

**Mount Joy Borough Council  
Building Ad Hoc Committee  
Meeting Minutes  
April 15, 2024**

The Mount Joy Borough Council Building Ad Hoc Committee held a meeting on Monday, April 15, 2024.

Committee Chair Deering called the meeting to order at 5:30 pm.

**Roll Call:** Present were Committee Chair Deering, Council President Hall, Authority Board Member Rebman, and Borough Manager Pugliese. Also present was Todd Vukmanic, CRA.

**Approval of the Agenda:**

On a **MOTION** by Hall, with a second by Pugliese, approval was given for the agenda as posted. *Motion carries unanimously.*

**Public Input:**

None

**Approval of the Minutes:** On a motion by Hall, seconded by Rebman, to approve the minutes from the March 18, 2024 meeting. Motion carried.

**Updates of Construction Documents:** Vukmanic provided updates to the overall schedule including that the 90% construction documents are due on April 16, tomorrow, and that he will physically drop them off. The CD will include 1 set of large plans and 2 sets of smaller plans. There will also be 2 sets of binders, one of which will need to be reviewed by the Borough Solicitor. There were some general discussions regarding the trees and rain garden with concerns of access to the proposed site of the splash pad. There was also discussion regarding the projector and screen in Council Chambers. It was discussed that these items can be removed but there will remain a need for a camera for video conferencing ZOOM/TEAMS meetings. Vukmanic is to email a copy of an RFP for the "Clerk of the Works" position for review. It was also mentioned that the roofs structures would be able to support solar panels and that the flat roofs may be the first choice to consider due to the southern facing peaked roofs would be the front of the building.

**Schedule Update:** Vukmanic provided an update of no changes to the current schedule during construction documents updates.

**Update on Financing:** Committee was provided with a copy of the most recent analysis provided by PFM.

**Recommendations for Council or Authority Board:** On a motion by Pugliese and seconded by Hall, to move to Council, authorization to release the RFP for bidding. Motion carried.

**Public Input Period:** None

**Any Other Matter Proper to Come Before Committee:** None

**Adjournment**

Having no further business, on a **MOTION** by Hall, with a second by Pugliese, the meeting was adjourned at 6:29 pm.  
*Motion carries unanimously.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. G. Pugliese', written in a cursive style.

Mark G. Pugliese I  
Borough Manager/Secretary