

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, May 1, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions – No Executive Sessions held outside of regular meeting between April 4, 2023, and May 1, 2023. There will be an Executive Session to discuss a personnel matter under Item 20.
- 6) Consider a motion to approve the May 1, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Proclamation(s) presented by Mayor Bradley
- 9) Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. Northwest EMS Report
 - f. EMA
 - g. Library
 - h. Planning, Zoning, & Code Enforcement
 - i. Stormwater, Planning & Grants Coordinator.
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Assistant Borough Manager/Finance Officer
 - m. Borough Manager
- 10) Approval of Minutes of the Regular Borough Council Meeting held on April 3, 2023.
- 11) Building Ad Hoc Committee
 - a) Updates Josh Deering
 - b) Review Air Quality Test

If you are a person requiring accommodation to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680

12) Administration and Finance Committee

- a) Consider a motion to move to authorize the Council President to sign a letter of support for the Lancaster County Planning Commission to the updating of the countywide, watershed-based stormwater management plan/Act 167 Plan.
- b) Consider a motion to adopt the Mount Joy Borough & Mount Joy Borough Authority Safety Committee Mission Statement.
- c) Consider a motion to adopt the Planning Commission Map.
- d) Consider a motion to authorize Council President to sign a letter requesting a six-month extension for completion of the application for the \$3,000,000.00 RACP Grant
- e) Consider a motion to adopt Ordinance 01-2023, an ordinance to amend the Mount Joy Borough Code of Ordinance, Chapter 270, Zoning, to revise regulations governing municipal uses.
- f) Consider a motion to adopt Resolution 2023-07, a Resolution of the Borough of Mount Joy Authorizing Execution of a Cable Franchise Agreement between the Borough and Shenandoah Cable Television, LLC.
- g) Consider a motion to adopt Resolution 2023-08, a Resolution Authorizing the Application for a Grant under the Watershed Restoration and Protection Program (WRPP) in the amount of \$300,000 for the Little Chiques Creek Restoration Project.
- h) Discussion of Act 172 of November 21, 2016, tax relief for volunteers of fire companies and nonprofit emergency medical services agencies..

13) Public Works Committee

- a) Consider a motion to limit driveway restoration to what was shown on the approved plans on Pinkerton Road and N. Angle Street.
- b) Consider a motion authorizing Mr. Josh Deering to assist the Borough Manager with LED street light conversion.
- c) Consider a motion to making the following appointment to the Little Chiques Park Master Plan Study Group: Hope Byers, Kathy Morrison, Wyatt Franks, Dave Christian, and Barry Geltmacher as well as to continue to accept applications for an alternate.
- d) Consider a motion to appoint Councilor Mary Ginder as the Borough Representative to the Splash Pad Planning Committee.

14) Public Safety Committee

- a) Consider a motion to Recognize the Week of May 21 through May 27, 2023, as National EMS Week.
 - i) Discuss a manner that Council can do to show their appreciation to the EMS crews that serve the Borough.
- b) Consider a motion authorizing a street closure for Farmview Lane between School Lane and Bent Oak Drive for Milanof-Schock Library End of Summer Benefit Bash on August

25th, 2023 between 3:30 pm and 7:00 pm.

- c) Consider a motion authorizing a street closure for Main Street from Barbara Street to New Haven Street and for Delta Street from Main Street to East Henry Street for the Taste of MJB Cruising Cuisine Car Show on July 22, 2023, between 9:00 am and 4:00 pm.
 - d) Consider a motion to nominate Philip A. Colvin as the Borough of Mount Joy Emergency Management Coordinator pending a background check.
 - e) Review results of the Aggressive Driving selective enforcement detail.
- 15) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes strictly enforced.
 - 16) Any other matter proper to come before Council.
 - 18) Authorization to pay bills.
 - 19) Meetings and dates of importance, see the white calendar.
 - 20) Executive Session to discuss a personnel matter.
 - 21) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, June 5, 2023.

Police Activity Statistics

2023

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	68	20	825	825	566
Feb	105	15	629	1,454	1,069
Mar	105	13	675	2,129	1,654
Apr					2,340
May					2,976
June					3,605
July					4,270
Aug					4,944
Sept					5,656
Oct					6,377
Nov					7,068
Dec					7,632
TOTAL					7,632

96

New Detective Cases-March 2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	6	6	7	5	3	4	2	2	18
February	12	6	9	5	3	7	2	0	12
March	11	6	8	7	7	6	2	8	12
April	5	8	6	6	4	6	3	5	
May	13	2	3	14	5	7	2	2	
June	10	2	7	3	10	5	5	1	
July	8	3	20	12	4	9	4	4	
August	10	12	7	3	3	6	5	2	
September	6	4	6	4	3	7	5	7	
October	6	13	7	6	6	9	5	6	
November	4	10	7	4	10	1	6	14	
December	6	10	9	4	3	5	2	15	

Active Cases	12
Cases at District Attorney's Office	7
Inactive Cases	0



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2023 March

Code	Call for Service	Totals
0510	BURGLARY	1
0619	THEFT ALL OTHERS	6
1130	FRAUD ALL OTHERS	2
1440	CRIMINAL MISCHIEF ALL	1
1510	WEAPONS	1
1711	SEX OFFENSE ALL OTHERS	2
1810	DRUG POSSESSION OFFENSE	2
2020	FAMILY OFF-CHILD ABUSE	3
2040	FAMILY OFFENSES - DOMESTIC	14
2410	FIGHT	1
2450	NOISE COMPLAINT	5
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2619	PFA/ICC VIOLATION	1
2640	MUN ORD VIOLATIONS	2
2654	DISTURBANCE	6
2656	THREATS	2
2657	HARASSMENT	6
2660	TRESPASSING	2
2662	WEAPONS OFFENSE	1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	2
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2
4021	SUSPICIOUS ACTIVITY	12

4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	2
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	16
4100	ALARMS (FIRE ALARMS)	2
4101	FIRES (ALL WORKING FIRES)	1
4102	ALARM - CARBON MONOXIDE ALARM	2
5004	FOUND ARTICLES	1
5008	LOST ARTICLES	2
5510	ANIMAL COMPLAINTS ALL	16
6008	REPORTABLE MV CRASH NO INJURIES	10
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	5
6303	TRAFFIC OFFENSE ALL OTHER	1
6305	SELECTIVE ENFORCEMENT TRAFFIC	20
6310	TRAFFIC ENFORCE / STOP	131
6335	TRAFFIC HAZARD	2
6336	DISABLED MV	2
6511	PARKING VIOLATION COMPLAINT	15
6602	ABANDONED IMPOUND/TOWAWAY	6
6616	TRAFFIC STUDY	1
7002	BUILDING CHECK	14
7003	PROPERTY CHECK / AREA CHECK	1
7008	MEDICAL ASSISTANCE	71
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	4
7015	ASSIST CITIZEN	14
7025	EMOTIONALLY DISTURBED PERSON (EDP)	5

7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	26
7506	ASSISTING-OTHER AGENCIES	1
8010	WARRANTS-LOCAL	2
9002	ADMINISTRATIVE DUTIES	1
9008	COURT	10
9011	MISC MAINTENANCE RADIOS ETC	1
9020	POLICE INFORMATION	31
9021	TRAINING	5
9025	FIELD CONTACT INFORMATION	6
9028	FINGERPRINT	1
9029	CIVIL MATTER	9
9030	SPECIAL DETAIL ASSIGNMENT	2
9068	COMMUNITY RELATIONS ACTIVITY	1
911	911 HANG UP / CHK WELFARE	1
9112	FOOT PATROL	3
9115	FOLLOW UP	104
9137	EVIDENCE DUTIES	4
9192	VEHICLE MAINTENANCE	4
9989	CALL BY PHONE	27
9999	NON-CAT DATA	10
	Grand Total	675

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 3/1/2023

to Ending Issue Date 3/31/2023

Charge	Total
1301 A - DR UNREGIST VEH	12
1501 A - DRIVING W/O A LICENSE	1
4703 A - OPERAT VEH W/O VALID INSPECT	18
4303 - GENERAL LIGHTING REQUIREMENTS	1
4524 E1 - IMPROP SUNSCREENING	1
1301 - 1301 A - Dr Unregist Veh	9
1371 - 1371 A - Veh Reg Suspended	5
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	5
1543 - 1543 B1i - Drg Lic Sus/Rev Purs to Sec 3802/1547B1	1
1786 - 1786 A - Required Financial Responsibility	1
1786 - 1786 C - Req'd Financial Resp/Consent To Produce	1
3111 - 3111 A - Obedience to Traffic-Control Devices	6
3112 - 3112 A3I - Failure To Stop At Red Signal	2
3309 - 3309 1 - Disregard Traffic Lane (Single)	1
3323 - 3323 B - Duties At Stop Sign	3
3361 - 3361 - Driving at Safe Speed	2
3362 - -	8
3362 A3-14 - EXCEED MAX SPEED LIM ESTB BY 14 MPH	1
3714 - 3714 A - Careless Driving	1
3745 - 3745 A - Acci Dam To Unattended Veh Or Propert	1
3746 - 3746 A2 - Fail To Not Police Of Acc\ Damage To Vehicle	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	21
4706 - 4706 C5 - Evidence Of Emission Inspection	2
Total:	105

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 3/1/2023 to Ending Issue Date 3/31/2023

Charge Type: ARREST

Charge	Total
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
3304 A1 - CRIM MISCH/DMG PROP INTENT, RECKLESS, OR NEGLIG	1
3309 1 - DISREGARD TRAFFIC LANE (SINGLE)	1
3745 A - ACCI DAM TO UNATTENDED VEH OR PROPERT	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 B - DRIVING UNDER THE INFLUENCE-ALC - .10% TO .16%	1
3809 A - RESTRICTIONS ON ALCOHOLIC BEVERAGES	1
4952 A1 - INTIM WIT/VICT-REFRAIN FROM REPORT	1
780-113 A31I - POSSESSION OF SMALL AMOUNT OF MARIJUANA	1
Total:	10

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
5503 A4 - DISORDER CONDUCT HAZARDOUS/PHYSI OFF	2
Total:	3

9c

FDMJ Monthly Incident Report Summary

March 2023

Responded to **52 alarms for the month of March 2023** - 133 total alarms for 2023.

Time in service for month: **22 hours and 50 minutes**

Average manpower per incident: **8.5 members per call for month** - (6a-4p 24 calls/5 members per call) - response time - 5 min & 40 sec. and arrival time - 9 min & 41 sec. (w/FP calls)

Total Man-hours: **194 hours & 11 minutes**

Calls by Municipality First Due: 37 first due alarms - 15 mutual aid alarms

- Mount Joy Borough - 23
- Rapho Township - 10
- Mount Joy Township - 2
- East Donegal Township - 2

Apparatus used:

- Engine 75-1 - 22
- Engine 75-2 - 16
- Truck 75 - 17
- Squad 75-1 - 9
- Traffic 75 - 6
- POV (Fire Police) - 15
- Duty Chief Vehicle - 12
- Duty Officer Vehicle - 16

Property pre-incident value: \$ 0.00

Property fire loss: \$ 0.00

Property post incident saved: \$0.00

2023 FDMJ responded to a call on average every - 17 hours & 28 minutes

Total Training hours of 48 members trained for 315 hours 18 minutes

Fire Prevention Details - 1 pre-plan meeting with Amazon facility

Community Service Details for the month - FDMJ participated in 2 in-station work details, 1 duty crew, 1 funeral detail, recruitment day and attended breakfast with emergency services.

Notable First Due Calls: -

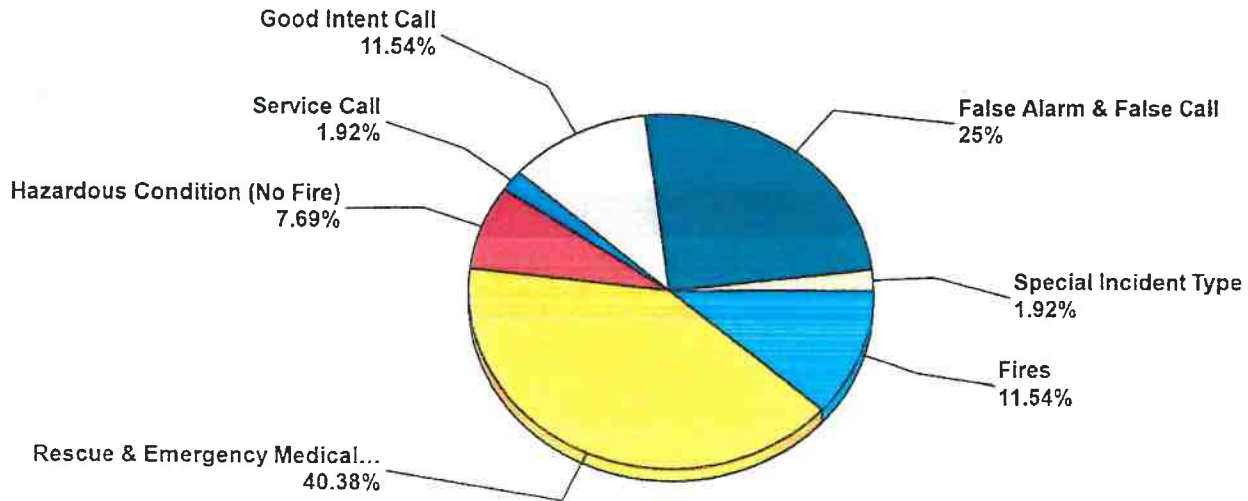
Fire Department Mount Joy

Mount Joy, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	11.54%
Rescue & Emergency Medical Service	21	40.38%
Hazardous Condition (No Fire)	4	7.69%
Service Call	1	1.92%
Good Intent Call	6	11.54%
False Alarm & False Call	13	25%
Special Incident Type	1	1.92%
TOTAL	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	5.77%
113 - Cooking fire, confined to container	1	1.92%
116 - Fuel burner/boiler malfunction, fire confined	1	1.92%
121 - Fire in mobile home used as fixed residence	1	1.92%
311 - Medical assist, assist EMS crew	8	15.38%
322 - Motor vehicle accident with injuries	7	13.46%
324 - Motor vehicle accident with no injuries.	4	7.69%
352 - Extrication of victim(s) from vehicle	1	1.92%
353 - Removal of victim(s) from stalled elevator	1	1.92%
412 - Gas leak (natural gas or LPG)	2	3.85%
424 - Carbon monoxide incident	1	1.92%
440 - Electrical wiring/equipment problem, other	1	1.92%
571 - Cover assignment, standby, moveup	1	1.92%
600 - Good intent call, other	1	1.92%
611 - Dispatched & cancelled en route	3	5.77%
631 - Authorized controlled burning	1	1.92%
671 - HazMat release investigation w/no HazMat	1	1.92%
730 - System malfunction, other	2	3.85%
735 - Alarm system sounded due to malfunction	3	5.77%
743 - Smoke detector activation, no fire - unintentional	2	3.85%
745 - Alarm system activation, no fire - unintentional	4	7.69%
746 - Carbon monoxide detector activation, no CO	2	3.85%
900 - Special type of incident, other	1	1.92%
TOTAL INCIDENTS:	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:11:58 PM

Incident Statistics

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023

INCIDENT COUNT

INCIDENT TYPE	# INCIDENTS
EMS	21
FIRE	31
TOTAL	52

TOTAL TRANSPORTS (N2 and N3)

APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			

PRE-INCIDENT VALUE

\$0.00

LOSSES

\$0.00

CO CHECKS

424 - Carbon monoxide incident	1
746 - Carbon monoxide detector activation, no CO	2
TOTAL	3

MUTUAL AID

Aid Type	Total
Aid Given	15
Aid Received	4

OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
6	11.54

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station	EMS	FIRE
Station 75	0:07:56	0:09:01
	AVERAGE FOR ALL CALLS	0:09:41

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)

Station	EMS	FIRE
Station 75	0:04:31	0:05:20
	AVERAGE FOR ALL CALLS	0:05:40

AGENCY

Fire Department Mount Joy

AVERAGE TIME ON SCENE (MM:SS)

26:34

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



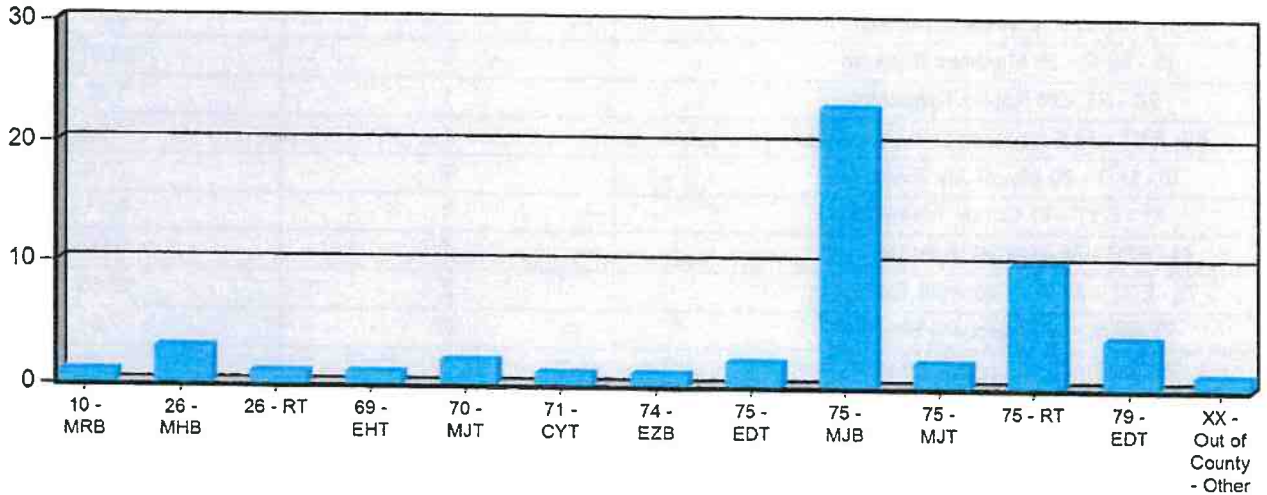
Fire Department Mount Joy

Mount Joy, PA

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Incident Count per Zone for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



ZONE	# INCIDENTS
10 - MRB - 10 Marietta Borough	1
26 - MHB - 26 Manheim Borough	3
26 - RT - 26 Rapho Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	2
71 - CYT - 71 Conoy Township	1
74 - EZB - 74 Elizabethtown Borough	1
75 - EDT - 75 East Donegal Township	2
75 - MJB - 75 Mount Joy Borough	23
75 - MJT - 75 Mount Joy Township	2
75 - RT - 75 Rapho Township	10
79 - EDT - 79 East Donegal Township	4
XX - Out of County - Other - XX - Out of County - Other	1
TOTAL:	52

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



Fire Department Mount Joy



Mount Joy, PA

This report was generated on 4/8/2023 12:16:08 PM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 03/01/2023 | End Date: 03/31/2023

ZONE	INCIDENT COUNT	MAN-HOURS
10 - MRB - 10 Marietta Borough	1	5:38
26 - MHB - 26 Manheim Borough	3	22:37
26 - RT - 26 Rapho Township	1	1:32
69 - EHT - 69 East Hempfield Township	1	1:39
70 - MJT - 70 Mount Joy Township	2	7:10
71 - CYT - 71 Conoy Township	1	9:11
74 - EZB - 74 Elizabethtown Borough	1	0:00
75 - EDT - 75 East Donegal Township	2	12:55
75 - MJB - 75 Mount Joy Borough	23	77:51
75 - MJT - 75 Mount Joy Township	2	13:53
75 - RT - 75 Rapho Township	10	36:44
79 - EDT - 79 East Donegal Township	4	5:09
XX - Out of County - Other - XX - Out of County - Other	1	0:00
TOTAL	52	194:19

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



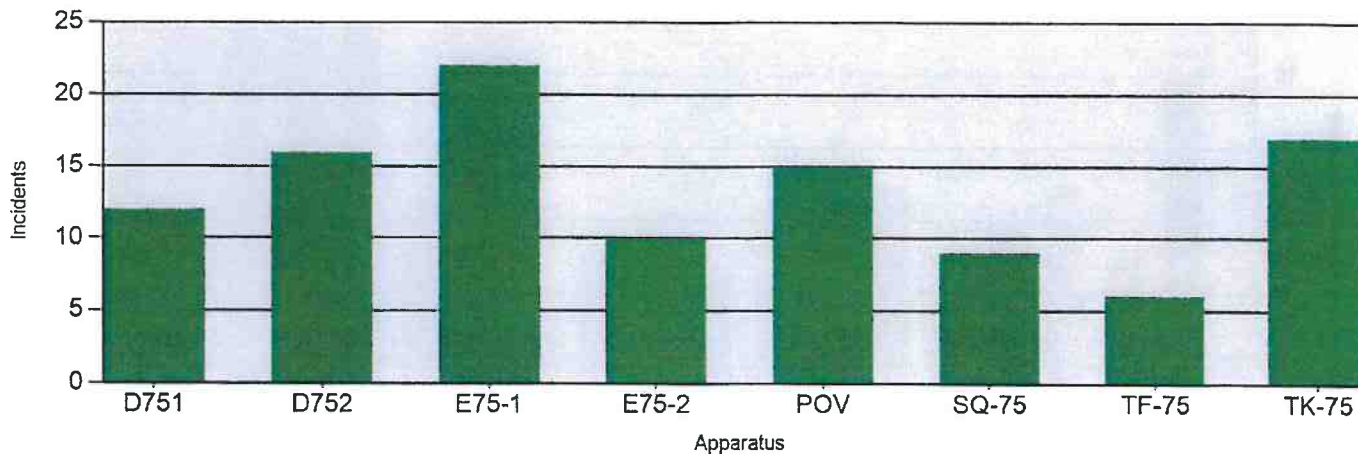
Fire Department Mount Joy

Mount Joy, PA

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Incident Count per Apparatus for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



APPARATUS	# of INCIDENTS
D751	12
D752	16
E75-1	22
E75-2	10
POV	15
SQ-75	9
TF-75	6
TK-75	17

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.



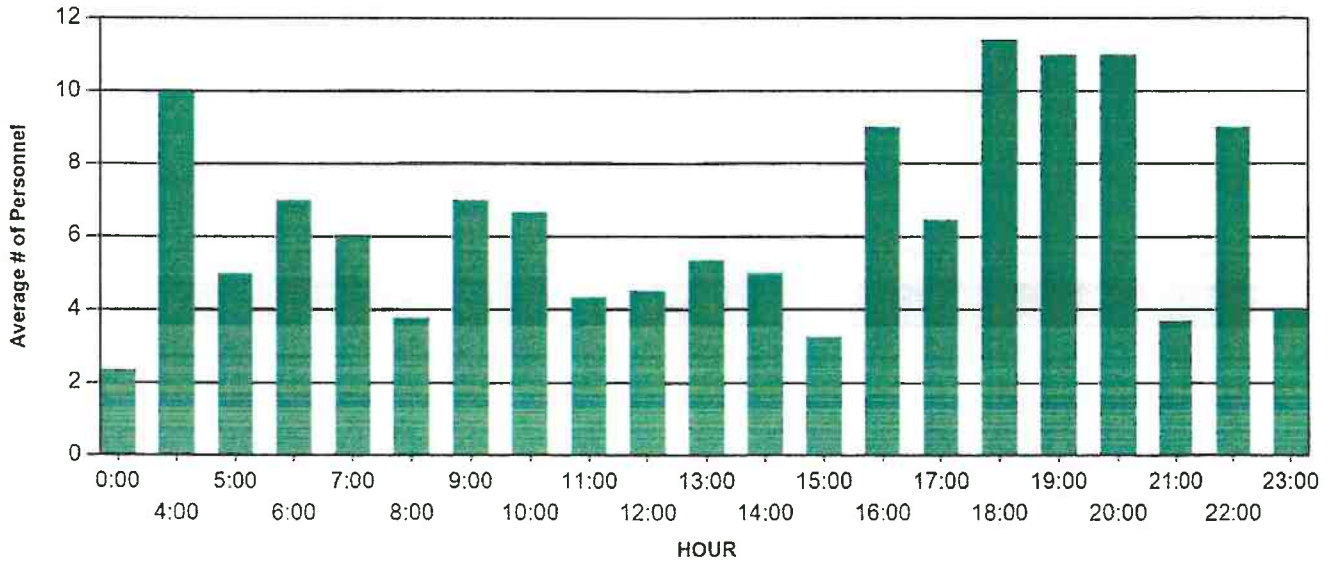
Fire Department Mount Joy

Mount Joy, PA

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Average Number of Responding Personnel per Hour for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



HOUR	AVG. # PERSONNEL
00:00 - 00:59	2.33
04:00 - 04:59	10.00
05:00 - 05:59	5.00
06:00 - 06:59	7.00
07:00 - 07:59	6.00
08:00 - 08:59	3.75
09:00 - 09:59	7.00
10:00 - 10:59	6.67
11:00 - 11:59	4.33
12:00 - 12:59	4.50
13:00 - 13:59	5.33
14:00 - 14:59	5.00
15:00 - 15:59	3.25
16:00 - 16:59	9.00
17:00 - 17:59	6.43
18:00 - 18:59	11.40
19:00 - 19:59	11.00
20:00 - 20:59	11.00
21:00 - 21:59	3.67
22:00 - 22:59	9.00
23:00 - 23:59	4.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.

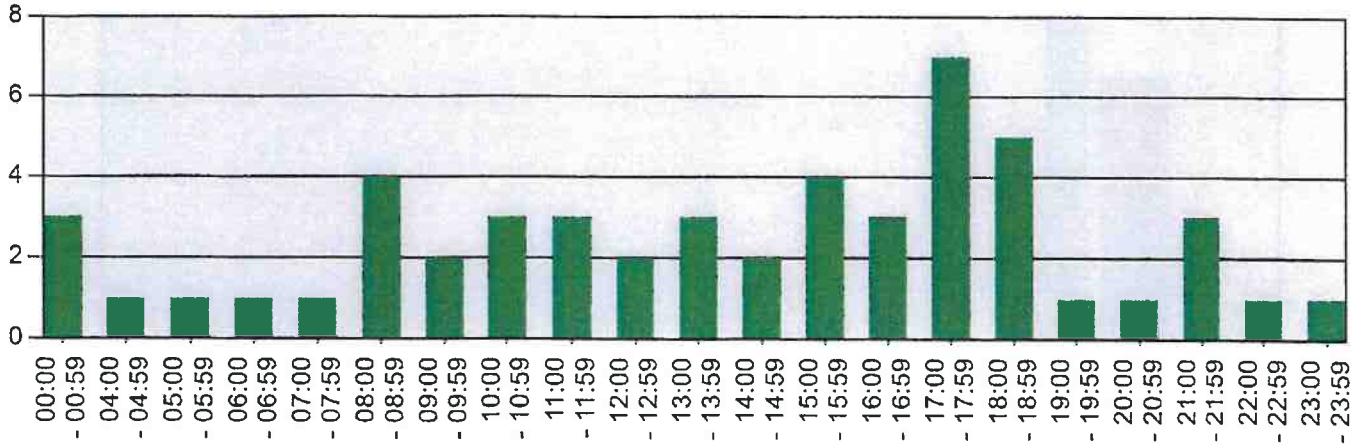
Fire Department Mount Joy

Mount Joy, PA

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Incidents by Hour for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



HOUR	# of CALLS
00:00 - 00:59	3
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	1
07:00 - 07:59	1
08:00 - 08:59	4
09:00 - 09:59	2
10:00 - 10:59	3
11:00 - 11:59	3
12:00 - 12:59	2
13:00 - 13:59	3
14:00 - 14:59	2
15:00 - 15:59	4
16:00 - 16:59	3
17:00 - 17:59	7
18:00 - 18:59	5
19:00 - 19:59	1
20:00 - 20:59	1
21:00 - 21:59	3
22:00 - 22:59	1
23:00 - 23:59	1

Only REVIEWED incidents included



Fire Department Mount Joy

Mount Joy, PA

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Losses for Date Range

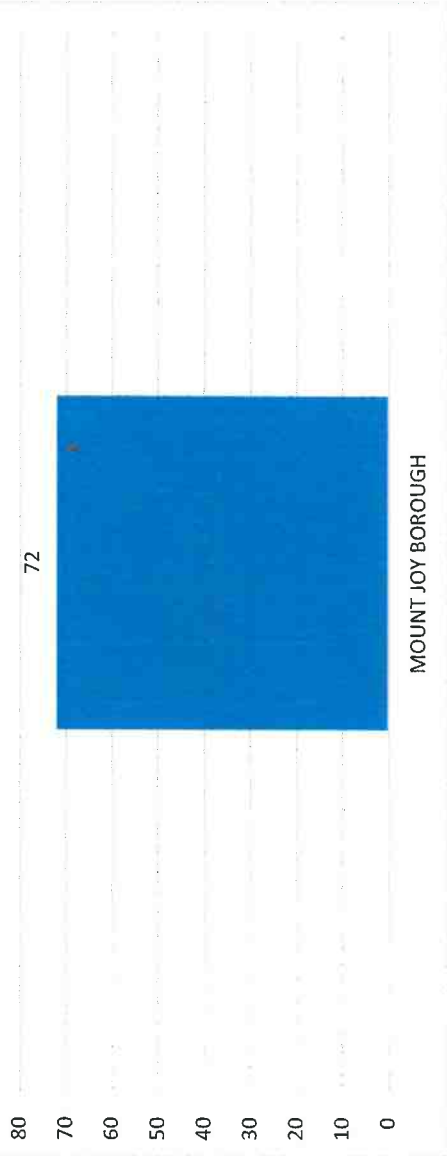
Start Date: 03/01/2023 | End Date: 03/31/2023

INCIDENT NUMBER	DATE	Incident Type	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS	TOTAL	% of Total
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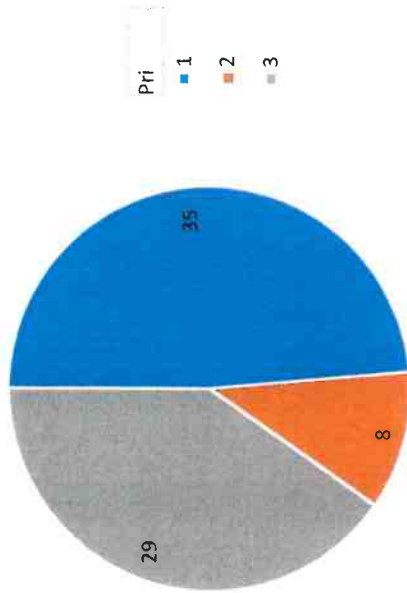
Only REVIEWED incidents included

Penn State Health Life Lion, LLC
March 2023

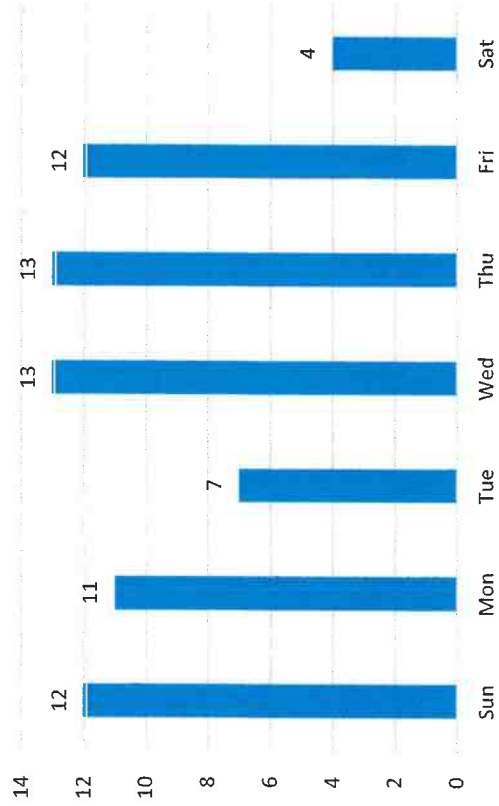
Total Calls by Municipality



Total Calls by Priority



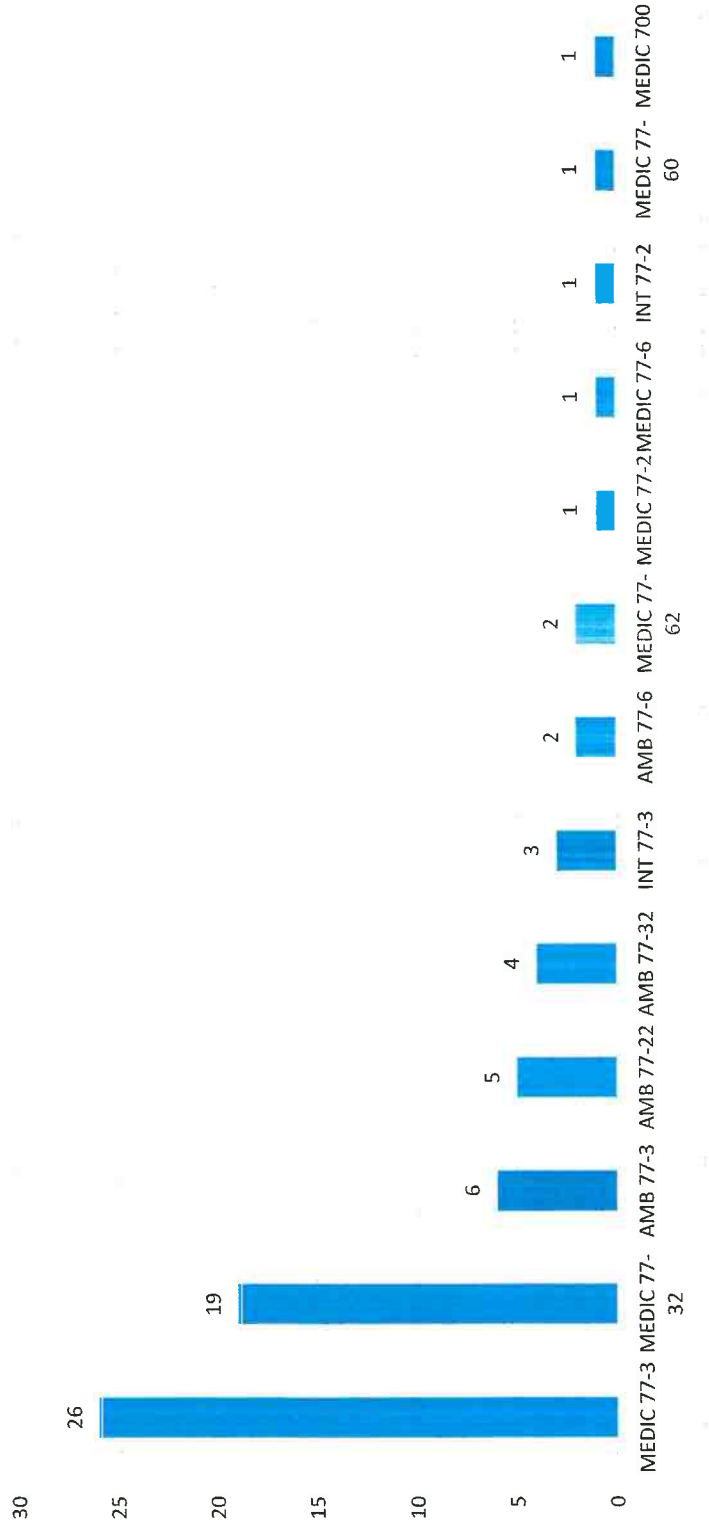
Total Calls by Day of the Week



92

Penn State Health Life Lion, LLC March 2023

Total Calls by First Unit Dispatched

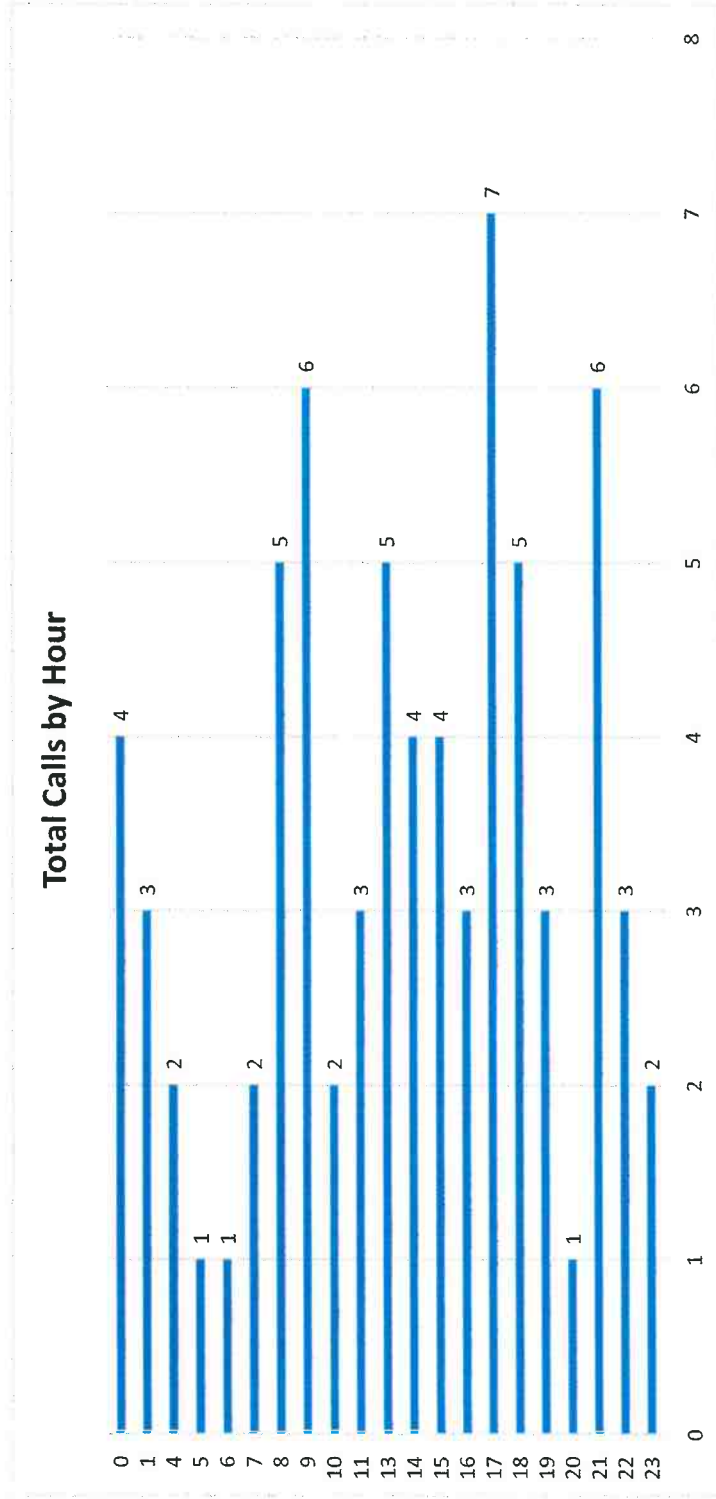


32

62

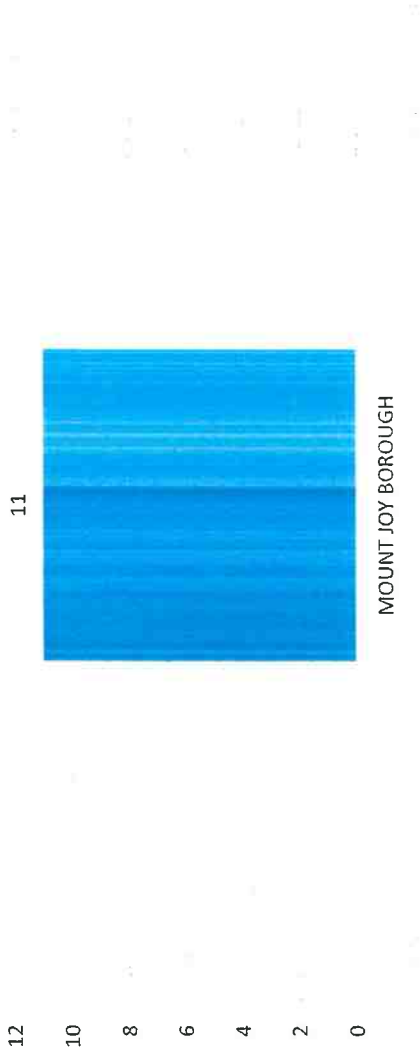
60

Penn State Health Life Lion, LLC
March 2023

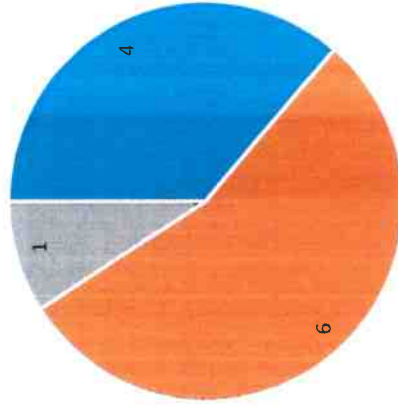


Penn State Health Life Lion, LLC
 Covered Incidents
 March 2023

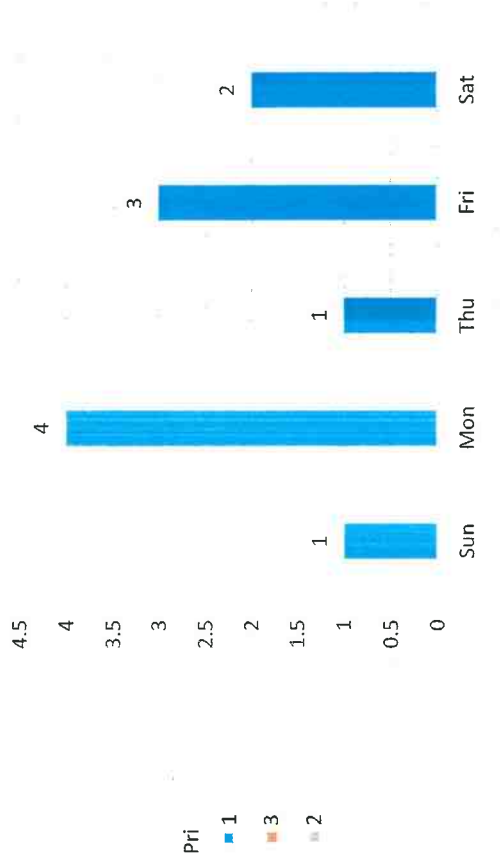
Total Calls by Municipality



Total Calls by Pri

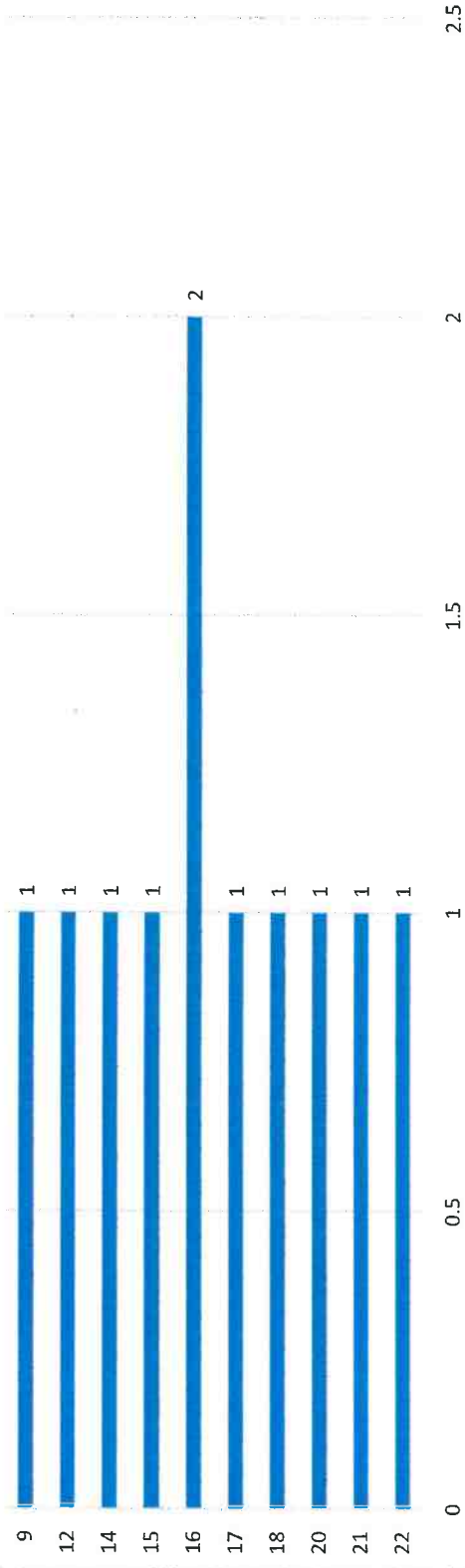


Total Calls by Day of the Week



Penn State Health Life Lion, LLC
Covered Incidents
March 2023

Total Calls by Hour



Total Calls by First Unit Dispatched



Mount Joy Missed Calls -March-11

3/6-3/30

3/2/2023 @ 14:54 Class 3 Sick person 86-12

77-3 3/2/2023 @ 14:07 Class 3 Sick person Mount Joy Township

3/4/2023 @ 09:08 Class 2 Fall 86-2

77-3 3/4/2023 @ 08:49 Class 3 Sick person Mount Joy Township

3/6/2023 @ 13:30 Class 3 Sick person at 13:40

77-3 03/06/2023 @ 13:16 Routine Transfer

3/10/2023 @ 16:46 Class 3 Sick person 86-2

77-3 3/10/2023 @ 14:49 Class 1 Abdominal pain Mount Joy Township

3/13/2023 @ 11:03 Class 1 Sick person 86-12

77-3 3/13/2023 @ 09:46 Class 3 Fall Mount Joy Borough

3/13/23 @ 20:05 Class 3 Public Service 86-2

77-32 3/13/2023 @ 19:59 Class 3 Sick person Columbia Borough

3/17/2023 @ 16:04 Class 1 Allergic reaction 86-2

7-3 3/17/2023 @ 15:30 Class 3 Fall Mount Joy Township

3/19/2023 @ 20:57 Class 3 Psychiatric -86-1

77-32 3/19/2023 @ 20:19 Class 3 Fall East Hempfield Township

3/25/2023 @ 15:11 Class 1 Unconscious person 86-2

77-3 3/25/2023 @ 14:58 Class 2 Sick person Columbia Borough

3/27/2023 @ 14:13 Class 1 Abdominal pain 86-2

77-3 3/27/2023 @ 14:00 Class 1 Seizure

3/31/2023 @ 19:51 Class 3 Psychiatric 86-11

77-32- 3/31/2023 @ 18:46 Class 1 Breathing problem West Hempfield Township

Mount Joy Unit Responding to another Agencies Municipality-March 2023 –13/3

Elizabethtown Borough

77-32 3/2/2023 @ 19:57 Class 1 Breathing problem

77-32 3/10/2023 @ 01:47 Class 3 Sick person

77-32 3/19/2023 @ 03:34 Class 1 Hemorrhage

Manheim Borough

77-3-3/1/2023 @ 11:06 Class 1 Stroke

Mount Joy Township

77-32 3/2/2023 @ 21:38 Class 1 Heart problem

77-32 3/8/2023 @ 20:54 Class 1 Chest pain

77-32 3/9/2023 @ 02:35 Class 1 Heart problem

77-32 3/15/2023 @ 18:34 Class 1 Stroke

77-32 3/18/2023 @ 20:01 Class 1 Vehicle accident

77-32 3/31/2023 @ 00:53 Class 1 Diabetic/Canceled after responding for 4 minutes

Rapho Township

77-32 3/14/2023 @ 21:21 Class 3 Sick person

77-3 3/27/2023 @ 08:02 Class 1 Sick person/Canceled after responding for 12 minutes

West Donegal Township

77-32 3/5/2023 @ 20:12 Class 1 Stroke

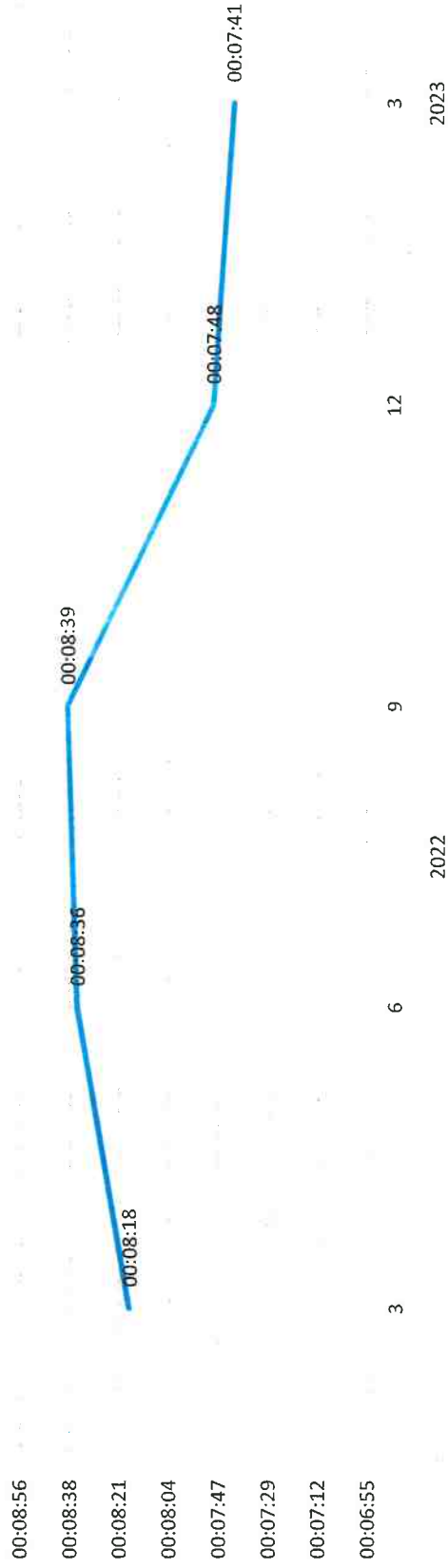
77-3 3/20/2023 @ 07:36 Class 1 Fall/Canceled after responding for 4 minutes

77-32 3/23/2023 @ 02:27 Class 1 Fall

77-32 3/27/2023 @ 03:14 Class 1 Breathing problem

Penn State Health Life Lion, LLC March 2022 - March 2023

Response Time (Dispatch to OnScene)



Unit Assigned Transports-March 2023

West Hempfield

77-2-11

77-22-22

Mount Joy

77-3-5

77-32-12

Woodcrest (East Hempfield)

77-4-6

77-42-11

Columbia

77-6-9

77-62-5

East Hempfield (Rhorerstown Rd & Columbia Ave)

77-7-18

East Hempfield/Float Ambulances

77-8-1

77-9-2

Keller Ave Station

77-1-0

York (Hellam, Hallam & Wrightsville)

Y41-0

9e

Northwest EMS Inc.
Agency Incident Report, January - March 2023
Mount Joy Borough

JANUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2301001243	BACK PAIN-SICK-CLASS 1	3051	1	703 SQUARE ST	01/02/2023 10:14:50	recalled			
2301003068	UNKNOWN EMS-PERSON DOWN-CLASS 2	3322	2	308 SASSAFRAS ALY	01/03/2023 20:12:04	refusal		77	
2301003612	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/04/2023 10:36:02	transport	lanc	77	
2301004904	SICK PERSON-CLASS 3	3263	3	130 FARMINGTON WAY	01/05/2023 10:14:25	transport	lgh		
2301005982	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/06/2023 08:05:00	recalled			
2301007359	ABDOMINAL PAIN-SICK-CLASS 1I	3012	1	1001 CORNERSTONE DR	01/07/2023 11:26:30	transport	lanc	77	
2301007571	MEDICAL ALARM-CLASS 3	3909	3	333 FLORIN AVE	01/07/2023 14:54:22	no pt		77	
2301009019	UNCON PERSON-CLASS 1	3311	1	330 LOCUST LN	01/09/2023 02:32:49	transport	lgh	77	
2301009637	FALL-INJURED-CLASS 3	3173	3	951 WOOD ST	01/09/2023 14:22:05	transport	hmc	77	
2301010051	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 COLUMBIA AVE	01/09/2023 20:27:46	cx			
2301015367	HEMORRHAGE-CLASS 1	3211	1	345 FLORIN AVE	01/14/2023 10:44:55	transport	lgh	77	
2301015435	SICK PERSON-CLASS 3	3263	3	506 BERNHARD AVE	01/14/2023 11:49:54	transport	lgh	77	
2301017224	SICK PERSON-CLASS 1	3261	1	520 GLENN AVE	01/16/2023 08:16:09	cx			
2301017895	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	01/16/2023 17:42:19	transport	lititz	77	
2301018462	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	303 CHOCOLATE AVE	01/17/2023 08:43:10	transport	lgh	77	
2301018736	BREATHING PROBLEM-CLASS 1	3061	1	1071 DONEGAL SPRINGS RD	01/17/2023 12:09:53	transport	lgh	77	
2301022765	CHEST PAINS-CLASS 1	3101	1	607 HEARTHSTONE LN	01/20/2023 16:40:09	transport	lgh		77
2301024848	SICK PERSON-CLASS 3	3263	3	501 MARTIN AVE	01/22/2023 17:12:02	recalled			
2301024860	HEMORRHAGE-CLASS 1	3211	1	81 E MAIN ST	01/22/2023 17:18:28	transport	lanc	77	
2301026606	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	01/24/2023 09:11:28	transport	lanc	77	
2301028540	BREATHING PROBLEM-CLASS 1	3061	1	803 DONEGAL SPRINGS RD	01/25/2023 17:52:31	cx		77	
2301030283	BREATHING PROBLEM-CLASS 1	3061	1	340 SASSAFRAS TER	01/27/2023 07:52:32	cx			
2301030463	SICK PERSON-CLASS 1	3261	1	515 CREEKSIDE LN	01/27/2023 10:31:07	recalled			
2301033009	TRAUMATIC-INJURED-CLASS 1	3301	1	330 SASSAFRAS TER	01/29/2023 15:12:31	transport	lgh	77	
2301033082	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	01/29/2023 17:05:26	transport	lanc	77	
2301033786	BUILDING-COMMERCIAL-INDUSTRIAL-1A	2147	3	903 SQUARE ST	01/30/2023 10:25:12	recalled			

18 Class 1
 1 Class 2
 7 Class 3

 26 Total dispatches
 9 cancelled/recalled

 17 Total cover calls/assists

Total dispatches for Jan - Feb 2023: 69
 Total covers/assists for Jan - Feb 2023: 44

Northwest EMS Inc.
Agency Incident Report, January - March 2023
Mount Joy Borough

FEBRUARY

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2302000929	VEHICLE ACCIDENT-CLASS 2	2603	2	NEW HAVEN ST / W HENRY ST	02/01/2023 17:30:33	recalled			
2302001070	STROKE-CVA-CLASS 1I	3282	1	229 SCHOOL LN	02/01/2023 19:46:29	recalled			
2302002756	BREATHING PROBLEM-CLASS 1	3061	1	15 MOUNT JOY ST	02/03/2023 10:00:33	transport	lanc	77	
2302006267	BUILDING-HIGH OCCUPANCY-1A	2162	3	5 E DONEGAL ST	02/06/2023 15:21:58	standby		77	
2302010196	CO INHALATION-CLASS 1	2019	1	720 HILL ST	02/09/2023 17:31:51	recalled			
2302014457	PUBLIC SERVICE-EMS-CLASS 3	3911	3	341 RICHLAND LN	02/13/2023 11:15:53	no pt			
2302017726	SICK PERSON-CLASS 3	3263	3	614 HEARTHSTONE LN	02/15/2023 22:55:33	transport	lgh	77	
2302017971	HEART PROBLEM-CLASS 1	3191	1	507 HILL ST	02/16/2023 07:31:46	recalled			
2302018557	FALL-INJURED-CLASS 3	3173	3	203 SAGE CT	02/16/2023 14:56:23	transport	lanc	77	
2302019095	SICK PERSON-CLASS 3	3263	3	720 BERNHARD AVE	02/17/2023 02:21:34	transport	lanc	77	
2302020060	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	542 MARTIN AVE	02/17/2023 19:38:36	recalled			
2302021326	HEART PROBLEM-CLASS 1	3191	1	340 SASSAFRAS TER	02/18/2023 23:41:18	transport	lgh	77	
2302021539	BREATHING PROBLEM-CLASS 1	3061	1	562 UNION SCHOOL RD	02/19/2023 07:15:50	cx			
2302022324	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	02/19/2023 22:15:52	refusal		77	
2302024445	BREATHING PROBLEM-CLASS 1	3061	1	14 NEW ST	02/21/2023 17:49:03	recalled			
2302025315	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/22/2023 13:50:51	recalled			
2302026563	SICK PERSON-CLASS 1	3261	1	382 S MARKET AVE	02/23/2023 14:34:17	recalled			
2302027980	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	02/24/2023 15:16:21	transport	lgh	77	
2302027997	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	02/24/2023 15:29:34	transport	lanc	77	
2302030120	SICK PERSON-CLASS 3	3263	3	200 WATERS EDGE DR	02/26/2023 14:27:00	transport	hmc	77	
2302030324	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/26/2023 18:40:45	transport	lgh	77	
2302032418	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	02/28/2023 13:54:09	transport	lgh	77	

10 Class 1
2 Class 2
10 Class 3

22 Total dispatches
9 cancelled/recalled

13 Total cover calls/assists

MARCH

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2303001968	SICK PERSON-CLASS 3	3263	3	703 SQUARE ST	03/02/2023 14:52:16	transport	hmc	77	
2303003906	FALL-INJURED-CLASS 2	3172	2	127 BAYBERRY DR	03/04/2023 09:06:36	refusal		77	
2303005202	PREGNANCY-MATERNITY-CLASS 1	3241	1	198 N MELHORN DR	03/05/2023 13:13:24	transport	other		77
2303006242	SICK PERSON-CLASS 3	3263	3	110 W MAIN ST	03/06/2023 13:28:50	transport	lanc	77	
2303007346	CONVULSION-SEIZURE-CLASS 1	3121	1	15 MOUNT JOY ST	03/07/2023 12:46:23	recalled			
2303009527	SICK PERSON-CLASS 1	3261	1	274 W MAIN ST	03/09/2023 09:23:37	recalled			
2303011152	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	03/10/2023 16:43:24	transport	lgh	77	
2303011230	STROKE-CVA-CLASS 1	3281	1	210 GRANDVIEW CIR	03/10/2023 17:45:00	recalled			
2303013751	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	03/13/2023 11:02:03	transport	lgh	77	
2303014366	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:02:39	no pt		77	
2303014401	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:38:07	recalled			
2303018010	FALL-INJURED-CLASS 1	3171	1	81 E MAIN ST	03/16/2023 16:53:18	recalled			
2303019220	ALLERGIC REACTION-CLASS 1I	3024	1	116 COLUMBIA AVE	03/17/2023 16:01:47	refusal		77	
2303019661	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	03/17/2023 22:14:47	cx			
2303019883	BREATHING PROBLEM-CLASS 1	3061	1	358 SASSAFRAS TER	03/18/2023 03:41:02	cx			
2303021762	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	309 N ANGLE ST	03/19/2023 20:56:21	transport	lanc	77	
2303028782	UNCON PERSON-CLASS 1	3311	1	205 W MAIN ST	03/25/2023 15:09:16	transport	lititz	77	
2303029628	UNCON PERSON-CLASS 1	3311	1	1050 W MAIN ST	03/26/2023 13:03:14	transport	lgh		
2303029779	SICK PERSON-CLASS 1	3261	1	703 SQUARE ST	03/26/2023 15:40:12	transport	hmc		
2303030807	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	680 WOOD ST	03/27/2023 14:12:15	transport	lgh	77	
2303036109	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	03/31/2023 19:50:03	transport	lanc	77	

13 Class 1
1 Class 2
7 Class 3

21 Total dispatches
7 cancelled/recalled

14 Total cover calls/assists



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

April 2023 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

March 1-31, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	15,765	15,910	15,544	10,612	14,490
YTD CIRCULATION	44,406	41,654	44,098	40,411	44,705
OVERDRIVE & E-formats	1,473	1,220	1,359	1,171	-
NEW PATRONS	73	70	39	37	67
YTD NEW PATRONS	237	183	139	171	209
PATRON COUNT	6,335	5,094	3,983	3,235	6,186
YTD PATRON COUNT	16,683	13,689	10,845	15,317	17,997
PASSPORTS	244	98	111	76	154
YTD PASSPORTS	601	273	254	341	419
WIFI USERS	672	292	278	339	-
PC USERS	265	329	356	235	-

Hoopla!	March '23	Feb '23	Jan '23	Dec '22	Nov '22	Oct '22
Number of Hoopla items used	266	241	235	184	174	175

ITEMS SOLD IN LOBBY	\$1,067.70
YTD TOTAL \$	\$3,096.75
TOTAL \$ ADDED DONATIONS	\$0*
TOTAL \$ DONATIONS as PRIZES	\$53.00
TOTAL	\$1,120.70

* No donations added to the collection in March '23

Executive Summary

- MSL celebrated Dr. Seuss with a very well attended Celebrate Seuss on March 3.
- Lobby Books for Donation made \$1,067.70 in March, YTD \$3,096.75!
- Passports surge continues in March -- more than double last year!

PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	30	9	472
Club Meetings/Participants	7	57	21	198
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	25	635	73	1,568
Virtual Videos	0	0		0
Off-Site Programs	5	623	12	1,083

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	124	266		

Joseph

- Attended Celebrate Seuss, March 3
- Attended Mount Joy Borough Council Meeting, March 6
- Confirmed submission of 2022 Annual Report, March 8, 2023
- Attended Friends Group Meeting, March 13
- Met with Jeff Gable of Gable Designs about shelving in J-Non-Fic, March 14
- Met with Keith Greenwalt about Solar options for MSL, March 15
- Met with the XYZ Scholarship Committee, March 17.
- Met with Denise Snyder-Patch of Hess Agency about MSL insurance plan for '23, March 21
- 1st round of interviews for Circulation Desk Assistant and Passport Agent, March 22
- Met with Friends Group members to discuss Ebay and Book Buyers, March 23
- 2nd interview for Circulation Desk Assistant and Passport Agent, March 29

Community/Service Point (Susan)

- Interview potential new employees.
- Bash meeting
- Help with annual appeal responses.
- Train new volunteer to shelve.
- Created new passport appointment schedule.
- Facilitated Bingo program for Kim
- Facilitated Make It Monday...."A Clean Slate"
- Processed lots of newly purchased items

Youth Services (Jan)

- Had another very successful, sold out Seuss event with help from our wonderful staff, Kiwanis, Key Club and Builders Club.
- Preschool storytimes were extremely well attended. Had 2 weeks of 100 or more attending with quite a few new families.
- Had a nice Leaf Zentangle destressing activity with a few coming in to relax and unwind.
- Met with The Kraybill School's art teacher and prepared for the art show in May. It will be her first show, so we're keeping it pretty low key this year.
- Met with Mayra from MU's migrant Storytime program and a lady from PA Department of Ed. to assess the impact of the program. We have been asked to do it again in the Fall as the parents and children seemed to like coming.
- I also met with Joseph and Greg Kiehl from Donegal (and on our board) to discuss ways to get our library info in front of the families that need it most. Kirstin and I will be working on a bag with info in it to send home with the at risk students who will be coming in over the Summer.
- Bingo was lightly attended this month, but Fun Fort Friday was a big hit and so was Super Science. It's interesting how the interest and attendance vary each month.
- I paid my yearly visit to Kinderhook Learning Center in Marietta and had a raucous storytime with children of many ages there!
- I hosted a clean up event with Donegal Key Club. They came to the library and: dusted shelves, cleaned tables, sorted crayons, cut stickers and rearranged one of my cupboards. We ended with a pizza party.
- I put together and delivered a display for the Donegal Intermediate School's open house (I was here at the library with Key Club)

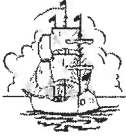
Public Relations/Promotions (Kirstin)

- CONSTANT CONTACT:
 - March 2023 Enews: sent to 3382 contacts (97 new), 1278 opens (39.5%), 40 clicks (1.2%), 2 unsubscribe
 - "Welcome Letter" sent to 47 new patrons
- SOCIAL MEDIA:
 - Facebook – Total Page Followers 2,423 (27 new); 8,206 reached; 4,592 engagements; Created 3 Events.
 - Instagram – 1,008 followers – woo hoo!!(17 new)
 - Created/posted Promos for special programs
 - Started creating weekly Reels for what goes on at the Library every week.
- 2 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- WEBSITE
 - 4,386 website entrances; 9,429 page views
 - These are the highest view counts: 1,326 page views of calendar; 435 Passport info
 - Created 6 new banners for the home page
 - Updated programs for April.
- MISC
 - Celebrate Seuss: Helped with set-up, attended and took photos, assisted with tear-down
 - Added a couple more food trucks to Thursdays this summer; met with a new truck here.
 - Reached out to some local artists for interest in Maker Fest.
 - Created a "Welcome Letter" to be emailed to new patrons after their got their Library card.
 - Went with Jan to Gnomewood Farm in Wrightsville to discuss with the owner doing programs at the Library.
 - Watched a few webinars on marketing and social media
 - Gathered some books for a teacher's Mission Trip to Ghana in July. I have been doing that for a few years; books that are not sellable at Used Book Sale or in Library.
 - Continued the emptying of the book donation shed 4 days a week and gathering books for sale in lobby, which made \$1,067.70 in March – a new month record!

Volunteers/Programming/Fundraising (Kim)

- Annual Patron Appeal 2023
 - Letter went out on March 13.
 - By March 31, we had already received 224 donations equaling \$19,360! We are on pace with 2022 numbers.
- Legacy Bricks
 - Bricks ordered as of March 31: 95 of 392. We're at 24%.
 - There is still time to place an order to be in the first batch! Order by 4.12.23.
 - First batch will be started by Drohan Brick on 4.18. I'm going to go out to Drohan to observe the process.
 - If all of us convinced 1 person to purchase a brick, we'd have over 100 for the first run!
- Adult Programs
 - April and May will be stuffed with adult programming.
 - Local NYT Best-Selling author Maria Snyder coming here in April!
- Adult Clubs
- March: 7 clubs met; 57 attended.
- Volunteers
 - Total hours in March: 124. This total includes some members of DHS Key Club who came in and did cleaning and organizing for us.
 - Interviewed and onboarded one new volunteer.
 - Two more applications received.
- Celebrate Seuss
 - Worked the greeter desk and had a great time greeting excited children.

- Updated and tallied the guest list and ran the numbers.
- End-of-Summer Benefit Bash - Friday, August 25; 4 – 7 pm
 - Goal is to raise lots of money but use far less staff time than was necessary for the auction.
 - Meetings have begun, and entertainment is being lined up.
 - Please put us in your calendar ... I'll be asking for lots of volunteers!
- Fairy Garden
 - Working with volunteer to plan and set up the garden for 2023.
 - Garden will open again on Monday, April 17.
 - Letters from one of the fairies have been posted on social media, giving hints that the fairies are headed back to PA from their winter home in FL.
- Sponsorship Project Mailing
 - Letters went out on March 16.
 - 4 sponsors have already contacted me. Total YTD income from mailing: \$2100. With earlier sponsorships: \$2450.
- Maker Fest 2023
 - Saturday, June 24, 9:30 – 12:30.
 - 10 Makers coming to exhibit so far.
 - If you have a skill you would like to exhibit, please contact me!
- Library Survey
 - Designed survey that will be made available to all patrons.
 - Links to the survey will be provided on social media, our Web page, and through the monthly eNews.
 - Paper survey can also be made available.



4/24/23

Mark Pugliese
Borough Manager

RE: Zoning, Codes, and Planning Monthly Report, April 2023

Mr. Borough Manager,

The following is a summary of activities conducted by the Codes and Zoning Department for the month of April 2023. The month of April went by extremely fast, and I do not always feel like much is accomplished in a day. As I review notes from meetings, phone calls, email, site visits, and inspections over this past month I see how much activity our Borough sometimes can generate, and it is encouraging to see just how much we are actually able to accomplish in a few weeks' time.

Zoning and Building:

I continue to work with our appointed Third Party on reviews and issuance of UCC required permitting while reviewing zoning and other borough code related issues that don't require a UCC review. I will note that while the Permit report for April is lower than March, we have no shortage of projects under review and inquiries into requirements for permitting for potential projects as well as issues that may arise or concerns that need to be addressed from projects that are underway.

Rentals:

By the end of April, I will have conducted 3 inspections on 5 units that are going through a tenant changeover. We are using a new pdf-based inspection form that I am then able to upload into the records and email to the owners and property managers. This form has been developed considering various portions of the currently adopted property maintenance code, rental ordinance, and fire prevention codes. I have attached a blank printout of this form for your consideration.

Complaints and Violations:

The monthly complaint and violations report is attached. Now that spring is here, I am seeing a rise in tree trimming needs and complaints regarding grass, as well as other general property maintenance complaints as people venture outside. Several complaints have led to opportunities for community engagement about our ordinances and the nature of why the Borough does not act on an anonymous complaint. I will continue to address these concerns as they come in as well as work to close those that remain open.

Training:

I continue to look for more ways to further my knowledge base to better serve the community. I have had the opportunity in the last few weeks to take part in several good training and seminars that have provided many helpful insights into potential issues my office may have to deal with currently and are likely to face in the future.

Third-Party:

Third party services have been working well. The staff at Code Administrators have been extremely helpful this past month in working through issues that have arisen as a result of CCIS not participating in a transition process. The communication and systems that are set in place by Code Administrators have been easy to work with.

While I am experiencing some pushback from residents and contractors on the new systems that are in place, I am doing my best to educate them as we work to follow the PA UCC and other law to the best of our abilities.

Zoning Hearing Board:

No cases for April,

Case 23-

23-03 will be heard on May 24 regarding 123 W Main St and Section 270-63,14(B.3) regarding accessory Solar Energy systems:

"The accessory solar energy system shall be set back a minimum of three feet from the bottom edge of the building roof."

Planning Commission:

The Planning Commission held a meeting on April 12th. Several items were discussed including the requested comments on Ordinance 01-2023, Short Term Rental, The Official Map, and several other issues.

As a result of that meeting, I have been asked to draft a preliminary ordinance regarding Short Term Rentals, present the Official Comment on Ordinance 01-2023, which I have submitted previously.

I was also asked to present an interactive map for consideration by Council to be placed on the Borough website. This map was developed by Steve Gault, current Alternate Member of the Commission, and has multiple features that may be useful to the public and that can be readily adjusted and expanded upon as changes or adjustments are required.

<http://www.lanctrain.com:8888/mount-joy/Official-Map-2013.html>

Ordinances:

I am continuing to work on the revision of Chapter 195 Property Maintenance and will hopefully bring that ordinance back to you in May for further comment or action.

I have the material to start working on revisions of Chapter 136 Fire Prevention for a review and will hopefully be bringing that ordinance for review to you in the next few months.

Respectfully,



Duane J Brady Jr, Mount Joy Borough
Zoning Officer/Building Code Official

Permit Report

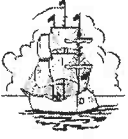
25 Permits Issued on 12 Projects

Permit #	Permit Description	Property Address	Permit Type	Issued Date
230041	remove back patio and build a 2 story addition with basement	425 COLUMBIA AVE	Zoning Permit	4/19/2023
230041-B	remove back patio and build a 2 story addition with basement	425 COLUMBIA AVE	Building Permit	4/19/2023
230041-E	remove back patio and build a 2 story addition with basement	425 COLUMBIA AVE	Electrical Permit	4/19/2023
230041-M	remove back patio and build a 2 story addition with basement	425 COLUMBIA AVE	Mechanical Permit	4/19/2023
230041-P	remove back patio and build a 2 story addition with basement	425 COLUMBIA AVE	Plumbing Permit	4/19/2023
230069	Deck with Roof	178 N MARKET ST	Zoning Permit	4/24/2023
230069-B	Deck with Roof	178 N MARKET ST	Building Permit	4/24/2023
230072	Fence in rear and side yard	207 POPLAR ST	Zoning Permit	4/3/2023
230073	Roof Mount Solar System	255 LUMBER ST	Zoning Permit	4/24/2023
230073-E	Roof Mount Solar System	255 LUMBER ST	Electrical Permit	4/24/2023
230074	Replace asphalt driveway with concrete	230 S MARKET AVE	Curb & Sidewalk Permit	4/6/2023
230075	Borough Required Sidewalk Project 2023	230 S MARKET AVE	Curb & Sidewalk Permit	4/6/2023
230075	Borough Required Sidewalk Project 2023	713 WOOD ST	Curb & Sidewalk Permit	4/6/2023
230075	Borough Required Sidewalk Project 2023	715 WOOD ST	Curb & Sidewalk Permit	4/6/2023
230075	Borough Required Sidewalk Project 2023	719 WOOD ST	Curb & Sidewalk Permit	4/6/2023
230075	Borough Required Sidewalk Project 2023	721 WOOD ST	Curb & Sidewalk Permit	4/6/2023
230075	Borough Required Sidewalk Project 2023	724 WOOD ST	Curb & Sidewalk Permit	4/6/2023
230079	Development Name Sign - 3 Signs	101 LAKESIDE XING	Zoning Permit	4/12/2023
230079	Development Name Sign - 3 Signs	385 MUSSER RD	Zoning Permit	4/12/2023
230079	Development Name Sign - 3 Signs	FARMINGTON WAY	Zoning Permit	4/12/2023
230080	4ft Chain Link Fence	114 N MARKET AVE	Zoning Permit	4/12/2023
230081	Entry Sign for Mobile Home Park	PENN COURT MOBILE HO	Zoning Permit	4/19/2023
230082	Borough Required Sidewalk Project 2023	642 WOOD ST	Curb & Sidewalk Permit	4/19/2023
230083	Borough Required Sidewalk Project 2023 w/ Other Work	703 WOOD ST	Curb & Sidewalk Permit	4/19/2023
SO230006	Install Gas Service	423 BIRCHLAND AVE	Street Opening	4/13/2023
SO230007	Install Gas Service	900 SQUARE ST	Street Opening	4/13/2023

Complaints and Violations Report

Complaint #	Property Address	Rental	Open Date	Close Date	Complaint Description
230001	37 W MAIN ST		1/10/2023		Accessible Parking
230002	209 W MAIN ST	X	1/11/2023	2/3/2023	Inadequate Heating
230012	121 E MAIN ST	X	1/16/2023		Unlicensed Rentals
230003	474 CHARTER LN	X	1/25/2023	4/19/2023	Unsafe dwelling
230004	951 WOOD ST	X	1/27/2023	1/28/2023	No heat
230005	539 HILL ST		2/7/2023	3/1/2023	Noise and Rubbish
23FD00	16 Penn Court Dr		2/10/2023		Follow Up from FD Response
230006	226 GRANDVIEW CIR		2/23/2023		Unsecured, Abandoned Property
230007	807 E MAIN ST		3/2/2023		Trash/Dumpster Maintenance and Care
230008	124 S BARBARA ST		3/6/2023		No permits/Property maintenance issues
230009	711 CLAY ALLEY	X	3/7/2023		Lack of proper maintenance
230009	704 W MAIN ST	X	3/8/2023		Issues unresolved from Violation 210442
230014	120 S JACOB ST		3/9/2023		General Property Maintenance Concerns
230010	128 S BARBARA ST	X	3/20/2023		Window seal and other issues
230011	622 BERNHARD AVE		3/22/2023	3/27/2023	Neighbor Disupte - Fence/Siding
230011	620 BERNHARD AVE		3/22/2023	3/27/2023	Neighbor Disupte - Fence/Siding
230013	254 SCHOOL LN		4/5/2023		Harboring of excessive cats
230015	622 BERNHARD AVE		4/18/2023	4/20/2023	Neighbor Dispute - Open Burning
230015	620 BERNHARD AVE		4/18/2023	4/20/2023	Neighbor Dispute - Open Burning

Violation #	Property Address	Rental	Open Date	Close Date	Violation Description
23FD01	903 SQUARE ST		1/30/2023		3rd Fir Conference Room
230001	803 DONEGAL SPRINGS RD	X	2/3/2023	4/19/2023	1st Offense - See Documentation
23FD02	5 E DONEGAL ST	X	2/6/2023	4/11/2023	Electrical Fire of Hot Water Heater
230002	919 LIBERTY CT		2/23/2023	3/21/2023	Failure to acquire permits
23FD03	218 ZIEGLER ST		3/2/2023		Heater malfunction
23FD04	215 E MAIN ST		3/10/2023	3/17/2023	Alarm activation w/ odor no source
23FD05	408 N ANGLE ST		3/13/2023		Gas Fireplace Leak/CO Issues
230004	309 N ANGLE ST		3/19/2023	4/17/2023	PD Follow Up
230005	720 W MAIN ST	X	3/19/2023		722 W Main, Apt B - PD Follow Up
230003	845 BRUCE AVE		3/20/2023		Site obstruction of stop sign
23FD06	124 DAVID ST		3/27/2023		Improper chimney
230006	471 DONEGAL SPRINGS RD		4/4/2023		Possible Water Damage and Other Violations
230007	104 S BARBARA ST		4/18/2023		Site obstruction of stop sign
230008	178 N MARKET ST		4/21/2023	4/24/2023	Failure to acquire permits



4/27/23

Mark Pugliese
Borough Manager

RE: Sassafras Terrace
330 E Main St
Mount Joy, PA 17552

Mr. Borough Manager,

As you are aware there have been multiple calls and emails to me, the Fire Department of Mount Joy, and yourself regarding some actions taken by the management at Sassafras Terrace. I have been in contact with several residents as well as the property manager and would like to provide you with an update on the status of the complex.

Many of the complaints coming from residents have to do with an upcoming inspection by the Commonwealth Housing Authority on May 9th. In preparing for this inspection the property manager has been taking action to make sure that the property can receive a passing grade and continue to offer the subsidized housing that is intended at that location. This has nothing to do with the Borough or Borough Ordinances as it is strictly a State inspection.

Additionally, the property manager is taking action to enforce the articles of the tenant's lease agreement. This action includes removing people occupying apartments that are not listed on leases, removing vehicles that are not listed as belonging to legal tenants, and general property maintenance enforcement. In conjunction with that, the property management group has taken the step to secure multiple utility closets throughout the complex. This is the result of multiple and ongoing issues with tenants overriding safeguards on hot water heaters by turning the heating temperature to excess of 120 degrees as well as reconfiguring controls and setting on heat and A/C systems to allow for expanded heating and cooling temperature ranges. Some of these interferences with appliances have led to unneeded breakdowns and repairs, with some tenants being repeat offenders. There is no provision in the code to prevent securing utility closets or rooms and property management has placed a master in the Knox Box for responder access.

Property management has this week also advised the Borough that they have reports which they are investigating of a person or persons using the common laundry facility, which is unsecured, overnight as a sleeping space, as well as multiple issues with proper care and cleaning of apartments which will be investigated and potentially lead to apartments being posted as unfit for occupancy. The Borough was also made aware this week that there is the potential for several tenants of the apartment complex to attend the Borough Council meeting May 1st and express their displeasure with property management and whatever other concerns they may have.

I continue to be in touch with property management on these issues and concerns as well as tenants that reach out with questions.

Respectfully,

Duane J Brady Jr, Mount Joy Borough
Zoning Officer/Building Code Official/Fire Code Official

Photo Emailed to Borough Manager

To: Apts. 317, 318, 319, 320, 323, 324, 325, 326, 327,
328, 329, 330, 331, 332
From: Sassafras Terrace Management
Date: 4/14/23
RE: Occupied inspections

Management is required to conduct an "inspection" of every apartment in the development quarterly. We will be checking for any lease violations, maintenance issues/concerns, etc. This is also a chance to just "check-in" with those residents that we do not see or hear from frequently.

It is our responsibility to provide you with this written notice that we will visit your apartment on April 20, 2023 to perform a physical conditions observation critique.

** If you have a pet, please be sure that your animal is properly restrained at the time of the inspection or absent from your apartment. The inspection team will need access to the entire apartment, so please do not restrain the animal by placing it in the bathroom or bedroom. In addition, the inspection team is not responsible for any pet that is not properly restrained.*

You are not required to be at home for the inspection. However, if you wish to leave any written comments, they will be welcomed.

As always, please contact us at (717) 653-6265 if you have any questions, thank you!

Allison Weaver
Property Manager

March 1 - 2
General Reminders



Just a few quick reminders.

- There is no smoking in the apartments. You should also only be smoking outside and not near the playground area. Please make sure you properly disposing of cigarette butts and that they are fully extinguished prior to disposing of them. Proper disposal means in a proper fireproof receptacle (not on the ground or directly in the trash can).
- If there is an issue with a machine in the laundry room, please either report it directly to the company or let the office know so that we may report it and get it addressed for you.
- There is no outside or common hallway storage. Please remove all grills and other personal property from any common area spaces. This does not apply to bikes that are properly stored in the bike racks.
- Please keep in mind also that toys need be taken inside once you are done playing, sidewalk chalk is not permitted (this is something that as a tax credit community we would be written up for during an inspection), and paint cannot be used at anytime outside.
- Any bikes or other equipment that is in disrepair will be discarded.
- Items left outside/attached to bushes, etc. are done so at your risk and management will not be responsible for damages from landscaping services, etc. You may not water flowers/plants with a hose from inside your unit.
- If you are ordering packages, please ensure that your package is properly labeled with your address as 330 E Main Street and your apartment Number. You should be home to receive your package or make other arrangements. Management is not responsible for lost or stolen packages.
- You should not park in front of mailboxes, or in the grass at anytime. All vehicles must be registered, inspected, and in drivable condition to be parked in the parking lots.

Contact information

Update

Please be sure to update us if you have a phone or email change or if you need to update or change an Emergency contact.

March 2 - 2
Maintenance Corner

As A/C approaches just a few reminders about HVAC units here at Sassafras.

The lowest temperature setting for A/C is 68 degrees. We do consider no A/C an emergency but it must be 80 degrees or higher.

If it is 50 degrees or below outside, you should not be running your units.

Filter changes happen twice per year, those will be occurring in April.

We will also be checking smoke detectors at this time.

Hippity Hoppity Easter's on its Way!

Here are a few local Easter Egg Hunts to check out in our area.

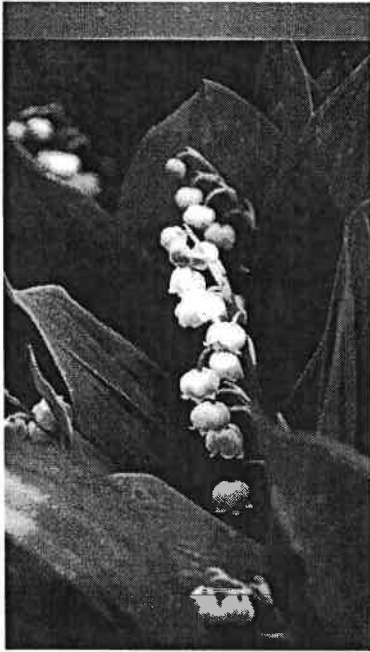
- April 8th @ 12:30 PM—VFQ Post 5752— 125 Longenecker RD Mount Joy
- April 13th @ 6 PM—Trinity Lutheran @ Little Chiques Park-Park Ave Mount Joy
- April 15-16 Stone Gables Estates—Multiple Easter Egg Hunts, and more!

Occupied Inspections

Management will be coming through to inspect each unit on a quarterly basis moving forward. You will receive notice at least 48 hours in advance. You do not have to be present for this inspection, however if you have a pet in your home, the pet may not be loose.

This is an opportunity to address maintenance items, etc. as well as touch base with all our residents.





April 1-2
General Reminders

Just a few quick reminders.

- We are still having issues with proper disposal of cigarette butts. Please make sure you are disposing of your cigarette butts properly. Also, if you are smoking in your apartment, you will receive a violation.
- We have continued to have incidents of paint or other material being used on the sidewalks, buildings, and enclosures throughout the property. This has proven to be difficult to remove. If you know who might be doing this, please ask them to stop. We will be cited by the State as this is considered graffiti.
- Blocking any doors exterior & apartment entry doors is a safety hazard and fire code violation. Please do not block the doors open.
- All grills and remaining items that are in disrepair are going to be disposed of at this point per the prior newsletter.
- If you need to use your fire extinguisher, please contact the office so we can replace it for you.
- You are not able to have chest freezers, mini fridges, or “mini washing machines” in the units. Please make sure these are removed entirely from your units.
- A large number of vehicles have been parking in handicap spaces without proper handicap plaquards. You must be displaying a plaquard to park in the handicap spaces. If you are parked improperly (i.e. no plaquard and in handicap, no inspection, vehicle is “not drivable” or parked over multiple spaces) you will be towed. This will be at your expense.
- We have seen and are receiving reports of minors throwing rocks and other items at the playground area. Please monitor minors when they are in this area. Their volume should be kept at a reasonable level as there are still apartments surrounding the area and no rocks or others items should be thrown.

Contact

information

Update

Please be sure to update us if you have a phone or email change or if you need to update or change an Emergency contact.

April 2-2
Maintenance Corner

Two quick maintenance reminders this month!

Please make sure that you are cleaning your ovens and drip pans frequently! Ovens/stoves are a big fire hazard when they are not kept properly cleaned. Easy off is one recommended product.

Also, the vents that you have on your ceilings work with your HVAC systems. If those vents are not kept clean, they will affect the functionality of the system and can cause it to stop working completely.

Upcoming Local Events to Check out

- May 4 @ 7 PM—Arroga's May the Fourth be with you Trivia Night
- May 5 @ 5 PM—John Wright Restaurant—Give Local York Party for the River
- May 6 @ 11 Am—RCW Kids Tennis Day—Formerly Racquet Club West
- May 13 @ 6 PM—Mulberry Art Studios Big Mamma Presents "An Evening of Jazz and Blues
- May 13 @ 7 PM—The Vineyard at Hershey Jimmy & the Parrots—Loving Care Cat Rescue Fundraiser
- May 20 @ 10 AM—Maple Grove Raceway, AmericanMuscle Show
- May 25 @ 6 PM—The Vineyard at Hershey, Floral Cupcake decorating Class
- June 3 @ 11 AM—Buchanan Park, Lancaster VegFest

**Some events require tickets, please review online.

State Inspection— May 9th

For those that have not yet had their inspection with us or were not home, we will be having a state inspection on May 9th. We were unaware when we had planned the occupied inspection dates but it worked out to help us get ahead of some unreported maintenance concerns.

Please note, the State will randomly choose units the day of the inspection so EVERYONE needs to be ready. A reminder will come out 48 hours before. They will need to be able to operate all doors in your unit, please make sure you do not have any belongings in the way.





**BOROUGH OF MOUNT JOY
STORMWATER MANAGEMENT REPORT**

TO: Mount Joy Borough Council

FROM: Seth Godfrey, MS4 Stormwater, Projects, & Grant Coordinator

DATE: April 26, 2023

RE: Stormwater Management Report for March

Stormwater/Projects/Grants:

- 4/5/23 Meeting with Chiques Creek Watershed Alliance
- Inspected 5 outfalls and 17 observation points to verify compliance with NPDES permit requirements. MCM #3. No illicit discharges present.
- 4/11/23 - 4/12/23 Certified Stormwater Inspector training
- Inspected all PCSM BMPs in Borough to verify compliance with NPDES permit requirements. MCM# 5. Currently working with responsible parties to address maintenance issues.
- 4/24/23 attended PSATS 2023 conference sessions on autonomous and electric vehicles
- 4/25/23 attended PSATS 2023 conference sessions on grant writing and process



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: April 28, 2023

RE: Public Works Department Activities for April 2023

Following is a list of activities for the Public Works Department for April 2023

- Parks – Began mowing
- Parks – Weed spraying
- Parks – Maintenance of equipment and facilities
- Parks – Worked with DHS student volunteers to install wood carpet and refresh painting at Kids Joyland
- Parks – Parks Superintendent attended Certified Playground Safety Inspector certification course
- Parks/PW – Attend SMT safety webinar, “Work Zone and Traffic Safety”
- Parks/PW – Mulching Borough properties
- PW – Miscellaneous pot hole repair
- PW – Repair sinkhole and stormwater pipe on Locust Lane
- Signs – Repair and replacement of missing or damaged signs as needed.
- Signs – Install truck restriction signs for Pinkerton Road and surrounding neighborhood
- PW – Hang and remove fire company banner
- PW – Repair sinkhole on W. Donegal Street with MJBA
- Compost Site – Monitor the facility use
- Compost Site – Grind raw materials
- Compost Site – Deliver mulch and compost to Borough residents for orders.
- Compost Site – Follow up on several instances of dumping of items that are not allowed, such as construction waste, treated lumber, and grass clippings.
- Compost Site – There are approximately 1150 active key fobs

Projects:

- Pinkerton Road project – ADA ramps have been changed to comply with PennDOT specifications. Final paving was completed, MJBA found several water valve boxes that were improperly installed or covered with asphalt. The contractor is fixing these valve boxes with minimal disturbance to the new asphalt. One driveway curb is installed too high and needs to be adjusted by the contractor. The contractor is addressing a few areas where there is ponding.
- Manheim Street swale – The property owner has been notified regarding the requirement to remove sediment that has accumulated and is restricting the water and will not allow proper drainage from the borough easement at the Old Market Street culvert. Staff has been communicating with borough Solicitor concerning this issue.
- ARLE – Pedestrian Signal Improvement Project – Project is completed

- Wood Street Project- The roadway project and concrete projects have been advertised and are open for bidding on PennBid. There is a mandatory pre-bid meeting on Thursday May 4 at 10:00 AM for any contractor who is intending to submit bids. The current schedule is for bid opening on May 25 at 2:00 PM with a recommendation to award a bid to be presented at the June 5 Council meeting. Many of the property owners have already completed concrete work and that work is ongoing. I am meeting with property owners and contractors and doing inspections on a daily basis.

Meetings:

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Conduct walk-thru inspection of Pinkerton Road project with CMS, ARRO, and Borough staff.
- Attend Safety Committee meeting
- Attend safety webinar
- Attend Flagger Training with several PW and Parks personnel
- Meet with numerous contractors and property owners to review curb and sidewalk work on Wood Street.
- Attend PennDOT Road Maintenance Symposium at Hershey, seminars on EV charging stations and Grant writing.
- Met with Landscape Impressions, Borough staff, and Tina Hoffer to discuss design and layout of landscaping at the wall at Gateway Park.
- Attended webinar at LCPC on PA State Recreation Plan
- Attend meeting with Kinsley Construction regarding possible project on Cornerstone Drive.

**Mount Joy Borough
2023 Roadway Project
029613000**

Anticipated Project Schedule

Complete Revised Project Documents	April 14
Submit Advertisement to Newspaper	April 14
Borough Staff Complete Review of Bid Documents	April 18
1st Advertisement for bid	April 20
2nd Advertisement for bid	April 27
Mandatory Pre-Bid Meeting (10:00 AM, Thursday)	May 4
Last Day for Questions (4:00 PM, Friday)	May 19
Open bid at 2:00 PM (Thursday).....	May 25
Recommend award to Borough	May 31
Borough action of Intent to Award	June 5
Issue Notice of Intent to Award to Contractor	June 6
Issue Notice to Proceed to Contractor	June 26
Complete Construction Contract No. 2 – ADA Curb Ramps	August 25
Complete construction Contract No. 1 – Roadway Paving.....	October 13

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

April 2023 Authority Administrator Report

1. Staff presented the 2023-24 budget to the Authority Board, the budget was motioned and passed.
2. Authority staff worked with Borough staff to repair a sinkhole on East Donegal Street.
3. Authority staff sent letters to property owners along Orange Street in preparation for the waterline installation that staff will be starting in May. The installation will complete a loop between Square Street and West Main Street. There will only be 4 customers that will be affected during the installation.
4. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
 - Cornerstone Lot W-1 (Rapho Township)
 - Rapho Industrial Park sewerage (Rapho Township) – installation was completed on the sanitary sewer main; ARRO representatives are performing inspection services.
 - 1540 Strickler Road (Rapho Township) – still awaiting third response letter from submitting engineer.
 - Core 5 @ I-283 Project – review letter has been sent, waiting on response letter from engineer.

To: Borough Council
From: Jill Frey - Assistant Borough Manager/Finance Officer
Date: 4/24/2023

My report last month was through 3/28/23, since reports were due earlier. This report is through 4/24/23 because I am out of the office until May 8th, however the financials in this report are through 3/31/23.

Since my last report, we received \$260,271 for March current taxes on 4/4/23 and \$65,245 for EIT on 3/31/23. I am anticipating the bulk of tax dollars to come in April, which we receive at the beginning of May.

I wanted to say a word about the Auditors, Trout CPA. I was (am) very upset and sad when I heard the news that they will no longer be engaging with us for our annual audit and/or accounting services. We have had a wonderful relationship with them for many, many years. Megan and I have discussed their decision. I feel better knowing it was strictly due to the way they want to proceed with their future business endeavors, and that she knows we were in a strong position to handle a transition such as this. I plan to meet with different firms that specialize in Governmental accounting over the next couple months.

April 12, I attended a Webinar on Records Disposition. It was very informative and helpful and I learned a lot. I would like to get working on that as soon as possible.

The Handbook Committee met on April 3rd, April 17th, and April 24th. There are many items to discuss, consider, change, and clean up, but we are working our way through piece by piece. Due to employees on vacation, etc., our next meeting will be on May 22, 2023.

On April 24th I moved the following from NW accounts into the adjacent PLIGIT accounts:
\$300,000 from General Fund
\$500,000 from Capital Fund
\$200,000 from Highway Aid

Attached you will find the following items:

Account Balance Report - A report of the reserves in our four major operating funds as of **March 31, 2023**. Keep in mind, the reports do not show any activity for the month of April.

I have also included our first budget report through 3/31/2023. Again, the bulk of tax dollars will not show until May.

If any of you have questions, please do not hesitate to reach out to me.

Respectfully submitted,

Jill Frey
Assistant Borough Manager/Finance Officer



9m

**MOUNT JOY BOROUGH
MEMORANDUM**

TO: Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: 4/28/2023

RE: Manager's Report

1. I have processed one (1) **Right-To-Know Requests** for the month of March so far.
2. I have attended the Council Meeting, Public Works Committee, Public Safety Committee Meeting, and Building Ad Hoc Committee meeting so far this month, as well as a staff meeting for department heads.
3. I attended the Lancaster County Borough Association Meeting held in Ephrata. Information exchanged on PSAB legislative priorities. I am going to attempt to schedule the October quarterly meeting here in the Borough, possibly at the Gathering Place.
4. I am receiving regular updates from the Borough handbook Committee.
5. I am receiving regular updates from the Safety Committee. There is a mission statement for this committee that will be before you to move to full Council.
6. I assisted Congressman Smucker's Office in the planning and execution of the Mount joy Borough, United States Post Office dedication in lifetime resident and WWII Veteran and hero, Harold Billow. I believe the ceremony went off with few issues.
7. Reference to **BMP 107/Melhorn Basin**, I provided all information to RETTEW to get a fresh set of eyes on the plans, and we can move forward based upon recommendations. **No update.**
8. **AMTRAK**- I was provided with some names and contact information that I will attempt contact with to address several issues (BMPs, washouts, etc.).
9. Reference to **BMP 125/Borough Basin** Documentation provided to RETTEW for their review and recommendations if any. The only remaining item that I am aware of at this point is the vegetation at the bottom of the basin. **No Update.**
10. Reference to **Brady's Alley**, This project has been turned over to RETTEW for review and direction.
11. **Building Ad Hoc Committee** – I attended the last meeting and there are no updates at this time.
12. **Rt 772 Re-Route** Awaiting traffic studies to come back. **No updates.**
13. **Pinkerton Rd** – Working through punch list items

14. **Grants**

- a. **DCED Multimodal Transportation Fund Grant** – HOP applications have been resubmitted. Awaiting comments. I have been disappointed in PennDOT’s response to these permit applications.
- b. **902 Recycling Grant** – Public Works has purchased some of the equipment and they are waiting for a piece to be delivered. I believe we have received all funds that we have sought reimbursement.
- c. **DCED/DCNR C2P2 Grant**- This grant has been approved. These funds are to be used for the Master Plan for Little Chiques Park and will be available at the beginning of 2023. Mr. Nissley and I spoke to our POC with the state, and I am in the process of completing their checklist. Council will be provided names to appoint to the Study Group at the May Council meeting.
- d. **Kunkle Field/Park Heritage Grant** – TEAMS meeting help with our state contact. RETTEW is in the process of doing engineering studies and putting together a cost estimate for submission. We will attempt to physically move forward with this project in the fall so as not to interrupt team schedules.
- e. **RACP Grant** – Received notification that the Borough has been awarded \$3,000,000 in total. **Request for extension will be before Admin & Finance Committee.**
- f. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for \$20,000 grant. We currently have 2 quotes, and I am awaiting the 3rd. **No update.**
- g. **NFWF Grant** - In cooperation with RETTEW we have submitted a NFWF Grant for the Little Chiques Stream Bank Restoration Project in the amount of \$500,000.00. The Borough was previously turned down for this grant in 2022.
- h. **DCED Grant** – We are currently working on a DCED grant for the Little Chiques Stream Bank Restoration Project in the amount of \$300,000.00. The Borough was turned down for this grant in 2022.

15. **Schatz v. Borough of Mount Joy**. No updates.

16. **Florin Hills Infiltration Basin “D”** – No Updates.

17. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.

- a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
- b. Ordinance for permit parking, no truck traffic & trucks under a certain length.
- c. Updates to Stormwater Ordinance.
- d. Locust Lane Stormwater Basin
- e. Updates to Building Maintenance Code
- f. Zoning Ordinance Change

18. At the request of Public Works Committee and with the assistance of Josh Deering, I have started to investigate the replacement of streetlights in the downtown business district with **LED street lighting** as well as **EV Charging Stations**. Only preliminary work has been completed as this time. Additionally, I’ve brought Seth Godfrey in on this project as well.

19. **Day Of Prayer** – I have been meeting with Nancy Shonk regarding the National Day of Pray event to be held on May 4, 2023, at the Gathering Place.

20. Staff meet with **Kinsley Properties** regarding development of their large property at Cornerstone Dr and Rt 230. Noting definitive at this time.

21. **Kids Joyland** – I believe there was just under 20 Donegal students that came out on April 21st to cleanup Joyland and do some painting. Nice to see the youth and the School District program that helps get the students invested in the Borough. The Borough did supply them with a case of water and some Rita’s Italian Ice as a sign of our appreciation.

22. At Councils direction, I employed the services of EHC Associates to conduct an **air quality test** in the municipal building. Results are provided in your packets. The technician took various air samples within the building and only 1 came back with findings in the Sergeants Office. Additionally, the technician only

swabbed the HVAC vents in the Sergeant's Office and Chief's Office. Both came back with positive results. I will be getting some estimates for duct work cleaning/remediation. There are a couple of facts to keep in mind.

- a. All of the air cleaners were on leading up to and during the test. I asked about turning them off for a period of time prior to the testing but the technician indicated that he wanted to test current conditions with the filters on which would accurately show the working conditions. Unfortunately, we now don't know if there is a problem or if there is, the cleaners may be taking care of the issues. Air cleaners are located in the following area's;
 - i. 4 in Council Chambers
 - ii. 1 in PD
 - iii. 1 in Reception Area
 - iv. 1 in Admin Area (Lisa)
 - v. 1 in Manager's office
- b. I had asked that the technician swab more vents for the HVAC, but he felt that only 2 needed swabbed.
- c. I know that the Detective's and Chief's office is on the same HVAC unit as Council Chambers and Zoning Officers office. I am not sure if the Sergeants Office is on the same unit.
- d. The EHC does not test for radon nor did they test for lead paint in the older residence portion.

23. I completed the required 2022/2023 ARPA reporting via the online portal.

This completes my report for April 2023 to date. As always, please let me know if there are any questions or comments.

End of Report

EHC ASSOCIATES

ENVIRONMENTAL CONSULTANTS & ABATEMENT CONTRACTORS

April 14, 2023

PA HIC # 195

Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Attn: Mark Pugliese

Re: Spore Trap Air and Swab Sampling Services
Municipal Building, 21 E. Main St., Mount Joy, PA
EHC Project No.: 050044-003

Dear Mr. Pugliese:

Please find the attached laboratory analysis report for your review. Samples were collected at the above-referenced property on April 11, 2023.

Spore trap air samples were collected from the following locations:

- Sample 01 – Mark’s Office Closet;
- Sample 02 – Reception Area - Front;
- Sample 03 – Reception Area - Rear;
- Sample 04 – Council Chamber;
- Sample 05 – Police Reception;
- Sample 06 – Sergeant’s Office;
- Sample 07 – Chief’s Office;
- Sample 08 – Squad Room;
- Sample 09 – Outside Baseline.

Swab samples were collected from the following locations:

- Sample 10 – Mark’s Office Wall/Ceiling;
- Sample 11 – Sergeant’s Office Ceiling Diffuser.

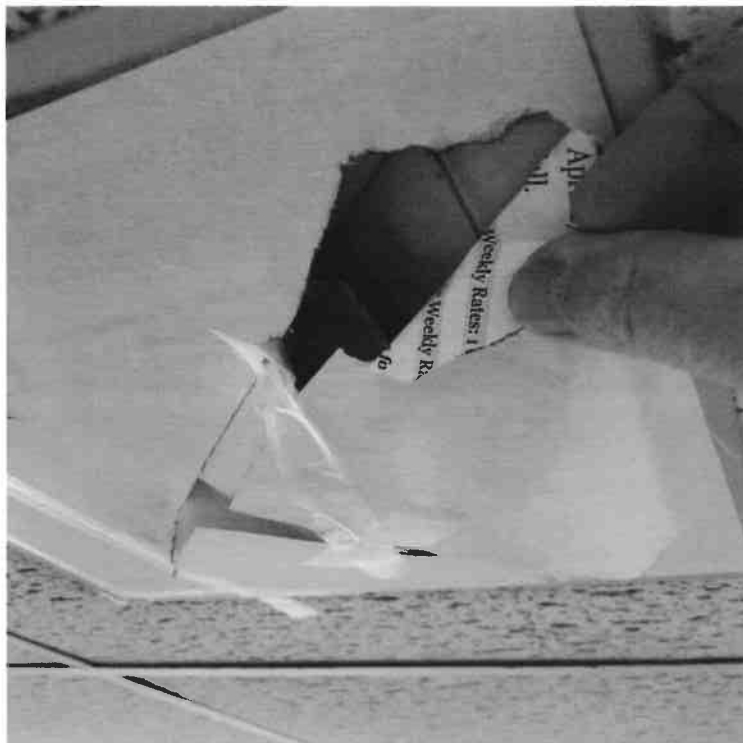
Currently there are no established “safe” levels in regard to indoor mold spore levels. However, the general consensus among experts in the industry is that interior spore levels should be generally equal to the levels found outdoors. The presence of certain fungi, such as (but not limited to) *Stachybotrys chartarum*, *Aspergillus versicolor*, or various *Penicillium* species, over and beyond background concentrations may indicate the occurrence of a moisture problem and a potential atypical exposure. Generally, indoor mold types should be similar to, and airborne concentrations should be no greater than, those found outdoors and in non-complaint areas.

2502 HORSESHOE ROAD, LANCASTER, PA 17601 ♦ 717-656-3008 ♦ FAX: 717-656-7134
EMAIL: OFFICE@EHCASSOCIATES.COM ♦ WWW.EHCASSOCIATES.COM

Findings

As indicated on the enclosed report, the airborne mold spore counts in most areas where Spore Traps were collected are fairly consistent with the Outside Baseline (Spore Trap #09). Unexpectedly, only 2 *Aspergillus/Penicillium* Spores were captured on the Spore Trap (#01) collected in Mark's Office Closet. There were, however, an excessive amount of **Cladosporium** spores captured on Spore Trap (#06), collected in the Sergeant's Office, with a raw count of 77 and an estimate of 1,000/m³.

The swab sample collected on the wall and ceiling of Mark's Office (Sample #10) returned as "No Fungi Detected." However, the Swab Sample collected from the ceiling diffuser in the Sergeant's Office returned with a "Very Heavy" concentration of **Cladosporium** (Raw count of 12,000 Spores) and a Mycelial Estimate of "Many", as well as a "Rare" count of **Alternaria** with no Mycelial growth. The Mycelial Estimate, if you recall, is the amount of Hyphae, or the active "root system" of the mold as seen on the Swab by the Lab Technician. This exceptionally elevated number of Spores coupled with the Mycelial Estimate seem to indicate active **Cladosporium** growth at that site. Because the diffuser was covered with paper and tape (please see picture below), a complete visual inspection of the interior of the duct was not possible. Similar black spots were seen on the ceiling mounted diffuser in the Police Chief's Office. No additional swab was collected from that diffuser. If these two diffusers are connected to the same HVAC system, it is possible that the ducts themselves may be contaminated with mold and would warrant further investigation.



Diffuser in the Sergeant's Office, covered with paper & tape. Note the black spotting on the directional fins of the vent where the swab sample was collected.

2502 HORSESHOE ROAD, LANCASTER, PA 17601 ♦ 717-656-3008 ♦ FAX: 717-656-7134
EMAIL: OFFICE@EHCASSOCIATES.COM ♦ WWW.EHCASSOCIATES.COM

Summary and Recommendations

The visual inspection and testing results seem to indicate that there is a potential mold problem with the HVAC system feeding both the Sergeant's Office and the Chief of Police Office. This could be due, in part, by the temperature imbalance of the unit feeding these areas. If the thermostat control is located in the Chamber Council area, it is possible that the suspect areas may be subject to excessive cooling. This could be causing the metal diffusers to collect moisture condensate on warm days, providing the necessary moisture for mold to grow. If that moisture is collecting inside the duct work as well, it is possible that mold will be found inside other components of the HVAC system.

If mold is discovered growing inside the HVAC ducts, and remediation is not performed properly, there is a high chance of dispersing mold spores and causing issues in other locations of the building. Because the levels are elevated and visible mold growth is present, we recommend that any remediation performed be completed within a negative air pressure containment system to keep mold spores from being distributed throughout the home. We also recommend that remediation be performed by properly trained individuals using proper PPE because individuals can have adverse reactions to specific mold spores in light or elevated concentrations.

Moisture control mechanisms should be implemented upon successful remediation of the existing problem. It is recommended that a Mechanical Company be consulted to try and resolve the temperature imbalance issue between the Chamber Council and the Police Station. All areas should also be inspected frequently for pipe leaks or other water incursions and cleaned and dried promptly upon occurrence.

Please contact my office with questions or concerns, if additional information is needed, or if you would be interested in having EHC perform an investigation of the suspect HVAC system. If warranted, we could provide you with a duct cleaning estimate for this unit and possibly the other units at your offices.

Sincerely,



Rick Dom
Project Manager

Encl's.: Laboratory Analysis Report
Invoice No. 050044-003

2502 HORSESHOE ROAD, LANCASTER, PA 17601 ♦ 717-656-3008 ♦ FAX: 717-656-7134
EMAIL: OFFICE@EHCASSOCIATES.COM ♦ WWW.EHCASSOCIATES.COM



#23015257

Analysis Report prepared for

EHC Associates, Inc.

2502 Horseshoe Rd
Lancaster, PA 17601

Phone: (717) 656-3008

050044-003

Mount Joy Borough
Municipal Building 21 E Main St
Mount Joy, PA 17552

Collected: April 11, 2023
Received: April 12, 2023
Reported: April 12, 2023



EPA Laboratory ID: VA01419

Lab ID: #188863

DPH License: #PH-0198

We would like to thank you for trusting Hayes Microbial for your analytical needs!
We received 11 samples by FedEx in good condition for this project on April 12th, 2023.



The results in this analysis pertain only to this job, collected on the stated date, and should not be used in the interpretation of any other job. Information supplied by the customer can affect the validity of results. These results apply only to the samples as received. This report may not be duplicated, except in full, without the written consent of Hayes Microbial Consulting, LLC.

All information provided to Hayes Microbial is confidential information relating to our customers and their clients. We will not disclose, copy, or distribute any information verbally or written, except to those designated by the customer(s). We take confidentiality very seriously. No changes to the distribution list will be made without the express consent of the customer.

This laboratory bears no responsibility for sample collection activities, analytical method limitations, or your use of the test results. Interpretation and use of test results are your responsibility. Any reference to health effects or interpretation of mold levels is strictly the opinion of Hayes Microbial. In no event, shall Hayes Microbial or any of its employees be liable for lost profits or any special, incidental or consequential damages arising out of the use of these test results.

Steve Hayes, BSMT (ASCP)
Laboratory Director
Hayes Microbial Consulting, LLC.

Sample Number*	3531 9520	3531 9494	3531 9497	3531 9521		
Sample Name*	Council Chamber					
Sample Volume*	75 L	75 L	75 L	75 L		
Reporting Limit	13 spores/m³	13 spores/m³	13 spores/m³	13 spores/m³		
Background	2	2	4	2		
Fragments	ND	13/m³	ND	ND		
Particles						
Counts						
Organism	Dander	Pollen	Fiber	Dander	Pollen	Fiber
	2900 / m³	Count / m³	Count / m³	600 / m³	Count / m³	Count / m³
	Raw Count	% of Total	% of Total	Raw Count	Count / m³	% of Total
Alternaria						
Ascospores						
Aspergillus Penicillium	2	27	100.0%			
Basidiospores						
Bipolaris Drechslera						
Chaetomium				1	13	100.0%
Cladosporium						
Curvularia						
Epicoccum						
Fusarium						
Memmoniella						
Myxomycetes						
Pithomyces						
Stachybotrys						
Stemphylium						
Torula						
Ulocladium						
Total	2	27	100%	1	13	100%

Water Damage Indicator	Common Allergen	Slightly Higher than Baseline	Significantly Higher than Baseline	Ratio Abnormality
* indicates data provided by the customer	Collected: Apr 11, 2023	Received: Apr 12, 2023	Reported: Apr 12, 2023	
	Project Analyst: Joseph Lape,	Date: 04 - 12 - 2023	Reviewed By: Steve Hayes, BSMT	Date: 04 - 12 - 2023
			contact@hayesmicrobial.com	Page: 2 of 9

3005 East Boundary Terrace, Suite F. Midlothian, VA. 23112 (804) 562-3435



Sample Number*	5		3531 9507		6		3531 9525		7		8	
	Police Reception		Sargent's Office		Chief's Office		Squad Room					
Sample Name*	75 L		75 L		75 L		75 L		75 L		75 L	
Reporting Limit	13 spores/m³		13 spores/m³		13 spores/m³		13 spores/m³		13 spores/m³		13 spores/m³	
Background	2		3		2		2		2		2	
Fragments	ND		40/m³		ND		ND		ND		ND	
Particles	ND		40/m³		ND		ND		ND		ND	
Counts	40 / m³		110 / m³		40 / m³		40 / m³		40 / m³		40 / m³	
Organism	Dander	Pollen	Fiber	Dander	Pollen	Fiber	Dander	Pollen	Fiber	Dander	Pollen	Fiber
	3900 / m³	Count / m³	% of Total	2600 / m³	Count / m³	% of Total	2900 / m³	Count / m³	% of Total	800 / m³	Count / m³	% of Total
Alternaria												
Ascospores												
Aspergillus Penicillium												
Basidiospores												
Bipolaris Drechslera												
Chaetomium												
Cladosporium	3	40	75.0%	77	1000	93.9%						
Curvularia												
Epicoccum												
Fusarium												
Memmoniella												
Myxomycetes	1	13	25.0%							1	13	25.0%
Pithomyces												
Stachybotrys												
Stemphylium												
Torula												
Ulocladium												
Total	4	53	100%	82	1067	100%	4	53	100%	4	53	100%

Water Damage Indicator	Common Allergen	Slightly Higher than Baseline	Significantly Higher than Baseline	Ratio Abnormality
* indicates data provided by the customer	Collected: Apr 11, 2023	Received: Apr 12, 2023	Reported: Apr 12, 2023	
	Project Analyst: Joseph Lape.	Reviewed By: Steve Hayes, BSMT	Reviewed By: Steve Hayes, BSMT	Date: 04 - 12 - 2023
				Date: 04 - 12 - 2023
				Date: 04 - 12 - 2023



Sample Number*	9	3526 9224
Sample Name*	Outside Baseline	
Sample Volume*	75 L	
Reporting Limit	13 spores/m ³	
Background	3	
Fragments	ND	
Particles		
Counts		
Dander	Raw Count	Pollen
27 / m ³	Count / m ³	Fiber
		13 / m ³
Organism		% of Total
Alternaria	1	1.4%
Ascospores	42	60.9%
Aspergillus Penicillium	10	14.5%
Basidiospores		
Bipolaris Drechslera		
Chaetomium	13	18.8%
Cladosporium		
Curvularia		
Epicoccum	1	1.4%
Fusarium		
Memnoniella	2	2.9%
Myxomycetes		
Pithomyces		
Stachybotrys		
Stemphylium		
Torula		
Ulocladium		
Total	69	100%

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Water Damage Indicator Common Allergen Slightly Higher than Baseline Significantly Higher than Baseline Ratio Abnormality

* indicates data provided by the customer



Collected: **Apr 11, 2023**
 Project Analyst:
 Joseph Lape.

Received: **Apr 12, 2023**
 Date: **04 - 12 - 2023**
 Reviewed By:
 Steve Hayes, BSMT

Reported: **Apr 12, 2023**
 Date: **04 - 12 - 2023**
 Reviewed By:
 Steve Hayes, BSMT

Reviewed By:
 Stephen N. Hayes

Rick Dom
EHC Associates, Inc.
 2502 Horseshoe Rd
 Lancaster, PA 17601
 (717) 656-3008

050044-003
 Mount Joy Borough
 Municipal Building 21 E Main St
 Mount Joy, PA 17552

#23015257

Direct Analysis +
 SOP - HMC#102

#	Swab (1.00 cm2*)	Organism	Spore Estimate	Mycelial Estimate	Raw Count	% Total
#10		No Fungi Detected				
Reporting Limit: 1 spore/cm2						
#11						
Reporting Limit: 1 spore/cm2						
Sargeant's Office Ceiling Diffuser		Cladosporium	Very Heavy	Many	12000	100%
		Alternaria	Rare	ND	5	0%

* indicates data provided by the customer



Collected: **Apr 11, 2023**

Received: **Apr 12, 2023**

Reported: **Apr 12, 2023**

Project Analyst:
Joseph Lape,

Date:
04 - 12 - 2023

Reviewed By:
Steve Hayes, BSMT

Date:
04 - 12 - 2023


Stephen A. Hayes
 contact@hayesmicrobial.com

3005 East Boundary Terrace, Suite F. Midlothian, VA. 23112

(804) 562-3435

Page: 5 of 9

Spore Trap Information

<p>Reporting Limit</p> <p>The Reporting Limit is the lowest number of spores that can be detected based on the total volume of the sample collected and the percentage of the slide that is counted. At Hayes Microbial, 100% of the slide is read so the LOD is based solely on the total volume. Raw spore counts that exceed 500 spores will be estimated.</p>
<p>Blanks</p> <p>Results have not been corrected for field or laboratory blanks.</p>
<p>Background</p> <p>The Background is the amount of debris that is present in the sample. This debris consists of skin cells, dirt, dust, pollen, drywall dust and other organic and non-organic matter. As the background density increases, the likelihood of spores, especially small spores such as those of Aspergillus and Penicillium may be obscured. The background is rated on a scale of 1 to 5 and each level is determined as follows:</p> <p>NBD: No background detected due to possible pump or cassette malfunction. Recollect sample. (Field Blanks will display NBD)</p> <p>1 : <5% of field occluded. No spores will be uncountable. 2 : 5-25% of field occluded. 3 : 25-75% of field occluded. 4 : 75-90% of field occluded. 5 : >90% of field occluded. Suggested recollection of sample.</p>
<p>Fragments</p> <p>Fragments are small pieces of fungal mycelium or spores. They are not identifiable as to type and when present in very large numbers, may indicate the presence of mold amplification.</p>
<p>Control Comparisons</p> <p>There are no national standards for the numbers of fungal spores that may be present in the indoor environment. As a general rule and guideline that is widely accepted in the indoor air quality field, the numbers and types of spores that are present in the indoor environment should not exceed those that are present outdoors at any given time. There will always be some mold spores present in "normal" indoor environments. The purpose of sampling and counting spores is to help determine whether an abnormal condition exists within the indoor environment and if it does, to help pinpoint the area of contamination. Spore counts should not be used as the sole determining factor of mold contamination. There are many factors that can cause anomalies in the comparison of indoor and outdoor samples due to the dynamic nature of both of those environments.</p>
 <p>Water Damage Indicator (Light Blue)</p> <p>Common Allergen (Light Green)</p> <p>Slightly Higher than Baseline (Light Orange)</p> <p>Significantly Higher than Baseline (Light Red)</p> <p>Ratio Abnormality (Light Purple)</p> <p>Blue: These molds are commonly seen in conditions of prolonged water intrusion and usually indicate a problem. Green: Although all molds are potential allergens, these are the most common allergens that may be found indoors. Orange: The spore count is slightly higher than the outside count and may or may not indicate a source of contamination. Red: The spore count is significantly higher than the baseline count and probably indicates a source of contamination. Violet: The types of spores found indoors should be similar to the ones that were identified in the baseline sample. Significant increases (more than 25%) in the ratio of a particular spore type may indicate the presence of abnormal levels of mold, even if the total number of spores of that type is lower in the indoor environment than it was outdoors.</p>
<p>Color Coding</p> <p>Fungi that are present in indoor samples at levels lower than 200 per cubic meter are not color coded on the report, unless they are one of the water damage indicators.</p>
<p>Significant Figures</p> <p>Raw counts and column totals may reflect more than 2 significant figures, but results should only be considered significant to 2 figures.</p>



Spore Estimate	Percentages
ND	0%
Rare	< 1%
Light	1-10%
Moderate	11-25%
Heavy	26-50%
Very Heavy	51-100%

Mycelial Estimate	Percentages
ND	0%
Trace	< 1%
Few	1-10%
Many	11-25%

Organism Descriptions

Alternaria

Habitat: Commonly found outdoors in soil and decaying plants. Indoors, it is commonly found on window sills and other horizontal surfaces.

Effects: A common allergen and has been associated with hypersensitivity pneumonitis. Alternaria is capable of producing toxic metabolites which may be associated with disease in humans or animals. Occasionally an agent of onychomycosis, ulcerated cutaneous infection and chronic sinusitis, principally in the immunocompromised patient.

Ascospores

Habitat: A large group consisting of more than 3000 species of fungi. Common plant pathogens and outdoor numbers become very high following rain. Most of the genera are indistinguishable by spore trap analysis and are combined on the report.

Effects: Health affects are poorly studied, but many are likely to be allergenic.

Aspergillus|Penicillium

Habitat: The most common fungi isolated from the environment. Very common in soil and on decaying plant material. Are able to grow well indoors on a wide variety of substrates.

Effects: This group contains common allergens and many can cause hypersensitivity pneumonitis. They may cause extrinsic asthma, and many are opportunistic pathogens. Many species produce mycotoxins which may be associated with disease in humans and other animals. Toxin production is dependent on the species, the food source, competition with other organisms, and other environmental conditions.

Basidiospores

Habitat: A common group of Fungi that includes the mushrooms and bracket fungi. They are saprophytes and plant pathogens. In wet conditions they can cause structural damage to buildings.

Effects: Common allergens and are also associated with hypersensitivity pneumonitis.

Cladosporium

Habitat: One of the most common genera worldwide. Found in soil and plant debris and on the leaf surfaces of living plants. The outdoor numbers are lower in the winter and often relatively high in the summer, especially in high humidity. The outdoor numbers often spike in the late afternoon and evening. Indoors, it can be found growing on textiles, wood, sheetrock, moist window sills and in HVAC supply ducts.

Effects: A common allergen, producing more than 10 allergenic antigens and a common cause of hypersensitivity pneumonitis.

Dander

Habitat: Dander is dead skin cells. The average person sheds about 600,000 skin cells per day.

Effects: Sources are people and animals.



Epicoccum

Habitat: It is found in soil and plant litter and is a plant pathogen. It can grow indoors on a variety of substrates, including paper and textiles and is commonly found on wet drywall.

Effects: It is a common allergen. No cases of infection have been reported in humans.

Myxomycetes

Habitat: Found on decaying plant material and as a plant pathogen.

Effects: Some allergenic properties reported, but generally pose no health concerns to humans.

Pithomyces

Habitat: Common fungus isolated from soil, decaying plant material. Rarely found indoors.

Effects: Allergenic properties are poorly studied. No cases of infection in humans.

Pollen

Habitat: Reproductive structures of trees, grasses and plants.

Effects: Trees, grasses and plants.



Company: EHC Associates
 Address: 2502 Horseshoe Road
 Lancaster, PA 17601

SHIP: FEDEX - PAK 50
 DATE: 04-12-2023



Job Number: 050044-003
 Collector: Rick Dom
 Date Collected: 04/11/2023

Job Name: Mount Joy Borough
 Municipal Building, 21 E Main St.
 Mount Joy, PA 17552

Mobile: (717) 656-3008
 Email: labresults@ehcassociates.com

Analysis Type	Analysis Description	Turnaround	Accepted Media Types
Spore Trap	Identification & Enumeration of Fungal Spores	24 Hour	Air Cassettes, Impact Slides
	Spore Trap Analysis with Dander, Fiber, and Pollen counts	24 Hour	Air Cassettes, Impact Slides
Direct ID	ID & Semi-Quantitative Enumeration of spores and mycelium	24 Hour	Bio-Tape, Tape, Swab, Bulk, Agar Plate
	Direct Analysis with Fully Quantitative spore count	24 Hour	Bio-Tape, Tape, Swab, Bulk, Agar Plate
Culture	Identification & Enumeration of Mold only	7 Day	Air Plate, Agar Plate, Swab, Bulk
	Identification & Enumeration of Bacteria only	4 Day	Air Plate, Agar Plate, Swab, Bulk
	Identification & Enumeration of Mold and Bacteria	7 Day	Air Plate, Agar Plate, Swab, Bulk
	Coliform Screen for Sewage Bacteria	2 Day	Agar Plate, Swab, Bulk
	Total Particulate Analysis, ID & Count (Does Not Include Mold)	24 Hour	Air Cassettes, Impact Slides, Bio-Tape

#	Number	Sample	Analysis	Volume	Notes
1	3531 9520	Mark's Office Closet	S+	75 liters	
2	3531 9494	Reception Area - Front	S+	75 liters	
3	3531 9497	Reception Area - Rear	S+	75 liters	
4	3531 9521	Council Chamber	S+	75 liters	
5	3531 9507	Police Reception	S+	75 liters	
6	3531 9525	Sergeant's Office	S+	75 liters	
7	3531 9513	Chief's Office	S+	75 liters	
8	3531 9512	Squad Room	S+	75 liters	
9	3526 9224	Outside Baseline	S+	75 liters	
10	-----	Mark's Office Wall/Ceiling	D+	-----	
11	-----	Sergeant's Office Ceiling Diffuser	D+	-----	
12					
13					
14					
15					
16					

Released by: *[Signature]* Date: 04/11/2023 Received By: *[Signature]* Date: 4/12



BOROUGH OF MOUNT JOY
21 EAST MAIN STREET
MOUNT JOY, PENNSYLVANIA 17552
INCORPORATED 1851

12a.

From the Office of:
William Hall
Borough Council President

TELEPHONE (717) 653-2300
FAX (717) 653-6680
E-MAIL: bhall@mountjoypa.org

April 5, 2023

Scott W. Standish, Executive Director
Lancaster County Planning Department
150 North Queen Street, Suite 320
Lancaster, Pennsylvania 17603

**RE: Support for a Watershed-Based Stormwater Management Plan Update
(Act 167)**

Dear Mr. Standish:

This letter is to inform you that the Mount Joy Borough Council discussed an update to the Borough Watershed Stormwater Management Plan to fulfill the requirements of the Pennsylvania Stormwater Management Act, Act 167, at their May 1, 2023, Council meeting.

They agree with the merits of moving forward to study and update the calculations for each watershed in the county individually but under one countywide contract. They agree that the countywide approach will provide cost savings and efficiencies through economies of scale. In addition, they understand that completing a Watershed-Based Stormwater Management Plan will provide an opportunity to draft and adopt a model stormwater management ordinance that will be responsive to local needs while meeting PA DEP requirements.

If the Lancaster County Commissioners approve ARPA funding to complete Phase 1 of the Act 167 Plan, we will allocate time resources in late 2023 and through 2024 for our staff to participate in the update of the plans and participation on the Act 167 Advisory Committee.

Feel free to contact me if you have any questions.

Sincerely,

William Hall
Council President

Copy: Records



LANCASTER COUNTY
PLANNING

Memorandum

To: Municipal Managers/Secretaries
From: Will Clark, Director for Land Use & Transportation
Date: April 5, 2023
Re: Act 167 Plan

As was announced at the recent LCPD regional meetings, we, along with our partners the Lancaster County Conservation District and Lancaster Clean Water Partners, are considering updating the countywide, watershed-based stormwater management plan or Act 167 Plan. Creating a plan like this requires close collaboration and support from our municipal partners, so we are reaching out to gauge your interest and hopefully secure a letter indicating your willingness to participate.

We feel the best way to tackle water resource issues is through a collaborative approach that reaches across boundaries, and plans at the watershed level, ideally using a watershed-based stormwater management plan.

Completing an Act 167 Plan will help to mitigate the damaging impacts of accelerated stormwater runoff and flooding that can result from land development. Additionally, addressing these increased flows and flooding issues will result in improved water quality and help achieve your local goals. Lancaster County has been making great strides to improve water quality, and one of the priority initiatives in the *Lancaster Countywide Action Plan: A Strategy for Restoring Lancaster's Water (CAP)* is to implement an updated Act 167 Plan.

There are still many important details to work out about the plan and the process we will follow, but we are hoping to get a sense now of how many municipal partners are supportive of this effort and will participate in the planning process.

We have attached a letter template for you to use to indicate your support. We ask that you present this information to your board of supervisors or council at a public meeting; if they are supportive, please, as manager/secretary, sign and return the letter to Mark Huber, Senior Planner, before Friday, May 26, 2023.

Mark is also happy to answer any questions you may have.

Mount Joy Borough/Borough Authority

Safety Committee Mission Statement & Goals

It is the purpose of the Mount Joy Borough/Borough Authority Safety Committee to:

- Develop and promote a healthy and safe environment for all employees and guests.

The three goals of the Mount Joy Borough/Borough Authority Workplace Safety Committee are:

- to promote the opportunity for each employee to go home at the end of the day, the same way that they arrived.
- to review and recommend solutions to safety problems in order to reduce the risk of workplace accidents/injuries.
- to encourage all employees to participate in creating a safe workplace.

The safety committee will meet monthly. Dates and locations will be chosen at the previous meeting by the committee members.

Mount Joy Borough Council

Adopted this _____ day of _____, 2023.

Signature

Title

Mount Joy Borough Authority

Adopted this 18th day of April, 2023.



Signature

Chairman

Title



BOROUGH OF MOUNT JOY
21 EAST MAIN STREET
MOUNT JOY, PENNSYLVANIA 17552
INCORPORATED 1851

12d.

From the Office of:
William Hall
Borough Council President

TELEPHONE (717) 653-2300
FAX (717) 653-6680
E-MAIL: manager@mountjoypa.org

May 1, 2023

Scott Bowman, Assistant Director
Redevelopment Assistance Capital Program
Office of Budget
Bureau of Revenue, Capital, & Debt
333 Market Street Tower, 18th Floor
Harrisburg, PA 17101-2210

***RE: Six Month RACP Extension Request (3546-00)
Borough of Mount Joy Municipal Complex***

Mr. Bowman,

Please accept this letter as an official request for a 6-month extension to RACP application 3546-00 awarded to the Borough of Mount Joy on November 18, 2022, in the amount of \$3,000,000.00. The original. The original Single Application for Assistance was submitted on August 18, 2022. The additional RACP Application is due on or about May 18, 2023.

While the project, Borough of Mount Joy Municipal Services Complex, is currently in the land development phase which includes land surveying and testing. Additionally, the architect is still in the schematic drawing process as well as a defined cost opinion. Keeping this in mind, the project will not be ready to submit a complete the application. It is therefore that the Borough is asking for a six-month extension following the current deadline. This would move our deadline to November 18, 2023.

The Borough's point of contact for this project is Mark G. Pugliese I, Borough Manager/Secretary. Should you have any questions or concerns, I would ask that you contact him at 717.653.2300 or by email at manager@mountjoypa.org. He will be more than happy to address any item that needs to be clarified.

Respectfully requested,

William Hall
Borough Council President

BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

ORDINANCE NO. 01-2023

AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 270, ZONING, TO REVISE REGULATIONS GOVERNING MUNICIPAL USES.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Mount Joy Borough Code of Ordinances, Chapter 270, Zoning, Article I, Administration and Enforcement, §270-15, Limited Borough and municipal authority exemption”, shall be retitled “Municipal Uses” and shall be amended to provide as follows:

§270-15. Municipal uses.

Municipal uses shall be permitted as of right within all zoning districts. Municipal uses shall be exempted from minimum lot areas, minimum lot width, minimum lot depth, yard, impervious surface area, off-street parking and all other requirements of this chapter.

Section 2. The Mount Joy Borough Code of Ordinances, Chapter 270, Zoning, Article II, Terminology, §270-32, Definitions, shall be amended by inserting the following definition in alphabetical order:

MUNICIPAL USE -- Any use by the Borough or a municipal authority created singly by the Borough or jointly by the Borough and other municipalities for the public health, safety and welfare and which shall specifically include administration, police, fire, recreation and public works uses.

Section 3. All other sections, parts and provisions of the Code of Ordinances of the Borough of Mount Joy shall remain in full force and effect as previously enacted and amended.

Section 4. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 5. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this ____ day of _____, 2023, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania

Attest: _____
(Assistant) Secretary

By: _____
(Vice) President
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this ____ day of _____, 2023.

By: _____
Mayor



Planning Department

150 North Queen Street | Suite 320
Lancaster, Pennsylvania 17603
Phone: 717-299-8333

www.lancastercountypanning.org

County Commissioners
Ray D'Agostino, Chairman
Joshua G. Parsons, Vice Chairman
John B. Trescot, Commissioner

Executive Director
Scott W. Standish

MEMORANDUM

23LU

To: Mark Pugliese, Manager
Mount Joy Borough

From: Alex W. Rohrbaugh, AICP *AWR*
Senior Planner

Date: March 27, 2023

Re: CPF # 45-102, Zoning Ordinance Amendments: Municipal Uses
Mount Joy Borough

Due to the minor nature of the zoning ordinance amendments, the final review has been delegated to Lancaster County Planning Department (LCPD) staff. Staff has reviewed the above-referenced zoning ordinance amendments and recommends approval.

PROPOSAL

Mount Joy Borough is proposing amendments to its Zoning Ordinance, which include:

- Permitting Municipal Uses in all zoning districts;
- Exempting Municipal Uses from minimum lot depth, minimum yard, impervious surface area, off-street parking and all other requirements of the Zoning Ordinance; and
- Defining Municipal Uses as "Any use by the Borough or a municipal authority created singly by the Borough or jointly by the Borough and other municipalities for the public health, safety and welfare and which shall specifically include administration, police, fire, recreation, and public works uses."

PLACES2040 COMMENTARY

The amendments relate to this specific *places2040* big idea and policy:

Catalytic Tools

Simplify Zoning. The proposed amendments make it easier to provide municipal uses and services throughout the borough by permitting them in every zoning district by right.

CONSISTENCY WITH COMPREHENSIVE PLANS

places2040 - Lancaster County Comprehensive Plan

The proposed amendments are consistent with *places2040*.



Donegal Regional Comprehensive Plan (2011)

The proposed amendments are not addressed in this plan.

* * *

JDH/AWR/fkg/mr



MOUNT JOY BOROUGH: CODES & ZONING DEPT.
21 E MAIN ST, MOUNT JOY, PA 17552

(717)653-2300

ZONING@MOUNTJOYPA.ORG

4/13/23

Mark Pugliese
Borough Manager

Mr. Borough Manager

I have been directed by the Borough Planning Commission to provide the following official comment on Ordinance 01-2023.

The Mount Joy Borough Planning Commission opposes Ordinance 01-2023 due to the situation that has caused the ordinance to be proposed. While the change to the Ordinance does have a good long-term effect to the Borough, the current situation does not warrant our support at this time.

There was extensive conversation which ultimately led to this statement being drafted and accepted in a 4-1 vote one member being absent. Please accept this official comment from the Planning Commission and present it to Borough Council at the next council meeting.

Respectfully,

A handwritten signature in black ink, appearing to read "Duane J Brady Jr.", written over a horizontal line.

Duane J Brady Jr, Mount Joy Borough
Zoning Officer/Building Code Official

RESOLUTION NO. 2023-07**RESOLUTION OF THE BOROUGH OF MOUNT JOY AUTHORIZING
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE
BOROUGH AND
SHENANDOAH CABLE TELEVISION, LLC**

WHEREAS, pursuant to the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, and the Telecommunications Act of 1996, the regulations of the Federal Communications Commission and Pennsylvania law, the Borough of Mount Joy (hereinafter the “Borough”) is authorized to grant franchises to construct, operate and maintain a cable system utilizing public rights-of-way and properties within the Borough’s jurisdiction; and

WHEREAS, pursuant to Title VI of the Communications Act, the regulations of the Federal Communications Commission (hereinafter referred to as the “FCC”) and Pennsylvania law, the Borough is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing Public Rights-of-Way and properties within the Borough’s jurisdiction; and

WHEREAS, Shenandoah Cable Television, LLC (“Grantee”) has requested that the Borough grant Grantee a franchise to maintain, construct, operate, and maintain its Cable System over, under and along the aforesaid rights-of-ways for use by the Borough’s residents; and

WHEREAS, the aforesaid Public Rights-of-Way used by Grantee are public properties acquired and maintained by the Borough on behalf of the citizens of the Borough, and the right to use said rights-of-way is a valuable property right; and

WHEREAS, the Borough desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for Grantee’s use of the Borough’s public rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, obtain certain complimentary services, provide legal protections for the Borough, and meet the current and future cable-related needs of its residents; and

WHEREAS, the Borough has determined that this Agreement and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

WHEREAS, the Borough has determined that the public interest would be served by granting Grantee a franchise according to the terms and conditions contained herein;

NOW THEREFORE, BE IT RESOLVED that the Borough Council does hereby approve the cable franchise agreement negotiated with Grantee, including all of the terms and conditions contained therein, and does hereby authorize the execution of such agreement.

RESOLVED this ____ day of _____, 2023

ATTEST:

BOROUGH OF MOUNT JOY

President, Borough Council

129

**RESOLUTION 2023-08
OF
MOUNT JOY BOROUGH**

Be it RESOLVED that Mount Joy Borough of Lancaster County, Pennsylvania hereby requests a Watershed Restoration and Protection Program (WRPP) grant of \$300,000 from the Commonwealth Financing Authority to be used for the Little Chiques Creek Stream Restoration Project.

Be it FURTHER RESOLVED that the Applicant does hereby designate Mr. Mark G. Pugliese I, Borough Manager/Secretary and Mr. William A. Hall, Borough Council President as the officials to execute all documents and agreements between Mount Joy Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Mark G. Pugliese I, duly qualified Secretary of Mount Joy Borough, Lancaster County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Joy Borough Council at a regular meeting held on May 1, 2023, and said Resolution has been recorded in the Minutes of Mount Joy Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Mount Joy Borough, this 1st day of May 2023.

Mount Joy Borough
Lancaster County, PA

Attest: _____
Mark G. Pugliese I, Secretary

William H. Hall, Council President

[Borough SEAL]

12h,

**HEALTH AND SAFETY (35 PA.C.S.) - INCENTIVES FOR MUNICIPAL
VOLUNTEERS OF FIRE COMPANIES AND NONPROFIT EMERGENCY MEDICAL
SERVICES AGENCIES**

Act of Nov. 21, 2016, P.L. 1509, No. 172

Cl. 35

Session of 2016

No. 2016-172

HB 1683

AN ACT

Amending Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes, providing for incentives for municipal volunteers of fire companies and nonprofit emergency medical services agencies.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Title 35 of the Pennsylvania Consolidated Statutes is amended by adding a chapter to read:

CHAPTER 79A

**INCENTIVES FOR MUNICIPAL VOLUNTEERS OF FIRE COMPANIES AND
NONPROFIT EMERGENCY MEDICAL SERVICES AGENCIES**

Subchapter

- A. Preliminary Provisions
- B. Tax Credits
- C. Volunteer Service Credit
- D. Miscellaneous Provisions

SUBCHAPTER A

PRELIMINARY PROVISIONS

Sec.

79A01. Scope of chapter.

79A02. Purpose.

79A03. Definitions.

§ 79A01. Scope of chapter.

This chapter relates to incentives for municipal volunteers of fire companies and nonprofit emergency medical services agencies.

§ 79A02. Purpose.

The purpose of this chapter is to authorize municipalities to enact a tax credit against an active volunteer's tax liability as a financial incentive to:

(1) Acknowledge the value and the absence of any public cost for volunteer fire protection and nonprofit emergency medical services provided by active volunteers.

(2) Encourage individuals to volunteer or for former volunteers to consider rejoining as active volunteers in a volunteer fire company or nonprofit emergency medical services agency.

§ 79A03. Definitions.

The following words and phrases when used in this chapter shall have the meanings given to them in this section unless the context clearly indicates otherwise:

"Active volunteer." A volunteer for a volunteer fire company or nonprofit emergency medical services agency who has complied with the requirements of the volunteer service credit program and who is certified under section 79A23 (relating to certification).

"Commissioner." The State Fire Commissioner of the Commonwealth.

"Earned income tax." A tax on earned income and net profits levied under Chapter 3 of the Local Tax Enabling Act.

"Governing body." A city council, borough council, incorporated town council, board of township commissioners, board of township supervisors, governing council of a home rule municipality or optional plan municipality or a governing council of any similar purpose government which may be created by statute after the effective date of this section and which has adopted a tax credit under this chapter.

"Individual." A volunteer.

"Local Tax Enabling Act." The act of December 31, 1965 (P.L.1257, No.511), known as The Local Tax Enabling Act.

"Municipality." Any city, borough, incorporated town, township, home rule municipality, optional plan municipality, optional charter municipality or any similar general purpose unit of government which may be created or authorized by statute.

"Nonprofit emergency medical services agency." An emergency medical services agency as defined in section 8103 (relating to definitions) and chartered as a nonprofit corporation.

"Tax credit." The tax credit granted under section 79A11 (relating to program authorization) or 79A13 (relating to real property tax credit).

"Volunteer." A member of a volunteer fire company or a nonprofit emergency medical services agency.

"Volunteer fire company." A nonprofit chartered corporation, association or organization located in this Commonwealth that provides fire protection services and may offer other voluntary emergency services within this Commonwealth.

"Volunteer service credit program." The program established under section 79A21 (relating to volunteer service credit program) to determine the active status of a volunteer.

SUBCHAPTER B

TAX CREDITS

Sec.

79A11. Program authorization.

79A12. Claim.

79A13. Real property tax credit.

79A14. Limitations.

§ 79A11. Program authorization.

(a) Establishment.--A municipality that levies an earned income tax may establish by ordinance a tax credit against an individual's liability imposed under Chapter 3 of the Local Tax Enabling Act for active service as a volunteer.

(b) Amount.--A municipality shall set forth in the ordinance the total amount of the tax credit that will be offered to an individual. If an individual's earned income tax liability is less than the amount of the tax credit offered, the individual's tax credit must equal the individual's tax liability.

(c) Public notice.--At least 30 days prior to adoption of the ordinance or resolution, the governing body shall give public notice of its intent to adopt an ordinance or resolution to establish a tax credit and conduct at least one public hearing on the issue.

(d) Specific notice.--A municipality that establishes a tax credit under this chapter shall notify the commissioner in the manner prescribed by the commissioner.

§ 79A12. Claim.

(a) Eligibility.--An individual who satisfies all of the following criteria may claim a tax credit established under this chapter:

(1) The individual is subject to a tax of a municipality that has established a tax credit under this chapter.

(2) The individual is certified under section 79A23 (relating to certification).

(b) Return.--An active volunteer may claim a tax credit provided for under this chapter when filing a joint return. The tax return form shall provide a mechanism for separating the liability of an individual for any earned income tax imposed by the school district of residence from the liability of an individual for any earned income tax imposed by the municipality. § 79A13. Real property tax credit.

The governing body of a municipality may provide, by ordinance, for a tax credit against real property tax to be granted to an active volunteer. The tax credit shall apply to tax levied on residential real property owned and occupied by an active volunteer who is certified under section 79A23 (relating to certification). The amount of the tax credit authorized by an ordinance shall not exceed 20% of the tax liability of the active volunteer.

§ 79A14. Limitations.

A tax credit established under this chapter may be used against the active volunteer's tax liability for the current taxable year and every year thereafter. The tax credit established under this chapter shall remain in effect until the governing body of the municipality repeals the tax credit.

SUBCHAPTER C

VOLUNTEER SERVICE CREDIT

Sec.

79A21. Volunteer service credit program.

79A22. Service record.

79A23. Certification.

79A24. Rejection and appeal.

§ 79A21. Volunteer service credit program.

(a) Establishment.--The governing body may establish a volunteer service credit program that establishes the annual requirements for the certification of a volunteer in active service at a volunteer fire company or a nonprofit emergency medical services agency.

(b) Activities.--The volunteer service credit program shall consider the following activities in determining credit toward a certification of active service:

(1) The number of emergency calls to which a volunteer responds.

(2) The level of training and participation in formal training and drills for a volunteer.

(3) The total amount of time expended by a volunteer on administrative and other support services, including fundraising and facility or equipment maintenance.

(4) The involvement in other events or projects that aid the financial viability, emergency response or operational readiness of a volunteer fire company or a nonprofit emergency medical services agency.

(c) Guidelines.--The governing body shall, with the advice of the chief of a volunteer fire company and the supervisor or chief of a nonprofit emergency medical services agency or their designees, adopt guidelines, including forms and applications, necessary to implement this section.

(d) Eligibility list.--A notarized list of eligible active volunteers shall be submitted to the governing body, no later than 45 days before tax notices are to be distributed, by the following:

(1) The chief of a volunteer fire company, where applicable.

(2) The supervisor or chief of a nonprofit emergency medical services agency, where applicable.

§ 79A22. Service record.

(a) Log.--The chief of a volunteer fire company or the supervisor or chief of a nonprofit emergency medical services agency or their designees shall establish and maintain a service log that documents the activities of each volunteer that qualify for credit toward active service under the volunteer service credit program and the calculation of the total credits earned for each volunteer in the volunteer fire company or nonprofit emergency medical services agency.

(b) Review.--Service logs established and maintained by volunteer fire companies or nonprofit emergency medical services agencies shall be subject to periodic review by the commissioner, the Auditor General, the governing body where the volunteer fire company or nonprofit emergency medical services agency is located and the governing body where the volunteer fire company or nonprofit emergency medical services agency provides services.

§ 79A23. Certification.

(a) Self-certification.--The active volunteer shall sign and submit an application for certification to the chief of the volunteer fire company or the supervisor or chief of the nonprofit emergency medical services agency where the volunteer serves.

(b) Injured volunteer.--An active volunteer who was injured during a response to an emergency call and can no longer serve as an active volunteer because of the injury and who would otherwise be eligible for a tax credit shall be eligible for the tax credit for the succeeding five tax years.

(c) Local sign-off.--The chief and another officer of the volunteer fire company and the supervisor or chief and another officer of the nonprofit emergency medical services agency shall sign the application attesting to the individual's status as an active volunteer or that the individual can no longer serve as an active volunteer due to injury. The application shall then be forwarded to the municipality, as appropriate, for final review and processing.

§ 79A24. Rejection and appeal.

(a) General rule.--A governing body that establishes a tax credit under this chapter shall adopt, by ordinance, a process for rejecting a claim by an active volunteer who does not satisfy all of the criteria established under this chapter for each type of tax credit provided under this chapter.

(b) Appeal.--An active volunteer shall have the right to appeal a claim that has been rejected by a governing body. The governing body shall establish, by ordinance, the procedure by which a rejected claim can be appealed.

SUBCHAPTER D**MISCELLANEOUS PROVISIONS****Sec.****79A31. Penalties for false reporting.****§ 79A31. Penalties for false reporting.**

The following shall apply:

(1) Any person who knowingly makes or conspires to make a false service record report under this chapter commits a misdemeanor of the first degree punishable by a fine of \$2,500.

(2) Any person who knowingly provides or conspires to provide false information that is used to compile a service record report under this chapter commits a misdemeanor of the first degree punishable by a fine of \$2,500.

Section 2. This act shall take effect in 60 days.

APPROVED--The 21st day of November, A.D. 2016.

TOM WOLF



Lititz Borough Tax Credit Information / Process

Lititz Borough enacted Ordinance No. C-581 on April 14, 2020 to amend the volunteer service tax credit program for volunteer members of the volunteer fire companies and volunteer ambulance agencies. This is a result of Pennsylvania 2016 Act 172. Lititz Borough established the program criteria under Resolution No. 891, which states:

- The member must be an active volunteer member of the fire company or ambulance agency, off of probation, and in good standing for the duration of the Eligibility Period (January 1 – December 31), AND complete one of the following two requirements:
 - The volunteer must respond to at least 15 fire calls or participate in at least 15 scheduled ambulance duty crews during the eligibility period. AND/OR
 - The volunteer must serve a minimum of 15 hours on administrative or other support services, including, but not limited to:
 - Fundraising
 - Providing facility or equipment maintenance
 - Financial bookkeeping
 - Fire prevention and public education
 - Other events or projects that aid the financial viability, emergency response, or operational readiness of a volunteer fire company during the eligibility period.
- Per Act 172, the municipal earned income tax credit must be a set amount. Lititz Borough has set that amount at \$200 for the 2022 tax credit.
- The tax credit is only available for volunteers who are residents of Lititz Borough and volunteer with the listed fire companies or ambulance agencies.

Process

- **By February 28th**
 - The Fire Chief of each fire company and President of each ambulance agency shall provide Lititz Borough with an eligibility list of its volunteers by February 28th of each year. The Borough Council shall acknowledge receipt of the eligibility list. This list should also be posted in a visible location within the fire station / ambulance station.

- **Between March 1st – April 30th**
 - The volunteers who meet the eligibility and wish to apply for the credit should sign and submit the Application for Certification to their Fire Chief or Ambulance President. The Fire Chief or Ambulance President shall then sign the Application to verify eligibility.
 - The volunteer must submit this Application for Certification, a Request for Tax Credit document, and a copy of his/her W2, and proof of paid municipal real estate tax, to Lititz Borough between March 1st and April 30th. Requests will not be accepted after April 30th.

- **Mid-May – June 14th**
 - Lititz Borough shall review the requests for credit and cross-reference the names to the eligibility list.
 - The tax credit shall be administered as a refund by Lititz Borough, to be distributed by June 14th.
 - Lititz Borough shall reject a claim for the tax credit if the taxpayer is not on the eligibility list or fails to provide the documents required under Section 4, Subsection (A)(1) of the Ordinance.
 - If the claim is rejected, the taxpayer will be notified in writing of the decision.
 - The taxpayer shall have 30 days to appeal the decision of the Lititz Borough.



Columbia Borough Volunteer Service Credit Program Application 2022



Volunteer Name: _____

Address: _____

Volunteer Membership Category: Emergency Responder Support Staff Administrative Staff

Service Level: Basic Advanced

In order to process your request, the following information **MUST** be provided:

Tax Year: _____ Taxes Paid: Yes No Amount Paid: _____

Parcel Number as noted on your Columbia Borough Tax Form: _____

Rebate Percent due: _____ based on membership category and service level information provided by Chief of the Columbia Borough Fire Department

By submitting and signing this form, I attest that all information provided is true and correct, to the best of my knowledge.

Name (Printed): _____

Date: _____ Signature: _____

Below is for Columbia Borough Official use only. Do not write below this line.

Date Received: _____ Processor: _____

Tax verification: _____ Tax amount PAID verification: _____

Rebate amount due: _____

Date Paid: _____ Check #: _____ Processor: _____

Comment:

****Volunteers are reminded to NOT submit a Volunteer Service Credit Program Application prior to their full tax payment being received by the Borough for the tax processing year.***

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

ORDINANCE NO. 901 - 2018

INTRODUCED BY COUNCIL – September 10, 2018

ADOPTED BY COUNCIL – September 10, 2018

AN ORDINANCE OF THE BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA, ESTABLISHING A VOLUNTEER SERVICE CREDIT PROGRAM; ENACTING TAX CREDITS FOR VOLUNTEER MEMBERS OF A VOLUNTEER FIRE COMPANY; ESTABLISHING ADMINISTRATIVE PROCEDURES AND APPEALS; PROVIDING FOR THE REPEAL OF INCONSISTENT ORDINANCES; PROVIDING FOR THE SEVERABILITY OF THE ORDINANCE; AND PROVIDING THAT THE ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY PENNSYLVANIA LAW.

SECTION 1. Definitions. The following words and phrases when used in this ordinance shall have the meanings given to them in this section unless the context clearly indicates otherwise.

Active Volunteer. A volunteer for a volunteer fire company listed under Section 2(c) who has complied with, and is certified under, the Volunteer Service Credit Program. Administrative Staff, Emergency Responders and Support Staff are eligible to be considered as active volunteers provided they meet the criteria.

Eligibility Period. The timeframe when volunteers may earn credit under the Volunteer Service Credit Program.

Emergency Responder. A volunteer who responds to an emergency call with one of the entities listed under Section 2(c).

Emergency Response Call. Any emergency call to which a volunteer responds, including travel directly from and to a volunteer's home, place of business or other place where he/she shall have been when the call was received.

Qualified Real Property. A residential real property owned and occupied as the domicile of an active volunteer.

Volunteer. A member of a volunteer fire company.

SECTION 2. Volunteer Service Credit Program.

A. Establishment. The Borough of Columbia hereby establishes a Volunteer Service Credit Program. The goal of the program is to encourage membership and service in the community's volunteer fire company.

B. Eligible Entities. The Volunteer Service Credit Program is available to residents of the Borough of Columbia who are volunteers of the Columbia Borough Fire Department.

C. Eligibility Period. A volunteer must meet the minimum criteria, set by resolution under this section, during the eligibility period to qualify for the tax credits established under Section 3. For 2018, and each subsequent year thereafter, the eligibility period shall run from January 1st until December 31st.

D. Recordkeeping. The chief of the volunteer fire company listed under Section 2(c) shall keep specific records of each volunteer's activities in a service log to establish credits under the Volunteer Service Credit Program. Service logs shall be subject to review by the Borough of Columbia, the State Fire Commissioner and the State Auditor General. The chief shall annually transmit to the Borough of Columbia a notarized eligibility list of all volunteers that have met the minimum criteria for the Volunteer Service Credit Program. The notarized eligibility list shall be transmitted to the Borough of Columbia no later than January 31st for the previous years' service eligibility. The chief shall post the notarized eligibility list in an accessible area of the volunteer fire company's facilities.

E. Application. Volunteers that have met the minimum criteria of the Volunteer Service Credit Program shall sign and submit an application for certification to their chief. The chief shall sign the application if the volunteer has met the minimum criteria of the Volunteer Service Credit Program and forward it to the Borough Manager. Applications shall not be accepted by the Borough after April 1st of each year.

F. Municipal Review. The Borough Manager shall review the applications for credit under the Volunteer Service Credit Program and shall cross reference them with the notarized eligibility list. The Borough Council shall approve all applicants that are on the notarized eligibility list. All applicants approved by the Borough Council shall be issued the appropriate tax rebate by the Borough Manager.

G. Official Tax Credit Register. The Borough of Columbia shall keep an official Tax Credit Register of all active volunteers that were issued tax credit certificates. The Borough Manager shall issue updates, as needed, of the official Tax Credit Register to the following:

- (1) Borough Council; and
- (2) Chief of the volunteer fire company.

H. Injured Volunteers.

(1) An emergency responder that is injured during an emergency response call or during Department approved and/or required training exercises may be eligible for future tax credits. The injury must have occurred while responding to, participating in, or returning from an emergency response call or

Department approved and/or required training exercises with one of the entities listed under Section 2(c).

(2) An injured emergency responder shall provide documentation from a licensed physician with the application required under Section 2 stating that their injury prevents them from performing duties to qualify as an active volunteer. In such a case, the injured emergency responder shall be deemed an active volunteer for that tax year.

(3) An injured emergency responder shall annually submit the application required under Section 2, along with updated documentation from a licensed physician stating that the injury still exists and prevents them from qualifying as an active volunteer. The injured emergency responder shall again be deemed an active volunteer for that tax year. An injured emergency responder shall only be deemed an active volunteer for a maximum of five consecutive tax years.

SECTION 3. Real Property Tax Rebate.

A. Tax Credit. Each active volunteer who has been certified under the Columbia Borough Volunteer Service Credit Program shall be eligible to receive a grant of real property tax credit as follows:

(1) Emergency Responders – Basic Level – Must respond to 20% of emergency and non-emergency fire responses that the Columbia Borough Fire Department is dispatched to. If the 20% is met by the volunteer member, they are eligible for a 10% rebate from the Columbia Borough real estate taxes.

(2) Emergency Responders – Advanced Level – Must respond to 40% of emergency and non-emergency fire responses that the Columbia Borough Fire Department is dispatched to. If the 40% is met by the volunteer member, they are eligible for a 20% rebate from the Columbia Borough real estate taxes.

(3) Administrative Staff – Basic Level – Must attend 45% of the Company meetings and Board of Director meetings for the Department. If the 45% is met by the volunteer member, they are eligible for a 10% rebate from the Columbia Borough real estate taxes.

(4) Administrative Staff – Advanced Level – Must attend 90% of the Company meetings and Board of Director meetings for the Department. If the 90% is met by the volunteer member, they are eligible for a 20% rebate from the Columbia Borough real estate taxes.

(5) Support Staff – Basic Level – Must actively participate in 75 hours of fund-raising activity offered by the Columbia Borough Fire Department. Fund-raising activities include bingo, kitchen, steak and seafood festival, barbeques and any events used for raising funds for the benefit of the Columbia Borough Fire Department. If the 75 hours is met by the volunteer member, they are eligible for a 10% rebate from the Columbia Borough real estate taxes.

(6) Support Staff – Advanced Level – Must actively participate in 150 hours of fund-raising activity offered by the Columbia Borough Fire Department. Fund-raising activities include bingo, kitchen, steak and seafood festival, barbeques and any events used for raising funds for the benefit of the Columbia Borough Fire Department. If the 150 hours is met by the volunteer member, they are eligible for a 20% rebate from the Columbia Borough real estate taxes.

B. Application or Credit. If the tax is paid in the penalty period, the tax credit shall only apply to the base tax year liability.

C. Claim.

(1) An active volunteer may file a claim for the tax credit on their qualified real property tax liability for the municipality's real estate tax levy. The tax credit shall be administered as a refund by the Borough Treasurer. An active volunteer shall file the following with the Borough Manager:

(i) A true and correct receipt from the municipal real estate tax collector of the paid municipal real property taxes for the tax year which the claim is being filed.

(ii) Photo identification.

(iii) Documentation that the tax paid was for qualified real property as defined in this ordinance.

(2) If the active volunteer provides all documents required under this subsection, the Borough Treasurer shall issue the tax refund to the active volunteer in the form of a property tax rebate.

D. Rejection of the Tax Credit Claim.

(1) The Borough Manager shall reject the claim for a municipal real property tax credit if the taxpayer fails to provide the documents required under subsection (B)(1).

(2) If the Borough Manager rejects the claim, the taxpayer shall be notified in writing of the decision. The notice shall include the reasons for the rejection and provide the method of appealing the decision pursuant to Section 5.

(3) Taxpayers shall have 30 days to appeal the decision of the Borough Manager.

SECTION 4. Appeals.

A. Real Property Tax Credit Appeals.

(1) Any taxpayer aggrieved by a decision under Section 4 shall have a right to appeal said decision.

(2) A taxpayer shall have 30 days to appeal a decision or rejection of claim.

(3) All appeals under Section 4 shall follow the provisions of 2 Pa.C.S. Chapter 5, Subchapter B (relating to practice and procedure of local agencies), and 2 Pa.C.S. Chapter 7, Subchapter B (relating to judicial review of local agency action), also known as the "Local Agency Law."

SECTION 5. Severability. In the event that any provision, section, sentence, clause, or part of this Ordinance is held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of the Ordinance, it being the intent of the Borough that such remainder shall be and shall remain in full force and effect and for this purpose the provisions of this Ordinance are hereby declared to be severable.

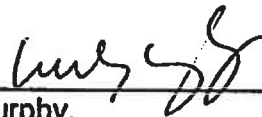
SECTION 6. All ordinances or resolutions or parts of ordinances or resolutions insofar as they are inconsistent herewith are hereby repealed and rescinded.

SECTION 7. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, such invalidity shall not affect or impair any of the remaining provisions, sections, sentences, clauses or parts of this Ordinance; it being the intent of the Borough of Columbia that the remainder of the Ordinance shall be and shall remain in full force and effect.

SECTION 8. This Ordinance shall become effective as provided by the laws of the Commonwealth of Pennsylvania.

DULY ORDAINED AND ENACTED this 10 day of September, 2018,
by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania,
in lawful session duly assembled.

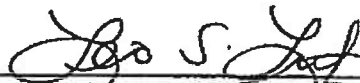
BOROUGH OF COLUMBIA, LANCASTER
COUNTY, PENNSYLVANIA

By: 
Kelly Murphy,
President of Borough Council

ATTEST:


Rebecca S. Denlinger,
Borough Manager/Secretary

Examined and approved this 10 day of September, 2018.


Leo S. Lutz, Mayor 3

14a.



Mount Joy Borough Police Department

21 East Main Street, Mount Joy, Pennsylvania 17552

Office: 717.653.1650 | 24-hour Dispatch: 717.664.1180 | Fax: 717.653.0062

DATE: April 17, 2023
 TO: Chief of Police; Association President
 FROM: Sgt Scott Drexel
 SUBJECT: PennDOT Grant Results: Aggressive Driving Enforcement (Wave 2)

Chief Goshen,

During the period of March 20, 2023 to April 17, 2023, the Mount Joy Borough Police Department participated in the Aggressive Driving Enforcement, an initiative funded by PennDOT. Notable results of this enforcement wave are as follows:

1. Total vehicle and/or pedestrian contacts: 52
2. Total summary citations issued: 32
3. Citations were issued in response to one vehicle crash which occurred while Officer Klock was participating in this enforcement program.

As always, I thank you and the Borough of Mount Joy for your support during these initiatives aimed at reducing traffic-related injuries and deaths. Please forward my appreciation to the Borough Council.

Respectfully submitted,

Sgt Scott Drexel

May 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Council 7 PM	2 Authority 4 PM	3	4	5	6
7	8 Public Works 6:30 PM	9 WOODY WASTE PICK-UP	10 Plan. Comm. 7 PM	11	12	13
14	15 Building Ad Hoc 5:30 PM	16	17 Authority 4 PM	18	19	20
21	22 Civil Service Comm 5:30 (as needed) Public Safety 6:30pm	23 WOODY WASTE PICK-UP	24 ZHB 7 PM	25 Admin. Fin. 6:30 PM	26	27
28	29  MEMORIAL DAY OFFICE CLOSED TRASH DELAYED	30 WOODY WASTE PICK-UP TRASH DELAYED	31			