

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, April 3, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions –
- 6) Consider a motion to approve the April 3, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Presentation –
 - a) Audit - Trout CPA
 - b) 307 Locust Lane Stormwater Basin, request for Borough to maintain. – Sandy Melhorn & Reilly Noetzel, Esq.
- 9) Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. Northwest EMS Report
 - f. EMA
 - g. Library
 - h. Planning, Zoning, & Code Enforcement
 - i. Stormwater, Planning & Grants Coordinator.
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Assistant Borough Manager/Finance Officer
 - m. Borough Manager
- 10) Approval of Minutes of the Regular Borough Council Meeting held on March 6, 2023.

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680

• Borough@mountjoypa.org • www.mountjoyborough.com

11) Building Ad Hoc Committee

- a) Updates Josh Deering
- b) Review Financial from PFM

12) Administration and Finance Committee

- a) Consider a motion to authorizing the Borough Solicitor to prepare a resolution for Council President to sign Cable Franchise Agreement with Shenandoah Cable Television, LLC (Shentel).
- b) Consider a motion to approve request from Mount Joy Area Chamber of Commerce to contribute \$1,000 towards Mount Joy Night @ Barnstormer's Event. [Note: Chamber is also contributing \$1,000]
- c) Consider a motion to move to full council, the appointment of Assistant Borough Manager Jill Frey as the voting delegate to the PSAB Annual Conference.
- d) Acknowledge receipt of Mount Joy Borough Other Postemployment Benefits Program Report submitted by Foster & Foster
- e) Consider a motion to authorize staff to have an air quality test completed on the current municipal building.
- f) Consider a motion to approve the advertising of Ordinance 01-2023, an ordinance to amend the Mount Joy Borough Code of Ordinances, Chapter 270-15, Zoning, to revise regulations governing municipal uses.
 - i) Consider a motion to authorize the advertisement of Ordinance 01-2023 on Friday, April 14, 20223 & Friday, April 21, 2023, in LNP.
- g) Acknowledge receipt of comments from Lancaster County Planning Commission.

13) Public Works Committee

- a) Review of ADA Ramps by LTAP. Discuss responsible for changes.
- b) Consider a motion to authorize the Borough Solicitor to prepare an ordinance to allow for parking on the west side of Pinkerton Rd where street width is 31 feet or greater.
- c) Consider a motion for the Borough to assume the cost of driveway restoration on the 2022 Pinkerton Rd and North Angle Street Construction projects by contracting the work out, or having the work performed by Public Works Department or reimbursement at a cost approved by Borough Council. The extent of driveway restoration shall be the Right of Way line, determined by the Director of Public Works. Driveway restoration shall not include any driveway transition area between the curb and the sidewalk or the sidewalk itself. Driveway restoration does not include any lawn restoration, curb repair, street patching or sidewalk repairs. Design and construction shall be on an individual basis as specified by Director of Public Works. The Borough makes no warranty on the completed construction. (Additional verbiage above March Council Meeting submitted by Public Works Committee.)

- d) Consider a motion to allow the property owner at 257 Marietta Avenue to complete the sidewalks with asphalt at their garage and driveway and bricks adjacent to their house.
 - e) Discussion of Pinkerton Road Curb Reimbursements and calls from residents indicating that they cannot afford the payments.
- 14) Public Safety Committee
- a) Consider a motion to approve request from Voyage Mount Joy to close Delta Street for the 2023 National Night Out event on August 1 from 6:00 pm until 10:00 pm.
 - b) Consider a motion to authorize the Borough Manager to review all letters of interest for the position of the Emergency Management, interview top candidate(s), and complete background checks in order to provide Council a candidate at the May Borough Council Meeting.
 - c) Review of County DTF Report and Mount Joy Borough Police Department 2022 drug related report.
- 15) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.
- 16) Any other matter proper to come before Council.
- 18) Authorization to pay bills.
- 19) Meetings and dates of importance, see the yellow calendar.
- 20) Executive Session if needed.
- 21) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, May 1, 2023.

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**STORM WATER MANAGEMENT AGREEMENT
AND DECLARATION OF EASEMENT**

THIS AGREEMENT made this 6th day of May, 1988, between the Borough of Mount Joy, a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania with its municipal offices located at 21 East Main Street, Mount Joy, Pennsylvania 17552, hereinafter "Borough", and John E. Melhorn, Sr., an adult individual residing at 34 Donegal Springs Road, Mount Joy, Pennsylvania 17552, hereinafter "Developer".

WITNESSETH:

WHEREAS, Developer is the owner and developer of a certain tract of land consisting of 16.6071 acres situate along Pinkerton Road at its intersection with Locust Lane in the Borough of Mount Joy, Lancaster County, Pennsylvania known as the John E. Melhorn, Sr., Subdivision (the "Development") more particularly described by the Plan No. LA-167-25, last revised May 9, 1988, prepared by Huth Engineers, Inc. (the "Plan"), the contents of which are incorporated herein; and

WHEREAS, said Plan contains provisions for storm water management; and

WHEREAS, the Borough has previously entered into an Agreement with A. F. P. Jacobus, the owner of adjoining lands concerning surface drainage (the "Jacobus Agreement") and has agreed therein that the rate of discharge of surface water from the land granted to the Borough in the Jacobus Agreement will not be materially increased; and

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This is not a complete agreement as per Mrs. C. Goodwill in office; however, as stated in the plan. (H) 5/19/88

WHEREAS, a portion of the storm water from the Development will cause the discharge of surface water to the lands reflected in the Jacobus Agreement; and

WHEREAS, said storm water management provisions have been reviewed by engineers for both the Borough and the Developer to consider the impact of the storm water management plan and facilities on adjacent and downstream property owners and, in particular, the rate of the surface water discharge onto the lands covered by the Jacobus Agreement.

NOW, THEREFORE, in consideration of the mutual promises herein contained and in consideration of Developer receiving approval of his subdivision application from the Borough and in consideration of Developer receiving permits to develop his property from the Borough and intending to be legally bound hereby, the parties hereto agree as follows:

1. For the purpose of this Agreement, the following terms shall have the meanings set forth:

a. The term "Improvements" shall mean the storm water management facilities shown on the Plan and supporting documents as specified by Exhibit "A" attached hereto and incorporated herein.

b. The term "Financial Security" shall have the same meaning as provided by Section 509 of the Pennsylvania Municipalities Planning Code.

c. The term "Borough Engineer" shall mean the engineer or engineering firm designated by the Borough to review

the Plans and inspect the Improvements and construction thereof in the Development.

2. Developer shall cause the Improvements to be constructed, at no cost to the Borough, in accordance with the approved Plan and all Borough Ordinances and regulations, in a good and workmanlike manner and to the satisfaction of the Borough Engineer.

3. Concurrently with the execution of this Agreement, Developer shall provide the Borough with Financial Security in the amount of \$449,542.50 in the form of a letter of credit in accordance with the requirements of Section 509 of the Pennsylvania Municipalities Planning Code. The terms of the Financial Security are subject to the approval of the Borough Solicitor.

4. The Improvements shall be completed within one (1) year of the date of this Agreement. In the event that the Improvements are not completed as required hereby, or in the event that Developer is otherwise in default of this Agreement, then any undrawn funds remaining under the Financial Security shall, upon draw by the Borough, be paid to the Borough. Upon such payment, the funds shall be used and applied by the Borough for the purposes of paying the cost of completing the Improvements and for such other costs as are described herein. In completing said Improvements, the Borough may, at its option, have such Improvements completed by Developer or by independent contractors or by Borough employees or by any combination of the foregoing. The Improvements shall not be deemed completed until the Borough

accepts by resolution the final Certificate of Completion issued by the Borough Engineer certifying that the Improvements have been satisfactorily completed in accordance with the terms of this Agreement.

5. If Developer fails to prosecute the construction of the Improvements with reasonable diligence or fails in the performance of any of the terms of this Agreement, the Borough may give Developer written notice of such default. In the event that Developer does not commence to cure such default within seventy-two (72) hours of such notice and does not thereafter diligently complete the cure of such default, the Borough shall have the right to complete the construction of the Improvements. In such event, Developer shall, upon demand, pay to the Borough the amount expended by the Borough to complete the Improvements. The Borough shall also have the right to draw under the Financial Security the sums necessary to reimburse the Borough for such costs.

6. The Improvements shall be owned by Developer, his heirs and assigns.

7. All drainage courses, swales, storm water inlets, pipes, conduits, detention basins, retention basins, and other storm water management facilities shall be maintained by Developer, his heirs and assigns, in a first-class condition in conformance with the Plan, as approved by the Borough Council of the Borough of Mount Joy, and in a manner sufficient to meet or exceed the design standards and specifications as set forth in the Plan.

These responsibilities shall include, but not be limited to, the following:

a. Liming and fertilizing vegetated channels and other areas according to the specifications in the Erosion and Sedimentation Control Handbook of Lancaster County.

b. Establishment of vegetation by seeding and mulching or sodding of scoured areas or areas where vegetation has not been successfully established.

c. Mowing as necessary to maintain adequate strands of grass and to control weeds. Chemical weed control may be used if federal, state and local regulations are met. Selection of seed mixtures shall be subject to approval by the Borough.

d. Removal of silt from all permanent structures which trap silt or sediment in order to keep the material from building up on grass waterways and thus reducing their capacity.

e. Regular inspection of the areas in question to assure proper maintenance and care.

f. All pipes, swales, and detention facilities shall be kept free of any debris or other obstruction. Developer, his heirs and assigns, shall be responsible for performing the foregoing maintenance.

8. Developer, for himself, his heirs and assigns, authorizes the Borough, at any time and from time to time, by its authorized representatives, to enter upon the Development to inspect the Improvements.

9. The Borough may require the Developer, his heirs or assigns or any future owner or occupier of the Development or any lot created by the subdivision of the Development to take such corrective measures as the Borough may deem reasonably necessary to bring the Improvements into compliance with this Agreement and with the Plan, as approved by the Borough Council of the Borough of Mount Joy.

10. Upon the failure of the owner or occupier of the Development or any lot created by the subdivision of the Development, to comply with the terms of this Agreement or to take such corrective measures following thirty (30) days' notice from the Borough, the Borough, through its authorized representatives, may take such corrective measures as it deems reasonably necessary to bring the Improvements into compliance with this Agreement and with the Plan. Such measures may include, but not be limited to, the removal of any blockage or obstruction from drainage pipes and swales. The Borough may charge the costs thereof to the Developer, his heirs and assigns, or any owner or occupier of the Development or any lot created by the subdivision of the Development, and, in default of such payment, may cause a municipal claim to be filed against the Development or the lot created by the subdivision of the Development upon which the work was done.

11. The Developer hereby imposes upon the Development for the benefit of all present and future owners of the Development or any lot created by the subdivision of the Development, the

Borough, and all other property owners affected by the Improvements, the perpetual nonexclusive right, privilege, and easement for the draining of storm water in and through the drainage courses, swales, storm water inlets, pipes, conduits, detention basins and other storm water management facilities depicted on the Plan, and on any revisions to the Plan approved by the Borough and made of record and now or hereafter installed or constructed upon the premises and, in addition, easements of access to the storm water management facilities.

12. Developer shall include a specific reference to this Storm Water Management Agreement and Declaration of Easement in any deed of conveyance for the Development or any lot created by a subdivision of the Development.

13. Developer shall produce a certification signed by an engineer licensed by the Commonwealth of Pennsylvania that the rate of discharge of surface water onto the lands covered by the Jacobus Agreement shall not increase after the completion of the development.

14. Developer agrees to indemnify the Borough and all of its elected and appointed officials, agents, and employees ("Indemnitees") against and hold Indemnitees harmless from any and all liability, loss, or damages, including attorneys' fees and costs of investigation and defense, as a result of any claims or demands, whether such claims or demands result in a determination of liability, costs or judgments against Indemnitees, which arise as a result of the design, installation,

construction or maintenance of the Improvements, including any claim or demand that as a result of the construction of the Improvements the Borough has violated the Jacobus Agreement.

15. The remedies given the Borough under this Agreement are cumulative, and the Borough shall have in addition all other available remedies, including self-help and those remedies allowed by law and in equity.

16. This Agreement and Declaration of Easement shall be binding upon Developer, the heirs and assigns of Developer, and all present and future owners of the Development and any lot to be created by the subdivision of the Development and is intended to be recorded in order to give notice to all future owners of the Development or any lot created by the subdivision of the Development of their duties and responsibilities with respect to the Improvements.

17. Developer shall reimburse the Borough for any engineering and legal fees incurred by the Borough with respect to the Plan and the Development.

18. This Agreement and Declaration of Easement may be amended only by written instrument signed on behalf of all owners of the Development and any lots to be created by the subdivision of the Development and the Borough.

19. No delay in exercising or omission of the right to exercise any right or power by the Borough shall impair any such right or power or shall be construed as a waiver of any breach or default or as acquiescence thereto. One or more waivers of any

term of this Agreement by the Borough shall not be construed by Developer as a waiver of a continuing or subsequent breach of the same or any other term or condition of this Agreement.

20. This Agreement shall be construed according to the laws of the Commonwealth of Pennsylvania.

21. When the sense so requires, words of any gender used in this Agreement and Declaration of Easement shall be held to include any other gender, and words in the singular number shall be held to include the plural and vice versa.

IN WITNESS WHEREOF, the undersigned have caused this Agreement and Declaration to be executed on the day and year first above written.

DEVELOPER

Witness:

John E. Melhorn

John E. Melhorn Sr [SEAL]
John E. Melhorn, Sr.

BOROUGH OF MOUNT JOY

Attest:

Daniel C. Zimmerman
(Assistant) Secretary

Donald E. Zeller
President, Borough Council



COMMONWEALTH OF PENNSYLVANIA)

COUNTY OF LANCASTER)

SS:

On this the 6th day of May, 1988, before me, the subscriber, a Notary Public in and for the aforesaid Commonwealth and County, came the above-named John E. Melhorn, **Sr.** known to me, (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged the foregoing Storm Water Management Agreement and Declaration of Easement to be his act and deed and desired the same to be recorded as such.

Witness my hand and notarial seal

Cynthia S. Singer
Notary Public

My Commission Expires:

CYNTHIA S. SINGER, Notary Public
Lancaster, Lancaster Co.
My Commission Expires June 6, 1990

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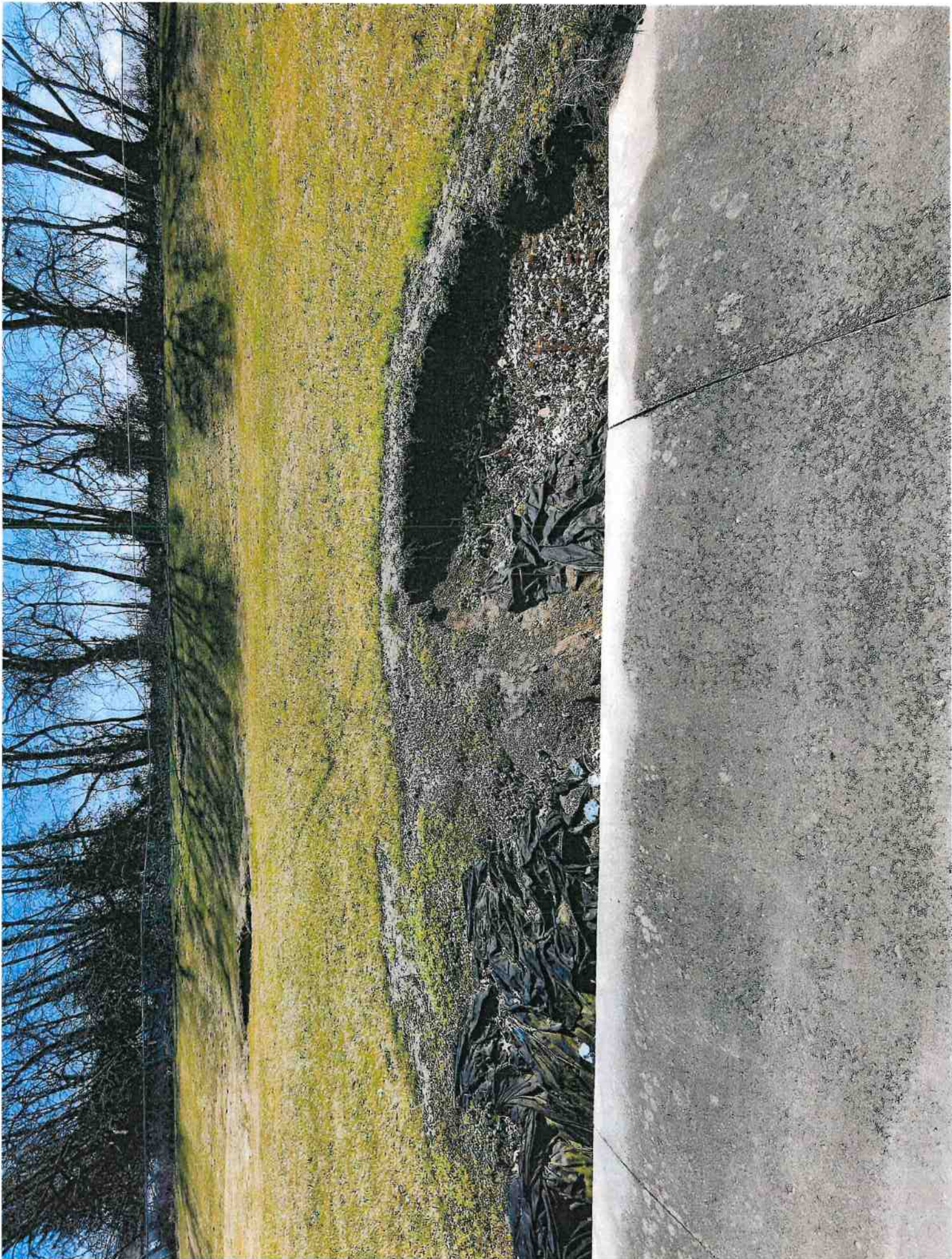


Lee J. Buxisser

Recorder of Deeds

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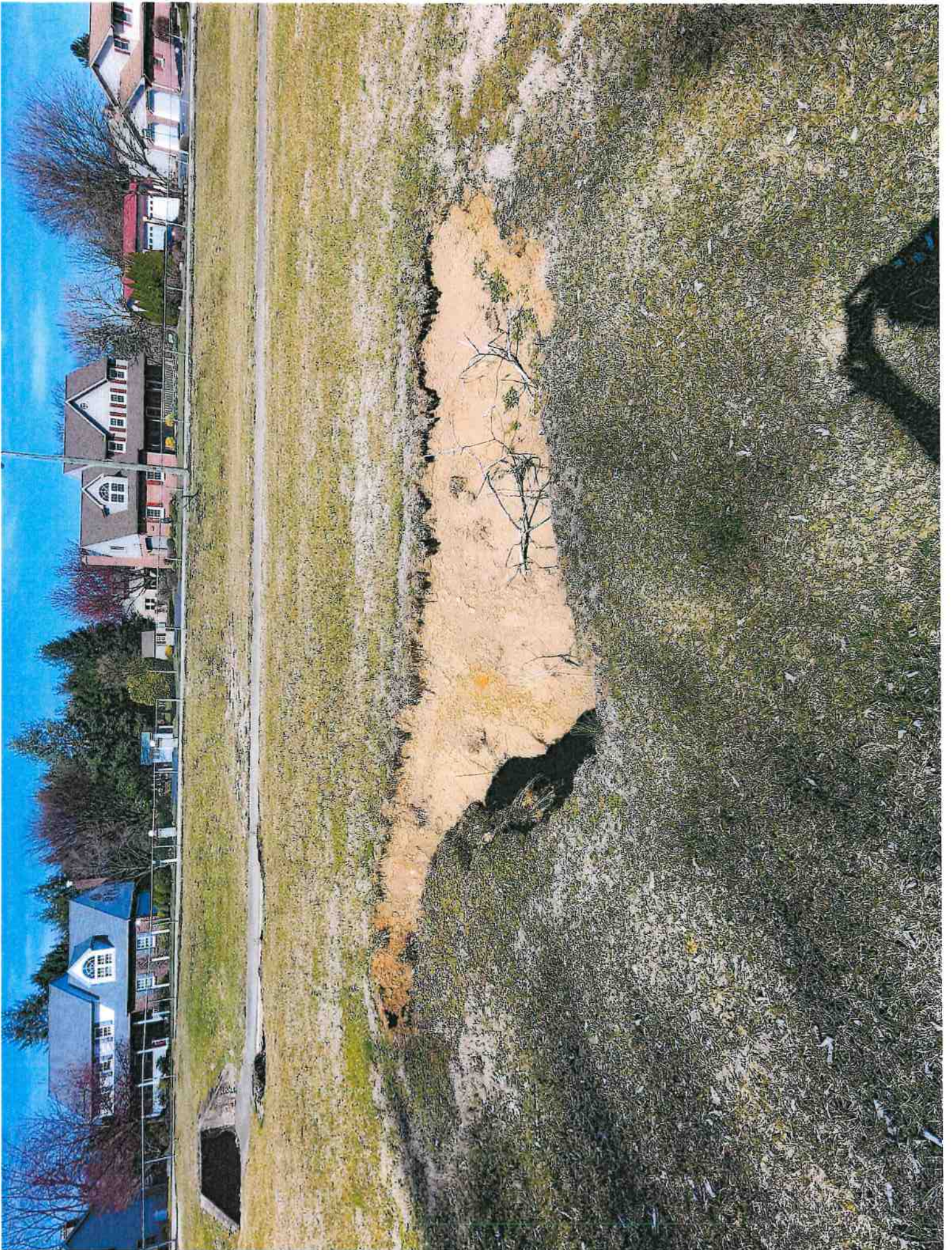


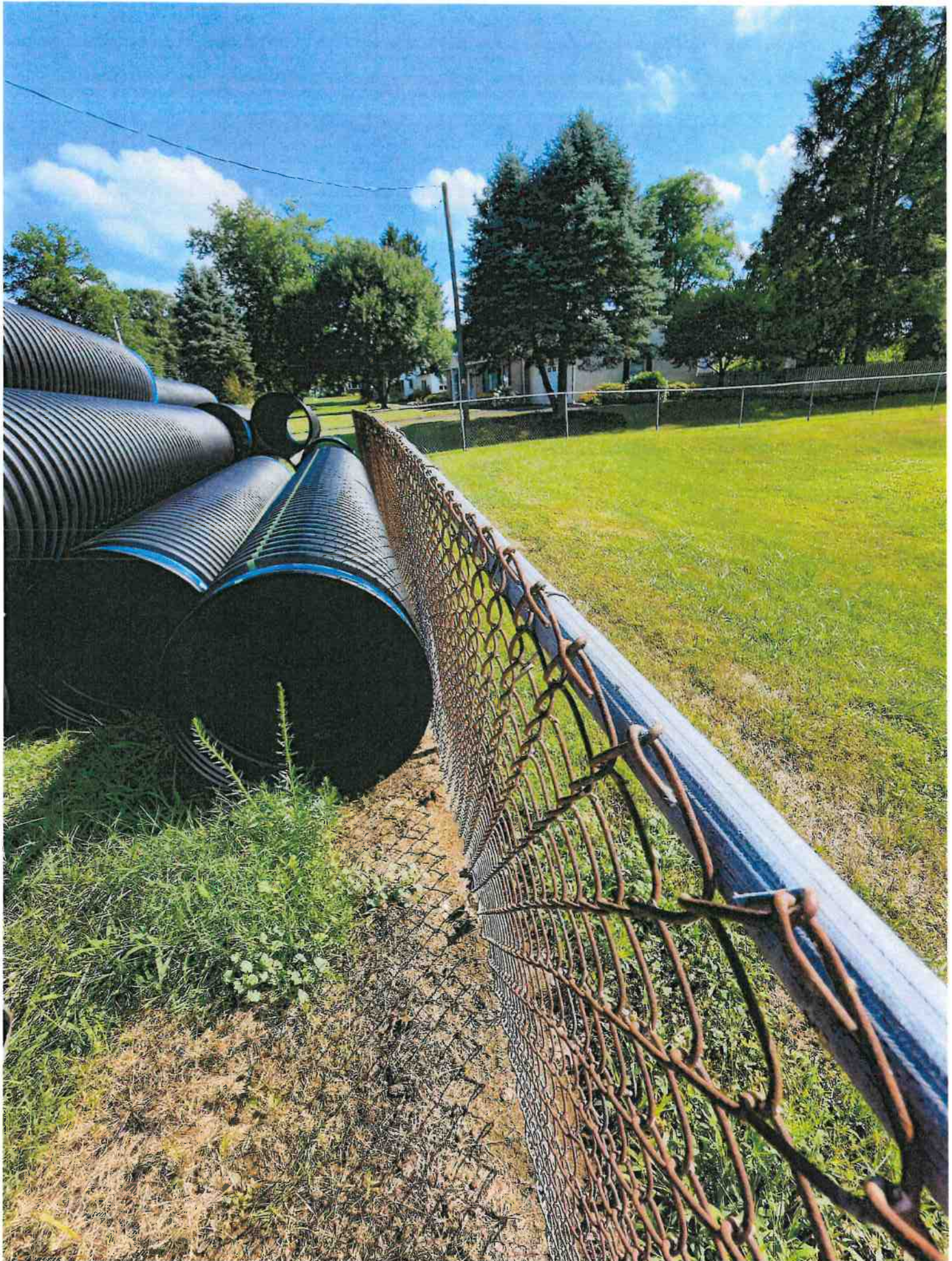












Police Activity Statistics

2023

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	68	20	825	825	566
Feb	105	15	629	1,454	1,069
Mar					1,654
Apr					2,340
May					2,976
June					3,605
July					4,270
Aug					4,944
Sept					5,656
Oct					6,377
Nov					7,068
Dec					7,632
TOTAL					7,632

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New Detective Cases-February 2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	6	6	7	5	3	4	2	2	18
February	12	6	9	5	3	7	2	0	12
March	11	6	8	7	7	6	2	8	
April	5	8	6	6	4	6	3	5	
May	13	2	3	14	5	7	2	2	
June	10	2	7	3	10	5	5	1	
July	8	3	20	12	4	9	4	4	
August	10	12	7	3	3	6	5	2	
September	6	4	6	4	3	7	5	7	
October	6	13	7	6	6	9	5	6	
November	4	10	7	4	10	1	6	14	
December	6	10	9	4	3	5	2	15	

Active Cases	12
Cases at District Attorney's Office	7
Inactive Cases	0



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2023 February

Code	Call for Service	Totals
0410	AGGRAVATED ASSAULT/GUN	1
0619	THEFT ALL OTHERS	2
0710	MOTOR VEHICLE THEFT	1
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	5
1440	CRIMINAL MISCHIEF ALL	3
2020	FAMILY OFF-CHILD ABUSE	1
2040	FAMILY OFFENSES - DOMESTIC	10
2111	DUI-ALCOHOL/UNDER INFL	1
2310	PUBLIC INTOXICATION / DRUNKENESS	2
2450	NOISE COMPLAINT	2
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	2
2640	MUN ORD VIOLATIONS	7
2654	DISTURBANCE	2
2656	THREATS	1
2657	HARASSMENT	3
2660	TRESPASSING	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	3
4018	STREET LIGHTS-OUT/REPAIRS	1
4020	SUSPICIOUS AUTO	1
4021	SUSPICIOUS ACTIVITY	15
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	11

4510	UNATTENDED DEATHS	1
5004	FOUND ARTICLES	1
5008	LOST ARTICLES	3
5504	ANIMAL BITES	1
5510	ANIMAL COMPLAINTS ALL	9
6008	REPORTABLE MV CRASH NO INJURIES	4
6015	REPORTABLE MV CRASH HIT & RUN	3
6016	NON REPORTABLE MV CRASH	3
6303	TRAFFIC OFFENSE ALL OTHER	7
6305	SELECTIVE ENFORCEMENT TRAFFIC	41
6310	TRAFFIC ENFORCE / STOP	119
6335	TRAFFIC HAZARD	3
6336	DISABLED MV	3
6511	PARKING VIOLATION COMPLAINT	10
6602	ABANDONED IMPOUND/TOWAWAY	1
6612	SIGNALS SIGNS OUT	3
7002	BUILDING CHECK	14
7003	PROPERTY CHECK / AREA CHECK	2
7008	MEDICAL ASSISTANCE	57
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	18
7025	EMOTIONALLY DISTURBED PERSON (EDP)	5
7502	ASSISTING-FIRE DEPT	4
7504	ASSISTING-OTHER POLICE DP	6
7506	ASSISTING-OTHER AGENCIES	2
7522	ASSISTING OTHER OFFICER	1
8010	WARRANTS-LOCAL	7
9002	ADMINISTRATIVE DUTIES	1

9005	M.V. PURSUITS	1
9008	COURT	6
9011	MISC MAINTENANCE RADIOS ETC	1
9020	POLICE INFORMATION	54
9021	TRAINING	12
9025	FIELD CONTACT INFORMATION	5
9028	FINGERPRINT	1
9029	CIVIL MATTER	5
9030	SPECIAL DETAIL ASSIGNMENT	19
9034	REPOSESSION	1
911	911 HANG UP / CHK WELFARE	2
9112	FOOT PATROL	6
9115	FOLLOW UP	67
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	7
9989	CALL BY PHONE	19
9999	NON-CAT DATA	6
	Grand Total	629

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 2/1/2023

to Ending Issue Date 2/28/2023

Charge	Total
1301 A - DR UNREGIST VEH	11
1786 F - OPER VEH W/O REQ'D FINANC RESP	9
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	1
4703 A - OPERAT VEH W/O VALID INSPECT	15
4706 C5 - EVIDENCE OF EMISSION INSPECTION	1
1301 - 1301 A - Dr Unregist Veh	5
1371 - 1371 A - Veh Reg Suspended	2
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	5
1786 - 1786 F - Oper Veh W/O Req'd Financ Resp	3
3111 - 3111 A - Obedience to Traffic-Control Devices	24
3362 - -	6
3714 - 3714 A - Careless Driving	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	17
1301 A - DR UNREGIST VEH	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	2
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	1
Total:	105

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 2/1/2023

to Ending Issue Date 2/28/2023

Charge Type: ARREST

Charge	Total
2701 A - SIMPLE ASSAULT	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
2709 A5 - HARASSMENT - COMM. REPEATEDLY IN ANONYMOUS MANNER	1
3304 A5 - CRIMINAL MISCHIEF - DAMAGE PROPERTY	1
3361 - DRIVING VEHICLE AT UNSAFE SPEED	1
3714 A - CARELESS DRIVING	1
3733 A - FLEEING OR ATTEMPTING TO ELUDE OFFICER	1
3802 D2 - DUI - INFLUENCE OF DRUG OR COMB OF DRUGS	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	3
5503 A1 - DISORDERLY CONDUCT ENGAGE IN FIGHTING	1
Total:	12

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	2
459 305 A 1 - CONFINEMENT AND HOUSING OF DOGS NOT PART OF A KENN	1
Total:	3

FDMJ Monthly Incident Report Summary

February 2023

Responded to **37** alarms for the month of February 2023 – **81** total alarms for 2023.

Time in service for month: **13 hours and 34 minutes**

Average manpower per incident: **10 members per call for month - (6a-4p 20 calls/6.5 members per call) – response time – 5 min & 43 sec. and arrival time - 13 min & 29 sec. (w/FP calls)**

Total Man-hours: **143 hours & 16 minutes**

Calls by Municipality First Due: **20** first due alarms – **17** mutual aid alarms

- Mount Joy Borough - 10
- Rapho Township - 7
- Mount Joy Township - 3
- East Donegal Township – 0

Apparatus used:

- Engine 75-1 - 15
- Engine 75-2 - 6
- Truck 75 - 14
- Squad 75-1 - 1
- Traffic 75 – 2
- POV (Fire Police) - 8
- Duty Chief Vehicle - 15
- Duty Officer Vehicle – 10

Property pre-incident value: \$ 6,350,000.00

Property fire loss: \$ 3,000.00

Property post incident saved: \$6,347,000.00

2023 FDMJ responded to a call on average every - 17 hours & 28 minutes

Total Training hours of 39 members trained for 304 hours 0 minutes

Fire Prevention Details – none

Community Service Details for the month – FDMJ participated in 1 work detail for February

Notable First Due Calls: -

- 2/3 – MJT – Building fire Old Market Street - \$500.00 fire loss (Vo Tech building dryer fire)
2/6 – MJB – Apartment Building fire E. Donegal St - \$2,500.00 fire loss (electrical fire)

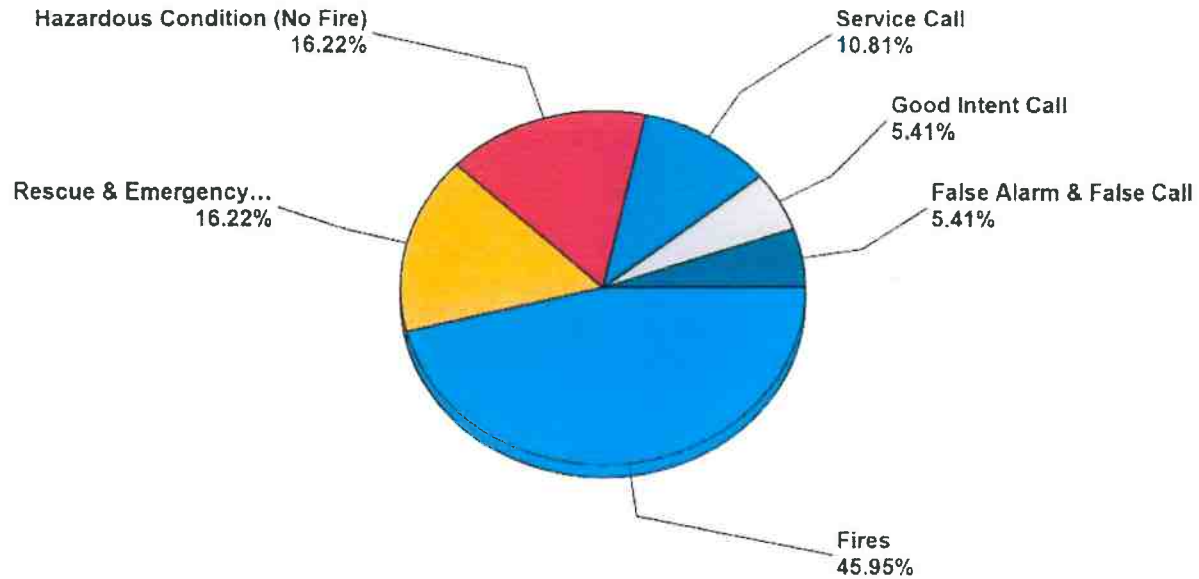
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:18:39 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	17	45.95%
Rescue & Emergency Medical Service	6	16.22%
Hazardous Condition (No Fire)	6	16.22%
Service Call	4	10.81%
Good Intent Call	2	5.41%
False Alarm & False Call	2	5.41%
TOTAL	37	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	13	35.14%
113 - Cooking fire, confined to container	3	8.11%
116 - Fuel burner/boiler malfunction, fire confined	1	2.7%
311 - Medical assist, assist EMS crew	1	2.7%
322 - Motor vehicle accident with injuries	4	10.81%
360 - Water & ice-related rescue, other	1	2.7%
400 - Hazardous condition, other	1	2.7%
412 - Gas leak (natural gas or LPG)	2	5.41%
424 - Carbon monoxide incident	1	2.7%
440 - Electrical wiring/equipment problem, other	1	2.7%
441 - Heat from short circuit (wiring), defective/worn	1	2.7%
511 - Lock-out	1	2.7%
551 - Assist police or other governmental agency	1	2.7%
571 - Cover assignment, standby, moveup	2	5.41%
600 - Good intent call, other	1	2.7%
631 - Authorized controlled burning	1	2.7%
735 - Alarm system sounded due to malfunction	2	5.41%
TOTAL INCIDENTS:	37	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:15:53 AM

Incident Statistics

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		6	
FIRE		31	
TOTAL		37	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$6,350,000.00		\$3,000.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		16	
Aid Received		4	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		10.81	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:01	0:13:20	
AVERAGE FOR ALL CALLS		0:13:29	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:46	0:05:42	
AVERAGE FOR ALL CALLS		0:05:43	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		22:02	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

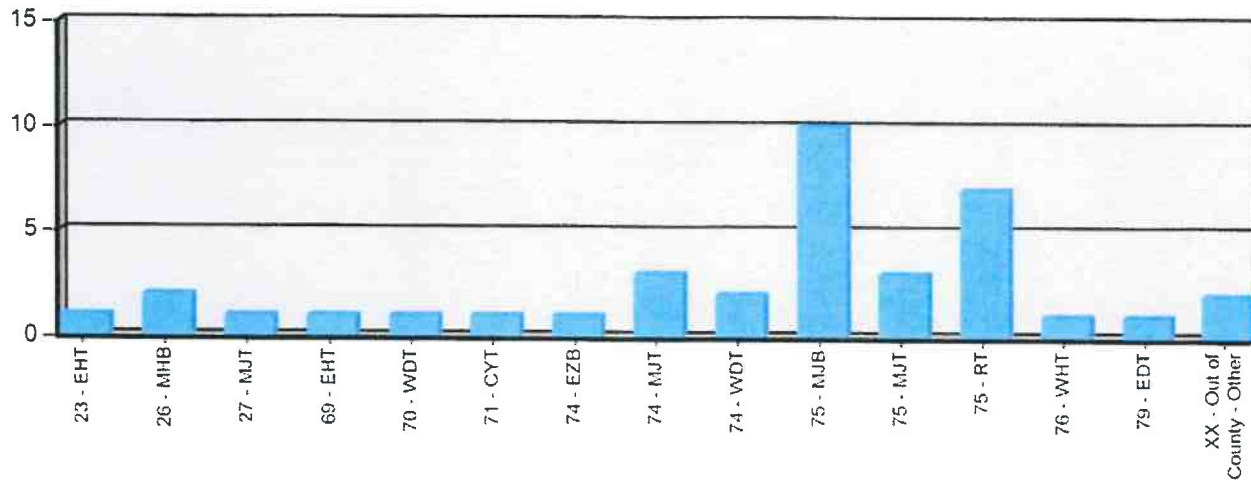
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:10:27 AM

Incident Count per Zone for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023



ZONE	# INCIDENTS
23 - EHT - 23 East Hempfield Township	1
26 - MHB - 26 Manheim Borough	2
27 - MJT - 27 Mount Joy Township	1
69 - EHT - 69 East Hempfield Township	1
70 - WDT - 70 West Donegal Township	1
71 - CYT - 71 Conoy Township	1
74 - EZB - 74 Elizabethtown Borough	1
74 - MJT - 74 Mount Joy Township	3
74 - WDT - 74 West Donegal Township	2
75 - MJB - 75 Mount Joy Borough	10
75 - MJT - 75 Mount Joy Township	3
75 - RT - 75 Rapho Township	7
76 - WHT - 76 West Hempfield Township	1
79 - EDT - 79 East Donegal Township	1
XX - Out of County - Other - XX - Out of County - Other	2
TOTAL:	37

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



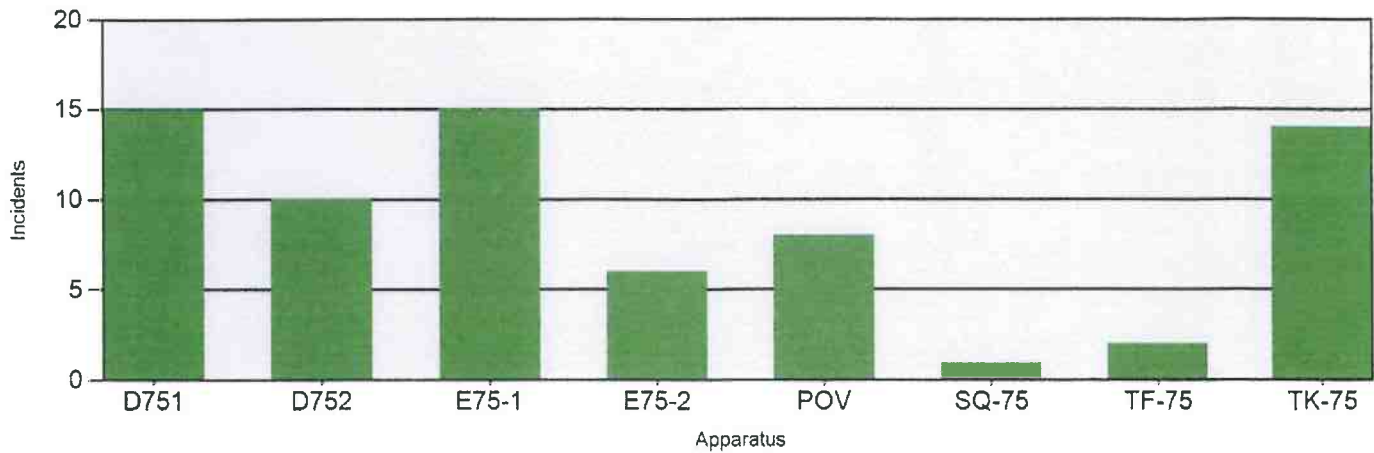
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:22:21 AM

Incident Count per Apparatus for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023



APPARATUS	# of INCIDENTS
D751	15
D752	10
E75-1	15
E75-2	6
POV	8
SQ-75	1
TF-75	2
TK-75	14

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.



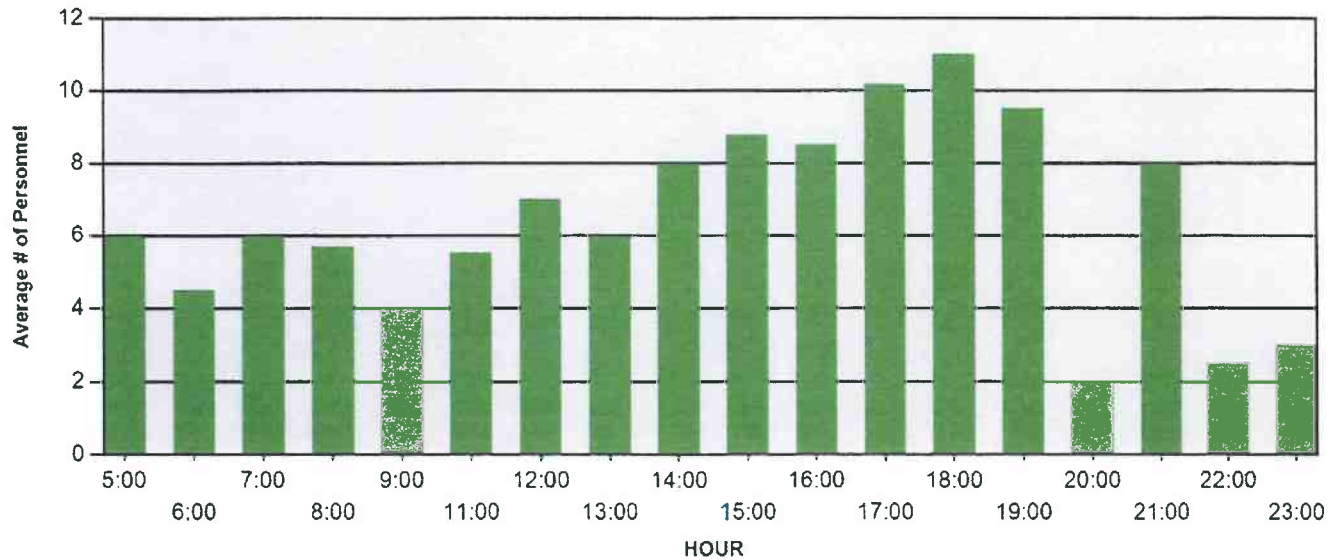
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:27:50 AM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023



HOUR	AVG. # PERSONNEL
05:00 - 05:59	6.00
06:00 - 06:59	4.50
07:00 - 07:59	6.00
08:00 - 08:59	5.67
09:00 - 09:59	4.00
11:00 - 11:59	5.50
12:00 - 12:59	7.00
13:00 - 13:59	6.00
14:00 - 14:59	8.00
15:00 - 15:59	8.75
16:00 - 16:59	8.50
17:00 - 17:59	10.17
18:00 - 18:59	11.00
19:00 - 19:59	9.50
20:00 - 20:59	2.00
21:00 - 21:59	8.00
22:00 - 22:59	2.50
23:00 - 23:59	3.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



emergencyreporting.com

Doc Id: 997

Page # 1 of 1

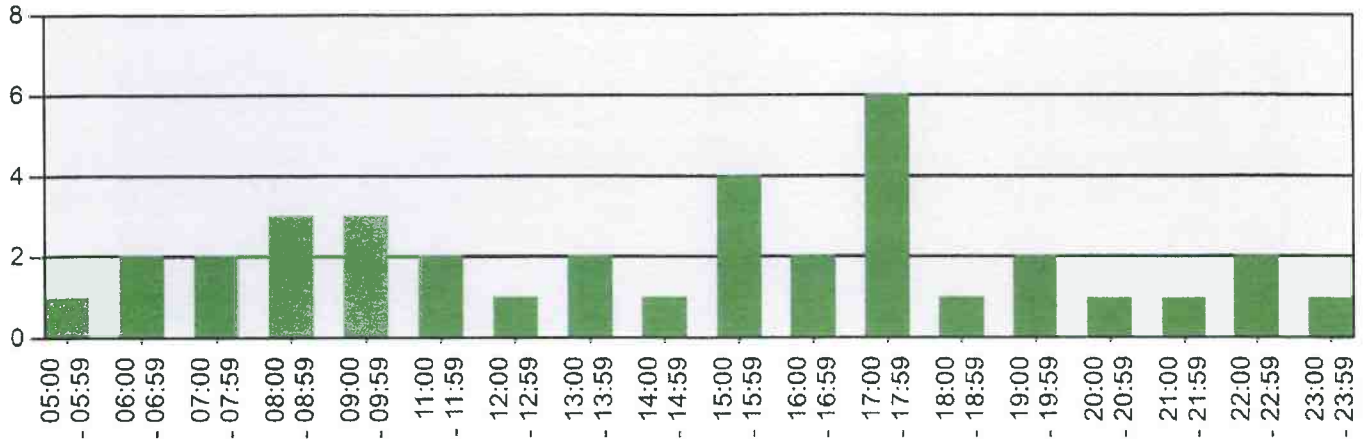
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:26:54 AM

Incidents by Hour for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023



Hour	# of CALLS
05:00 - 05:59	1
06:00 - 06:59	2
07:00 - 07:59	2
08:00 - 08:59	3
09:00 - 09:59	3
11:00 - 11:59	2
12:00 - 12:59	1
13:00 - 13:59	2
14:00 - 14:59	1
15:00 - 15:59	4
16:00 - 16:59	2
17:00 - 17:59	6
18:00 - 18:59	1
19:00 - 19:59	2
20:00 - 20:59	1
21:00 - 21:59	1
22:00 - 22:59	2
23:00 - 23:59	1

Only REVIEWED incidents included



Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:23:38 AM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 02/01/2023 | End Date: 02/28/2023

ZONE	INCIDENT COUNT	MAN-HOURS
23 - EHT - 23 East Hempfield Township	1	3:42
26 - MHB - 26 Manheim Borough	2	5:38
27 - MJT - 27 Mount Joy Township	1	0:53
69 - EHT - 69 East Hempfield Township	1	1:56
70 - WDT - 70 West Donegal Township	1	0:00
71 - CYT - 71 Conoy Township	1	1:01
74 - EZB - 74 Elizabethtown Borough	1	1:24
74 - MJT - 74 Mount Joy Township	3	18:46
74 - WDT - 74 West Donegal Township	2	3:24
75 - MJB - 75 Mount Joy Borough	10	29:22
75 - MJT - 75 Mount Joy Township	3	9:55
75 - RT - 75 Rapho Township	7	37:04
76 - WHT - 76 West Hempfield Township	1	6:09
79 - EDT - 79 East Donegal Township	1	5:14
XX - Out of County - Other - XX - Out of County - Other	2	18:59
TOTAL	37	143:27

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/5/2023 9:24:05 AM

Losses for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$2,500.00	\$500.00	\$3,000.00	\$1,500.00

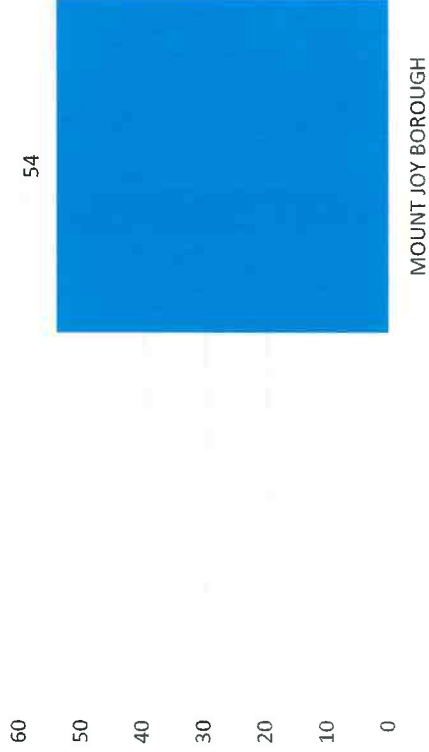
INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2023-48	02/03/2023	111 - Building fire	\$0.00	\$500.00	\$500.00	16.67%
2023-59	02/06/2023	111 - Building fire	\$2,500.00	\$0.00	\$2,500.00	83.33%

Only REVIEWED incidents included

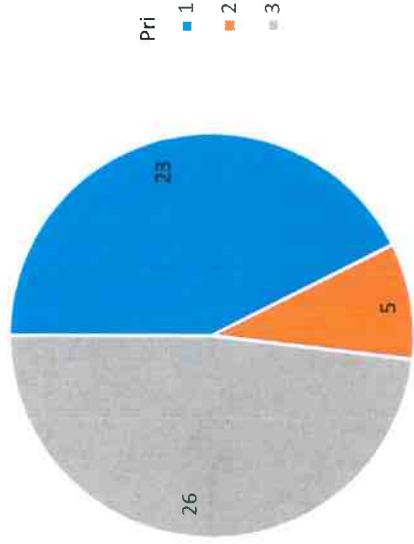


Penn State Health Life Lion, LLC February 2023

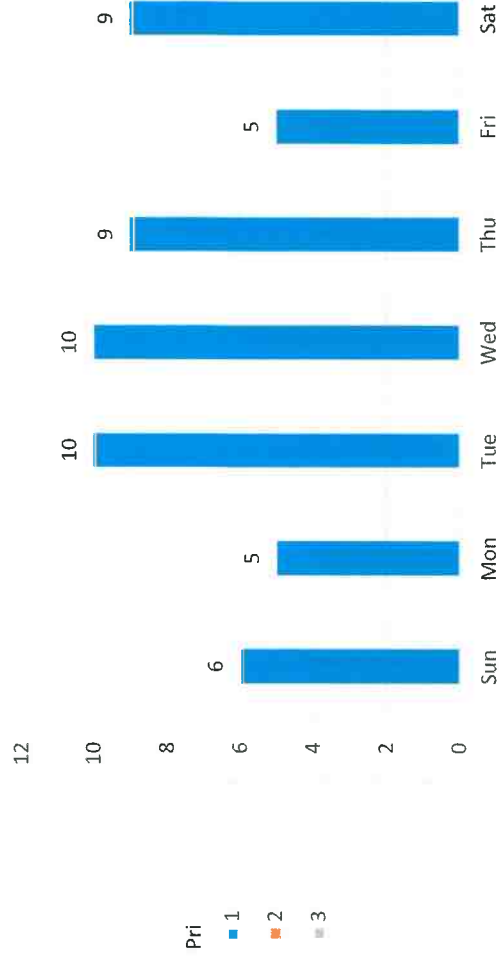
Total Calls by Municipality



Total Calls by Priority

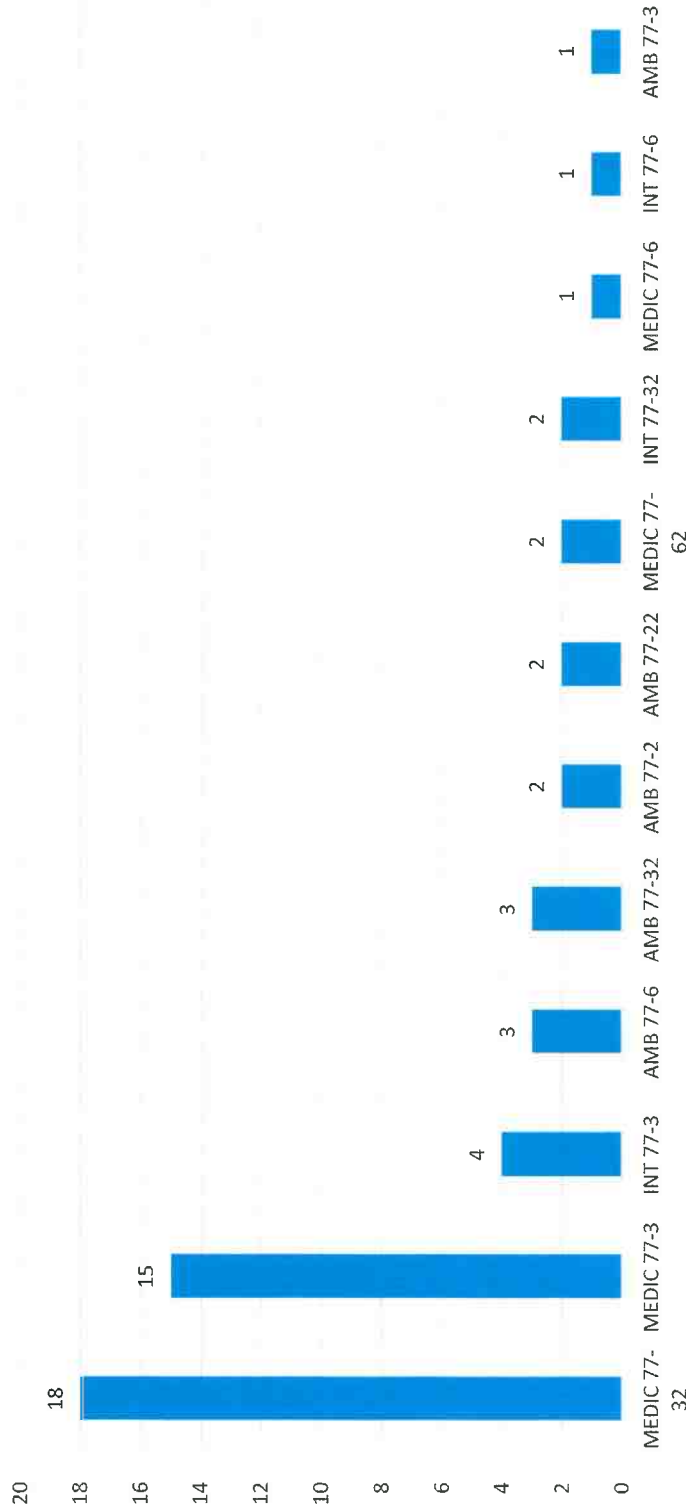


Total Calls by Day of the Week



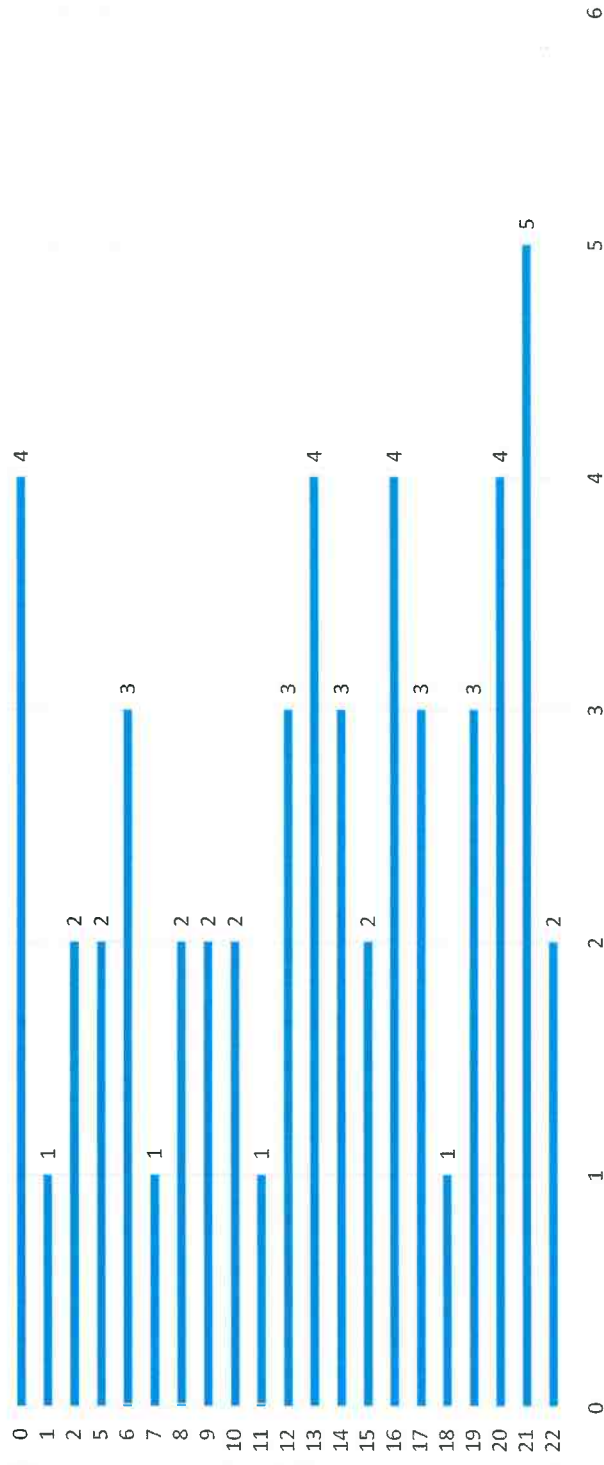
Penn State Health Life Lion, LLC
February 2023

Total Calls by First Unit Dispatched



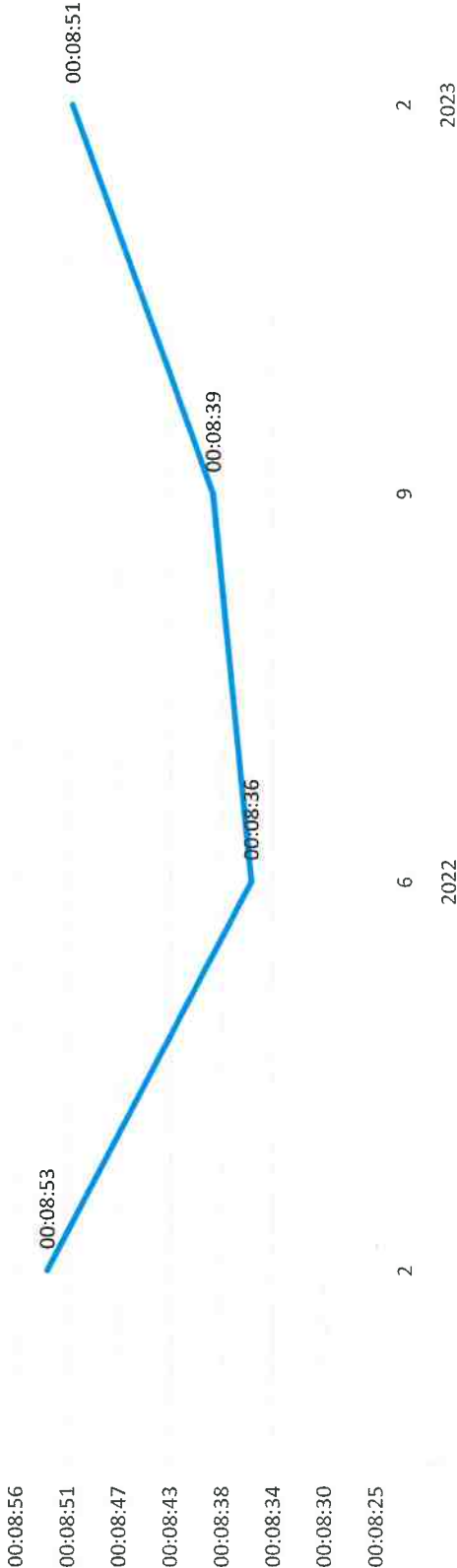
Penn State Health Life Lion, LLC
February 2023

Total Calls by Hour



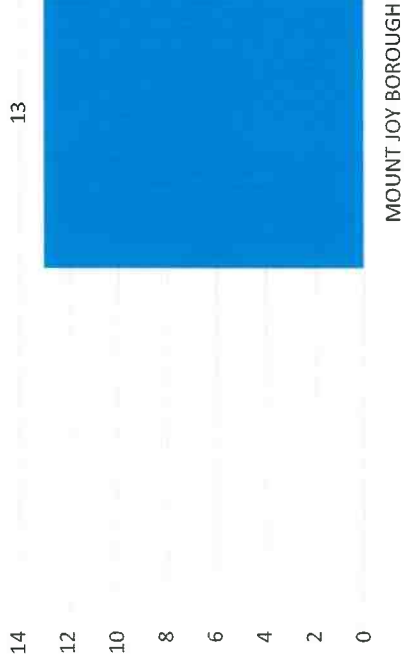
Penn State Health Life Lion, LLC
February 2022 - February 2023

Response Time (Dispatch to OnScene)

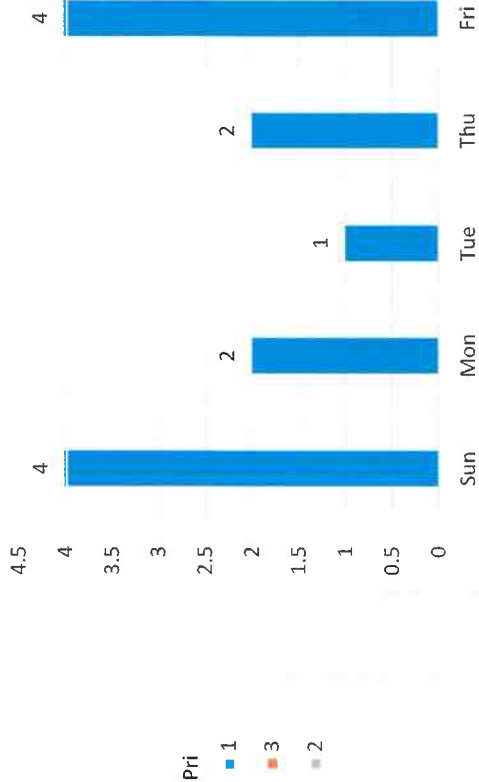


Penn State Health Life Lion, LLC
Covered Incidents
February 2023

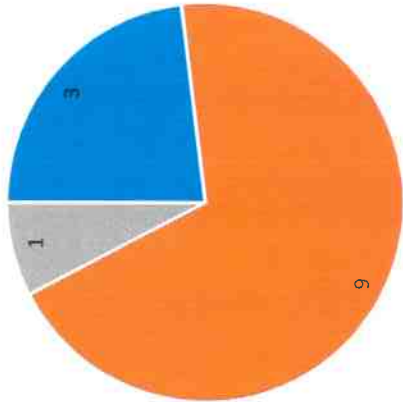
Total Calls by Municipality



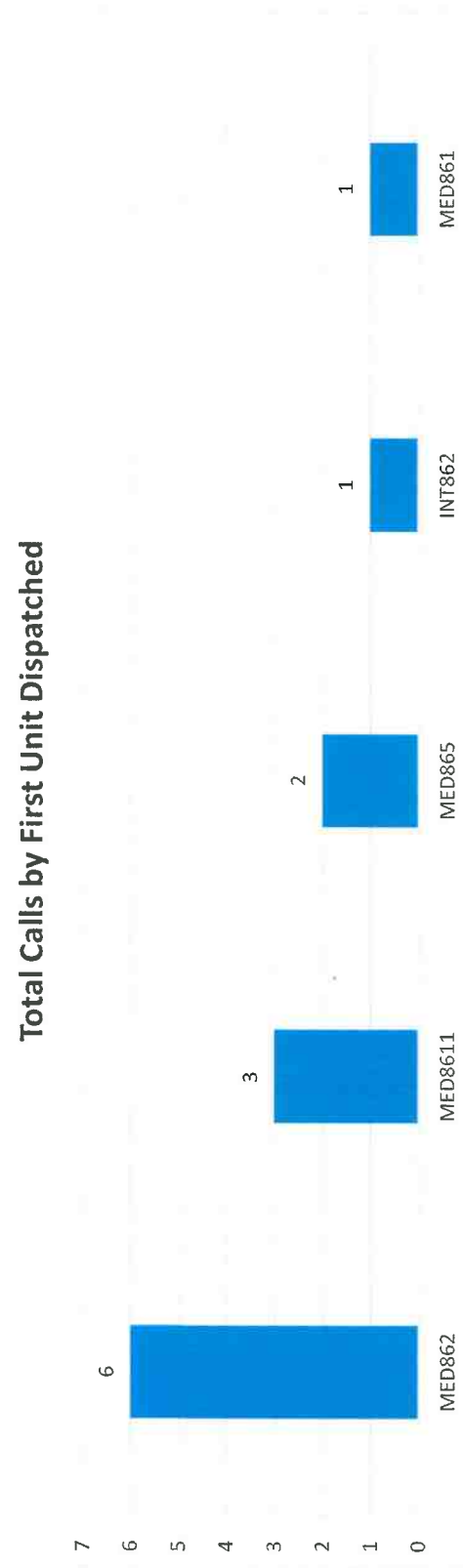
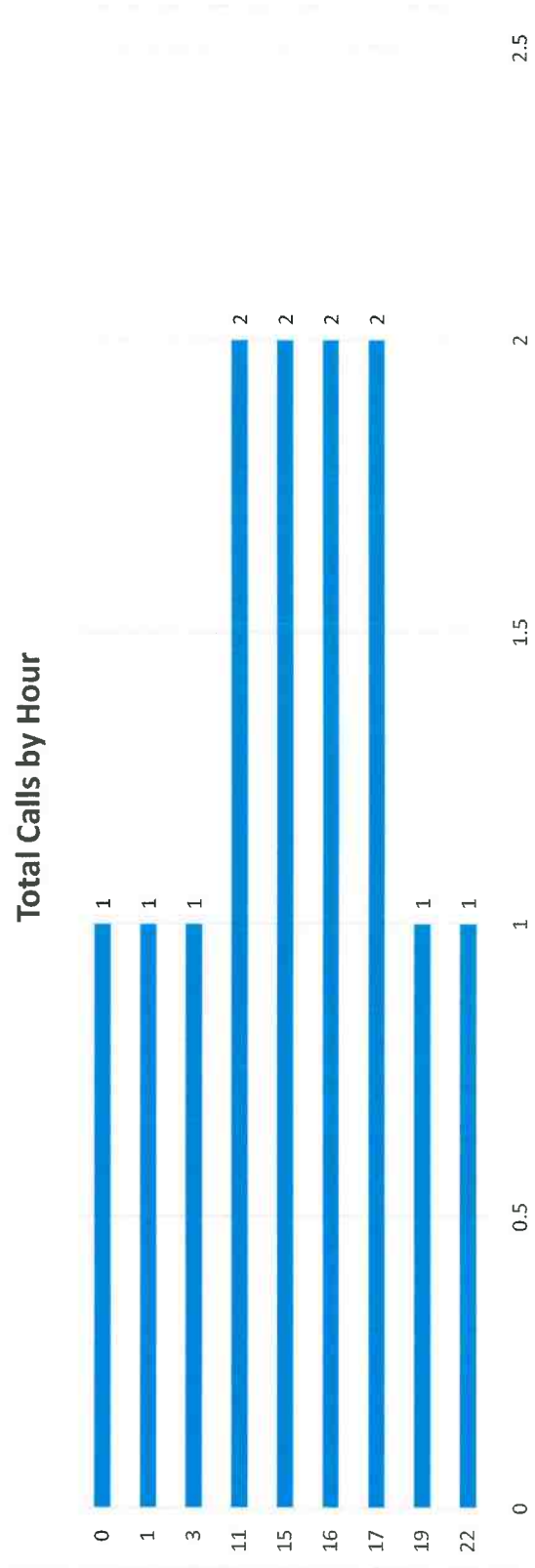
Total Calls by Day of the Week



Total Calls by Pri



Penn State Health Life Lion, LLC
Covered Incidents
February 2023



Mount Joy Unit Responding to another Agencies Municipality-February 2023 -6/4

2/21-2/27

Elizabethtown Borough

77-3 2/14/2023 @ 16:35 Class 1 Breathing problem

77-3 2/23/2023 @ 09:17 Class 1 Sick person/canceled after responding for 6 minutes

Manheim Borough

77-3 2/28/2023 @ 15:20 Class 1 Seizure

Marietta Borough

2/24/2023 @ 21:36 Class 2 Allergic reaction

Mount Joy Township

77-32 2/5/2023 @ 01:54 Class 1 Chest pain

77-3 2/14/2023 @ 10:50 Class 3 Sick person /canceled after responding for 5 minutes

77-3 2/16/2023 @ 07:04 Class 1 Unconscious person

77-32 2/17/2023 @ 02:07 Class Chest Pain

77-3 2/27/2023 @ 09:01 Class 1 Chest pain/canceled after responding for 9 minutes

West Donegal Township

2/8/2023 @ 18:19 Class 1 Vehicle accident/canceled after responding for 5 minutes

Unit Assigned Transports-February 2023

West Hempfield

77-2-11

77-22-13

Mount Joy

77-3-8

77-32-18

Woodcrest (East Hempfield)

77-4-6

77-42-15

Columbia

77-6-5

77-62-2

East Hempfield (Rhorerstown Rd & Columbia Ave)

77-7-18

Keller Ave Station

77-1-1

York (Hellam, Hallam & Wrightsville)

Y41-0

Mount Joy Missed Calls February-13

2/3/2023 @ 10:02 Class 1 Breathing problem 86-2

77-3 2/3/2023 09:12 MCI Class 1 & 2 Mount Joy Township

2/6/2023 @ 15:24 Class 3 Fire call 86-2

77-3 2/6/2023 @ 15:14 Class 3 Sick person Mt Joy Borough

2/13/2023 @ 11:17 Class 3 Public service 86-1

77-3 2/13/2023 @ 11:16 Class 1 Chest pain Mount Joy Township

2/15/2023 @ 22:58 Class 3 Sick person

77-32 2/15/2023 @ 22:40 Routine transfer

2/16/2023 @ 15:00 Class 3 Fall 86-1

77-3 2/13/2023 @ 11:16 Class 1 Chest pain Mount Joy Township

2/17/2023 @ 02:32 Class 3 Sick person 86-2

77-32 2/17/2023 @ 02:07 Class 1 Chest pain Mount Joy Township

2/18/2023 @ 23:43 Class 1 Heart problem 86-2

77-32 2/18/2023 @ 23:13 Class 3 Sick person Mountville Borough

2/19/2023 @ 22:22 Class 3 Public service

77-32 2/19/2023 @ 20:37 Class 3 Heart problem East Hempfield Township

2/24/2023 @ 15:18 Class 3 Fall 86-11

2/24/2023 @ 15:29 Class 2 Fall 86-5

77-3 2/24/2023 @ 14:57 Class 1 Unconscious person Columbia Borough

2/26/2023 @ 14:28 Class 3 Sick person 86-5

77-32 02/26/2023 @ 13:44 Class 1 Breathing problem Mount Joy Township

77-3 2/26/2029 @ 13:29 Routine Transport

2/26/2023 @ 18:42 Class 1 Breathing problem

77-32 2/26/2023 @ 17:57 Class 3 Sick person Mount Joy Township

2/28/2023 @ 13:56 Class 3 Psychiatric problem-86-11

77-3 2/28/2023 @ 12:58 Class 1 Breathing problem Mount Joy Township

92

Northwest EMS Inc.
Agency Incident Report, January - February 2023
Mount Joy Borough

JANUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2301001243	BACK PAIN-SICK-CLASS 1	3051	1	703 SQUARE ST	01/02/2023 10:14:50	recalled			
2301003068	UNKNOWN EMS-PERSON DOWN-CLASS 2	3322	2	308 SASSAFRAS ALY	01/03/2023 20:12:04	refusal		77	
2301003612	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/04/2023 10:36:02	transport	lanc	77	
2301004904	SICK PERSON-CLASS 3	3263	3	130 FARMINGTON WAY	01/05/2023 10:14:25	transport	lgh		
2301005982	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/06/2023 08:05:00	recalled			
2301007359	ABDOMINAL PAIN-SICK-CLASS 1	3012	1	1001 CORNERSTONE DR	01/07/2023 11:26:30	transport	lanc	77	
2301007571	MEDICAL ALARM-CLASS 3	3909	3	333 FLORIN AVE	01/07/2023 14:54:22	no pt		77	
2301009019	UNCON PERSON-CLASS 1	3311	1	330 LOCUST LN	01/09/2023 02:32:49	transport	lgh	77	
2301009637	FALL-INJURED-CLASS 3	3173	3	951 WOOD ST	01/09/2023 14:22:05	transport	hmc	77	
2301010051	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 COLUMBIA AVE	01/09/2023 20:27:46	cx			
2301015367	HEMORRHAGE-CLASS 1	3211	1	345 FLORIN AVE	01/14/2023 10:44:55	transport	lgh	77	
2301015435	SICK PERSON-CLASS 3	3263	3	506 BERNHARD AVE	01/14/2023 11:49:54	transport	lgh	77	
2301017224	SICK PERSON-CLASS 1	3261	1	520 GLENN AVE	01/16/2023 08:16:09	cx			
2301017895	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	01/16/2023 17:42:19	transport	lititz	77	
2301018462	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	303 CHOCOLATE AVE	01/17/2023 08:43:10	transport	lgh	77	
2301018736	BREATHING PROBLEM-CLASS 1	3061	1	1071 DONEGAL SPRINGS RD	01/17/2023 12:09:53	transport	lgh	77	
2301022765	CHEST PAINS-CLASS 1	3101	1	607 HEARTHSTONE LN	01/20/2023 16:40:09	transport	lgh		77
2301024848	SICK PERSON-CLASS 3	3263	3	501 MARTIN AVE	01/22/2023 17:12:02	recalled			
2301024860	HEMORRHAGE-CLASS 1	3211	1	81 E MAIN ST	01/22/2023 17:18:28	transport	lanc	77	
2301026606	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	01/24/2023 09:11:28	transport	lanc	77	
2301028540	BREATHING PROBLEM-CLASS 1	3061	1	803 DONEGAL SPRINGS RD	01/25/2023 17:52:31	cx		77	
2301030283	BREATHING PROBLEM-CLASS 1	3061	1	340 SASSAFRAS TER	01/27/2023 07:52:32	cx			
2301030463	SICK PERSON-CLASS 1	3261	1	515 CREEKSIDE LN	01/27/2023 10:31:07	recalled			
2301033009	TRAUMATIC-INJURED-CLASS 1	3301	1	330 SASSAFRAS TER	01/29/2023 15:12:31	transport	lgh	77	
2301033082	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	01/29/2023 17:05:26	transport	lanc	77	
2301033786	BUILDING-COMMERCIAL-INDUSTRIAL-1A	2147	3	903 SQUARE ST	01/30/2023 10:25:12	recalled			

18 Class 1
1 Class 2
7 Class 3

26 Total dispatches
9 cancelled/recalled

17 Total cover calls/assists

Total dispatches for Jan - Feb 2023: 48
Total covers/assists for Jan - Feb 2023: 30

Northwest EMS Inc.
Agency Incident Report, January - February 2023
Mount Joy Borough

FEBRUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2302000929	VEHICLE ACCIDENT-CLASS 2	2603	2	NEW HAVEN ST / W HENRY ST	02/01/2023 17:30:33	recalled			
2302001070	STROKE-CVA-CLASS 1I	3282	1	229 SCHOOL LN	02/01/2023 19:46:29	recalled			
2302002756	BREATHING PROBLEM-CLASS 1	3061	1	15 MOUNT JOY ST	02/03/2023 10:00:33	transport	lanc	77	
2302006267	BUILDING-HIGH OCCUPANCY-1A	2162	3	5 E DONEGAL ST	02/06/2023 15:21:58	standby		77	
2302010196	CO INHALATION-CLASS 1	2019	1	720 HILL ST	02/09/2023 17:31:51	recalled			
2302014457	PUBLIC SERVICE-EMS-CLASS 3	3911	3	341 RICHLAND LN	02/13/2023 11:15:53	no pt			
2302017726	SICK PERSON-CLASS 3	3263	3	614 HEARTHSTONE LN	02/15/2023 22:55:33	transport	lgh	77	
2302017971	HEART PROBLEM-CLASS 1	3191	1	507 HILL ST	02/16/2023 07:31:46	recalled			
2302018557	FALL-INJURED-CLASS 3	3173	3	203 SAGE CT	02/16/2023 14:56:23	transport	lanc	77	
2302019095	SICK PERSON-CLASS 3	3263	3	720 BERNHARD AVE	02/17/2023 02:21:34	transport	lanc	77	
2302020060	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	542 MARTIN AVE	02/17/2023 19:38:36	recalled			
2302021326	HEART PROBLEM-CLASS 1	3191	1	340 SASSAFRAS TER	02/18/2023 23:41:18	transport	lgh	77	
2302021539	BREATHING PROBLEM-CLASS 1	3061	1	562 UNION SCHOOL RD	02/19/2023 07:15:50	cx			
2302022324	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	02/19/2023 22:15:52	refusal		77	
2302024445	BREATHING PROBLEM-CLASS 1	3061	1	14 NEW ST	02/21/2023 17:49:03	recalled			
2302025315	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/22/2023 13:50:51	recalled			
2302026563	SICK PERSON-CLASS 1	3261	1	382 S MARKET AVE	02/23/2023 14:34:17	recalled			
2302027980	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	02/24/2023 15:16:21	transport	lgh	77	
2302027997	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	02/24/2023 15:29:34	transport	lanc	77	
2302030120	SICK PERSON-CLASS 3	3263	3	200 WATERS EDGE DR	02/26/2023 14:27:00	transport	hmc	77	
2302030324	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/26/2023 18:40:45	transport	lgh	77	
2302032418	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	02/28/2023 13:54:09	transport	lgh	77	

10 Class 1

2 Class 2

10 Class 3

22 Total dispatches

9 cancelled/recalled

13 Total cover calls/assists



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

March 2023 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

February 1-28, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	14,293	13,412	14,587	15,442	14,330
YTD CIRCULATION	28,641	25,744	28,554	29,799	30,215
OVERDRIVE & E-formats	1,359	1,220	1,359	1,171	904
NEW PATRONS	82	58	51	69	71
YTD NEW PATRONS	164	113	100	134	142
PATRON COUNT	5,252	4,365	3,549	6,050	5,397
YTD PATRON COUNT	10,348	8,595	6,862	12,082	11,811
PASSPORTS	168	106	62	155	127
YTD PASSPORTS	357	175	143	265	265
WIFI USERS	302*	308	249	460	487
PC USERS	288	258	242	473	474

*Represents 2 weeks of data

Hoopla!	Feb 23	Jan 23	Dec 22	Nov 22	Oct 22	Sept 22
Number of Hoopla items used	241	235	184	174	175	169

ITEMS SOLD IN LOBBY	\$791.10
YTD TOTAL \$	\$2,029.05
TOTAL \$ ADDED DONATIONS	\$419.00
TOTAL \$ DONATIONS as PRIZES	\$1,925.00
TOTAL	\$3,135.10

Executive Summary

- MSL was closed for President's Day on Feb 20, 2023
- Celebrated a very successful Winter Bingo [kid's reading] program that gave away an estimated \$1,767 in donated paperbacks.
- Staff got a fun chalk note of appreciation at the backdoor on Feb 14 -- amazing is that?



PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	123	6	442
Club Meetings/Participants	7	71	14	141

YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	26	472	48	933
Off- Site Library Programs	7	460	7	460
Virtual Programs	0	0		0

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	80.25			

Joseph

- Met with Marganne Hoffman, EAP Coordinator for WellSpan, regarding EAP program, Feb 1
- Met with Larissa “Lacy” Capello for a BOT-like library orientation, Feb 1
- Met with Jody Carroll, of PX3, regarding MSL’s cleaning contract for 2023, Feb 1
- Attended LSLC Library Director’s meeting, Feb 3
- Attended Mount Joy Borough Council Meeting, Feb 6
- Met with Core4 regarding collecting stats on visitor, Feb 7
- Attended Mount Joy Chamber of Commerce, Feb 8
- Met with Luke, of L & K Cleaning, regarding a proposal for MSL cleaning, Feb 13
- Attended Friends Group Meeting, Feb 13
- Met with Dan regarding Passport Assessment, Feb 21

Community/Service Point (Susan)

- Solicited local business for Seuss Prizes
- Attended End of Summer Benefit/Bash meeting
- Created staff schedule beginning March 13
- Met with Dan from the Passport Agency/ Assessment

Youth Services (Jan)

- The **migrant Preschool storytimes finished with 2 sessions** which were scheduled as snow days and they asked to use them (How could I refuse?) It’s been an interesting journey; the teachers’ have language issues too. They are eager to come back in the Fall.
- Made another trip to **Kraybill School to read to all of the preschool, Kindergarten and 1st grade** classes.
- **Attendance at Storytimes seems to be growing.** Had 322 total for the month and lots of new faces. I’m still trying to figure out why some months are huge and some are barren. When I’ve asked how they’ve heard about the program, most reply that they were invited by a friend!
- **Happy Family!** There were quite a few names I did not recognize. It was exciting to hear a family of boys singing (“We won, We won”) while dancing in the lobby with the STEM raffle basket!
- Ended the month with an exciting night at **Donegal Kindergarten open house**. I was pleased to see that most of those in attendance already come to our library. Gave out several calendars and many “Get Ready for Kindergarten” sheets from United Way.
- I read and uploaded my chapter for the **DIS One Tribe Challenge**. Discovered Vocaroo which is a free online audio recorder and may come in handy for several Summer events.

Public Relations/Promotions (Kirstin)

- CONSTANT CONTACT:
- March 2023 Enews: sent to 3382 contacts (80 new), 1399 opens (45%), 51 clicks (2%), 4 unsubscribe
- SOCIAL MEDIA:

- Facebook – Total Page Followers 2,396 (11 new); 10,394 reached (So many due in part to our posting Job Opportunity); 5,150 engagements; Created 4 Event.
 - Instagram – 995 followers almost at 1,000 – woo hoo!!(14 new)
 - Created/posted fliers for special programs
- 2 Press Releases - Distributed via news media, municipalities, and Chamber of Commerce.
- WEBSITE
 - 3,923 website entrances; 8,608 page views
 - These are the highest view counts: 1,262 page views of calendar; 466 Family Story Time
 - Created 1 new banners for the home page
 - Updated programs for March.
- MISC
 - Attended first End of Summer Benefit Bash meeting.
 - Met with Core4 to discuss how to record “Where People Hear About Our Programs”
 - Communicated with 3 Marietta businesses for Seuss prizes...picked up items.
 - Took selection of books to Idea Coffee for the bookshelf they installed for us.
 - Visited Columbia Animal Shelter with Jan to take pictures of cats for the book she’s putting together.
 - Seuss PR, tickets, posters, social media postings
 - Met with Kim and Maria V. Snyder, and author that will do a program at the Library
 - Continued the emptying of the book donation shed 4 days a week and gathering books for sale in lobby, which made \$791 in Feb

Volunteers/Programming/Fundraising (Kim)****

- Annual Patron Appeal 2023**
 - Letter was mailed on March 13, 2023.
- Legacy Bricks**
 - Bricks ordered as of February 28: 89 of 392. We’re at 23%.
 - First batch will be started by Drohan on 4.18. I’m going to go out to Drohan to observe the process.
- Adult Programs**
 - First MSL Movie Matinee was fun. Planning to do more throughout the year.
 - Lots of great programs coming in March and April.
- Celebrate Seuss**
 - Designed thank you banner for event.
 - Updated welcome video for event.
- End of Summer Benefit Bash**
 - Friday, August 25; 4 – 7 pm
 - Replacing the annual auction with this new event.
 - Planning meetings have begun.
 - Goal is to raise lots of money but use far less staff time than was necessary for the auction.
- Sponsorship Project Mailing**
 - Since we are not going to have an auction this year, we are going to do a sponsorship appeal to the larger businesses in our service area.
 - Finalized the Sponsorship Opportunity form.
 - Will send out to local businesses week of March 13.
- Maker Fest 2023**
 - Saturday, June 24, 9:30 – 12:30.
 - Lining up exhibitors and food vendors.



3/21/23

Mark Pugliese
Borough Manager

RE: Zoning, Codes, and Planning Monthly Report, March 2023

Mr. Borough Manager,

The following is a summary of activities conducted by the Codes and Zoning Department so far in the month of March 2023. I am happy to report that as of March 12, 2023, my probation period for my position has been completed and I look forward to a long period of being able to serve the residence of Mount Joy Borough.

I have accepted an appointment as a Co-Chair to the newly formed employee safety committee for the Borough Administration and Water Authority. I look forward to working with my fellow Borough employees to provide a safer and more transparent work atmosphere. We will be meeting monthly, and I will report on this as items of note come up.

Zoning and Building:

As we move into the spring and the building season begins, there has been a steady stream of projects and permits being brought into the Borough. A majority so far have been general yard or home improvement type projects, from new or upgraded patios, to kitchen or master bedroom renovations. I continue to work to ensure a timely turnaround of the applications as we receive them and address concerns and questions from residents about potential projects they are considering.

Rentals:

Rental Permit renewal is coming to a close, there have been a few that missed the March 6th deadline for submittal without late fee but not in any significant number. I continue to work with owners and property managers to answer questions about the inspection timetable as I work to audit the schedule as it stands to ensure we can provide the best possible service to our property owners and residents in the Borough when it comes to inspection of their property.

Complaints and Violations:

Much of my field work and time the last few weeks has been focused on Complaints and Violations and bringing several outstanding issues to a close. I am currently working on a complaint-based system, and assigning a complaint number to those that we receive from the public. While violations in our tracking system are anything that gets reported by or responded to by myself as a report from FDMJ, MJPD, or another agency or authority in the Borough. This system seems to be working well as a majority of what I get called to or follow up on from these internal reports are actionable items that we are able to handle quickly, whereas complaints from the public can be harder to substantiate and receive cooperation from the property owner in question.

Training:

I am looking forward to attending several good training opportunities in the coming weeks. I attended a training on the 2018 Pool and Spa code hosted by the Lancaster County Code Association on March 30th at the Lancaster County Public Safety Training Center, and will be attending the Spring 2023 PA Assoc of Zoning Officials Conference on April 23rd in Hershey, PA. Both of these, along with some other webinars and remote training, continue to help me gather more resources and knowledge to bring to the Borough.

Third-Party:

As a result of the full council voting to install Code Administrators Inc as the selected third party inspector for the Borough, I sent a letter to Commonwealth Code Inspection Service on March 7th informing them of the change and requesting that any material that belonged to the Borough as well as any outstanding invoices that might be owed to them by the Borough be returned and submitted by the close of office hours on March 13th. I did not receive any response to this letter which I sent both via email and certified mail. As a result, I held a transition meeting with Code Administrators on March 13th and we proceeded forward with projects that needed to be addressed. This has caused some delays and issues as Commonwealth has not yet reported any information to me on the status of open permits or how or if they intend to work with us to facilitate a smoother transition. I can report that Code Administrators has stepped right in and been extremely helpful and understanding in this situation and is working to produce reviews and the information necessary to allow me to continue to issue permits in a timely manner.

Zoning Hearing Board:

No cases for March, No applications for April

Planning Commission:

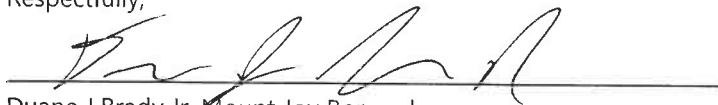
The Planning Commission held a meeting on March 8th. I was able to meet and introduce myself to the members and they reorganized themselves for the year. We discussed several items of note such as short-term rentals, the official map, and potential changes to ordinances. They will be having their next regularly scheduled meeting on April 12th.

Ordinances:

Last month I presented some proposals to amend Chapter 195 of the Borough Code to bring the property maintenance code up to a more recent version and make some adjustments to Section 900 dealing with rentals. I submitted those proposals to Josele for her overview and continue to work with her on preparing those items to come back for final approval.

Another ordinance that needs to be reviewed and heavily amended is Chapter 136 Fire Prevention of the Ordinance. Currently the adopted standard is the 1996 BOCA National Fire Prevention Code, this makes it extremely challenging to address issues and concerns in the borough considering the advancement in building methods, recreational uses, industrial safety, and a host of other issues related to Public Safety and Fire Prevention in Mount Joy Borough. I am working in my capacity as the Fire Code Official to work with FDMJ on this and will shortly be bringing a proposal to heavily amend this chapter and make the adopted standard the 2018 International Fire Code published by the ICC and adopted in part by the PA Uniform Construction Code.

Respectfully,



Duane J Brady Jr. Mount Joy Borough
Zoning Officer/Building Code Official

Complaints and Violations Report

Complaint #	Property Address	Open Date	Close Date	Complaint Description
220001	84 E MAIN ST	12/19/2022	2/17/2023	Unit D Without Heat
220002	241 MARIETTA AVE	12/27/2022	1/11/2023	Inadequate Heating
220003	305 E MAIN ST	12/28/2022		Prim Heat System in Disrepair
230001	37 W MAIN ST	1/10/2023		Accessible Parking
230002	209 W MAIN ST	1/11/2023	2/3/2023	Inadequate Heating
230012	121 E MAIN ST	1/16/2023		Unlicensed Rentals
230003	474 CHARTER LN	1/25/2023		Unsafe dwelling
230004	951 WOOD ST	1/27/2023	1/28/2023	No heat
230005	539 HILL ST	2/7/2023	3/1/2023	Noise and Rubbish
23FD00	16 Penn Court Dr	2/10/2023		Follow Up from FD Respnose
230006	226 GRANDVIEW CIR	2/23/2023		Unsecured, Abandoned Property
230007	807 E MAIN ST	3/2/2023		Trash/Dumpster Maintenance and Care
230008	124 S BARBARA ST	3/6/2023		No permits/Property maintenance issues
230009	711 CLAY ALLEY	3/7/2023		Lack of proper maintenance
230009	704 W MAIN ST	3/8/2023		Issues unresolved from Violation 210442
230010	128 S BARBARA ST	3/20/2023		Window seal and other issues
230011	622 BERNHARD AVE	3/22/2023	3/27/2023	Neighbor Disupte - Fence/Siding
230011	620 BERNHARD AVE	3/22/2023	3/27/2023	Neighbor Disupte - Fence/Siding

Violation #	Property Address	Open Date	Close Date	Violation Description
220052	132 S MARKET ST	12/15/2022	3/20/2023	Broke and deteriorated sidewalk
220038	716 CHURCH ST	12/25/2022		No Heat, Burst/Frozen Pipe
23FD01	903 SQUARE ST	1/30/2023		3rd Flr Conference Room
230001	803 DONEGAL SPRINGS R	2/3/2023		1st Offense - See Documentation
23FD02	5 E DONEGAL ST	2/6/2023		Electrical Fire of Hot Water Heater
230002	919 LIBERTY CT	2/23/2023	3/21/2023	Failure to acquire permits
23FD03	218 ZIEGLER ST	3/2/2023		Heater malfunction
23FD04	215 E MAIN ST	3/10/2023	3/17/2023	Alarm activation w/ odor no source
23FD05	408 N ANGLE ST	3/13/2023		Gas Fireplace Leak/CO Issues
230004	309 N ANGLE ST	3/19/2023		PD Follow Up
230005	720 W MAIN ST	3/19/2023		722 W Main, Apt B - PD Follow Up
230003	845 BRUCE AVE	3/20/2023		Site obstruction of stop sign
23FD06	124 DAVID ST	3/27/2023		Improper chimney

This is a full list of all Complaints and Violations I have opened since starting with the Borough on 12/12/22.

Future reports will be limited to open cases in the current year

Permit Report

49 Permits Issued on 29 Projects

Permit #	Permit Description	Property Address	Permit Type	Issued Date
230003	Construct Duplex - Companion 230004	721 PINK ALY	Zoning Permit	3/13/2023
230003-B	Construct Duplex - Companion 230004	721 PINK ALY	Building Permit	3/13/2023
230003-E	Construct Duplex - Companion 230004	721 PINK ALY	Electrical Permit	3/13/2023
230003-M	Construct Duplex - Companion 230004	721 PINK ALY	Mechanical Permit	3/13/2023
230003-P	Construct Duplex - Companion 230004	721 PINK ALY	Plumbing Permit	3/13/2023
230003-SW	Construct Duplex - Companion 230004	721 PINK ALY	Stormwater Permit	3/13/2023
230003-T/O	Construct Duplex - Companion 230004	721 PINK ALY	Temporary Obstruction Permit	3/13/2023
230004	Construct Duplex - Companion 230003	723 PINK ALY	Zoning Permit	3/13/2023
230004-B	Construct Duplex - Companion 230003	723 PINK ALY	Building Permit	3/13/2023
230004-E	Construct Duplex - Companion 230003	723 PINK ALY	Electrical Permit	3/13/2023
230004-M	Construct Duplex - Companion 230003	723 PINK ALY	Mechanical Permit	3/13/2023
230004-P	Construct Duplex - Companion 230003	723 PINK ALY	Plumbing Permit	3/13/2023
230004-SW	Construct Duplex - Companion 230003	723 PINK ALY	Stormwater Permit	3/13/2023
230027	Bathroom and laundry room remodel/renovation	300 S MARKET AVE	Zoning Permit	3/3/2023
230027-E	Bathroom and laundry room remodel/renovation	300 S MARKET AVE	Electrical Permit	3/3/2023
230027-P	Bathroom and laundry room remodel/renovation	300 S MARKET AVE	Plumbing Permit	3/3/2023
230028	NEW/REPAIR SIDEWALKS WITH RETAINING WALL	102 N MARKET ST	Zoning Permit	3/2/2023
230028	NEW/REPAIR SIDEWALKS WITH RETAINING WALL	102 N MARKET ST	Curb & Sidewalk Permit	3/2/2023
230029	Wall Sign	1250 E MAIN ST	Zoning Permit	3/2/2023
230030	Borough Required Sidewalk Project 2023	664 WOOD ST	Curb & Sidewalk Permit	3/6/2023
230031	Borough Required Sidewalk Project 2023	1036 WOOD ST	Curb & Sidewalk Permit	3/6/2023
230032	Borough Required Sidewalk Project 2023	837 WOOD ST	Curb & Sidewalk Permit	3/6/2023
230033	Repair to Columbia Ave side	132 S MARKET ST	Curb & Sidewalk Permit	3/10/2023
230034	Borough Required Sidewalk Project 2023	720 WOOD ST	Curb & Sidewalk Permit	3/11/2023
230035	Borough Required Sidewalk Project 2023	933 WOOD ST	Curb & Sidewalk Permit	3/11/2023
230036-E	Install 50-Amp Receptical	34 E MAIN ST	Electrical Permit	3/24/2023
230037	Inground pool with patio and fence	257 MARIETTA AVE	Zoning Permit	3/21/2023
230037-E	Inground pool with patio and fence	257 MARIETTA AVE	Electrical Permit	3/21/2023
230037-SW	Inground pool with patio and fence	257 MARIETTA AVE	Stormwater Permit	3/21/2023
230038	Interior Renovation	610 ROSE PETAL LN	Zoning Permit	3/21/2023
230038-E	Interior Renovation	610 ROSE PETAL LN	Electrical Permit	3/21/2023
230043	Borough Required Sidewalk Project 2023	915 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230044	Borough Required Sidewalk Project 2023	950 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230045	Borough Required Sidewalk Project 2023	1061 WOOD ST	Curb & Sidewalk Permit	3/21/2023

Permit Report

230046	Borough Required Sidewalk Project 2023	716 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230047	Borough Required Sidewalk Project 2023	1104 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230048	Borough Required Sidewalk Project 2023	662 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230049	Borough Required Sidewalk Project 2023	925 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230050	Borough Required Sidewalk Project 2023	926 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230051	Borough Required Sidewalk Project 2023	832 WOOD ST	Curb & Sidewalk Permit	3/21/2023
230053	New Accessory Structure	556 W MAIN ST	Zoning Permit	3/22/2023
230053-SW	New Accessory Structure	556 W MAIN ST	Stormwater Permit	3/22/2023
230054	New Shed	705 ARBOR ROSE AVE	Zoning Permit	3/22/2023
230054-SW	New Shed	705 ARBOR ROSE AVE	Stormwater Permit	3/22/2023
230055	New Shed	214 W DONEGAL ST	Zoning Permit	3/22/2023
230055-SW	New Shed	214 W DONEGAL ST	Stormwater Permit	3/22/2023
230056	Patio Renovation	310 S MARKET ST	Zoning Permit	3/22/2023
230057	Ministry Conference	30 E MAIN ST	Zoning Permit	3/30/2023
SO230005	Construct Duplex - Companion 230004	721 PINK ALY	Street Opening	3/13/2023



**BOROUGH OF MOUNT JOY
STORMWATER MANAGEMENT REPORT**

TO: Mount Joy Borough Council

FROM: Seth Godfrey, MS4 Stormwater, Projects, & Grant Administrator

DATE: March 28, 2023

RE: Stormwater Management Report for March 2023

Stormwater/Projects/Grants:

- 3/16/23 Meeting with representatives from Fellowship Baptist Church to discuss proposed parking lot expansion.
- 3/21/23 Meeting with Rettew
- 3/27/23 Meeting with LCCD
- 3/29/23 Meeting with representatives from 240 West Main Street to discuss improperly functioning rain garden.
- 4/5/23 Meeting with Chiques Creek Watershed Alliance
- Certified Stormwater Inspector training scheduled for April 11-12, after which I intend to begin inspections of all outfalls, observation points, and PCSM BMPs in Mount Joy



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: March 29, 2023

RE: Public Works Department Activities for March 2023

Following is a list of activities for the Public Works Department for March 2023

- Parks – Took delivery of new zero turn mower
- Parks – Maintenance of equipment and facilities
- Parks/PW – Attend Safety Training Webinar
- Parks/PW – Attend various LTAP and pesticide trainings
- PW – Miscellaneous pot hole repair
- PW – Install new SW pipes at Wood St. and S. Market Ave at Wenger Feeds entrance
- Signs – Repair and replacement of missing or damaged signs as needed. Purchase new truck restriction signs for Pinkerton Rd.
- PW – Hang fire company banner
- PW – Remove shrubbery in planting areas at 83 to 93 E. Main Street, in preparation for new plantings
- Compost Site – Monitor the facility use
- Compost Site – Mulching borough sites

Projects:

- Pinkerton Road project – Final paving is scheduled for the first week of April. Meetings with ARRO and contractor to review change orders and completed work. Meetings with property owners regarding ROW acquisition. Compile curb invoices and mail to property owners.
- Manheim Street swale – The property owner has been notified regarding the requirement to remove sediment that has accumulated and is restricting the water and will not allow proper to drainage from the borough easement at the Old Market Street culvert. Staff has been communicating with borough Solicitor concerning this issue.
- ARLE – Pedestrian Signal Improvement Project – All signal and pedestrian crossing work is completed, the contractor is waiting for signal back plates that were added to the project as a requirement by PennDOT.
- Wood Street Paving Project- Letters were sent out as reminders to property owners regarding required curb and sidewalk repairs. Meeting with several property owners and contractors to review required work. Rettew is beginning work on project, they will provide cost estimates and prepare bidding documents as directed

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Meet with Rettew to prepare bid package for Wood Street project
- Attend Safety Committee meeting
- Meet with numerous contractors and property owners to review curb and sidewalk work on Wood Street.
- Attend Dirt and Gravel/Low Volume Road training along with Public Works Crew Leader, Jake Houck
- Meet with Pat Wright from LTAP for technical assistance on handicap ramps on Pinkerton Road and Wood Street
- Attend DCNR grant webinar

9K

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

March 2023 Authority Administrator Report

1. Staff and department supervisors finished their respective budgets, and the Draft 2023-24 Budget was presented to the Finance Committee.
2. The Authority with assistance from World Kinect (a service provided by PMAA) was able to lock in our energy rates for two years.
3. Authority staff met with the adjacent townships to discuss current and upcoming projects.
4. Chapter 94 reporting for organic and hydraulic capacity was completed and submitted to PA DEP.
5. Alterations were started on the alarm logging for the facilities, this is to improve operator interfacing.
6. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
 - Cornerstone Lot W-1 (Rapho Township)
 - Rapho Industrial Park sewerage (Rapho Township) – installation continues with the sanitary sewer; ARRO representatives are performing inspection services.
 - 1540 Strickler Road (Rapho Township) – still awaiting response letter from submitting engineer.
 - Core 5 @ I-283 Project – review letter has been sent, waiting on response letter from engineer.

96

To: Borough Council
From: Jill Frey - Assistant Borough Manager/Finance Officer
Date: 3/28/2023

March 1, Mark and I met with Carl Hackman and another representative from First Citizens Community Bank to review their services and rates.

March 6, I attended the Building Ad Hoc Committee meeting in Mark's absence, took notes and transcribed minutes.

March 20, I facilitated our first Handbook Committee meeting held in council chambers. We watched a webinar given by PSAB and presented by Eckert Seamans Cherin & Mellott, LLC. The webinar discussed the elements of a handbook, essential policies, and the maintenance and distribution thereof. We are going to discuss the handbook section by section. Our next meeting will be held on April 3rd, covering sections 1-3.

March 17, I met with Laura Dill from PCS, via Zoom, to review the 457 Plan and add a Roth to the plan.

March 21, the auditors were here all day reviewing subsequent events and finalizing their field work.

Attended March's Council meeting, Administration & Finance Committee meeting, and staff meeting.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of **March 28, 2023**. Keep in mind, the reports do not show the interest for the month of March.

Again, as for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey

Assistant Borough Manager/Finance Officer



9m.

MOUNT JOY BOROUGH MEMORANDUM

TO: Borough Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: March 28, 2023

RE: Manager's Report

1. I have processed two (2) **Right-To-Know Requests** for the month of March so far and Ms. Frey had processed on in my absence. One request is in regard to Florin Hills that is going to be very extensive and require a thorough search of records. Another request is regarding Laurel Harvest Labs/Cresco. This request was sent an extension and determined that many items would be in the procession of ARRO so the request was forwarded to them.
2. I have attended the Council Meeting, Public Works Committee, and the Chamber of Commerce Meeting. I also attended various video conference meetings throughout the month as well as conducting our monthly staff meeting.
3. I have formed the following staff committees to address the Employee Handbook. The Committee held its first meeting on Tuesday, 3/21/2023.
 - i. Jill Frey, Chair
 - ii. Jacob Houck
 - iii. Jean Lull
 - iv. Diana Ellis
 - b. With assistance from Joe Ardini, we have formed a Safety Committee with the following Staff members;
 - i. Scott Kapsos, Authority, Co-Chair
 - ii. Duane Brady, Borough, Co-Chair
 - iii. Dennis Nissley, Borough, Vice Chair
 - iv. Sgt Kyle Hosking, P.D., Recording Secretary
 - v. Barry Geltmacher, Parks
 - vi. Angie Fenicle, Authority
 - vii. Dave Piatt, Authority, Sewer Plant
 - viii. TBD, Water Plant

The committee has had one full committee meeting and one "executive" type committee meeting.

This brings in to question as to whether or not these type of meetings need to be advertised, open to the public and agendas posted. I will address this with the Borough Solicitor

4. I attended the PELRAS Conference in State College and participated in numerous training sessions to include, ARPA, FLSA Classification and misclassification, ADA Basics, controlling Heart & Lung Claims, Q & A with Arbitrators, social media, Right-To Know Law updates, Medical Marijuana, CBD, & Drug Testing, Employee Criminal Conduct, Weingarten, Garrity, & Loudermill Court Decisions, TIKTOK, Legislative Updates and Subtle Sexual Harassment in the workplace. Overall I would state that this was a good

conference and most, if not all of the presenters were attorneys from the firm to which our current Labor Attorney is a part of.

5. Reference to **BMP 107/Melhorn Basin**, I will be providing all information to RETTEW to get a fresh set of eyes on the plans, and we can move forward based upon recommendations. **No update.**
6. **AMTRAK**- **No update.**
7. Per Council's decision, Director of Public Works and I have a meeting with **RETTEW** on Friday, 2/24 to review projects that are being turned over from ARRO to RETTEW. Subsequent meeting held on March 1. Several project specifics were gone over and documentation provided. Priorities were set due to short timelines like Wood Street or because of grants. We will continue to meet with them as time goes on so that they are up-to-date on all projects. Lastly, they were provided with several pages of documentation on Pinkerton Rd and asked to give their professional opinion on items that have been pointed out.

Overall, transition is going fairly smoothly.

8. Reference to **BMP 125/Borough Basin** Documentation provided to RETTEW for their review and recommendations if any. **No Update.**
9. Reference to **Brady's Alley**, Mr. Nissley and I are working with ARRO to obtain the required documentation for Penn DOT. We are also working with the LCCD on an alternative utilizing a grant for Dirt & Gravel/Low Volume Road Projects. This project information provided to RETTEW for review and recommendations. **No update.**
10. **Building Ad Hoc Committee** – Under the advice of the Borough Solicitor, there is recommended verbiage for an ordinance change. Other options include rezoning of the portion of Grandview Park where the municipal complex could be built as well as combining the 2 lots into one lot. Committee felt it best to follow the recommendation of the solicitor as did the Admin & Finance Committee. However, as you know, Council passed the motion as presented from the Admin & Finance Committee & the solicitor. There has since been a question raised as to the validity of the motion and whether it provided enough information for the public to provide comment. This is before Admin & Finance Committee for further recommendations to Council.
11. **Rt 772 Re-Route** **No updates.**
12. Earlier in the month I with contractor, Engineer, and Director of Public regarding numerous issues on **Pinkerton Rd**. Discussions will continue in order to resolve outstanding items. As previously noted, RETTEW was provided with information and asked to review and make recommendations. However, RETTEW requested that the Borough contact LTAP for them to come and do a complete inspection. This was done on 3/17/23 LTAP had released a report that will go before Public Works Committee's April Meeting.
13. **Grants**
 - a. **DCED Multimodal Transportation Fund Grant** – We finally received comments on the 11 HOP applications from PennDOT. All of the applications came back requesting additional information. RETTEW is working on the corrections. I would note that the applications were first submitted in July of 2022 and PennDOT took no action what so ever on them until mid-February 2023.
 - b. **902 Recycling Grant** – Public Works has purchased some of the equipment and they are waiting for a piece to be delivered. I believe we have received all funds that we have sought reimbursement.
 - c. **DCED/DCNR C2P2 Grant**- This grant has been approved. These funds are to be used for the Master Plan for Little Chiques Park and will be available at the beginning of 2023. Mr. Nissley and I spoke to our POC with the state, and I am in the process of completing their checklist. I am currently working on forming the study group that is required by this grant. To date we have 6 or 7 letters of interest to be reviewed by the Public Works Committee.

- d. **Kunkle Field/Park Heritage Grant** – Received official word that we have received this grant in the amount of \$650,000.00 to make upgrades to Borough Park/Kunkle Field. I have completed and submitted necessary paperwork. We received the final letter of approval. We will receive 90% of the grant upfront and then the remainder when the work is completed. I have received the letter to proceed and signed agreement on 2/28/23 and have advised RETTEW to proceed with putting together the RFP. Additionally, a video conference call has been scheduled for Thursday, 4.30.2023 at 1:00 pm with RETTEW, DCED, Seth Godfrey, and myself to review grant procedures.
 - e. **RACP Grant** – Received notification that the Borough has been awarded \$3,000,000 in total. **No updates.**
 - f. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for \$20,000 grant. We are currently accepting quotes from landscapers and since the project is a small project, less \$21,900, there is not a need to put it out for RFP. We have received the initial \$10,000 in funding to start this project. Additionally, we currently have 2 quotes, and I am awaiting on the 3rd. **No update.**
14. **Schatz v. Borough of Mount Joy**. I provided 2 boxes of documents for the insurance attorney to review and copy those that are pertinent to the law suite to provide to the plaintiff's attorney. Per the attorney, Plaintiff's attorney has not supplied any documents that the insurance company has requested. **No updates.**
15. **Florin Hills Infiltration Basin "D"** – As I had previously mentioned, LCCD is attempting to set up meeting with Charter Homes. This meeting was also to include PA DEP and Borough staff. I received an email from LCCD indicating that they had incorrectly included the Borough in the invitation to this meeting since it is an "enforcement meeting." I asked that I be kept in the loop of their discussions. I further advised that I was disappointed in this decision as that meant that I would need to set up separate meetings with them and DEP thus duplicating everyone's effort when it could be addressed in one meeting. That being said, I will need to set up meetings with LCCD, Borough Staff and our Borough Engineer, as well as trying to set up a meeting or video conference with PA DEP. Final note on this is the above-mentioned meeting with LCCD, DEP and Charter Homes have taken place and PA DEP/LCCD has made an offer regarding items that were changed without proper signoffs.

Additionally, as a follow up to the memorandum from Mr. Haigh, WHEI, I have been in contact with the Borough Solicitor and the Borough Engineer. I received a response from the Solicitor indicating that the Commonwealth Supreme Court has made several rulings in what would trigger the requirement to complete a Land Development Plan and the facts in this case would not meet the minimum requirements. She is therefore recommending that the Borough not request a new land development plan from Charter Homes. I am waiting for a response from the Borough Engineer. I received a response from ARRO on a point-by-point basis and this has been forwarded to the majority of Council. DEP is reviewing the other concerns from Mr. Haigh.

On another subject but still dealing with Florin Hill Project and Charter Homes Partnership, I have asked charter homes to allow me to contact their engineering firm or to have Charter Homes Partners to provide me with an up-to-date Opinion of Probable Costs. No response. I will send a second request.

16. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.
- a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
 - b. Ordinance for permit parking, no truck traffic & trucks under a certain length.
 - c. Updates to Stormwater Ordinance.
 - d. Locust Lane Stormwater Basin
 - e. Updates to Building Maintenance Code
 - f. Zoning Ordinance Change
17. I have had conversations with the **Director of Outreach for Congressman Smucker's** office. Primary discussions were in reference to the dedication/renaming of the Post Office. There will be a private

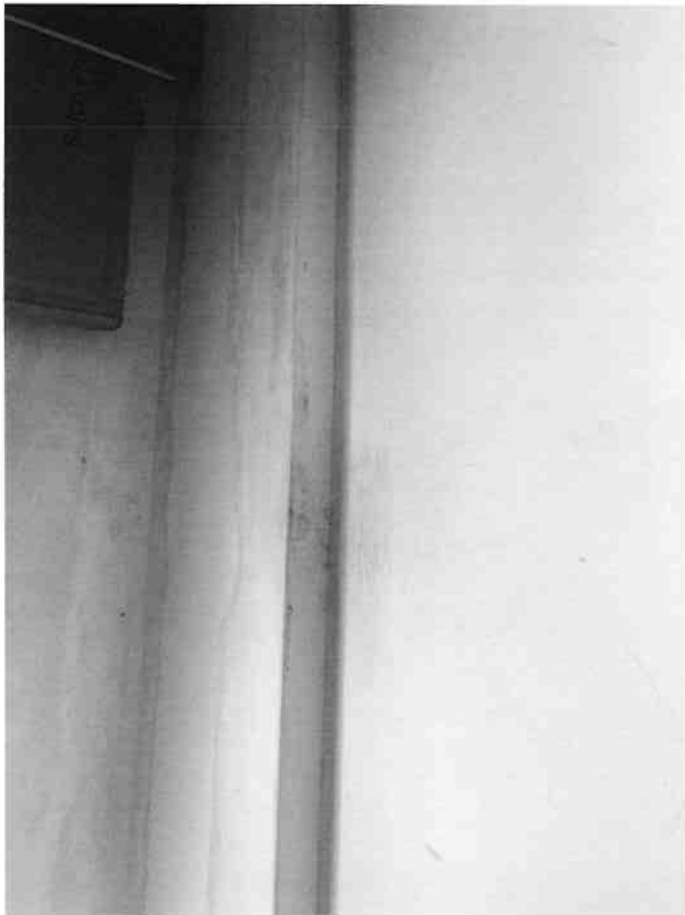
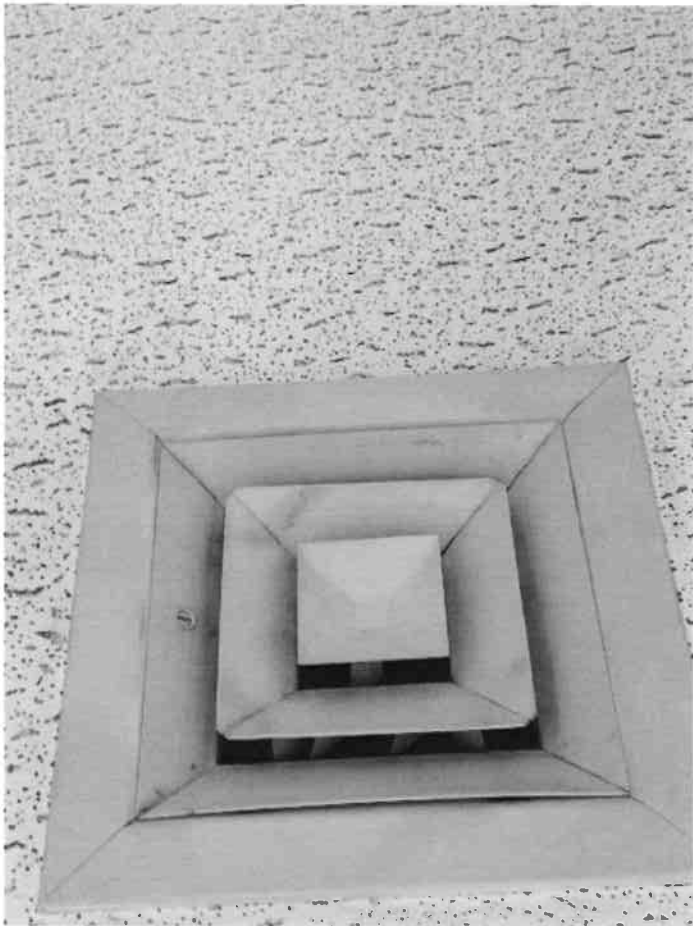
rededication of the Post Office in memory of Harold Billow. Council and Mayor should receive an electronic invitation.

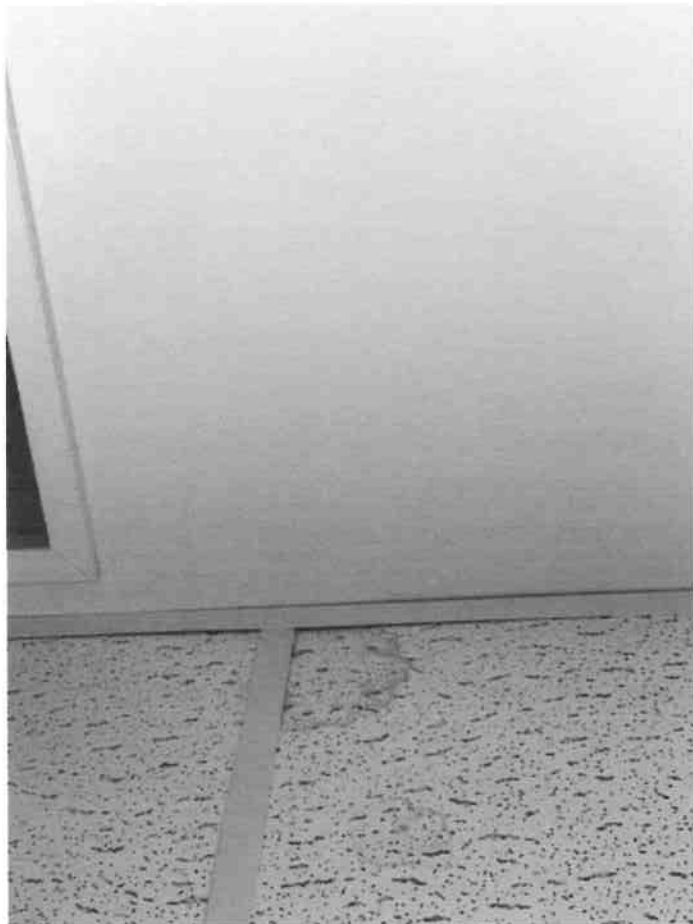
18. Ms. Frey and I met with representatives of **FCCB (bank)** to discuss what they could offer to the Borough with regards to accounts, CDs, etc.
19. Finance Director and I have met with the auditors throughout the week of February 13th regarding various issues and clarifications as they worked to complete the **Audit of Borough records for 2022**. Auditors will be present at the Admin & Finance Committee Meeting to present their findings.
20. Mr. Nissley and I had met with Mr. Campbell of 662 Wood Street regarding **vacated Cherry Alley**. I have contacted the Borough Solicitor regarding a deed search as I could not find anything on the County's web site.
21. Seth Godfrey has been hired as the Borough new **Stormwater, Projects, and Grants Administrator**. His first day was on March 13, 2023.
22. At the request of Public Works Committee and with the assistance of Josh Deering, I have started to investigate the replacement of streetlights in the downtown business district with **LED street lighting** as well as **EV Charging Stations**. Only preliminary work has been completed as this time.

This completes my report for March 2023 to date. As always, please let me know if there are any questions or comments.

End of Report







BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 01-2023

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 270, ZONING, TO REVISE REGULATIONS GOVERNING MUNICIPAL USES.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Mount Joy Borough Code of Ordinances, Chapter 270, Zoning, Article I, Administration and Enforcement, §270-15, Limited Borough and municipal authority exemption", shall be retitled "Municipal Uses" and shall be amended to provide as follows:

§270-15. Municipal uses.

Municipal uses shall be permitted as of right within all zoning districts. Municipal uses shall be exempted from minimum lot areas, minimum lot width, minimum lot depth, yard, impervious surface area, off-street parking and all other requirements of this chapter.

Section 2. The Mount Joy Borough Code of Ordinances, Chapter 270, Zoning, Article II, Terminology, §270-32, Definitions, shall be amended by inserting the following definition in alphabetical order:

MUNICIPAL USE -- Any use by the Borough or a municipal authority created singly by the Borough or jointly by the Borough and other municipalities for the public health, safety and welfare and which shall specifically include administration, police, fire, recreation and public works uses.

Section 3. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 4. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 5. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this ____ day of _____, 2023, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this ____ day of _____, 2023.

By: _____
Mayor

WILLIAM C. CROSSWELL
ANTHONY P. SCHIMANECK
JOSELE CLEARY
ROBERT E. SISK
JASON M. HESS

LAW OFFICES
MORGAN, HALLGREN, CROSSWELL & KANE, P.C.

P. O. BOX 4686
LANCASTER, PENNSYLVANIA 17604-4686
WWW.MHCK.COM

RETIRED
CARL R. HALLGREN
MICHAEL P. KANE

700 NORTH DUKE STREET
TELEPHONE 299-5251
AREA CODE 717

FAX (717) 299-6170
E-MAIL: jmcmevs@mhck.com

GEORGE J. MORGAN
(1971 - 2021)

March 13, 2023

VIA E-MAIL

Mark G. Pugliese I, Borough Manager
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Re: Ordinance to Amend Zoning Ordinance for Municipal Uses
Our File No. 16724-3

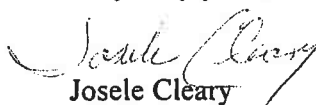
Dear Mark:

In accordance with Council's authorization and our e-mails, I have advertised the public hearing on and consideration for enactment of the proposed ordinance to amend the Zoning Ordinance provisions regulating municipal uses for Council's meeting on Monday, May 1, 2023. Attached please find a copy of the summary legal advertisement together with a copy of my letter to LNP Media Group, Inc., requesting that the advertisement be published in accordance with the requirements of the Pennsylvania Municipalities Planning Code ("MPC").

I am attaching a draft of the proposed ordinance. If Council enacts the proposed ordinance on May 1, please see that it is numbered, dated, and signed by the President or Vice President of Council and the Mayor. Please forward two certified copies of the ordinance to me. As required by the MPC, we will forward a certified copy to the Lancaster County Planning Commission and will file one at the Courthouse.

If you have any questions concerning this matter, please contact me.

Very truly yours,


Josele Cleary

JC:sle
MUNI\16724-3(2)\230308\71

Attachments

WILLIAM C. CROSSWELL
ANTHONY P. SCHIMANECK
JOSELE CLEARY
ROBERT E. SISK
JASON M. HESS

LAW OFFICES
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FAX (717) 299-6170
E-MAIL: attorneys@mhck.com

GEORGE J. MORGAN
(1971 - 2021)

March 13, 2023

VIA E-MAIL

LNP Media Group, Inc.
8 West King Street
P. O. Box 1328
Lancaster, PA 17608-1328

Re: Zoning Ordinance Amendment/Mount Joy Borough
Our File No. 16724-3

Dear Sir or Madam:

Please publish the following legal notice in the Friday, April 14, 2023, and Friday, April 21, 2023, editions of *LNP*. Thereafter, please send the proof of publication for the advertisement and your invoice directly to the following person:

Mark G. Pugliese I, Borough Manager
Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552
717-653-2300

I am also attaching a pdf version of the full text of the proposed Ordinance to which the enclosed legal notice relates as required by the Pennsylvania Municipalities Planning Code. The full text of the proposed Ordinance should be available for public inspection by anyone who cares to do so. If you have any questions, please contact me.

Very truly yours,

Josele Cleary

JC:sle
MUNI\16724-3(2)\230308\71

Attachments

cc: Mount Joy Borough (w/enclosures)

Notice is hereby given that Mount Joy Borough Council at its meeting on Monday, May 1, 2023, at 7:00 p.m., at the Mount Joy Borough Municipal Building, 21 East Main Street, Mount Joy, Pennsylvania, shall conduct a public hearing on and, at the conclusion of the public hearing, if appropriate, shall enact an ordinance, the caption of which is as follows:

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF
ORDINANCES, CHAPTER 270, ZONING, TO REVISE REGULATIONS
GOVERNING MUNICIPAL USES.

The proposed ordinance may be summarized as follows. Sections 1 and 2 amend Chapter 270, Zoning, of the Code of Ordinances to define the term municipal use and add regulations for municipal uses. Sections 3 – 5 reaffirm all other parts and provisions of the Code of Ordinances, provide for severability of any invalid provisions, and set forth the effective date. A copy may be examined without charge at the offices of this newspaper and at the Mount Joy Borough Municipal Building, 21 East Main Street, Mount Joy, Pennsylvania, Mondays through Fridays from 7:00 a.m. until 4:00 p.m. A copy of the proposed ordinance may be obtained for the cost of reproduction at the Mount Joy Borough Municipal Building during the above hours.

MORGAN, HALLGREN, CROSSWELL &
KANE, P.C.
Mount Joy Borough Solicitor



Planning Department

150 North Queen Street | Suite 320

Lancaster, Pennsylvania 17603

Phone: 717-299-8333

www.lancastercountyp planning.org

County Commissioners

Ray D'Agostino, Chairman

Joshua G. Parson, Vice Chairman

John B. Trescot, Commissioner

23LU

Executive Director

Scott W. Standish

MEMORANDUM

To: Mark Pugliese, Manager
Mount Joy Borough

From: Lancaster County Planning Department

Date: March 14, 2023

Re: Receipt of a Community Planning Review
Community Planning File #: **45-102**
Proposed amendment to the Zoning Ordinance to revise regulations governing municipal uses

The Lancaster County Planning Department has received the above-referenced proposal on **March 8, 2023** and action on this will be taken within forty-five days.

Should you have any questions regarding this submittal, please contact the senior planner for the above referenced municipality at (717) 299-8333.

SWS/mr

S:\COMMUNPL\LCPC\2023\4-10-23\SCHEDULING LETTERS\AREAWIDES\AW-45-102.docx



12 f i.



Planning Department

150 North Queen Street | Suite 320

Lancaster, Pennsylvania 17603

Phone: 717-299-8333

www.lancastercountyp Planning.org

County Commissioners

Ray D'Agostino, Chairman

Joshua G. Parsons, Vice Chairman

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Executive Director

Scott W. Standish

MEMORANDUM

23LU

To: Mark Pugliese, Manager
Mount Joy Borough

From: Alex W. Rohrbaugh, AICP *AWR*
Senior Planner

Date: March 27, 2023

Re: CPF # 45-102, **Zoning Ordinance Amendments: Municipal Uses**
Mount Joy Borough

Due to the minor nature of the **zoning ordinance amendments**, the final review has been delegated to Lancaster County Planning Department (LCPD) staff. Staff has reviewed the above-referenced **zoning ordinance amendments** and recommends **approval**.

PROPOSAL

Mount Joy Borough is proposing amendments to its Zoning Ordinance, which include:

- Permitting Municipal Uses in all zoning districts;
- Exempting Municipal Uses from minimum lot depth, minimum yard, impervious surface area, off-street parking and all other requirements of the Zoning Ordinance; and
- Defining Municipal Uses as "Any use by the Borough or a municipal authority created singly by the Borough or jointly by the Borough and other municipalities for the public health, safety and welfare and which shall specifically include administration, police, fire, recreation, and public works uses."

PLACES2040 COMMENTARY

The amendments relate to this specific *places2040* big idea and policy:

Catalytic Tools

Simplify Zoning. The proposed amendments make it easier to provide municipal uses and services throughout the borough by permitting them in every zoning district by right.

CONSISTENCY WITH COMPREHENSIVE PLANS

places2040 - Lancaster County Comprehensive Plan

The proposed amendments are consistent with *places2040*.



Donegal Regional Comprehensive Plan (2011)

The proposed amendments are not addressed in this plan.

* * *

JDH/AWR/fkg/mr

Report of Public Works Committee

On a **MOTION** by Ginder, and a second by Ruschke, a request was made that the Borough assume the costs of driveway restoration on Pinkerton Rd and N. Angle St. either by contracting the work out or having it performed by Public Works Department. An **AMENDMENT** by Haigh, and second by Ginder, a request was made to have the work done to the satisfaction of Director of Public Works. *Amendment passes. Main Motion as amended carries unanimously.*

On a **MOTION** by Ginder, and a second by Ruschke, a request was made to approve the use of Memorial Park for "Music in Memorial Park" on Sunday, July 30, 2023, Sunday August 6, 2023, and August 13, 2023, as requested by the Mount Joy Area Chamber of Commerce. *Motion carries unanimously.*

On a **MOTION** by Ginder, and a second by Ruschke, a request was made to approve the request by Voyage Mount Joy for "Fete en Independence" at Little Chiques Park on July 1st from 5:00 – 8:00 pm. *Roering abstained. Motion carries unanimously.*

Report of the Public Safety Committee

On a **MOTION** by Fahndrich, and a second by Castaldi, a request was made to grant an exception to the noise ordinance for "Fete en Independence" event at Little Chiques Park on July 1st from 5:00 – 8:00 pm. *Motion carries unanimously.*

On a **MOTION** by Fahndrich, and a second by Castaldi, a request was made to grant an exception to the alcohol prohibition in Borough parks for "Fete en Independence" event at Little Chiques Park on July 1st from 5:00 – 8:00 pm. *Motion carries 7-1, Hall voting No.*

On a **MOTION** by Fahndrich, and a second by Castaldi, a request was made to grant an exception to the concession's prohibition in Borough Parks for Earth Day event sponsored by Voyage Mount Joy to be held at Little Chiques Park on April 8, 2023, from 1:00 to 5:00 pm. *Roering abstained. Motion carries unanimously.*

On a **MOTION** by Fahndrich, and a second by Castaldi, a request was made to adopt **Resolution 2023-06**, request to hang banner across Main Street for Fire Department Mount Joy recruitment drive from March 20, 2023, through April 3, 2023. *Motion carries unanimously.*

Public Input Period

Ned Sterling, 13 W. Main St., said regarding the amendment to Ordinance 270-15 that he wished someone would have read the amendment to the general public so they knew exactly what it said. He said it was not in the packet so how could the public comment on it. Hall read the amendment verbiage as recommended by the Borough Solicitor. He asked Nissley if there is a contract out for the street tree replacement. He also asked about the letter he sent to our codes enforcement a while back regarding 13 and 15 East Main Street, the old Jury property and old Darrenkamp's Store, regarding need for maintenance and repair and where that stands and if and when the maintenance will take place.

Ron Grose, 2310 Pinkerton Rd., asked when they will get a bill for the curbs on Pinkerton Rd. He asked again if the recording can be made available to the public and the draft minutes for the meetings.

Josh Deering, 33 Frank, St., asked Chief Goshen if there is ever a point in time where certain roads are looked at and speed limits maybe increased.

Any other matter proper to come before Council.

Mayor Bradley feels there should be some discussion regarding the adjacent properties, 13 and 15 East Street, and what the Borough's plans are for these properties.

Haigh followed up on Eichler's question regarding Cresco Labs detention basin on South Jacob Street. He reached out to Lancaster County Conservation and after reviewing the information he obtained from them, he feels the basin does not work correctly. He said he will turn this information over to the Borough Manager. Haigh also talked about economic development. He feels the Borough needs to start looking for ways to bring revenue into the Borough other than just property taxes. He asked Council to get involved with LERTA and Pilot Program that Deering mentioned at the Admin Finance meeting.

2022
Lancaster County Drug Task Force
Operations Report:

New Task Force Cases:	233
Jurisdictions Covered:	Approximately 30+
Probable Cause Buys:	95
Under Cover Buys	7
Search Warrants:	42
RX Box Collections:	65
Other Agency Assists:	28
Weapons Seized:	29
Cash Seized:	\$209,390.00
Total Arrests:	37

Drugs Encountered:

Ecstasy, Hallucinogens (LSD), Marihuana, Delta 8 THC, Fentanyl, Heroin, Cocaine, Amphetamines, Mushrooms, Crack Cocaine, Methamphetamine, Oxycodone, RX Prescription Medication

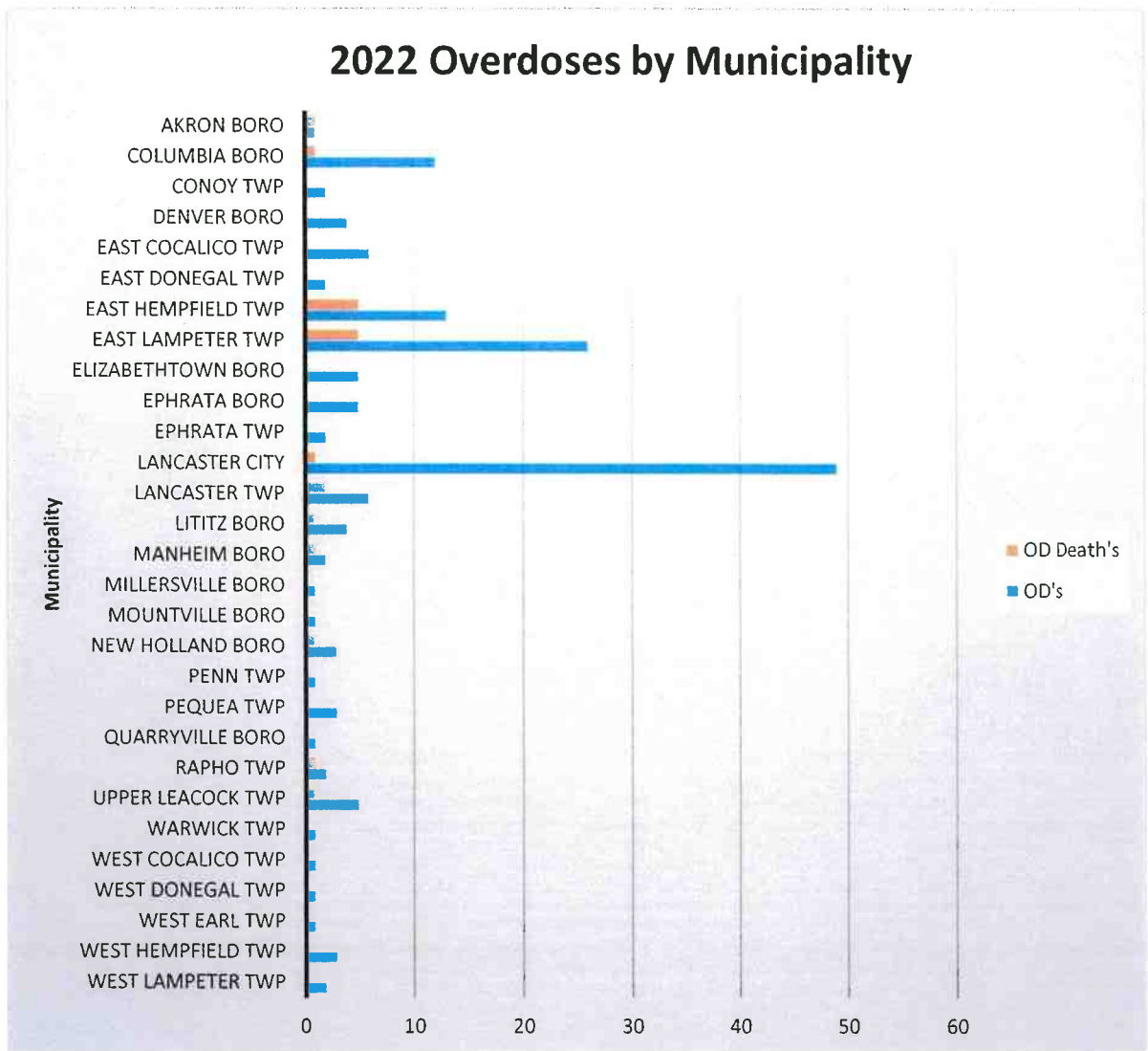
Significant Drug Seizure Totals for Year 2021 Included:

Marihuana	Approximately 47 Pounds
Cocaine	Approximately 4.6 Ounces
Methamphetamine	Approximately 7.2 Ounces
Fentanyl	Approximately 3.9 Ounces + 4288 Dosage Units
Heroin	257 Dosage Units
Crack	Approximately 6.4 Ounces
LSD	700 Tabs
Other Cannabis	Approximately 6.2 Pounds

**Partial LCDTF Funds Expended from January 1, to December 31, 2022,
on Drug Purchases:**

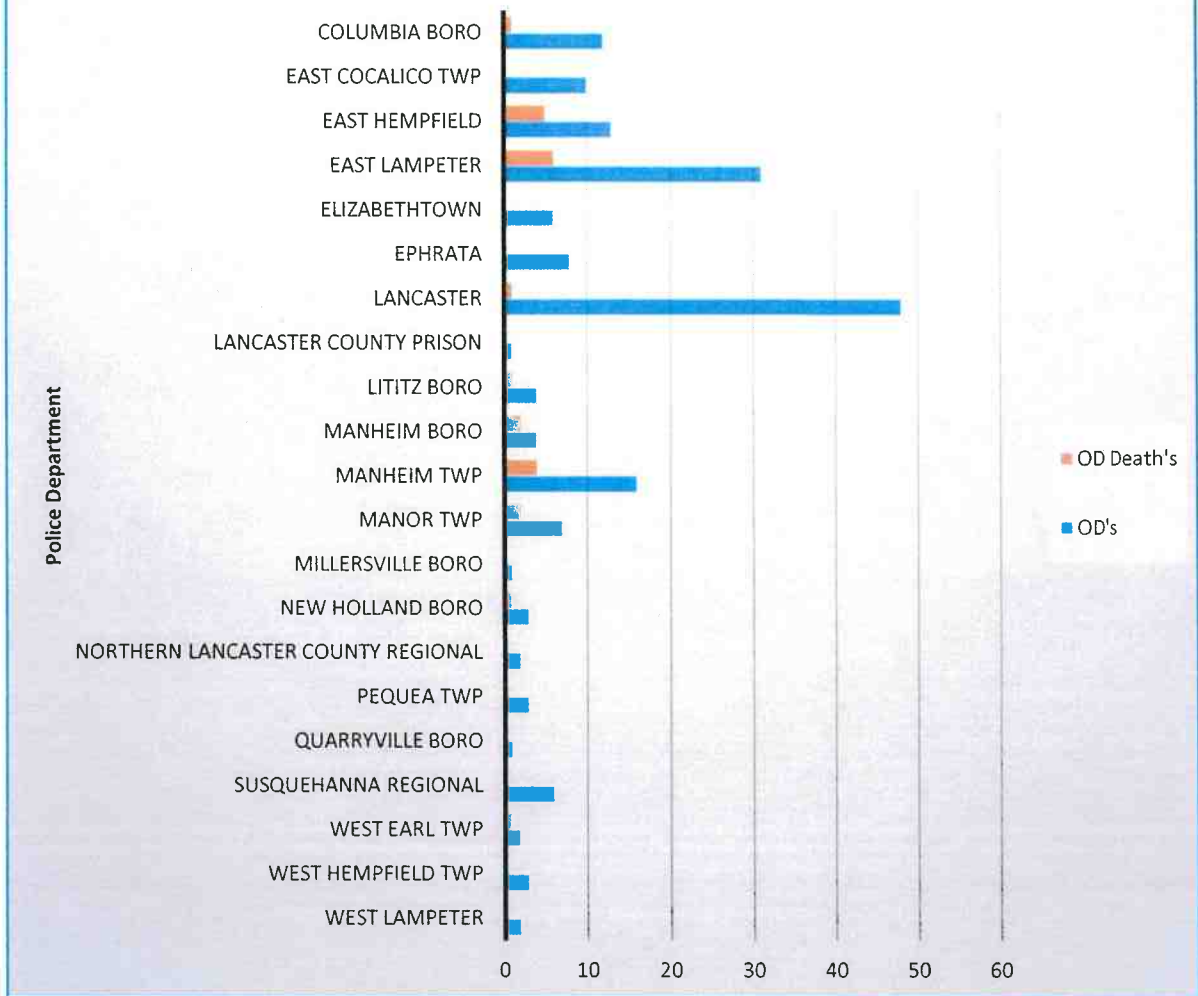
Marihuana	\$ 4,205.00
Cocaine	\$ 2,030.00
Methamphetamine	\$ 3,710.00
Fentanyl	\$ 1,450.00
Heroin	\$ 320.00
Crack	\$ 3,550.00

Breakdown of the 2022 overdoses and overdose deaths throughout the County of Lancaster:



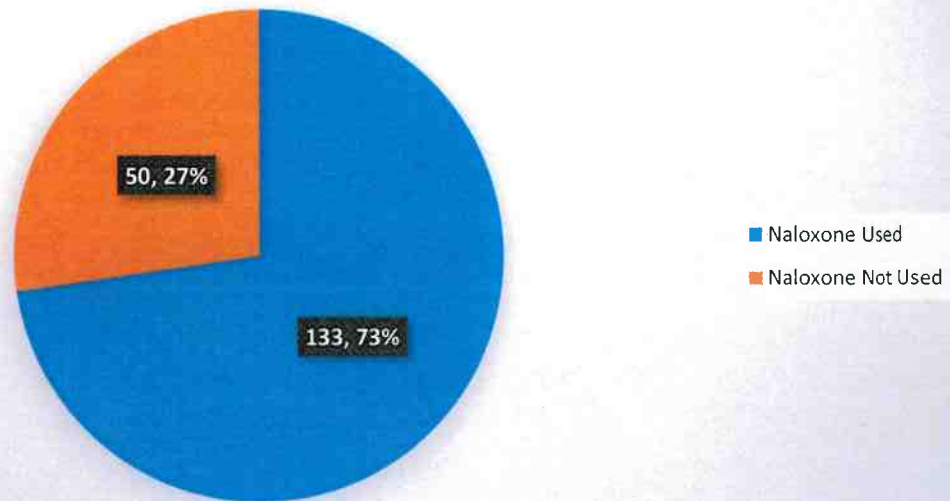
Total Overdoses: 183 / Total Overdose Deaths: 24

2022 Overdoses by Police Department



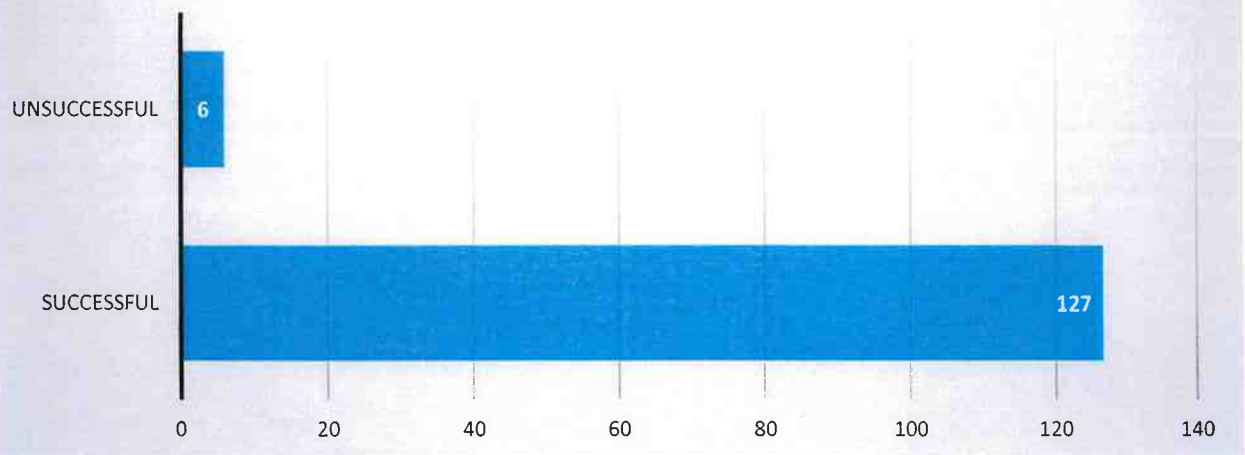
Total Overdoses: 183 / Total Overdose Deaths: 24

2022 Naloxone Usage

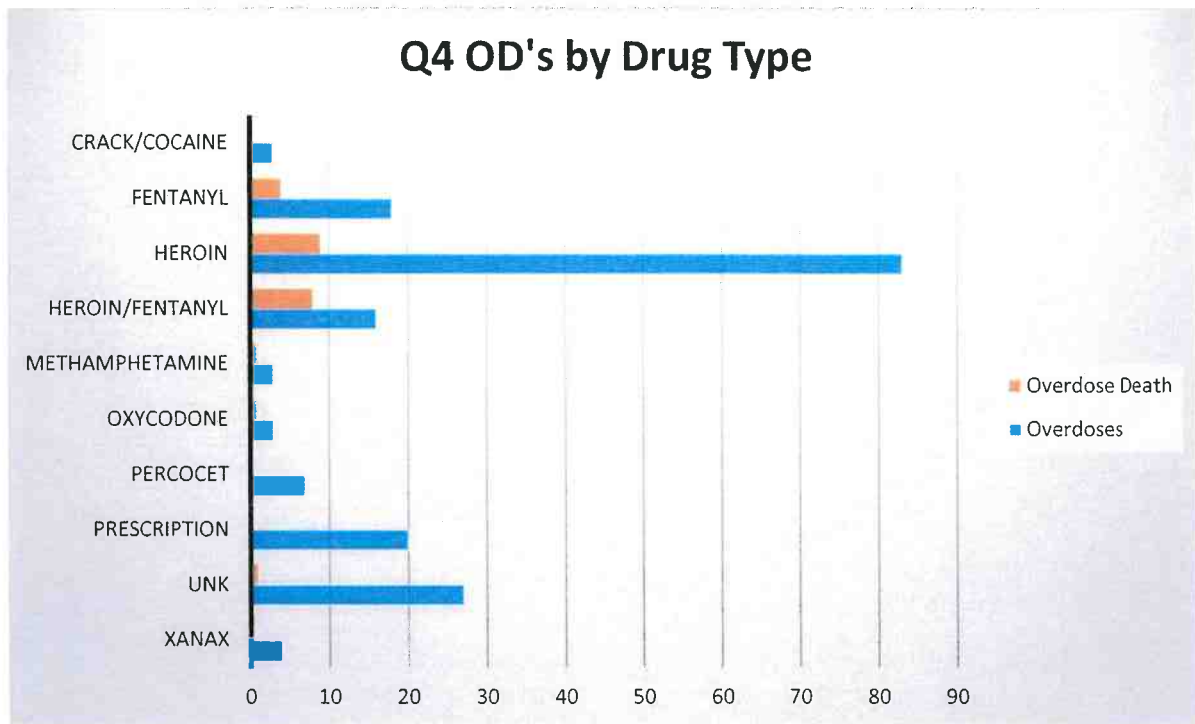


Reversal Overdose from Naloxone: 133 Total Doses Administered

2022 Naloxone Reversal Success



Naloxone Administrations: 133 Different Administrations

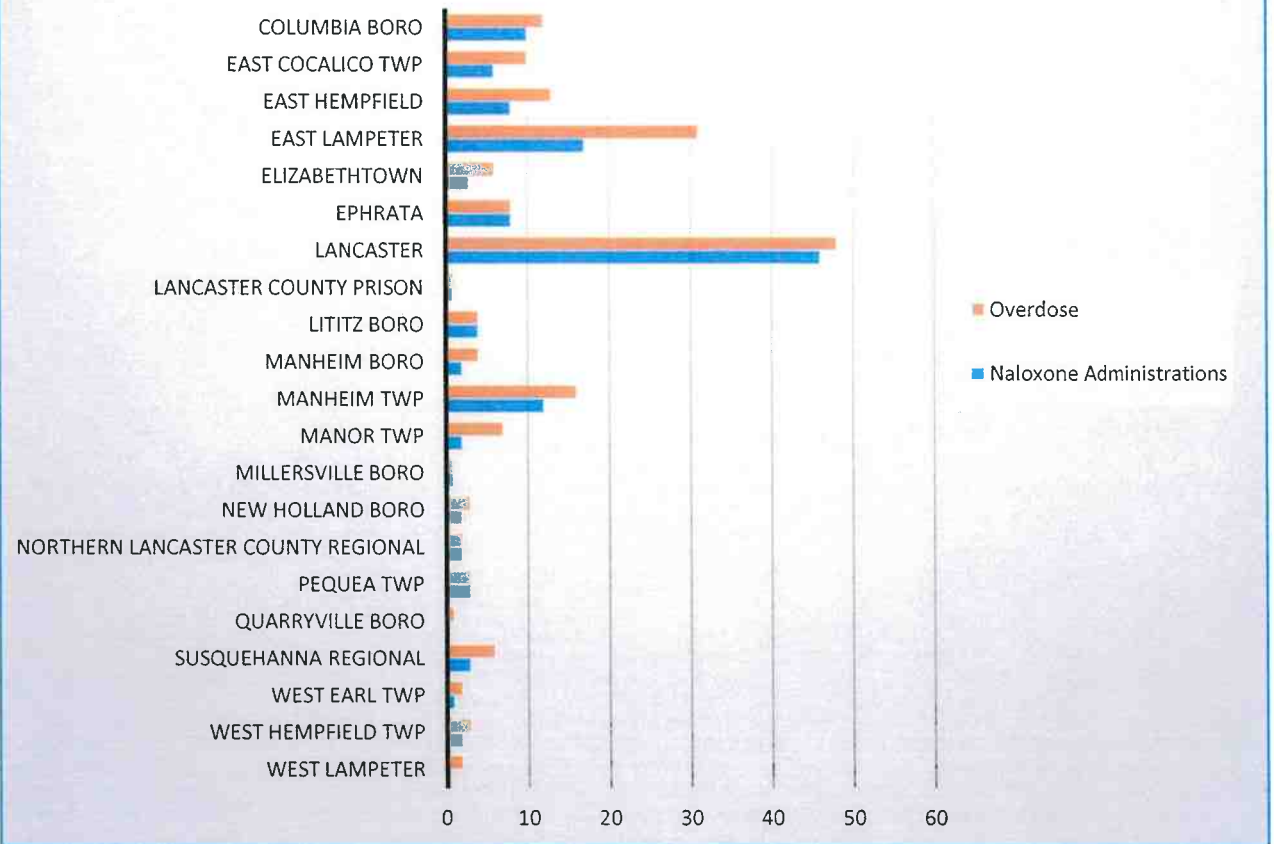


Total Overdoses: 183 / Total Overdose Deaths: 24

Naloxone Usage by Police Department:

(disclaimer, some PD's who had no uses may have had DOA victims)

2022 Naloxone Administrations by Police Department



Total Overdoses: 183 / Total Naloxone Administrations: 133

2022

Mount Joy Borough Police Department Drug Investigation Report:

Cases:	10
Weapons Seized:	2
Cash Seized:	\$12,845
Total Arrests:	13

Drugs Encountered:

Marijuana, Heroin, Cocaine, Methamphetamine, Designer Drugs

Significant Drug Seizure Totals for Year 2022 Included:

Marijuana	Approximately 23.26 grams
Cocaine	Approximately 2 grams
Methamphetamine	Approximately 44.47 grams
Heroin/Fentanyl	Approximately 99.68 grams
Designer	229 Tabs

Funds Expended:	\$8,992.48
------------------------	-------------------



April 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Council 7 PM	4 Authority 4 PM	5	6	7 Good Friday OFFICE CLOSED	8
9 Happy Easter	10 Public Works 6:30 PM	11	12 Plan. Com. 7 PM	13	14	15
16	17 Building Ad Hoc 5:30 PM	18 Authority 4 PM	19	20	21	22
23	24 Civil Service Com. 5:30 PM (as needed) Public Safety 6:30 PM	25	26 ZHB 7 PM	27 Admin / Finance 6:30 PM	28	29
30						