

**Mount Joy Borough Council Meeting  
Agenda  
7:00 PM, Monday, April 4, 2022**

1. Call to Order – President Hall
2. Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance – Mayor Bradley
5. Announcement of Executive Sessions – There will be an Executive Session as noted in Item 19 to discuss a legal and personnel matter.
6. Consider a motion to approve the April 4, 2022, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. Auditor's Report
9. Reports
  - a. Mayor
  - b. Police Chief
  - c. Fire Department Mount Joy
  - d. PSH Life Lion LLC.
  - e. EMA
  - f. Main Street Mount Joy
  - g. Library
  - h. Planning/Zoning/Code Officer
  - i. Public Works Department
  - j. Borough Authority Manager
  - k. Assistant Borough Manager/Finance Officer
  - l. Borough Manager
10. Approval of Minutes of the Regular Borough Council Meeting held on March 7, 2022.
11. Building Ad Hoc Committee
  - a. General Update.
12. Administration and Finance Committee
  - a. Consider a motion adopt Resolution 2022-05, a resolution approving and authorizing “participating members” of the Fire Department Mount Joy to participate in certain operational support activities as designated in the Pennsylvania Workers’ Compensation Act as modified by Act 108 of 2020.
  - b. Consider a motion to adopt Resolution 2022-06, a resolution reducing employee contributions to the Police Pension Plan for the year 2022.

If you are a person requiring accommodations to participate, please contact  
Borough staff to discuss how we may best accommodate your needs.  
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680 • [Borough@mountiojpa.org](mailto:Borough@mountiojpa.org) • [www.mountiojborough.com](http://www.mountiojborough.com)

- c. Consider a motion authorizing the Borough Manager to work with Rettew to apply for multiple grants for the Chiques Creek stream bank restoration project as outlined in the email from Kara Kalupson dated March 1, 2022, at 4:59 pm.
13. Public Safety Committee
  - a. Nothing to report other than a matter for Executive Session.
14. Public Works Committee
  - a. Consider a motion to transferring or re-allocating the cost of the stormwater project on N. Angel Street, \$12,880.16 and the over budgeted amount of \$71,017.00 from the Pinkerton Rd project for a total of \$83,892.16 from Public Works Budget to utilizing American Rescue Plan Act (ARPA) Funding.
  - b. Consider a motion to award N. Angle Street project to Highway Materials Inc. Per ARRO's recommendation letter dated March 10, 2022, of the same subject.
  - c. Consider motion to award Pinkerton Road project to Construction Masters Services Inc. per ARRO's recommendation letter dated March 10, 2022, of the same subject.
  - d. Consider a motion to issue a waiver of Borough Stormwater Ordinance 2-14, Section 236-37, C, (1) Conveyance facility design criteria, minimum diameter to allow Public Works to install 2 -8" C900 PVC pipes for stormwater conveyance at the intersection of Wood Street and S. Market Ave.
15. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
16. Any other matter proper to come before Council.
  - a. Letter of Appreciation from Mount Joy Helping Services
  - b. Save the Date – July 16, 2022 – Mount Joy Night at the Barnstormers
17. Authorization to pay bills.
18. Meetings and dates of importance, see the green calendar.
19. Executive Session – To discuss a legal and personnel matter.
20. Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, May 2, 2022.

# Police Activity Statistics 2022

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Prev YTD
Jan	18	19	566	566	589
Feb	19	35	503	1,069	1,118
Mar					1,792
Apr					2,555
May					3,296
June					4,034
July					4,804
Aug					5,526
Sept					6,221
Oct					6,933
Nov					7,495
Dec					8,018
<b>TOTAL</b>					

## New Detective Cases-February 2022

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	0	6	6	7	5	3	4	2	2
February	8	12	6	9	5	3	7	2	0
March	6	11	6	8	7	7	6	2	
April	4	5	8	6	6	4	6	3	
May	1	13	2	3	14	5	7	2	
June	3	10	2	7	3	10	5	5	
July	5	8	3	20	12	4	9	4	
August	4	10	12	7	3	3	6	5	
September	1	6	4	6	4	3	7	5	
October	11	6	13	7	6	6	9	5	
November	7	4	10	7	4	10	1	6	
December	12	6	10	9	4	3	5	2	

<b>Active Cases</b>	9
<b>Cases at District Attorney's Office</b>	6
<b>Inactive Cases</b>	



# MOUNT JOY POLICE DEPARTMENT

Calls for Service  
February 2022

Code	Call for Service	Total
0310	ROBBERY	1
0619	THEFT ALL OTHERS	5
1130	FRAUD ALL OTHERS	6
1440	CRIMINAL MISCHIEF ALL	3
1711	SEX OFFENSE ALL OTHERS	1
1810	DRUG POSSESSION OFFENSE	2
2040	FAMILY OFFENSES - DOMESTIC	8
2111	DUI-ALCOHOL/UNDER INFL	2
2415	DISPUTE	1
2450	NOISE COMPLAINT	2
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2485	ALARM ALL OTHERS	4
2640	MUN ORD VIOLATIONS	2
2654	DISTURBANCE	2
2657	HARASSMENT	4
2660	TRESPASSING	1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	3
4018	STREET LIGHTS-OUT/REPAIRS	1
4021	SUSPICIOUS ACTIVITY	19
4026	DOWN-WIRES / POLES /TREES / LIMBS	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	15
4101	FIRES (ALL WORKING FIRES)	1
4510	UNATTENDED DEATHS	1

5004	FOUND ARTICLES	4
5008	LOST ARTICLES	3
5010	MISSING PERSON	1
5504	ANIMAL BITES	1
5510	ANIMAL COMPLAINTS ALL	7
6008	REPORTABLE MV CRASH NO INJURIES	7
6016	NON REPORTABLE MV CRASH	1
6303	TRAFFIC OFFENSE ALL OTHER	5
6305	SELECTIVE ENFORCEMENT TRAFFIC	8
6310	TRAFFIC ENFORCE / STOP	48
6336	DISABLED MV	2
6511	PARKING VIOLATION COMPLAINT	13
6602	ABANDONED IMPOUND/TOWAWAY	3
7002	BUILDING CHECK	61
7003	PROPERTY CHECK / AREA CHECK	3
7008	MEDICAL ASSISTANCE	58
7014	OTH PUB SERV/WELFARE CHK	5
7015	ASSIST CITIZEN	3
7025	EMOTIONALLY DISTURBED PERSON (EDP)	4
7502	ASSISTING-FIRE DEPT	1
7504	ASSISTING-OTHER POLICE DP	10
7506	ASSISTING-OTHER AGENCIES	2
8010	WARRANTS-LOCAL	5
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	3
9008	COURT	14
9011	MISC MAINTENANCE RADIOS ETC	1
9016	LOCAL ADMIN USE	2
9020	POLICE INFORMATION	

9021	TRAINING	11
9025	FIELD CONTACT INFORMATION	4
9028	FINGERPRINT	4
9030	SPECIAL DETAIL ASSIGNMENT	6
9034	REPOSSESSION	2
9050	BACKGROUND CHECK	2
911	911 HANG UP / CHK WELFARE	1
9112	FOOT PATROL	2
9115	FOLLOW UP	58
9130	PRESCRIPTION DRUG TAKE BACK	1
9137	EVIDENCE DUTIES	5
9192	VEHICLE MAINTENANCE	7
9989	CALL BY PHONE	2
9999	NON-CAT DATA	7
	<b>Grand Total</b>	<b>502</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

---

## Citation Output By Charge

Starting Issue Date 2/1/2022

to Ending Issue Date 2/28/2022

Charge	Total
1301 - 1301 A - Dr Unregist Veh	2
1371 - 1371 A - Veh Reg Suspended	2
1372 - 1372 3 - Display Plate Card In Impropr Veh	1
1786 - 1786 A - Required Financial Responsibility	1
1786 - 1786 F - Oper Veh W/O Req'd Financ Resp	2
3111 - 3111 A - Obedience to Traffic-Control Devices	3
3323 - 3323 B - Duties At Stop Sign	1
3362 - -	1
3714 - 3714 A - Careless Driving	2
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	3
<b>Total:</b>	<b>19</b>

---



# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Criminal Charges by Charge Type

Starting Issue Date 2/1/2022 to Ending Issue Date 2/28/2022

Charge Type: ARREST

Charge	Total
1501 A - DRIVING W/O A LICENSE	1
1543 B1.1I - DRIVING WHILE BAC .02 OR GREATER WHILE LICENSE SUS	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2701 A3 - SIMPLE ASSAULT - ATTEMPT BY MENACE	1
2705 - RECKLESSLY ENDANGERING ANOTHER PERSON	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
2709 A7 - HARASSMENT - COMM. REPEATEDLY IN ANOTHER MANNER	1
2709.1 A2 - STALKING - REPEATEDLY COMM. TO CAUSE FEAR	1
2718 A - STRANGULATION	1
3309 1 - DISREGARD TRAFFIC LANE (SINGLE)	1
3361 - DRIVING VEHICLE AT SAFE SPEED	1
3701 A1II - ROBBERY- THREATS / FEAR	1
3714 A - CARELESS DRIVING	1
3736 A - RECKLESS DRIVING	1
3745 A - ACCI DAM TO UNATTENDED VEH OR PROPERT	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	2
3802 B - DRIVING UNDER THE INFLUENCE-ALC - .10% TO .16%	2
3926 B - DIVERSION OF SERVICES	1
4904 A1 - UNSWORN FALS AUTH WRITTEN STMT	1
4906 B1 - FALSE REPORTS - REPORTED OFFENSE DID NOT OCCUR	1
5126 A - FLIGHT TO AVOID APPREH/TRIAL/PUNISH	1
5503 A1 - DISORDERLY CONDUCT ENGAGE IN FIGHTING	1
780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	1
780-113 A30 - MANUF/DEL/POSS/W INT MANUF OR DEL	1
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	1
<b>Total:</b>	<b>27</b>

**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	2
2709 A3 - HARASSMENT/REPEATEDLY ALARM, ANNOY	2
92.17 - ANIMALS - DEFILING OR DEFECATING ON PROPERTY, REMOVAL OF FECES	4
<b>Total:</b>	<b>8</b>

# FDMJ Monthly Incident Report Summary

## February 2022

Responded to **46 alarms** for the month of January 2022 - **97 total alarms** for year as of 2/28/22

Time in service for month: **26 hours and 25 minutes**

Average manpower per incident: **11 members per call for month - (6a-4p 26 calls/6 members per call) - response time - 3 min & 59 sec and arrival time - 8 min & 35 sec. (w/FP calls)**

Total Man-hours: **228 hours & 2 minutes**

**Calls by Municipality First Due: 35** first due alarms - **11** mutual aid alarms

- Mount Joy Borough - 10
- Rapho Township - 14
- Mount Joy Township - 2
- East Donegal Township - 9

### Apparatus used

- Engine 75-1 -21
- Engine 75-2 - 12
- Truck 75 - 19
- Squad 75-1 - 3
- Traffic 75 - 1
- POV - 9 (fire police)
- Duty Chief Vehicle - 21
- Duty Officer Vehicle - 9

**Property pre-incident value:** \$ 400,000.00

**Property fire loss:** \$ 1,200.00

**Property post incident saved:** \$ 398,000.00

2022 FDMJ responds to a call every 14 hours & 39 min

**Total Training hours of** 36 members trained for 220 hours & 20 min

**Fire Prevention Details** - None

**Community Service Details for the month** - FDMJ participated in the night to shine event (Tim Tebow Foundation) sponsored by LCBC, 1 in station work detail & 1 duty crew.

**Notable First Due Calls:** - first due

- 2/28 - Dwelling fire - MJB - Arbor Rose Drive - \$1,200.00 fire loss

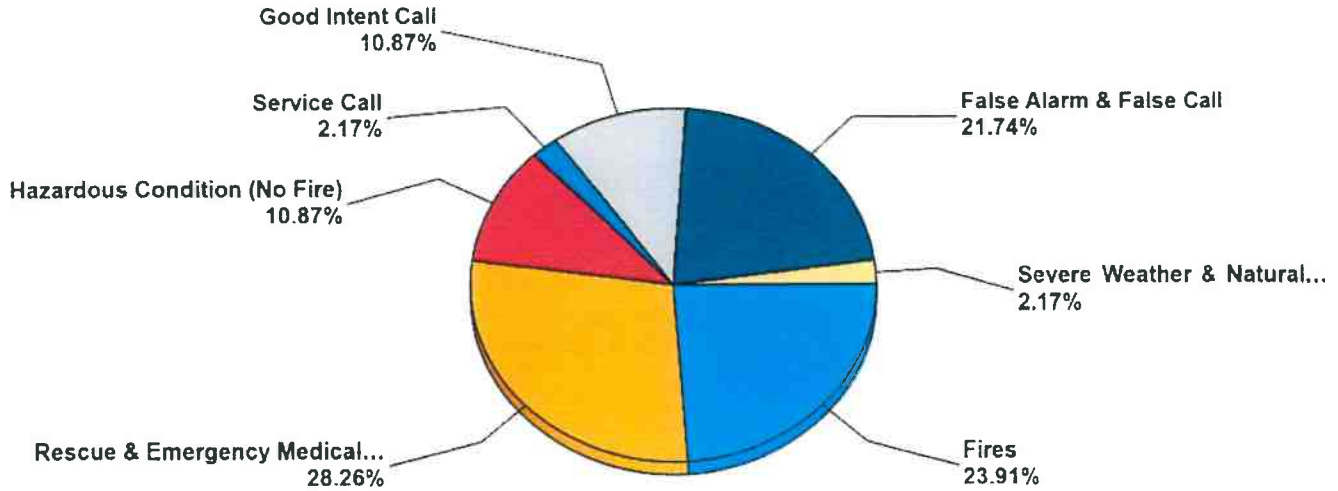
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/7/2022 7:56:19 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	23.91%
Rescue & Emergency Medical Service	13	28.26%
Hazardous Condition (No Fire)	5	10.87%
Service Call	1	2.17%
Good Intent Call	5	10.87%
False Alarm & False Call	10	21.74%
Severe Weather & Natural Disaster	1	2.17%
<b>TOTAL</b>	<b>46</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	8	17.39%
142 - Brush or brush-and-grass mixture fire	3	6.52%
311 - Medical assist, assist EMS crew	6	13.04%
322 - Motor vehicle accident with injuries	3	6.52%
324 - Motor vehicle accident with no injuries.	3	6.52%
352 - Extrication of victim(s) from vehicle	1	2.17%
412 - Gas leak (natural gas or LPG)	2	4.35%
444 - Power line down	3	6.52%
571 - Cover assignment, standby, moveup	1	2.17%
600 - Good intent call, other	1	2.17%
622 - No incident found on arrival at dispatch address	2	4.35%
651 - Smoke scare, odor of smoke	2	4.35%
735 - Alarm system sounded due to malfunction	4	8.7%
741 - Sprinkler activation, no fire - unintentional	1	2.17%
743 - Smoke detector activation, no fire - unintentional	1	2.17%
745 - Alarm system activation, no fire - unintentional	4	8.7%
813 - Wind storm, tornado/hurricane assessment	1	2.17%
<b>TOTAL INCIDENTS:</b>	<b>46</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 3/7/2022 7:55:41 PM

## Incident Statistics

Zone(s): All Zones | Start Date: 02/01/2022 | End Date: 02/28/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		13	
FIRE		33	
<b>TOTAL</b>		<b>46</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$400,000.00		\$1,200.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		10	
Aid Received		7	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
12		26.09	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:07:49	0:07:51	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:08:35</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:03:44	0:03:29	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:03:59</b>	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Fire Department Mount Joy	34:54		

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



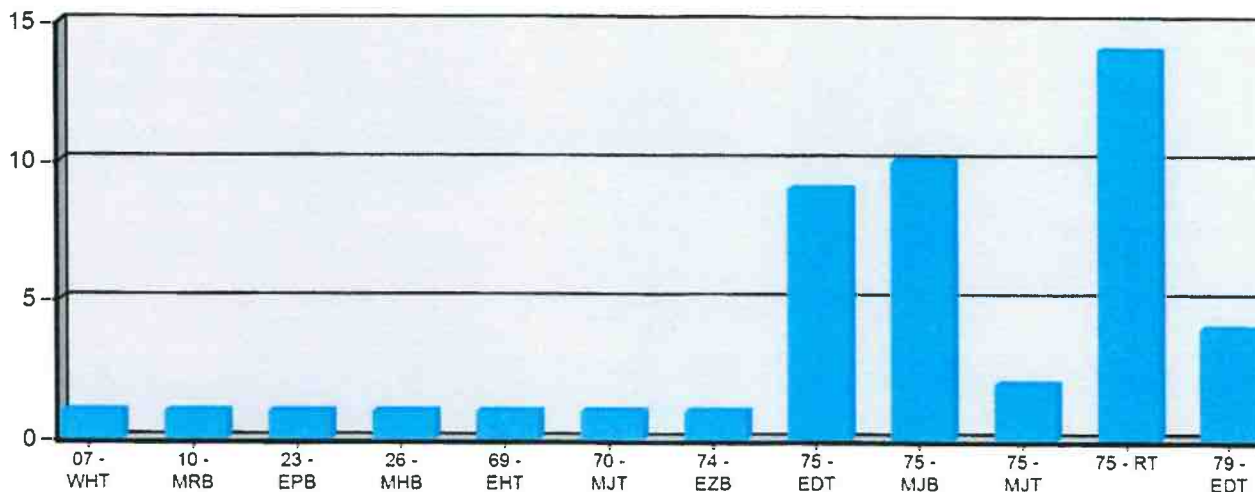
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/7/2022 7:54:41 PM

## Incident Count per Zone for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



ZONE	# INCIDENTS
07 - WHT - 07 West Hempfield Township	1
10 - MRB - 10 Marietta Borough	1
23 - EPB - 23 East Petersburg Borough	1
26 - MHB - 26 Manheim Borough	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	1
74 - EZB - 74 Elizabethtown Borough	1
75 - EDT - 75 East Donegal Township	9
75 - MJB - 75 Mount Joy Borough	10
75 - MJT - 75 Mount Joy Township	2
75 - RT - 75 Rapho Township	14
79 - EDT - 79 East Donegal Township	4

**TOTAL: 46**

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



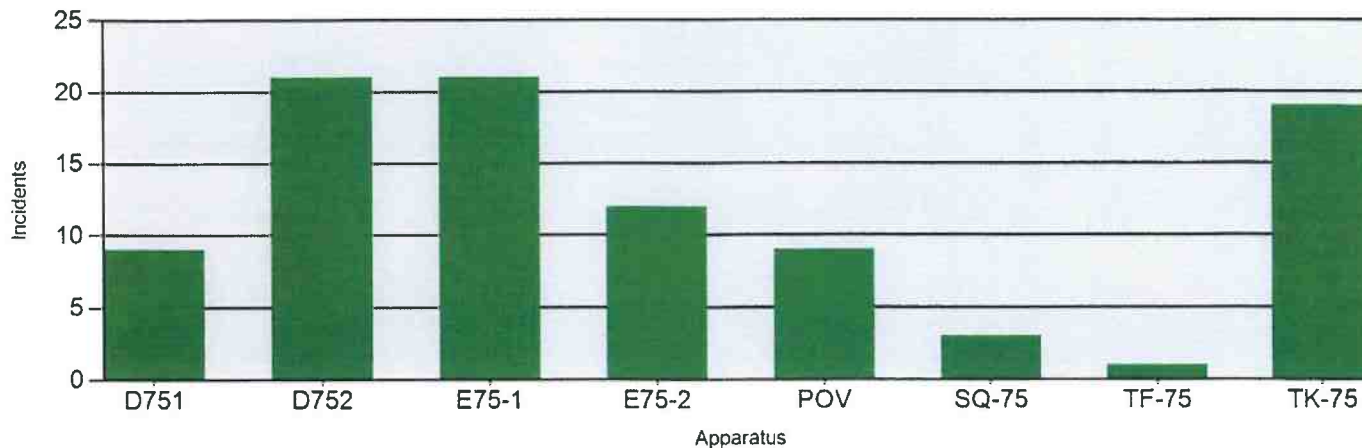
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/7/2022 7:59:38 PM

## Incident Count per Apparatus for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



APPARATUS	# of INCIDENTS
D751	9
D752	21
E75-1	21
E75-2	12
POV	9
SQ-75	3
TF-75	1
TK-75	19

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.





# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 3/7/2022 8:00:23 PM

## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 02/01/2022 | End Date: 02/28/2022

ZONE	INCIDENT COUNT	MAN-HOURS
07 - WHT - 07 West Hempfield Township	1	0:05
10 - MRB - 10 Marietta Borough	1	4:41
23 - EPB - 23 East Petersburg Borough	1	0:32
26 - MHB - 26 Manheim Borough	1	0:00
69 - EHT - 69 East Hempfield Township	1	4:53
70 - MJT - 70 Mount Joy Township	1	2:27
74 - EZB - 74 Elizabethtown Borough	1	11:19
75 - EDT - 75 East Donegal Township	9	19:17
75 - MJB - 75 Mount Joy Borough	10	34:10
75 - MJT - 75 Mount Joy Township	2	23:02
75 - RT - 75 Rapho Township	14	50:27
79 - EDT - 79 East Donegal Township	4	77:11
<b>TOTAL</b>	<b>46</b>	<b>228:02</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/7/2022 8:01:00 PM

## Losses for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-97	02/28/2022	111 - Building fire	\$1,200.00	\$0.00	\$1,200.00	100.00%

Only REVIEWED incidents included



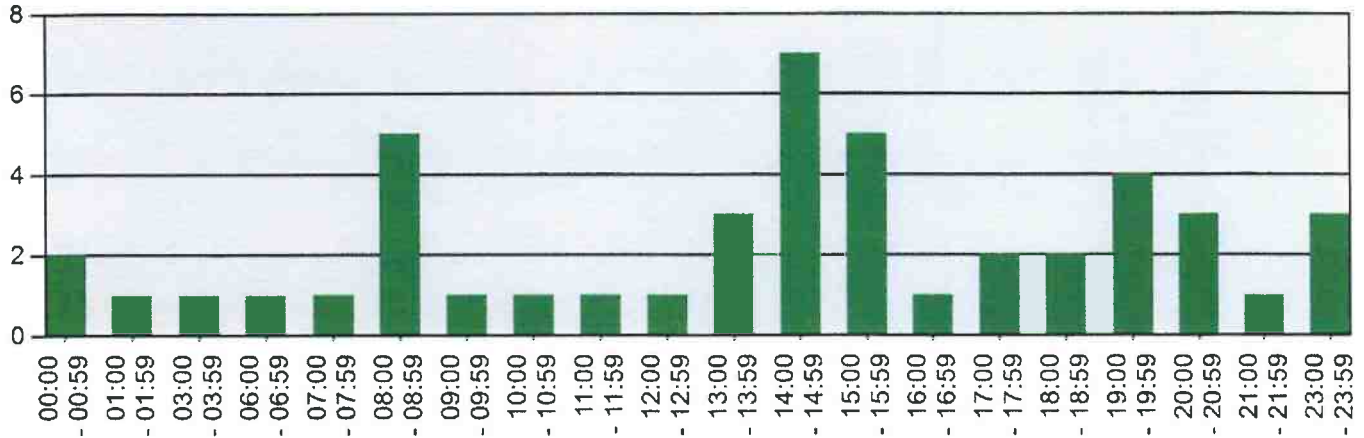
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 3/7/2022 8:01:47 PM

## Incidents by Hour for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



HOURL	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	1
03:00 - 03:59	1
06:00 - 06:59	1
07:00 - 07:59	1
08:00 - 08:59	5
09:00 - 09:59	1
10:00 - 10:59	1
11:00 - 11:59	1
12:00 - 12:59	1
13:00 - 13:59	3
14:00 - 14:59	7
15:00 - 15:59	5
16:00 - 16:59	1
17:00 - 17:59	2
18:00 - 18:59	2
19:00 - 19:59	4
20:00 - 20:59	3
21:00 - 21:59	1
23:00 - 23:59	3

Only REVIEWED incidents included



# Fire Department Mount Joy

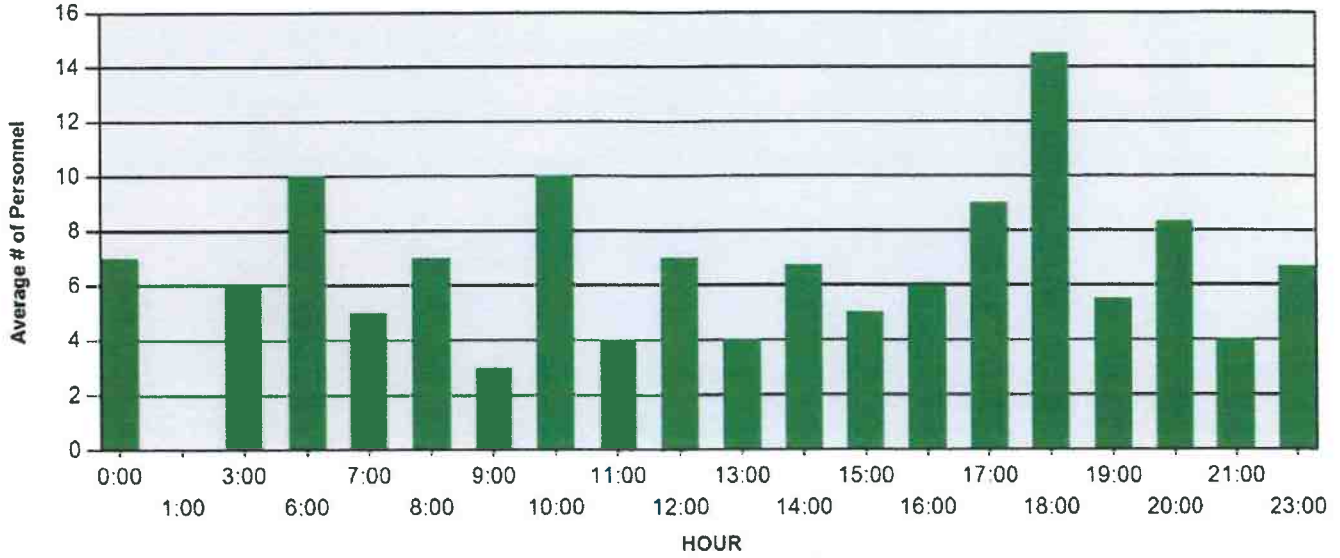


Mount Joy, PA

This report was generated on 3/7/2022 8:02:17 PM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



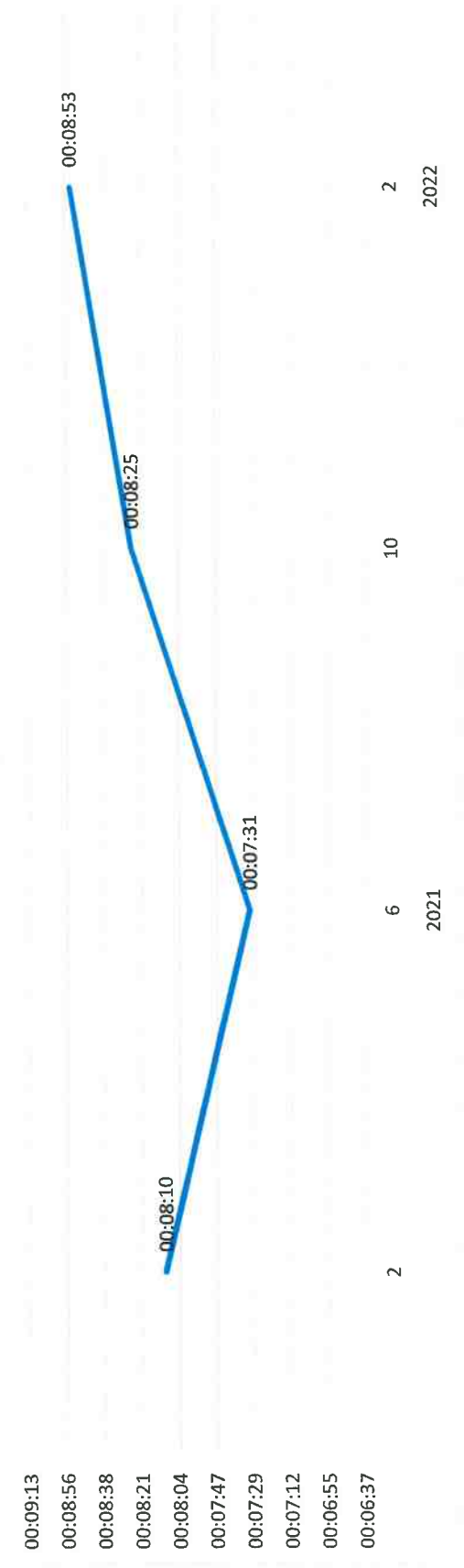
HOUR	AVG. # PERSONNEL
00:00 - 00:59	7.00
01:00 - 01:59	0.00
02:00 - 02:59	0.00
03:00 - 03:59	6.00
04:00 - 04:59	0.00
05:00 - 05:59	0.00
06:00 - 06:59	10.00
07:00 - 07:59	5.00
08:00 - 08:59	7.00
09:00 - 09:59	3.00
10:00 - 10:59	10.00
11:00 - 11:59	4.00
12:00 - 12:59	7.00
13:00 - 13:59	4.00
14:00 - 14:59	6.71
15:00 - 15:59	5.00
16:00 - 16:59	6.00
17:00 - 17:59	9.00
18:00 - 18:59	14.50
19:00 - 19:59	5.50
20:00 - 20:59	8.33
21:00 - 21:59	4.00
22:00 - 22:59	0.00
23:00 - 23:59	6.67

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



Penn State Life Lion LLC  
February 2021 - February 2022

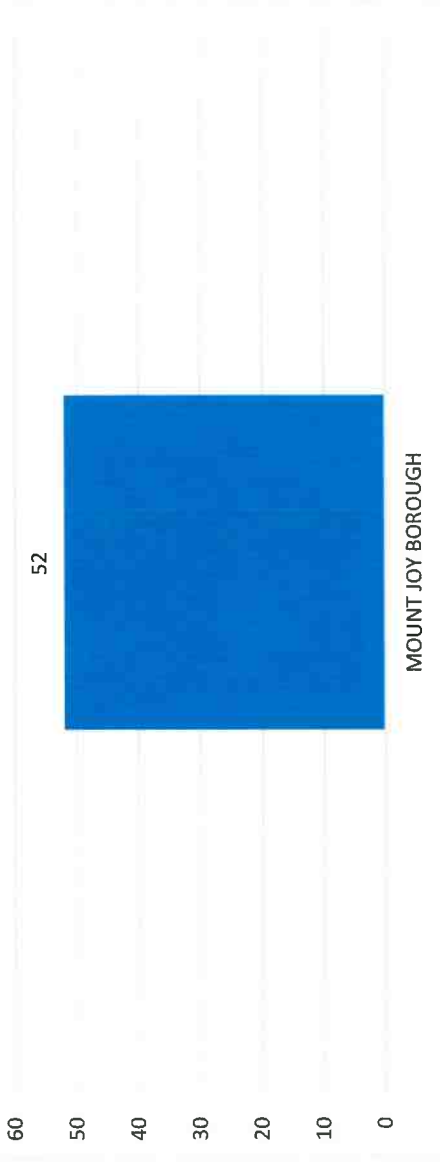
Response Time (Dispatch to OnScene)



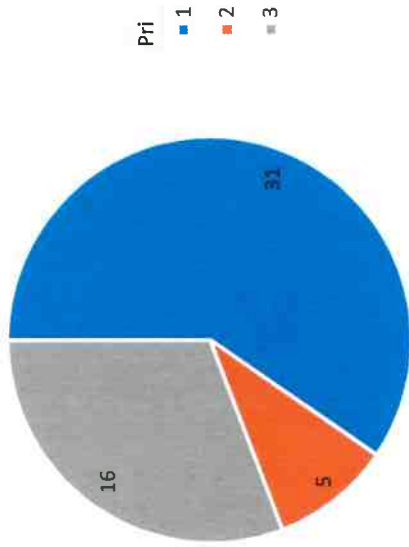
9d

# Penn State Life Lion LLC February 2022

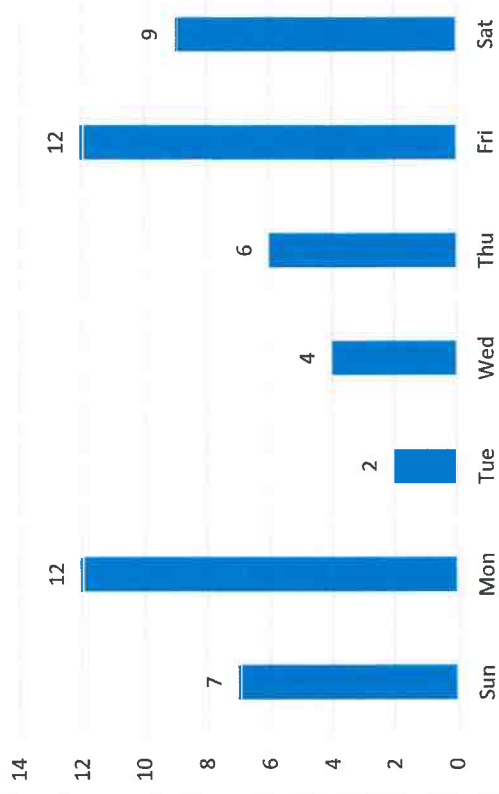
## Total Calls by Municipality



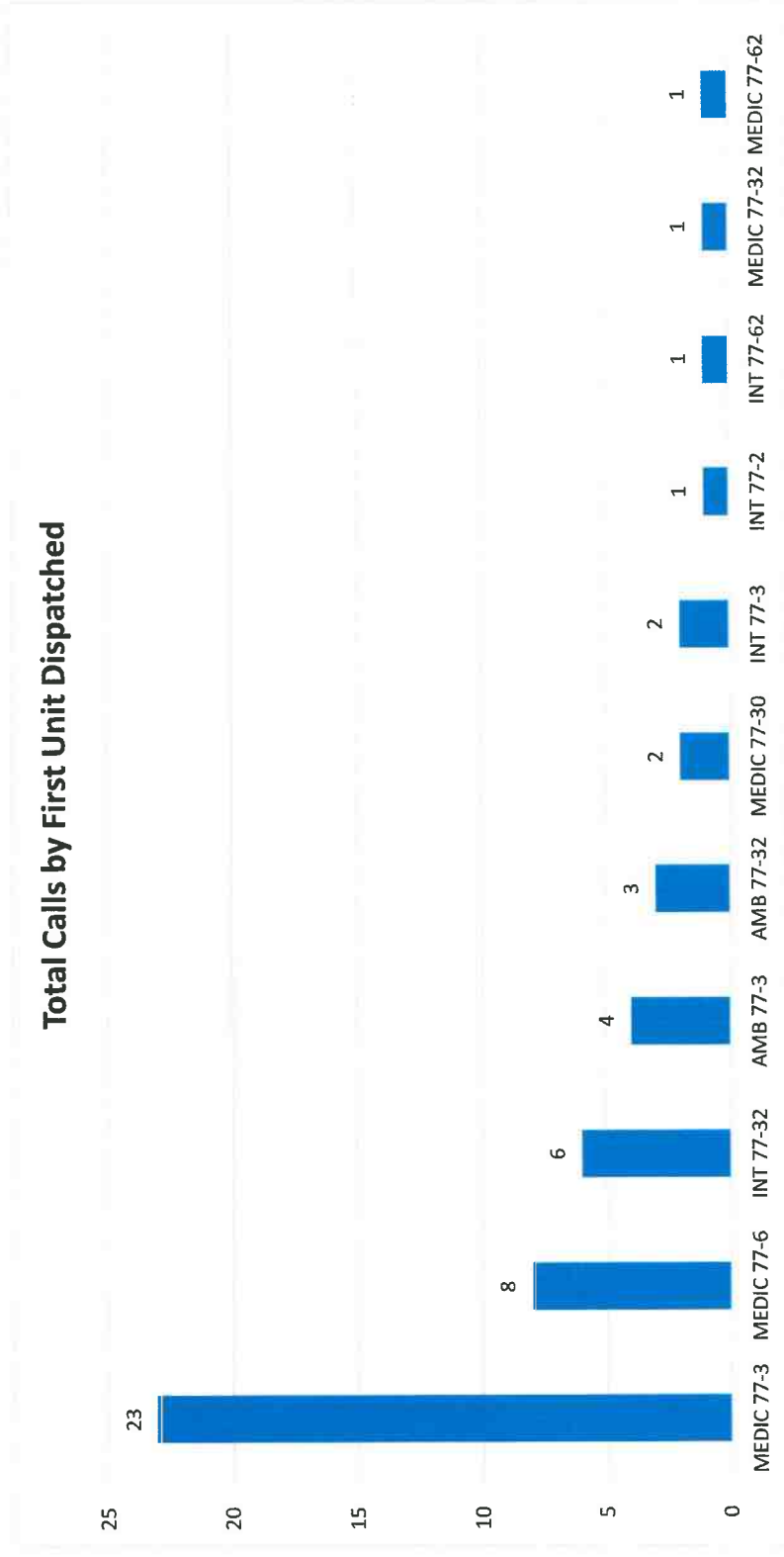
## Total Calls by Priority



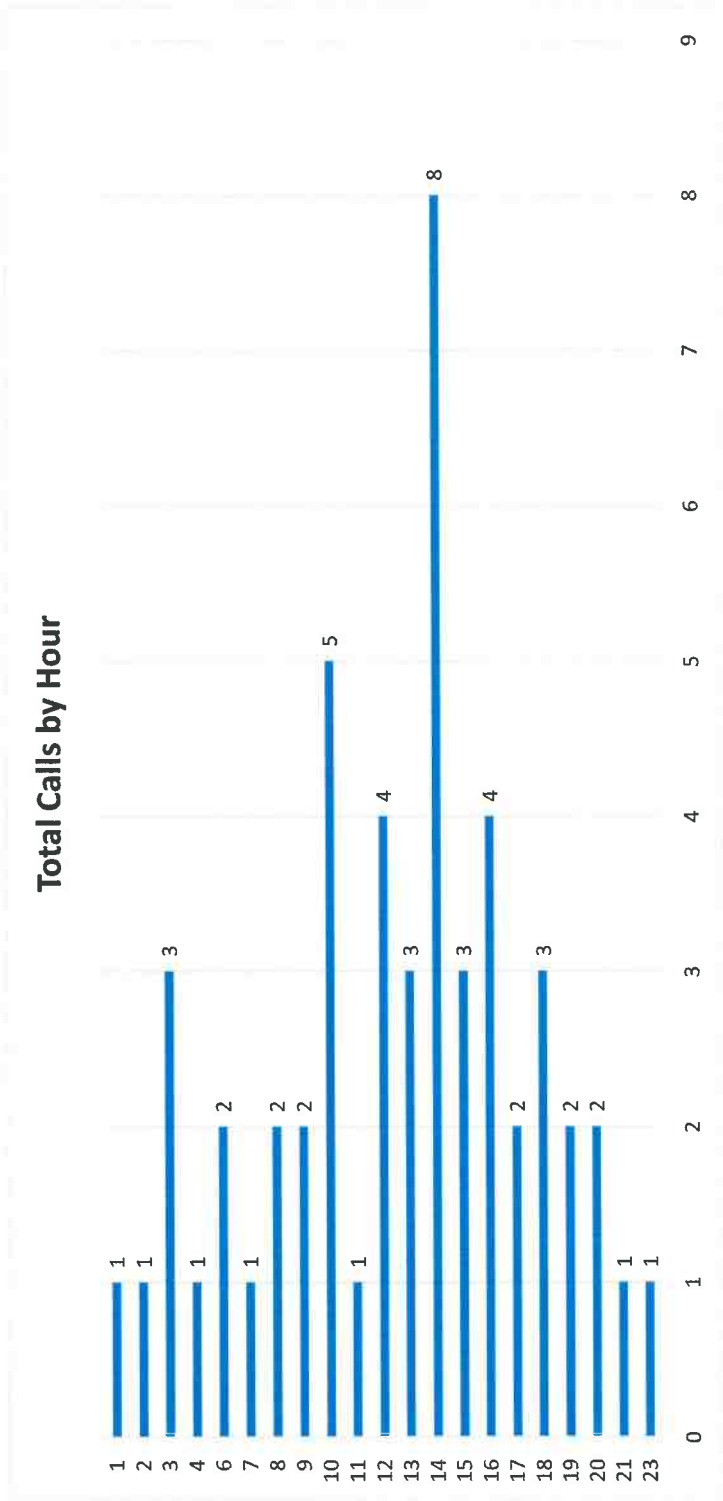
## Total Calls by Day of the Week



# Penn State Life Lion LLC February 2022



Penn State Life Lion LLC  
February 2022

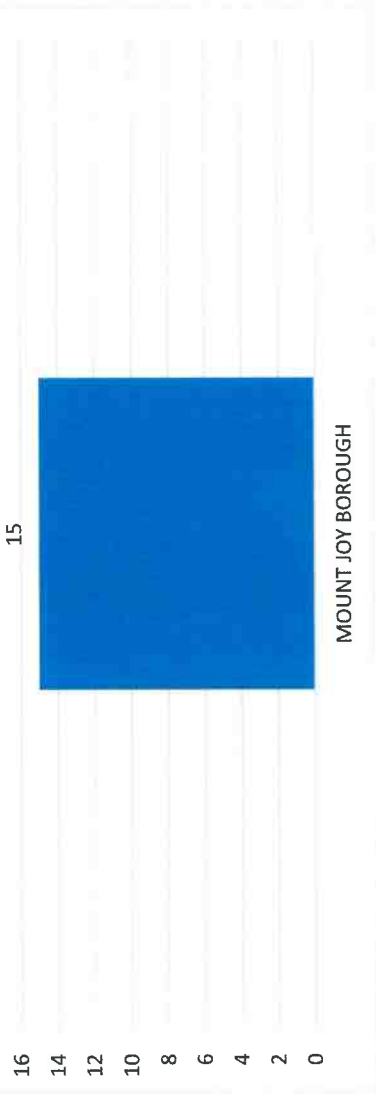




Penn State Life Lion LLC  
 Covered Incidents  
 February 2022

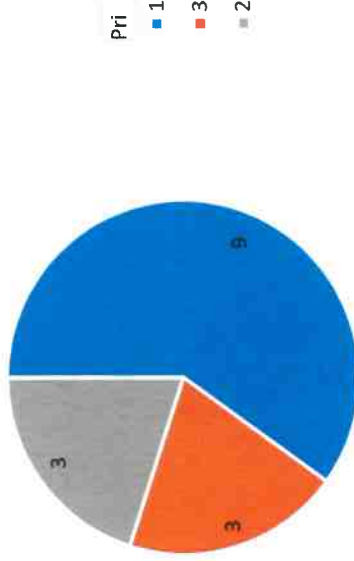
Completed Year Completed Month

Total Calls by Municipality



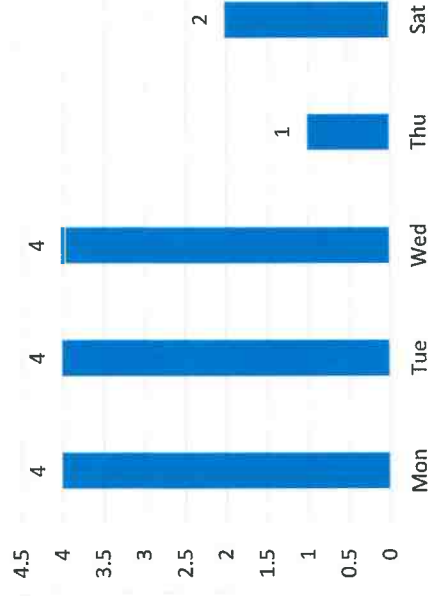
Completed Year Completed Month

Total Calls by Pri

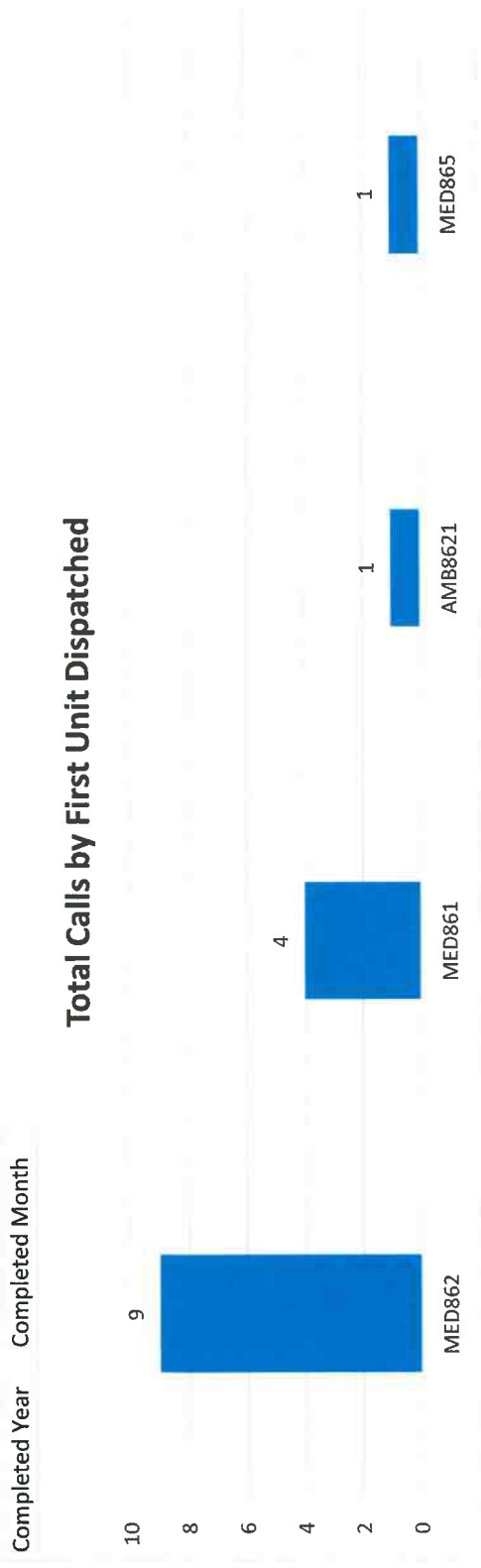
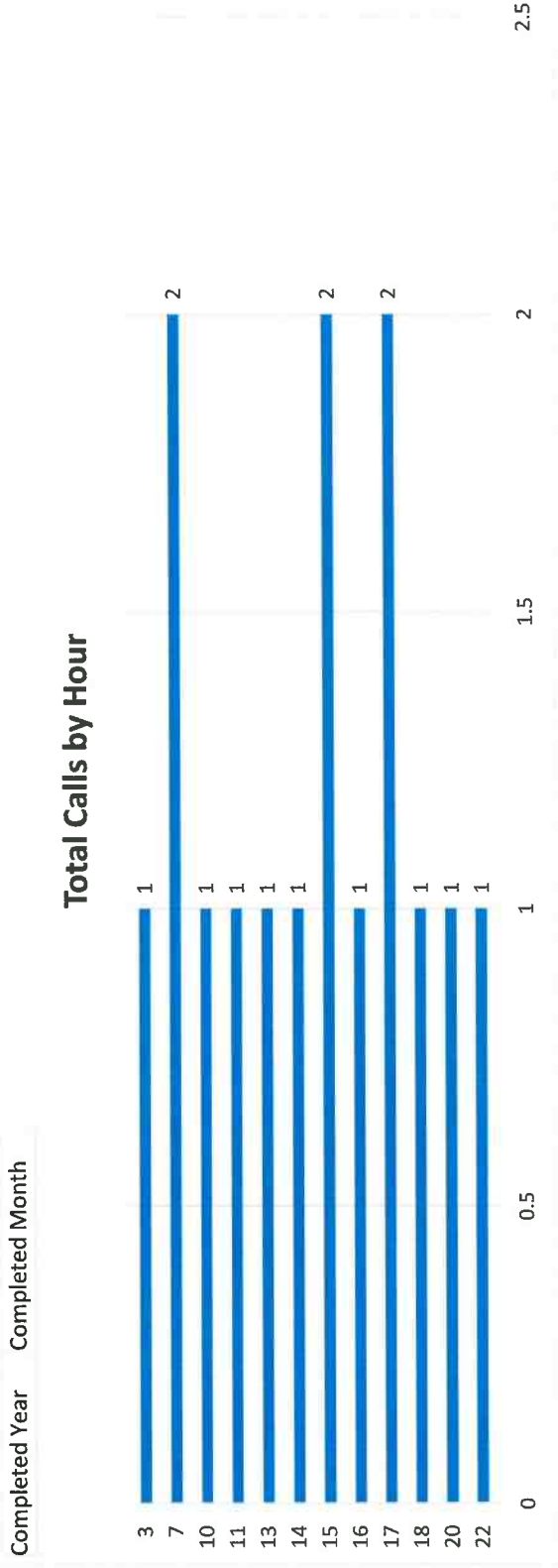


Completed Year Completed Month

Total Calls by Day of the Week



Penn State Life Lion LLC  
 Covered Incidents  
 February 2022



### February 2022 Mount Joy Borough Missed Calls

02/05/2022 @ 17:01 Class 1 Sick person 86-1

77-3 02/05/2022 @ 16:17 Class 1 Difficulty breathing Mount Joy Borough

02/07/2022 @ 06:15 Class 2 Fall 86-2

Shift change

02/08/2022 @ 13:29 Class 3 Psychiatric 86-2

77-3 02/08/2022 @ 11:30 Class 2 Hemorrhage Elizabethtown Borough

02/08/2022 @ 13:12-EMS Activity to decontaminate the ambulance.

02/08/2022 @ 13:41 Class 1 Abdominal pain 86-1

77-3 02/08/2022 @ 11:30 Class 2 Hemorrhage Elizabethtown Borough

02/08/2022 @ 13:12-EMS Activity to decontaminate the ambulance.

02/09/2022 @ 13:47 Class 2 Sick person 86-21

77-3 02/09/2022 @ 13:26 Class 1 Hemorrhage Rapho Township

02/10/2022 @ 1130 Class 1 Chest pain 86-2

77-3 02/10/2022 @ 10:28 Class 2 Assault East Hempfield Township

02/14/2022 @ 09:43 Class 3 Diabetic 86-5

77-3 02/14/2022 @ 09:35 Class 3 Sick person Columbia Borough

02/15/2022 @ 15:46 Class 1 Sick person 86-1

02/15/2022 @ 15:30 Class 2 Unknown EMS/person down Columbia Borough

02/15/2022 @ 21:24 Class 3 sick person

02/15/2022 @ 19:49 Class 3 Fall Columbia Borough

02/16/2022 @ 06:16 Class 1 Chest Pain 86-2

Shift change

02/16/2022 @ 18:19 Class 2 Traumatic Injury 86-2

Shift Change

02/16/2022 @ 19:11 Class 1 Breathing problem 86-2

02/16/2022 @ 19:01 Class 1 Heart problem Rapho Township

02/19/2022 @ 0941 Class 1 Chest pain 86-2

77-3 02/19/2022 @ 0929 Class 1 Chest pain Rapho Twp

02/21/2022 @ 0309 Class 1 Fall 86-2

77-32 02/21/2022 @ 02:53 Class 1 CVA Mount Joy Borough

02/28/2022 @ 14:12 Class 1 Sick person 86-2

02/28 2022 @ 14:01 Class 1 Heart problem Mt Joy Township

## **Mount Joy Unit Response to Other Agencies Areas-February**

### **Conoy Township**

77-3 02/17/2022 @ 1537 Class 1 Person down/ Responded for 11 minutes, then canceled

### **East Donegal Township**

77-3 2/13/2022 @ 16:21 Class 1 Sick person

### **Elizabethtown Borough**

77-3 02/08/2022 @ 11:30 Class 2 Hemorrhage

77-332 02/26/2022 @ 21:13 Class 2 Fall

### **Mount Joy Township**

77-32 02/01/2022 @ 19:04 Class Abdominal pain

77-32 02/04/2022 @ 18:40 Class 1 Chest pain

### **Rapho Township**

77-3 02/17/2022 @ 11:27 Class 3 Sick person

### **West Donegal Township**

77-3 02/17/2022 @ 1640 Class 1 Hemorrhage/ Responded for 13 minutes, then canceled



## MOUNT JOY BOROUGH COUNCIL REPORT FOR MARCH 2022 ACTIVITIES

- Held 2<sup>nd</sup> Annual Downtown Chili Cook-Off. Sold 132 tickets, with 116 participating. Congrats to Fire Department Mount Joy for winning the Cook-Off. Heard many positive comments about the event, our downtown & our businesses. We sold 50 tickets to this event last year.
- Worked with a downtown business to expand product offerings and how to obtain wholesale accounts with national retailers. Worked through list of potential companies to work with and contacts at those companies.
- Met with Make-A-Wish VP and introduced them to businesses downtown that want to help fundraise for the upcoming Truck Convoy.
- Started process for getting new flower planters on streets, planting, and maintenance.
- Met with business that wants to come downtown. Existing business in nearby town looking for more activity in town and likes what is going on in Mount Joy. Willing to wait until spot is open that fits.
- Worked with a business looking to come downtown and wants to modify their business operations. Looking to open second location in Mount Joy.
- Worked with business to modify their price point scale to allow them to gain more clients by offering different products & services with a variety of price points.
- Went to 2 meetings with Friends of Donegal classes to discuss poverty in Mount Joy, economic forecast, employment opportunities.
- Met with PA Downtown Center's new Field Operations Staff. Toured MSMJ area and discussed our program.
- Started planning April's Restaurant & Retail Week (April 17 – 24)
- Started planning June Craft / Art / Maker show (June 11)
- Initial planning for Car Show (July 23)
- Students from Donegal High School are scheduled to work downtown April 01 to clean up debris.

## **2022 Sponsorship Update**

### Chocolate Walk

- Major Sponsor: Denny Brandt, Berkshire Real Estate
- Major Sponsor: T-Mobile



## MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552  
 Tel: 717.653.1510 Fax: 717.653.4030  
[www.mslibrary.org](http://www.mslibrary.org)

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

**March 2022** - Compiled by Joseph McIlhenney, Executive Director  
 Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoades

February 1-28, 2022 Statistics	2022	2021	2020	2019	2018
TOTAL CIRCULATION	13,412	14,587	15,442	14,330	14,325
YTD CIRCULATION	25,744	28,554	29,799	0	0
OVERDRIVE & E-formats	1,220	1,359	1,171	2,841	1,012
NEW PATRONS	58	51	69	71	78
YTD NEW PATRONS	113	100	134	0	0
PATRON COUNT	4,365	3,549	6,050	5,397	6,698
YTD PATRON COUNT	8,595	6,862	12,082	-	-
PASSPORTS	106	62	155	127	125
YTD PASSPORTS	175	143	265	-	-
WIFI USERS	308	249	460		
PC USERS	258	242	473		

ITEMS SOLD IN LOBBY	<b>\$854.95</b>	
YTD TOTAL \$		\$1,658.50
TOTAL \$ ADDED DONATIONS	\$320.40	
TOTAL \$ DONATIONS as PRIZES	\$0	
TOTAL	\$0	

	2021	2022
Easy Reader	30.00%	29.70%
Adult Fiction	15.30%	16.20%
DVD	15.10%	11.20%
Juv Fiction	12.60%	14.30%

### Executive Summary

- The month began with *Take Your Child to the Library Day* on February 5.
- The library was closed in recognition of President's Day on Feb 21.
- Overall circulation down by 10% from 2021-- Cause for concern?
- Annual Appeal was at 332 donors and \$24,571 after 3 weeks. *How amazing is that?*



### PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	1	14	4	137
Club Meetings/Participants	7	54	14	108
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	21	341	38	493
Virtual Videos	0			0
Virtual Programs	0			0

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	73	161		

### Joseph

- Held interviews for Library Assistant, Feb 2
- LSLC meeting with new Trainer, Kerri Milliken, about MSL training needs, Feb 2
- Attended LSLC meeting, Friday Feb 4
- Attended Chamber lunch Feb 9
- Met with Donegal Education Association Co-Presidents Don Seibert and Justin Neideigh for check presentation of \$1,000, Feb 9
- Training for new employee Feb 14 [person didn't work out]
- Attended Friends Group meeting, Feb 14
- Began working on Annual Report Feb 24 [deadline March 18]

### Community/Service Point (Susan)

- Attended interview for circulation assistant
- Helped with the annual appeal
- Training for new employee Feb 14 [person didn't work out]
- Solicited local businesses for Seuss Prizes
- Prepped for and presented "Make it Monday"
- Did some re-arranging of shelves in YA and JF

### Youth Services (Jan)

- Our **Winter Reading Challenge** ended February 19. We had 233 papers go out and 124 returned. That's a 53% return if I did it correctly!
- Continued the **Dungeons and Dragons Teen Program**. All the teens returned for a 2nd month and I think it's a success!
- Had a lovely **Zoom meeting with Jim Lewis, a Master Watershed Steward** to talk about doing a program this summer. I'm also working with a couple of Master Gardeners to do a program this year.
- Seuss is coming up fast...lots of planning and recruiting. I must say that we have the best staff anywhere. Looking forward to working with the Kiwanis, Key Club and Builders Club in hosting this event.
- Also did a **Zoom meeting with Head Start**. It was for the families that attend Donegal's Head Start program. Only one family attended, but I was able to connect with the teacher and one of the translators.
- Had Susan run a report on the highest circulating nonfiction, so I can beef it up a bit, especially biographies! Am **researching the new books as I will have to go outside of our Ingram ordering system**. Joseph is also going through the juvenile nonfiction and removing the battered books so we can replace them also!
- Contacted the Donegal Admin. folks and put together a homeschool letter about library opportunities. I will drop it off in March and it will go to all of the homeschool families in the Donegal School District.

### Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
  - March 2021 March 2021 Enews: sent to 3,045 contacts, added 21 new contacts; 1,079 opens (38%), 68 clicks (2.4%), 1 unsubscribe
- **SOCIAL MEDIA:**
  - Facebook – Total Page Followers 2,147; **13 New Page Likes; 5,238 reached; 1,931 post engagements; Posted 108 Stories** with 338 opens and 34 engagements; Created 2 Events; **Most popular post** - Post for Circ Desk position 1.6K with 224 engagements
  - Instagram – **758 followers** (22 new!)
- 3 **PRESS RELEASES** - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**



- 3,509 website entrances; 7,193 page views  
These are the highest view counts: 977 page views of calendar; 281 Family Story Time.  
227 views of Passport page; 164 Celebrate Seuss
- Created 2 new banners for the home page
- Updated programs for March.
- **SEUSS**
  - Created tickets for the event; printed
  - Promoted event on FB, Instagram
  - Created coloring bookmark to promote event; printed
  - Met with Suzanne, owner of The Artful Nest in Marietta, to pick up merchandise for Seuss Raffle Basket
  - Reached out to Molly's Café for items for Seuss Raffle Basket; picked them up
  - Sent PR – notified that LNP will bring photographer here Mar 4; Jan interviewed for Fox43

#### **Volunteers/Programming/Fundraising (Kim)**

- **Annual Patron Appeal 2022**
  - Letter went out on February 15.
  - By February 28, had received \$13, 737. As of March 3, we are just under \$20,000!
- **Seuss Event**
  - Assisted Jan with event planning.
  - Designed new system for moving guests through to enable more guests to attend.
  - Designed signs, sticker sheets and other pieces for the event.
- **Food Trucks**
  - Working with Kirstin on some food truck events for 2020.
  - First will be for the Friends Yard Sale on May 7.
- **Auction 2022**
  - First meeting scheduled for March 1.
  - Jean Witmer will co-chair again this year.
- **Adult Programs / Clubs**
  - Continue to work on adult programs.
  - Have a lot of new things scheduled starting in March.
- **Passive Programs**
  - Winter Reading Bingo was very successful again this year!
  - New Milanof-Schock Mile will launch in April.
- **Volunteers**
  - Worked with volunteers to assist with getting updated clearances.



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Mark Pugliese, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** March 29, 2022

**RE:** Public Works Department Activities for March 2022

---

Following is a list of activities for the Public Works Department for March 2022:

- Parks – Weed spraying prior to mulching
- Parks – Replace park rules signs with updated signs, and other signs that were faded.
- Parks – Salt sidewalks for one snow event
- Parks/PW – Mulching at borough properties
- PW – Salting for one snow event. Plowing at areas where the snow drifted.
- PW – Equipment maintenance
- Signs – Repair and replacement as needed.
  - Replace missing street name signs
- PW – Assisted Mount Joy Township with a road widening project
- Compost Site – Manage raw materials for processing into mulch and compost
- Advertise and process applications for Parks Maintenance Technician and also for Stormwater, Projects and Grants Coordinator positions

**Projects:**

- Pinkerton Road project bidding has completed and PW Committee has brought recommendation to Council to award the bid to Construction Masters Services, LLC. UGI is completing gas line replacement and relocations. PPL will be moving poles beginning March 28.
- N. Angle Street project bidding has completed and PW Committee has brought a recommendation to Council to award the bid to Highway Materials, Inc. PPL has relocated poles in March.
- The stormwater portion of Pinkerton Rd was over the budgeted amount by \$178,437.00, Street construction portions of both streets were a total of \$107,420.00 less than budgeted. This amounts to a net over the amount budgeted for both projects of \$71,017.00. The total cost for Public Works Department to install a stormwater pipe on N. Angle St was \$12,880.16. PW Committee is recommending that the total of \$83,897.16 be paid from the American Rescue Plan funds.
 

▪ Stormwater bid amount over budgeted amount	\$178,437.00
▪ Bid amount under budget items for N. Angle & Pinkerton	<u>\$107,420.00</u>
▪ Total amount over budget for both projects	\$ 71,017.00
▪ Costs for N. Angle St stormwater pipe installation	<u>\$ 12,880.16</u>
▪ Total amount to ask Council to use from ARP	\$ 83,897.16
- ARLE grant Main Street Pedestrian Signal Upgrade project contract execution is nearly completed and a Notice to Proceed will be issued.

- Manheim Street stormwater project is underway. There have been a few conflicts with existing UGI gas lines which need to be resolved before the contractor can complete the stormwater project. UGI is working in their engineering department to locate the fittings that are needed to complete the gas line adjustments. I have been communicating with PennDOT to keep them informed of this delay for scheduling purposes related to the repaving of Manheim Street.
- Met with contractors to get pricing for Heritage Grant

Meetings:

- Attend Public Works Committee meeting
- Meet with and respond to property owner questions relating to their requirements for curb and sidewalk installation on upcoming street projects
- Attend Staff meetings
- Attend meeting with Cresco Labs to discuss outstanding items related to closeout of the project.
- Attend Borough Admin and Finance meeting.
- PW/Parks Supervisors bi-weekly scheduling and planning meeting to discuss ongoing projects and planning for future projects
- Attend the Ad-hoc building committee meeting.
- Attend Chiques Creek Watershed Alliance meeting. Planning is underway for 2022 Watershed Expo on June 7, 2022 to be held at Maheim Farm Show facility
- Attend Pre-construction meeting at Mount Joy Dental parking lot expansion
- Attend NFWF grants update hosted by Lancaster Clean Water Partners
- Attend Low Volume Roads program update at Lancaster County Conservation District
- Attend Lancaster County Conservation District MOU outreach meeting

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

March 2022 Authority Administrator Report

1. 2021 Chapter 94 reporting to PA DEP was submitted and received.
2. Staff continues with our residential water meter replacement project.
3. Annual EPA 503 reporting and PA DEP annual biosolids reporting were submitted to the appropriate entities.
4. Authority staff continued review and involvement on the following projects:
  - 1580 Strickler Road – Taco Bell Property
  - 1156 Five Star Drive - Amazon
  - Cornerstone Lot W-5 – Midstate Roofing – construction observation of water & sewer connections.
  - Elm Tree Phase 5C – review of shop submittals, ARRO provided onsite inspection.
  - Cornerstone Lot W-1 – ARRO and staff attended a pre-con meeting for the project.
  - Rapho Industrial Park sewerage – reviewing shop submittals for the project.
5. Finance committee met to review the proposed 2022-23 budget.

9K

To: Borough Council  
From: Jill Frey – Assistant Borough Manager/Finance Officer  
Date: 3/29/2022

---

The month of March continues with the Audit, supplying the Auditors with various information and documentation, and this will continue until the audit is finalized.

In Stacie's absence I have been doing my best to manage the incoming calls and requests for the Codes, Zoning and Planning department by creating and maintaining a spreadsheet to track inquiries and the progress there of. I also meet with a gentleman from Commonwealth Code Inspection Service approximately two times a week to review the spreadsheet, exchange paperwork, and ensure questions are being answered. It has been a challenge, but we are doing our best to keep afloat until she returns. The spreadsheet is included with this report.

I have completed and submitted the required following items to the Department of Community and Economic Development's Munstats:  
2021 Survey of Financial Condition.  
AG-385; this involves the General Municipal Pension State Aid.  
Act 205 2021 Form Type C for Non-U and Police Defined Benefit Plans.

Attached you will find the following items:

Account Balance Reports – A report of the reserves in our four major operating funds as of **March 29, 2022**, being I am out of the office from March 30 – April 4.

Note for General Fund - You will see a sub-section for the General Fund that **excludes** the CARES Act and ARPA money, both received and spent. It is recommended to keep those items out of the normal operating fund balance.

CARES Act and ARPA Committed Funds Report – A report of the detailed activity relating to the CARES Act and the ARPA.

As for the budget reports, I typically do not include this report for the first few months of the year, as it does not show any significant information at this point. Current year tax dollars usually start coming in March (which we receive in April) and April (which we receive in May). I will provide the budget report again beginning in April, unless otherwise requested.

We received our annual Liquid Fuels Allocation for 2022 in the amount of \$208,581.71 on March 24, 2022.

We received a credit from Susquehanna Municipal Trust (our workers comp insurance) for the 2021 workers comp audit in the amount of \$3,069.00.

At February's Council meeting it was asked what the interest rates are.

The current interest rates are as follows:

PLIGIT Accounts – 0.04%

Northwest Accounts – 0.05%

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

*Jill Frey*

Assistant Borough Manager/Finance Officer



**MOUNT JOY BOROUGH  
MEMORANDUM**

**TO:** Borough Council

**FROM:** Mark G. Pugliese I, Borough Manager

**DATE:** March 30, 2022

**RE:** Manager's Report

---

1. I have processed eleven (11) Right-To-Know Requests this month. I am still working on four (4) of them and for three (3) of those I had to submit the 30-extension due to the sheer volume of the request.
2. I have attended the Public Works Committee Meeting, Mount Joy Community Foundation Meeting, Building Ad-Hoc Committee Meeting, Admin & Finance Committee Meeting, and Public Safety Committee Meeting.
3. I also attended the Fire Department Mount Joy Awards and Recognition Banquet. Over the course of my career, I have attended numerous fire department banquets. I can tell you that there is a deep-seated sense of pride and professionalism within Fire Department Mount Joy.
4. Councilors Castaldi and Eichler and I attended a breakfast meeting sponsored by Senator Ryan Aument. I found the meeting to be beneficial as Senator Aument is always very attentive to the needs of municipal government.
5. Staff and I continue to put together figures to submit a request for state grant monies specifically for Kunkle Field/Borough Park. As it stands, I expect the total cost to be around \$500,000 to \$600,000 with no match. I anticipate on being able to submit the grant the end of the month.
6. Kunkle Field – There has been some discussion as to whom is responsible for portions of the field. About a week or so ago, one of the high lights fell to the ground. MJA got an estimate of \$3,600.00 because it involves putting in new cross pieces due to those currently in place have rotted out. In talking with Dennis and Barry, there is no agreement in place. Assistant Manager filed a claim with the insurance company. We have been reimbursed from the insurance for all but our deductible, which is \$1,000.00. I received word those repairs are to take place on 4/6/2022.
7. On Wednesday, March 23<sup>rd</sup>, 2022, Ms. Frey, and I met with the auditors to review their findings as well as mapping a future course of action for the remainder of 2022. Overall, I am pleased with their findings, and it reflects the ownership that Ms. Frey takes in her work. Additionally, the auditors presented their results to the Admin & Finance Committee at their March meeting. Staff will work together to move forward with recommendations presented.
8. Municipal Services Authority meeting was held at the Masonic Village Patton Center on Wednesday, March 30, 2022. Mayor Bradley and I attended.
9. I have received a proposed agreement from PSH Life Lion LLC. I presented the document to both Admin & Finance and Public Safety Committees. Overall, I believe they are trying to take Council's request and work them into the document. However, there are still a few items to work out before I submit it to the Borough Solicitor. I have emailed the concerns to Scott Buchler and am waiting on a response from him.
10. In reference to the Police Contract. – No Update from last month.
  - a. I spoke with Mr. Harvey, and he is still telling me that they are very close to having a final document.
  - b. My last attempt to find out our status was an email sent on March 28<sup>th</sup>.
  - c. I would mention that he did respond to a request from the Auditors.

11. Staff continues to work on a new Community Guide/Map with updated Borough information and new business advertisements. We are hoping for an early 2022 distribution. Letters have gone out to previous sponsors to see if they are willing to commit to the next guide. We should be receiving a draft within the next 30-days.
12. Reference to BMP 107/Melhorn Basin, I have received a letter from our engineer and forwarded it to Astin Melhorn. Astin in turn forwarded it to Anthony Wenger, Melhorn Safety Director. I received an email from Mr. Wenger who apologized for not contacting me sooner as he was on jury duty in Philadelphia. In short, Mr. Wenger indicated that he was going to be take some measurements to compare with ARRO's calculations.
13. Reference to BMP 125/Borough Basin. As previously stated, all our submissions are now being reimbursed by the state. Kinsley is to start work on the Borough Basin this month.
14. Reference to Brady's Alley, survey has been completed and our engineers are drawing up plans for stormwater. Public Works will take on this task as they had with N. Angle Street
15. Building Ad Hoc Committee met on 3/22/2022. No significant movement at this point other than the committee mutually agreed that Grandview Park would be the most logical site for a new facility.
16. Mount Joy Community Foundation – No updates
17. Train Station Deed. I received an email from PennDOT stating that they have hired an outside agency to write a Quit Claims Deed using our solicitors as a template. Further advised that they will soon be installing the gates on their lots for paid parking. They indicated that by adding paid parking and keeping rates low, they will be able to guarantee parking for the commuters utilizing the train.
18. Rt 772 re-routing. I have finally been talking with someone from PennDOT and have forwarded all the information that I have including information that was presented to the Borough by PennDOT. This individual has indicated that he will research their records and if they can not find the previous study, they would have to do a new one. He indicated that the process may take 60 days to complete and that is the time frame that I can expect a call on what the next steps are.
19. Grants –
  - a. DCED Multimodal Transportation Fund Grant – ARRO is still doing the survey work.
  - b. Smart Growth Transportation Grant – we are waiting on one reimbursement to close out this grant.
  - c. NFWF Grants – all reimbursements have been received and pending any work that may be required in the spring, this grant will be able to be closed out.
  - d. 902 Recycling Grant – Submitted and awaiting word on approval.
  - e. Capital Budget Request – Submitted and awaiting word on approval.
  - f. Lancaster County Bicycle Club Grant- I received a grant notice that they will grant us half of what we requested which will go into putting bike racks in the downtown area.
  - g. DCED/DCNR C2P2 Grant- Grant is to be submitted by April 6, 2022
  - h. RETTEW has provided the Public Works Director and me with a list of possible grants that we may be able to apply for to complete the stream bank restoration. Before you is a motion to permit RETTEW to work with us on applying for various grants needed to fund the work at Little Chiques Park. There are dedicated funds in both the Public Works and Stormwater budgets to handle RETTEW's fees.
20. I have found additional training for ZOOM online and will be reviewing this information to better understand the features of the platform before Council decides to broadcast their meetings. Discussing policy was on Admin & Finance Committee's agenda. Additionally, I am reviewing "ZOOM Webinars" as a platform for broadcasting our meeting. I believe that we have come up with a suitable "Policy Statement" that would be placed on our website along with meeting notices and would be displayed to those attending virtually until the meeting would start. Draft Policy Statement is attached and is still before Admin & Finance Committee.
21. As instructed by the Admin & Finance Committee, I have contacted the Borough Solicitor regarding the 30' stormwater easement that runs behind the even side of the 700 blk of Arbor Rose. The 30' easement was constructed in accordance with Borough Ordinance. Several residents would like to encroach on the easement to plant screening shrubs to add privacy to their back yards. As mentioned, this was built in accordance with the Borough Ordinance and per the ordinance. *This item remains with Admin & Finance Committee.*
22. At Council's request, I have reached out to our solicitor to review the terms and conditions of ARRO's contract. I have also contacted the Borough engineer about the request to update their terms and agreements. He advised that I must speak to someone other than he and that he would get me the contact information.

I received her comments on 3/2/2022 and will be reviewing them. Public works reviewed and made some revisions as well as I added language that the solicitor had recommended. The document was sent back to the solicitor to review, and she has subsequently provided an additional letter this. *This is back with the Public Works Committee.*

23. I had a meeting with Lancaster Barnstormers staff as well as our Chamber of Commerce. We have picked a date of Saturday, July 16<sup>th</sup>, 2022, as Mount Joy Community Night. Please save the date and if there is anything specific that Council or the Mayor would like to see happen, e.g., recognize someone from the community, address the attendees with positive words for the Borough, etc.
24. I am continuing to organize the files within my office. Linda has been a huge help in this area. While it does not sound all that promising, I hope to have everything completed and filed by mid-summer.
25. President Hall had made me aware of some legislation, ACT 108 of 2020, that involves providing workers' compensation for not just our fire fighters but also includes support personnel. You have in your packets a draft resolution that needs to be passed at our next council meeting as the benefit becomes effective on April 1, 2022. Additionally, I am working with the Fire Company to put together a list of scheduled activities for the year for Council to approve.
26. I received a letter of resignation from Kimberly Maurer, our cleaning lady, effective April 9, 2022. I will look at some options and take them to Admin & Finance Committee.
27. I've completed two "Wage Surveys." One was for Denver Borough through Nancy Hess and the other for PSAB. Hopefully this will give us a more accurate estimates on salaries for 2023 budgeting purposes.
28. I received an email from our solicitor indicating that PennDOT has filed a condemnation action with the Church of God reference to the parking area that was seized by them. In short, this will determine how much PennDOT will be required to pay for the lot. The solicitor advised that she would draft a letter that the Borough will not take part in the action.

As always, please let me know if there are any questions or comments.

End of Report



# Borough of Mount Joy

## Video Conferencing Policy

BOROUGH OF MOUNT JOY PROVIDES REMOTE ACCESS AS A CONVENIENCE. OUR MEETINGS ARE OPEN FOR THE PUBLIC TO JOIN IN PERSON, THIS IS THE OFFICIAL METHOD FOR PUBLIC PARTICIPATION. THE PUBLIC THAT IS UTILIZING VIDEO CONFERENCING WILL NOT BE ABLE TO PARTICIPATE IN THE MEETING.

THE BOROUGH CAN NOT GUARANTEE ONES ABILITY TO CONNECT REMOTELY OR TO PARTICIPATE REMOTELY. CONNECTIVITY ISSUES AS WELL AS TECHNICAL DIFFICULTIES MAY OCCUR THAT ARE OUTSIDE OF THE BOROUGH'S CONTROL. MEETINGS WILL

NOT BE CANCELLED OR RESCHEDULED IN THE EVENT OF A REMOTE CONNECTIVITY ISSUES OR TECHNICAL DIFFICULTIES.

THOSE INDIVIDUALS OR ENTITIES MAKING A PRESENTATION TO BOROUGH COUNCIL OR A COMMITTEE, OR MEMBERS OF THE PUBLIC WISHING TO PARTICIPATE DURING THE PUBLIC COMMENT PORTIONS OF THE MEETINGS MUST BE PRESENT IN PERSON UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE WITH THE BOROUGH FOR

**ANY DISRUPTIVE CONDUCT WILL RESULT IN ONES REMOVAL FROM THIS MEETING AND INABILITY TO REJOIN THE MEETING. ANY ILLEGAL CONDUCT WILL RESULT IN THE INVOLVEMENT OF LAW ENFORCEMENT AND POTENTIAL PROSECUTION.**

**BOROUGH OF MOUNT JOY**  
Lancaster County, Pennsylvania

**RESOLUTION NO. 2022-05**

**RESOLUTION OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, APPROVING AND AUTHORIZING PARTICIPATING MEMBERS OF THE FIRE DEPARTMENT MOUNT JOY TO PARTICIPATE IN CERTAIN OPERATIONAL SUPPORT ACTIVITIES AS DESIGNATED IN THE PENNSYLVANIA WORKERS' COMPENSATION ACT AS MODIFIED BY ACT 108 OF 2020.**

**WHEREAS**, Act 108 of 2020 clarifies that certain officers, directors, and volunteers for volunteer fire departments that provide necessary operational support are eligible for workers' compensation coverage if injured in the performance of their duties; and

**WHEREAS**, Act 108 of 2020 defines "members of volunteer fire departments or volunteer fire companies" to include Participating Members of a volunteer fire department or volunteer fire company who provide necessary operational support to the volunteer fire department or volunteer fire company but do not respond to emergency calls; and

**WHEREAS**, Act 108 of 2020 further defines operational support provided by participating members.

**BE IT RESOLVED that**, the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, hereby approves and authorizes Participating Members of the Fire Company as defined in Act 108 of 2020, to participate in the following "Operational Support" activities as designated in the Pennsylvania Workers' Compensation Act as modified by Act 108 of 2020:

**Operational Support Activities as approved by the Borough Council of the Borough of Mount Joy beginning April 1, 2022:**

1. Maintaining the Station and Equipment
2. Assisting in Public Relation and Fire Prevention Details
3. Acting as a Trustee and/or Executive Board Members
4. Organizing and Participating in Fundraising Activities approved by the Borough
5. Providing Information Technology Support
6. Provide membership support in times of need.
7. Assisting with Recruitment and other Administrative Tasks
8. Assisting with personnel needs during incidents

**AND, FURTHER RESOLVED**, that Participating Members of the Fire Department may engage in the forgoing approved operational support activities; and

**FURTHER RESOLVED**, that in accordance with this authorization and Act 108 of 2020, these activities of the Participating Members of the Fire Department are approved.

**DULY ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by the Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF MOUNT JOY**  
Lancaster County Pennsylvania

Attest:

\_\_\_\_\_  
(Assistant) Borough Manager/Secretary

By: \_\_\_\_\_  
Council (Vice) President

**SEAL**

**BOROUGH OF MOUNT JOY**  
Lancaster County, Pennsylvania

**Resolution No. 2022-06**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, REDUCING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR THE YEAR 2022.**

**WHEREAS:** Act 600 previously provided for the elimination / reduction of members' contributions if certain criteria were met, and

**WHEREAS:** Act 30 amended Act 600 by eliminating certain criteria for the elimination/reduction of contributions, and

**WHEREAS:** The only criteria for the elimination/reduction of contributions according to Act 30 is:

Any reduction or elimination of contributions shall be authorized on an annual basis by resolution or ordinance, and;

**WHEREAS:** the Borough of Mount Joy has reviewed the criteria and approves the reduction of member's contributions by the Police Pension Plan members to zero for the year 2022.

**NOW, THEREFORE, BE IT RESOLVED,** that Borough of Mount Joy does hereby ratify and affirm the elimination of members' contributions to the Police Pension Plan by its members for 2022.

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 4th day of April 2022.

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]

12c

## Manager

---

**From:** Kara Kalupson <kara.kalupson@rettew.com>  
**Sent:** Tuesday, March 1, 2022 4:59 PM  
**To:** Manager; Dennis Nissley  
**Subject:** Grant Spreadsheet Information  
**Attachments:** MJB\_Master Grant Spreadsheet\_2022-03-01.pdf

Good Afternoon Mark/Dennis:

I've attached a spreadsheet that lists your current NFWF grant and all of the upcoming Grants that could be pursued for funding. It's very complicated – here are the main points:

- The first sheet lists the grants available for Planning/Design of the stream and park improvements.
  - We are currently working on the DCNR application
  - Based on discussions w/ Lori Yeich, the cost of preparing the stream design and permitting can be included in the DCNR project costs – and the \$50,000 award can be used toward the required cash match for DCNR.
  - Any DCNR grant award can also be used as match for the NFWF grant –
  - These three grants could pay 100% of the costs of the planning and design since they can all be used toward the cash match.
  - I tried to summarize these in the Funding Notes in the spreadsheet
- There would be additional costs to prepare each grant application –
  - The current estimate for the DCNR grant is \$5,000 and has been authorized
  - I'm estimating maybe budget \$2,500 - \$3,500 for the DCED grant application
- The second page includes four grants that can be used for construction – 2 of which are opened now
  - NFWF watershed grant maximum is \$500,000 and can be used for stream restoration only – no park improvements
  - DCED Watershed grant maximum is \$300,000
  - Estimate the budget to prepare applications for these two grants as \$5,000 or \$2,500 each (ballpark)
- We anticipate Growing Greener and DCNR grants to be released this spring – not sure if there will be a maximum amount for each but something to keep in mind.

Take a look through this information and then we can discuss any questions you may have – also, I used a nice round number for the total project cost for everything as 3 million as costs have increased significantly since we prepared the Growing Greener Grant – but we would develop more accurate budget lists for each grant at the time of preparation.

**Kara Kalupson**  
**MS4 Coordinator**  
Office: 800-738-8395  
Direct: 717-431-3706  
[kara.kalupson@rettew.com](mailto:kara.kalupson@rettew.com)

**RETTEW**

# Mount Joy Borough

Grant ID	Project Name	Grant Contact	Grant Application Deadline	Project Budget	Grant Award/Request	Cash Match	Funding Notes	Administration Notes
<b>Planning and Design</b>								
<b>(Awarded) NFWF Chesapeake Bay Small Watershed Grants - Planning and Technical Assistance</b>								
	Little Chiques Creek Stream Restoration - Design and Permitting			\$ 102,300.00	\$ 50,000.00	\$ 52,300.00	Approximately \$22,000 of an anticipated \$80,000 DCNR grant award for MSDP can be used toward the cash match (\$52,300) which leaves \$30,300 left to be paid by Borough	
<b>(Application) DCNR Community Conservation Partnerships Program - Master Site Development Plan</b>								
2004607	Little Chiques Creek Park - Master Site Development Plan	Lori Yeich	04/06/22	\$ 160,000.00	\$ 80,000.00	\$ 80,000.00	Total project cost is the cost of preparing the stream design (\$102,300) plus the cost of preparing the MSDP (\$58,000). DCNR Grant requires 50% cash match. The money received from NFWF (\$50,000) for stream restoration can be used for cash match	David Salley is the current Account Holder on the online grant portal- I can update the username to Mark which seems appropriate
<b>(Application) DCED Greenways, Trails and Recreation Program</b>								
	Little Chiques Creek Park Stream Restoration		5/31/2022	\$ 160,000.00	\$ 30,000.00	\$ 130,000.00	This grant request reflects the balance remaining as cash match after applying the DCNR grant award to the NFWF cash match. The NFWF grant of \$50,000 and the potential DCNR grant of \$80,000 can be used as the cash match for this project	

# Mount Joy Borough

Grant ID	Project Name	Grant Contact	Grant Application Deadline	Project Budget	Grant Award/Request	Cash Match	Funding Notes	Administration Notes
<b>Construction</b>								
<b>(Application) NFWF Small Watershed Grants</b>								
	Little Chiques Creek Park Stream Restoration	Liz Feinberg	4/21/2022	\$ 2,000,000.00	\$ 500,000.00	\$ 1,500,000.00	Project budget is for stream improvements only as park improvements will not be reimbursed through NFWF	
<b>(Application) DCED Watershed Restoration Protection</b>								
			5/31/2022	\$ 2,000,000.00	\$ 300,000.00	\$ 1,700,000.00	Project budget is for stream improvements only. The maximum grant is \$300,000	
<b>(Anticipated) Growing Greener Grant</b>								
				\$ 2,600,000.00	\$ 2,080,000.00	\$ 520,000.00	Project budget is for stream and green infrastructure (20% match). Any NFWF or DCED award can be used as match.	
<b>(Anticipated) DCNR Grant</b>								
				\$ 3,000,000.00	\$ 1,500,000.00	\$ 1,500,000.00	Stream, Green Infrastructure and Park Improvements	

Estimated Project Costs - Breakdown		
Total Project Cost	Stream	Park
\$ 3,000,000.00	\$ 2,000,000.00	\$ 400,000.00
	Green Infrastructure	
	\$ 600,000.00	



14b.

ARRO Consulting, Inc.  
Corporate Headquarters  
108 West Airport Road  
Lititz, PA 17543  
P: (717) 569-7021

Via Electronic Mail

March 10, 2022

Dennis L. Nissley  
Directory of Public Works  
Borough of Mount Joy  
21 East Main Street  
Mount Joy, PA 17552

RE: North Angle Street Improvements  
Award Recommendation  
ARRO #10863.24

Dear Dennis,

The bid opening for the above referenced project occurred on March 7, 2022. One attached bid tabulation shows the prices for each bid item related to the base bid (street reconstruction) and alternate bid (cement stabilized base course) for all street segments. The other bid tabulation shows a total cost for each part by base bid and alternate bid. The lowest bid was submitted by Highway Materials, Inc for the alternate bid of cement stabilized base course in the amount of \$686,835.50. That price includes \$55,025.00 for possible curb construction. The quantity of curb construction and associated cost may increase or decrease if the property owners decide to include their curb in the Borough's contract. However, the cost of the curb will be a "pass through" cost to the property owners. Consequently, the low bid is then \$631,810.50.

I reviewed the documents submitted by Highway Materials, Inc. and they have been properly prepared and executed. Therefore, I recommend awarding the North Angle Street Improvement project to Highway Materials, Inc. for the base bid amount of \$631,810.50.

Please call me at 717.560.6065 with any questions or concerns.

Sincerely,

Darrell L. Becker, P.E.  
Vice President & Business Development Director

DLB:mem

Enclosures

c: Mark G. Pugliese I, Manager – Borough of Mount Joy

\\LANCFILE3\Lancaster-Technical\Active Projects\Mount Joy Borough\North Angle Street Improvements  
10863.24\Specifications\Bid\_(Award)\\_AWD\_RCMD.docx

[www.arroconsulting.com](http://www.arroconsulting.com)



**North Angle Street Improvements  
Borough of Mount Joy, Lancaster County  
Monday, March 07, 2022**

Reference Number	Description	Type	UOM	Quantity	Highway Materials, Inc.	Construction Masters Services, LLC	Shiloh Paving & Excavating Inc.	New Enterprise Stone & Lime Co. Inc	JVI Group Inc	Average
Bid Price Ratio					82.89%	100%	68.59%	46.61%	65.59%	
Total Extended					\$686,835.50	\$1,410,757.60	\$1,431,013.00	\$1,586,675.95	\$1,673,910.00	
Part A – North Angle Street (Main St. to Bruce Ave.)– Base Bid STREET RECONSTRUCTION										
a	Roadway Reconstruction with 6" 2A stone, 5" 25mm Bituminous Material and	Option	SY	8,000.00	\$0.00	\$416,000.00	\$398,400.00	\$419,200.00	\$472,000.00	\$426,400.00
	STABILIZED BASE COURSE (ALTERNATE)	Option	SY	8,000.00	\$354,807.40	\$428,508.75	\$436,303.00	\$417,767.85	\$480,625.00	
a.	Mill Existing Roadway	Option	SY	8,000.00	\$60,320.00	\$43,200.00	\$88,800.00	\$45,040.00	\$104,000.00	\$68,272.00
b.	Furnish & Place Portland Cement	Option	TN	240	\$41,402.40	\$36,960.00	\$39,528.00	\$38,949.60	\$42,000.00	\$39,768.00
c.	Furnish & Place 2A Aggregate	Option	TN	325	\$8,125.00	\$9,148.75	\$8,775.00	\$14,498.25	\$14,625.00	\$11,034.40
d.	Construct 8" Cement Stabilized Base Course	Option	SY	8,000.00	\$58,640.00	\$150,800.00	\$103,200.00	\$151,520.00	\$112,000.00	\$115,232.00
e.	Furnish & Place 3" of 25mm Bituminous Binder Course	Option	SY	8,000.00	\$113,440.00	\$114,400.00	\$116,400.00	\$101,760.00	\$128,000.00	\$114,800.00
f.	Furnish & Place 1 1/2" of 9.5mm Bituminous Wearing Course	Option	SY	8,000.00	\$72,880.00	\$74,000.00	\$79,600.00	\$66,000.00	\$80,000.00	\$74,496.00
Part A – North Angle Street (Main St. to Bruce Ave.)– Base Bid Concrete, Utility, E&S, and Traffic										
a.	Construct Type 1A Curb Ramp	Base	EA	10	\$41,500.00	\$41,250.00	\$77,095.00	\$70,000.00	\$80,000.00	\$61,969.00
b.	Construct Type 2 Curb Ramp	Base	EA	2	\$8,300.00	\$12,420.00	\$23,044.00	\$14,300.00	\$20,000.00	\$15,612.80
c.	Construct Straight Concrete Curb and Curb End Treatments (Estimated)	Base	LF	1,000.00	\$47,900.00	\$54,550.00	\$69,700.00	\$65,700.00	\$65,000.00	\$60,570.00
d.	Construct Depressed Concrete Curb and Transition Curb for Driveways	Base	LF	75	\$7,125.00	\$4,091.25	\$6,870.00	\$5,520.00	\$6,075.00	\$5,936.25
e.	Vertically Adjust Sanitary Sewer Manhole Frame and cover	Base	EA	8	\$19,600.00	\$2,753.20	\$2,360.00	\$8,000.00	\$12,800.00	\$9,102.64
f.	Vertically Adjust Water Main Water Valve Box	Base	EA	13	\$6,500.00	\$3,153.80	\$3,835.00	\$1,885.00	\$1,950.00	\$3,464.76
g.	Erosion and Sediment Control	Base	LS	1	\$9,750.00	\$2,505.00	\$4,525.00	\$24,500.00	\$8,500.00	\$9,956.00
h.	Traffic Control	Base	LS	1	\$12,000.00	\$8,930.00	\$9,535.00	\$98,000.00	\$7,000.00	\$27,093.00
Part B – Contingency Items										
4	Miscellaneous Unclassified Excavation	Option	CY	50	\$9,875.00	\$6,764.50	\$15,665.00	\$13,000.00	\$11,000.00	
5	Miscellaneous Aggregate for Backfill	Option	CY	50	\$1,875.00	\$1,815.00	\$4,110.00	\$5,000.00	\$3,800.00	\$3,320.00
		Option	CY	50	\$1,500.00	\$2,075.00	\$5,605.00	\$5,500.00	\$4,000.00	\$3,736.00

## North Angle Street Improvements Borough of Mount Joy, Lancaster County Monday, March 07, 2022

Reference Number	Description	Type	UOM	Quantity	Highway Materials, Inc.	Construction Masters Services, LLC	Shiloh Paving & Excavating Inc.	New Enterprise Stone & Lime Co. Inc	JVI Group Inc	Average
Bid Price Ratio					82.89%	100%	68.59%	46.61%	65.59%	
Total Extended					\$686,835.50	\$1,410,757.60	\$1,431,013.00	\$1,586,675.95	\$1,673,910.00	
6	Miscellaneous Concrete.	Option	CY	10	\$6,500.00	\$2,874.50	\$5,950.00	\$2,500.00	\$3,200.00	\$4,204.90
Part C – Water Street (N. Angle St. to Green Aly)– Additional Bid No.1 .										
ROADWAY RECONSTRUCTION										
a	Roadway Reconstruction with 6" 2A stone, 5" 25mm Bituminous Material and	Option	SY	700	\$0.00	\$41,720.00	\$36,400.00	\$38,878.00	\$51,100.00	
Part C – Water Street (N. Angle St. to Green Aly)– Additional Bid No.1 .										
CEMENT STABILIZED BASE COURSE (ALTERNATE)										
a.	Mill Existing Roadway	Option	SY	700	\$33,137.30	\$3,500.00	\$46,041.00	\$57,151.70	\$63,100.00	\$42,024.50
b.	Furnish & Place Portland Cement	Option	TN	30	\$5,175.30	\$4,620.00	\$5,001.00	\$4,868.70	\$5,250.00	\$4,983.00
c.	Furnish & Place 2A Aggregate	Option	TN	50	\$1,250.00	\$1,010.00	\$1,700.00	\$3,010.00	\$2,550.00	\$1,904.00
d.	Construct 8" Cement Stabilized Base Course	Option	SY	700	\$5,131.00	\$25,480.00	\$9,135.00	\$26,859.00	\$17,500.00	\$16,821.00
e.	Furnish & Place 3" of 25mm Bituminous Binder Course	Option	SY	700	\$9,926.00	\$9,555.00	\$11,270.00	\$10,346.00	\$11,900.00	\$10,599.40
f.	Furnish & Place 1½" of 9.5mm Bituminous Wearing Course	Option	SY	700	\$6,377.00	\$5,810.00	\$7,910.00	\$7,490.00	\$7,700.00	\$7,057.40
Part C – Water Street (N. Angle St. to Green Aly)– Additional Bid No.1 .										
UTILITY ADJUSTMENTS										
a.	Vertically Adjust Sanitary Sewer Manhole Frame and Cover	Base	EA	2	\$4,900.00	\$688.30	\$590.00	\$2,000.00	\$3,000.00	\$2,235.66
b.	Vertically Adjust Water Main Water Valve Box	Base	EA	2	\$1,000.00	\$485.20	\$590.00	\$520.00	\$400.00	\$599.04
Part C – Water Street (N. Angle St. to Green Aly)– Additional Bid No.1 .										
DRIVEWAY ADJUSTMENTS										
a	Furnish and Place Bituminous Material for Driveway Adjustments	Base	TN	10	\$2,000.00	\$6,172.50	\$2,176.00	\$3,700.00	\$2,500.00	
Part D – Bernhard Avenue (East) – Additional Bid No. 2 ROADWAY RECONSTRUCTION										
a	Roadway Reconstruction with 6" 2A stone, 5" 25mm Bituminous Material and	Option	SY	1,400.00	\$0.00	\$79,030.00	\$71,400.00	\$75,292.00	\$98,000.00	\$80,930.50
Part D – Bernhard Avenue (East) – Additional Bid No. 2 CEMENT STABILIZED BASE COURSE (ALTERNATE)										
a.	Mill Existing Roadway	Option	SY	1,400.00	\$10,836.00	\$7,000.00	\$16,380.00	\$9,100.00	\$18,200.00	\$12,303.20
b.	Furnish & Place Portland Cement	Option	TN	40	\$6,900.40	\$6,160.00	\$6,642.00	\$6,491.60	\$7,000.00	\$6,638.80
c.	Furnish & Place 2A Aggregate	Option	TN	55	\$1,375.00	\$1,177.00	\$1,870.00	\$3,191.10	\$2,805.00	\$2,083.62

**North Angle Street Improvements  
Borough of Mount Joy, Lancaster County  
Monday, March 07, 2022**

Reference Number	Description	Type	UOM	Quantity	Highway Materials, Inc.	Construction Masters Services, LLC	Shiloh Paving & Excavating Inc.	New Enterprise Stone & Lime Co. Inc	JVI Group Inc	Average
Bid Price Ratio					82.89%	100%	68.59%	46.61%	65.59%	
Total Extended					\$686,835.50	\$1,410,757.60	\$1,431,013.00	\$1,586,675.95	\$1,673,910.00	
d.	Construct 8" Cement Stabilized Base Course	Option	SY	1,400.00	\$10,262.00	\$42,980.00	\$18,130.00	\$45,332.00	\$22,400.00	\$27,820.80
e.	Furnish & Place 3" of 25mm Bituminous Binder Course	Option	SY	1,400.00	\$19,852.00	\$18,550.00	\$21,070.00	\$20,300.00	\$23,800.00	\$20,714.40
f.	Furnish & Place 1 1/2" of 9.5mm Bituminous Wearing Course	Option	SY	1,400.00	\$12,754.00	\$11,620.00	\$14,840.00	\$12,600.00	\$15,400.00	\$13,442.80
Part D – Bernhard Avenue (East) – Additional Bid No. 2 . UTILITY ADJUSTMENTS										
a.	Vertically Adjust Sanitary Sewer Manhole Frame and Cover	Base	EA	1	\$2,450.00	\$344.15	\$295.00	\$1,000.00	\$1,600.00	\$1,137.83
b.	Vertically Adjust Water Main Water Valve Box	Base	EA	1	\$500.00	\$242.60	\$295.00	\$260.00	\$200.00	\$299.52
Part E – Bernhard Avenue (West) – Additional Bid No. 3 . ROADWAY RECONSTRUCTION										
a.	Roadway Reconstruction with 6" 2A stone, 5' 25mm Bituminous Material and	Option	SY	1,350.00	\$0.00	\$77,017.50	\$68,580.00	\$73,750.50	\$95,850.00	\$78,799.50
Part E – Bernhard Avenue (West) – Additional Bid No.3 . CEMENT STABILIZED BASE COURSE (ALTERNATE)										
a.	Mill Existing Roadway	Option	SY	1,350.00	\$60,061.40	\$85,839.50	\$77,497.00	\$97,716.20	\$101,605.00	
b.	Furnish & Place Portland Cement	Option	TN	40	\$6,900.40	\$6,160.00	\$6,642.00	\$6,491.60	\$7,000.00	\$6,638.80
c.	Furnish & Place 2A Aggregate	Option	TN	55	\$1,375.00	\$1,177.00	\$1,870.00	\$3,191.10	\$2,805.00	\$2,083.62
d.	Construct 8" Cement Stabilized Base Course	Option	SY	1,350.00	\$9,895.50	\$42,660.00	\$17,550.00	\$44,982.00	\$28,350.00	\$28,687.50
e.	Furnish & Place 3" of 25mm Bituminous Binder Course	Option	SY	1,350.00	\$19,143.00	\$17,887.50	\$20,520.00	\$20,857.50	\$22,950.00	\$20,271.60
f.	Furnish & Place 1 1/2" of 9.5mm Bituminous Wearing Course	Option	SY	1,350.00	\$12,298.50	\$11,205.00	\$14,580.00	\$13,297.50	\$14,850.00	\$13,246.20
Part E – Bernhard Avenue (West) – Additional Bid No.3 . UTILITY ADJUSTMENTS										
a.	Vertically Adjust Sanitary Sewer Manhole Frame and Cover	Base	EA	1	\$2,450.00	\$344.15	\$295.00	\$1,000.00	\$1,600.00	\$1,137.83
b.	Vertically Adjust Water Main water Valve Box	Base	EA	2	\$1,000.00	\$485.20	\$590.00	\$520.00	\$400.00	\$599.04

## North Angle Street Improvements Borough of Mount Joy, Lancaster County

Monday, March 07, 2022

Description	Highway Materials, Inc.	Construction Masters Services, LLC	Shiloh Paving & Excavating Inc.	New Enterprise Stone & Lime Co. Inc	JVI Group Inc
Bid Price Ratio	83%	100%	69%	47%	66%
Total Extended	\$686,835.50	\$1,410,757.60	\$1,431,013.00	\$1,586,675.95	\$1,673,910.00
Part A with Reconstruction	\$0.00	\$545,653.25	\$595,364.00	\$707,105.00	\$673,325.00
Part A with Cement Stabilized	\$507,482.40	\$558,162.00	\$633,267.00	\$705,672.85	\$681,950.00
Part C with Reconstruction	\$0.00	\$49,066.00	\$39,756.00	\$45,098.00	\$57,000.00
Part C with Cement Stabilized	\$41,037.30	\$57,321.00	\$49,397.00	\$63,371.70	\$69,000.00
Part D with Reconstruction	\$0.00	\$79,616.75	\$71,990.00	\$76,552.00	\$99,800.00
Part D with Cement Stabilized	\$64,929.40	\$88,073.75	\$79,522.00	\$98,274.70	\$91,405.00
Part E with Reconstruction	\$0.00	\$77,846.85	\$69,465.00	\$75,270.50	\$97,850.00
Part E with Cement Stabilized	\$63,511.40	\$86,668.85	\$78,382.00	\$99,236.20	\$103,605.00
All Parts with Reconstruction	\$0.00	\$752,182.85	\$776,575.00	\$904,025.50	\$927,975.00
All Parts with Cement Stabilized	\$676,960.50	\$790,225.60	\$840,568.00	\$966,555.45	\$945,960.00
All Parts with Reconstruction and Contingency Items (Part B)	\$0.00	\$758,947.35	\$792,240.00	\$917,025.50	\$938,975.00
All Parts with Cement Stabilized and Contingency Items (Part B)	\$686,835.50	\$796,990.10	\$856,233.00	\$979,555.45	\$956,960.00

	Bid price	Amount Budgeted	Bid Amounts	Amt under /over budget
<b>Pinkerton Rd</b>				
Curb cost - Homwowner responsibility	\$ 129,600.00		\$ 1,327,807.00	
\$64.00/LF				
Total Borough Cost			\$ 1,198,207.00	
ADA				
Items 8 & 9	\$ 66,100.00	\$ 88,000.00	\$ 66,100.00	\$ 21,900.00
Roadway Construction				
Item 4	\$ 369,075.00			
Misc costs	\$ 184,595.00			
Roadway and Misc Total	\$ 553,670.00	\$ 600,000.00	\$ 553,670.00	\$ 46,330.00
Stormwater project costs	\$ 578,437.00	\$ 400,000.00	\$ 578,437.00	\$ (178,437.00)
<b>N. Angle St</b>				
Curb cost - Homwowner responsibility	\$ 55,025.00		\$ 686,835.50	
Total Borough Cost			\$ 631,810.50	
ADA	\$ 49,800.00	\$ 71,000.00	\$ 45,800.00	\$ 25,200.00
Total Roadway cost	\$ 600,010.00	\$ 600,000.00	\$ 586,010.00	\$ 13,990.00
			Amount over budget for both street project	\$ (71,017.00)



14c  
ARRO Consulting, Inc.  
Corporate Headquarters  
108 West Airport Road  
Lititz, PA 17543  
P: (717) 569-7021

Via Electronic Mail

March 10, 2022

Dennis L. Nissley  
Directory of Public Works  
Borough of Mount Joy  
21 East Main Street  
Mount Joy, PA 17552

RE: Pinkerton Road Improvements  
Award Recommendation  
ARRO #10863.25

Dear Dennis,

The bid opening for the above referenced project occurred on March 7, 2022. The attached bid tabulation shows the prices for each bid item from all five bidders. The low bid was submitted by Construction Masters Services, LLC in the amount of \$1,327,807.00. This price includes \$129,600.00 for possible curb construction. The quantity of curb construction and associated cost may increase or decrease if the property owners decide to include their curb in the Borough's contract. However, the cost of the curb will be a "pass through" cost to the property owners. Consequently, the low bid is then \$1,198,207.00.

I reviewed the bid documents submitted by Construction Masters Services, LLC and they have been properly prepared and executed. Therefore, I recommend awarding the Pinkerton Road Improvements project to Construction Masters Services, LLC for the base bid amount of \$1,198,207.00.

Please call me at 717.560.6065 with any questions or concerns.

Sincerely,

Darrell L. Becker, P.E.  
Vice President & Business Development Director

DLB:mem

Enclosures

c: Mark G. Pugliese I, Manager – Borough of Mount Joy

\\LANCFILE3\Lancaster-Technical\Active Projects\Mount Joy Borough\Pinkerton Road Improvements  
10863.25\Specifications\Bid\_(Award)\\_AWD\_RCMD.docx

[www.arroconsulting.com](http://www.arroconsulting.com)

OUT-IN-FRONT. EVERY STEP OF THE WAY.

# Pinkerton Road Improvements Borough of Mount Joy, Lancaster County Monday, March 7, 2022

Reference Number	Description	Type	UOM	Quantity	Construction Masters Services, LLC	Shiloh Paving & Excavating Inc.	Highway Materials, Inc	JVI Group Inc	DOLI Construction Corporation	Average
Bid Price Ratio					100%	82.13%	81.34%	79.93%	62.99%	
Total Extended					\$1,327,807.00	\$1,621,605.00	\$1,648,093.00	\$1,652,746.00	\$2,092,051.00	
Pricing Group					\$1,327,807.00	\$1,621,605.00	\$1,648,093.00	\$1,652,746.00	\$2,092,051.00	
1	Furnish and Install Erosion and Sediment Controls	Base	LS	1	\$9,500.00	\$3,360.00	\$18,370.00	\$900.00	\$10,000.00	\$8,426.00
2	Clearing and Grubbing	Base	LS	1	\$18,000.00	\$4,635.00	\$8,810.00	\$14,000.00	\$5,000.00	\$10,089.00
3	Remove Existing Storm Sewer Pipes and Inlets	Base	LS	1	\$35,000.00	\$49,910.00	\$170,340.00	\$18,000.00	\$145,000.00	\$83,650.00
4	Roadway Reconstruction	Base	SY	6,650.00	\$369,075.00	\$397,138.00	\$305,567.50	\$392,350.00	\$631,750.00	\$419,176.10
5	Construct Straight Concrete Curb and Curb End Treatments (Estimated)	Base	LF	1,500.00	\$96,000.00	\$118,155.00	\$102,825.00	\$85,500.00	\$90,000.00	\$98,496.00
6	Construct Depressed Concrete Curb and Transition Curb for Driveways (Estimated)	Base	LF	525	\$33,600.00	\$43,575.00	\$39,480.00	\$32,550.00	\$34,125.00	\$36,666.00
7	Construct Concrete Rolled Curb to Straight Curb Transition	Base	LF	8	\$512.00	\$1,072.00	\$876.00	\$736.00	\$520.00	\$743.20
8	Construct Type 1A Handicap Ramp Including Curb	Base	EA	14	\$54,600.00	\$92,470.00	\$108,920.00	\$98,000.00	\$70,000.00	\$84,798.00
9	Construct Type 2 Handicap Ramp Including Curb	Base	EA	2	\$11,500.00	\$14,110.00	\$15,560.00	\$18,000.00	\$12,000.00	\$14,234.00
10	Furnish and Install 15" SLCPP Storm Sewer Pipe	Base	LF	1,112.00	\$91,740.00	\$83,400.00	\$111,478.00	\$116,760.00	\$201,272.00	\$120,930.00
11	Furnish and Install 18" SLCPP Storm Sewer Pipe	Base	LF	1,014.00	\$91,260.00	\$85,176.00	\$107,686.80	\$121,680.00	\$192,660.00	\$119,692.56
12	Furnish and Install 30" SLCPP Storm Sewer Pipe	Base	LF	742	\$111,300.00	\$91,266.00	\$129,961.30	\$129,850.00	\$195,888.00	\$131,653.06
13	Furnish and Install 30"x19" HERCP Storm Sewer Pipe	Base	LF	32	\$6,080.00	\$9,696.00	\$8,172.80	\$10,560.00	\$11,008.00	\$9,103.36
14	Furnish and Install 38"x24" HERCP Storm Sewer Pipe	Base	LF	363	\$81,675.00	\$90,024.00	\$84,216.00	\$98,010.00	\$118,338.00	\$94,452.60
15	Furnish and Install 45"x29" HERCP Storm Sewer Pipe	Base	LF	12	\$2,820.00	\$10,860.00	\$5,721.00	\$7,200.00	\$5,040.00	\$6,328.20
16	Furnish and Install Type C Storm Sewer Inlet	Base	EA	14	\$64,400.00	\$66,840.00	\$53,312.00	\$77,700.00	\$37,800.00	\$59,970.40
17	Furnish and Install Type D Storm Sewer Inlet	Base	EA	2	\$11,300.00	\$17,284.00	\$22,822.00	\$14,600.00	\$7,000.00	\$14,601.20
18	Furnish and Install Type M Storm Sewer Inlet	Base	EA	1	\$4,600.00	\$4,722.00	\$3,738.00	\$4,550.00	\$2,700.00	\$4,062.00
19	Furnish and Install Type I Modified Storm Sewer Inlet	Base	EA	2	\$12,700.00	\$15,724.00	\$15,913.00	\$14,200.00	\$10,000.00	\$13,707.40
20	Furnish and Install Type II Modified Storm Sewer Inlet	Base	EA	2	\$12,400.00	\$14,156.00	\$7,968.00	\$14,000.00	\$10,000.00	\$11,704.80
21	Furnish and Install Type III Modified Storm Sewer Inlet	Base	EA	1	\$6,400.00	\$9,823.00	\$4,035.00	\$9,500.00	\$6,000.00	\$7,151.60
22	Furnish and Install Type IV Modified Storm Sewer Inlet	Base	EA	3	\$17,850.00	\$28,305.00	\$17,643.00	\$21,600.00	\$21,000.00	\$21,279.60

## Pinkerton Road Improvements Borough of Mount Joy, Lancaster County Monday, March 7, 2022

Reference Number	Description	Type	UOM	Quantity	Construction Masters Services, LLC	Shiloh Paving & Excavating Inc.	Highway Materials, Inc	JVI Group Inc	DOLI Construction Corporation	Average
Bid Price Ratio					100%	82.13%	81.34%	79.93%	62.99%	
Total Extended					\$1,327,807.00	\$1,621,605.00	\$1,648,093.00	\$1,652,746.00	\$2,092,051.00	
23	Furnish and Install Storm Sewer Shallow Manhole	Base	EA	4	\$28,400.00	\$28,744.00	\$20,828.00	\$36,000.00	\$18,000.00	\$26,394.40
24	Vertically Adjust 12" Water Main (Estimated)	Base	EA	6	\$42,600.00	\$75,426.00	\$58,854.00	\$66,000.00	\$15,000.00	\$51,576.00
25	Vertically Adjust 6" Water Main (Estimated)	Base	EA	3	\$11,850.00	\$25,176.00	\$25,170.00	\$24,000.00	\$6,000.00	\$18,439.20
26	Vertically Adjust Water Service Lateral (Estimated)	Base	EA	10	\$15,500.00	\$39,050.00	\$54,710.00	\$22,000.00	\$15,000.00	\$29,252.00
27	Vertically Adjust Sanitary Sewer Manhole Frames and Covers	Base	EA	7	\$3,325.00	\$6,867.00	\$12,712.00	\$11,200.00	\$1,750.00	\$7,170.80
28	Vertically Adjust Water Main Water Valve Boxes	Base	EA	14	\$2,450.00	\$7,196.00	\$3,852.10	\$2,100.00	\$2,800.00	\$3,679.62
29	Relocate Water Service Curb Box (Estimated)	Base	EA	10	\$5,900.00	\$14,220.00	\$2,751.50	\$15,000.00	\$7,000.00	\$8,974.30
30	Driveway Adjustment with 2A Aggregate	Base	TON	100	\$6,050.00	\$5,800.00	\$9,090.00	\$10,000.00	\$5,000.00	\$7,188.00
31	Seeding Restoration	Base	LS	1	\$6,000.00	\$5,545.00	\$2,760.00	\$12,000.00	\$3,000.00	\$5,861.00
32	Traffic Control	Base	LS	1	\$1,800.00	\$11,125.00	\$7,220.00	\$7,400.00	\$1,500.00	\$5,809.00
33	25mm Temporary Pavement (2" depth)	Option	SY	500	\$14,750.00	\$16,000.00	\$15,025.00	\$9,000.00	\$10,000.00	\$12,955.00
34	Miscellaneous Unclassified Excavation.	Option	CY	20	\$960.00	\$5,310.00	\$1,500.00	\$2,000.00	\$1,500.00	\$2,254.00
35	Miscellaneous Aggregate for Backfill and Other Uses.	Option	CY	20	\$960.00	\$2,080.00	\$3,300.00	\$1,600.00	\$1,100.00	\$1,808.00
36	Miscellaneous Concrete.	Option	CY	10	\$2,750.00	\$5,300.00	\$19,800.00	\$3,300.00	\$2,500.00	\$6,730.00
37	Furnish and Install Silt Sox	Base	LF	1,500.00	\$6,750.00	\$6,720.00	\$4,500.00	\$9,000.00	\$7,500.00	\$6,894.00
38	Furnish and Install Inlet Filter Bags	Base	EA	23	\$3,450.00	\$3,795.00	\$10,580.00	\$6,900.00	\$2,300.00	\$5,405.00
39	Mobilization/Demobilization	Base	LS	1	\$32,000.00	\$111,750.00	\$52,025.00	\$115,000.00	\$175,000.00	\$97,155.00



	Bid price	Amount Budgeted	Bid Amounts	Amt under /over budget
<b>Pinkerton Rd</b>				
Curb cost - Homwowner responsibility	\$ 129,600.00		\$ 1,327,807.00	
\$64.00/LF				
Total Borough Cost			\$ 1,198,207.00	
ADA				
Items 8 & 9	\$ 66,100.00	\$ 88,000.00	\$ 66,100.00	\$ 21,900.00
Roadway Construction				
Item 4	\$ 369,075.00			
Misc costs	\$ 184,595.00			
Roadway and Misc Total		\$ 600,000.00	\$ 553,670.00	\$ 46,330.00
		\$ 688,000.00	\$ 619,770.00	
Stormwater project costs	\$ 578,437.00	\$ 400,000.00	\$ 578,437.00	\$ (178,437.00)
<b>N. Angle St</b>				
Curb cost - Homwowner responsibility	\$ 55,025.00			
Total Borough Cost			\$ 631,810.50	
ADA	\$ 49,800.00	\$ 71,000.00	\$ 45,800.00	\$ 25,200.00
Total Roadway cost		\$ 600,000.00	\$ 586,010.00	\$ 13,990.00
			Amount over budget for both street project	\$ (71,017.00)

14d.

# QUOTATION

L/B Water Service, Inc.  
35 PLEASANT VALLEY ROAD  
EPHRATA, PA 17522  
717-738-0389



Quote Number	
1695296	
Quote Date	Page
3/1/2022	1 of 2

Quote Expires On 3/8/2022

**Proposal Submitted to:** 13869  
BOROUGH OF MT. JOY  
21 EAST MAIN STREET  
MT. JOY, PA 17552

**Ship To:**  
BOROUGH OF MT. JOY  
21 EAST MAIN STREET  
MT. JOY, PA 17552

717-653-2300

Requested By: Dennis Nissley  
Cell Phone: 7179403138

<b>PO/Job Name</b>		<b>Salesperson</b>	<b>Entered By</b>	
WOOD STREET		Dave Care	CHRIS_SMITH	
<b>Quantity</b>		<b>Item ID</b> <b>Item Description</b>	<b>Unit Price</b>	<b>Extended Price</b>
Quoted	UOM			

*Due to the recent unprecedented market conditions, LB Water reserves the right to implement prices (provided by way of a quotation or in person) at the time of delivery. Any shipment changes representing a price increase, the buyer will be notified and afforded an opportunity to confirm. This quotation is strictly for budgetary purposes and represents pricing based on current market conditions. Thank you for your patience and understanding.*

120.00	FT	8-DR18NA 8IN X 20FT DR18 PVC PIPE AWWA C900 235 PSI NORTH AMERICAN PIPE	\$22.68	\$2,721.60
120.00	FT	8-CL52 8IN CL52 DUCTILE IRON PIPE PUSH-ON W/ TYTON JOINT GASKET	\$34.98	\$4,197.60

Total Lines: 2

<b>SUB-TOTAL:</b>	6,919.20
<b>TAX:</b>	0.00
<b>EXTENDED QUOTE \$:</b>	<b>6,919.20</b>

# QUOTATION

L/B Water Service, Inc.  
 35 PLEASANT VALLEY ROAD  
 EPHRATA, PA 17522  
 717-738-0389



Quote Number	
1695296	
Quote Date	Page
3/1/2022	2 of 2

Quote Expires On 3/8/2022

Quantity		Item ID Item Description	Unit Price	Extended Price
Quoted	UOM			

L/B Water Service, Inc.  
**TERMS AND CONDITIONS OF SALE**

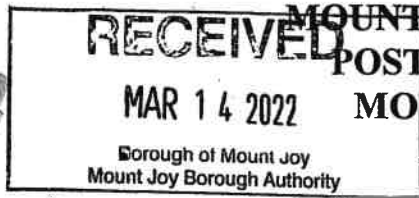
- EXPIRATION.** This offer expires 3/8/2022 and may be revoked prior to expirations unless expressly accepted by Purchaser.
- TAXES.** Purchaser is responsible for all taxes, including but not limited to; federal, state, and/or municipal sales, use, excise, or other taxes assessed on the goods. Sales tax will be charged unless a valid tax exemption certificate is received by Seller prior to delivery. Exemption certificates received more than sixty (60) days after delivery will not be honored.
- DELIVERY TERMS.** The place for delivery of the Goods is:  
 21 EAST MAIN STREET, MT. JOY, PA 17552, .  
 Unless specific written instructions are included with this Quote, the cost of transportation of the goods to the location listed here shall be borne by the Seller, when delivered by the Seller's personnel and vehicle. Seller assumes the risk of all deliveries up to the point when the goods leave the Seller's control. If the Purchaser requests special handling, partial shipments, or rush delivery the Purchaser will be responsible for the freight costs. Purchaser assumes all risk of loss during delivery of goods by third party. In the absence of written instructions from Purchaser to the contrary, Seller, on behalf of Purchaser, shall exercise its discretion as to all matters of shipment used.
- PAYMENT TERMS.** Payment terms are: Net 30  
 Thereafter, a service charge of 1.5% per month will be added to the unpaid balance, until the account is paid in full. Accounts with past due balances may be refused future deliveries. Seller shall be entitled to recover from Purchaser all costs of collection of unpaid balances, including, but not limited to, reasonable attorneys' fees, court costs, and interest.
- SPECIAL ORDERS.** Orders for materials that are non-stock are non-cancellable and non-returnable.
- RETURNS.** Any returns of materials must have prior authorization and are be subject to inspection for re-salability. A minimum 25% handling and restocking charge will be charged on these items.
- WARRANTIES.** The goods shall be free from defects in material and workmanship. The goods will conform to designated specifications, when we are advised in advance of quotation. All manufacturers warranties shall be passed on and flow to the Purchaser/Owner. Seller shall not be obligated or liable under any manufacturer's warranty. Seller shall not be liable for any warranty offered by the Seller for any goods that are modified, altered, misused, damaged, improperly handled or stored, or otherwise improperly treated or used.
- LIMITED LIABILITY.** Seller shall not, under any circumstances, be responsible for special, indirect, incidental, consequential, liquidated, or penal damages resulting from the contract under this Quote or the performance or breach thereof, or from the design, manufacture, sale, delivery, operation or use of any goods or equipment covered by or furnished under this Quote. The liability of Seller shall in no case exceed the price paid by the Purchaser for the goods. Seller disclaims all liability, whether in contract, tort (including negligence), warranty or other grounds, to any party other than the Purchaser. The Purchaser's sole and exclusive remedy, whether based upon warranty, contract or tort, is pursuant to the warranty contained in paragraph 5.
- DISCLAIMERS.** Except as expressly set forth herein, Seller hereby disclaims, and Purchaser hereby waives, all other warranties, whether express or implied, including, without limitation, warranties of merchantability, fitness for a particular purpose, title, and non-infringement.
- GOVERNING LAW.** This Quote shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania, without regard to principles of conflicts of law, and without regard to rules of construction relating to which party drafted this Quote.
- SEVERABILITY.** In the event any provision of this Quote is held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions of this Quote will remain in effect.
- ENTIRE AGREEMENT.** This Quote is the complete agreement between Seller and Purchaser and there are no other written or oral understandings, directly or indirectly, that are not incorporated herein. Seller reserves the right to change the quoted prices, if this quotation is not accepted in its entirety.

I/we, \_\_\_\_\_, hereby agree to purchase the goods presented on this quotation and to accept the terms and conditions listed above.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date



MOUNT JOY HELPING SERVICES  
POST OFFICE BOX 562  
MOUNT JOY PA 17552  
PHONE: 653-5585

16a

March 8, 2022

Mount Joy Borough Office  
21 E. Main St.  
Mount Joy, PA 17552

Dear Friends:

We so appreciate your support of Mount Joy Helping Services and Community Food Bank, and we thank you for your very generous donation of \$4750, which will cover about 6 months of rent on the building. Your donation allows us to continue to meet the needs of our community through providing groceries and personal supplies. We also receive requests to provide assistance with rent and utilities and have been able to meet those needs.

Because of generous donors in our community, we were able to serve 764 households last year, which included 536 children. We appreciate your supporting our community through your donation.

Cordially, *Miriam Locklair*

Miriam Locklair, Secretary  
Mount Joy Helping Services/  
Community Food Bank

No benefit was bestowed upon this donor in exchange for this contribution other than the joy of giving to an organization that supports the people in need living in Mount Joy, PA. We are an exempt organization as described in Section 501(c) (3) of the Internal Revenue Code: EIN 74-3188771.



**SAVE THE  
DATE**  
**“Mount Joy  
Community  
Night”**  
**with the**

**Lancaster Barnstormers**  
**Saturday, July 16, 2022**



# April 2022



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Council 7 PM	5 Authority 4 PM	6	7	8	9
		WOODY WASTE PICK-UP				
10	11 Public Works 6:30 PM	12	13 Plan. Com. 7 PM	14	15	16
17	18 Building Ad Hoc 5 PM	19 Authority 4 PM	20	21	22	23
		WHITE GOODS PICK-UP WOODY WASTE PICK-UP				
24	25 Civil Service Com. 5:30 PM (as needed) Public Safety 6:30 PM	26	27	28 Admin / Finance 6:30 PM	29	30

