



Mount Joy Borough
Administration & Finance Committee Meeting
April 24, 2025, at 6:30 pm
REVISED

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – There were no Committee Executive Sessions held outside of a public meeting between March 27, 2025, and April 24, 2025
4. Consider a motion to approve the Agenda for the April 24, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of the March 27, 2025, Administration & Finance Committee meetings.
7. Administration, Budget, and Finance
 - A. Manager’s Report
 - B. PLGIT Monthly Report
 - C. Update on Employee Handbook.
 - D. Discussion with possible motion regarding Internships for college students.
 - E. Discussion with possible motion regarding
 - a. Borough Solicitor
 - b. Labor Attorney
 - F. Discussion regarding 2024 Auditors Report Presentation.
8. Land Swap Agreement - Discussion with possible motions.
 - A. Consider a motion to move to full Council the adoption of the “Swap Of Land Interests Agreement” as prepared by the Borough Solicitor and to authorize the Council President and Borough Secretary to ratify said Agreement.
 - B. Consider a motion to move to full Council to approve and execute of a “Quitclaim Deed” between Mount Joy Borough and Mount Joy Borough Authority conveying the property at 134 North Market Avenue to the Borough Authority.
 - C. Consider a motion to move to full Council the adoption of Resolution 2025-08, a resolution authorizing the conveyance of certain property identified as 134 North Market Avenue to Mount Joy Borough Authority and authorizing acceptance of certain interests in real estate to be conveyed by Mount Joy Borough Authority and to authorize the Council President and Borough Secretary to ratify said Resolution.
 - D. Consider a motion to move to full Council the ratification of a Lease Agreement as prepared by the Borough Solicitor between Mount Joy Borough Authority (Lessor) and Mount Joy Borough (Lessee) document storage space at 134 N. Market Avenue.
 - E. Consider a motion to move to full Council the ratification of a Lease Agreement as prepared by the Borough Solicitor between Mount Joy Borough (Lessor) and Mount Joy Borough Authority (Lessee) material storage space at 25 S. Melhorn Drive.
9. New Municipal Services Building –
 - A. Discussion with possible motion regarding any updates and/or change orders.

- i. No change orders to review.

10. Codes, Zoning, and Stormwater

- A. Land Development, Zoning, Codes & Stormwater Administrator Report
- B. Subdivision – 1000 E. Main Street, Mount Joy Wire.
- C. Update – Chiques Crossing.
- D. Consider a motion to move to full Council, approval of Final Land Development Plan for Cornerstone, Lot 6A.

11. Community & Economic Development Coordinator

- A. Community & Economic Development Report
- B. Grants
 - i. Refer to Grant Sheet
 - ii. Discussion with possible motion regarding People, Parks & Community Foundation grant.
 - 1. Consider a motion to move to full Council, adoption of Resolution 2025-09
 - iii. Updates on previously applied for grants.
 - 1. ARLE Grant for crosswalk improvements - \$296,969 - Approve
 - 2. Local Shared Grant. - \$1,000,000 for Municipal Complex- Application Submitted.
 - 3. Fish & Boat Commission Grant - \$75,000 Streambank Restoration Project – Application Submitted
 - 4. C2P2 DCNR Grant – \$200,000.00 (\$200.00 match) for Little Chiques Park Plan- Application Submitted
 - 5. Greenway Trails & Recreation - \$250,000.00 (15% match) for Splash Pad – Preparing Application.

12. Ordinances/Resolutions

13. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

14. Executive Session –.

15. Any Other Matter to Come Before the Committee.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday May 22 2025, at 6:30 PM in Council Chambers.

Revised Draft