

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, March 7, 2022**

1. Call to Order – President Hall
2. Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance – Mayor Bradley
5. Announcement of Executive Sessions –
6. Consider a motion to approve the March 7, 2022, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. EMA
 - f. Main Street Mount Joy
 - g. Library
 - h. Planning/Zoning/Code Officer
 - i. Operational Status Update
 - i. Public Works Department
 - j. Borough Authority Manager
 - k. Assistant Borough Manager/Finance Officer
 - l. Borough Manager
9. Approval of Minutes of the Regular Borough Council Meeting held on February 7, 2022.
10. Building Ad Hoc Committee
 - a. Borough/Authority Agreement
 - b. General Update.
11. Administration and Finance Committee
 - a. Consider a motion to adopt Resolution 2022-03 Authorizing Council President to electronically sign the DCNR C2P2 grant application to Little Chiques Park site development planning.
 - b. Consider a motion authorizing the Assistant Borough Manager to attend the PSAB 110th Annual Conference & Exhibition on May 22, 2022, through May 25, 2022, as well as appointing the Assistant Borough Manager, Jill Frey, as the voting delegate. Borough

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680 • Borough@mountjoypa.org • www.mountjoyborough.com

shall pay for and/or reimburse authorized expenses as provided by Section 701 of the Borough Code. (Registration is \$250.00 and the Assistant Manager would be driving to and from the Conference each day.)

- c. Consider a motion adopting a Borough Policy of authorizing the Borough Manager to grant five (5) days of medical leave at their regular pay to non-uniform staff who are required to quarantine due to positive Covid-19 test of said employee. Time will not be counted against any other accrued time and staff shall be required to provide medical return to work notice from physician.
- d. Consider a motion to authorize the Borough Manager to work with the Chamber of Commerce and the Lancaster Barnstormers in facilitating a Mount Joy Night at an evening game this season.
- e. Consider a motion authorizing the Borough Manager to work with Penn State Health on hosting a vaccination clinic at their Florin Station.
- f. Consider a motion to adopt the Job Description for a "Stormwater, Projects and Grants Coordinator" and authorize the Director of Public Works and Borough Manager to fill said position.
- g. Acknowledge receipt of the 2021 Mount Joy Borough Civil Service Commission 2021 Annual Report

12. Public Safety Committee

- a. Appointments by Council President
 - i. Public Safety Committee recommends the appointment of Councilor Fahndrich to the Fire Department Mount Joy Strategic Planning Committee.
 - ii. Public Safety Committee recommends the appointment of Mayor Bradley to represent the Borough of Mount Joy at the Northwest Emergency Medical Services Municipals Officials Meeting and appoint Councilor Castaldi and the Borough Manager as alternate representatives.

13. Public Works Committee

- a. Consider a motion to approve Resolution # 2022-04 for the sale of excess Public Works items as listed on the resolution.
- b. Consider a motion to award the Main Street Pedestrian Signal Upgrades project to Telco Inc. for the entire amount of \$263,694.00.

14. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.

15. Any other matter proper to come before Council.

16. Authorization to pay bills.

17. Meetings and dates of importance, see the white calendar.

18. Executive Session to discuss a personnel matter.

19. Any motions to be made following the Executive Session.
20. Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, April 4, 2022.

Police Activity Statistics

2022

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Prev YTD
Jan	18	19	566	566	589
Feb					1,118
Mar					1,792
Apr					2,555
May					3,296
June					4,034
July					4,804
Aug					5,526
Sept					6,221
Oct					6,933
Nov					7,495
Dec					8,018
TOTAL					



MOUNT JOY POLICE DEPARTMENT

Calls for Service
January 2022

Code	Call for Service	Totals
0510	BURGLARY	1
0619	THEFT ALL OTHERS	4
0800	SIMPLE ASSAULT	1
1010	FORGERY	1
1130	FRAUD ALL OTHERS	4
1440	CRIMINAL MISCHIEF ALL	1
2020	FAMILY OFF-CHILD ABUSE	3
2040	FAMILY OFFENSES - DOMESTIC	6
2111	DUI-ALCOHOL/UNDER INFL	1
2310	PUBLIC INTOXICATION / DRUNKENNESS	2
2415	DISPUTE	1
2450	NOISE COMPLAINT	5
2485	ALARM ALL OTHERS	1
2629	ATTEMPTED KIDNAPPING	1
2640	MUN ORD VIOLATIONS	3
2654	DISTURBANCE	2
2656	THREATS	1
2657	HARRASSMENT	13
4018	STREET LIGHTS-OUT/REPAIRS	3
4021	SUSPICIOUS ACTIVITY	8
4026	DOWN-WIRES / POLES /TREES / LIMBS	1
4040	PATROL INVESTIGATION	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	7
4100	ALARMS (FIRE ALARMS)	3
4101	FIRES (ALL WORKING FIRES)	1

5004	FOUND ARTICLES	3
5008	LOST ARTICLES	1
5010	MISSING PERSON	1
5510	ANIMAL COMPLAINTS ALL	7
6008	REPORTABLE MV CRASH NO INJURIES	9
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	2
6303	TRAFFIC OFFENSE ALL OTHER	6
6305	SELECTIVE ENFORCEMENT TRAFFIC	3
6310	TRAFFIC ENFORCE / STOP	75
6335	TRAFFIC HAZARD	4
6336	DISABLED MV	2
6511	PARKING VIOLATION COMPLAINT	7
6602	ABANDONED IMPOUND/TOWAWAY	2
7002	BUILDING CHECK	26
7003	PROPERTY CHECK / AREA CHECK	7
7008	MEDICAL ASSISTANCE	64
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	11
7025	EMOTIONALLY DISTURBED PERSON (EDP)	3
7502	ASSISTING-FIRE DEPT	5
7504	ASSISTING-OTHER POLICE DP	11
7505	ASSIST OTHER PD ALCO-TEST	1
8010	WARRANTS-LOCAL	6
9002	ADMINISTRATIVE DUTIES	5
9008	COURT	27
9010	IN SERVICE TRAINING	2
9012	OTHER MAINTENANCE	2
9020	POLICE INFORMATION	2

9021	TRAINING	18
9025	FIELD CONTACT INFORMATION	2
9028	FINGERPRINT	1
9029	CIVIL MATTER	3
9030	SPECIAL DETAIL ASSIGNMENT	2
9034	REPOSSESSION	2
911	911 HANG UP / CHK WELFARE	1
9115	FOLLOW UP	110
9137	EVIDENCE DUTIES	1
9192	VEHICLE MAINTENANCE	10
9989	CALL BY PHONE	5
9999	NON-CAT DATA	5

Grand Total 566

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 1/1/2022

to Ending Issue Date 1/31/2022

Charge	Total
1301 A - DR UNREGIST VEH	2
4703 A - OPERAT VEH W/O VALID INSPECT	1
1301 - 1301 A - Dr Unregist Veh	4
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	2
1786 - 1786 A - Required Financial Responsibility	1
3112 - 3112 A3I - Failure To Stop At Red Signal	3
3323 - 3323 B - Duties At Stop Sign	1
3353 - 3353 A2IV - Illegal Park W/I 30 Ft of Traffic Signal	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	1
4703 A - OPERAT VEH W/O VALID INSPECT	1
Total:	18

MOUNT JOY POLICE DEPARTMENT

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Criminal Charges by Charge Type

Starting Issue Date 1/1/2022 to Ending Issue Date 1/31/2022

Charge Type: ARREST

Charge	Total
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2705 - RECKLESSLY ENDANGERING ANOTHER PERSON	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A7 - HARASSMENT - COMM. REPEATEDLY IN ANOTHER MANNER	1
2709.1 A2 - STALKING - REPEATEDLY COMM. TO CAUSE FEAR	1
3304 A5 - CRIMINAL MISCHIEF - DAMAGE PROPERTY - SUMMARY CASE	2
3361 - DRIVING @ (UN)SAF SPEED	1
3362 A3-25 - EXCEED MAX SPEED LIM ESTB BY 25 MPH	1
3502 A1 I - BURGLARY	1
3503 (B)(1)(I) - DEF TRES ACTUAL COMMUNICATION TO	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 A2 - DRIVING UNDER THE INFLUENCE-ALC - .08 TO .10	1
4101 A1 - FORGERY	2
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	1
Total:	17

Charge Type: COMPLAINT

Charge	Total
2709 A3 - HARASSMENT/REPEATEDLY ALARM, ANNOY	1
92.17 - ANIMALS - DEFILING OR DEFECATING ON PROPERTY, REMOVAL OF FECES	1
Total:	2

FDMJ Monthly Incident Report Summary

January 2022

Responded to **51 alarms** for the month of January 2022 - **51 total alarms** for year as of 1/31/22

Time in service for month: **45 hours and 12 minutes**

Average manpower per incident: **10 members per call for month - (6a-4p 24 calls/6 members per call) - response time - 4 min & 44 sec and arrival time - 10 min & 1 sec. (w/FP calls)**

Total Man-hours: **332 hours & 33 minutes**

Calls by Municipality First Due: 29 first due alarms - 22 mutual aid alarms

- Mount Joy Borough - 16
- Rapho Township - 9
- Mount Joy Township - 1
- East Donegal Township - 3

Apparatus used

- Engine 75-1 -17
- Engine 75-2 - 10
- Truck 75 - 15
- Squad 75-1 - 4
- Traffic 75 - 10
- Duty Chief Vehicle - 18
- Duty Officer Vehicle - 4

Property pre-incident value: \$ 397,500.00

Property fire loss: \$ 78,000.00

Property post incident saved: \$ 319,500.00

2022 FDMJ responds to a call every 14 hours & 35 min

Total Training hours of 36 members trained for 220 hours & 20 min

Fire Prevention Details - None

Community Service Details for the month - removing tree decorations & legion charity ride (FP)

Notable First Due Calls: - first due

- 1/4 - Dwelling fire - MJB - W Donegal St - \$15,000.00 fire loss
- 1/14 - Vehicle fire - RT - Rt 283 EB - \$5,000.00 fire loss
- 1/19 - Vehicle fire - RT - Eby Chiques Road - \$50,000.00 fire loss
- 1/24 - Cultivated crop bales - EDT - Carmany Road - \$8,000.00 fire loss

Fire Department Mount Joy

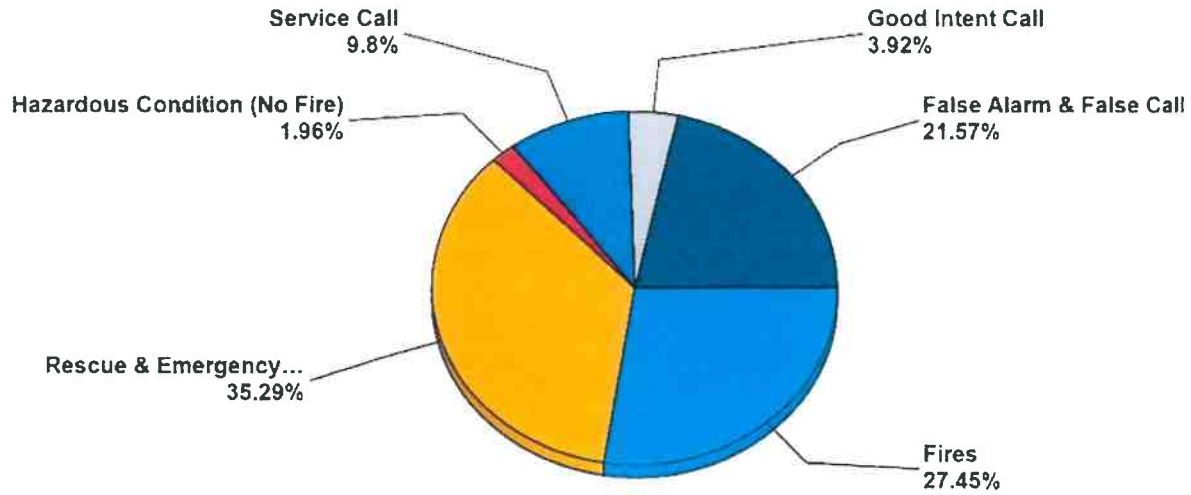


Mount Joy, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	27.45%
Rescue & Emergency Medical Service	18	35.29%
Hazardous Condition (No Fire)	1	1.96%
Service Call	5	9.8%
Good Intent Call	2	3.92%
False Alarm & False Call	11	21.57%
TOTAL	51	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	11	21.57%
131 - Passenger vehicle fire	1	1.96%
132 - Road freight or transport vehicle fire	1	1.96%
171 - Cultivated grain or crop fire	1	1.96%
311 - Medical assist, assist EMS crew	7	13.73%
322 - Motor vehicle accident with injuries	6	11.76%
324 - Motor vehicle accident with no injuries.	5	9.8%
444 - Power line down	1	1.96%
521 - Water evacuation	1	1.96%
531 - Smoke or odor removal	2	3.92%
551 - Assist police or other governmental agency	1	1.96%
571 - Cover assignment, standby, moveup	1	1.96%
651 - Smoke scare, odor of smoke	2	3.92%
731 - Sprinkler activation due to malfunction	1	1.96%
735 - Alarm system sounded due to malfunction	1	1.96%
745 - Alarm system activation, no fire - unintentional	9	17.65%
TOTAL INCIDENTS:	51	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Fire Department Mount Joy



Mount Joy, PA

This report was generated on 2/5/2022 12:45:14 PM

Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		18	
FIRE		33	
TOTAL		51	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$397,500.00		\$78,000.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		21	
Aid Received		6	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		7.84	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:44	0:10:01	
AVERAGE FOR ALL CALLS		0:10:52	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:30	0:04:44	
AVERAGE FOR ALL CALLS		0:05:00	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	52:39		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Fire Department Mount Joy

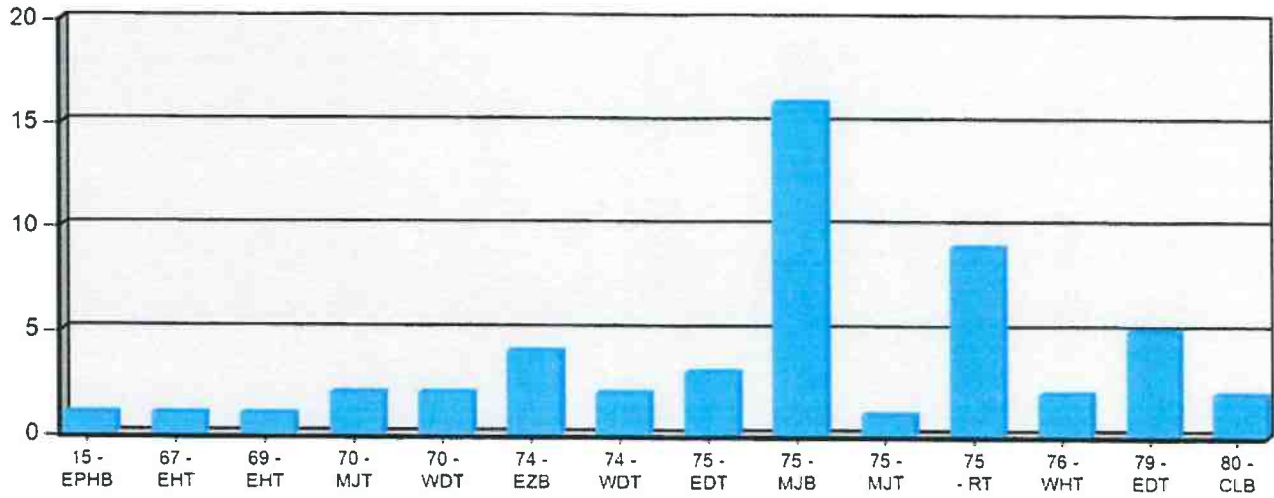


Mount Joy, PA

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Incident Count per Zone for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



ZONE	# INCIDENTS
15 - EPHB - 15 Ephrata Borough	1
67 - EHT - 67 East Hempfield Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	2
70 - WDT - 70 West Donegal Township	2
74 - EZB - 74 Elizabethtown Borough	4
74 - WDT - 74 West Donegal Township	2
75 - EDT - 75 East Donegal Township	3
75 - MJB - 75 Mount Joy Borough	16
75 - MJT - 75 Mount Joy Township	1
75 - RT - 75 Rapho Township	9
76 - WHT - 76 West Hempfield Township	2
79 - EDT - 79 East Donegal Township	5
80 - CLB - 80 Columbia Borough	2
TOTAL:	51

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



Fire Department Mount Joy

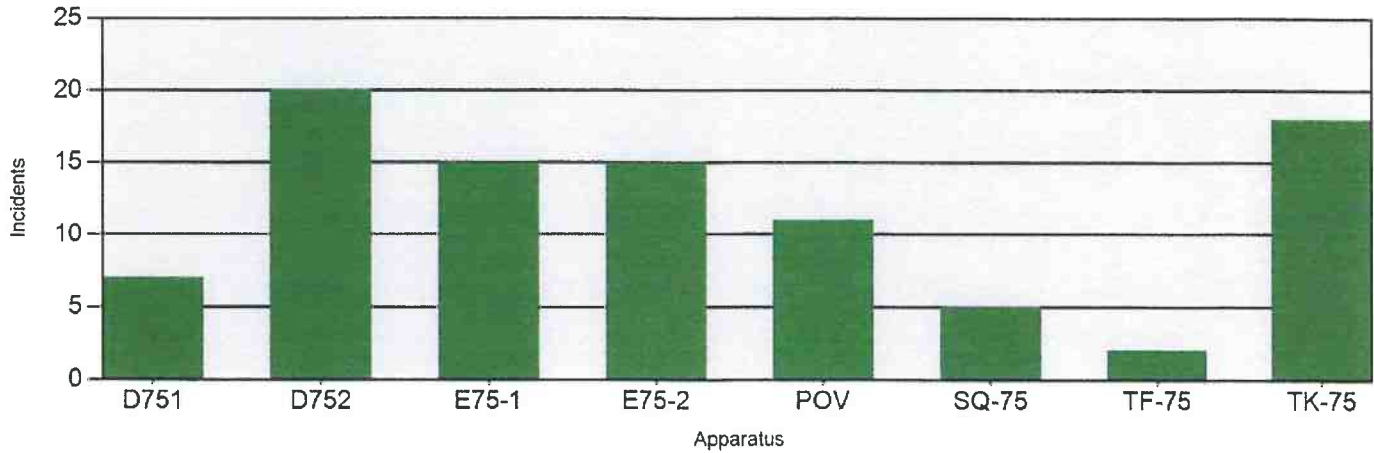


Mount Joy, PA

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Incident Count per Apparatus for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



APPARATUS	# of INCIDENTS
D751	7
D752	20
E75-1	15
E75-2	15
POV	11
SQ-75	5
TF-75	2
TK-75	18

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.



Fire Department Mount Joy

Mount Joy, PA

This report was generated on 2/5/2022 12:50:10 PM

Incident Count with Man-Hours per Zone for Date Range
 Incident Type(s): All Incident Types | Start Date: 01/01/2022 | End Date: 01/31/2022

MAN-HOURS	INCIDENT COUNT	ZONE
2:02	1	15 - EPHB - 15 Ephrata Borough
5:38	1	67 - EHT - 67 East Hempfield Township
0:41	1	69 - EHT - 69 East Hempfield Township
2:28	2	70 - MJT - 70 Mount Joy Township
12:05	2	70 - WDT - 70 West Donegal Township
8:56	4	74 - EZB - 74 Elizabethtown Borough
30:32	2	74 - WDT - 74 West Donegal Township
87:18	3	75 - EDT - 75 East Donegal Township
65:53	16	75 - MJB - 75 Mount Joy Borough
1:55	1	75 - MJT - 75 Mount Joy Township
39:17	9	75 - RT - 75 Rapho Township
5:20	2	76 - WHT - 76 West Hempfield Township
50:11	5	79 - EDT - 79 East Donegal Township
20:35	2	80 - CLB - 80 Columbia Borough
332:53	51	TOTAL

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Fire Department Mount Joy

Mount Joy, PA

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Losses for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
4	\$65,000.00	\$13,000.00	\$78,000.00	\$19,500.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-13	01/14/2022	131 - Passenger vehicle fire	\$5,000.00	\$0.00	\$5,000.00	6.41%
2022-2	01/04/2022	111 - Building fire	\$10,000.00	\$5,000.00	\$15,000.00	19.23%
2022-28	01/19/2022	132 - Road freight or transport vehicle fire	\$50,000.00	\$0.00	\$50,000.00	64.10%
2022-34	01/23/2022	171 - Cultivated grain or crop fire	\$0.00	\$8,000.00	\$8,000.00	10.26%

Only REVIEWED incidents included



Fire Department Mount Joy

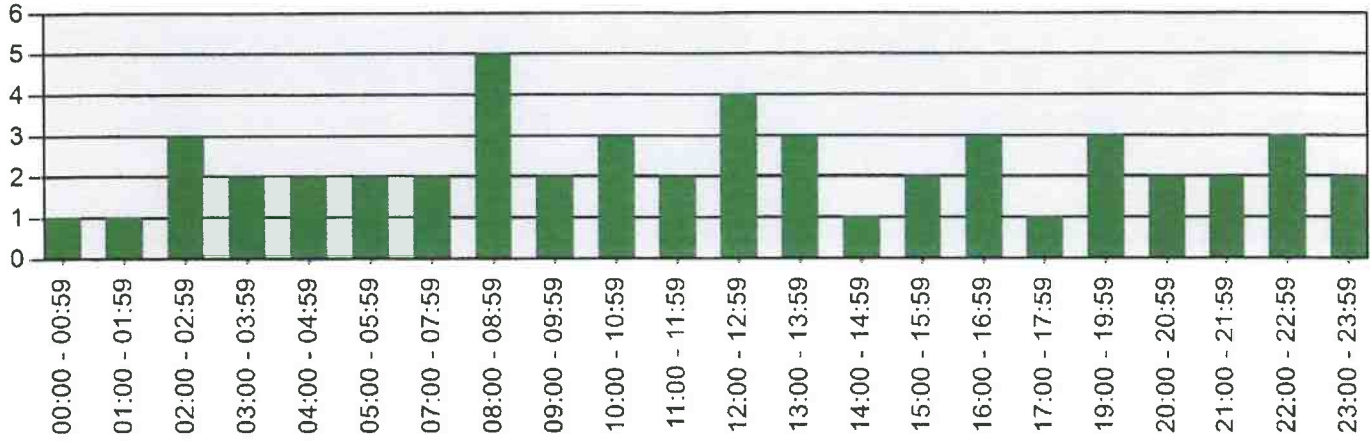
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Mount Joy, PA

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Incidents by Hour for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



Hour	# of Calls
00:00 - 00:59	1
01:00 - 01:59	1
02:00 - 02:59	3
03:00 - 03:59	2
04:00 - 04:59	2
05:00 - 05:59	2
07:00 - 07:59	2
08:00 - 08:59	5
09:00 - 09:59	2
10:00 - 10:59	3
11:00 - 11:59	2
12:00 - 12:59	4
13:00 - 13:59	3
14:00 - 14:59	1
15:00 - 15:59	2
16:00 - 16:59	3
17:00 - 17:59	1
19:00 - 19:59	3
20:00 - 20:59	2
21:00 - 21:59	2
22:00 - 22:59	3
23:00 - 23:59	2

Only REVIEWED incidents included



Fire Department Mount Joy

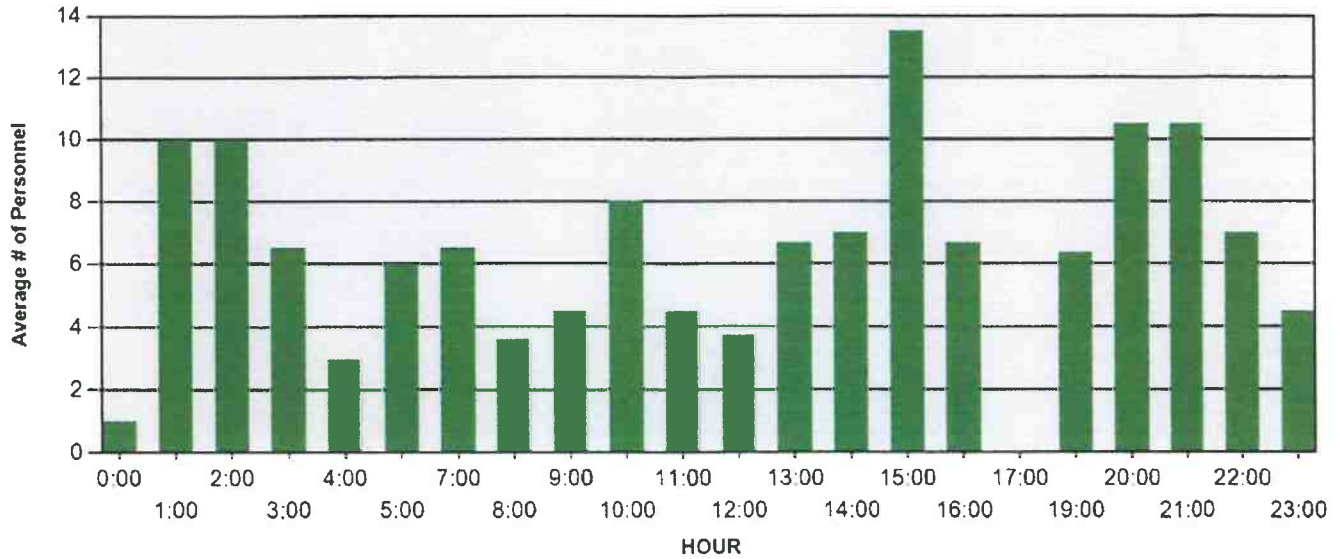


Mount Joy, PA

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Average Number of Responding Personnel per Hour for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



HOUR	AVG. # PERSONNEL
00:00 - 00:59	1.00
01:00 - 01:59	10.00
02:00 - 02:59	10.00
03:00 - 03:59	6.50
04:00 - 04:59	3.00
05:00 - 05:59	6.00
06:00 - 06:59	6.50
07:00 - 07:59	3.60
08:00 - 08:59	4.50
09:00 - 09:59	8.00
10:00 - 10:59	4.50
11:00 - 11:59	3.75
12:00 - 12:59	6.67
13:00 - 13:59	7.00
14:00 - 14:59	13.50
15:00 - 15:59	6.67
16:00 - 16:59	0.00
17:00 - 17:59	6.33
18:00 - 18:59	10.50
19:00 - 19:59	10.50
20:00 - 20:59	7.00
21:00 - 21:59	4.50
22:00 - 22:59	4.50
23:00 - 23:59	4.50

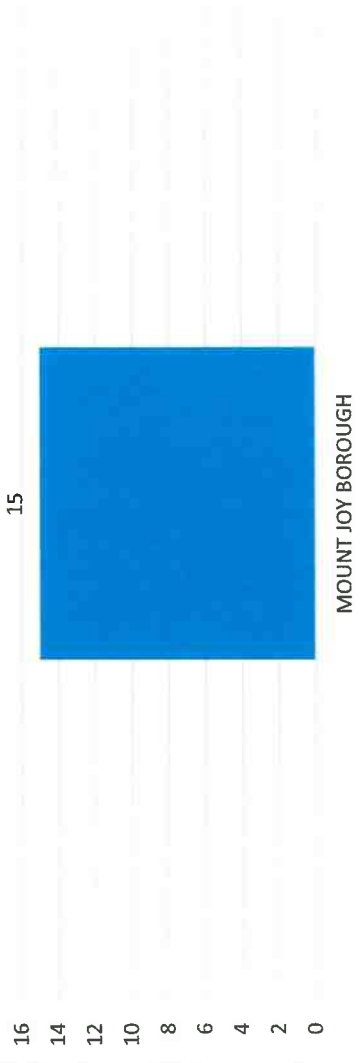
AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



Penn State Life Lion LLC
Covered Incidents
February 2022

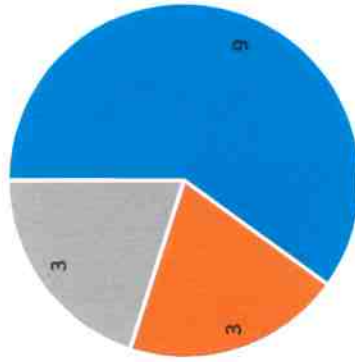
Completed Year Completed Month

Total Calls by Municipality



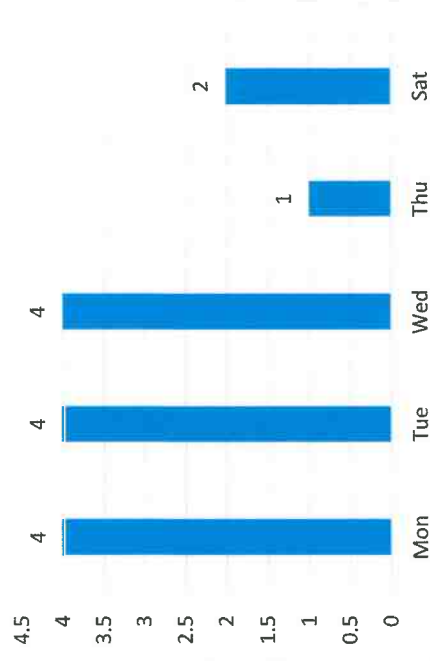
Completed Year Completed Month

Total Calls by Pri

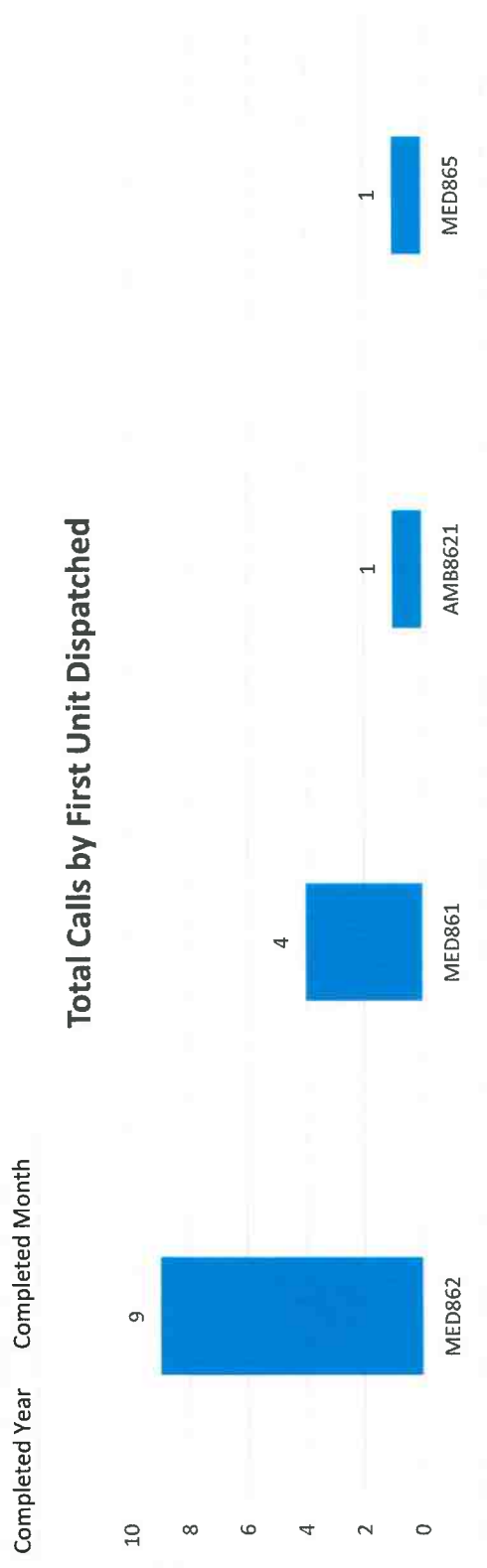
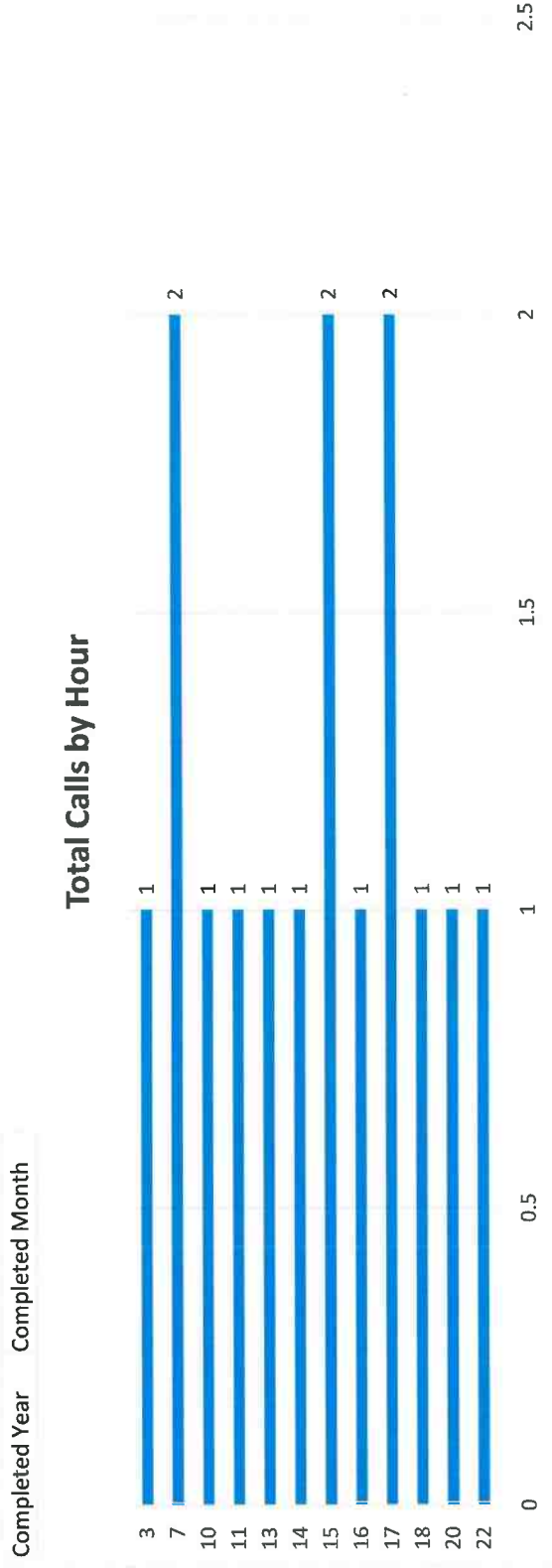


Completed Year Completed Month

Total Calls by Day of the Week

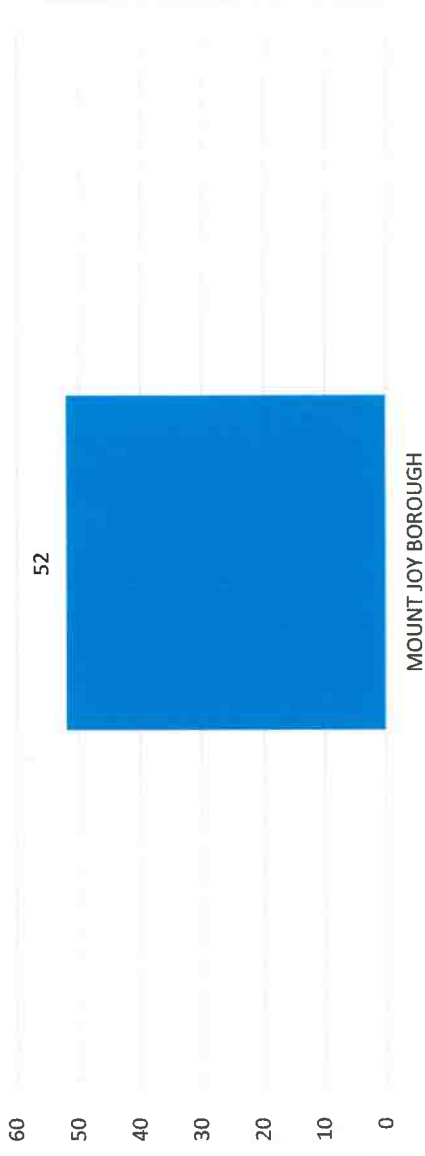


Penn State Life Lion LLC
 Covered Incidents
 February 2022

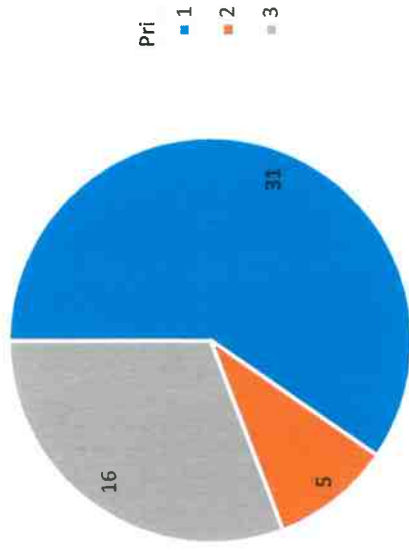


Penn State Life Lion LLC February 2022

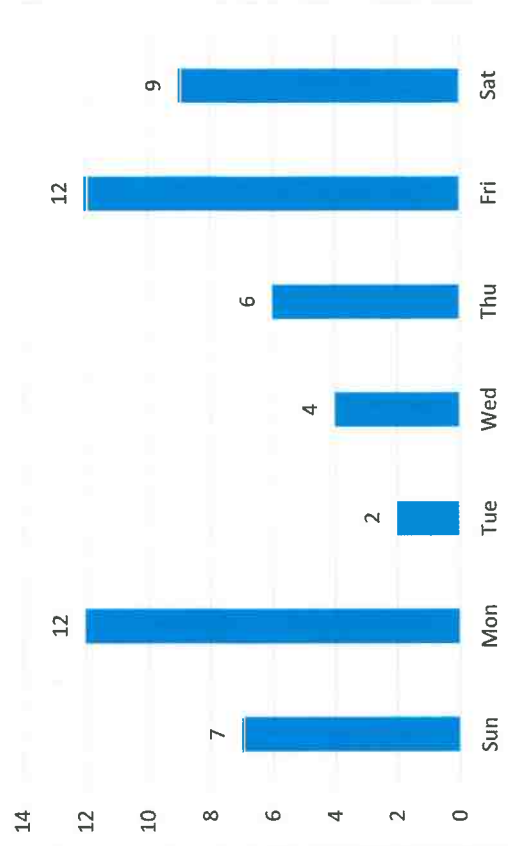
Total Calls by Municipality



Total Calls by Priority

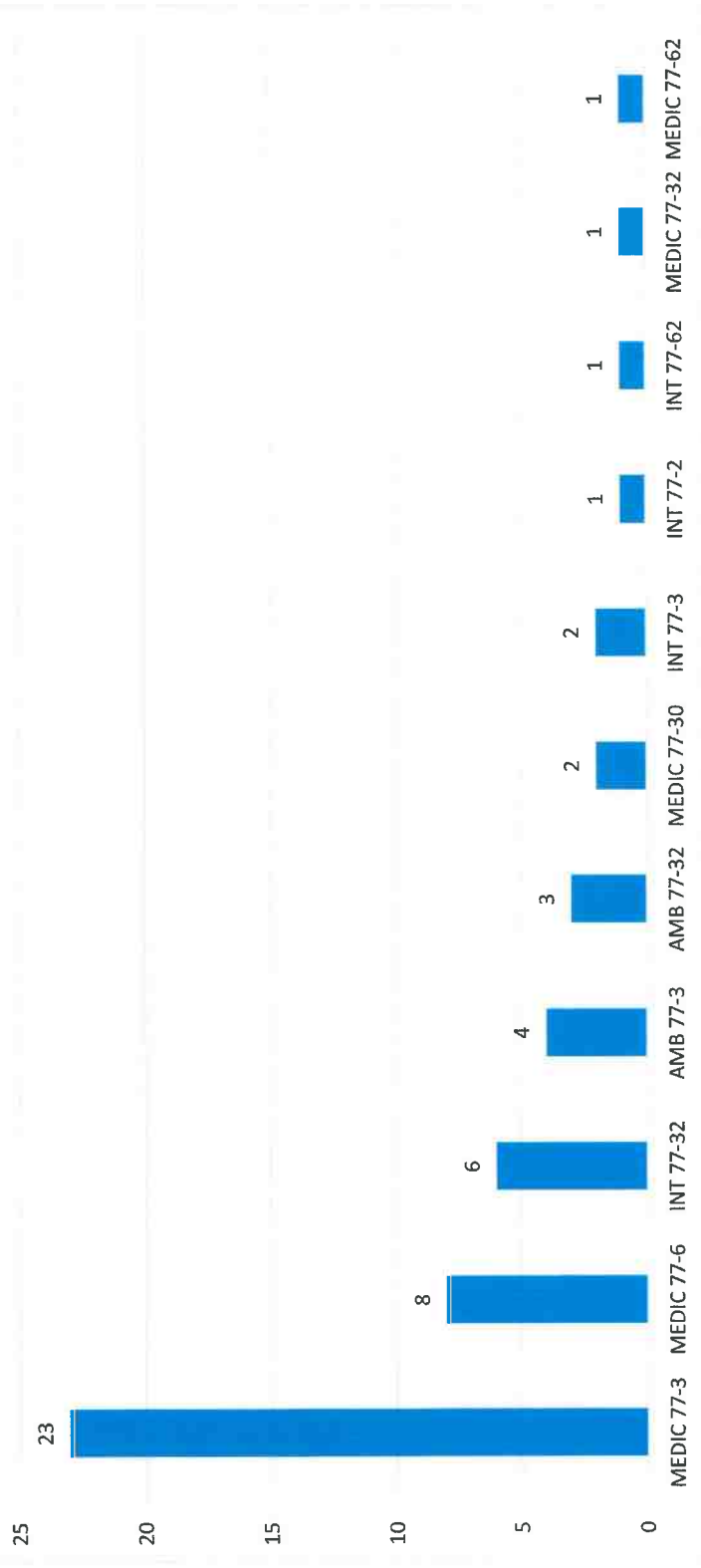


Total Calls by Day of the Week



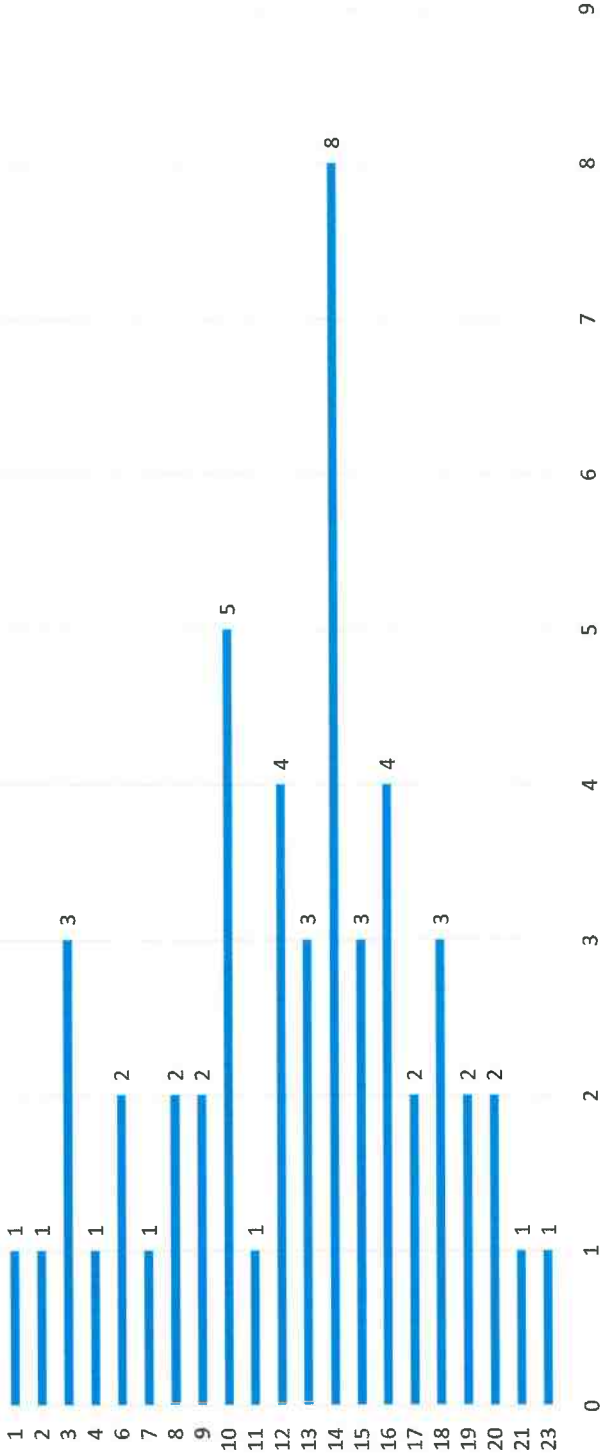
Penn State Life Lion LLC
February 2022

Total Calls by First Unit Dispatched



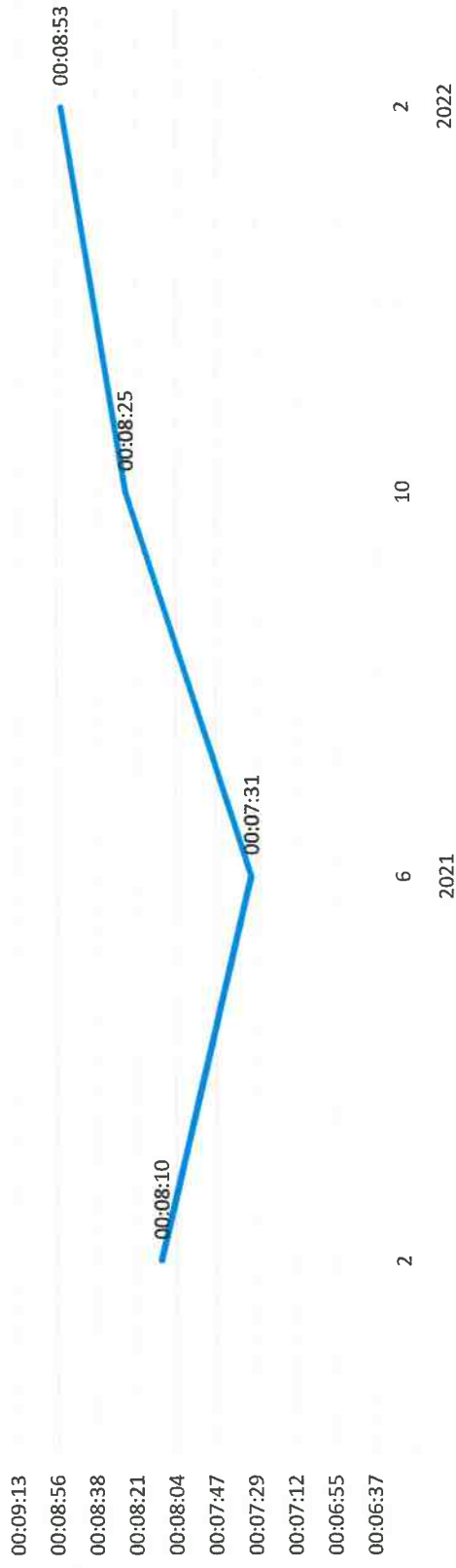
Penn State Life Lion LLC
February 2022

Total Calls by Hour



Penn State Life Lion LLC February 2021 - February 2022

Response Time (Dispatch to OnScene)



February 2022 Mount Joy Borough Missed Calls

02/05/2022 @ 17:01 Class 1 Sick person 86-1

77-3 02/05/2022 @ 16:17 Class 1 Difficulty breathing Mount Joy Borough

02/07/2022 @ 06:15 Class 2 Fall 86-2

Shift change

02/08/2022 @ 13:29 Class 3 Psychiatric 86-2

77-3 02/08/2022 @ 11:30 Class 2 Hemorrhage Elizabethtown Borough

02/08/2022 @ 13:12-EMS Activity to decontaminate the ambulance.

02/08/2022 @ 13:41 Class 1 Abdominal pain 86-1

77-3 02/08/2022 @ 11:30 Class 2 Hemorrhage Elizabethtown Borough

02/08/2022 @ 13:12-EMS Activity to decontaminate the ambulance.

02/09/2022 @ 13:47 Class 2 Sick person 86-21

77-3 02/09/2022 @ 13:26 Class 1 Hemorrhage Rapho Township

02/10/2022 @ 1130 Class 1 Chest pain 86-2

77-3 02/10/2022 @ 10:28 Class 2 Assault East Hempfield Township

02/14/2022 @ 09:43 Class 3 Diabetic 86-5

77-3 02/14/2022 @ 09:35 Class 3 Sick person Columbia Borough

02/15/2022 @ 15:46 Class 1 Sick person 86-1

02/15/2022 @ 15:30 Class 2 Unknown EMS/person down Columbia Borough

02/15/2022 @ 21:24 Class 3 sick person

02/15/2022 @ 19:49 Class 3 Fall Columbia Borough

02/16/2022 @ 06:16 Class 1 Chest Pain 86-2

Shift change

02/16/2022 @ 18:19 Class 2 Traumatic Injury 86-2

Shift Change

02/16/2022 @ 19:11 Class 1 Breathing problem 86-2

02/16/2022 @ 19:01 Class 1 Heart problem Rapho Township

02/19/2022 @ 0941 Class 1 Chest pain 86-2

77-3 02/19/2022 @ 0929 Class 1 Chest pain Rapho Twp

02/21/2022 @ 0309 Class 1 Fall 86-2

77-32 02/21/2022 @ 02:53 Class 1 CVA Mount Joy Borough

02/28/2022 @ 14:12 Class 1 Sick person 86-2

02/28 2022 @ 14:01 Class 1 Heart problem Mt Joy Township

Mount Joy Unit Response to Other Agencies Areas-February

Conoy Township

77-3 02/17/2022 @ 1537 Class 1 Person down/ Responded for 11 minutes, then canceled

East Donegal Township

77-3 2/13/2022 @ 16:21 Class 1 Sick person

Elizabethtown Borough

77-3 02/08/2022 @ 11:30 Class 2 Hemorrhage

77-332 02/26/2022 @ 21:13 Class 2 Fall

Mount Joy Township

77-32 02/01/2022 @ 19:04 Class Abdominal pain

77-32 02/04/2022 @ 18:40 Class 1 Chest pain

Rapho Township

77-3 02/17/2022 @ 11:27 Class 3 Sick person

West Donegal Township

77-3 02/17/2022 @ 1640 Class 1 Hemorrhage/ Responded for 13 minutes, then canceled



84

55 East Main Street : Mount Joy, PA 17552 : 717.653.4227
mainstreetmountjoy.com : info@mainstreetmountjoy.com

MOUNT JOY BOROUGH COUNCIL REPORT FOR FEBRUARY 2022 ACTIVITIES

- Held Chocolate Walk & Wine Tasting Feb 25 & 26. Sold out event with 125 boxes. 23 businesses participated downtown. Heard very positive feedback from businesses and participants. Will increase event to 150 boxes in 2023.
- Worked with The Beauty Co. on their re-location to a downtown space. They were located elsewhere in Mount Joy and wanted to move downtown.
- Met with new property owner downtown and discussed creating new commercial space on ground floor of current building. Found photos through MJ Historical Society to show what façade used to look like when it was a commercial spot.
- Met with Make-A-Wish for Truck Convoy preparations. Working with businesses downtown who want to take part in Truck Convoy and Make-A-Wish fundraising.
- Working with business downtown to regain ownership of their intellectual property, including domain name, website and e-commerce platform. Once they regain the ownership, it will save them approximately \$600/month. Will be teaching them how to maintain their own website & e-commerce.
- Working with Higher Grounds Café to bring them back downtown.
- Attended PA Downtown Center Winter conference.
- Worked with business on social media responses from a negative attack.
- (March) Received Borough ARP funding for MSMJ and will be tracking spending for Borough's reporting purposes.

2022 Sponsorship Update

Chocolate Walk

- Major Sponsor: Denny Brandt, Berkshire Real Estate
- Major Sponsor: T-Mobile



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

February 2022 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoades

January 1-31, 2022 Statistics	2022	2021	2020	2019	2018
TOTAL CIRCULATION	12,332	13,967	14,357	15,885	14,222
YTD CIRCULATION	12,332	13,967	14,357	15,885	14,222
OVERDRIVE & E-formats	1,366	1,482	1,332	1,037	-
NEW PATRONS	55	49	65	71	64
YTD NEW PATRONS	55	49	65	71	64
PATRON COUNT	4,230	3,313	6,032	6,414	6,363
YTD PATRON COUNT	4,230	3,313	6,032	6,414	6,363
PASSPORTS	69	81	110	138	150
YTD PASSPORTS	69	81	110	138	150
WIFI USERS	*	286	412		
PC USERS	227	275	458		

*MSL experienced an error in the WIFI data

ITEMS SOLD IN LOBBY	\$803.55
YTD TOTAL \$	\$803.55
TOTAL \$ ADDED DONATIONS	\$371.50
TOTAL \$ DONATIONS as PRIZES	\$137
TOTAL	\$1,312.05

Executive Summary

- MSL celebrated New Year's Day on Jan 1 and MLK Day on Jan 17, 2022. The library was closed.
- MSL participated in the 4th annual Youth Art Walk, showing the work of Donegal High School and Donegal Junior High students on Saturday, January 29, 2022
- MSL offered a near-full schedule of programs and had over 100 kids enter Winter Reading Bingo

PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	123	3	123
Passive Programs	2	83	2	83
Club Meetings	6	41	6	41
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	17	152	17	152
Virtual Videos	0			0
Virtual Programs	0			0

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	88	88		

Joseph

- Attended District Advisory Council meeting Jan 29, 2022 with Lark
- Interviews for new Library Assistant Jan 26, 2022 with Susan and Kim
- Meeting with PowerX3 Property Maintenance Service Jan 25, 2022
- Finalized Annual Appeal letter and mailing list for 2022 with Kim
- Got my first taste of snow issues, removal and considering closing library
- Attended Friends Group Meeting Jan 10, 2022
- Attended Chamber Lunch Jan 12, 2022
- Assessed MSL staff Clearance needs and expirations
- Gathered data for year-end report and State Annual Report
- Finalized Girl Scout Gold Award Project for Emily Fasig with Kim
- Began work on MSL Linked-in page
- Began work on Suess Event scheduled for March 4, 2022
- Met with John Posavec, Boiler Inspector, Pa Dept of Labor & Industry - MSL boiler - Jan 4, 2022

Community/Service Point (Susan)

- Rearranged DVD shelves with Joseph, Rachel and Jazmynn
- Created some open space in Young Adult Area by shifting books and a shelving unit
- Attended interview for new Library Assistant
- Worked with Joseph to build a new Service Desk work schedule
- Kim gave me a bit of training on Giftworks....just enough to be dangerous!

Youth Services (Jan)

- Our **Winter Reading Challenge** ends February 19. Am hoping to pass the 200 papers out before it ends. Have not counted the returns, but there are quite a few!
- Worked quite a bit on the **March Seuss event** and **Summer Reading Program**.
- Had my 1st **Dungeons and Dragons Teen Program**. We can only have 6 participants each session, but 6 teens regularly attending a monthly event is fantastic.
- One of our teen survey questions this month was: What kind of teen events would you be interested in here at the library? The overwhelming choice was crafting, so I will look into a craft program for teens! Go Megan!
- Have seen many **new faces at Family Storytime** as I begin building a new base! Homeschool classes are full with waiting lists; have added 5 extra slots for February. We'll see if that works.
- Renamed **Preschool Science Super Science**, removing the age group stigma (I guess) and had almost double the number (16). Ah, branding!

Public Relations/Promotions (Kirstin)

- **Thank you all so much for the very generous bonus at Christmas!**
- **CONSTANT CONTACT:**
 - January 2021 Enews: sent to 3,024 contacts, added 10 new contacts; 1,027 opens (36%), 60 clicks (2.1%), 2 unsubscribes; 87.9% opened on PCs, 12.1% opened on devices
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,137; **10 New Page Likes; 3,461** reached; **2,198 post engagements; Posted 98 Stories** with 361 opens and 64 engagement; Created 3 Events; **Most popular post** - Post for Circ Desk position 3.1K with 293 engagements

- Instagram – **736 followers**;
- 2 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 3,711 website entrances; 7,489 page views
These are the highest view counts: 955 page views of calendar; 269 Library Employment Opportunity;
 - 211 views of Passport page; 194 STEM class
 - Created 6 new banners for the home page
 - Updated programs for February.
- **MISC**
 - Added more photos to our Google page;
 - Continued the emptying of the book donation shed and gathering books for sale in lobby, which made over \$700 in January
 - Listed sign changes for the street marquee
 - Updated February print calendar and calendar for Lobby/kids area
 - Use Sparkpost App to create monthly program promos to be used on Social Media platforms and Enews

Volunteers/Programming/Fundraising (Kim)

- **Annual Patron Appeal 2022**
 - Finalized ask letter.
 - Produced Donor and Patron (Susan) lists. Engle compiled with master list of all residents and de-duped the list. Total mailing: 16,800
 - Ordered letters and envelopes.
 - Mailing will go out by mid-February.
- **Passive Programs / Clubs**
 - Adult Reading BINGO is a hit again this year.
- **Student Art Show**
 - Worked with 3 Donegal art teachers to put together the 2022 show.
 - Designed program, name tents and other materials for the show.
 - Secured donation from Premier Linens for table cover rentals.
 - Showed 51 pieces from grades 7-12.
 - Made LNP Sunday News (print) with additional photos shown on LNP Online.
- **Seuss Event**
 - Working with Jan, began work on Seuss event.
- **Fundraising**
 - Investigating possibility of doing a Food Truck event in our parking lot this Spring.
 - Auction 2022: Time to start the planning! Will set up first meeting for mid-February.
- **Adult Programs**
 - Continue to work on adult programs.
 - Have a lot of new things scheduled starting in March.
- **Volunteers**
 - Sent out notices to all volunteers who need to update their clearances.
- **Miscellaneous**
 - Did my monthly guest reader program for Excentia (via Zoom).
 - Met with local girl scout who is doing a service project and chose MSL as the recipient.
 - Hosted the Student Art Show at MSL on Saturday, January 29.
 - Created a huge event calendar for the hallway wall. Will help us keep track of big events held by us and others (eg: Chamber BBQ).

Mount Joy Borough

Zoning & Code Department

REPORT

To: Council Administration and Finance Committee; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: February 2022

Re: February 2022 Zoning, Code and Planning Report

UPDATES

- Mount Joy Senior Housing- Construction continues.
- Laurel Harvest- No new updates.
- 30 N. Jacob Street – Clean-out continues.
- Fox Chapel Publishing- Construction continues.

REPORT

- The Lancaster County Planning Department contacted Borough Staff regarding their Planning Leadership Awards Program. They believe the Mount Joy Borough Active Transportation Implementation Guidebook would be a good candidate for consideration for an award. They requested we provide a nomination by January 31st and submit a formal application package by February 15th. The nomination form was completed and forwarded to LCPC.
- Reviewed Zoning requirements for possible subdivision at 19 Poplar Street. No applications have been received.
- Rainbows End- Researched file and provided information to architect for possible small addition to building. No applications have been received.
- Reviewed Futer Subdivision file for possible installation of a pool at 309 N. Plum Street. Reviewed findings with D. Salley and D. Nissley.
- Fulfilled RTKL request.

MEETINGS

- 2/7/22 – Council meeting
- 2/8/22- Staff meeting

TRAINING

- Completed 12:34 Micro Technologies Cybersecurity Training.

MOUNT JOY BOROUGH-Rental Permits App Date: 2/1/2022 - 2/22/2022

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2022 Residential Rental						
Active						
220277	2/8/2022	2/8/2022	SWAREY ENOS & LYDIA	454 W MAIN ST	454 W MAIN STREET 8	\$50.00
220265	2/8/2022	2/8/2022	ECENRODE STEVEN R & SHARON K	123 DELTA ST	123 S DELTA ST	\$200.00
220290	2/8/2022	2/8/2022	NGUYEN KENNETH M SHEETZ NGUYEN J	741 W MAIN ST	741 W MAIN ST	\$50.00
220288	2/8/2022	2/8/2022	OBER JERE L & DEBRA A	709-723 SQUARE STREET	709-723 SQUARE ST	\$400.00
220287	2/8/2022	2/8/2022	GINGRICH YVONNE B	1011-1029 DONEGAL SPRING	1011-1017 DSR 1023-1029 DSR	\$400.00
220286	2/8/2022	2/8/2022	GINGRICH YVONNE	115 W MAIN ST	113-117 W MAIN ST	\$150.00
220285	2/8/2022	2/8/2022	A PLUS HOLDINGS LLC	210 E MAIN ST	210 E MAIN ST	\$300.00
220284	2/8/2022	2/8/2022	GORDON JOY	64 W MAIN ST	64 W MAIN ST	\$400.00
220283	2/8/2022	2/8/2022	BLOUGH FREEMAN JR & MARY ANN	205 N BARBARA ST	205 N BARBARA ST	\$400.00
220282	2/8/2022	2/8/2022	KING ABNER S KING REBECCA K	2 N CHESTNUT ST	329 E MAIN ST & 2-8 N CHESTNUT ST	\$400.00
220281	2/8/2022	2/8/2022	MAMARY WILLIAM G JR MAMARY VANESS	63 E MAIN ST	65-67 E MAIN ST	\$450.00
220280	2/8/2022	2/8/2022	KING ALVIN	239 N PLUM ST	239 N PLUM ST	\$200.00
220292	2/8/2022	2/8/2022	NGUYEN KENNETH M SHEETZ NGUYEN J	225 MOUNT JOY ST	225-227 MOUNT JOY ST	\$100.00
220278	2/8/2022	2/8/2022	SWAREY ENOS & LYDIA	454 W MAIN ST	454 W MAIN STREET 9	\$50.00
220293	2/8/2022	2/8/2022	NGUYEN KENNETH M SHEETZ NGUYEN J	61 MARIETTA AVE	61 MARIETTA AVE	\$150.00
220276	2/8/2022	2/8/2022	SWAREY ENOS & LYDIA	454 W MAIN ST	454 W MAIN STREET 7	\$50.00
220275	2/8/2022	2/8/2022	SWAREY ENOS & LYDIA	454 W MAIN ST	454 W MAIN STREET 6	\$50.00
220274	2/8/2022	2/8/2022	SWAREY ENOS & LYDIA	454 W MAIN ST	454 W MAIN STREET LOT 5	\$50.00
220273	2/8/2022	2/8/2022	SWAREY ENOS & LYDIA	454 W MAIN ST	454 W MAIN STREET LOT 4	\$50.00
220272	2/8/2022	2/8/2022	CORTEZ DANIEL V	927 W MAIN ST	927-929 WEST MAIN ST	\$250.00
220271	2/8/2022	2/8/2022	ROBERTS JAMES B & SHARON S	12-14 W MAIN ST	12-14 W MAIN ST	\$250.00
220270	2/8/2022	2/8/2022	ROHRER BRENDA AND DENNIS	125 S MARKET AVE	125 S MARKET AVE	\$50.00
220269	2/8/2022	2/8/2022	SHENK FAMILY TRUST ET AL	127 W MAIN ST	127 W MAIN ST	\$100.00
220268	2/8/2022	2/8/2022	ERB JEREMY AND RICHARD	349 S ANGLE ST	349 SOUTH ANGLE ST	\$50.00
220267	2/8/2022	2/8/2022	DIETZ SIMON J DIETZ JENNY L	426 COLUMBIA AVE	426 COLUMBIA AVE & 427-429 OAK ALY	\$200.00
220319	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1025-1035 REAGAN ST	1025-1035 Reagan St	\$300.00
220279	2/8/2022	2/8/2022	KING ALVIN	239 N PLUM ST	239 N PLUM ST	\$200.00
220305	2/9/2022	2/9/2022	MUSSER HAROLD Z MUSSER JUDITH ANN	612 WOOD ST	612 WOOD ST	\$50.00
220208	2/7/2022	2/7/2022	STACY KLINEDINST	53 DONEGAL SPRINGS RD	53 DONEGAL SPRINGS ROAD	\$50.00
220317	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	270 MERCHANT AVE	270 Merchant Ave	\$900.00
220316	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	155 N MELHORN DR	155 N Melhorn Drive	\$900.00
220315	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	132 MERCHANT AVE	132 Merchant Ave	\$600.00
220314	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	112 MERCHANT AVE	112 Merchant Ave	\$600.00
220313	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1015 W MAIN ST	1015 West Main Street	\$300.00
220312	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1031 W MAIN ST	1031 W MAIN ST	\$700.00
220311	2/9/2022	2/9/2022	INTERNATIONAL GIFT & THRIFT C/O MO	401 W MAIN ST	401 W MAIN STREET	\$50.00
220310	2/9/2022	2/9/2022	BECK THEODORE J BECK CONNIE L	19 W MAIN ST	17-19 W MAIN ST	\$150.00
220309	2/9/2022	2/9/2022	KENDALL DARRELL L	128 S BARBARA ST	128 S BARBARA ST	\$50.00
220308	2/9/2022	2/9/2022	FLORIN CHURCH OF THE BRETHRE	747 BRUCE AVE	747 BRUCE AVE	\$50.00
220291	2/8/2022	2/8/2022	NGUYEN KENNETH M SHEETZ NGUYEN J	276 MARIETTA AVE	276-278 MARIETTA AVE	\$100.00
220306	2/9/2022	2/9/2022	MUSSER HAROLD Z MUSSER JUDITH ANN	624 DONEGAL SPRINGS RD	624 DONEGAL SPRINGS ROAD	\$50.00
220264	2/8/2022	2/8/2022	DROHAN ANNETTE AND TROY	58 W MAIN ST	56 1/2-60 1/2 W MAIN ST	\$200.00
220304	2/9/2022	2/9/2022	HESS JOHN	474 CHARTER LN	474 CHARTER LANE	\$50.00
220303	2/8/2022	2/8/2022	BROSIUS LESLIE E JR BROSIUS JOAN L	372 CHOCOLATE AVE	372 CHOCOLATE AVE & 555 DONEGAL S	\$100.00
220302	2/8/2022	2/8/2022	MELHORN J MICHAEL MELHORN WENDY	540 MARTIN AVE	540 MARTIN AVE	\$50.00
220301	2/8/2022	2/8/2022	MELHORN J MICHAEL MELHORN WENDY	5 S MARKET ST	5 S MARKET ST.	\$50.00
220300	2/8/2022	2/8/2022	MELHORN ANDREA	602-604 W MAIN ST	602-604 W MAIN ST	\$100.00
220299	2/8/2022	2/8/2022	MELHORN J MICHAEL MELHORN WENDY	729 W MAIN ST	729 W MAIN ST.	\$50.00
220298	2/8/2022	2/8/2022	MELHORN J MICHAEL MELHORN WENDY	137 S MARKET AVE	137 S MARKET AVE	\$100.00
220297	2/8/2022	2/8/2022	MELHORN J MICHAEL MELHORN WENDY	812 W MAIN ST	812 W MAIN ST	\$50.00
220296	2/8/2022	2/8/2022	MELHORN J MICHAEL MELHORN WENDY	828 W MAIN ST	828 W MAIN ST	\$50.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2022 Residential Rental						
Active						
220295	2/8/2022	2/8/2022	MELHORN MICHAEL J & WENDY	823 W MAIN ST	823 W. MAIN ST	\$50.00
220294	2/8/2022	2/8/2022	MELHORN JOHN MICHAEL & WENDY S	980 W MAIN ST	980 W MAIN ST	\$50.00
220307	2/9/2022	2/9/2022	KING ALVIN J KING LILLIAN R	716 CHURCH ST	716 CHURCH ST	\$100.00
220220	2/7/2022	2/7/2022	TRAVIS MAGILL AND LINDA KOSICH	830 HILL ST	830 HILL STREET	\$50.00
220266	2/8/2022	2/8/2022	MEDINA CARLOS MEDINA STEPHANIE	139 N MARKET AVE	139 N MARKET AVE	\$200.00
220232	2/7/2022	2/7/2022	EBERSOLE LARRY A	151-153 NEW HAVEN ST	151-153 NEW HAVEN ST	\$100.00
220231	2/7/2022	2/7/2022	EDMONDS TYLER S	919 W MAIN ST	919 W MAIN ST SECOND FLOOR	\$50.00
220230	2/7/2022	2/7/2022	G&Z INVESTMENTS	59 MARIETTA AVE	59 MARIETTA AVE	\$50.00
220229	2/7/2022	2/7/2022	JOHNSON MICHAEL R JOHNSON PAMELA	495 S PLUM ST	495 S. PLUM ST.	\$50.00
220228	2/7/2022	2/7/2022	BARTON EUGENE M	970 W MAIN ST	970 W MAIN ST	\$200.00
220227	2/7/2022	2/7/2022	BARTON EUGENE M SR	976 W MAIN ST	976 W MAIN ST	\$50.00
220226	2/7/2022	2/7/2022	DALKIEWICZ THOMAS AND CAROL	505 DONEGAL SPRINGS RD	505 DONEGAL SPRINGS RD	\$50.00
220225	2/7/2022	2/7/2022	PRIME HOME INVESTMENTS	584 W MAIN ST	584 W MAIN STREET	\$50.00
220224	2/7/2022	2/7/2022	DARKES ANGELA	146 S MARKET AVE	146 S MARKET AVE	\$50.00
220223	2/7/2022	2/7/2022	KING AMOS	188 N MELHORN DR	188 N MELHORN DR	\$50.00
220234	2/7/2022	2/7/2022	MUSSER NEVIN L MUSSER JILL R	718 SQUARE ST	718 SQUARE ST 1 AND 2	\$100.00
220221	2/7/2022	2/7/2022	ZEAMER AARON K ZEAMER JESSICA L	315 SAGAMORE HL	315 SAGAMORE HILL	\$50.00
220235	2/7/2022	2/7/2022	ROBERTS JAMES B & SHARON S	18 W MAIN ST	18 W MAIN ST	\$100.00
220219	2/7/2022	2/7/2022	SMEAL ROGER L	107 N JACOB ST	107 N JACOB ST	\$50.00
220218	2/7/2022	2/7/2022	HERR BLAKE AND LYNN	125 NEW HAVEN ST	125 NEW HAVEN ST	\$50.00
220217	2/7/2022	2/7/2022	HOOVER ABBY	202 LAKESIDE XING	202 LAKESIDE CROSSING	\$50.00
220216	2/7/2022	2/7/2022	ZOU LANCE	85 E MAIN ST	85 E MAIN ST	\$50.00
220215	2/7/2022	2/7/2022	DALE RAILING DAVID RUTT	463 S PLUM ST	463 S. PLUM STREET	\$50.00
220214	2/7/2022	2/7/2022	HOOVER ELIZABETH AND GLEN	200 LAKESIDE XING	200 LAKESIDE CROSSING	\$50.00
220213	2/7/2022	2/7/2022	ZEIGLER DEBRA & LONNIE BURGER	350 CEDAR LN	350 CEDAR LANE	\$50.00
220212	2/7/2022	2/7/2022	DILLON LOUISE M	1005 MADELYN ST	1005 MADELYN ST	\$50.00
220211	2/7/2022	2/7/2022	MARTIN JONATHAN AND PATTI JO	331 MARTIN AVE	331 MARTIN AVE	\$50.00
220210	2/7/2022	2/7/2022	MARTIN STEVEN & TERESA R	314 N MARKET AVE	314 N MARKET AVENUE	\$50.00
220209	2/7/2022	2/7/2022	EBERLE KENNETH L ET AL	562 W MAIN ST	562 W MAIN ST	\$50.00
220222	2/7/2022	2/7/2022	LANDIS SEM	609 CHURCH ST	609 CHURCH ST	\$50.00
220247	2/7/2022	2/7/2022	GROVE DONNA & CHAD	126 DELTA ST	126 DELTA ST	\$50.00
220263	2/8/2022	2/8/2022	BRENEMAN ARTHUR L BRENEMAN DORO	68 E MAIN ST	68 E MAIN ST	\$200.00
220262	2/8/2022	2/8/2022	SUTER MICHAEL P SUTER JANE E	241 MARIETTA AVE	241 MARIETTA AVE	\$200.00
220261	2/8/2022	2/8/2022	BERNARD GRISSINGER, C/O LINDA GRIS	130 N BARBARA ST	130 N BARBARA ST	\$50.00
220260	2/8/2022	2/8/2022	BERNARD GRISSINGER, C/O LINDA GRIS	128 N BARBARA ST	128 N BARBARA ST	\$150.00
220259	2/8/2022	2/8/2022	HALLGREN NANCY	115 S MARKET ST	115-117 S MARKET ST	\$200.00
220258	2/8/2022	2/8/2022	MORAN AUSTIN AND ADDIE	268 MARIETTA AVE	268 MARIETTA AVE	\$50.00
220257	2/8/2022	2/8/2022	MORAN AUSTIN	436 S PLUM ST	436 S PLUM ST.	\$50.00
220256	2/8/2022	2/8/2022	AUSTIN MORAN	1080 DONEGAL SPRINGS RD	1080 DONEGAL SPRINGS ROAD	\$50.00
220255	2/8/2022	2/8/2022	METZLER DOUG AND WHITNEY	624 W MAIN ST	624 W MAIN ST	\$200.00
220251	2/7/2022	2/7/2022	MILLER ERIC P MILLER GRACE S	363 N BARBARA ST	363 N BARBARA ST	\$150.00
220250	2/7/2022	2/7/2022	WALTON JOAN H	636 DONEGAL SPRINGS RD	636 DONEGAL SPRINGS ROAD	\$50.00
220233	2/7/2022	2/7/2022	MELHORN BOB & VIRGINIA	744 W MAIN ST	744 W. MAIN ST.	\$100.00
220248	2/7/2022	2/7/2022	GROVE DONNA & CHAD	431 S PLUM ST	431 S. PLUM STREET	\$50.00
220320	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	210-236 WELDON ALLEY	210-236 Weldon Alley	\$700.00
220246	2/7/2022	2/7/2022	GROVE DONNA & CHAD	124 DELTA ST	124 DELTA ST	\$50.00
220245	2/7/2022	2/7/2022	CORTES SAMMY	221 MOUNT JOY ST	221 MOUNT JOY STREET	\$50.00
220244	2/7/2022	2/7/2022	CORTES SAMMY	206 MARIETTA AVE	206 MARIETTA AVE	\$100.00
220243	2/7/2022	2/7/2022	J&C OXFORD INVESTMENT LLC	206 E MAIN ST	206-208 E MAIN ST	\$150.00
220242	2/7/2022	2/7/2022	MILLER MATTHEW P MILLER CHRISTINE	121 N MARKET ST	121 N MARKET ST	\$150.00
220241	2/7/2022	2/7/2022	VANDERSCHAAF LAWRENCE II VANDERS	64 W DONEGAL ST	64-68 W DONEGAL ST	\$150.00
220240	2/7/2022	2/7/2022	FORRY KATHRYN M FORRY JOHN S	51 E MAIN ST	47-49 E. MAIN ST	\$100.00
220239	2/7/2022	2/7/2022	ASD BROTHERS REALTY LLC	905 W. MAIN ST.	2 N PLUM ST	\$100.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2022 Residential Rental						
Active						
220238	2/7/2022	2/7/2022	COLBY AND HALEY HOOVER	243 LAKESIDE XING	243 LAKESIDE CROSSING	\$50.00
220237	2/7/2022	2/7/2022	HOOVER COLBY AND HALEY	255 LAKESIDE XING	255 LAKESIDE CROSSING	\$50.00
220236	2/7/2022	2/7/2022	SMITH CURT LANE	166 NEW HAVEN ST	166 NEW HAVEN ST	\$100.00
220249	2/7/2022	2/7/2022	BACK WILLIAM H & SUSAN R	38 W MAIN ST	36 W MAIN ST	\$150.00
220387	2/11/2022	2/11/2022	ESBENSHADE THEODORE L & A MARY	162 N MARKET ST	162 N MARKET ST.	\$50.00
220375	2/10/2022	2/10/2022	MARTIN KERMIT AND ELSIE	231 LAKESIDE XING	231 LAKESIDE CROSSING	\$50.00
220403	2/16/2022	2/16/2022	RHODES DORREL	120 W MAIN ST	120 W. Main St.	\$50.00
220402	2/16/2022	2/16/2022	BRANDT ROGER J & BRANDT ARLENE	714 BERNHARD AVE	714 BERNHARD AVE	\$50.00
220401	2/16/2022	2/16/2022	CHIQUESVILLE LLC	537 DONEGAL SPRINGS RD R	537 DONEGAL SPRINGS RD	\$100.00
220400	2/16/2022	2/16/2022	CHIQUESVILLE LLC	537 DONEGAL SPRINGS RD F	537 DONEGAL SPRINGS RD	\$100.00
220399	2/16/2022	2/16/2022	CHIQUESVILLE LLC	527 DONEGAL SPRINGS RD	527 DONEGAL SPRINGS RD	\$250.00
220395	2/16/2022	2/16/2022	B& H REAL ESTATE	34 W MAIN ST	34 W MAIN ST	\$300.00
220394	2/16/2022	2/16/2022	KREIDER DAVID M & RENEE F	218 GRANDVIEW CIR	218 GRANDVIEW CIRCLE	\$50.00
220393	2/16/2022	2/16/2022	KREIDER DAVID M & RENEE F	214 GRANDVIEW CIR	214 GRANDVIEW CIRCLE	\$50.00
220392	2/16/2022	2/16/2022	KREIDER DAVID M & RENEE F	614 BERNHARD AVE	614 BERNHARD AVE	\$50.00
220390	2/11/2022	2/11/2022	MILLER NANJI J	114 E DONEGAL ST	114 E DONEGAL ST.	\$50.00
220405	2/16/2022	2/16/2022	KOTCH JAMES C & DORIS J	425 S MARKET AVE	425 S MARKET AVE	\$50.00
220388	2/11/2022	2/11/2022	ESBENSHADE THEODORE L & A MARY	176 N MARKET ST	176 N MARKET ST	\$50.00
220406	2/16/2022	2/16/2022	STROCKO ROBERT STROCKO JESSICA L	128 E MAIN ST	128-130 E MAIN ST	\$200.00
220386	2/11/2022	2/11/2022	KREADY BRENDA	207 W MAIN ST	207 W MAIN STREET	\$50.00
220385	2/11/2022	2/11/2022	KREADY BRENDA	215 W MAIN ST	215 W MAIN ST	\$50.00
220384	2/10/2022	2/10/2022	ZIEGLER BARTON J	48 E MAIN ST	48 E MAIN ST	\$150.00
220383	2/10/2022	2/10/2022	GLOSSBRENNER UNITED METH CH	717 CHURCH ST	717 CHURCH ST	\$50.00
220382	2/10/2022	2/10/2022	GLOSSBRENNER UN METH CH	624 CHURCH ST	624 CHURCH ST	\$50.00
220381	2/10/2022	2/10/2022	JME HOLDINGS LLC	327 MARTIN AVE	327 MARTIN AVE	\$50.00
220380	2/10/2022	2/10/2022	KRC PROPERTIES LLC	253 LAKESIDE XING	253 LAKESIDE CROSSING	\$50.00
220379	2/10/2022	2/10/2022	BROWN SANDRA	251 LAKESIDE XING	251 LAKESIDE CROSSING	\$50.00
220378	2/10/2022	2/10/2022	SAVANNAH TREE HOLDINGS LLC	249 LAKESIDE XING	249 LAKESIDE CROSSING	\$50.00
220377	2/10/2022	2/10/2022	AMANI HOLDINGS	247 LAKESIDE XING	247 LAKESIDE CROSSING	\$50.00
220318	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1039-1053 REAGAN ST	1039-1053 Reagan St	\$400.00
220389	2/11/2022	2/11/2022	DONOUGH JASON	637 W MAIN ST	637 W MAIN ST	\$150.00
220418	2/17/2022	2/17/2022	BULLER CHARLES M & DARLENE G	210 MOUNT JOY ST	210 MOUNT JOY ST	\$50.00
220431	2/18/2022	2/18/2022	BEILER JOHN AND BERTHA	201-203 E MAIN ST	3 N HIGH ST & 201-203 E MAIN ST	\$300.00
220430	2/18/2022	2/18/2022	ESTEP KENNETH R & JANE L	131 COLUMBIA AVE	131 COLUMBIA AVE	\$100.00
220429	2/18/2022	2/18/2022	ESTEP KENNETH R & JANE L	229 N BARBARA ST	229 N BARBARA ST	\$100.00
220428	2/18/2022	2/18/2022	ESTEP KENNETH R & JANE L	60 OLD MARKET ST	60 OLD MARKET ST	\$200.00
220427	2/17/2022	2/17/2022	MATTHEW AND DEBORAH CULLEY	24 E MAIN ST	24 E MAIN STREET APT A	\$50.00
220426	2/17/2022	2/17/2022	MF YORK LANCASTER LLC CO MISSION F	330 E MAIN ST	330 E MAIN ST	\$3,200.00
220425	2/17/2022	2/17/2022	ALGAR PROPERTIES LLC	29 FRANK ST	29 FRANK ST	\$100.00
220424	2/17/2022	2/17/2022	ALGAR PROPERTIES LLC	23 FRANK ST	23 FRANK ST	\$50.00
220423	2/17/2022	2/17/2022	ALGAR PROPERTIES LLC	17 FRANK ST	17 FRANK ST	\$50.00
220422	2/17/2022	2/17/2022	ALGAR PROPERTIES LLC	117 N MARKET ST	117 N MARKET ST	\$100.00
220421	2/17/2022	2/17/2022	ALGAR PROPERTIES LLC	109 N MARKET ST.	109 N MARKET ST & 9 FRANK ST	\$150.00
220404	2/16/2022	2/16/2022	RHODES DORREL	118 W MAIN ST	118 W MAIN ST	\$50.00
220419	2/17/2022	2/17/2022	CRAUL STEVEN M	14 PINE ST	14 PINE STREET	\$50.00
220374	2/10/2022	2/10/2022	MARTIN KERMIT AND ELSIE	229 LAKESIDE XING	229 LAKESIDE CROSSING	\$50.00
220417	2/17/2022	2/17/2022	ARNOLD KEITH M ARNOLD WENDI L	125 MOUNT JOY ST	125 MOUNT JOY ST	\$50.00
220416	2/17/2022	2/17/2022	ARNOLD KEITH M & WENDI L	121 MOUNT JOY ST	121 MOUNT JOY ST	\$50.00
220415	2/17/2022	2/17/2022	ARNOLD KEITH M ARNOLD WENDI L	119 MOUNT JOY ST	119 MOUNT JOY ST	\$50.00
220414	2/17/2022	2/17/2022	ARNOLD KEITH M ARNOLD WENDI L	115 MOUNT JOY ST	115 MOUNT JOY ST	\$50.00
220413	2/17/2022	2/17/2022	BOLL LEON S & LINDA K	127 N MARKET AVE	127-129 N MARKET AVE	\$100.00
220412	2/17/2022	2/17/2022	BOLL LEON	101 W DONEGAL ST	101 W DONEGAL ST	\$50.00
220411	2/17/2022	2/17/2022	KUSUPLOS ANDREW S	104 S BARBARA ST	104 SOUTH BARBARA ST	\$100.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2022 Residential Rental						
Active						
220410	2/17/2022	2/17/2022	RGSS LLC	283 MARIETTA AVE	283-285 MARIETTA AVE	\$100.00
220409	2/17/2022	2/17/2022	FIRST CHOICE HOMEBUYERS	9 E DONEGAL ST	9-11 E DONEGAL ST	\$100.00
220408	2/16/2022	2/16/2022	FAHNESTOCK MATTHEW J	532 MARTIN AVE	532 MARTIN AVE	\$50.00
220407	2/16/2022	2/16/2022	REDBUD INVESTMENTS LLC	202 E MAIN ST	202 E MAIN ST	\$200.00
220420	2/17/2022	2/17/2022	CRAUL STEVEN	16 PINE ST	16 PINE STREET	\$50.00
220332	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY	435 S MARKET AVE	435 S MARKET AVE	\$50.00
220376	2/10/2022	2/10/2022	STOLTZFUS ANNIE	245 LAKESIDE XING	245 LAKESIDE CROSSING	\$50.00
220345	2/10/2022	2/10/2022	LOMBARDO VINCENT	33 W MAIN ST	31 W MAIN ST AND 33 W. MAIN ST. APT	\$100.00
220343	2/9/2022	2/9/2022	CHARLES JONATHAN E	243 FARMVIEW LN	243-257 FARMVIEW LA	\$400.00
220342	2/9/2022	2/9/2022	CHARLES JONATHAN E & RHODA R	225 FARMVIEW LN	225-237 FARMVIEW LA	\$400.00
220341	2/9/2022	2/9/2022	HACKMAN NINA	560 W MAIN ST	560 W MAIN ST	\$100.00
220340	2/9/2022	2/9/2022	SR HOLDINGS	332 MARIETTA AVE	332 MARIETTA AVE	\$50.00
220339	2/9/2022	2/9/2022	SR HOLDINGS LLC	44 W MAIN ST	44 W MAIN ST	\$100.00
220338	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY LLC	309 E MAIN ST	309 E. MAIN STREET	\$50.00
220337	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY LLC	307 E MAIN ST	307 E MAIN ST.	\$50.00
220336	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY LLC	213 MOUNT JOY ST	213 MOUNT JOY ST	\$50.00
220335	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY LLC	211 MOUNT JOY ST	211 MOUNT JOY ST	\$50.00
220347	2/10/2022	2/10/2022	NOLT RUTH	733 W MAIN ST	733 W MAIN ST	\$50.00
220333	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY LLC	242 N MARKET AVE	242 N MARKET AVE	\$50.00
220348	2/10/2022	2/10/2022	NOLT RUTH	739 W MAIN ST	739 W MAIN ST	\$50.00
220331	2/9/2022	2/9/2022	SR HOLDINGS	329 W DONEGAL ST	329 W. DONEGAL STREET	\$50.00
220330	2/9/2022	2/9/2022	SR HOLDING OF MOUNT JOY LLC	843 COLONY LN	843 COLONY LANE	\$50.00
220329	2/9/2022	2/9/2022	SR HOLDING OF MOUNT JOY LLC	712 SQUARE ST	712 SQUARE STREET	\$50.00
220328	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1028 KAITLIN ALY	1028 Kaitlin Alley	\$500.00
220327	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1048 KAITLIN ALY	1048 Kaitlin Alley	\$500.00
220326	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1000-1018 WATER ST	1000-1018 Water St	\$500.00
220325	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	204-230 KEINATH ST	204-230 Keinath St	\$700.00
220324	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	205-231 WELDON ALLEY	205-231 Weldon Alley	\$700.00
220323	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1001-1019 REAGAN ST	1001-1019 Reagan St	\$500.00
220322	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	1020-1038 WATER ST	1020 -1038 Water St	\$500.00
220321	2/9/2022	2/9/2022	THE APARTMENTS AT FLORIN HILL	240-258 WELDON ALLEY	240-258 Weldon Alley	\$500.00
220334	2/9/2022	2/9/2022	SR HOLDINGS OF MOUNT JOY LLC	210-212 W MAIN ST	210-212 W MAIN ST	\$100.00
220360	2/10/2022	2/10/2022	ESTOCK RYAN	222 BIRCHLAND AVE	222 BIRCHLAND AVE	\$50.00
220373	2/10/2022	2/10/2022	KRC PROPERTIES LLC	228 LAKESIDE XING	228 LAKESIDE CROSSING	\$50.00
220372	2/10/2022	2/10/2022	MARTIN KERMIT AND ELSIE	227 LAKESIDE XING	227 LAKESIDE CROSSING	\$50.00
220371	2/10/2022	2/10/2022	KRC PROPERTIES LLC	226 LAKESIDE XING	226 LAKESIDE CROSSING	\$50.00
220370	2/10/2022	2/10/2022	HOOVER AMMON	225 LAKESIDE XING	225 LAKESIDE CROSSING	\$50.00
220369	2/10/2022	2/10/2022	SPEEDWELL PROPERTIES LLC	224 LAKESIDE XING	224 LAKESIDE CROSSING	\$50.00
220368	2/10/2022	2/10/2022	WEILER JEFFREY	223 LAKESIDE XING	223 LAKESIDE CROSSING	\$50.00
220367	2/10/2022	2/10/2022	SPEEDWELL PROPERTIES LLC	222 LAKESIDE XING	222 LAKESIDE CROSSING	\$50.00
220366	2/10/2022	2/10/2022	WEAVER MELVIN AND ALMA	221 LAKESIDE XING	221 LAKESIDE CROSSING	\$50.00
220365	2/10/2022	2/10/2022	SANDSTONE LEASING LLC	220 LAKESIDE XING	220 LAKESIDE CROSSING	\$50.00
220364	2/10/2022	2/10/2022	SANDSTONE LEASING LLC	218 LAKESIDE XING	218 LAKESIDE CROSSING	\$50.00
220363	2/10/2022	2/10/2022	BYRON SENSENIG	216 LAKESIDE XING	216 LAKESIDE CROSSING	\$50.00
220346	2/10/2022	2/10/2022	LOMBARDO VINCENT	35 W MAIN ST	35 1/2 W. MAIN ST.	\$50.00
220361	2/10/2022	2/10/2022	HESS J BRIAN HESS HEATHER N	604 BERNHARD AVE	604 BERNHARD AVE	\$50.00
220432	2/18/2022	2/18/2022	DRAGER AARON C	1071 DONEGAL SPRINGS RD	1071-1077 DONEGAL SPRINGS RD	\$200.00
220359	2/10/2022	2/10/2022	GORMAN REALTY	305 LAKESIDE XING	305 LAKESIDE CROSSING	\$50.00
220358	2/10/2022	2/10/2022	GORMAN REALTY	303 LAKESIDE XING	303 LAKESIDE CROSSING	\$50.00
220357	2/10/2022	2/10/2022	GORMAN REALTY	301 LAKESIDE XING	301 LAKESIDE CROSSING	\$50.00
220356	2/10/2022	2/10/2022	BRG CAPITAL	315 LAKESIDE XING	315 LAKESIDE CROSSING	\$50.00
220355	2/10/2022	2/10/2022	BRG CAPITAL	313 LAKESIDE XING	313 LAKESIDE CROSSING	\$50.00
220354	2/10/2022	2/10/2022	BRG CAPITAL	311 LAKESIDE XING	311 LAKESIDE CROSSING	\$50.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Rental						
2022 Residential Rental						
Active						
220353	2/10/2022	2/10/2022	BRG CAPITAL	309 LAKESIDE XING	309 LAKESIDE CROSSING	\$50.00
220352	2/10/2022	2/10/2022	BRG CAPITAL	307 LAKESIDE XING	307 LAKESIDE CROSSING	\$50.00
220351	2/10/2022	2/10/2022	HIXON JUDY	55 E MAIN ST	53-57 E MAIN ST	\$200.00
220350	2/10/2022	2/10/2022	B & K ESTATE LLC	934 W MAIN ST	934 W MAIN ST	\$50.00
220349	2/10/2022	2/10/2022	MORAN PATRICK AND BRENDA	8 W MAIN ST	8 W MAIN ST	\$150.00
220362	2/10/2022	2/10/2022	SANDRA BROWN	214 LAKESIDE XING	214 LAKESIDE CROSSING	\$50.00
Total 2022 Residential Rental 216						\$32,250.00
Total Rental 216						\$32,250.00

Total Permits: 216 \$32,250.00

MOUNT JOY BOROUGH-MultiSelect Permits App Date: 2/1/2022 - 2/22/2022

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
Building						
Com-Renovations						
Active						
220289	2/8/2022	2/17/2022	FOX CHAPEL PUBLISHING	950 SQUARE ST	Structural storage racks	\$715.00
Total Com-Renovations 1						\$715.00
Res-Basement						
Active						
220206	2/7/2022	2/18/2022	GALLAGHER BRIAN AND JILLANE	303 KEINATH ST	Renovate basement	\$65.00
Total Res-Basement 1						\$65.00
Res-Renovations						
Active						
220398	2/16/2022	2/18/2022	MOLITORIS DAVID W MOLITORIS HEATH	301 BIRCHLAND AVE	Renovations	\$225.00
Total Res-Renovations 1						\$225.00
Total Building 3						\$1,005.00
Use						
Use						
Active						
220397	2/16/2022	2/18/2022	CBH GROUP II LLC	955 W MAIN ST	New Business - Darrenkamp Insurance A	\$60.00
220396	2/16/2022	2/18/2022	CBH GROUP II LLC	955 W MAIN ST	New Business - JJ Closet Boutique	\$60.00
220207	2/7/2022	2/10/2022	CBH GROUP II LLC	955 W MAIN ST	New business - Jason Carpenter Law	\$60.00
Total Use 3						\$180.00
Total Use 3						\$180.00
Zoning						
Fence						
CO Issued						
220391	2/11/2022	2/11/2022	CRAWFORD BRIDY	711 ARBOR ROSE AVE	Install fence	\$40.00
Total Fence 1						\$40.00
Res- sidewalk						
Active						
220252	2/8/2022	2/8/2022	LYNAM MARK E & MARY S	371 N BARBARA ST	remove sidewalk and replace with larger	\$40.00
Total Res- sidewalk 1						\$40.00
Total Zoning 2						\$80.00
Total Permits: 8						\$1,265.00

MOUNT JOY BOROUGH-StormWater Permits App Date: 2/1/2022 - 2/22/2022

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
StormWater						
Exemption						
Active						
220254	2/8/2022	2/8/2022	LYNAM MARK E & MARY S	371 N BARBARA ST	remove sidewalk and replace with larger	\$50.00
Total Exemption 1						\$50.00
Total StormWater 1						\$50.00
Total Permits: 1						\$50.00

MOUNT JOY BOROUGH-Violations: " 2/1/2022 - 2/22/2022

**Property
Closed**

Total number of Closed Property Violations: 5

Open

Total number of Open Property Violations: 5

10



CERTIFICATE

OF ACHIEVEMENT

PROUDLY PRESENTED TO

Stacie Gibbs

FOR SUCCESSFUL COMPLETION OF THE COURSE:

[Cybersecurity Training 2022 - SEC-106](#)

COMPLETION GRADE: 95%

COMPLETED ON: 2022-02-11

This certificate was awarded by:

12:34 MicroTechnologies, Inc.

on behalf of:

Mount Joy Borough





**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: March 2, 2022

RE: Public Works Department Activities for February 2022

Following is a list of activities for the Public Works Department for February 2022:

- Parks – Replace post caps at Kids Joyland
- Parks – Replace park rules signs with updated signs, and other signs that were faded.
- Parks – Salt sidewalks for one minor snow event
- Parks – Clean out and disperse of items from the storage building at Borough Park beside Kids Joyland. The organizations that were notified were, Historical Society, Rotary Club, Rainbow’s End Youth Center, St Marks Church, Mount Joy Legion and Boy Scouts .
- PW – Equipment maintenance: All routine maintenance is done in house for equipment and vehicles at Public Works. Filters and oil, etc. are purchased in bulk orders to reduce cost. This work is completed during the winter months.
- Signs – Repair and replacement as needed.
 - Add No Parking signs on New Haven St extended at the Marietta Ave. intersection for distance from stop sign and fire hydrant.
 - Install different arrow to advance turning sign for 170 New Haven Street.
- Compost Site – Manage raw materials for processing into mulch and compost
- Create new job description to replace Assistant Public Works Director/Stormwater Enforcement Officer.

Projects:

- Pinkerton Road project has been advertised and listed on PennBid for bidding. Bid opening is March 7, 2022. UGI is completing gas line replacement and relocations. Surveyors have marked locations for PPL pole locations for relocation to be done in March.
- N. Angle Street project has been advertised and listed on PennBid for bidding. Bid opening is March 7, 2022. Surveyors have marked locations for PPL pole locations for relocation to be done in March.
- Bids were received for the ARLE Main Street Pedestrian Signal Upgrade project. There is a motion on the agenda for awarding this project bid.
- Manheim Street stormwater project is underway. There have been a few conflicts with existing UGI gas lines which need to be resolved before the contractor can complete the project.
- Met with numerous contractors to get pricing for Heritage Grant

Meetings:

- Attend Public Works Committee meeting
- Meet with 2 property owners on Wood Street to review their requirements for curb and sidewalk installation
- Attend Staff meetings
- Organize and attend N. Angle Street property owner meeting to discuss and provide information regarding the curb installation on N. Angle Street. Property owners were contacted via letter about the meeting. 8 of 12 property owners or their representatives were in attendance at the meeting. When the borough has the bid results, owners will be notified with the low bid amount for curb, so they can make a decision on who to get to install their curbs.
- Attend N. Angle Street pre-bid meeting. Bid opening for this project is March 7, 2022 at 10:00 AM.
- Attend Borough Admin and Finance meeting.
- PW/Parks Supervisors bi-weekly scheduling and planning meeting to discuss ongoing projects and planning for future projects
- Attend the Council building committee meeting.
- Meet with Rotary Club representatives to discuss items on Rotary Park MOU.
- Meet with Rotary Club representatives to review clean-up/work day at Rotary Park
- Attend Zoom meeting with Kara Kalupson from Rettew Associates to review and organize grant applications and submissions related to streambank project, and Master Site Development grants.

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

February 2022 Authority Administrator Report

1. Staff and ARRO are working on the annual Chapter 94 reporting for 2021.
2. Staff completed quarterly water meter reading.
3. Staff completed its yearend review of permitted customers for excessive consumption and those property owners were notified.
4. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road – Taco Bell Property
 - 1156 Five Star Drive - Amazon
 - Cornerstone Lot W-5 – Midstate Roofing – construction observation of water & sewer connections.
 - Elm Tree Phase 5C – review of shop submittals.
 - Cornerstone Lot W-1 – ARRO and staff received plans, reviewed, and will generate a comment letter to address conformity with our specifications and details.
 - Rapho Industrial Park sewerage – attended a pre-con meeting for the project.
5. Authority worked with Rapho Township to repair a sinkhole that appeared under the sanitary sewer on Willow Creek.

To: Borough Council
From: Jill Frey - Assistant Borough Manager/Finance Officer
Date: 2/28/2022

The month of February is one of my busiest months of the year, so I am going to keep the narrative short. In addition to all of my daily/weekly responsibilities, as you all know, I have been going through the audit. I had 3-4 auditors on site the week of Feb. 14th - 18th. They continue (daily) to ask questions and require items via email. Megan (lead auditor) said that all went smoothly. They plan on presenting to the Administration and Finance Committee on March 24th, and then to all of Council on April 4th. I encourage you all to attend.

Attached you will find the following items:

Account Balance Reports - A report of the reserves in our four major operating funds as of the end of the month.

General Fund - You will see a sub-section for the General Fund that **excludes** the CARES Act and ARPA money, both received and spent. It is recommended to keep those items out of the normal operating fund balance.

CARES Act and ARPA Committed Funds Report - A report of the detailed activity relating to the CARES Act and the ARPA.

As for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point. Current year tax dollars usually start coming in March (which we receive in April) and April (which we receive in May). I will provide the budget report again beginning in April, unless otherwise requested.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey

Assistant Borough Manager/Finance Officer



81.

MOUNT JOY BOROUGH MEMORANDUM

TO: Admin & Finance Committee

FROM: Mark G. Pugliese I, Borough Manager 

DATE: February 24, 2022

RE: Manager's Report

1. I have processed six (6) Right-To-Know Requests so far this month. I am still working on two of them and for one I had to submit the 30-extension due to the sheer volume of the request.
2. Staff and I continue to put together figures to submit a request for state grant monies specifically for Kunkle Field/Borough Park. As it stands, I expect the total cost to be in the area of \$500,000 to \$600,000 with no match. I anticipate on being able to submit the grant by March 15, 2022, and we should have a decision before July 1, 2022.
3. Kunkle Field – There has been some discussion as to whom is responsible for portions of the field. About a week or so ago, one of the high lights fell to the ground. MJA got an estimate of \$3,600.00 because it involves putting in new cross pieces due to those currently in place have rotted out. In talking with Dennis and Barry, there is no agreement in place. Assistant Manager filed a claim with the insurance company, and we are waiting to hear back from them.
4. Auditors were on site from February 14th through the 18th. They are completing their work off-site and we are continuing to answer questions and/or sending them documents. Ms. Frey did a great job of putting together the majority of documents a head of time.
5. I have no updates with regards to the Municipal Service Authority that is looking at forming an authority so that they may charge for emergency medical services. I am not sure where this initiative is at or if there is any momentum to move forward. I will keep you posted as I receive information. However, President Hall will be appointing a representative and alternates to attend an information meeting with Northwest EMS.
6. I have also spoke with Councilor Fahndrich reference to a request from FDMJ to have an elected official attend meeting with regards to strategic planning for the FD. Public Safety Committee will be sending a name to council as to whom they would like to attend these meetings. President Hall will then officially appoint the individual.
7. I have received a proposed agreement from PSH Life Lion LLC and am in the process of reviewing it and will work any additional details. I believe it should be ready for Public Safety Committee and Admin & Finance Committee meetings this month.
8. In reference to the Police Contract.
 - a. I spoke with Mr Harvey and he is still telling me that they are very close to having a final document.
 - b. I asked for and received an opinion from Foster & Foster Actuaries and Consultants (attached to my report) regarding the DROP program. The report indicates that adding the DROP to the pension plan would have little to no affect on the plan. I consulted with Attorney Harvey reference the interest rates on the monies added to an officers DROP and he recommended that the plan should stick with a variable interest rate, not to exceed 4.5% in accordance with Act 44.
9. Staff continues to work on a new Community Guide/Map with updated Borough information and new business advertisements. We are hoping for an early 2022 distribution. Letters have gone out to previous sponsors to see if they are willing to commit to the next guide. They are coming to an end of this project.

10. Reference to BMP 107/Melhorn Basin, I had asked Dennis Nissley, Public Works Director to ask that they provide a schedule of work to be completed by the end of the month. I was included in several email exchanges between Mr. Melhorn and Mr. Nissley. In short, they have done some preliminary measurement and are in the process of doing additional. Based upon there data the basin is still in compliance with the original plans and in fact may be better than the plans call for. Mr. Nissley had sent the emails to ARRO and once they have an opportunity to respond to us, we will come up with a plan on moving forward which will include asking for a report from their engineers. I would also mention that Melhorn's have been in discussion with their engineers and the Borough Authority to add a cistern to catch additionally water to use for washing their trucks. They are currently waiting on information from the Authority.
11. Reference to BMP 125/Borough Basin, I previously report that I was having difficulty getting funds from our grant for reimbursements. That issue has been cleared up and we have received checks for the first two submittals,
12. Reference to Brady's Alley, DC Gohn will be doing the survey work this week. Dennis Nissley has placed a one call to determine utilizes locations. I have attempted to contact property owners to advise them that this will be occurring.
13. Building Ad Hoc Committee met on 2/22/2022. I provided verbal report during the Admin & Finance Committee meeting. I explained that the committee is about as far as they can go until some designs are made
14. For the committee to review. Additionally, Crabtree & Rohrbaugh can't move forward until a contract is signed. Ad hoc Committee will be making a recommendation on the site for the next Admin & Finance Committee meeting.
15. Mount Joy Community Foundation – No updates
16. Train Station Deed. No updates
17. Rt 772 re-routing. I have contacted several PennDOT individuals regarding the re-routing of SR 0772 and included previous emails and a letter indicating that the only thing left to do was to hang the signs. Our District 8 representative is out on leave and may not be returning to work. There are two other representatives covering for him. I was able to speak with one of them who knew little information about the projects. I did my best to bring him up to speed and I requested a meeting to get the projects back on schedule. Additionally, I sent an email to the two of them as a follow-up asking for a meeting. No feedback or replies at this point.
18. Grants –
 - a. DCED Multimodal Transportation Fund Grant – ARRO is currently doing the survey work. Once completed, we will be able to start moving forward. Additionally, the Mayor has asked that we attempt to include the east/west cross walk on Marietta at Main St.
 - b. Smart Growth Transportation Grant – we are waiting on one reimbursement to close out this grant.
 - c. NFWF Grants – all reimbursements have been received and pending any work that may be required in the spring, this grant will be able to be closed out.
 - d. 902 Recycling Grant – Submitted and awaiting word on approval.
 - e. Capital Budget Request – Submitted and awaiting word on approval.
 - f. Lancaster County Bicycle Club Grant - Submitted and awaiting approval
 - g. DCED/DCNR C2P2 Grant- You will have a resolution before you to recommend moving the resolution to full Council. This grant is our second attempt to get monies to do a master plan for the Little Chickies Park
 - h. RETTEW has provided the Public Works Director and myself with a list of possible grants that we may be able to apply for to complete the stream bank restoration. We will schedule and supply you with additional information
19. I have attended all Committee Meeting during the month of February. I've been asked by the Public Works Committee to send a draft permit parking protocol to the solicitor for review and comment. This has been completed and am waiting on her response
20. I have found additional training for ZOOM online and will be reviewing this information to better understand the features of the platform before Council decides to broadcast their meetings. Discussing policy was on Admin & Finance Committee's agenda. Additionally, I am reviewing "ZOOM Webinars" as a platform for broadcasting our meeting.
21. COVID 19 – I have been updating you with counts of staff that had contracted COVID 19. In a previous email, I had suggested that Council allow me to grant up to 5 days of medical leave for any member that tests

positive. This would encourage individuals to stay at home when they test positive and are contagious, help stop the spread within the office and relieve us from trying to determine if they contracted at work which would then be a worker's comp claim or somewhere else. Note that this just pertains to non-uniform staff as Act 17 or 2020 provides emergency workers with 60 days paid leave should they contract COVID. I have already distributed information to staff about free test through the Federal Government as well as through our insurance carrier. I have updated the verbiage on the agenda. There was a question raised during the last Council Meeting with regards to this being a once a year granting of medical leave. I would suggest that the whole purpose of providing the staff with extra medical leave is for staff to know that should they test positive to stay home and not spread it among staff. If they were only providing with this once, they may be inclined to come to work when they should be at home, thus exposing other to the virus. .Lastly, I still have additional at home test should anyone need one.

22. As instructed by the Admin & Finance Committee, I have contacted the Borough Solicitor regarding the 30' stormwater easement that runs behind the even side of the 700 blk of Arbor Rose. The 30' easement was constructed in accordance with Borough Ordinance. Several residents would like to encroach on the easement to plant screening shrubs to add privacy to their back yards. As mentioned, this was built in accordance with the Borough Ordinance and per the ordinance. I have supplied the Committee with our solicitor's response. Staff has been directed to review the letter and attempt to determine steps to take should Council wish to allow this option.
23. At Council's request, I have reached out to our solicitor to review the terms and conditions of ARRO's contract. I have also contacted the Borough engineer about the request to update their terms and agreements. He advised that I have to speak to someone other than he and that he would get me the contact information. I received her comments on 3/2/2022 and will be reviewing them. Barring any questions I may have, I will present it to Public Works Committee to review her comments.
24. On the Committee's agenda are two things that I am working on that are a bit "off center" from my normal duties.
 - a. I was approached by Barnstormers about having a "Mount Joy Night" at one of their games. First, residents would get discount tickets for the game and second, up to twenty of our local business would be able to set up a table in a designated area during the game to promote their business, give out samples of food and/or sell some of their products. I am currently working with the Chamber of Commerce on this and plan to involve Main Street Mount Joy and Voyager as well. Some of the other actives could involve having the mayor throw out the ceremonial first pitch, having Donegal band play the national anthem, MJA youth baseball players take to the field with Barnstormer players during the national anthem, having council participate in some of the between innings games, public recognizing a Borough resident, etc.
 - b. Working with Penn State Health to hold a vaccination clinic for Borough residents and surrounding municipalities out of their Florin Building.
25. I am continuing to organize the files within my office. Linda has been a huge help in this area. While it doesn't sound all that promising, I hope to have everything completed and filed by mid-summer.
26. Since the last Council meeting when a gentle who resides at the corner of Marietta and Pinkerton spoke during public comment reference his property, staff and I have been looing at ways to provide work-a-rounds for truck/tractor trailers that can't make the turn. Additional signage will be posted trying to keep the trucks off of Pinkerton Rd. Police Department will be doing a traffic study and Public Works will also be placing signs on New Haven Street to keep cars from parking too close to the intersection.
27. I attended a breakfast meeting along with Councilors Castaldi and Eichler that was sponsored by Senator Aument. Information was relevant to issues that we are having in the Borough as well.

As always, please let me know if there are any questions or comments.

End of Report

February 28, 2022

Mr. Rob Lutz
R.J. Hall Company, Inc.
3461 Spring Road
Carlisle, PA 17013

**RE: Borough of Mount Joy Police Retirement Plan
Deferred Retirement Option Plan (DROP)**

Dear Mr. Lutz:

It has been requested that we provide a cost analysis if the above-mentioned plan was amended to provide a Deferred Retirement Option Plan (DROP) in accordance with Act 44 at age 50 and the completion of 25 years of service with participation of 4 years.

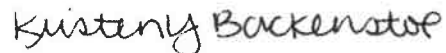
The addition of a DROP provision can affect Plan costs in a number of ways.

1. It can increase Plan costs by accelerating the age and service at which the actuary assumes participants will retire. Because we already assume that all participants will retire immediately upon reaching Normal Retirement Age, amending the DROP provision would not cause us to accelerate retirements and therefore this factor has **no impact** on this Plan.
2. A DROP provision can decrease Plan costs if the DROP provision guarantees an interest crediting rate on the DROP payments less than is being used for funding purposes. In accordance with Act 44, the maximum guaranteed interest crediting rate of 4.5% is less than the 7.75% funding interest rate. However, the decrease in costs due to the difference in these rates would be minimal.
3. Once a participant enters the DROP period, no employee contributions are paid and no State Aid is received for that individual. Offsetting this loss of non-municipal income to the Plan is the fact that there is also no normal cost for the participant who continues to work while in the DROP period. Actual facts and circumstances determine whether the lowered normal cost fully offsets the loss of employee contributions and State Aid.

The main cost generator of adding a DROP provision is stated in (1.) above. Significant additional costs can result if there is a difference in the Plan's Normal Retirement Age and what the actuary's retirement assumption is. Since the actuarial valuation assumes immediate retirement at Normal Retirement Age, amending the plan to provide a DROP provision will result in little or no added cost.

If you have any questions, please don't hesitate to call our office.

Sincerely,



Kristen Y. Backenstoe, EA, MAAA, MSEA
Consulting Actuary

KYB/kdc

AGREEMENT

THIS AGREEMENT made as of the _____ day of _____, 2022 by and between the Borough of Mount Joy (Borough) and the Mount Joy Borough Authority (Authority). For the purposes of this agreement the Borough and the Authority are collectively addressed as the "Parties".

PREAMBLE

The Borough Council of Mount Joy Borough established the Mount Joy Borough Authority with an oversight Board of Directors to facilitate sanitary sewer and potable water utilities to the properties within the Borough as well as portions of the immediate surrounding municipalities. While the Authority functions as an entity in and of itself as a municipal authority organized and existing under the Municipality Authorities Act, 53 Pa C.S.A. Chapter 56, as amended and supplemented from time to time, there has been a long-standing agreement between the Borough and the Authority that the Authority's administrative offices existed and currently exists within the Borough municipal building. Additionally, every two (2) years, the Parties enter into and sign an agreement as to the sharing of the cost of public utilities as well as general office expenses. Lastly, both parties receive an added benefit of each office staff mutually assist the other as needed. Parties acknowledge that the mutual "partnership" has benefited each organization. Furthermore, neither of the Parties is of the opinion that this relationship needs to be altered or changed as it currently exists.

NOW, THEREFORE, the Parties mutually agree to the following conditions:

1. **INTENT.** It is the intent of this agreement to memorialize the existing verbal agreement of _____ years, that the Borough and the Authority will co-locate within the structure owned by the Borough and commonly referred to as Borough Hall.

2. **TERM OF AGREEMENT.** Agreement shall become effective immediately upon the ratification of said agreement by the governing bodies and proper signatures affixed. The agreement pertains to the Borough's current location of 21 East Main Street, Mount Joy, PA and shall carry forward to any future location that the Borough determines to be considered Borough Hall. This agreement shall have an initial term of 10 years commencing with the ratification and shall remain in effect unless either Party provides written notice to the other Party at least 2 years prior to its desire date to terminate the agreement.

3. **USE & OCCUPANCY:** The Parties agrees that the purpose of this agreement is to memorialize that the Borough is providing office space for the Authority to conduct administrative necessities as well as to establish any working conditions that currently exist or may exist in the future. The Parties further agree that they, their visitors, and guest shall comply with any memorandums that are established to address the health and safety of all due to conditions that are beyond the control of either party.
4. **EMPLOYEE HANDBOOK:** The parties agree to continue to collaborate on establishing the rules, policies, and standard operating procedures contained in the Employee Handbook as may be edited from time to time.
5. **RENT.** The Authority shall not be held responsible for any fees other than those that it currently pays at the 21 East Main Street, Mount Joy, PA 17552 property as addressed in the bi-annual agreement.
6. **AMENDMENTS.** This agreement and the rights and obligations granted or imposed herein may be amended from time to time only by written documents executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[Borough Seal]

Attest: _____
(Assistant) Secretary

By: _____
(Vice) Chairman

Mount Joy Borough Authority

[Seal]



11a.

DCNR-C2P2

Applicant information (* indicates required information)

**Applicant/Grantee Legal Name: BOROUGH OF MOUNT JOY DBA
MOUNT JOY BOROUGH**

Web Application ID: 2004607

Project Title: Little Chiques Park

WHEREAS, BOROUGH OF MOUNT JOY DBA MOUNT JOY BOROUGH ("Applicant") desires to undertake the project, "Little Chiques Park" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "William A. Hall" who, at the time of signing, has a **TITLE** of "Council President" and the email address of "bhall@mountjoypa.org".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "TITLE" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

{identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors}

of this applicant, this _____ day of _____.

{signature of the governing body}

Attest: _____
Borough Manager/Secretary

SEAL

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MOUNT JOY BOROUGH
JOB DESCRIPTION

TITLE: Stormwater, Projects, and Grants Coordinator
DEPARTMENT: Administration

GENERAL SUMMARY: This position, under the general supervision of the Borough Manager, will direct the management, and organization of strategic planning throughout the Borough. The position will supervise the stormwater management program of the Borough. Work requires exercise of considerable professional judgment and initiative within the framework of established regulations, policies, and strategic plan. Provide administrative direction and perform inspections as needed, to enforce the provisions of the Borough stormwater management code, state, and federal regulations

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Serve as Stormwater Management Coordinator; administer, examine, and review Stormwater Management permit applications or requests for exemption in accordance with the Mount Joy Borough Code, Chapter 226, Stormwater Management.
 - a. Review proposals submitted for development; provide comments and meet with parties to discuss provisions of MS4 requirements and methods for controlling stormwater.
 - b. Issue notifications regarding MS4 requirements where violations are observed.
 - c. Conduct inspections, take pictures and prepare documentation at point of storm water ingress and egress; keep records of applications, permits, and of enforcement orders. Prepare monthly, annual, and other reports of inspections and maintenance.
 - d. Address complaints received from the public; discuss violations with landowners, their representatives, and other interested parties.
 - e. Pursue non-compliant parties; consult with solicitor regarding right of way and other legal matters; provide notices of anticipated Borough action to non-compliant party; attempt to resolve matter with landowner.
 - f. Maintain current knowledge of rules, regulations and requirements of various regulatory agencies that govern stormwater management.
 - g. Administer storm water management plan; receive inquiries, provide information; work with applicant, borough engineer, and solicitor to ensure complete information to planning commission on storm water applications; review proposed storm water management plan for compliance with codes, track projects, review and communicate progress.
 - h. Participate in meetings, seminars, and webinars to maintain current, up to date knowledge of regulations and stormwater management practices.

2. Coordinate the development of vision and strategic planning for the future of the Borough by working with all Borough departments, Public Works, Parks, Codes and Zoning, and the community at large, to coordinate, plan and develop projects.
 - a. Assist with the development and implementation of Borough goals, objectives, and priorities.
 - b. Assist with budget development.
 - c. Monitor current legislation related to areas of responsibility and develop reports

- and present findings.
 - d. Collaborate with utility agencies, contractors, and other entities within planning/construction projects as needed.
 - e. Provide staff support to Council, boards, and Committees.
 - f. **Interpreting and enforcing provisions of applicable codes and ordinances**
3. Identify and apply for various grants that meet the organization's needs, overseeing the grant application process from beginning to end.
 - a. Research various types of grants available and the criteria to qualify for each
 - b. Review available sources of funding with administrative managers.
 - c. Compile necessary information for the application process through collaboration with other employees, database research, and other factfinding actions and meetings.
 - d. Draft and completes grant applications according to application requirements.
 - e. Ensure grant is submitted on time and within application parameters.
 - f. Complete all documents, forms, or reports required by the grant.
 4. Serve as liaison for the Borough with a variety of regional and local boards, commissions, other County departments, other government organizations, as delegated.
 5. Develop projects and initiatives to assist Borough with storm water management, i.e., develop and update interactive GIS map. Manage, monitor, and update GIS program.
 6. Perform administrative support duties:
 - a. **Organize** files.
 - b. Prepare inspection reports.
 - c. Prepare reports for Borough Council and Council Committee's
 - d. **Respond** to phone calls.
 - e. **Research** DEP/EPA/MS4 issues.
 - f. Prepare annual MS4 Progress reports.
 - g. Assist with maintaining Pavement Maintenance Plan and update as needed.
 - h. Assist with **preparation** and maintenance of Capital Expenditures Plan.
 7. Attendance at meetings outside of regularly scheduled work hours

JOB SPECIFICATIONS:

*Indicates developed after employment

Education/Employment:

Any combination of education and experience which indicates possession of the skills, knowledge and abilities listed below. An example of acceptable qualifications for this position is completion of high school diploma, GED or the equivalent and five years' experience or the equivalent in education and experience.

Knowledge:

- Comprehensive knowledge of the principles and practices of stormwater management design, construction, repair, maintenance, and best management practices; public

administration, including public relations, communication.

- Comprehensive knowledge of the Mount Joy Borough Code, Chapter 226, Stormwater Management, and related Borough, State and Federal regulations including MS4.
- Thorough knowledge of MS Office and GIS software applications.
- Thorough knowledge of interpretation of plans, specifications, and other technical materials.
- Thorough knowledge of project management principles and practices.
- Thorough knowledge of geographical features of Mount Joy Borough.*
- Thorough knowledge of inspection practices and procedures.
- Advanced knowledge of grant writing.

Skill:

- Computer operation
- Excellent verbal and writing skills

Abilities:

- Ability to communicate effectively to explain complex regulations in basic terms.
- Ability to perform advanced mathematical calculations.
- Ability to write effective communications to explain reasons for acceptance or denial of requests.
- Ability to interpret various codes and make practical applications in an even handed, consistent manner.
- Ability to resolve concerns from the public through proper investigation, mediation, and action to correct problem.
- Ability to interpret plans and various technical materials.
- Ability to present facts and arguments in a clear and convincing fashion.
- Ability to develop and maintain effective working relationships with engineers, borough staff, local developers, landowners, and the general public.
- Ability to resolve conflicts in a tactful and diplomatic fashion.
- Ability to prepare and maintain accurate records.
- Ability to train and develop other staff using effective communication and people skills.

Working Conditions:

Portions of work are performed in normal but busy office environment where frequent interruptions may occur. Portions of work performed alone. Travel to various locations throughout the Borough is required. Work occasionally involves responding to angry, frustrated or upset individuals. Work is occasionally performed around hazardous machinery and can involve some threat to personal safety if safety standards are not observed. Attendance at evening meetings may occasionally be required.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed by a person assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required to perform the job.

REPORTS TO: Borough Manager
FLSA STATUS: Exempt
DATE: March 7

MOUNT JOY BOROUGH CIVIL SERVICE COMMISSION

2021 ANNUAL REPORT

TO MOUNT JOY BOROUGH COUNCIL

1. Mount Joy Borough Civil Service Commission members and duties:

Jay M. Mueller Jr - Chairperson

Joanne Pinkerton - Vice Chairperson

Ferne Silberman - Secretary

Jeffery Bare - Alternate Commissioner

2. Dates the Commission met and summary of business:

January 25, 2021 - ZOOM-

Commissioner Silberman reported she reviewed the oral and written weighted test scores held in January of 2019.

Chief Goshen reported two potential candidates for police officer hire, Davon Simpson and Christian Jablonski failed the background checks .

There was discussion on revising the police officer hiring process.

The commission gave Chief Goshen permission to make a conditional offer of employment to Michael Klock.

February 22, 2021 - ZOOM-

Chief Goshen was given approval to start a background check on candidate Joseph Palmer as a potential new hire.

Commissioner Silberman will be confirming the weighted test scores on the last three candidates,

March 22, 2021 - ZOOM-

Chief Goshen reported that Joseph Palmer withdrew his application. The Chief was authorized by the Commission to contact a new police academy graduate, John Balint as a possible new hire.

Iy came to the attention of the Commission that Commissioner Pinkerton's term expired 01/01/2021. This was taken care of by Borough Council 04/05/2021.

March 29, 2021 - ZOOM -

This special meeting was requested by Chief Goshen for the purpose of facilitating the start of a background check on John Balint. The field of qualified candidates is low and the demand is high from other municipalities. The Commission gave approval for this action.

April 26, 2021 - ZOOM-

Chief Goshen reported John Balint passed the background check and the Commission approved Council to give John a conditional offer of police officer.

3. Expenditures of the Commission.

We did not have any expenditures that we are aware of in 2021.

4. Listed below are a few anticipated agenda items for 2022 .

A. Commissioner training when available

B. Revising hiring procedures, standardize notification letters.

C. The Commission is asking Borough Council to actively recruit one or two alternate Commissioners.

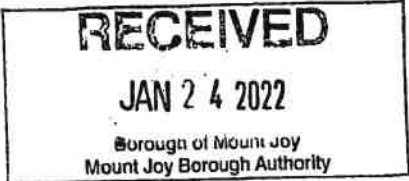
Respectfully submitted

On behalf of The Mount Joy Borough Civil Commission,

Jay N, Mueller Jr

Chair, Mount Joy Borough Civil Service Commission

12, a, i



Fire Department Mount Joy

111 New Haven Street
Mount Joy, Pennsylvania 17552
Phone: (717) 653-1600
Fax: (717) 653-9222
Website: www.fdmj.com

January 20th, 2022

Mark G. Pugliese I
Manager – Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Mr. Pugliese,

I am writing to you today to invite Mount Joy Borough to participate in the development of a strategic plan for Fire Department Mount Joy. The purpose of this initiative is to ensure a strong fire service organization well into the future. Over the next nine months, we will work collaboratively with a consultant, Jerry Ozog, to evaluate needs of the community and current capabilities of the fire department, resulting in the creation of a five-year strategic plan. The project will identify current best practices for effective and efficient fire service operations, review the governance structure, assess the strengths and weaknesses, and recommend any needed modernization of operations to ensure an adequate emergency response to the community.

Through this process, we will be soliciting feedback from members of Borough Council, Mayor Bradley, and yourself, through surveys and/or meetings, to determine the expectation of Mount Joy Borough for fire protection services. Other stakeholders that we will solicit feedback from include community organizations, businesses, Donegal School District, local residents, partnering public safety agencies, and members of the fire department. An end product of this process will be the development of a Standard of Cover document that defines a baseline level of emergency response and identifies services provided by the fire department to Mount Joy Borough. The comprehensive strategic plan will also include similar end products for the other three municipalities Fire Department Mount Joy provides primary fire protection to: East Donegal Township, Mount Joy Township, and Rapho Township.

The process will be directed by a thirteen person steering committee consisting of nine members of Fire Department Mount Joy, representing the breadth of membership, and four municipal representatives, one from each municipality. We ask that a member of Borough Council from the Public Safety Committee be appointed to this committee.

Fire Department Mount Joy

The first committee meeting is scheduled for Monday, February 14th 2022 at 6:30 PM in the Fire Department Mount Joy meeting room. A tentative meeting schedule for the subsequent meetings is attached to this letter. The topic for the first meeting is an educational program titled "Strategic Planning for Fire Departments" presented by Jerry Ozog. This educational program is a version of the training program that Mr. Ozog delivers across the Commonwealth, but tailored to the needs of the Mount Joy community. We invite all interested elected officials to participate in this informational session.

Please respond to this letter by Friday, February 5th 2022 with your intention to participate and contact information for the representative selected. Attached to this letter is a brief introduction to Mr. Ozog for your reference. If you have any questions or concerns with this process, please feel free to contact me.

Matthew Kratz

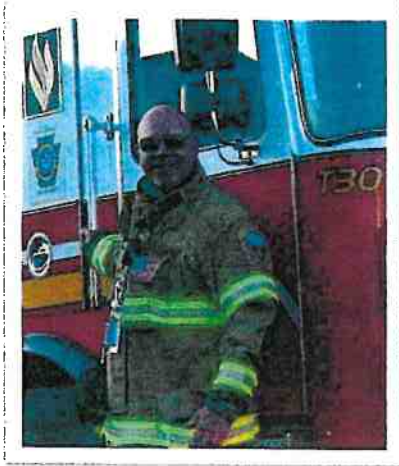
A handwritten signature in black ink, appearing to read 'M Kratz', with a stylized flourish at the end.

President – Fire Department Mount Joy

Fire Department Mount Joy
Strategic Planning Process 2022

Schedule

Meeting/Month	Date	Time	Day	Type of Meeting	Outcome
Month 1	2/14/22	6:30 PM	Monday	Strategic Planning Committee/Open Meeting	Kickoff educational program
					Presentation - Survey distribution
Month 2	3/24/22	6:30 PM	Thursday	Strategic Planning Committee	Mission Vision, Values, Expectations
Month 3	4/21/22	6:30 PM	Thursday	Strategic Planning Committee	SWOT
			TBD	Community / Citizen Stakeholders Meeting	Expectations Document
			TBD	Mt Joy Twp Supervisors / Manager	Expectations Document
			TBD	Rapho Twp Supervisors / Manager	Expectations Document
			TBD	Mt Joy Borough Council / Mayor	Expectations Document
			TBD	East Donegal Township Supervisors / MGR	Expectations Document
Month 4	5/26/22	6:30 PM	Thursday	Strategic Planning Committee	Evaluation of Staffing, succession planning
Month 5	6/16/22	6:30 PM	Thursday	Strategic Planning Committee	Review of organizational structure
				FDMJ Membership Meeting - Update	
Month 6	7/21/22	6:30 PM	Thursday	Strategic Planning Committee	Review of training, safety, wellness
Month 7	8/18/22	6:30 PM	TBD	Strategic Planning Committee	Review of other priorities
Month 8	9/15/22	6:30 PM	TBD	Strategic Planning Committee	Endorsement of vision/objectives/plan
Month 9	Oct	6:30 PM	TBD	FDMJ Membership Meeting Final Presentation	
			TBD	Municipal meetings - Presentation if needed	



**Jerome E. Ozog, MPA, EFO, CAE
Consultant & Contract Instructor
Jerome Ozog Enterprises LLC**

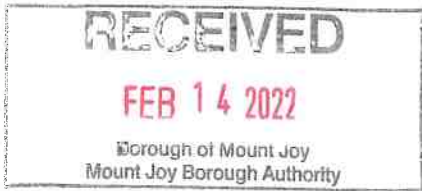
Jerry is a professional advocate, educator, communicator, and program manager dedicated to administrative and operational excellence in emergency services. He is an innovative leader responsible for coordinating efforts to improve and sustain Pennsylvania's emergency services organizations. He is passionate about teaching, research, analysis, and breaking down problems so better decisions can be made in crisis and routine situations. Jerry has developed several innovative

educational programs and courses designed to improve relationships between local governments and emergency services organizations and administrative effectiveness. Jerry has lead teams and provided consultation, facilitation services and strategic advice to emergency services organizations and local governments.

Jerry has been serving in the volunteer and career emergency service sectors for the past 35 years. He is an active Volunteer Firefighter for the Hampden Township Volunteer Fire Company and formally served as a Chief Officer and line officer for 16 years. He is a member of the Command and General Staff for the South-Central Task Force All Hazards Incident Management Team and the Commonwealth of Pennsylvania Incident Management Team. Jerry currently serves full time as the Executive Director of the Pennsylvania Fire & Emergency Services Institute, a statewide advocacy and education organization. He previously served as an Education Specialist for a national provider of emergency services insurance, a Director for a Community College Public Safety Training Center, Executive Director for a Regional EMS Council and Paramedic Coordinator for a Community Hospital. Jerry is also an Adjunct Instructor in the Integrated Emergency Management Program at FEMA's Emergency Management Institute and National Fire Academy.

Jerry is a graduate of the prestigious Executive Fire Officer Program at the National Fire Academy and the Master Exercise Practitioner Program at the Emergency Management Institute. He is a nationally certified Firefighter 2, Fire Officer 4, Fire Instructor 2 and Pennsylvania Emergency Medical Technician Paramedic. Jerry has earned a Bachelor's Degree in Organizational Management and a Master's Degree in Public Administration. In 2004, Jerry graduated from Leadership Harrisburg Area, which is a community leadership-training program. In 2012, Jerry was awarded the Platinum Award for Servant Leadership from Leadership Harrisburg Area. In 2020 Jerry became credentialed as a Certified Association Executive from the American Society of Association Executives.

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Northwest Emergency Medical Services

P.O. Box 384 • Elizabethtown, PA 17022 • 717.361.8220 • Fax 717.367.8514

February 11, 2022

Dear Mr. Pugliese:

The Executive Committee of Northwest Emergency Medical Services (NWEMS) has scheduled a meeting for municipal officials on **Wednesday, March 30, 2022 at 6:30PM** at the West Donegal Township Building located at 1 Municipal Drive, Elizabethtown. We respectfully request that you send at least one municipal representative to attend this important meeting.

We look forward to obtaining your input as we plan for the future of EMS services in our community. Your participation is strongly encouraged.

Thank you for your continued support and we look forward to seeing you on March 30th. Please feel free to contact Scott Kingsboro, Executive Director, at 717-361-8220 or skingsboro@nwems86.org with any questions about this important meeting.

Sincerely,

Dale E. Ressler
Board of Directors, Chairman

Borough of Mount Joy

13A

Lancaster County, Pennsylvania

Resolution No. 2022-04

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, AUTHORIZING THE SALE OF VARIOUS EQUIPMENT USING THE MUNICIBID ONLINE MUNICIPAL AUCTION SERVICE.

WHEREAS, the Borough of Mount Joy has various excess equipment; and

WHEREAS, the Borough of Mount Joy desires to sell the excess equipment listed below using the Municibid Online Municipal Auction Service;

NOWE THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Mount Joy hereby authorizes the sale of the following excess equipment using the Municibid Online Auction Service

One (1) John Deere 1575 TerrainCut with 72" mower

Two (2) Bed mount pick up truck tool boxes.

DULY ADOPTED THIS 7th DAY OF March 2022 by Borough Council of the Borough of Mount joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

ATTEST:

Borough of Mount Joy

Attest: _____
(Assistant) Borough Secretary

Council (Vice) President

(Borough Seal)



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ARRO Consulting, Inc.
Corporate Headquarters
108 West Airport Road
Lititz, PA 17543
P: (717) 569-7021

February 10, 2022

Via Email

Dennis Nissley, Director of Public Works
Borough of Mount Joy
21 East Main Street
Mount Joy, PA 17552

RE: Main Street Pedestrian Signal Upgrades
ARRO #10863.38

Dear Dennis:

The bid opening for the above referenced project occurred on Monday, February 7, 2022. The low bid was submitted by Telco, Inc. in the amount of \$263,694.00. The totals for the two (2) bidders are shown on the attached bid tabulation. Being that the low bid exceeds the grant amount of \$219,060.00, the Borough may award a combination of parts of the project to preserve the Borough's budget.

The bid prices for Parts A – E received from Telco, Inc. are lower than Herr Signal and Lighting Company and since their bid prices for Part F are only minimally higher, selecting a combination of parts will not change the overall low bidder. We have also reviewed the submitted bid documents by Telco, Inc and confirm they are in compliance with the Bidding Requirements.

Therefore, we recommend the Main Street Pedestrian Signal Upgrades project be awarded to Telco, Inc. for the entire amount of \$263,694.00 or for the amount of the parts of the project selected for completion as determined by the Borough.

Enclosed is a copy of the PennBid bid tabulation for your use.

Sincerely,

Darrell L. Becker, P.E.
Vice President

DLB:mem

Enclosure

c: Mark G. Pugliese I, Manager – Mount Joy Borough (via email)

\\LANCFIL3\Lancaster-Technical\Active Projects\Mount Joy Borough\Maint St Pedestrian Signal Upgrade
10863.38\Specifications\Bid_(Award)_AWD_RCMD.docx

www.arroconsulting.com

Main Street Pedestrian Signal Upgrades

Borough of Mount Joy, Lancaster County

Monday, February 7, 2022

ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio					100%	94.92%	
Total Extended					\$263,694.00	\$277,785.00	
PART A – Main St. & Angle St.					\$56,724.00	\$61,150.00	
1	NW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$8,175.00	\$7,750.00	\$7,962.50
2	NE Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide (1) Cover Plate. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (1) Pushbutton (APS) & (1) Educational Pushbutton Sign. <input type="checkbox"/> Provide (1) New Pushbutton (APS) & Educational Pushbutton Sign on Existing Pole.	Base	LS	1	\$6,675.00	\$7,750.00	\$7,212.50
3	SW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$6,152.00	\$9,250.00	\$7,701.00

Main Street Pedestrian Signal Upgrades Borough of Mount Joy, Lancaster County

Monday, February 7, 2022

ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio					100%	94.92%	
Total Extended					\$263,694.00	\$277,785.00	
4	SE Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide (1) Cover Plate. <input type="checkbox"/> Provide (1) New Pushbutton (APS) & (1) Educational Pushbutton Sign on Existing Pole with Arm Extension Less than 12" <input type="checkbox"/> Provide New Pedestrian Stub Pole with (1) Pushbutton (APS) & (1) Educational Pushbutton Sign. <input type="checkbox"/> Provide Video Detection System on Existing Mast Arm.	Base	LS	1	\$35,722.00	\$36,400.00	\$36,061.00
PART B – Main St. & Orchard Rd.							
5	NW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs. <input type="checkbox"/> Provide Video Detection System on Existing Mast Arm.	Base	LS	1	\$51,571.00	\$57,950.00	\$35,858.00

Main Street Pedestrian Signal Upgrades Borough of Mount Joy, Lancaster County

Monday, February 7, 2022

ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio				100%		94.92%	
Total Extended					\$263,694.00	\$277,785.00	
6	NE Corner <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide (1) Cover Plate. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (1) Pushbutton (APS) & (1) New Educational Pushbutton Sign. <input type="checkbox"/> Provide (1) New Pushbutton (APS) & (1) New Educational Pushbutton Sign on Existing Pole. <input type="checkbox"/> Provide Wiring from Existing Pole to New Stub Pole with Required Galvanized Rigid Steel Conduit	Base	LS	1	\$6,771.00	\$8,100.00	\$7,435.50
7	SW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide New Pushbuttons (APS) & New Educational Pushbutton Signs with (2) Arm Extensions (One Less than 12", One More Than 12")	Base	LS	1	\$4,627.00	\$7,550.00	\$6,088.50

Main Street Pedestrian Signal Upgrades

Borough of Mount Joy, Lancaster County

Monday, February 7, 2022

ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio				100%		94.92%	
Total Extended					\$263,694.00	\$277,785.00	
8	SE Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide New Pushbuttons (APS) & New Educational Pushbutton Signs with (2) Arm Extensions (One Less than 12", One More Than 12")	Base	LS	1	\$4,707.00	\$6,050.00	\$5,378.50
PART C – Main St. & New Haven St./Manheim St.					\$32,951.00	\$33,000.00	
9	NW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs	Base	LS	1	\$8,998.00	\$7,750.00	\$8,374.00

Main Street Pedestrian Signal Upgrades
Borough of Mount Joy, Lancaster County
Monday, February 7, 2022
ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio					100%	94.92%	
Total Extended					\$263,694.00	\$277,785.00	
10	NE Corner: <input type="checkbox"/> Relocate Existing Pedestrian Stub Pole and Remove Existing Foundation to 6" Below Grade. <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide Existing Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$7,392.00	\$8,250.00	\$7,821.00
11	SW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$7,855.00	\$9,250.00	\$8,552.50
12	SE Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbutton (APS) & (2) Educational Pushbutton Signs	Base	LS	1	\$8,706.00	\$7,750.00	\$8,228.00
PART D – Main St. & Market St.					\$55,998.00	\$59,000.00	

Main Street Pedestrian Signal Upgrades
Borough of Mount Joy, Lancaster County
Monday, February 7, 2022
ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio					100%	94.92%	
Total Extended					\$263,694.00	\$277,785.00	
13	NW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$7,347.00	\$7,750.00	\$7,548.50
14	NE Corner <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates <input type="checkbox"/> Provide New Pushbuttons (APS) & Educational Pushbutton Signs on Existing Pole <input type="checkbox"/> Provide Video Detection System on Existing Mast Arm	Base	LS	1	\$33,342.00	\$34,250.00	\$33,796.00
15	SW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$6,799.00	\$9,250.00	\$8,024.50

Main Street Pedestrian Signal Upgrades Borough of Mount Joy, Lancaster County

Monday, February 7, 2022
ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio					100%	94.92%	
Total Extended					\$263,694.00	\$277,785.00	
16	SE Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs	Base	LS	1	\$8,510.00	\$7,750.00	\$8,130.00
PART E – Main St. & Barbara St.					\$60,110.00	\$61,000.00	
17	NW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs.	Base	LS	1	\$8,749.00	\$7,750.00	\$8,249.50
18	NE Corner <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs	Base	LS	1	\$7,338.00	\$7,750.00	\$7,544.00

Main Street Pedestrian Signal Upgrades

Borough of Mount Joy, Lancaster County

Monday, February 7, 2022

ARRO No. 10863.38

Reference Number	Description	Type	UOM	Quantity	Telco, Inc.	Herr Signal & Lighting Co., Inc.	Average
Bid Price Ratio					100%	94.92%	
Total Extended					\$263,694.00	\$277,785.00	
19	SW Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbuttons (APS) & (2) Educational Pushbutton Signs. <input type="checkbox"/> Provide Video System on Existing Mast Arm	Base	LS	1	\$36,673.00	\$36,250.00	\$36,461.50
20	SE Corner: <input type="checkbox"/> Remove Existing Pedestrian Heads from Existing Pole & Provide New Countdown Pedestrian Heads. <input type="checkbox"/> Remove Existing Pushbuttons & Signs from Existing Pole and Provide Cover Plates. <input type="checkbox"/> Provide New Pedestrian Stub Pole with (2) Pushbutton Signs.	Base	LS	1	\$7,350.00	\$9,250.00	\$8,300.00
PART F					\$6,340.00	\$5,685.00	
21	<input type="checkbox"/> Provide ReflectORIZED Back Plate on 3 Section 8" Signal Head.	Base	EA	19	\$5,510.00	\$4,845.00	\$5,177.50
22	<input type="checkbox"/> Provide ReflectORIZED Back Plate on 4 Section 8"/12" Signal Head.	Base	EA	2	\$830.00	\$840.00	\$835.00

PROJECT ESTIMATED COSTS

	SPONSOR- Incurred Costs	Commonwealth- Incurred Costs	Phase Totals
Preliminary			
Engineering	\$ _____	\$ _____	\$ _____
Final Design	\$ _____	\$ _____	\$ _____
Utilities	\$ _____	\$ _____	\$ _____
Right-of-Way	\$ _____	\$ _____	\$ _____
Construction	\$219,060	\$ _____	\$219,060
SUBTOTALS	\$219,060	\$ _____	\$219,060

COST SHARING (SPONSOR-Incurred Costs)

	State (100%)	SPONSOR (0%)	Phase Subtotals
Preliminary			
Engineering	\$ _____	\$ _____	\$ _____
Final Design	\$ _____	\$ _____	\$ _____
Utilities	\$ _____	\$ _____	\$ _____
Right-of-Way	\$ _____	\$ _____	\$ _____
Construction	\$219,060	\$ _____	\$219,060
TOTALS	\$219,060	\$ _____	\$219,060

COST SHARING (Commonwealth-Incurred Cost)

	State (0%)	SPONSOR (0%)	Phase Subtotals
Preliminary			
Engineering	\$ _____	\$ _____	\$ _____
Final Design	\$ _____	\$ _____	\$ _____
Utilities	\$ _____	\$ _____	\$ _____
Right-of-Way	\$ _____	\$ _____	\$ _____
Construction	\$ _____	\$ _____	\$ _____
TOTALS	\$0	\$0	\$0

TOTAL COST

State (\$219,060)	SPONSOR (\$0)	Total (\$219,060)
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COUNTY: Lancaster
 SPONSOR: Mount Joy Borough
 PROJECT NAME: Main Street Pedestrian Signal Upgrades
 Project Agmt. No.: 08A812

March 2022



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Authority 4 PM	2 Authority Fin Com 4 PM	3	4	5
6	7 Council 7 PM	8	9 Plan Com 7 PM	10	11	12
13	14 Public Works 6:30 PM	15 Authority 4 PM	16	17	18	19
20	21 Building Ad Hoc 5 PM	22	23 Authority Fin Com 4 PM ZHB 7 PM	24 Admin / Finance 6:30 PM	25	26
27	28 Civil Service Com. 5:30 PM (as needed) Public Safety 6:30 PM	29	30	31		