



Mount Joy Borough
Administration & Finance Committee Meeting
May 27, 2025, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – There were no Committee Executive Sessions held outside of a public meeting between April 24, 2025, and May 22, 2025
4. Consider a motion to approve the Agenda for May 22, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of April 24, 2025, Administration & Finance Committee meetings.
7. Administration, Budget, and Finance
 - A. Manager's Report
 - B. PLGIT Monthly Report
 - C. Update on Employee Handbook.
 - D. Natural Gas Wholesale Contract – Discussion with possible motion to move full Council the approval of engaging the services of Mantis Innovation as energy broker to gas utilities for Borough Properties.
 - E. Discussion with possible motion to authorize the Borough Manager to sign related documents for the land swap agreements and deed transfers between the Borough and the Borough Authority.
8. New Municipal Services Building –
 - A. Discussion with possible motion regarding any updates and/or change orders.
 - i. Discussion with possible motion to move to full Council, change order for conduit and cable for pole camera in the amount of \$11,452.34.
 - ii. Discussion with possible motion to move to full Council, change order for conduit and electric EV charging station in the amount of \$16,709.07.
 - iii. Splash Pad update.
9. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. Update – Florin Hill
 - C. Update – Chiques Crossing/Discussion with possible motion regarding force main.
 - D. Cornerstone, Lot 6A
 - a. Section 240-25-C.2: Preliminary Plan - Consider a motion to move to full Council the request to proceed directly to final land development plan as recommended by the Borough Engineer.
 - b. Section 240-43. H.4: Improvement of Existing Street - Consider a motion to move to full Council the approval of the applicant's request for a waiver of the requirement to improve existing Cornerstone Drive and E. Main Street as recommended by he Borough Engineer.
 - c. Section 240-46.B: Sidewalks- Consider a motion to move to full Council to approve the applicant's request for a waiver of the requirement to provide sidewalks along both sides of the access drive as recommended by the Borough Engineer.
 - d. Section 240-55.G.5: Street Trees – Consider a motion to move to full Council to approve the applicants request to plant trees in accordance with species permitted by PPL as recommended by the Borough Engineer.
 - e. Section 226-32: Volume Control Requirements – Consider a motion to approve applicant's request for modification of the requirement to meet Mount Joy Borough

Stormwater Ordinance's volume control requirement as recommended by the borough Engineer.

- f. Consider a motion to move to full Council, approval of Cornerstone Lot 6A Final Land Development Plan provided that all outstanding comments are addressed to the satisfaction of Borough Engineer, Borough Solicitor, and Borough Staff.

E. Rezoning portion of Wood St. –

- a. Motion to move to full Council to accept Ordinance 04-2025 and to forward said ordinance to the Borough Planning Commission and the Lancaster County Planning Department for review and recommendations.
- b. Motion to move to full Council the scheduling of a public hearing on the proposed ordinance for August 4, 2025
- c. Motion to move to full Council to authorize the Borough Solicitor to advertise the date and time of the public hearing on Ordinance 04-2025 and to send required notices to the five property owners whose property would be subject to rezoning.

10. Community & Economic Development Coordinator

A. Community & Economic Development Report

B. Grants

i. Refer to Grant Sheet

1. Consider a motion to move to full Council, authorization for the Borough Manager to sign the agreement for the Clean Water Fund, CAP Implementation Grant in the amount of \$429,000.00 for Phase 3 of Streambank Restoration Project.

ii. Updates on previously applied for grants.

1. ARLE Grant for crosswalk improvements - \$296,969 - Approve
2. Local Shared Grant. - \$1,000,000 for Municipal Complex- Application Submitted.
3. Fish & Boat Commission Grant - \$75,000 Streambank Restoration Project – Application Submitted
4. C2P2 DCNR Grant – \$200,000.00 (\$200,000.00 match) for Little Chiques Park Plan- Application Submitted
5. Greenway Trails & Recreation - \$250,000.00 (15% match) for Splash Pad – Preparing Application.
6. Peoples, Parks & Community Foundation Grant - \$30,000, application in process.

11. Ordinances/Resolutions

- A. Consider a motion to move to full Council, approval of Resolution 2025-10 Records Disposal.

12. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

13. Executive Session –.

14. Any Other Matter to Come Before the Committee.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday June 26 2025, at 6:30 PM in Council Chambers.