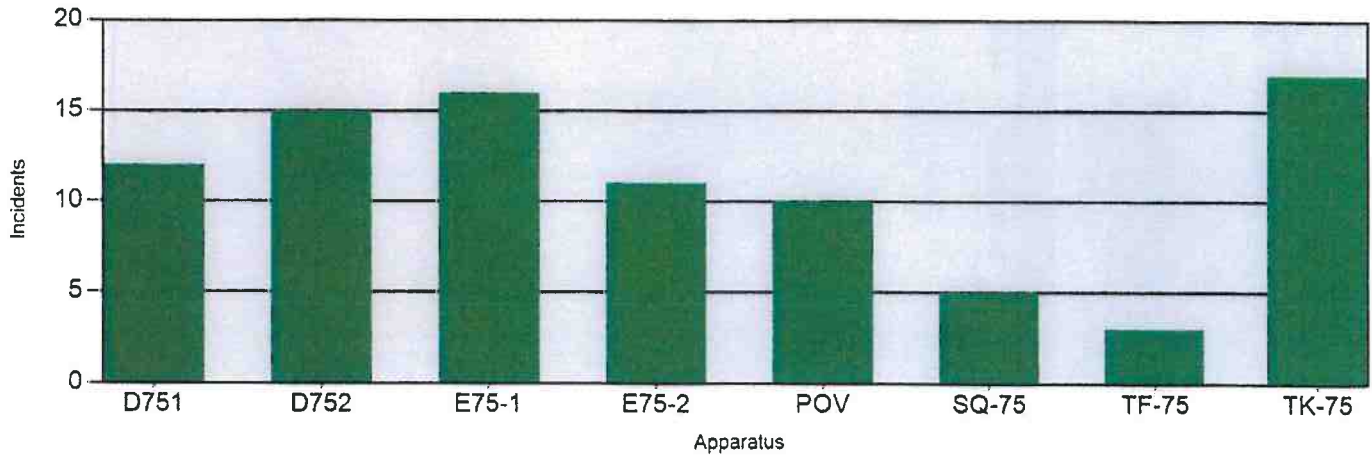


Mount Joy, PA

This report was generated on 2/5/2023 8:19:04 AM

Incident Count per Apparatus for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



APPARATUS	# of INCIDENTS
D751	12
D752	15
E75-1	16
E75-2	11
POV	10
SQ-75	5
TF-75	3
TK-75	17

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.



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Doc Id: 658

Page # 1 of 1

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 2/5/2023 8:20:08 AM

Losses for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

INCIDENT NUMBER	DATE	Incident Type	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS	TOTAL	% of Total
2023-43	01/30/2023	111 - Building fire	\$100,000.00	\$100,000.00	\$200,000.00	\$200,000.00	\$200,000.00	100.00%

Only REVIEWED incidents included



Fire Department Mount Joy

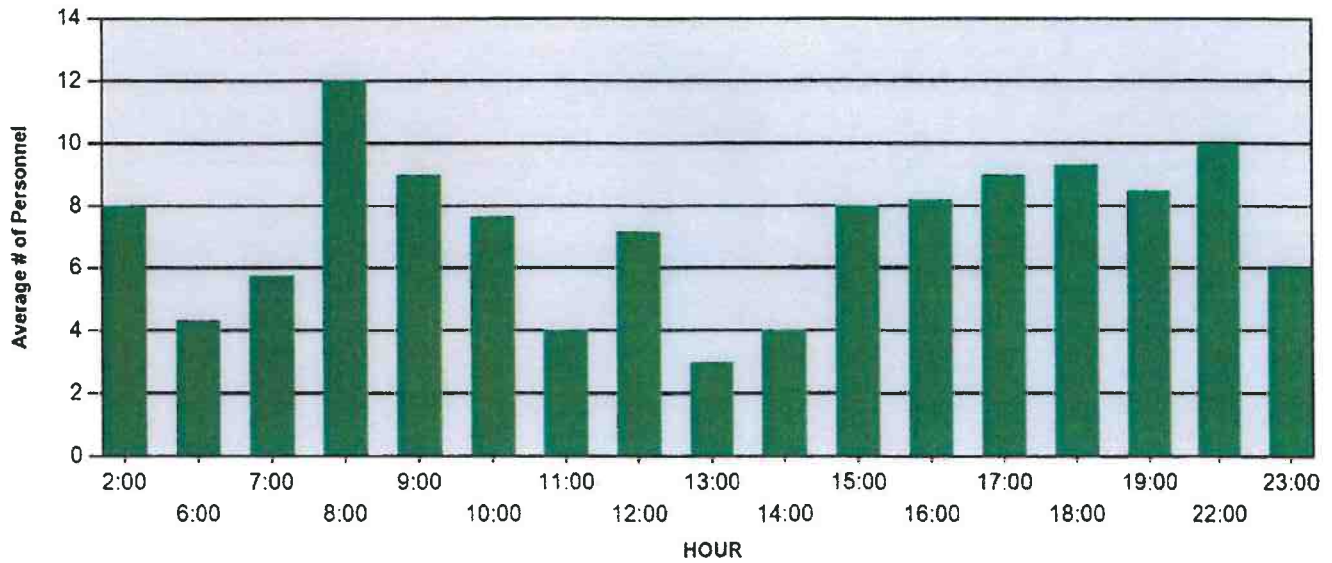


Mount Joy, PA

This report was generated on 2/5/2023 8:22:28 AM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



HOUR	AVG. # PERSONNEL
02:00 - 02:59	8.00
06:00 - 06:59	4.33
07:00 - 07:59	5.75
08:00 - 08:59	12.00
09:00 - 09:59	9.00
10:00 - 10:59	7.67
11:00 - 11:59	4.00
12:00 - 12:59	7.17
13:00 - 13:59	3.00
14:00 - 14:59	4.00
15:00 - 15:59	8.00
16:00 - 16:59	8.20
17:00 - 17:59	9.00
18:00 - 18:59	9.33
19:00 - 19:59	8.50
22:00 - 22:59	10.00
23:00 - 23:59	6.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



Fire Department Mount Joy

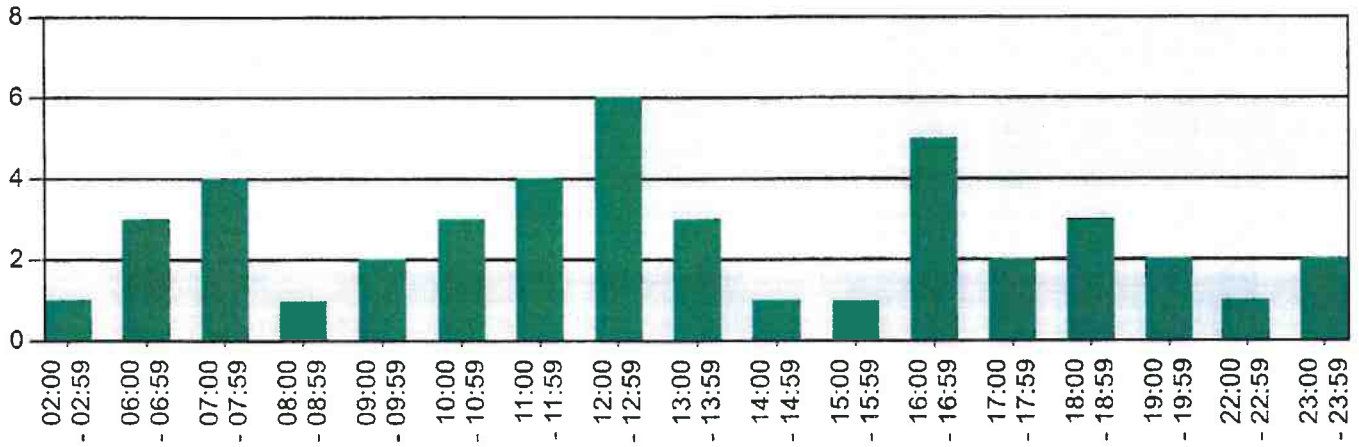


Mount Joy, PA

This report was generated on 2/5/2023 8:21:40 AM

Incidents by Hour for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



Hour	# of CALLS
02:00 - 02:59	1
06:00 - 06:59	3
07:00 - 07:59	4
08:00 - 08:59	1
09:00 - 09:59	2
10:00 - 10:59	3
11:00 - 11:59	4
12:00 - 12:59	6
13:00 - 13:59	3
14:00 - 14:59	1
15:00 - 15:59	1
16:00 - 16:59	5
17:00 - 17:59	2
18:00 - 18:59	3
19:00 - 19:59	2
22:00 - 22:59	1
23:00 - 23:59	2

Only REVIEWED incidents included

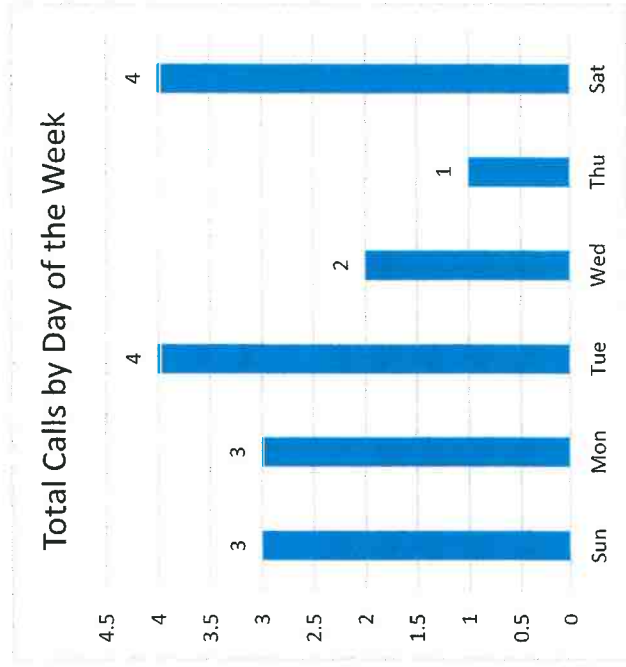
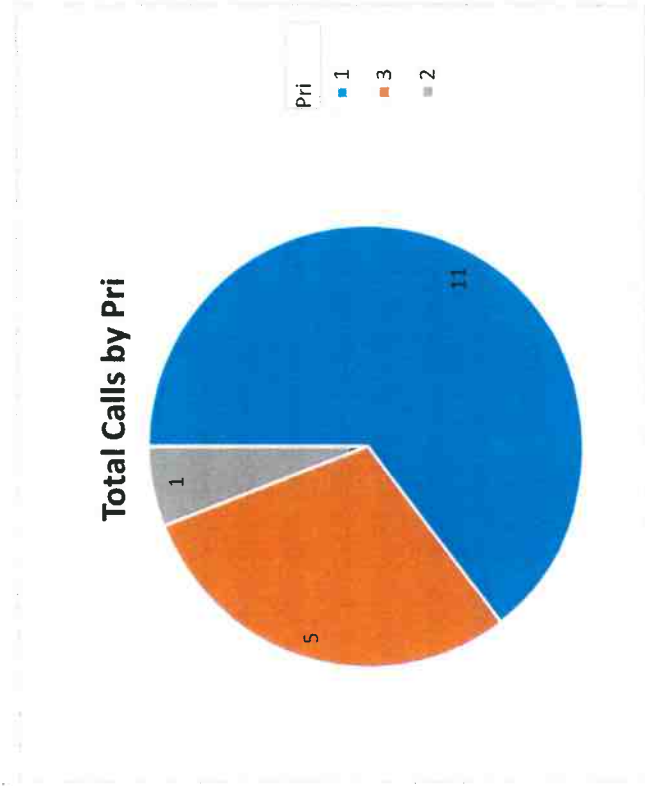


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Doc Id: 19

Page # 1 of 1

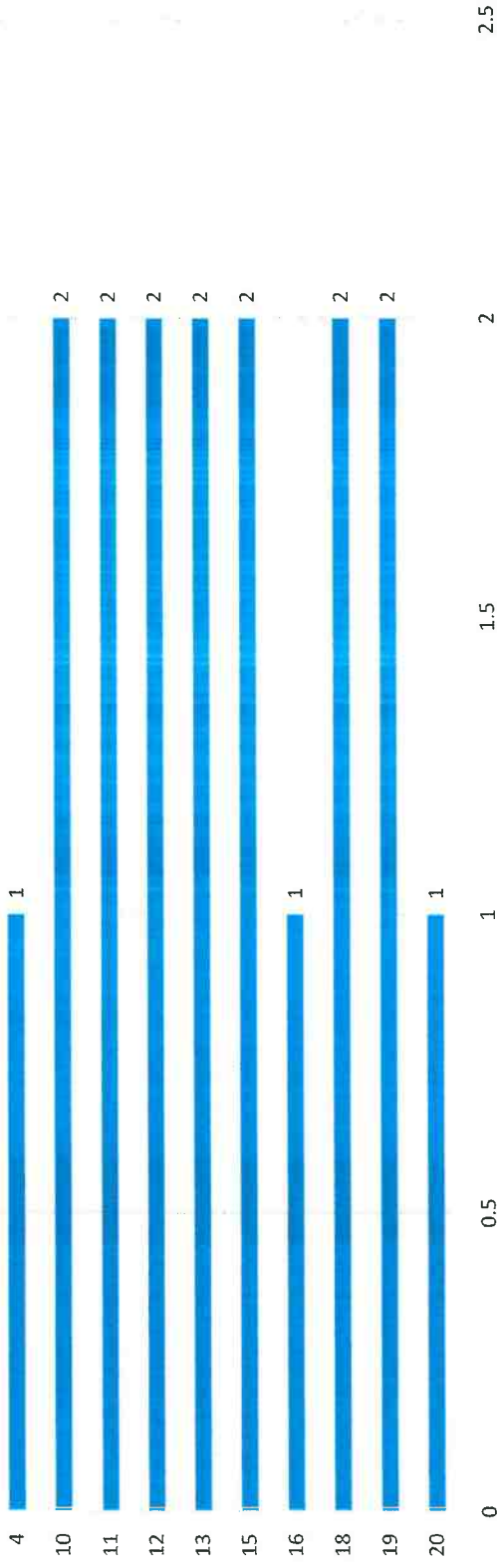
Penn State Health Life Lion, LLC
 Covered Incidents
 January 2023



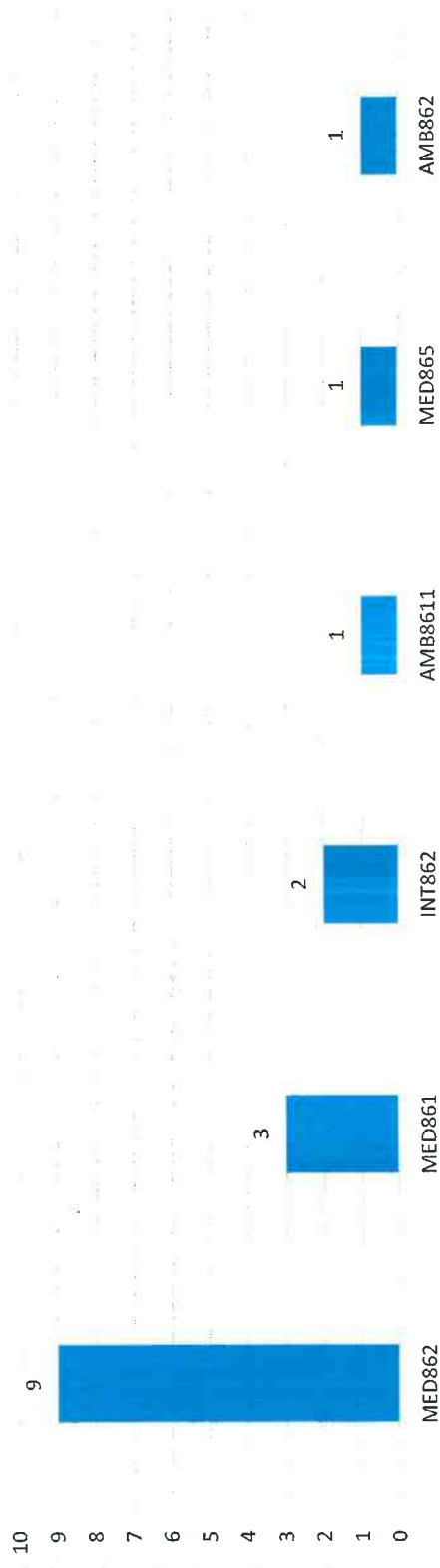
yd.

Penn State Health Life Lion, LLC
 Covered Incidents
 January 2023

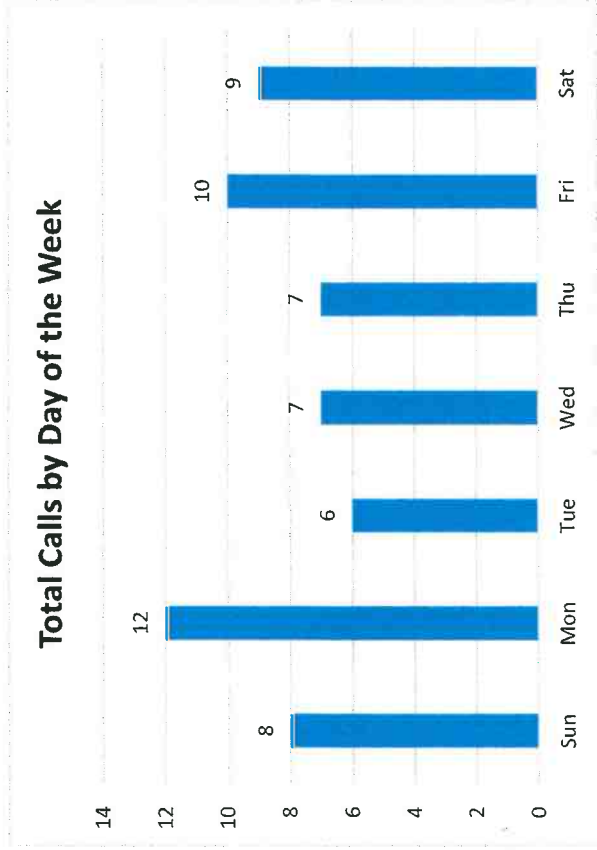
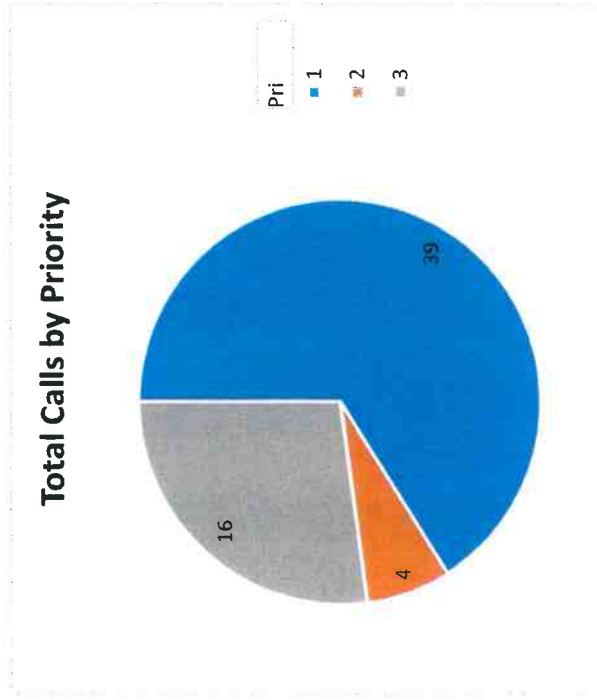
Total Calls by Hour



Total Calls by First Unit Dispatched

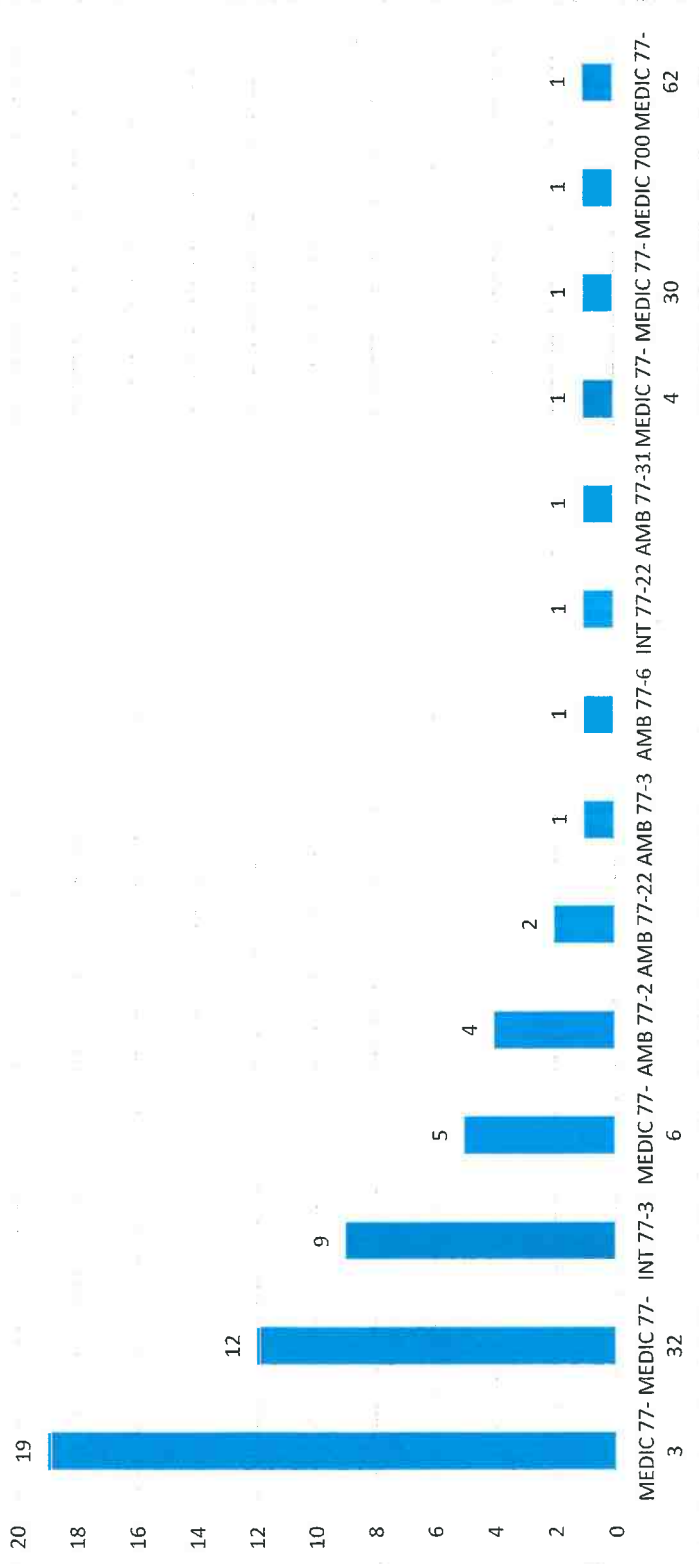


Penn State Health Life Lion, LLC January 2023

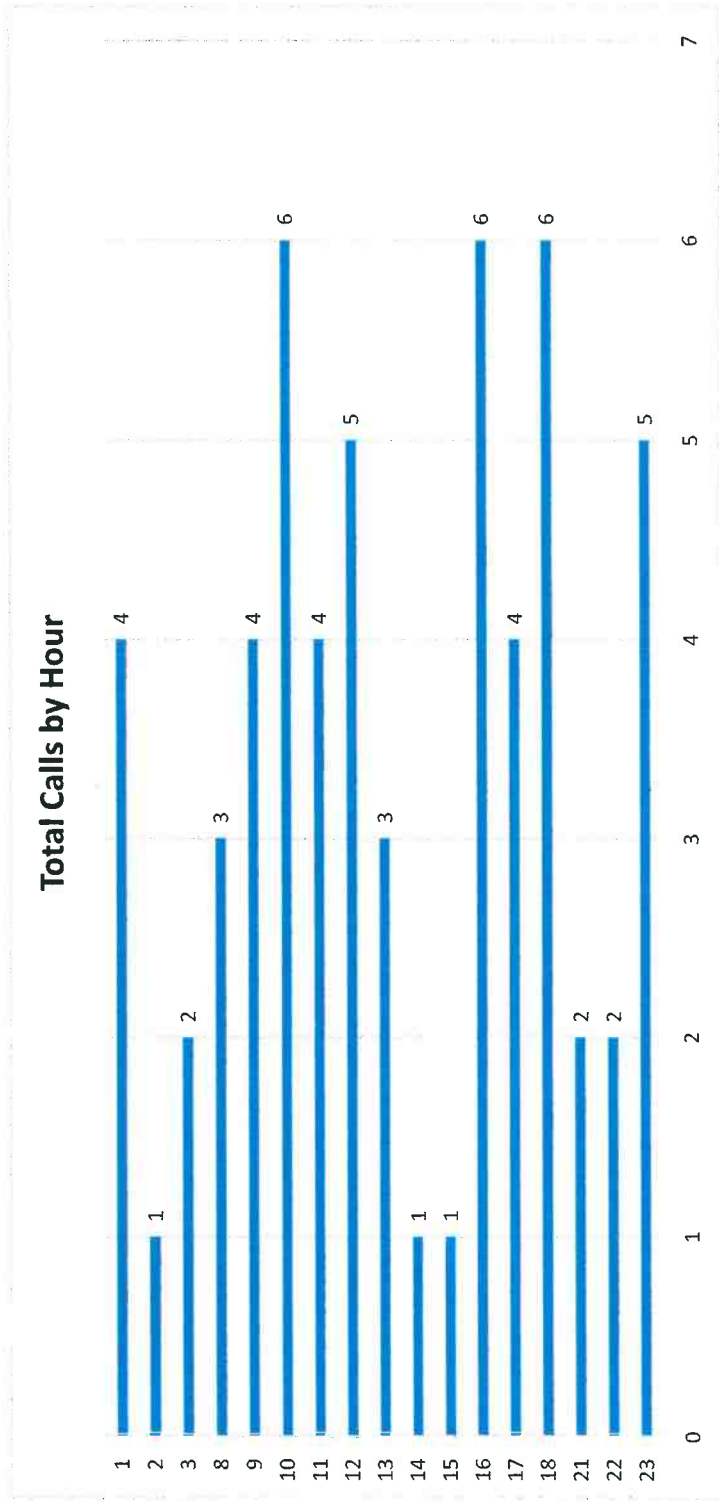


Penn State Health Life Lion, LLC January 2023

Total Calls by First Unit Dispatched

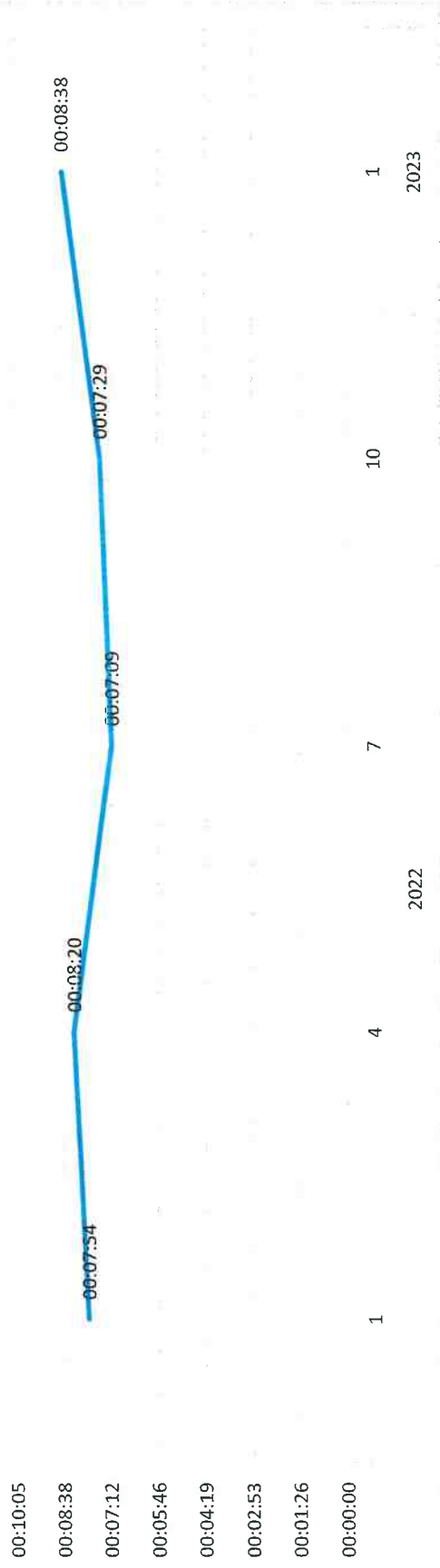


Penn State Health Life Lion, LLC January 2023



Penn State Health Life Lion, LLC Jan 2022 - Jan 2023

Response Time (Dispatch to OnScene)



Mount Joy Missed Calls January 2023-17

1/3/2023 @ 20:23 Class 2 Unknown EMS-Person Down- 86-2

77-32 1/3/2023 @ 19:43 Class 1 Heart problem – Mount Joy Township

1/4/2023 @ 10:37 Class 1 Sick person 86-5

77-3 1/4/2023 @ 10:24 Class 2 Sick person – East Donegal Township

1/5/2023 @ 10:15 Class 3 Sick person – 86-2

77-3- 1/5/2023 @ 10:00 Class 2 Injured person – Columbia Borough

1/7/2023 @ 11:28 Class 1I Abdominal pain-86-2

77-3 1/7/2023 @ 11:07 Class 1 Allergic reaction-Mount Joy Township

1/7/2023 @ 14:56 Class 3 Medical alarm- 86-11

77-3 1/7/2023 @ 14:48 Class 1 Breathing problem-East Hempfield Township

1/9/2023 @ 02:34 Class 1 Unconscious person 86-1

77-32 1/9/2023 @ 01:18 Class 3 Psychiatric problem Columbia Borough

1/9/2023 @ 14:24 Class 3 Fall 86-2

77-3 01/9/2023 @ 13:14 Class 3 Sick person Rapho Township

1/14/2023 @ 10:48 Class 1 Hemorrhage 86-2

77-3 1/14/2023 @ 10:01 Routine transport

1/14/2023 @ 11:52 Class 3 Sick person 86-1

77-3 1/14/2023 @ 10:01 Routine transport

1/16/2023 @ 17:44 Class 3 Sick person 86-2

77-3 1/16/2023 @ 16:42 Class 1 Breathing problem Mount Joy Township

1/17/2023 @ 08:44 Class 1 Abdominal pain 86-1

77-3 1/17/2023 @ 07:27 Class 1 Chest pain Rapho Township

1/17/2023 @ 12:10 Class 1 Breathing problem 86-2

77-3 1/17/2023 @ 11:34 Class 1 Breathing problem Mount Joy Borough

1/22/2023 @ 17:20 Class 1 Hemorrhage 86-2

77-3 1/22/2023 @ 17:13 Class 3 Sick person Mount Joy Borough

1/24/2023 @ 09:14 Class 1 Chest pain 86-2

77-3 01/24/2023 @ 08:35 Routine transport

1/25/2023 @ 17:58 Class 1 Breathing problem 86-2

77-3 1/25/2023 @ 16:19 Class 1 Cardiac arrest Mount Joy Borough

1/29/2023 @ 15:14 Class 1 Injured person 86-1

77-3 1/29/2023 @ 13:49 Class 1 Stroke Rapho Township

1/29/2023 @ 17:08 Class 1 Sick person 86-2

77-3 1/29/2023 @ 16:24 Class 1 Unconscious person Rapho Township

Mount Joy Unit Responding to another Agencies Municipality-January 2023 - 22/7

Conov Township

77-32 1/31/2023 @ 22:39 Diabetic 1I

East Donegal Township

77-32 1/17/2023 @ 18:54 Class 3 Public service

ELIZABETHTOWN BOROUGH

77-3 1/2/2023 @ 13:20 Class 1 Sick person

77-32 1/3/2023 @ 19:08 Class 1 Sick person

77-32 1/6/2023 @ 19:12 Class 1 Chest pain

77-3 1/8/2023 @ 12:57 Class 1 Unconscious person

77-3 1/25/2023 @ 11:42 Class 1 Difficulty breathing/Canceled after responding for 5 minutes

77-32 1/31/2023 @ 03:26 Class 1 Diabetic

77-32 1/31/2023 @ 19:04 Class 1 Abdominal pain/Canceled after responding for 8 minutes

Marietta Borough

77-3 01/19/2023 @ 11:12 Class 1 Sick person/Canceled after responding for 12 minutes

Manheim Borough

77-32 1/6/2023 @ 21:02 Class 1 Seizure

Mount Joy Township

77-32 1/5/2023 @ 02:49 Class 1 Sick person

77-32 1/5/2023 @ 20:43 Class 1 Sick person

77-32 1/22/2023 @ 23:20 Class 1 Breathing problem

Rapho Township

77-3 1/1/2023 @ 06:23 Class 1 Breathing problem/Canceled after responding for 10 minutes

77-32 1/7/2023 @ 20:41 Class 3 Public service/Canceled after responding for 10 minutes

77-3 1/10/2023 @ 09:11 Class 1 Cardiac arrest

77-32 1/11/2023 @ 23:37 Class 1 Seizures/Canceled after responding for 9 minutes

77-32 1/14/2023 @ 21:32 Class 1 Difficulty breathing
77-32 1/17/2023 @ 18:10 Class 1 Sick person/Canceled after responding for 10 minutes
77-3 01/23/2023 @ 08:17 Class 1 Vehicle accident
77-3 1/25/2023 @ 14:26 Class 1 Difficulty breathing

West Donegal Township

77-3 1/5/2023 @ 07:20 Class 1 Unconscious person
77-32 1/9/2023 @ 19:58 Class 1 Cardiac arrest
77-32 1/9/2023 @ 19:58 Class 1 Cardiac arrest
77-3 1/13/2023 @ 12:13 Class 1 Hemorrhage
77-32 1/21/2023 @ 03:52 Class 1 Breathing problem
77-32 1/27/2023 @ 18:33 Class 1 Abdominal pain

Unit Assigned Transports-January 2023

West Hempfield

77-2-15

77-22-17

Mount Joy

77-3-6

77-32-10

Woodcrest (East Hempfield)

77-4-5

77-42-14

Columbia

77-6-5

77-62-8

East Hempfield (Rhorerstown Rd & Columbia Ave)

77-7-14

Float Ambulance

77-8-2

York (Hellam, Hallam & Wrightsville)

Y41-0



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

February 2023 - Compiled by Joseph McIlhenney, Executive Director

Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

January 1-31, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	14,348	12,332	13,967	14,357	15,885
YTD CIRCULATION	-	-	-	-	-
OVERDRIVE & E-formats	1,338	1,366	1,389	x	x
NEW PATRONS	82	55	49	65	71
YTD NEW PATRONS	-	-	-	-	-
PATRON COUNT	5,096	4,230	3,313	6,032	6,414
YTD PATRON COUNT	-	-	-	-	-
PASSPORTS	189	69	81	110	138
YTD PASSPORTS	-	-	-	-	-
WIFI USERS	X*	x	286	412	
PC USERS	278	227	275	458	

*Error due to change in the way LSLC gathers WiFi data.

Hoopla!	Jan	Dec	Nov	Oct	Sept
Number of Hoopla items used	235	184	174	175	169

ITEMS SOLD IN LOBBY	\$1,237.95
YTD TOTAL \$	\$1,237.95
TOTAL \$ ADDED DONATIONS	\$88.00
TOTAL \$ DONATIONS as PRIZES	\$225.00
TOTAL	\$1,550.95

Executive Summary

- **MSL was closed on Jan 16 for MLK Day.**
- **MSL's Learn to Waltz! Program** was an amazing success.
- About 300 people visited MSL's **Donegal School District Student Art Show** display
- **Surge in Book Sales in the Lobby.** Donations equal \$1,237.95 [2022=\$803.55, 2021=\$701.85]
- **Surge in Passports.** Fees in January equal \$9,103 [2022=\$3,638, 2021=\$4,022]

PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	319	3	319
Club Meetings/Participants	7	70	7	70

YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	22	461	22	461
Virtual Videos	0	0	0	0
Virtual Programs	0	0	0	0

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	61.75	61.75		

Joseph

- January MSL was at the top of the request que and circulation surges!
- Attended Mount Joy Borough Council meeting, Jan 9
- Met with Adam Staton, Senior Technology Advisor for Doceo about printing contract, Jan 10
- Attended Mount Joy Chamber of Commerce meeting, Jan 11
- Met with Rick Trumper of GCM about final details to Library Courtyard, Jan 12
- Held Senior Staff meeting to discuss Sponsorships and Partnerships, Jan 18
- Met with Kay Pomroy from Colonial Life about life and accident benefits for MSL staff, Jan 18
- Met with Lark Eshleman, Joe Santacroce and Larissa (Lacy) Capello regarding volunteering, Jan 25
- Met with Len Nolt, or Nolt Electric regarding converting lights to LED, Jan 25
- Held Senior Staff meeting to discuss Sponsorships and Partnerships, Jan 26
- Attended Annual Report training, Jan 26
- Attended District Advisory Council Meeting, via Zoom, Jan 26
- Met with Brinks Home Security-Monitronics about Battery Replacements, Jan 30

Community/Service Point (Susan)

- Attended several meetings to discuss fundraising for 2023
- Processed many purchased items

Youth Services (Jan)

- January planning: Winter Reading Bingo, Dr. Seuss and Summer are coming! Despite the short month, over 200 attended Family Storytime.
- The migrant Preschool storytimes continued with 2 sessions and a good group at each (11 & 13). Apparently everyone is enjoying them because they asked to continue through February.
- Homeschool classes saw quite a few new families with 16 – 22 students in each of the 6 sessions. I have one family that moved to Ephrata, but continues to drive to Mount Joy for the classes.
- The Winter Reading Bingo kicked off its 3rd year on January 23rd. 212 papers had gone out by the end of the month and the returns have started coming in. Each completed paper nets: a book from Miss Jan's Bingo books (all donated paperbacks), a raffle ticket for a chance to win the basket of their choice and a snowflake with their name on it, to be displayed on the wall at the library.
- Ended the month with a trip to the Columbia Animal Shelter with Kirstin. We took pictures of the cats and will write a short book using those pictures, so I can make a video reading to the cats without breaking any copyrights.
- Another exciting thing I will be doing in February is an audio recording of a chapter of a book for the "One Book, One Tribe" event at DIS!

Public Relations/Promotions (Kirstin)

- CONSTANT CONTACT:
 - February 2023 Enews: sent to 3388 contacts (80 new), 1457 opens (46.3%), 45 clicks (1.4%), 2 unsubscribe

- SOCIAL MEDIA:
 - Facebook – Total Page Followers 2,408 (12 new); 5,731 reached; 4,221 engagements; Created 1 Event.
 - Instagram – 981 followers (24 new)
 - Created/posted fliers for special programs
- 2 Press Releases - Distributed via news media, municipalities, and Chamber of Commerce.
- WEBSITE
 - 4,197 website entrances; 9,189 page views

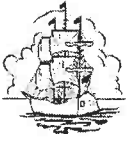
These are the highest view counts: 1,383 page views of calendar; 462 Passports up from 151 last month!)

- Created 2 new banners for the home page
- Updated programs for February.
- MISC
 - Communicated with owner of new coffee shop in Mount Joy – Idea Coffee – to have a bookshelf in the shop with books for their customers to read. We will supply the books (stickered with “Compliments of Milanof-Schock Library), a sign for the shelf, and bookmarks with our information.
 - Organized Dutch Country Hand Rolled Soft Pretzels for Art Show. He wants to make a donation!
 - Organized Food Trucks for summer 2023 Thursdays. Adding an evening shift of trucks.
 - Attended 2 Core4 meetings to discuss sponsorships and upcoming events.
 - Continued the emptying of the book donation shed 4 days a week and gathering books for sale in lobby, which made over \$1,200 in January – a new month record!!
 - Updated Feb print calendar and calendar for Lobby/kids area

Volunteers/Programming/Fundraising (Kim)

- Annual Patron Appeal 2023
 - Will go out in March.
 - Sent out RFQ to multiple printers.
 - Working on revising last year’s letter.
- Legacy Bricks
 - Bricks ordered as of January 31: 80 of 392. We’re at 20%.
 - Will promote for Valentine’s Day and other upcoming holidays.
 - Working with Drohan Brick to schedule engraving and installation of first batch.
 - Don’t miss your chance to be part of the first batch!
- Doll Raffle (missed on the January report)
 - We had one American Girl doll remaining from a large auction donation.
 - Ruffled her off and made about \$100.00. A little girl won and was ecstatic!
- Donegal School District Student Art Show
 - Artwork from 63 artists was on display.
 - About 300 people came through the one-day exhibit.
 - Was our 5th annual show and the best by far!
- Learn to Waltz!
 - One of the best adult programs ever, according to one attendee!
 - We had a room full of waltzing couples who had a great time.
 - Jazmynn (Circ desk employee) and her husband Harrison (former Arthur Murry dance instructor) taught the sold-out class.
 - A library near Reading saw our posts and reached out to me to see if they would be willing to come and teach at their library!
- Adult Clubs

- January: 7 clubs met; 70 attended.
- **Volunteers**
 - Total hours in January: 61.75.
 - Interviewed a high school student who needs to do some volunteer hours for school.
 - Received 6 new volunteer applications in January.
- **Miscellaneous**
 - Redesigned the MSL letterhead. See attached.
 - Updated the Room Rental page of the MSL Web site.
 - Always looking for Make-It Monday programs that will attract men. We had a carving class that was successful. Would love to do something like fly-tying but don't know anyone who could teach it? Do you? Any other ideas?



3/2/23

Mark Pugliese, Borough Manager

RE: Zoning, Codes, and Planning Monthly Report, February 2023

Mr. Borough Manager,

The following is a summary of the activities conducted by the Codes and Zoning Department for the month of February 2023. The various activities of this department are continuing to be brought up to current industry standards while working to provide a transparent and easy process for borough residents.

Zoning and Building:

There are many projects currently ongoing throughout the community that have been reviewed and handled by the applicable processes. We have issued permits on 16 project this month with several others in various stages of review and processing. A report of the issued permits is attached to this report.

Rentals:

The annual renewal of the rental permits is continuing. We have currently issued 191 permits on 321 rental units. We are receiving in copies of rental inspections reports from owners per the letters we sent out. I have received more than I have expected so far in regard to copies being delivered and other types of information feedback to help us with an internal audit of our rental inspections timeline.

Complaints and Violations:

Attached is a report on complaints received and violations issued. We have been able to close several and have a few that remain open for various reasons as we work with owners to resolve issues that arise.

226 Grandview Cir: Property was reported to my office for possible abandonment and suspicious activity. Investigation showed the complaint/report to be true prompting several responses from my office, the PD, and FDMJ over a several day period. The property has been boarded with the help of Public Works and posted as a "Dangerous Property". Investigation continues to find a responsible party for the property as the deeded owner is believed to be deceased.

Training:

I continue to look for educational opportunities to be able to better serve the community in the Borough. I was able to participate in a FEMA course on 2/24/23 regarding proper reporting on National Flood Insurance documentation, I will also be looking at several other opportunities later this spring as well.

Third Party:

Please refer to the attached brief regarding Third Party Services in Mount Joy Borough

Zoning Hearing Board:

There will be a hearing on 2/22/23 regarding two different cases. Case 23-01 regarding 114 S Market Ave and a variance to convert commercial space in residential space and Case 23-02 regarding a variance for street frontage on two parcels on Pink Alley.

There are no pending applications, and no hearing will be held in March.

Planning Commission:

There will be a meeting at the regularly scheduled meeting in March. There are several items to discuss with the board and I have yet to meet all the members.

There have been no formal applications made for the March meeting.

Respectfully,

A handwritten signature in black ink, appearing to read "Duane J Brady Jr.", is written over a horizontal line.

Duane J Brady Jr, Mount Joy Borough
Zoning Officer/Building Code Official

Zoning and Building Permits: February 2023

Permit #	Permit Description	Property Address	Permit Type	Issued Date
230014	Whole House Remodel - Interior Demo/Gut and Fitout	827 CHURCH ST	Zoning Permit	2/1/2023
230016	Replace Exterior Walkway	812 TAYLOR AVE	Zoning Permit	2/7/2023
230016-SW	Replace Exterior Walkway	812 TAYLOR AVE	Stormwater Permit	2/7/2023
230017	12 x 24 Shed	207 POPLAR ST	Zoning Permit	2/7/2023
230017-SW	12 x 24 Shed	207 POPLAR ST	Stormwater Permit	2/7/2023
230019	Mobile Home Removal	619 SQUARE ST	Zoning Permit	2/13/2023
230019-D	Mobile Home Removal	619 SQUARE ST	Demolition Permit	2/13/2023
230012	Interior Renvoations	36 DETWILER AVE	Zoning Permit	2/23/2023
230012-B	Interior Renvoations	36 DETWILER AVE	Building Permit	2/23/2023
230012-E	Interior Renvoations	36 DETWILER AVE	Electrical Permit	2/23/2023
230012-P	Interior Renvoations	36 DETWILER AVE	Plumbing Permit	2/23/2023
230013	New Patio with Retaining to redirect swale with stone areas	919 LIBERTY CT	Zoning Permit	2/24/2023
230013-SW	New Patio with Retaining to redirect swale with stone areas	919 LIBERTY CT	Stormwater Permit	2/24/2023
230015	Residential Renovation	216 PARK AVE	Zoning Permit	2/24/2023
230015-E	Residential Renovation	216 PARK AVE	Electrical Permit	2/24/2023
230015-M	Residential Renovation	216 PARK AVE	Mechanical Permit	2/24/2023
230015-P	Residential Renovation	216 PARK AVE	Plumbing Permit	2/24/2023
230018	Panel upgrade with new ground rods	217 OLD MARKET ST	Zoning Permit	2/24/2023
230018-E	Panel upgrade with new ground rods	217 OLD MARKET ST	Electrical Permit	2/24/2023
230020	Install A/C System, Replace Furnace	413 BIRCHLAND AVE	Zoning Permit	2/24/2023
230020-E	Install A/C System, Replace Furnace	413 BIRCHLAND AVE	Electrical Permit	2/24/2023
230020-M	Install A/C System, Replace Furnace	413 BIRCHLAND AVE	Mechanical Permit	2/24/2023
230022	Borough Required Sidewalk Project 2023	1076 WOOD ST	Curb & Sidewalk Permit	2/17/2023
230023	Borough Required Sidewalk Project 2023	1032 WOOD ST	Curb & Sidewalk Permit	2/17/2023
230024	Borough Required Sidewalk Project 2023	1022 WOOD ST	Curb & Sidewalk Permit	2/17/2023
230025	Borough Required Sidewalk Project 2023	831 WOOD ST	Curb & Sidewalk Permit	2/17/2023
SO230001	PPL Replace Electric Service Pole	101 MARIETTA AVE	Street Opening	2/1/2023
SO230002	Install Gas Service	216 PARK AVE	Street Opening	2/7/2023
SO230003	Install Meter Protector	964 W MAIN ST	Street Opening	2/13/2023
SO230004	Disconnect service in prep for building demo	625 WOOD ST	Street Opening	2/23/2023

VIOLATION: 230002

Complaints and Violations: 12/12/22 - 2/28/23

Complaints

Complaint #	Property Address	Complaint Description	Open Date	Close Date
220001	84 E MAIN ST	Unit D Without Heat	12/19/2022	2/17/2023
220002	241 MARIETTA AVE	Inadequate Heating	12/27/2022	1/11/2023
220003	305 E MAIN ST	Prim Heat System in Disrepair	12/28/2022	
230001	37 W MAIN ST	Accessible Parking	1/10/2023	
230002	209 W MAIN ST	Inadequate Heating	1/11/2023	2/3/2023
230003	474 CHARTER LN	Unsafe dwelling	1/25/2023	
230004	951 WOOD ST	No heat	1/27/2023	1/28/2023
230005	539 HILL ST	Noise and Rubbish	2/7/2023	3/1/2023
230006	226 GRANDVIEW CIR	Unsecured, Abandoned Property	2/23/2023	

Violations

Violation #	Property Address	Violation Description	Open Date	Close Date
220052	132 S MARKET ST	Broke and deteriorated sidewalk	12/15/2022	
220038	716 CHURCH ST	No Heat, Burst/Frozen Pipe	12/25/2022	
<i>FIRE</i>	903 SQUARE ST	3rd Flr Conference Room	1/30/2023	
230001	803 DONEGAL SPRINGS RD	1st Offense - See Documentation	2/3/2023	
<i>FIRE</i>	5 E DONEGAL ST	Electrical Fire of Hot Water Heater	2/6/2023	
230002	919 LIBERTY CT	Failure to acquire permits	2/23/2023	

16 Penn Court Dr: Follow up site inspection for FDMJ Response - Resident referred to County Dept. of Aging for possible assistance - Loss of Hot Water Heater due to electrical issue - On Going



pennsylvania
EMERGENCY MANAGEMENT AGENCY

Certificate of Attendance

This is to certify the attendance of

Duane J Brady Jr

at PEMA's Training Webinar entitled:

FEMA Elevation Certificates: Why, When, and How

Date: February 24, 2023

Approved by the Association of State Floodplain Managers for
2.0 Continuing Education Credits for Certified Floodplain Managers

Thomas S. Hughes, Director
PEMA EM Mitigation, Insurance
& Resilient Communities Office

Victoria Arthur, CFM
T&M Associates



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: March 2, 2023

RE: Public Works Department Activities for February 2023

Following is a list of activities for the Public Works Department for February 2023

- Parks – Employee tested and attained CDL drivers license
- Parks – Maintenance of equipment and facilities
- Parks/PW – Attend Stormwater training hosted by East Donegal Twp.
- Parks/PW – Attend various LTAP and pesticide trainings
- PW – Miscellaneous pot hole repair
- PW – Equipment maintenance, annual servicing of all equipment
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Monitor the facility use
- Compost Site – Grind raw material

Projects:

- Pinkerton Road project – Final paving is scheduled for the first week of April. Meetings with ARRO and contractor to review change orders and completed work. Meetings with property owners regarding ROW acquisition
- Manheim Street swale – The property owner has been notified regarding the requirement to remove sediment that has accumulated and is restricting the water and will not allow proper drainage from the borough easement at the Old Market Street culvert. Staff has been communicating with borough Solicitor concerning this concern.
- ARLE – Pedestrian Signal Improvement Project – All signal and pedestrian crossing work is completed, the contractor is waiting for signal back plates that were added to the project as a requirement by PennDOT.
- Wood Street Paving Project- Letters were sent out as reminders to property owners regarding required curb and sidewalk repairs. Meeting with several property owners and contractors to review required work. Rettew is beginning work on project, they will provide cost estimates and prepare bidding documents as directed

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Participated in one interview for Stormwater, Grants and Projects Coordinator position

- Meet with Rettew representatives to transfer projects and begin working relationship with them
- Attend Safety Committee organizational meeting
- Meet with Rotary Club representatives to review maintenance responsibilities at Rotary Park
- Meet with contractor to review work for an RFP at The Reserves Swale
- Meet with Zoning Official and contractor at Bubes to review project plans

9K

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

February 2023 Authority Administrator Report

1. Staff and department supervisors are currently working on their proposed 2023-24 budgets.
2. Authority staff completed some minor revisions to the DCED H2O Grants that were submitted in November of 2022.
3. Authority staff at the wastewater plant reviewed the laboratory SOPs and made corrections to any procedures that needed updated to new rulings.
4. Authority staff is currently reviewing the PA DEP Chapter 94 reporting.
5. Authority staff completed and submitted the PA DEP biosolids reporting for year ending 2022.
6. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
 - Cornerstone Lot W-1 (Rapho Township) – water and sewer utilities were installed.
 - Rapho Industrial Park sewerage (Rapho Township) – installation of the sanitary sewer continues; ARRO representatives are performing inspection services.
 - 1540 Strickler Road (Rapho Township) – still awaiting response letter from submitting engineer.
 - Core 5 @ I-283 Project – review letter has been sent, waiting on response letter from engineer.

To: Borough Council
From: Jill Frey - Assistant Borough Manager/Finance Officer
Date: 2/28/2023

February has flown by, hasn't it?

Feb. 8, I facilitated and managed our annual Workers Comp audit required by SMT (our workers comp trust). Everything went smoothly.

Feb. 13 - 17, our audit team was on sight, conducting the field work for our 2022 audit. I was at their disposal for the entire week and things seemed to move along just fine and as expected. They continue to require items remotely and will continue until the audit is complete. I appreciate all of staff and the help they provide throughout this process.

Mark, Jean, and I, along with other staff members, went on a tour of the Senior Housing building. It is always helpful to have a visual when residents call to inquire. Lisa also went on the tour at a different time slot. It is a very nice facility and I believe it will be an asset to our community.

Mark and I met with Laura Dill from PCS to discuss the 457 Plan and the details of adding a Roth to the plan.

Attended February's Council meeting, Administration & Finance Committee meeting, and staff meeting.

Attached you will find the following items:

Account Balance Report - A report of the reserves in our four major operating funds as of the end of the month.

Again, as for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point.

I have included a very colorful report of our tax dollars and how they flow in throughout the year(s). I, personally, found it to be helpful information.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey

Assistant Borough Manager/Finance Officer



9m

MOUNT JOY BOROUGH MEMORANDUM

TO: Borough Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: February 21, 2023

RE: Manager's Report

1. I have processed Six (6) **Right-To-Know Requests** for the month of February. One request is in regard to Florin Hills that is going to be very extensive and require a thorough search of records.
2. I have attended the Council Meeting, Public Works Committee, Civil Service Commission, Admin & Finance Committee, Public Safety Committee, and Building Ad Hoc Committee meeting as well as the Chamber of Commerce Meeting. Additionally, I had attended Representative Jones Legislative Breakfast. I also attended various video conference meetings throughout the month as well as conducting our monthly staff meeting.
 - a. I have formed the following staff committees to address the Employee Handbook
 - i. Jill Frey, Chair
 - ii. Jacob Houck
 - iii. Jean Lull
 - iv. Diana Ellis
 - b. With assistance from Joe Ardini, we have formed a Safety Committee with the following Staff members;
 - i. Scott Kapsos, Authority, Co-Chair
 - ii. Duane Brady, Borough, Co-Chair
 - iii. Dennis Nissley, Borough, Vice Chair
 - iv. Sgt Kyle Hosking, P.D., Recording Secretary
 - v. Barry Geltmacher, Parks
 - vi. Angie Fenicle, Authority
 - vii. Dave Piatt, Authority, Sewer Plant
 - viii. TBD, Water Plant
3. I completed a 4-part webinar series on Municipal Employment Law presented by PSAB.
4. **Community Guide/Map**. The map are completed and each councilor should have received a copy.
5. Reference to **BMP 107/Melhorn Basin**, I will be providing all information to RETTEW to get a fresh set of eyes on the plans, and we can move forward based upon recommendations.
6. **AMTRAK**-. I had a meeting scheduled with AMTRAK on 10/25 reference to 2 of their underground pipes and some washouts along Sassafras Alley and a bridge structure. Amtrak did not show for the meeting. No additional updates. I will try to set up another meeting before springtime. No update.
7. Per Council's decision, Director of Public Works and I have a meeting with **RETTEW** on Friday, 2/24 to review projects that are being turned over from ARRO to RETTEW. Subsequent meeting held on March 1. Several project specifics were gone over and documentation provided. Priorities were set due to short timelines like Wood Street or because of grants. We will continue to meet with them as time goes on so that they are up-to-date on all projects. Lastly, they were provided with several pages of documentation on Pinkerton Rd and asked to give their professional opinion on items that have been pointed out.
8. Reference to **BMP 125/Borough Basin** Documentation provided to RETTEW for their review and recommendations if any.

9. Reference to **Brady's Alley**, Mr. Nissley and I are working with ARRO to obtain the required documentation for Penn DOT. We are also working with the LCCD on an alternative utilizing a grant for Dirt & Gravel/Low Volume Road Projects. This project information provided to RETTEW for review and recommendations.,
10. **Building Ad Hoc Committee** – Under the advice of the Borough Solicitor, there is recommended verbiage for an ordinance change. Other options include rezoning of the portion of Grandview Park where the municipal complex could be built as well as combining the 2 lots into one lot. Committee felt it best to follow the recommendation of the solicitor as did the Admin & Finance Committee on a vote of 2 to 1.
11. **Rt 772 Re-Route** No updates however, it should be noted that a virtual meeting was held with the traffic engineer that is currently doing the work on the Crossings at Chiques. Council had requested several intersections be included with the Traffic Impact Study for the Crossing at Chiques. Several of the intersections that would be needed for the re-route are included. When the study is complete, we can review to see if the information is acceptable to PennDOT for the relocation of Rt 772. I have requested a status update on the traffic studies on 2/21/23. I have been advised that the traffic studies will take several months to complete.
12. Met with contractor, Engineer, and Director of Public regarding numerous issues on **Pinkerton Rd.** Discussions will continue in order to resolve outstanding items. As previously noted, RETTEW was provided with information and asked to review and make recommendations.
13. **Grants**
 - a. **DCED Multimodal Transportation Fund Grant** – No action to date as we are waiting for the HOP from Penn DOT. PennDOT has indicated that we should hear something by the end of February or early March. RETTEW has been asked to prepare bid documents for this project.
 - b. **902 Recycling Grant** – Public Works has purchased some of the equipment and they are waiting for a piece to be delivered. I believe we have received all funds that we have sought reimbursement.
 - c. **DCED/DCNR C2P2 Grant**- This grant has been approved. These funds are to be used for the Master Plan for Little Chiques Park and will be available at the beginning of 2023. Mr. Nissley and I spoke to our POC with the state, and I am in the process of completing their checklist. I am currently working on forming the study group that is required by this grant.
 - d. **Kunkle Field/Park Heritage Grant** – Received official word that we have received this grant in the amount of \$650,000.00 to make upgrades to Borough Park/Kunkle Field. I have completed and submitted necessary paperwork. We received the final letter of approval. We will receive 90% of the grant upfront and then the remainder when the work is completed. I have received the letter to proceed and signed agreement on 2/28/23 and have advised RETTEW to proceed with putting together the RFP.
 - e. **RACP Grant** – Received notification that the Borough has been awarded \$3,000,000 in total. No updates.
 - f. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for \$20,000 grant. We are currently accepting quotes from landscapers and since the project is a small project, less \$21,900, there is not a need to put it out for RFP. We have received the initial \$10,000 in funding to start this project. Additionally, we currently have 2 quotes, and I am awaiting on the 3rd.
14. **Schatz v. Borough of Mount Joy**. I provided 2 boxes of documents for the insurance attorney to review and copy those that are pertinent to the law suite to provide to the plaintiff's attorney. Per the attorney, Plaintiff's attorney has not supplied any documents that the insurance company has requested. No updates.
15. **Florin Hills Infiltration Basin "D"** – As I had previously mentioned, LCCD is attempting to set up meeting with Charter Homes. This meeting was also to include PA DEP and Borough staff. I received an email from LCCD indicating that they had incorrectly included the Borough in the invitation to this meeting since it is an "enforcement meeting." I asked that I be kept in the loop of their discussions. I further advised that I was disappointed in this decision as that meant that I would need to set up separate meetings with them and DEP thus duplicating everyone's effort when it could be addressed in one meeting. That being said, I will need to set up meetings with LCCD, Borough Staff and our Borough Engineer, as well as trying to set up a meeting or video conference with PA DEP. Final note on this is the above-mentioned meeting with LCCD, DEP and Charter Homes have taken place and PA DEP/LCCD has made an offer regarding items that were changed without proper signoffs.

Additionally, as a follow up to the memorandum from Mr. Haigh, WHEI, I have been in contact with the Borough Solicitor and the Borough Engineer. I received a response from the Solicitor indicating that the Commonwealth Supreme Court has made several rulings in what would trigger the requirement to complete a Land Development Plan and the facts in this case would not meet the minimum requirements. She is therefore recommending that the Borough not request a new land development plan from Charter Homes. I am waiting for a response from the Borough Engineer. I received a response from ARRO on a point-by-point basis and this has been forwarded to the majority of Council. DEP is reviewing the other concerns from Mr. Haigh.

On another subject but still dealing with Florin Hill Project and Charter Homes Partnership, I have asked charter homes to allow me to contact their engineering firm or to have Charter Homes Partners to provide me with an up-to-date Opinion of Probable Costs.

16. **Microphones in Council Chambers** Six microphones have been replaced. One additional mic will need replace as the one shipped is faulty. I have listened to several meeting recording and it appears as though the new microphones are working. Committee will need to make a recommendation to Council as to the motion that was laid upon the table.
17. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.
 - a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
 - b. Ordinance for permit parking, no truck traffic & trucks under a certain length.
 - c. Updates to Stormwater Ordinance.
 - d. Locust Lane Stormwater Basin
 - e. Updates to Building Maintenance Code
18. I have had conversations with the **Director of Outreach for Congressman Smucker's** office. Primary discussions were in reference to the dedication/renaming of the Post Office. I also discussed possible funding for various projects in the Borough to include funding opportunities for the municipal complex, Tod Dohl Jr's Eagle Scout Project, and the Emerald necklace.
19. Met with **Lancaster Financial Group** to discuss the status of the 457 plan and possibility of adding a ROTH IRA to the plan.
20. Finance Director and I have met with the auditors throughout the week of February 13th regarding various issues and clarifications as they worked to complete the **Audit of Borough records for 2022**.

This completes my report for February 2023. As always, please let me know if there are any questions or comments.

End of Report

**BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania
RESOLUTION NO. 2023-05**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, APPOINTING AND/OR REAPPOINTING MEMBERS OF VARIOUS BOARDS, COMMISSIONS AND POSITIONS WITHIN THE BOROUGH ORGANIZATION.

WHEREAS, the Borough of Mount Joy has appointed persons/firms to various positions;

WHEREAS, Borough Council may, from time to time, wish to appoint an individual or firm to replace a previously appointed individual or firm;

WHEREAS, Borough Council desires to appoint a firm to replace a previously appointed firm;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

The Council of the Borough of Mount Joy appoints the following firm to the position of Engineering for the terms as presented hereinafter:

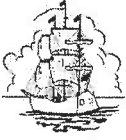
Codes Inspection Services Code Administrators 1 Year Term expires 01/01/24

DULY ADOPTED this 6th day of March 2023, by the Borough Council of the Borough of Mount Joy in lawful session duly assembled.

Attest: _____
(Assistant) Borough Secretary

Council (Vice) President

[BOROUGH SEAL]



3/2/23

Mark Pugliese, Borough Manager

RE: Third Party Inspection Services for Mount Joy Borough

Mr. Borough Manager,

There have been ongoing conversations regarding the continuation of Commonwealth Code Inspection Service as the Boroughs Third Party Inspection Service. I believe that there should be a change regarding who the Borough employs to assist this office in the responsibilities of applying the PA UCC and other relevant codes and ordinances in Mount Joy Borough.

Since my time began here, Commonwealth Code Inspection Service has failed on multiple fronts to meet the expected standards they were advised of and have continued to be advised about. From lack of communication, inadequate or non-existing records, to missing inspection reports and details, to improperly stamped plans they have reviewed and other continual issues that have eroded my trust in their ability to continue on with the Borough.

I would like to recommend that Commonwealth Code Inspection Service no longer be given any new project(s) that come into this office and that upon approval of Council that Code Administrators Inc of Lancaster PA be considered Mount Joy Borough new third-party agency. The Borough does not need to officially appoint them in any capacity as I have been appointed and filed with the state as the Building Code Official and the Jurisdiction having Authority for Mount Joy Borough.

Attached you will find a proposal submitted by Code Administrators Inc for you and council to review. Following the movement to Full Council by the Admin and Finance sub-committee of this matter, I held a meeting with Katie Stevens (COO) and Shawn Strausbaugh (Director of Tech Services) from Code Administrators on 2/27/23 to discuss moving forward with them as our third-party inspection provider. We discussed the anticipated transition process and next steps to move forward. I am happy to report that at the approval of Council that Code Administrators is ready to step in as soon as 3/7/23 as our third-party agency. I believe this will be a move in the right direction to allow us to properly comply with the law and other regulations regarding Building Code adherence with the state and provide a better service to community.

Respectfully,

Duane J Brady Jr, Mount Joy Borough
Zoning Officer/Building Code Official

2023 Proposal



Code Administrators Inc

1525 Oregon Pike Suite 901
Lancaster, PA 17601
T: 717-859-3350 F: 717-859-3363

Mission Statement

Code Administrators, Inc is dedicated to the life safety, health and welfare of the occupants who live and work within your community. Our mission is to provide a standard of consistent customer service and integrity that exemplifies efficient and professional operations, focused on the specific details of each customer's project and expectations.

Introduction

Code Administrators is a municipal code consulting firm servicing both Lancaster and York County. Code Administrators has provided code services to Municipalities since 1996.

Our services include:

- Construction Plans Review and Inspection
- Zoning Code Administration and Inspection
- Property Maintenance Administration and Inspection
- Rental Housing Administration and Inspection
- Municipal Sewer System Inspection Programs
- Grease Interceptor Administration and Inspection

The Principles of Code Administrators, Inc are:

- Jason Stevens, President
- Annette Stevens, Secretary/Treasurer
- Kati Stevens, Chief Operating Officer
- Alex Stevens, Vice President

Office Protocol

The company's full-time staff consists of:

- Nine construction code officials
- Four administrative personnel
- Two documents handling personnel
- Technical resources allocation is overseen directly by Jason Stevens and Alex Stevens, who determine the code official that will review and provide their services.
- Jason Stevens and Sergius Lehman are ICC Master Code Professionals and co-leads on providing commercial code consulting services.
- Annette Stevens manages Internal Accounting and Government Relations.
- Kati Stevens oversees logistics, documentation maintenance of projects, and account services.
- Jill Kennedy and Holly Ochs are the initial contacts within the office when requesting inspections and administrative services.

Communication

- The municipality or customer can contact all personnel via telephone or email.
- A member of our administrative staff answers every call. Our voicemail system will occasionally answer a call if all personnel are assisting other clients.
- Where a customer requires technical service, the administrative staff will contact the construction code official to verify if they are available to take a call.
- Where the code official is available, the call is transferred directly to them.
- Where the code official is not available, the call is forwarded to their voicemail. The inspector will get notified, via their cell phone, that they have a message. This enables them to return the call from the field.

Permitting

Code Administrators does not set the permitting process, although we will assist the authority having jurisdiction in the permitting process decisions, if requested.

Code Administrators does however have to follow the PA-UCC mandates for permit issuance. CAI must conduct a review of the submitted plans prior to any permit being issued. To assist this important task, CAI does the following:

- Prior to the plan submittal by the design professional of record, we will meet with the design professionals to clear up any code ambiguities, if requested.
- Construction plans may be submitted to CAI digitally or hard copy.
- The permit number assigned, as it is the only unique feature to each project, identifies every project.
- The plans are reviewed in a digital format, allowing the reviewer to add specific comments in a context box on the documents. This enables the contractor to clearly define areas of specific compliance requirements.
- Where the construction documents are in non-compliance a plans review correction list is issued as a separate document by email to identify the code sections that correspond with each area of non-compliance. A resubmittal of revised documents is required for re-review.
- When construction documents satisfy the requirements for issuance a plan review issuance list, a required inspections list & approved documents are issued.
- Our digital file includes the approved plans, the correction list and submittal mandates specific to each project.
- The approved plans can be in electronic format or hard copy, at the direction of the municipality and/or the preference of the applicant.

Once the plans are approved, the municipality can issue the permit. Code Administrators does not issue approved permits as we have no knowledge of monies owed to the municipality by the permit applicant

Closing the permit includes the following:

- CAI will provide a Certificate of Use and Occupancy specific to the permit.
- CAI does not issue the C/O for the same reason we do not issue a permit.
- All related permit materials would be returned to the municipality to comply with State archiving laws.
- The permit materials can be returned in an electronic format for ease of storage for the municipality or they can be returned in hard copy format.

Inspections

Inspections are scheduled by contacting a member of our administrative staff. They are available Monday thru Friday during the hours of 8am- 4pm. Messages left after hours are returned the following morning. To facilitate this process, we request:

- A minimum of 24 hours notice for the requested inspection.
- The permit number of the job requiring an inspection.
- When a large structure is in the footing and foundation phase, we will set up a daily (or twice daily) long-term inspection schedule to accommodate the contractor.
- After hours inspections (such as an electrical shut down) are required to be requested 3 days in advance, unless it is an emergency situation.
- We do make scheduling accommodations in the event of inclement weather and emergency scenarios.

We are currently utilizing CitizenServe, a web-based permit-tracking program. The benefits to our staff and the customers are:

- Our inspectors access the inspection/inspection file via an iPad.
- Any information that is updated or added at the office attaches to the file in real time. This means that our field staff has access to job information that was obtained the same day as the inspection.
- The code official conducts the inspection on the iPad, giving them expanded opportunity to serve the customer with specific instruction & include photos.
- Upon the completion of the inspection, the inspection attaches to the permit file and is automatically forwarded electronically to all interested parties that were listed on the building permit at the time of application.
- Because our code officials literally have access to every permit at their fingertips, we can easily accommodate last minute schedule additions.

The technological advances that are present at Code Administrators are one more reason why CAI continues to be the premier full-service code inspection program in York and Lancaster Counties.

PA UCC Certifications

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **AUGUST 26, 2025** unless revoked
or suspended by the Department.

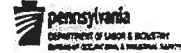
Name **JASON L STEVENS**
Certification # **000548**
Certification Category **10 11 12 13 14 15**
18 19 20 21 22 23 24 25 26 27 28 29



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **JANUARY 8, 2024** unless revoked
or suspended by the Department.

Name **SERGIUS K LEIMAN**
Certification # **000549**
Certification Category **10 11 12 13 14 15**
18 19 20 21 22 23 24 25 26 27 28 29



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **JUNE 6, 2025** unless revoked
or suspended by the Department.

Name **NORMAN R STRENGER JR**
Certification # **000543**
Certification Category **10 11 13 14 15 19**
20 21 22 23 24 25 26 27 28 29



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **NOVEMBER 30, 2024** unless revoked
or suspended by the Department.

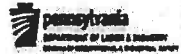
Name **SHAWN STRAUSBAUGH**
Certification # **000933**
Certification Category **11 12 13 15 20 21**
22 23 24 26 27 28 29



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **DECEMBER 28, 2024** unless revoked
or suspended by the Department.

Name **HARRY S SMITH JR**
Certification # **000926**
Certification Category **10 11 12 13 14 15**
19 20 21 22 23 24 26 27 28 29



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **FEBRUARY 01, 2024** unless revoked
or suspended by the Department.

Name **ALEXANDER C STEVENS**
Certification # **005604**
Certification Category **10 11 15 19 20 21**
22 23 24



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **AUGUST 3, 2023** unless revoked
or suspended by the Department.

Name **GARY L BORNING**
Certification # **002842**
Certification Category **10 11 12 13 15 18**
19 20 21 22 23 24 27 28



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **MAY 2, 2025** unless revoked
or suspended by the Department.

Name **DAVID A HENCH**
Certification # **007162**
Certification Category **15 19 20 21**



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **JANUARY 11, 2026** unless revoked
or suspended by the Department.

Name **MICHAEL MURPHY**
Certification # **007249**
Certification Category **10 11 15 20 21**



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR AND INDUSTRY
UNIFORM CONSTRUCTION CODE
CERTIFICATION CARD**

The individual named below is certified for the following category(ies)
These certification(s) shall expire **APRIL 1, 2024** unless revoked
or suspended by the Department.

Name **MARK M KERSHNER**
Certification # **006852**
Certification Category **10 11 15 19 20 21**
22 23



2023 Municipal Client List

Lancaster County

Akron Borough Drumore
Township Earl Township
East Donegal Township
East Earl Township
East Hempfield Township East
Lampeter Township
Lancaster City
Lancaster Township
Leacock Township
Lititz Borough
Manheim Township
New Holland Borough
Pequea Township
Salisbury Township
Strasburg Township
Upper Leacock Township
Warwick Township
West Earl Township West
Lampeter Township

York County

Dallastown Borough
Hallam Borough
Manchester Township
Newberry Township
Red Lion Borough
Springettsbury Township
Springfield Township
York City
Wrightsville Borough

Dauphin County

Londonderry Township



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: W.N. Tuscano Agency Inc. CONTACT NAME: Kim Caruso. PHONE: 717-397-4729. FAX: 717-397-6756. E-MAIL ADDRESS: kimd@rossinsuranceagency.com. INSURER(S) AFFORDING COVERAGE: Hiscox Insurance Company. NAIC #: 10200.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL ISUBR INSD WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation, and Professional Liab.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Code Inspections Retroactive Date: 7-12-1996

CERTIFICATE HOLDER: PA Dept of Labor & Industry. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Robert Tuscano.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ELEMENT RISK MANAGEMENT LLC 1496 LITITZ PIKE LANCASTER PA 17601-6570	CONTACT NAME: PHONE (A/C. No. Ext): 717-397-4729 FAX (A/C. No.): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED CODE ADMINISTRATORS INC 1525 OREGON PIKE SUITE 901 LANCASTER PA 17601-4372	INSURER A: SELECTIVE WAY INSURANCE COMPANY NAIC # 26301	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADUL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 9020716	5/17/2022	5/17/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This Certificate of Liability Insurance was created by Selective on behalf of the agent.

CERTIFICATE HOLDER PA DEPT OF LABOR AND INDUSTRY BOIS-UCC 651 BOAS STREET, RM 1606 CERTIFICATION UNIT Harrisburg PA 17121	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/8/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ELEMENT RISK MANAGEMENT LLC 1496 LITITZ PIKE LANCASTER PA 17601-6570	CONTACT NAME:	
	PHONE (A/C, No, Ext): 717-397-4729	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: SELECTIVE INS CO OF THE SOUTHEAST		39926
INSURED CODE ADMINISTRATORS INC AND KULBERG LP 1525 OREGON PIKE SUITE 901 LANCASTER PA 17601-4372	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		S 2170114	5/17/2022	5/17/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			S 2170114	5/17/2022	5/17/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ ZERO			S 2170114	5/17/2022	5/17/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This Certificate of Liability Insurance was created by Selective on behalf of the agent.
PA DEPT OF LABOR AND INDUSTRY BOIS-UCC is included as additional insured with respect to General Liability as required by written contract or agreement.

CERTIFICATE HOLDER PA DEPT OF LABOR AND INDUSTRY BOIS-UCC 651 BOAS STREET, RM 1606 CERTIFICATION UNIT Harrisburg PA 17121	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

AGENCY ELEMENT RISK MANAGEMENT LLC		NAMED INSURED CODE ADMINISTRATORS INC AND KULBERG LP	
POLICY NUMBER S 2170114		1525 OREGON PIKE SUITE 901	
CARRIER SELECTIVE INS CO OF THE SOUTHEAST	NAIC CODE 39926	LANCASTER	PA 17601-4372
		EFFECTIVE DATE: 5/17/2022	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

JOB #

JOB LOCATION

SALISBURY TOWNSHIP

5581 Old Philadelphia Pike
Gap, PA 17527
Phone (717) 768-8059
Fax (717) 768-3660

October 2, 2014

Gary Horning
Bureau Chief of Code Enforcement
City of Lancaster
120 N. Duke St.
P.O. Box 1599
Lancaster, PA 17608

RE: Letter of Recommendation

Dear Mr. Horning,

I am pleased to make the recommendation of CODE ADMINISTRATORS, INC. to be added to the list of approved third-party agency building code reviewers and inspectors for the City of Lancaster. They have, since the adoption of the Uniform Construction Code in 2004, provided support in whatever capacity needed by Salisbury Township to aid in plan review, building code inspections as well as provide answers and guidance to township staff and residents. Their expertise, knowledge, professionalism and common sense approach to administration of the PA Uniform Construction Code is unsurpassed.

They serve the sole role of Building Code Official for Salisbury Township, handling both residential and commercial building plan review and inspections. Building projects that they have and continue to monitor, range from small residential renovations to a million-square foot industrial building, which entails all of the electrical, mechanical, fire, sewage and safety system inspections. A testament to their efficiency and customer service is that in the three years that I have been employed by Salisbury Township, I have never received any complaint regarding their service. Prompt service and reasonable review and inspection fees are attributes that this firm holds as the highest of priorities.

All of the staff have been a delight to work with and constantly strive to be on the cutting edge of the industry. They have recently announced implementation of a computerized field-capable inspection system that will improve even further their customer service. I cannot say enough of their dedication to providing the residents of Salisbury Township with the best possible experience during the often times stressful building process. Please feel free to contact us should you have any questions or concerns.

Sincerely,



Damian S. Clawser
Zoning and Planning Officer

cc: ST Board of Supervisors,
Code Administrators, Inc.

The Township
YORK COUNTY



of Manchester
PENNSYLVANIA

3200 FARMTRAIL ROAD
YORK, PENNSYLVANIA 17406-5699
www.mantwp.com
Telephone: 717-764-4646 / Fax: 717-767-1400

October 2, 2014

ZC-14-0119

City of Lancaster
120 N. Duke Street
PO Box 1599
Lancaster, PA 17608

Re: Code Administrators, Inc.

To whom it may concern:

Code administrators, Inc. has provided Manchester Township with PA UCC compliance services since July 2004 as our sole construction code official.

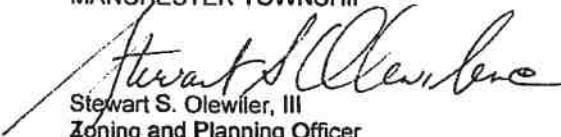
Code Administrators, Inc. has provided a consistent code program that has set a standard expectation for our design professionals and contractors to develop compliant projects. The on-site structure reviews and preliminary project development meetings have assisted our customers in streamlining their submittals and obtaining permit approvals.

The plans review and inspection process utilized interfaces with our full time fire department regarding the structure evaluation and approvals. The communication between Code Administrators, Inc. and our personnel has been a significant component of our code program success.

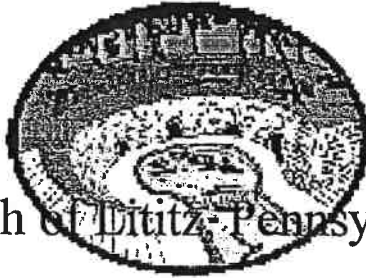
It is without reservation that I recommend Code Administrators, Inc. as a PA UCC compliance provider.

Sincerely,

MANCHESTER TOWNSHIP


Stewart S. Olewiler, III
Zoning and Planning Officer
Building Code Official L & I Reg.# 001475

7 South Broad Street
Lititz, PA 17543



Phone (717) 626-2044
Fax (717) 626-1329

Borough of Lititz, Pennsylvania

October 1, 2014

To Whom It May Concern:

It is my pleasure to offer a reference for Code Administrators, Inc., as we consider them an outstanding full-service code inspection agency.

Code Administrators, Inc. has been the sole third party inspection service used by Lititz Borough for the past 20+ years. They have always provided consistent, comprehensive service in a professional, courteous manner, and work closely with applicants/contractors to provide a seamless transition from start to finish for all construction projects.

Jason Stevens, President and Founder, and his entire staff are very knowledgeable of the construction codes and laws and continually strive to remain up-to-date by keeping current on proposed and newly-adopted legislation and attending educational classes and seminars.

Jason and his staff has proved time and time again that they will "go the extra mile" for their clients and we are confident that if you hire Code Administrators, Inc. for any of your future needs, you will be as pleased with their service as Lititz Borough has been over the years.

Sincerely,

A handwritten signature in cursive script that reads "Lori McEntarfer".

Lori McEntarfer, BCO
Zoning/Code Enforcement



Code Administrators Inc

2023 UCC FEE SCHEDULE RESIDENTIAL 1 & 2 FAMILY DWELLINGS

Residential – Additions & Alterations

\$50.00 per Construction Inspection.

Plan review and consulting are conducted at \$60.00/hr., billed at 1/2 hour increments.

Re-inspections are conducted at \$50.00 per trip to job site.

Residential – Solar

\$50.00 per Construction Inspection.

\$150.00 Plans Review Fee per dwelling unit.

Re-inspections are conducted at \$50.00 per trip to job site.

Residential – New Construction

\$70.00 per Construction Inspection.

\$200 Plans Review Fee per dwelling unit.

Re-inspections are conducted at \$70.00 per trip to job site.

Fire sprinkler systems plans review are conducted at \$60.00 per hour.

Residential Administrative Fees

Notice of Violation, Court filings and appearance for a summary offense citation at \$75.00 per 1/2 hour

PA State Educational Fee at \$4.50 per permit.

1525 Oregon Pike, Suite 901
Lancaster, Pennsylvania 17601
Codeadministrators.com
717-859-3350



Code Administrators Inc

2023 UCC FEE SCHEDULE COMMERCIAL CONSTRUCTION (Non-1&2 Family Dwellings)

Pennsylvania State Educations Fund

\$4.50 per permit

Notice of Violation, Court filings and appearance for a summary offense citation

\$150 per hour

Preliminary Meetings - \$75 per 1/2 hour increment

Projects with Cost of Construction below \$250,000

Plan Review

\$75 per 1/2 hour increment, billed at permit issuance or permit cancellation/abandonment

Commercial Inspections (Building, Mechanical, Plumbing, Electrical, Energy)

<u>Cost of Construction</u>	<u>Minimum Cost</u>	<u>Allotment of Inspections</u>
\$0 - \$19,999	\$150	2
\$20,000 - \$39,999	\$300	4
\$40,000 - \$59,999	\$450	6
\$60,000 - \$79,999	\$600	8
\$80,000 - \$99,999	\$750	10
\$100,000 - \$149,999	\$1050	14
\$150,000 - \$199,999	\$1750	23
\$200,000 - \$250,000	\$2250	30

Additional inspections above allotment, \$75 per inspection.

Projects with Cost of Construction Above \$250,000

Plan Review & Inspections

Up to \$1,000,000	.015 X cost of construction
Then from the next \$1,000,001, - \$2,000,000	.01 X cost of construction
Then from the next \$2,000,001 - \$Up	.005 X cost of construction

1525 Oregon Pike, Suite 901
Lancaster, Pennsylvania 17601
Codeadministrators.com
717-859-3350

2023 Municipal Client List

Lancaster County

Akron Borough Drumore
Township Earl Township
East Donegal Township
East Earl Township
East Hempfield Township East
Lampeter Township
Lancaster City
Lancaster Township
Leacock Township
Lititz Borough
Manheim Township
New Holland Borough
Pequea Township
Salisbury Township
Strasburg Township
Upper Leacock Township
Warwick Township
West Earl Township West
Lampeter Township

York County

Dallastown Borough
Hallam Borough
Manchester Township
Newberry Township
Red Lion Borough
Springettsbury Township
Springfield Township
York City
Wrightsville Borough

Dauphin County

Londonderry Township

Certified Third Party Agency Listing

Agency Name: **Commonwealth Code Inspection Service, Inc.**
 Address: **176 Doe Run Road**
Manheim, PA 17545

Contact Person: **Lucille Schilling**
 Telephone Number: **717.664.2347**
 E-mail Address: **ccisoffice@dejazzd.com**

Code administration and enforcement work it can legally perform (only those preceded by **X**):

RESIDENTIAL		COMMERCIAL		
X	Building Code Official	X	Building Code Official	
INSP.		INSP.	PLAN EXAM.	
X	Building	X	X	Accessibility
X	Electrical	X	X	Building
X	Energy Conservation	X	X	Electrical
X	Mechanical	X	X	Energy Conservation
X	Plumbing	X	X	Mechanical
		X	X	Plumbing

Agency is **able** to contract to perform additional code work for opt-in municipalities.

Agency is **able** to perform residential code work in opt-out municipalities.

Agency is able to perform code work in each county with **X** preceding its name:

X	Adams		Clinton	X	Lackawanna		Pike
X	Allegheny	X	Columbia	X	Lancaster	X	Potter
X	Armstrong		Crawford		Lawrence	X	Schuylkill
	Beaver	X	Cumberland	X	Lebanon	X	Snyder
X	Bedford	X	Dauphin	X	Lehigh	X	Somerset
X	Berks	X	Delaware	X	Luzerne	X	Sullivan
X	Blair		Elk	X	Lycoming	X	Susquehanna
	Bradford		Erie	X	McKean	X	Tioga
	Bucks	X	Fayette		Mercer		Union
	Butler		Forest	X	Mifflin		Venango
X	Cambria	X	Franklin		Monroe		Warren
X	Cameron	X	Fulton	X	Montgomery		Washington
	Carbon		Greene		Montour	X	Wayne
	Centre	X	Huntingdon		Northampton		Westmoreland
X	Chester		Indiana	X	Northumberland		Wyoming
	Clarion		Jefferson	X	Perry	X	York
	Clearfield	X	Juniata		Philadelphia		

Certified Third Party Agency Listing

Agency Name: Code Administrators, Inc.
 Address: 1525 Oregon Pike, Suite 901
 Lancaster, PA 17601

Contact Person: Jason L. Stevens
 Telephone No.: 717-859-3350
 E-mail Address: j_stevens@codeadministrators.com

Code administration and enforcement work it can legally perform (only those preceded by **X**):

RESIDENTIAL	
<input checked="" type="checkbox"/>	Building Code Official
INSP	
<input checked="" type="checkbox"/>	Building
<input checked="" type="checkbox"/>	Electrical
<input checked="" type="checkbox"/>	Energy Conservation
<input checked="" type="checkbox"/>	Mechanical
<input checked="" type="checkbox"/>	Plumbing

COMMERCIAL		
<input checked="" type="checkbox"/>	Building Code Official	
INSP	Plan Exam	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Accessibility
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Electrical
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Energy Conservation
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Plumbing

Agency is **able** to contract to perform additional code work for opt-in municipalities.

Agency is **able** to perform residential code work in opt-out municipalities.

Agency is able to perform code work in each county with X preceding its name.

<input checked="" type="checkbox"/> Adams	<input checked="" type="checkbox"/> Clinton	<input checked="" type="checkbox"/> Lackawanna	<input checked="" type="checkbox"/> Pike
<input checked="" type="checkbox"/> Allegheny	<input checked="" type="checkbox"/> Columbia	<input checked="" type="checkbox"/> Lancaster	<input checked="" type="checkbox"/> Potter
<input checked="" type="checkbox"/> Armstrong	<input checked="" type="checkbox"/> Crawford	<input checked="" type="checkbox"/> Lawrence	<input checked="" type="checkbox"/> Schuylkill
<input checked="" type="checkbox"/> Beaver	<input checked="" type="checkbox"/> Cumberland	<input checked="" type="checkbox"/> Lebanon	<input checked="" type="checkbox"/> Snyder
<input checked="" type="checkbox"/> Bedford	<input checked="" type="checkbox"/> Dauphin	<input checked="" type="checkbox"/> Lehigh	<input checked="" type="checkbox"/> Somerset
<input checked="" type="checkbox"/> Berks	<input checked="" type="checkbox"/> Delaware	<input checked="" type="checkbox"/> Luzerne	<input checked="" type="checkbox"/> Sullivan
<input checked="" type="checkbox"/> Blair	<input checked="" type="checkbox"/> Elk	<input checked="" type="checkbox"/> Lycoming	<input checked="" type="checkbox"/> Susquehanna
<input checked="" type="checkbox"/> Bradford	<input checked="" type="checkbox"/> Erie	<input checked="" type="checkbox"/> McKean	<input checked="" type="checkbox"/> Tioga
<input checked="" type="checkbox"/> Bucks	<input checked="" type="checkbox"/> Fayette	<input checked="" type="checkbox"/> Mercer	<input checked="" type="checkbox"/> Union
<input checked="" type="checkbox"/> Butler	<input checked="" type="checkbox"/> Forest	<input checked="" type="checkbox"/> Mifflin	<input checked="" type="checkbox"/> Venango
<input checked="" type="checkbox"/> Cambria	<input checked="" type="checkbox"/> Franklin	<input checked="" type="checkbox"/> Monroe	<input checked="" type="checkbox"/> Warren
<input checked="" type="checkbox"/> Cameron	<input checked="" type="checkbox"/> Fulton	<input checked="" type="checkbox"/> Montgomery	<input checked="" type="checkbox"/> Washington
<input checked="" type="checkbox"/> Carbon	<input checked="" type="checkbox"/> Greene	<input checked="" type="checkbox"/> Montour	<input checked="" type="checkbox"/> Wayne
<input checked="" type="checkbox"/> Centre	<input checked="" type="checkbox"/> Huntingdon	<input checked="" type="checkbox"/> Northampton	<input checked="" type="checkbox"/> Westmoreland
<input checked="" type="checkbox"/> Chester	<input checked="" type="checkbox"/> Indiana	<input checked="" type="checkbox"/> Northumberland	<input checked="" type="checkbox"/> Wyoming
<input checked="" type="checkbox"/> Clarion	<input checked="" type="checkbox"/> Jefferson	<input checked="" type="checkbox"/> Perry	<input checked="" type="checkbox"/> York
<input checked="" type="checkbox"/> Clearfield	<input checked="" type="checkbox"/> Juniata	<input checked="" type="checkbox"/> Philadelphia	



GFL ENVIRONMENTAL
230 OBIE RD
NEWMANSTOWN, PA 17073-8980

RECEIVED

FEB - 9 2023

120
INVOICE

PAYMENT DUE:
03-02-23

SERVICE ADDRESS:
MOUNT JOY BOROUGH OFFICE*
21 E MAIN ST
MOUNT JOY, PA 17552-1415

INVOICE NUMBER: 0059480654
INVOICE DATE: 01-31-23
SERVICE PERIOD: JANUARY

BILLING CONTACT #:
(717) 653-2300

ACCOUNT # 001406928

PREVIOUS BALANCE		32,519.41
CURRENT CHARGES	+	51,752.91
PAYMENTS ADJUSTMENTS	-	32,519.41
BALANCE NOW DUE	=	51,752.91

DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
	*** SiteID 00001 - Mount Joy Borough Office* 21 E Main St		
01-01-23	RESIDENTIAL HAND PICK UP Weekly	987.00	17,262.63
01-01-23	RESIDENTIAL HAND PICK UP Weekly	986.00	17,245.14
01-01-23	RESIDENTIAL HAND PICK UP Weekly	986.00	17,245.14
	Sub Total Services Only:		51,752.91
	Sub Total Taxes, Oil/Environmental & Fees:		0.00
	Site Sub Total:		51,752.91
	Total New Charges		51,752.91

Department _____
P.O. # _____
Account # (a) _____
(b) _____
Description _____

IMPORTANT NEWS

Pay \$ _____
\$ _____
Supervisor _____



GFL Environmental Offers Pay-By-Phone!
Call 1-800-647-9946. Choices. Checking, Visa, Discover, American Express and Mastercard are accepted.

For Customer Service and Account Inquiries. Please call (717) 949-2363



Convenience. It's fast! Your statement is online right now. **Control.** You decide how and when to pay. To Enroll: myaccount.gflenv.com

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of \$5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

▼ PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT. ▼

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.
CUSTOMER ACCOUNT #: 001406928
INVOICE NUMBER: 0059480654
PAYMENT DUE: 03-02-23
TOTAL AMOUNT DUE: \$51,752.91

Amount Enclosed \$

▼ Remit to: TO PAY ONLINE, GO TO gflenv.com



GFL ENVIRONMENTAL
230 OBIE RD
NEWMANSTOWN, PA 17073-8980

Check here and see reverse for address and phone corrections

12999875-2819-1 1 1 2819 1 AB 0.507 9



MOUNT JOY BOROUGH OFFICE*
21 E MAIN ST
MOUNT JOY PA 17552-1415

GFL ENVIRONMENTAL
PO BOX 791519
BALTIMORE, MD 21279-1519

0059480654001406928000517529100051752917000

Dennis Nissley

From: Kerry Meyers <kerry@mountjoychamber.com>
Sent: Friday, January 27, 2023 1:33 PM
To: Dennis Nissley; Robert Goshen; Barry Geltmacher
Cc: Ashley Zell
Subject: Mount Joy Chambers Music in Memorial Park

Dennis, Chief Goshen and Barry,

Since I am now the Assistant Director and have less responsibilities, I am way ahead of the game this year!!! I am emailing about the Chamber's 2023 Music in Memorial Park. Like last year, we will only be doing three Sundays due to the cost because the Chamber pays for all the bands as a community service event. So, below are the three weeks we are planning on. We will be looking for a food truck for the first two weeks and the final week will be our free hot dog and Ice cream social (which is extremely well attended by the public).

You do see us in any promotions or advertising thank our two Major Music Sponsors and that is because they choose to be Diamond Chamber members which means they give an additional \$1,000 in along with their annual Chamber dues. As a Diamond member they get to "sponsor" a Chamber event.

Sunday, July 30 – The Kracker Beez & a food truck

Sunday, August 6 – The Celtic Martins & a food truck

Sunday, August 13 – Stu Huggens (this date will be our hot dog & ice cream social, snack and drinks – everything is free to those attending Music)

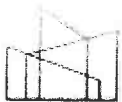
I would like to ask once again that we can put cones out 24 hours ahead of time saying no parking on Delta Street (Memorial Park side) which allows for some who are in need of closer/handicap parking during Music in Memorial Park. In the past the police station provided the signs and stands and I personally took care of putting them out 24 hours before the start of Music in Memorial Park.

Just let me know if you need anything else from me at this time. Please let me know as soon as everything has been approved or if you have any additional questions.

Just as an fyi, Ashley Zell is now our Chamber Executive Director and I have copied her on this email.

Thanks so much,
Kerry

Kerry Meyers, Executive Assistant



**MOUNT JOY AREA
CHAMBER OF COMMERCE**

Connecting Business & Community Since 1939
62 E. Main Street, Suite 1
Mount Joy, PA 17552
717.653.0773 P
717.928.4789 F



A PATRIOTIC DINNER PARTY
EVENT

Saturday, July 1st
5 to 8 pm

Presented by Voyage Mount Joy

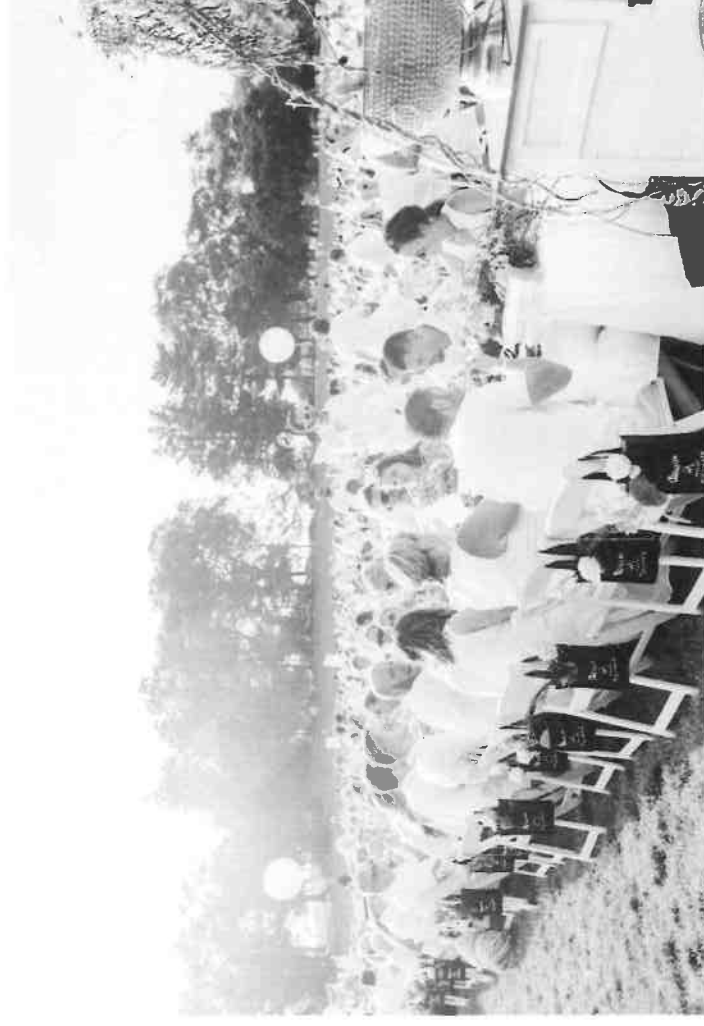


13c
14 a+b

What is fete en indepedence?

Historically, it is a worldwide event spanning six continents in which people have a meal in a temporary dining setup in a public space. Diners are required to bring their own food, tables, chairs, and tablecloths.

Our twist: We will provide tables, chairs, food, and decor in different packages available that support local Mount Joy businesses. Diners must dress in red, white, and blue to celebrate the 4th of July.



Pictured: Fete En Blanc Lancaster 2019 in Longs Park

Why hold fete en independence?

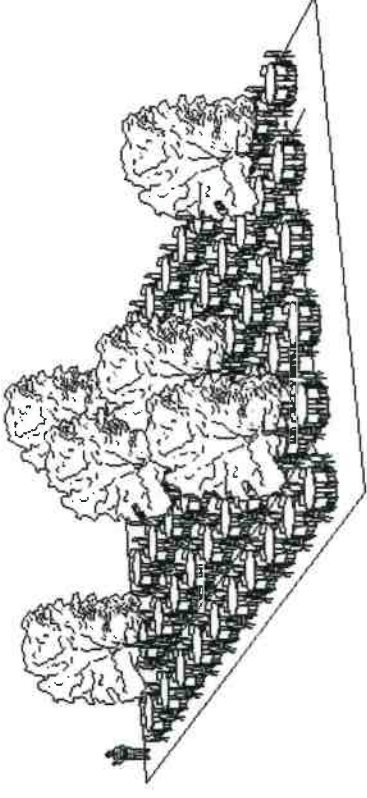
- Bring community together for the 4th of July
- The Goal: Grow event into established Mount Joy 4th of July celebration like Lititz Springs Park
- Future: could grow into fireworks for the community
- Help Voyage Mount Joy raise funds to hold events like National Night Out
- Highlight Mount Joy businesses in food, drink, and decor packages



Pictured: Fete En Blanc Lancaster 2019 in Longs Park

The details

- Event will be held from 5:00pm-8:00pm on Saturday, July 1st 2023
- The goal is for approximately 60 tables to be sold (approximately 500 guests)
- Set up and and Tear down to be completed same day
- Entertainment provided by a live band/DJ
- BYOB event, as Fete events typically are



Pictured:rendering of tables and chairs set up in Chiques Park



Borough of Mount Joy

Lancaster County, Pennsylvania

Resolution No. 2023-06

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, SHOWING THE BOROUGH'S INTENT TO ALLOW THE SUSPENSION OF A BANNER ACROSS STATE ROUTE 230 (SR230), EAST MAIN STREET.

WHEREAS, the Borough of Mount Joy intends to allow the suspension of a banner across SR 230, near the Borough Offices located at 21 East Main Street, Mount Joy.

WHEREAS, the banner will be suspended on Mount Joy Borough owned and maintained banner poles across SR 230 at a height of at least 17'6" above the highway; and

WHEREAS, the banner will be constructed to Borough specifications; and

WHEREAS, the requesting organization assumes full responsibility for damage to banner poles and all liability for damages occurring to any persons or property arising from the act or omission associated with the banner; and

WHEREAS, banners with more than 20% of the message relating to the advertising of a commercial product, enterprise, business or company and event are not related to a national, state, regional, or local function or charitable affair will not be permitted; and

WHEREAS, during the installation and removal of the banner, traffic control will be performed in accordance with the most current Publication 213.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that this Resolution, designating the Borough of Mount Joy's intent to allow the suspension of a banner across SR 230, East Main Street, specifying the conditions set forth by the Pennsylvania Department of Transportation and the Borough of Mount Joy, and permitting the organization listed below to suspend a banner under the following conditions is hereby approved by the Borough Council of the Borough of Mount Joy in lawful session assembled.

Organization: **Fire Department Mount Joy**
Banner Size: **30' X 3'**
Message and Event: **Fire Department Mount Joy Recruitment Drive**

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 6th day of March 2023.

ATTEST:

Borough (Assistant) Secretary

Borough (Vice) Council President

[BOROUGH SEAL]



Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

REQUEST APPLICATION FOR BANNER TO BE DISPLAYED ON BOROUGH BANNER POLES

ORGANIZATION NAME: <i>Fire Department Mount Joy</i>	REPRESENTATIVE NAME: <i>Robert Purcell</i>
ORGANIZATION ADDRESS: 111 New Haven <i>111 New Haven ST</i> <i>Mount Joy, Pa 17552</i>	REPRESENTATIVE PHONE: <i>717 413 7094</i>
NAME OF EVENT: <i>Spring 2023 Recruiting Drive</i>	REPRESENTATIVE EMAIL: <i>bpurcell@fdmj.com</i>
DATE OF EVENT: <i>April 1, 2023</i>	DATES REQUESTED FOR BANNER TO BE DISPLAYED: <i>March 20th - Apr 3rd</i>

I *Robert Purcell* representing *Fire Department Mount Joy*
Name Organization

- Have read and understand the Borough's Policy for Banners Displayed on Borough Banner Poles and Banner Specifications.
- Acknowledge that the banner will contain no more than 20% of message relating to naming or advertising a commercial product, enterprise, business or company.
- Acknowledge that no more than 20% of the message contained on the banner will be related to the naming or advertising of a commercial product, enterprise, business or company.
- Understand that PennDOT, upon review of request, may deny this request.
- Understand that receipt of PennDOT banner permit may take up to 12 weeks from date this request is submitted to the Borough and that the Borough is not responsible for additional delays during the PennDOT review process.

Brett Hamm *2/16/23*
Signature of Organization Representative Date

William Hall 717 653-1600
Organization Emergency Contact Name(s) and Telephone Number(s)

For Borough Use Only

Date Application Received: <i>2/17/2023</i>	<input type="checkbox"/> Certificate of Insurance Received
Date of Next Public Safety Committee Meeting: <i>2/27/2023</i>	NOTES
Date of Borough Council Meeting Following Public Safety Committee Meeting: <i>3/6/2023</i>	

The Borough Council Public Safety Committee and the Borough Council will consider banner requests on a case by case basis and reserve the right to reject any request as deemed to be in the best interest of the Borough, the Borough Council and Borough residents.

March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Authority Fin Com 4 PM	2	3	4
5	6 Council 7 PM	7 Authority 4 PM	8 Plan Com 7 PM	9	10	11
12	13 Public Works 6:30 PM	14	15	16	17	18
19	20 Building Ad Hoc 5:30 PM	21 Authority 4 PM	22 Authority Fin Com 4 PM ZHB 7 PM	23 Admin / Finance 6:30 PM	24	25
26	27 Civil Service Com. 5:30 PM (as needed) Public Safety 6:30 PM	28	29	30	31	

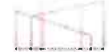


MOUNT JOY NIGHT AT THE BARNSTORMERS

SPONSORED BY
Penn Medicine Lancaster General Health Children's Hospital of Philadelphia

SAT. JULY 29TH
GATES OPEN: 5:30 PM • GAME 6:30 PM
BARNSTORMERS TAKE ON THE
STATE ISLAND FERRYHAWKS!

In Participation
With



MOUNT JOY AREA
CHAMBER OF COMMERCE



Mount Joy Borough
Established 1851 in Lancaster County, PA



VS



*We are bringing the Mount Joy community
together for a special night at the Barnstormers!*
We'll celebrate the community members, businesses and
youth of Mount Joy during this exciting game!



PRESENTED BY
Penn Medicine Lancaster General Health Children's Hospital of Philadelphia



Plus it's Christmas in July at the ballpark!

Come dressed in your favorite holiday gear and there are FIREWORKS after the game presented by Penn Medicine, Lancaster General Health and the Children's Hospital of Philadelphia!

Tickets for Mount Joy community members are only \$9.00!
For additional information contact Tate Weismandel at
tweismandel@lancasterbarnstormers.com
or by calling 717-358-9842

