



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
May 24, 2018

Members present: Chairman Youngerman, Councilor Reese and Councilor Glessner – arrived at 7:10 pm.

Others present: Borough Manager Samuel Sulkosky and Councilor Josh Deering.

Chairman Youngerman called the meeting to order at 6:38 PM.

Chairman Youngerman announced that an Executive Session was held on April 26, 2018 for personnel and real estate issues. No decisions were made.

On a MOTION by Reese and second by Glessner, the agenda for the May 24, 2018 meeting was approved. *Motion carries unanimously.*

Public Input Period: None

Motion made by Reese, seconded by Youngerman to approve the minutes from April 26, 2018. Motion carried unanimously.

Administration, Budget, and Finance:

The Committee discussed Resolution No. 18-18, the Resolution is required to add three provisions the Plan Document which would be a Hardship Provision, a Loan Provision with a 5% interest rate annually and a Military Service Buy-Back Provision. Sulkosky informed the Committee that the 457 Plan does not cost the Borough anything. The 457 Plan is a participant payroll withholding plan which is on a pre-tax basis and all plan fees are paid entirely by the participants. The Committee referred to full Council.

Since no agreement was in place between PennDOT and the Borough for Marietta Avenue Pedestrian Project, the Letter of Understanding will define responsibilities for PennDOT and the Borough. The Committee referred the Letter of Understanding to full Council.

The Committee discussed the media policy. Sulkosky discussed responses to Councilor Youngerman's comments. Sulkosky informed the Committee that he had provided answers, thoughts and definitions noted in red to each of the Youngerman comments provided at the April Committee meeting. Sulkosky further stated that before any final action is taken that there will need to be a review by the solicitor or labor counsel. Youngerman stated that the NLR Act does not apply to public entities. Sulkosky also provided a document explaining the US Constitutional Amendments. Youngerman thought the social media policy was necessary but should be broken down into three components, internet, social media and terms of service policies. The Committee took no official action on the Social Media Policy.

Manager's Report:

Manager Sulkosky reviewed the report with the Committee. Items covered included:

1. PLGIT interest rate up to 1.97%.
 - a. Transactions dated 5/18/2018: General Fund transfer into PLGIT \$900,000; Refuse Fund transfer into PLGIT \$100,000; Highway Aid Fund transfer into PLGIT \$100,000.
2. Marietta Ave. – Letter of Understanding.
3. Jacob Street Bridge: PennDOT reviewing environmental clearance and construction meeting in June.
4. Civil Service Commission revisions – Committee recommended to full Council.
5. MSMJ Design Committee, Robert Marker and Spring City Electric met to discuss decorative lighting along eight blocks of Main Street.
6. Sulkosky provided an update on the Gerberich Payne Building.

7. LCPC Regional Municipal meeting was held at West Donegal Township building and are asking for public comments.
8. Sulkosky discussed the Union Community Economic meeting with Ryotaro Tashiro of the Federal Reserve Bank of Philadelphia.
9. Agenda items for upcoming Council meeting:
 - a. Ordinance No. 4-18 and Ordinance No. 5-18.
 - b. Resolution No. 18-18.
 - c. FDMJ downspout snout stormwater issue.

Land Development, Zoning & Codes:

Codes Report was presented in writing.

- a. Ordinance No. 5-2018 is to vacate a 14-foot section of alley formerly known as Engle Alley. There will be a need for a public hearing.

Public Input Period: None

Executive Session: Moved into executive session at 8:08 pm. The Committee came out of executive session at 8:28 pm. Real estate and personnel issues were discussed. No decisions were made.

Other items: Youngerman discussed the desire notify potential homeowners of a sidewalk ordinance possibly through refuse, water or sewer bills.

Sulkosky informed the Committee about active shooter training on June 4, 2018 conducted by Sergeant Hosking. The Authority has been offered an invitation to participate.

Youngerman questioned the 10% sidewalk surcharge provision. Sulkosky did mention that there would be costs involve in the administration and possible legal fees for liens of properties.

Sulkosky explained the need to adopt a motion by the entire Council to approve for 2018 participation in non-emergency events in order to extend employee status and extend workers compensation coverage.

Adjournment:

On a motion by Reese, seconded by Glessner, all in favor, the meeting was adjourned at 8:53 pm.



Submitted by: Samuel Sulkosky, Borough Manager/Secretary