

**Mount Joy Borough Council Meeting
Agenda
7:00 PM, Monday, May 2, 2022**

1. Call to Order – President Hall
2. Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Hall, Haigh, Roering, Ruschke, Youngerman, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance – Mayor Bradley
5. Announcement of Executive Sessions – There will be an Executive Session as noted in Item 19 to discuss a legal and personnel matter.
6. Consider a motion to approve the May 2, 2022, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. Northwest Emergency Services Authority presentation.
9. Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. EMA
 - f. Main Street Mount Joy
 - g. Library
 - h. Planning/Zoning/Code Officer
 - i. Public Works Department
 - j. Borough Authority Manager
 - k. Assistant Borough Manager/Finance Officer
 - l. Borough Manager
10. Approval of Minutes of the Regular Borough Council Meeting held on April 4, 2022.
11. Building Ad Hoc Committee
 - a. General Update.
12. Administration and Finance Committee
 - a. Consider a motion to release the remaining escrow of \$15,526.07 from the Melhorn construction escrow for 200 South Plum Street Stormwater Management Plan.
 - b. Consider a motion to release \$35,849.00 from Roots Beer Distributor construction escrow leaving an escrow balance of \$550.00 to address remaining requirements of the Borough Engineer and Staff.

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680 • Borough@mountjoypa.org • www.mountjoyborough.com

- c. Consider a motion to appoint Commonwealth Code inspection Services as interim Codes & Zoning Officer retroactive from April 18, 2022, to June 6, 2022.
 - d. Consider a motion to adopt Resolution 2022-07, a resolution authorizing Council President and Borough Secretary to execute all documents and agreements with the Commonwealth Financing Authority in reference to a Watershed Restoration and Protection Program (WRPP) pertaining to a \$300,000.00 grant.
 - e. Consider a motion to adopt Resolution 2022-08, a resolution authorizing Council President and Borough Secretary to execute all documents and agreements with the Commonwealth Financing Authority in reference to a Greenways, Trails, and Recreation Program (GTRP) pertaining to a \$60,554 grant.
 - f. Consider a motion authorizing the Borough Manager to submit a grant application for Lancaster County ARPA funds.
 - g. Consider a motion to adopt Resolution 2022-09, A resolution establishing Peace Officer Memorial Week.
 - h. Consider a motion to adopt Video Conferencing Policy for Borough meetings.
 - i. Consider a motion to setting a hearing date of June 6, 2022, at 7:00 pm for Disruptive Tenant Appeal.
 - j. Consider a motion authorizing the Borough Manager to submit application for Lancaster County ARPA monies for bank restoration and amenities at Little Chiques Park.
 - k. Consider a motion to approve the MOU between the Lancaster County Conservation District and the Borough of Mount Joy.
13. Public Safety Committee
- a. Consider a motion to agree in principle to notify the Northwest Emergency Services Authority Committee of Mount Joy Borough's intent to join said Authority.
 - b. Consider a motion to approve the Ground Ambulance Service Provider Agreement with Penn State Health Life Lion LLC and authorize Council President to sign said agreement.
 - c. Consider a motion to accept the resignation of Matt Kratz, Emergency Management Coordinator.
14. Public Works Committee
- a. Consider a motion for the Borough to act as the fiscal sponsor/applicant for the Reserves HOA to apply for a Clean Water Implementation Small Grant through the Lancaster County Community Foundation.
 - b. Consider a motion to approve the Rotary Park MOU as presented
 - c. Discussion of where to end curb and sidewalk at 326 Pinkerton Road on the east side of Pinkerton Road at the Borough boundary.
 - d. Discussion on Lancaster County Conservation District MOU.
 - e. Discussion on ARRO Terms & Conditions

15. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
16. Any other matter proper to come before Council.
 - a. Make A Wish Convoy – May 8, 2022
 - b. Memorial Day Parade – May 28, 2022 at 2:00 pm
 - c. Memorial Day, May 30, 2022 – Offices Closed
17. Authorization to pay bills.
18. Meetings and dates of importance, see the white calendar.
19. Executive Session.
20. Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, June 6., 2022.

NORTHWEST EMERGENCY SERVICES AUTHORITY

LANCASTER COUNTY, PA

MARCH 2022



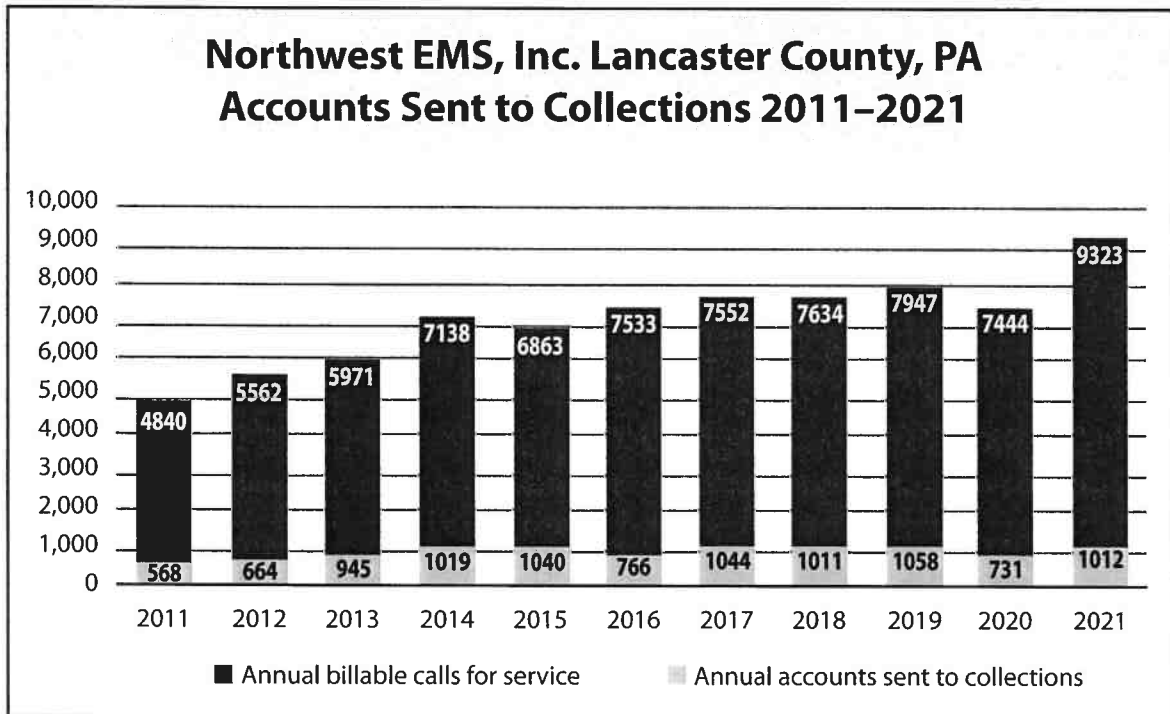
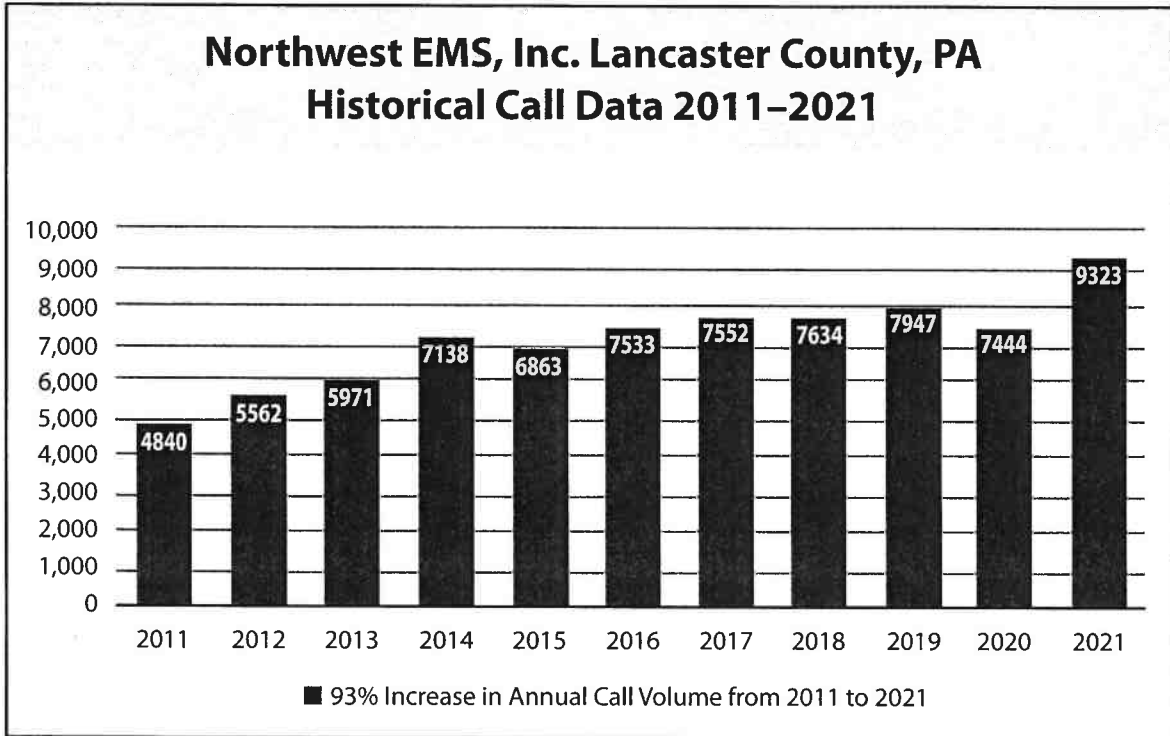
SUMMARY

- **Population growth and development are increasing the demand for NW EMS services.**
- **NW EMS and other companies are in crisis due to insufficient revenue, rising costs and a workforce shortage.**
- **A new model with predictable, sustainable revenue is needed to meet growing demand and solve this crisis.**
- **Building this long-term community solution is an opportunity for us to lead together.**

CHALLENGES

- Demand for EMS services is increasing
 - Population growth: Larger portion of the population is aging
 - Increasing residential and commercial development
- Current funding model for EMS services is inadequate and unsustainable
 - Municipal contributions (6%), member subscriptions (13%), insurance reimbursement (74%), community donations (6%) and grants (1%) are insufficient to cover costs.
 - Less than half (43.8%) of the community in NW EMS' service area subscribe for membership.
 - On average, \$540,000 of unpaid ambulance bills are sent to collections annually (2015-2019).
 - Costs are rising for materials, equipment and fuel; required certifications and trainings; wages and benefits that attract and retain EMS providers; and staffing to provide services 24/7/365.
- EMS is facing a crippling workforce shortage and high turnover rate
- Volunteerism continues to decline

FACTS AND FIGURES



Notes: Manheim Ambulance merger effective October 2013; Brickerville Fire Company Ambulance merger effective May 2015

DEMOGRAPHICS PER MUNICIPALITY

Municipality	Total Population - 2020 Census	# Housing Units - 2020 Census	# Residential Parcels	# Commercial Parcels	# Agricultural Parcels	Total Parcels	# Calls Dispatched
Clay Twp	6,857	2,526	2,466	122	206	2,794	218
Conoy Twp	3,361	1,130	1,204	121	169	1,494	220
E Donegal Twp	8,684	3,247	2,780	180	181	3,141	646
W Donegal Twp	8,944	3,587	2,687	147	106	2,940	1,232
Elizabeth Twp	3,985	1,334	1,347	86	159	1,592	178
Etown Boro	11,639	4,665	3,189	352	1	3,542	1,044
Manheim Boro	5,046	2,137	1,702	251	1	1,954	406
Marietta Boro	2,623	1,168	920	127	1	1,048	215
Mt. Joy Twp	10,721	4,252	3,509	236	322	4,067	720
Penn Twp	10,210	4,279	3,126	267	240	3,633	692
Rapho Twp	12,024	3,185	4,364	249	480	5,093	504
TOTALS	84,094	31,510	27,294	2,138	1,866	31,298	7,397

Current Budget Shortfall

2017	2018	2019	2020	2021	2022
-\$79,980.00	-\$67,959.00	-\$346,366.00	-\$237,292.00	-\$183,009.00	-\$500,941.00

NORTHWEST EMERGENCY SERVICES AUTHORITY

Authority and Governance

- Municipal responsibility for ensuring the provision of emergency medical services delegated and to be administered by an authority created under the PA Municipality Authorities Act
- Authority incorporated jointly by founding municipalities following a hearing and enactment of respective ordinances
- Each founding or future-joining municipality appoints one or more Board members
 - Number and allocation of Board members determined by number of member municipalities and census of each
 - Each member municipality is entitled to appoint at least one Board member (statutory)
 - Member municipality appoints members to fill its Board vacancies
- Other municipalities may join the Authority as determined by the existing Authority Board
- Initial Board size equal to number of founding municipalities at a minimum

Purpose/Powers

- To assess mandatory charges to property owners for the Authority's administering of 911 emergency services
 - As an authority incorporated to provide administrative services, no services can be provided (or charges assessed) until a hearing on the proposed services has been conducted and it is received favorably as provided in the Authorities Act
 - Properties served by the Authority are all properties within the "district" established by each of the founding/joining municipalities (presumably the geographic entirety of each municipality)
- Broad powers under the Authorities Act to fulfill its purpose, including but not limited to:
 - Purchasing, leasing, selling, and operating equipment and property
 - Financing acquisition of equipment and property
 - Entering into contracts
 - Hiring and compensating staff, employees, and professional team
 - Assessing charges directly to all properties within the municipal districts served by the Authority
 - To make Bylaws for its management
 - ◊ Permitting rules, regulations, committees, etc.

Budget and Finance

- Authority Board sets annual budget, projected initially for residential housing units in the range of \$70 to \$95
- General Accounting Funds
 - General Operating
 - Capital Apparatus and Equipment
 - Capital Facilities

NORTHWEST EMERGENCY SERVICES AUTHORITY CONTINUED

Revenue Sources

- Annual Service Charge to Property Owners of Member Founding Municipalities
 - Billed directly to each property owner
 - Direct charges assessed to properties by the Authority replace municipal contribution to EMS providers for the municipalities that join

Four Categories of Charges

- ◊ **Residential** – three or fewer housing units and homestead
 - ◊ **Institutional** – congregate living to include retirement homes, group homes and colleges
 - ◊ **Commercial** – based on either full-time employee equivalent or valuation
 - ◊ **Agriculture** – farming with no housing, forestry, and vacant land
- Municipal Contract Services
 - Authority expects to contract with non-member municipalities to provide EMS services
 - Property owners of a municipality under contract with the Authority would receive the same EMS services as property owners of a member-municipality of the Authority
 - Non-member municipality pays a negotiated fee to the Authority by contract; property owners are not charged by the Authority
 - 911 Emergency Service Reimbursements – insurance billing
 - Founding and contractual municipalities would not receive residual ambulance bills for patients with insurance
 - Residents will receive 50% off their ambulance bill if they have no insurance or if their entire ambulance bill goes towards their deductible
 - Grants
 - Biennial Fund Drive – replaces prior EMS' provider's annual membership drive
 - Non-Profit Foundation – to be created for:
 - Receiving donations
 - Soliciting bequests
 - Applying for and receiving grants
 - Enabling asset leasebacks
 - Supporting capital expenditures

Operations

- Level of Service – for covered calls, maintain
- Fire QRS – will continue as today

Expenses

- Administration
- 911 Operations
- Buildings and Grounds
- Capital Apparatus and Equipment
- Capital Facilities

NORTHWEST EMERGENCY SERVICES AUTHORITY CONTINUED

TIMELINE

The sub-committee, including leaders from several area municipalities, has mapped out a process that would enable the proposed authority to begin operating in January 2023

March 2022

Meet with key stakeholders

- Discuss plan, benefits, and ascertain what may be needed for buy-in

Preparation for and participation in March 30 Municipal Meeting

- Confirm deliverables (e.g., municipal-action timeline, draft ordinance and articles of incorporation, notice(s))

April – May 2022

Continue to meet with key stakeholders (not general public)

Revise framework, funding model, fee structure as needed based on feedback from municipalities and key stakeholders

Possible second municipal meeting

Begin planning for public hearing (confirm date, time, and location)

June 2022

Municipalities adopt resolution authorizing advertisement of public hearing for creating new Authority by June 1

Notice of Public Hearing regarding incorporation of new Authority sent to LNP and The Lancaster Law Review (advertised 30 days in advance of hearing)

July 2022

Public Hearing for incorporation of new Authority held

July – August 2022

Incorporating municipalities advertise proposed enactment of their respective Authority incorporation ordinances including designating themselves as districts to be served by the Authority (at least one week prior to enactment) (the draft articles of incorporation are an exhibit to the ordinances)

Incorporating municipalities enact incorporation ordinances

Aug. – Sept. 2022

Advertise notice of intent to file articles of incorporation with the Corporation Bureau of the PA Dep't. of State (both LNP and The Lancaster Law Review) (at least three days prior to filing articles of incorporation)

NORTHWEST EMERGENCY SERVICES AUTHORITY CONTINUED

- September 2022** File articles of incorporation with the Corporation Bureau
- Sept. – Oct. 2022** First meeting of new Authority (adopt bylaws, elect officers, hire at least administrative professionals, etc.)
- Provide written notice of the proposed services, the estimated costs, the proposed method of charges, and the cost to benefitted properties at least 30 days before the upcoming public hearing
- Advertise notice of public hearing of the proposed services of the Authority (at least 10 days before hearing)
- November 2022** Public hearing for the proposed services of the Authority
- January 2023** If less than 1/3 of property owners object, or property owners whose assessed value amounts to 1/3 or less of property value in the district, send first bills to property owners (objections must be made within 45 days after the public hearing for the proposed services)

A Local Solution to Our Local Emergency Services Crisis

Who provides EMS services in our municipality today?

Emergency medical services in the northwestern portion of Lancaster County are provided by Northwest EMS, a non-profit organization that traces its roots to the merger of the Elizabethtown Fire Company Ambulance and the Northwest Advanced Life Support Unit in January 2000.

Northwest EMS Stations

- Brickerville
- Elizabethtown
- Manheim
- Maytown

Northwest EMS Call Volume

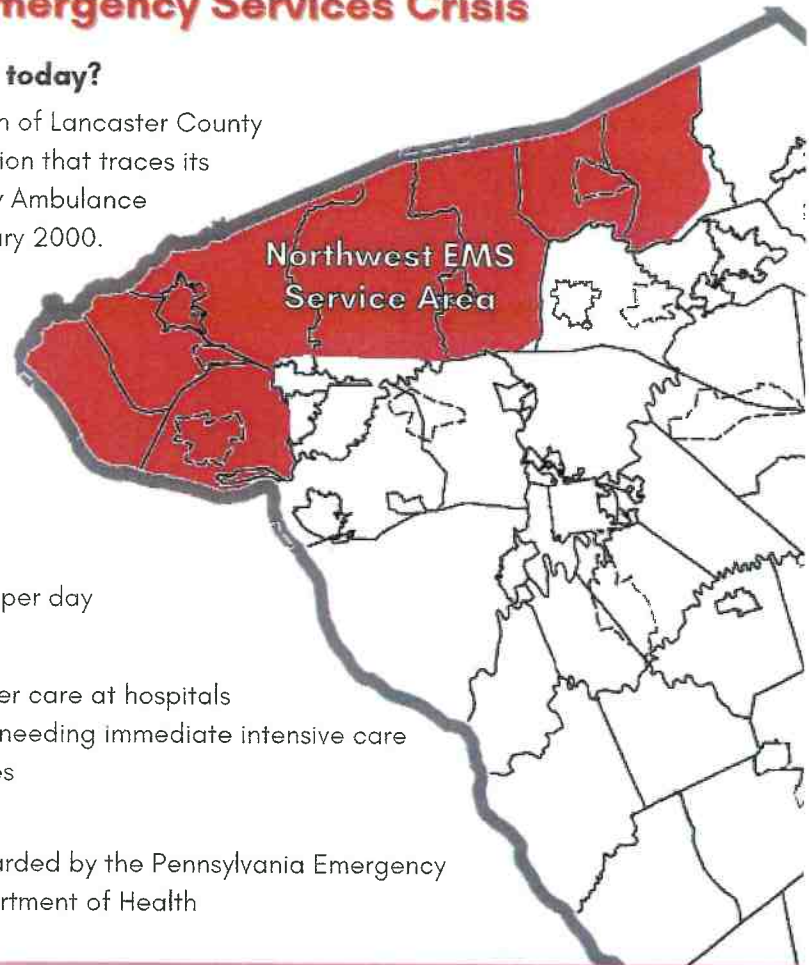
- Dispatches increased by 24% from 2016 to 2021
- Northwest EMS responds to an average of 25 calls per day

Northwest EMS Services

- Basic Life Support (BLS): stabilize patients for further care at hospitals
- Advanced Life Support (ALS): critical emergencies needing immediate intensive care
- Non-emergency BLS and ALS transportation services

Northwest EMS Recognition

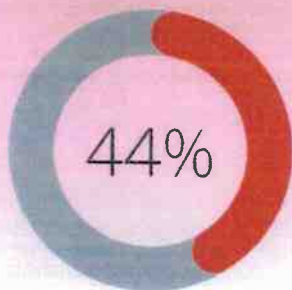
- Pennsylvania EMS Agency of the Year in 2020, awarded by the Pennsylvania Emergency Health Services Council and the Pennsylvania Department of Health



EMS services, locally and beyond, are in a state of crisis.

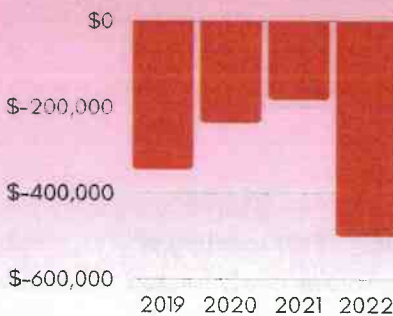
While we are truly fortunate to have Northwest EMS as the emergency medical services provider in our community, the organization's future is at risk. Why? **Insufficient** revenue and rising costs.

Northwest EMS Subscriptions



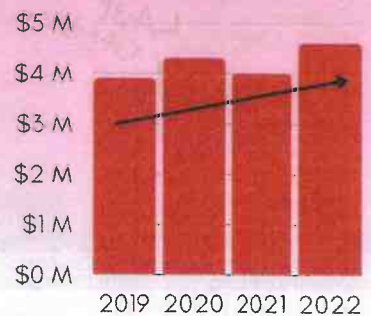
44% of the community are Northwest EMS subscribers; 56% of the community does not contribute to the organization.

Northwest EMS Budget Deficits



Northwest EMS's funding sources are insufficient to cover its costs. The expected budget shortfall for 2022 is over \$500,000.

Northwest EMS Expenses



Costs are rising for equipment, fuel, certifications, trainings, and wages and benefits that attract and retain EMTs and paramedics.

The bottom line:

Northwest EMS has operated at a deficit over the past six years. The expected budget shortfall for 2022 is over \$500,000. Unless this crisis is addressed, Northwest EMS will be insolvent in a few years.

The Solution: A New Community Model for EMS Services

Municipal leaders and the Northwest EMS Board of Directors have been meeting quarterly since 2018. At the start of 2021, a committee of Northwest EMS leaders, volunteers and local municipal leaders began studying this situation and exploring alternatives. The committee is proposing the creation of a regional Emergency Services Authority which will address the challenges that jeopardize emergency services in our community.

- **Purpose:** As a collaboration among multiple municipalities, the authority would provide emergency medical services and EMS administrative support to member and contracted municipalities throughout its service area.
- **Board:** Founding municipalities would each have representation on the authority's board.
- **Funding:** The authority would charge a reasonable and uniform fee, on par with today's Northwest EMS subscription rates, to property owners or the municipality (depending on the municipality's arrangement with the authority). The fee would replace municipal contributions to Northwest EMS and membership subscriptions.

The bottom line:

The new EMS authority would ensure that EMS services continue to be available in our community 24/7/365.

As a property owner, what would I have to pay?

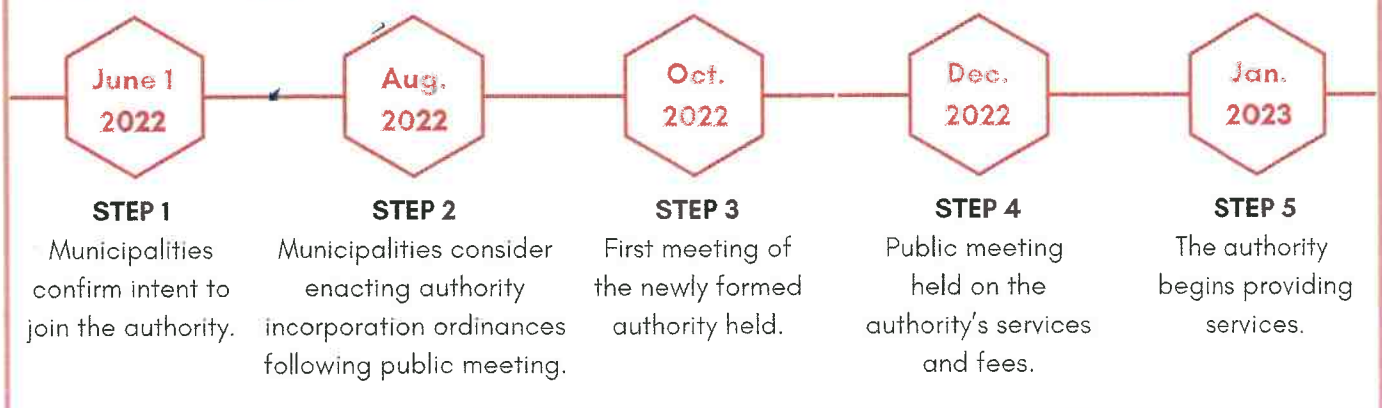
You would pay a fee on par with today's Northwest EMS subscription rates (between \$50-\$80), or your municipality would pay the authority (depending on your municipality's arrangement with the authority). Actual fees would be determined once the authority is incorporated.

Municipal residents would not receive residual bills if their insurance pays toward an ambulance bill. Residents would receive 50% off their ambulance bill if they have no insurance or if their entire ambulance bill went toward their insurance deductible.

What is the alternative?

State law mandates that Pennsylvania municipalities ensure that EMS services are provided to their residents. If a municipality chooses not to participate with the new regional authority, it will have to find another way to fulfill its obligation to provide EMS services, including financing and operating such services.

What are the next steps?

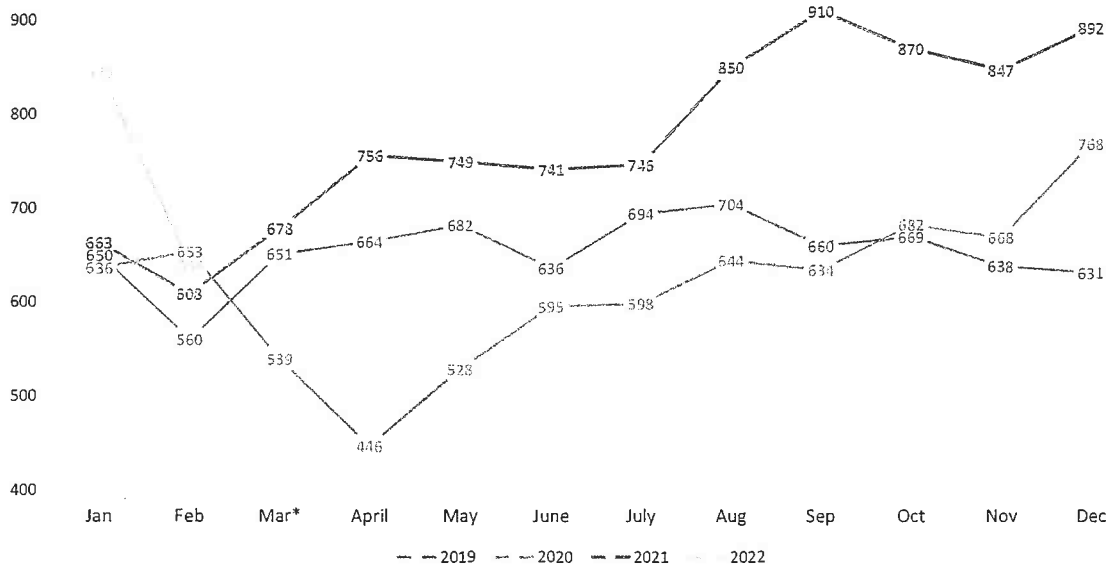


Summary

- EMS services in our community are in state of crisis due to insufficient revenue and rising costs.
- Unless this crisis is addressed, there will be no one to respond to EMS calls in just a few short years.
- Creation of a new regional Emergency Services Authority will ensure EMS services continue to be available in our community, potentially saving your life or the life of your loved one.

**Call Volume Comparison
January 2019 - February 2022**

**MONTHLY TOTAL CALLS
2019 - 2022**



Agency Incident Reports 2019 - 2022

	<u>Jan</u>	<u>Feb</u>	<u>Mar*</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
2019	650	560	651	664	682	636	694	704	660	669	638	631	7,839
2020	636	653	539	446	528	595	598	644	634	682	668	768	7,391
2021	663	608	678	756	749	741	746	850	910	870	847	892	9,310
2022	845	638											1,483
2019/2020	-2.15%	16.61%	-17.20%	-32.83%	-22.58%	-6.45%	-13.83%	-8.52%	-3.94%	1.94%	4.70%	21.71%	
2020/2021	4.25%	-6.89%	25.79%	69.51%	41.86%	24.54%	24.75%	31.99%	43.53%	27.57%	26.80%	16.15%	
2021/2022	27.45%	4.93%											

*March 13, 2020 = National Emergency declared

**Northwest EMS Agency Incident Breakout
January 1 – December 31, 2021**

Incident Type

Medical	8,034
Public Service	81
Cardiac Arrest (class 1)	168
Vehicle Accident	472
Fire call	66
Gas leak	0
EMS activity	85
Routine Transport	404

<u>Mututal Aid</u>	<u>Covered</u>	<u>Assisted</u>	<u>Assisting Unit</u>
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Dauphin Medic 4	0	0	2
Dauphin Medic 7-3 (SCEMS)	0	0	2
Ephrata (Amb 01, Medic 4)	0	4	0
Ephrata Medic 4	5	5	34
Lancaster EMS (06)	8	2	34
Lebanon County	3	4	4
Manheim Township (82)	6	3	11
Rothsville (24)	0	13	3
Penn State Life Lion EMS (formerly SVEMS) (77)	942	183	3
Warwick (85)	41	18	50

Receiving Facility

Lancaster General Hospital	3,581
Hershey Medical Center	1,576
Reading Hospital	3
UPMC - Osteo (Harrisburg)	17
UPMC - Lititz	534
UPMC - Harrisburg	22
UPMC - York Memorial	6
Wellspan Ephrata Community Hospital	198
Wellspan Good Samaritan Hospital	55
Wellspan York	22
Other	36

Disposition

Cancelled	375
DOA	123
No patient found	344
Recalled	531
Refusal	1,204
Standby (fire)	149
Transported	6,050
Treat/no transport	26
Other	508

Northwest EMS Inc.
Agency Incident Report
Call Totals by Class
January 1 – December 31, 2021

Municipality	Class 1	Class 2	Class 3	Other	Total
Akron Borough	0	0	0	0	0
Berks County	3	0	0	0	3
Clay Township	118	28	57	1	204
Columbia Borough	313	16	46	0	375
Conoy Township	127	26	82	19	254
Dauphin County - Conewago Township	52	10	21	0	83
Dauphin County - Londonderry Township	66	15	34	0	115
Dauphin County - Other	5	2	4	0	11
Denver Borough	2	0	0	0	2
East Cocalico Township	2	0	0	0	2
East Donegal Township	371	93	203	79	746
East Hempfield Township	82	16	19	2	119
East Petersburg Borough	14	3	3	0	20
Elizabeth Township	102	33	49	67	251
Elizabethtown Borough	705	188	509	332	1,734
Ephrata Borough	21	1	2	0	24
Ephrata Township	3	1	1	0	5
Lancaster City	13	1	1	0	15
Lebanon County	83	12	21	1	117
Lititz Borough	39	2	10	0	51
Manheim Borough	228	70	182	37	517
Manheim Township	11	0	4	0	15
Manor Township	9	2	5	0	16
Marietta Borough	130	43	115	1	289
Mount Joy Borough	277	33	64	0	374
Mount Joy Township	628	116	200	0	944
Mountville Borough	5	0	1	0	6
Penn Township	422	138	299	6	865
Rapho Township	391	99	169	0	659
Warwick Township	70	7	4	0	81
West Cocalico Township	11	0	2	0	13
West Donegal Township	617	177	410	10	1,214
West Hempfield Township	69	13	19	0	101
York County	67	9	9	0	85
Total Dispatches	5,056	1,154	2,545	555	9,310

Other Dauphin Co:
Middletown Borough
PA Turnpike

**Northwest EMS Agency Incident Breakout
January 1 – February 28, 2022**

Incident Type

Medical	1,296
Public Service	16
Cardiac Arrest (class 1)	28
Vehicle Accident	65
Fire call	15
Gas leak	0
EMS activity	15
Routine Transport	48

<u>Mutual Aid</u>	<u>Covered</u>	<u>Assisted</u>	<u>Assisting Unit</u>
Dauphin Medic 4	0	0	0
Dauphin Medic 7-3 (SCEMS)	0	0	1
Ephrata (Amb 01, Medic 4)	0	1	0
Ephrata Medic 4	0	0	9
Lancaster EMS (06)	1	0	9
Lebanon County	0	0	1
Manheim Township (82)	1	1	0
Rothsville (24)	0	2	8
Penn State Life Lion EMS (formerly SVEMS) (77)	130	26	8
Warwick (85)	16	6	17

Receiving Facility

Lancaster General Hospital	590
Hershey Medical Center	258
Reading Hospital	0
UPMC - Osteo (Harrisburg)	1
UPMC - Lititz	81
UPMC - Harrisburg	5
UPMC - York Memorial	0
Wellspan Ephrata Community Hospital	36
Wellspan Good Samaritan Hospital	9
Wellspan York	5
Other	7

Disposition

Cancelled	45
DOA	26
No patient found	70
Recalled	104
Refusal	160
Standby (fire)	16
Transported	992
Treat/no transport	4
Other	66

Police Activity Statistics

2022

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Prev YTD
Jan	18	19	566	566	589
Feb	19	35	503	1,069	1,118
Mar	46	32	585	1,654	1,792
Apr					2,555
May					3,296
June					4,034
July					4,804
Aug					5,526
Sept					6,221
Oct					6,933
Nov					7,495
Dec					8,018
TOTAL					

New Detective Cases-March 2022

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	0	6	6	7	5	3	4	2	2
February	8	12	6	9	5	3	7	2	0
March	6	11	6	8	7	7	6	2	8
April	4	5	8	6	6	4	6	3	
May	1	13	2	3	14	5	7	2	
June	3	10	2	7	3	10	5	5	
July	5	8	3	20	12	4	9	4	
August	4	10	12	7	3	3	6	5	
September	1	6	4	6	4	3	7	5	
October	11	6	13	7	6	6	9	5	
November	7	4	10	7	4	10	1	6	
December	12	6	10	9	4	3	5	2	

Active Cases	10
Cases at District Attorney's Office	9
Inactive Cases	



MOUNT JOY POLICE DEPARTMENT

Calls for Service
March 2022

Code	Call for Service	Totals
0613	THEFT SHOPLIFTING	1
0619	THEFT ALL OTHERS	4
1130	FRAUD ALL OTHERS	6
1440	CRIMINAL MISCHIEF ALL	3
1711	SEX OFFENSE ALL OTHERS	5
1810	DRUG POSSESSION OFFENSE	1
2020	FAMILY OFF-CHILD ABUSE	2
2040	FAMILY OFFENSES - DOMESTIC	8
2111	DUI-ALCOHOL/UNDER INFL	1
2310	PUBLIC INTOXICATION / DRUNKENNESS	1
2410	FIGHT	1
2450	NOISE COMPLAINT	4
2485	ALARM ALL OTHERS	1
2619	PFA/ICC VIOLATION	1
2640	MUN ORD VIOLATIONS	6
2654	DISTURBANCE	4
2656	THREATS	2
2657	HARASSMENT	5
2660	TRESPASSING	2
2665	FIREWORKS	1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	3
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4018	STREET LIGHTS-OUT/REPAIRS	2
4021	SUSPICIOUS ACTIVITY	20

4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	13
4101	FIRES (ALL WORKING FIRES)	1
5004	FOUND ARTICLES	3
5510	ANIMAL COMPLAINTS ALL	9
6008	REPORTABLE MV CRASH NO INJURIES	5
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	2
6303	TRAFFIC OFFENSE ALL OTHER	9
6305	SELECTIVE ENFORCEMENT TRAFFIC	6
6310	TRAFFIC ENFORCE / STOP	77
6335	TRAFFIC HAZARD	2
6336	DISABLED MV	1
6511	PARKING VIOLATION COMPLAINT	7
6602	ABANDONED IMPOUND/TOWAWAY	4
6612	SIGNALS SIGNS OUT	1
7002	BUILDING CHECK	44
7003	PROPERTY CHECK / AREA CHECK	1
7008	MEDICAL ASSISTANCE	62
7010	NOTIFICATIONS	1
7014	OTH PUB SERV/WELFARE CHK	4
7015	ASSIST CITIZEN	21
7025	EMOTIONALLY DISTURBED PERSON (EDP)	3
7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	13
7522	ASSISTING OTHER OFFICER	1
8010	WARRANTS-LOCAL	6
8110	WARRANTS-OTHER AGENCIES	1
9002	ADMINISTRATIVE DUTIES	3
9008	COURT	23

9020	POLICE INFORMATION	35
9021	TRAINING	2
9025	FIELD CONTACT INFORMATION	4
9028	FINGERPRINT	4
9029	CIVIL MATTER	3
9030	SPECIAL DETAIL ASSIGNMENT	2
9034	REPOSSSESSION	3
9068	COMMUNITY RELATIONS ACTIVITY	3
9112	FOOT PATROL	3
9115	FOLLOW UP	82
9137	EVIDENCE DUTIES	6
9192	VEHICLE MAINTENANCE	9
9989	CALL BY PHONE	6
9999	NON-CAT DATA	10
	Grand Total	585

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 3/1/2022

to Ending Issue Date 3/31/2022

Charge	Total
1786 F - OPER VEH W/O REQ'D FINANC RESP	2
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	3
4703 A - OPERAT VEH W/O VALID INSPECT	1
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	1
1371 - 1371 A - Veh Reg Suspended	2
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	1
1622 - 1622 A - Handheld Mobile Telephone - Commercial Motor Vehicle	1
1786 - 1786 A - Required Financial Responsibility	1
1786 - 1786 F - Oper Veh W/O Req'd Financ Resp	1
3111 - 3111 A - Obedience to Traffic-Control Devices	8
3112 - 3112 A3I - Failure To Stop At Red Signal	3
3310 - 3310 A - Follow Too Closely	1
3323 - 3323 B - Duties At Stop Sign	5
3345 - 3345 A - Meeting/Overtaking School Bus	1
3353 - 3353 A3II - Illegal Park Where Official Signs Prohibit	1
3709 - 3709 A - Depositing Waste On Hwy	1
3714 - 3714 A - Careless Driving	1
4303 - 4303 A - No Headlights	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	4
1786 F - OPER VEH W/O REQ'D FINANC RESP	1
3111 A - OBEDIENCE TO TRAFFIC-CONTROL DEVICES	3
4107 B2 - OPER/PERM OP W/UNSAFE EQMT/	2
Total:	46

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Criminal Charges by Charge Type

Starting Issue Date 3/1/2022

to Ending Issue Date 3/31/2022

Charge Type: ARREST

Charge	Total
2701 A1 - SIMPLE ASSAULT - ATTEMPT	2
2701 A3 - SIMPLE ASSAULT - ATTEMPT BY MENACE	1
2706 A3 - TERRORISTIC THREATS CAUSE SERIOUS PUBLIC INCONV.	1
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	1
2709 A4 - PA TITLE 18, SECTION CS-2709 (A)(4): HARASSMENT.	1
2709 A7 - HARASSMENT - COMM. REPEATEDLY IN ANOTHER MANNER	1
2718 A - STRANGULATION	1
3503 (A)(1)(I) - PA TITLE 18, SECTION CS-3503 (A)(1)(I): CRIMINAL TRESPASS. BUILDINGS AND OCCUPIED STRUCTURES.	1
3503 (B)(1)(I) - DEF TRES ACTUAL COMMUNICATION TO	1
3503 (B.1)(1)(I) - CRIMINAL TRESPASS/SIMPLE TRESPASSER	1
3745 A - ACCI DAM TO UNATTENDED VEH OR PROPERT	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3929 A1 - RETAIL THEFT	2
4906 A1 - FALSE REPORTS TO LAW ENFORCEMENT AUTHORITIES	1
4952 A3 - INTIM WIT/VICT-WITHHOLD INFORMATION	1
5503 A4 - DISORDER CONDUCT HAZARDOUS/PHYSI OFF	3
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
5506 - LOITERING AND PROWLING AT NIGHT TIME	1
6105 C7 - PERSON NOT TO POSSESS/USE FIREARMS - DELINQUENT	1
6106 A1 - FIREARMS NOT TO BE CARRIED W/O LICENSE	1
Total:	25

Charge Type: COMPLAINT

Charge	Total
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	2
2709 A3 - HARASSMENT/REPEATEDLY ALARM, ANNOY	1
5503 A4 - DISORDER CONDUCT HAZARDOUS/PHYSI OFF	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
5532 A1 - NEGLECT OF ANIMALS - SUSTENANCE/WATER	1
5533 A - CRUELTY TO ANIMALS	1
Total:	7

FDMJ Monthly Incident Report Summary

March 2022

Responded to **45 alarms** for the month of March 2022 - **142 total alarms** for year as of 3/31/22

Time in service for month: **21 hours and 14 minutes**

Average manpower per incident: **9 members per call for month - (6a-4p 18 calls/5 members per call) - response time - 5 min & 04 sec and arrival time - 10 min & 45 sec. (w/FP calls)**

Total Man-hours: **175 hours & 20 minutes**

Calls by Municipality First Due: 25 first due alarms - 20 mutual aid alarms - 9 FP calls

- Mount Joy Borough - 12
- Rapho Township - 11
- Mount Joy Township - 0
- East Donegal Township - 2

Apparatus used

- Engine 75-1 - 17
- Engine 75-2 - 13
- Truck 75 - 18
- Squad 75-1 - 1
- Traffic 75 - 6
- POV - 10 (fire police)
- Duty Chief Vehicle - 17
- Duty Officer Vehicle - 8

Property pre-incident value: \$ 245,000.00

Property fire loss: \$ 500.00

Property post incident saved: \$ 244,500.00

2022 FDMJ responds to a call every 15 hours & 21 min

Total Training hours of 46 members trained for 379 hours & 0 min

Fire Prevention Details - None

Community Service Details for the month - FDMJ participated in 1 standby, 1 community event, 1 duty crew, 2 smoke detector installs, 1 in station work detail and recruitment day with 21 members assisting - the department interviewed 13 applicants for membership

Notable First Due Calls: - first due

- 3/17 - Dwelling fire - MJB - N Market Street - \$500.00 fire loss

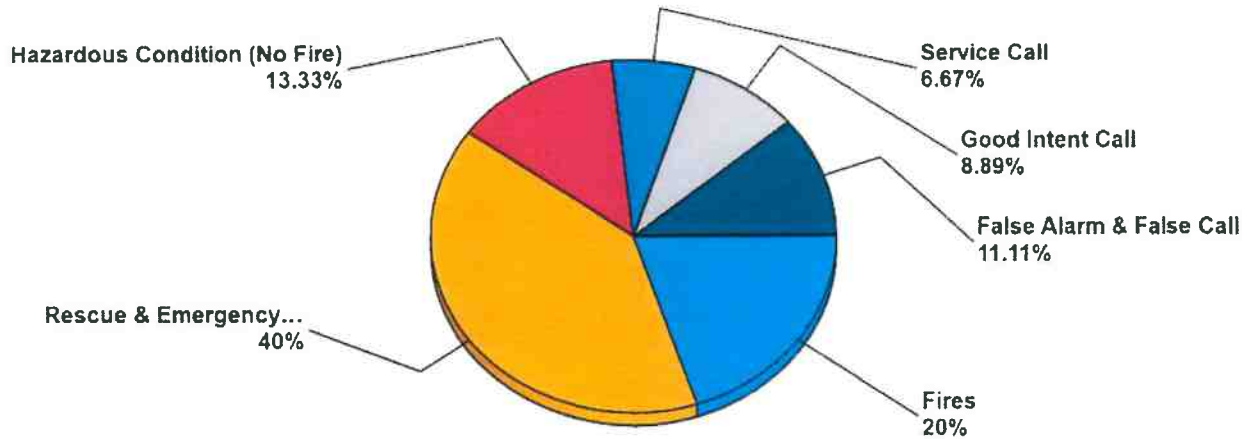
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/2/2022 10:41:36 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2022 | End Date: 03/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	20%
Rescue & Emergency Medical Service	18	40%
Hazardous Condition (No Fire)	6	13.33%
Service Call	3	6.67%
Good Intent Call	4	8.89%
False Alarm & False Call	5	11.11%
TOTAL	45	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	8	17.78%
114 - Chimney or flue fire, confined to chimney or flue	1	2.22%
311 - Medical assist, assist EMS crew	2	4.44%
322 - Motor vehicle accident with injuries	7	15.56%
324 - Motor vehicle accident with no injuries.	7	15.56%
352 - Extrication of victim(s) from vehicle	1	2.22%
356 - High-angle rescue	1	2.22%
412 - Gas leak (natural gas or LPG)	3	6.67%
424 - Carbon monoxide incident	1	2.22%
444 - Power line down	2	4.44%
522 - Water or steam leak	1	2.22%
551 - Assist police or other governmental agency	1	2.22%
571 - Cover assignment, standby, moveup	1	2.22%
622 - No incident found on arrival at dispatch address	2	4.44%
651 - Smoke scare, odor of smoke	2	4.44%
735 - Alarm system sounded due to malfunction	1	2.22%
740 - Unintentional transmission of alarm, other	1	2.22%
743 - Smoke detector activation, no fire - unintentional	1	2.22%
745 - Alarm system activation, no fire - unintentional	2	4.44%
TOTAL INCIDENTS:	45	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Fire Department Mount Joy



Mount Joy, PA

This report was generated on 4/2/2022 10:40:34 AM

Incident Statistics

Zone(s): All Zones | Start Date: 03/01/2022 | End Date: 03/31/2022

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	18
FIRE	27
TOTAL	45

TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			

PRE-INCIDENT VALUE	LOSSES
\$245,000.00	\$500.00

CO CHECKS	
424 - Carbon monoxide incident	1
TOTAL	1

MUTUAL AID	
Aid Type	Total
Aid Given	20
Aid Received	6

OVERLAPPING CALLS	
# OVERLAPPING	% OVERLAPPING
10	22.22

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Station 75	0:10:13	0:09:31
	AVERAGE FOR ALL CALLS	0:10:45

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 75	0:04:17	0:05:10
	AVERAGE FOR ALL CALLS	0:05:04

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Fire Department Mount Joy	28:29

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Fire Department Mount Joy

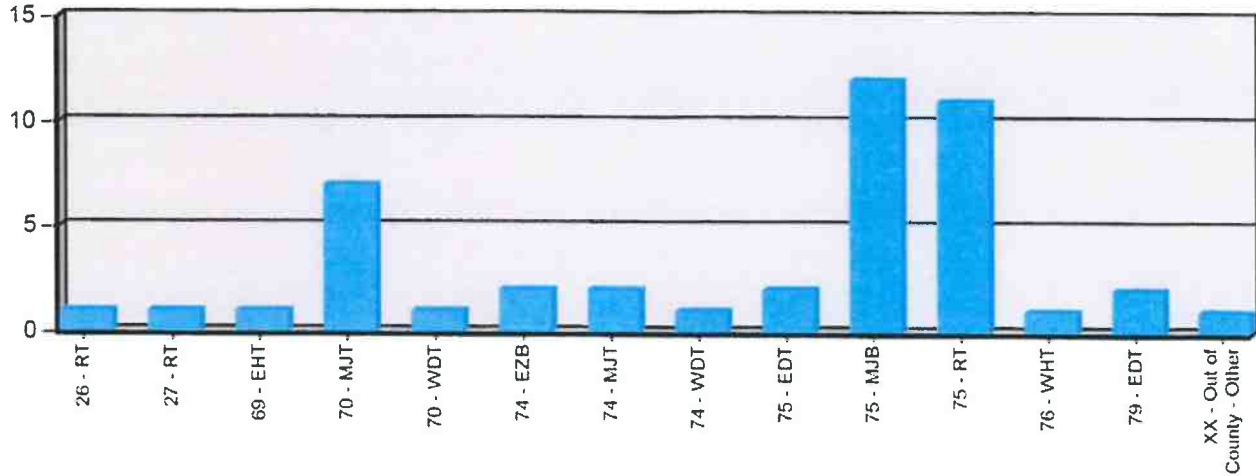


Mount Joy, PA

This report was generated on 4/2/2022 10:37:07 AM

Incident Count per Zone for Date Range

Start Date: 03/01/2022 | End Date: 03/31/2022



ZONE	# INCIDENTS
26 - RT - 26 Rapho Township	1
27 - RT - 27 Rapho Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	7
70 - WDT - 70 West Donegal Township	1
74 - EZB - 74 Elizabethtown Borough	2
74 - MJT - 74 Mount Joy Township	2
74 - WDT - 74 West Donegal Township	1
75 - EDT - 75 East Donegal Township	2
75 - MJB - 75 Mount Joy Borough	12
75 - RT - 75 Rapho Township	11
76 - WHT - 76 West Hempfield Township	1
79 - EDT - 79 East Donegal Township	2
XX - Out of County - Other - XX - Out of County - Other	1
TOTAL:	45

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



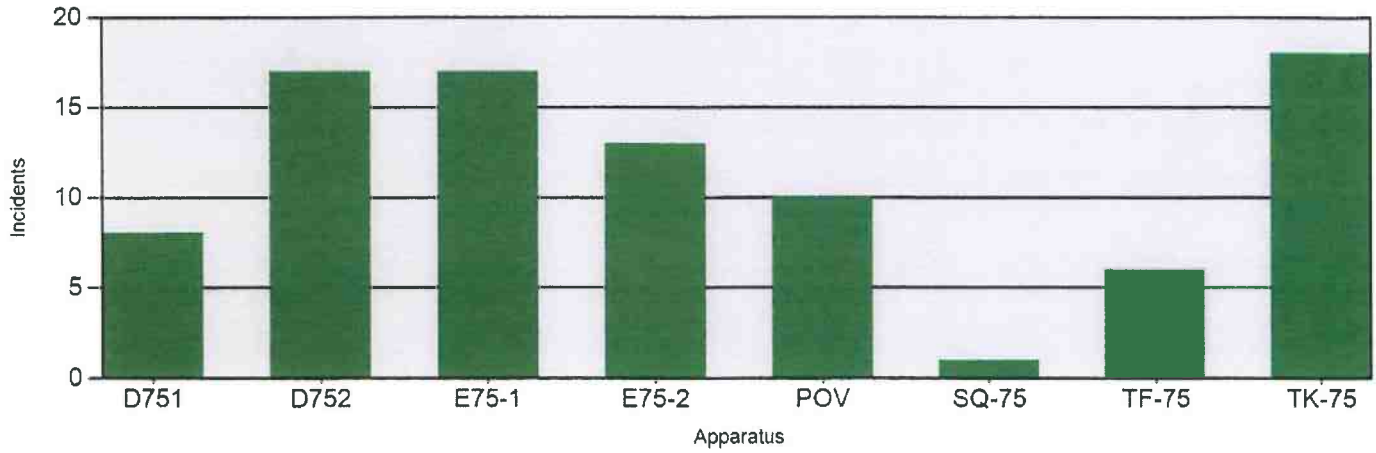
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/2/2022 10:49:30 AM

Incident Count per Apparatus for Date Range

Start Date: 03/01/2022 | End Date: 03/31/2022



APPARATUS	# of INCIDENTS
D751	8
D752	17
E75-1	17
E75-2	13
POV	10
SQ-75	1
TF-75	6
TK-75	18

Cancelled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.



Incident Count with Man-Hours per Zone for Date Range
 Incident Type(s): All Incident Types | Start Date: 03/01/2022 | End Date: 03/31/2022

MAN-HOURS	INCIDENT COUNT	ZONE
2:56	1	26 - RT - 26 Rapho Township
11:39	1	27 - RT - 27 Rapho Township
2:10	1	69 - EHT - 69 East Hempfield Township
11:36	7	70 - MJT - 70 Mount Joy Township
9:46	1	70 - WDT - 70 West Donegal Township
15:38	2	74 - EZB - 74 Elizabethtown Borough
5:15	2	74 - MJT - 74 Mount Joy Township
1:28	1	74 - WDT - 74 West Donegal Township
1:30	2	75 - EDT - 75 East Donegal Township
42:10	12	75 - MJB - 75 Mount Joy Borough
42:38	11	75 - RT - 75 Rapho Township
2:25	1	76 - WHT - 76 West Hempfield Township
18:24	2	79 - EDT - 79 East Donegal Township
7:46	1	XX - Out of County - Other - XX - Out of County - Other
175:20	45	TOTAL

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/2/2022 10:50:33 AM

Losses for Date Range

Start Date: 03/01/2022 | End Date: 03/31/2022

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$0.00	\$500.00	\$500.00	\$500.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-128	03/17/2022	111 - Building fire	\$0.00	\$500.00	\$500.00	100.00%

Only REVIEWED incidents included



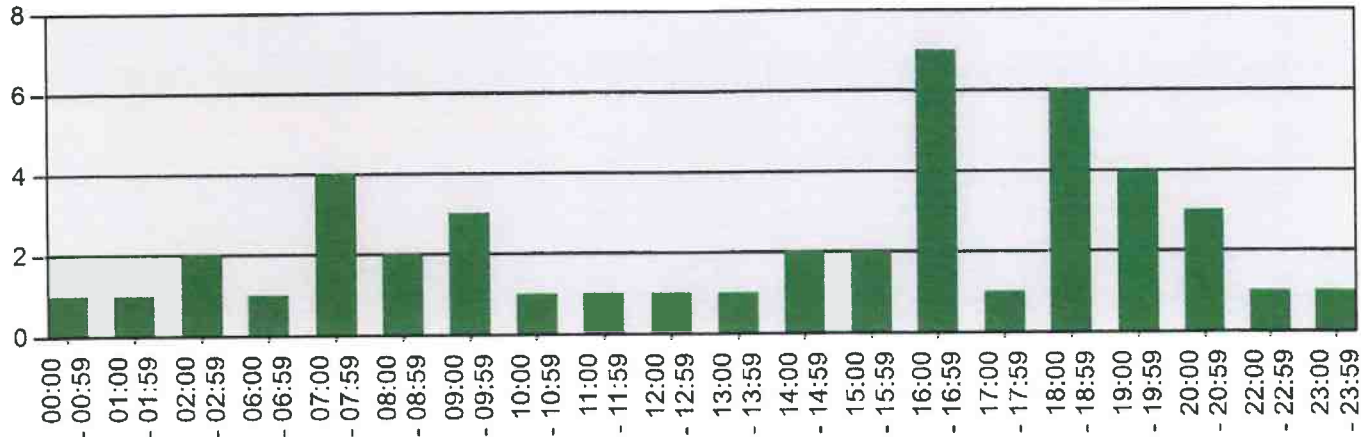
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/2/2022 10:51:08 AM

Incidents by Hour for Date Range

Start Date: 03/01/2022 | End Date: 03/31/2022



Hour	# of CALLS
00:00 - 00:59	1
01:00 - 01:59	1
02:00 - 02:59	2
06:00 - 06:59	1
07:00 - 07:59	4
08:00 - 08:59	2
09:00 - 09:59	3
10:00 - 10:59	1
11:00 - 11:59	1
12:00 - 12:59	1
13:00 - 13:59	1
14:00 - 14:59	2
15:00 - 15:59	2
16:00 - 16:59	7
17:00 - 17:59	1
18:00 - 18:59	6
19:00 - 19:59	4
20:00 - 20:59	3
22:00 - 22:59	1
23:00 - 23:59	1

Only REVIEWED incidents included



Fire Department Mount Joy

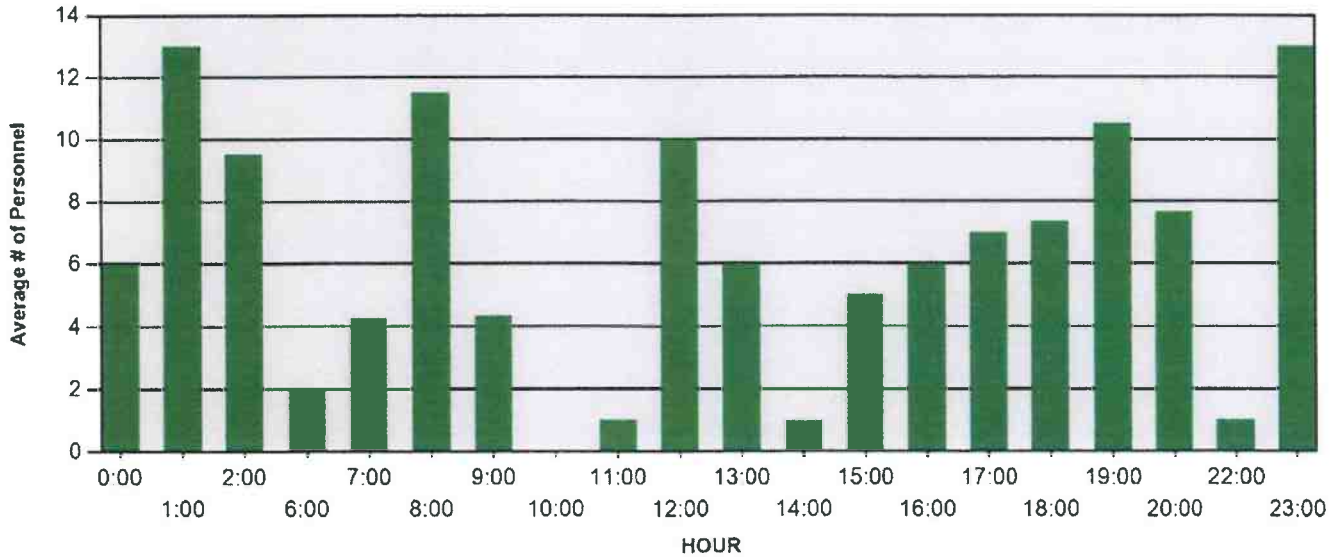


Mount Joy, PA

This report was generated on 4/2/2022 10:52:06 AM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 03/01/2022 | End Date: 03/31/2022



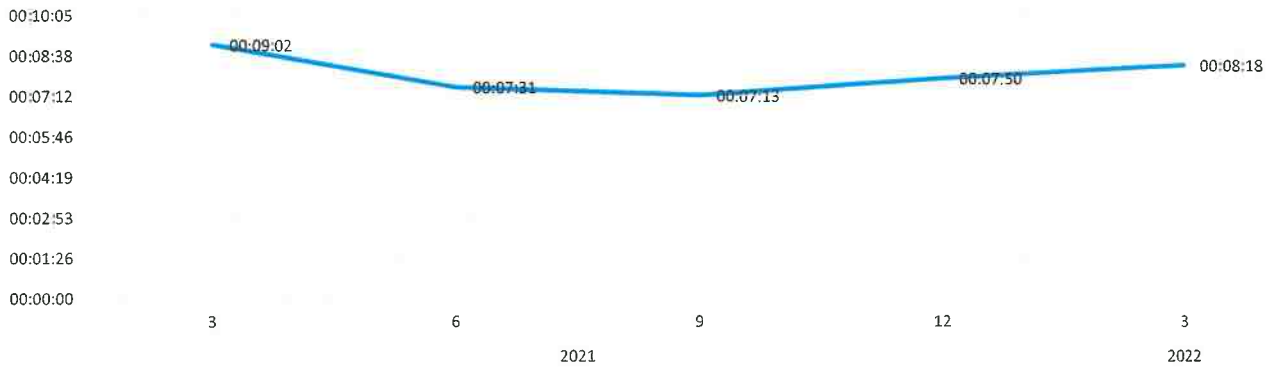
HOUR	AVG. # PERSONNEL
00:00 - 00:59	6.00
01:00 - 01:59	13.00
02:00 - 02:59	9.50
06:00 - 06:59	2.00
07:00 - 07:59	4.25
08:00 - 08:59	11.50
09:00 - 09:59	4.33
10:00 - 10:59	0.00
11:00 - 11:59	1.00
12:00 - 12:59	10.00
13:00 - 13:59	6.00
14:00 - 14:59	1.00
15:00 - 15:59	5.00
16:00 - 16:59	6.00
17:00 - 17:59	7.00
18:00 - 18:59	7.33
19:00 - 19:59	10.50
20:00 - 20:59	7.67
22:00 - 22:59	1.00
23:00 - 23:59	13.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



Penn State Life Lion LLC March 2021 - March 2022

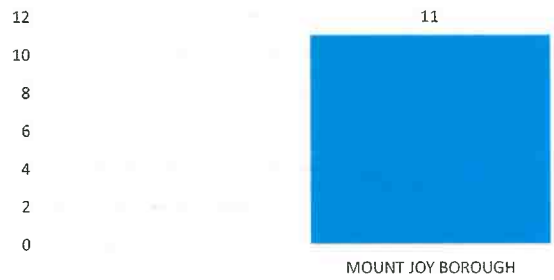
Response Time (Dispatch to OnScene)



Penn State Life Lion LLC
March 2022
Covered Incidents

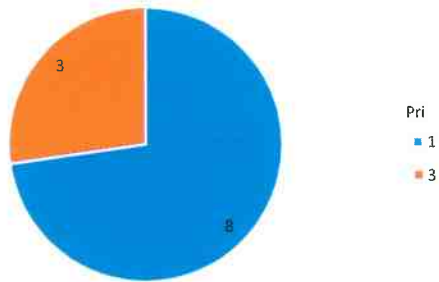
Completed Year Completed Month

Total Calls by Municipality



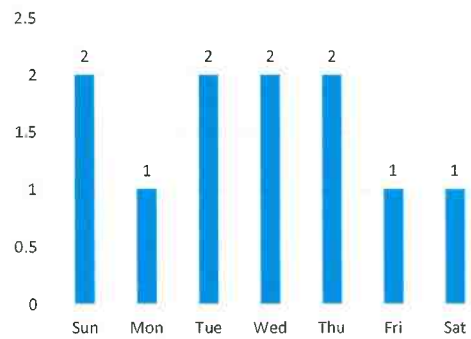
Completed Year Completed Month

Total Calls by Pri



Completed Year Completed Month

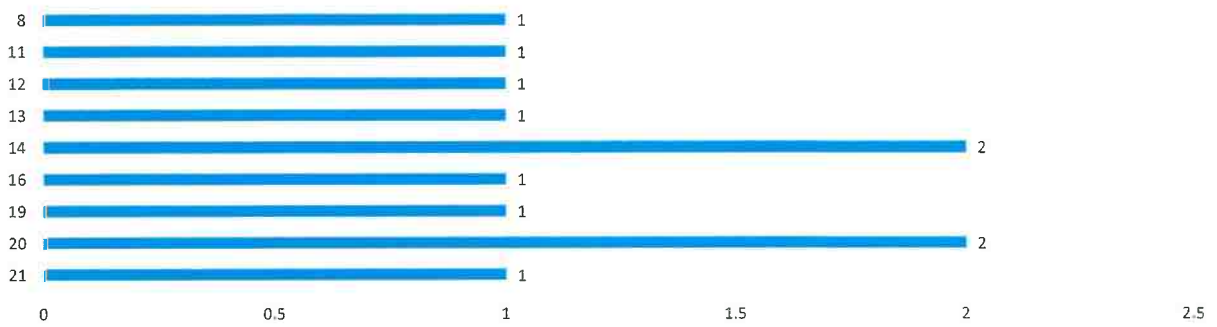
Total Calls by Day of the Week



Penn State Life Lion LLC
March 2022
Covered Incidents

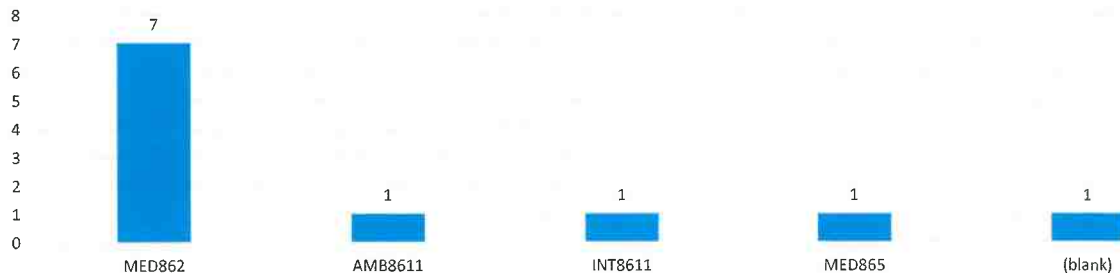
Completed Year Completed Month

Total Calls by Hour



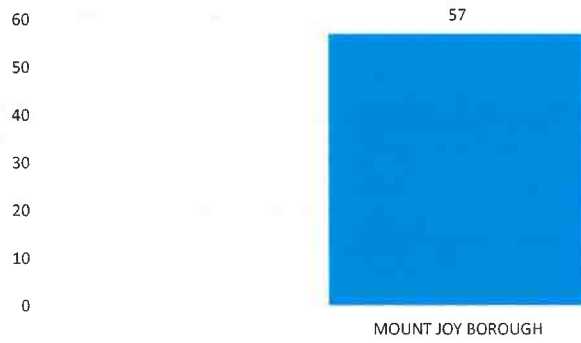
Completed Year Completed Month

Total Calls by First Unit Dispatched

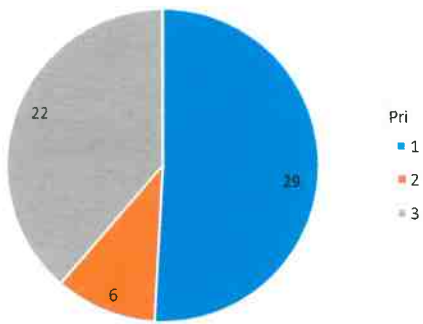


Penn State Life Lion LLC
March 2022

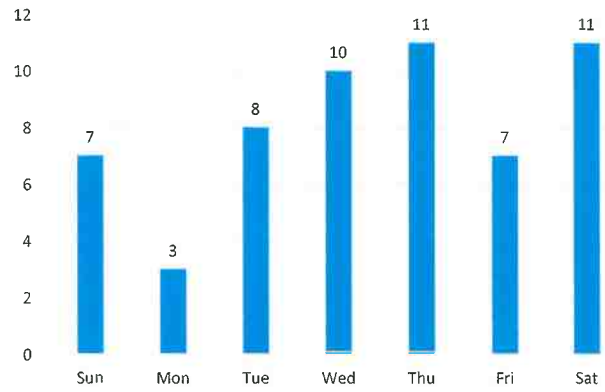
Total Calls by Municipality



Total Calls by Priority

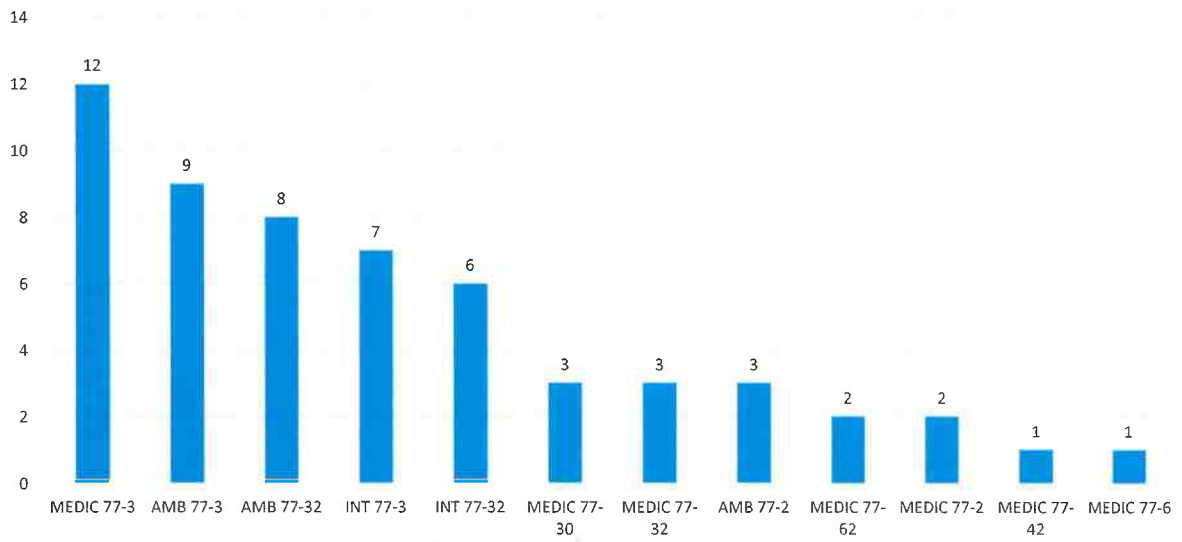


Total Calls by Day of the Week



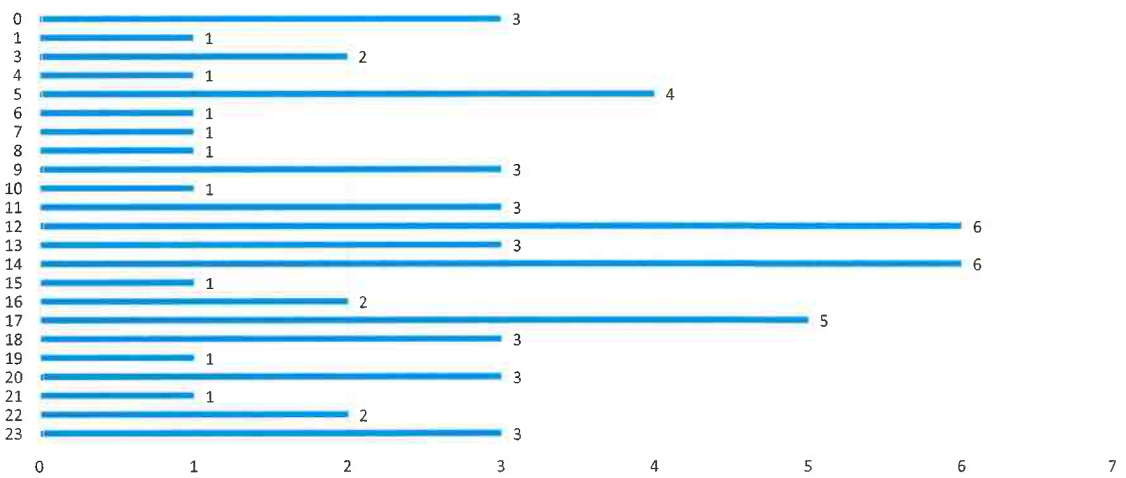
Penn State Life Lion LLC
March 2022

Total Calls by First Unit Dispatched



Penn State Life Lion LLC
March 2022

Total Calls by Hour



Mount Joy Borough Missed Calls March 2022

03/01/2022 @ 1242 Class 3 Fall, 86-2

77-3 03/01/2022 @ 1240 Class 1 Sick person Mount Joy Borough-77-3 was redirected from the above call which was lower priority

03/06/2022 @ 10:10 Class 1 Fall , 86-2

77-3- 03/06/2022 @ 08:40 Class 1 Chest pain Mount Joy Township

03/06/2022 @ 12:07 Class 1 Unconscious person 86-2

77-3 03/06/2022 @ 11:24 Class 1 Difficulty breathing Mount Joy Borough

03/09/2022 @ 19:42 Class 1 Overdose 86-2

77-32 03/09/2022 @ 18:35 Class 3 Abdominal pain Columbia Borough

03/12/2022 @ 13:35 Class 1 Unconscious person 86-2

77-3 03/12/2022 @ 13:17 Class 3 Fall Columbia Borough

03/15/2022 @ 20:01 Class 3 Diabetic 86-11

77-32 3/15/2022 @ 19:57 Class 3 Sick person Columbia Borough

03/15/2022 @ 20:22 Class 1 fall 86-5

77-32 3/15/2022 @ 19:57 Class 3 Sick person Columbia Borough

03/16/2022 @ 12:18 Class 3 Medical alarm 86-5

77-3 @ 03/16/2022 @ 11:03 Class 3 Sick person Mount Joy Borough

03/17/2022 @ 15:04 Class 3 Psychiatric 86-13

77-3 03/17/2022 @ 14:51 Class 1 Cardiac arrest West Hempfield Township

03/18/2022 @ 17:17 Class 1 Sick person 86-2

77-3 03/18/2022 @ 15:44 Class 2 Allergic reaction Rapho Township

03/21/22 @ 12:45 Class 1 Chest pain 86-2

77-3 3/21/22 @ 12:17 Routine transport

03/31/2022 @ 07:16 205 Lefever Rd Class 1 Chest pain 86-2

77-3 03/31/2022 @ 07:03 Class 1 Chest pain Rapho Township

Mount Joy Unit Response to Other Agency Areas-March 2022

Elizabethtown Borough

77-32 03/15/2022 @ 18:06 Class 2 Person down

East Donegal Township

77-3 & 77-30 03/24/2022 @ 13:30 Class 1 Stroke

Mount Joy Township

77-3 03/13/2022 @ 07:32 Class 1 Cardiac arrest

77-32 03/14/2022 @ 20:47 Class 1 Breathing problem

77-32 03/18/2022 @ 20:29 Class 3 Sick person

77-32 03/18/2022 @ 22:07 Class 1 Breathing problem

77-31 03/23/2022 @ 15:59 Class 1 Vehicle accident

77-32 03/27/2022 @ 22:08 Class 1 Abdominal pain

77-32 03/29/2022 @ 03:10 Class 1 Breathing problem

West Donegal Township

77-32 03/07/2022 @ 23:03 Class 3 sick person

77-3 03/23/2022 @ 16:16 Class 1 Vehicle accident

77-3 03/27/2022 @ 12:10 Class 3 Sick person



MOUNT JOY BOROUGH COUNCIL REPORT FOR APRIL 2022 ACTIVITIES

- Planning for May's 4th Weekend: Sidewalk Sales
- Planning for June Craft / Art / Maker show (June 11)
- Planning for Car Show (July 23)
- Worked with downtown business on developing an IT plan / document management.
- Worked with downtown business on website issues, redesign and security.
- Met with landlord and businesses to fill vacancy available May 01. Space is filled.
- Worked with downtown business on purchasing their building and future use of property.
- Worked with downtown business on a new business concept and options to partner with other businesses in their space.

We had a request to provide a general summary of businesses in the MSMJ area:

- Restaurant / Food related businesses: 10
- Retail related businesses: 25
- Service related businesses: 27
- Organization / Non-Profit / Church related: 7
- Industrial related businesses: 5
- Available commercial spots: 0
- Properties for sale: 3

2022 Sponsorship Update

Chocolate Walk

- Major Sponsor: Denny Brandt, Berkshire Real Estate
- Major Sponsor: T-Mobile

Car Show

- Major Sponsor: Members 1st Federal Credit Union



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

April 2022 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoades

March 1-31, 2022 Statistics	2022	2021	2020	2019	2018
TOTAL CIRCULATION	15,910	15,544	10,612	14,490	15,936
YTD CIRCULATION	41,654	44,098	40,411	44,705	44,486
OVERDRIVE & E-formats	1,344	1,359	1,171	-	-
NEW PATRONS	70	39	37	67	74
YTD NEW PATRONS	183	139	171	209	214
PATRON COUNT	5,094	3,983	3,235	6,186	6,884
YTD PATRON COUNT	13,689	10,845	15,317	17,997	19,945
PASSPORTS	98	111	76	154	199
YTD PASSPORTS	273	254	341	419	474
WIFI USERS	292	278	339		
PC USERS	329	356	235		

ITEMS SOLD IN LOBBY	\$935.90
YTD TOTAL \$	\$2,594.80
TOTAL \$ ADDED DONATIONS	\$464.00
TOTAL \$ DONATIONS as PRIZES	\$0
TOTAL	\$0

Executive Summary

- **I was relieved to see TOTAL CIRCULATION for March.** Circulation for 2022 is down a bit, and I was beginning to be concerned. However, circulation for the month has exceeded 2021 and 2019 and got very near 2018. Another highlight is YTD PASSPORTS has exceeded 2021 for the second month in a row.
- **MSL's Celebrate Seuss Event, on Friday March 4th was a success.** We had lots of helpers from Clubs Builders and Key, Kiwanis was here too - and a remarkable cast of Seuss Characters too. The community helped as we decorated, dressed up and cleaned up. Special thanks go to the Kiwanis Club of Norlanco-Rheems; Olde Square Inn; The Artful Nest; Giant; Gus's Keystone Family Restaurant; Molly's Café; Mulberry Thrill; Rita's of Mount Joy; Stauffers of Kissel Hill and Weis Markets. The event was covered by LNP.
- **Two new Library Assistants joined the MSL staff in March,** Candee Marz and Victoria Simmons.
- **The library was closed because of weather** on Sat, March 12.
- **The Classical Guitar Society of Lancaster** preformed at the library on March 19. Visitors enjoyed refreshments as musicians performed solos, duets, and a few group pieces.
- **The Annual Report for 2021 was submitted** on March 21.
- **March Annual Appeal donations were 30 donations, totaling \$2,365.00, with a YTD total of \$29,121.20.**
- More recently, **The Mount Joy Rotary sponsored paper shredding event** at the Library on April 2. Donations for the library were accepted at the event.

Easy Reader	7,153	30.10%
Adult Fiction	3,730	15.70%
Juv Fiction	3,392	14.30%
DVD	2,797	11.80%

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PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	2	10	14	147
Club Meetings/Participants	7	54	21	162
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	22	758	60	1251
Virtual Videos	0			0
Virtual Programs	0			0
Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	90.25	251.25		

Joseph

- Interviews for Library Assistant March 2. Interviews were successful!
- Attended Mount Joy Boro meeting on March 7
- Attended Mount Joy Chamber of Commerce meeting on March 9
- Met with library volunteer Jen Kennedy, referred by Lark Eshleman, on March 22 regarding library volunteering
- Met with Rick T from GCM construction and John Snavely of Mula Group on regarding library patio project
- Met with Denise Snyder-Patch, Hess Insurance Agency, on March 29 regarding the library’s insurance for 2022
- Met with Isabelle Morrison on March 29 regarding her Girl Scout Gold Award and possible library project
- Attended District Advisory Council, March 31 via Zoom, with Lark Eshleman

Community/Service Point (Susan)

- Interviewed new staff
- Helped with Seuss event
- Attended auction meeting
- Created several staffing schedules, training schedules for 2 new staff members
- Supervised training of new staff while ensuring coverage was maintained.

Youth Services (Jan)

- I’m happy to report that I reached my goal for storytime this month with over 100 folks attending each day (Wednesday and Thursday) for a total exceeding 200 for March. Almost back to pre-COVID numbers.
- I did a story time at Kinderhook Childcare Center. It was a reward for good behavior in February.
- Presented at the Donegal Intermediate School during their health and wellness event.
- The Dr. Seuss event was very successful, Kiwanis sent 2 and paid for the costumes we rented. Had 5 from Key Club and 7 from Builder’s Club, plus a few teen friends who wore the costumes. The event was sold out.
- Had an exciting event hosting a guitar salon. There were light refreshments, and I was thrilled to have a full house and, outside, a rainbow in the sky.
- Joseph and I had our first meeting with the latest Girl Scout who wants to earn her Gold Award by doing a project at the library. It will be interesting to see how the project proposals!
- On a sad note, Kirby the reading dog was forced into retirement with heart issues. He’s been with us for many years and we’re sad to see him go.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT: March 2022**
 - March 2022 Enews: sent to 3,070 contacts, added 25 new contacts; 1,078 opens (37.2%), 60 clicks (2.1%), 2 unsubscribe
 - Paper Shredding Event: sent to 3,069 contacts; 1,227 opens; 5 unsubscribes

- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,159; **12 New Page Likes; 5,816** reached; **1,964 post engagements; Posted 113 Stories** with 299 opens and 57 engagements; Created 6 Events; **Most popular post** – Our most recent 1000 Books Before Kindergarten graduate **1.2K reach** with **103 engagements**
 - Instagram – **771 followers** (13 new!)
- 4 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 3,811 website entrances; 4,289 users; 8,033 page views (up almost 1000 from last month)
- **SEUSS**
 - Helped decorate for and tear down event
 - Photographed the event
 - Put together raffle items

Volunteers/Programming/Fundraising (Kim)

- **Annual Patron Appeal 2022**
 - Donations still arriving -- As of April 6: \$29,121.20
- **Auction 2022**
 - 20th Anniversary Auction – Calling it “The Roaring 20th!”
 - Feel free to wear your fringed dress or Zoot suit and join us!
 - Hess Auction Group on board again to donate their services.
- **Adult Programs**
 - Met with Adam Zurn to discuss April’s “Mysterious Petroglyphs of Safe Harbor” program.
 - Adam is also designing a custom Book of Treasures Adventure for us.
 - Patron stepped forward to underwrite the April Make-It Monday program.
- **Passive Programs**
 - New Milanof-Schock Mile will launch in April.
 - New route was mapped out and new maps created.
- **Adult Clubs**
 - March: 7 club meetings; 54 attendees
- **Volunteers**
 - Total hours March: 90.25
 - Volunteer Appreciation Week is April 17-23.
- **Seuss Event**
 - Designed, wrote, printed and sent Thank You notes.
- **Spring Clean-up Day**
 - Saturday, April 9. -- 12 volunteers signed up to do weeding, Preen-ing, etc.
 - Grounds Crew will meet in early April to get prepped for the coming year.
- **Adult Summer Reading Program**
 - Will launch same day as childrens’ program.
 - Different theme: Lazy, Hazy, Crazy Days of Summer!
- **Miscellaneous**
 - Worked with Ron Carper to set up the Rotary Shredding event (April 2) at the library. This year they are taking monetary donations and will give them to the library.



9:

**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: April 27, 2022

RE: Public Works Department Activities for April 2022

Following is a list of activities for the Public Works Department for April 2022:

- Parks – Weed spraying
- Parks – Mowing
- Parks – Purchased and received a new tractor with mower and snow blower attachments.
- Parks/PW – Assist with Rotary Park work day by supplying mulch and tools
- Parks/PW – Mulching at borough properties
- PW – Repair sink hole on Farmview Lane in conjunction with the Borough Authority
- PW – Miscellaneous asphalt patching and pot hole repair
- PW – Equipment maintenance
- PW – Working with volunteers to have stone wall restored at Gateway Park
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Grind raw materials
- Compost Site – Deliver mulch and compost to borough residents
- Compost Site – Found construction waste and trash in woody waste pile and had to review video and remove material from the pile. The responsible parties were notified and removed the material from the site.
- Conduct interviews for Parks Maintenance Technician. One individual hired and is scheduled to begin on May 9, 2022
- Conducted one interview for the Stormwater, Projects and Grants Coordinator position. Reviewing other applicants.
- Inspected pipe under Amtrak at the Melhorn basin with Manager Pugliese. Found that there is some debris in the pipe and the swale on the south side needs some maintenance. Contacted the property owner about the necessary swale repairs. Amtrak will be notified about the debris in the pipe.

Projects:

- Pinkerton Road project – As of 4/27/22, 14 of 26 properties have committed to having the street contractor install their curbs. We are awaiting final contract execution, when that is completed we will be discussing project schedule with Construction Masters Services.
- N. Angle Street project - As of 4/27/22, 6 of 12 properties have committed to having the street contractor install their curbs. 1 property owner has contracted with their own contractor. We are awaiting final contract execution, when that is completed we will be discussing project schedule with Highway Materials.

- ARLE grant Main Street Pedestrian Signal Upgrade project – We met with Telco for a pre-construction meeting to review locations of items and schedule. Work is tentatively scheduled to begin the week of May 9.
- Manheim Street stormwater project is underway. I am working with UGI and PennDOT to facilitate the completion of stormwater work. There is still some UGI pipes that need to be lowered in order to complete the stormwater project.
- DEP Act 101, 902 Grant – It was announced in the PA Bulletin on Saturday April 23 that Mount Joy Borough was awarded \$208,693.00 that was requested in the grant application. This funding is for the purchase of equipment (a wheel loader and skid loader with a pick-up broom attachment). The Borough match for this grant is approximately \$55,000.00.

Meetings:

- Attend Public Works Committee meeting
- Meet with and respond to property owner questions relating to their requirements for curb and sidewalk installation on upcoming street projects
- Attend Staff meetings
- PW/Parks Supervisors bi-weekly scheduling and planning meeting to discuss ongoing projects and planning for future projects
- Met with representative from Reserves HOA to discuss swale maintenance and possibility of partnering with them to acquire a grant
- Met with Councilor Roering to discuss Public Works functions and activities
- Met with 3T Security to plan security camera installation at Little Chiques Park
- Reviewed flower planter placement at High Street square and discussed it with Chief Goshen

9j

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley

From: Joseph Ardini

April 2022 Authority Administrator Report

1. Letters were sent to customers on Wood Street that will be affected by the waterline replacement project the Authority is performing this year. Replacement of the existing waterline on Wood Street from the intersection of South Plum Street to Chocolate Ave, the project will be broken into 3 phases.
2. Staff continues with our residential water meter replacement project.
3. Lumber Street Hydropillar: as part of the contract, a 2-year inspection was performed on the interior and exterior of the tank, there were no issues observed during the inspection.
4. Authority staff presented the 2022-23 budget to the Authority Board, the budget was approved as presented.
5. Authority staff continued review and involvement on the following projects:
 - 1580 Strickler Road – Taco Bell Property
 - 1156 Five Star Drive - Amazon
 - Cornerstone Lot W-5 – Midstate Roofing – construction observation of water & sewer connections.
 - Elm Tree Phase 5C – review of shop submittals, ARRO provided onsite inspection.
 - Cornerstone Lot W-1
 - Rapho Industrial Park sewerage – reviewing shop submittals for the project.
 - Received preliminary plans for 1540 Strickler Road.
6. Gerberic Payne/Mount Joy Senior Living: Authority staff performed a scheduled shutdown of a portion of watermain on West Main Street for the contractor, which included installation of new services and disconnection of abandoned services.

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To: Borough Council
From: Jill Frey - Assistant Borough Manager/Finance Officer
Date: 4/29/2022

Included with this report, you will find the following items:

Account Balance Reports - A report of the reserves in our four major operating funds as of **April 28, 2022**.

Note for General Fund - You will see a sub-section for the General Fund that **excludes** the CARES Act and ARPA money, both received and spent. It is recommended to keep those items out of the normal operating fund balance.

CARES Act and ARPA Committed Funds Report - A report of the detailed activity relating to the CARES Act and the ARPA.

I have also included the first budget report for 2022. As for current real estate tax, the bulk of tax dollars for the last two years have come in the month of April, which hits the bank the beginning of May, so you will not see them showing in this budget report. What you will see is 22.82% of revenue received and 29.28% of expenses paid, which is not bad (and typical) for this time of year.

I completed 12:34's annual cybersecurity training course 2022.

I attended the Building Ad-Hoc Committee Meeting on April 18th and recorded minutes for the meeting.

In Stacie's absence I am once again maintaining a spreadsheet to track inquiries and the progress there of, as well as working with Rob from Commonwealth Code Inspection Service to review the spreadsheet, exchange paperwork, ensure permits are being issued and questions are being answered. He is able to give us more time, this time, so that is very helpful. The spreadsheet is included with this report.

If any of you have questions, please do not hesitate to reach out to me.
Respectfully submitted,

Jill Frey
Assistant Borough Manager/Finance Officer



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**MOUNT JOY BOROUGH
MEMORANDUM**

TO: Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: April 29, 2022

RE: Manager's Report

1. I have processed ten (10) Right-To-Know Requests this month. One has been very time consuming as I have about 10 hrs. into it and have not completed it due to researching and printing of emails.
2. I have attended the Public Works Committee Meeting, Public Safety Committee Meeting, Chamber of Commerce meetings and the Zoning Board Hearing.
3. Reference to the Ground Ambulance Service Agreement with PSH Life Lion LLC. I received an updated agreement addressing the 2 areas that were unresolved. Public Safety Committee has reviewed and past in on to full Council.
4. Municipal Services Authority – As mentioned last month, the Mayor and I attended a meeting in Elizabethtown regarding a Municipal Services Authority which would comprise of several municipalities for the purpose of addressing the Emergency Medical Services funding issues. I have since met with North West Medical Service Executive Director to see how we can envision Mount Joy Borough being part of the Authority while maintaining coverage with PSH Life Lion LLC. We had discussed several options if the Authority Committee would be open to these ideas. At this month Public Safety Committee meeting, representatives of the Authority Committee presented on what they were attempting to do. They also seemed open to looking at looking at options that would include Mount Joy Borough. Note that they will be presenting at the next council meeting.
5. In reference to the Police Contract both the Police Association and I sent emails to both the attorneys that represent the Borough and the Association. The attorneys were asked that status and what the reasons were that there was a delay on finishing the contract. I immediately received a call from the Borough's attorney, Mr. Harvey. A subsequent phone conversation was scheduled for April 22nd. We spoke at the appointed time and reviewed the changes to the contract. I felt that there were some minor verbiage changes that needed to be made and scheduled a meeting with the Association for April 27th. It was my hope that we can agree on remaining language for a final review by both attorneys and bring it before council as soon as possible.
6. Staff continues to work on a new Community Guide/Map with updated Borough information and new business advertisements. We are hoping for an early 2022 distribution. Letters have gone out to previous sponsors to see if they are willing to commit to the next guide. We should be receiving a draft within the next 30-days.
7. Reference to BMP 107/Melhorn Basin, due to questions being raised at the April Council Meeting and additionally and Public Works Committee meeting, a series of questions were posed to the Borough Engineer. I have received a response and it will go back to Public Works Committee at their May Meeting. Due to the questions being raised, I had contacted Melhorn and advised them to continue to work on getting proper data to compare with the Borough Engineer, however, I asked that they not initiate and basin improvements until such time as the numbers and data are confirmed.
8. Reference to BMP 125/Borough Basin. Kinsley had been prolonging the remaining work that needed completed. I had the Borough Engineer send them a letter stating that they were required to complete all

outstanding work to the satisfaction of the Engineer and staff no later than May 31st. It is my understanding that they have been doing some work during the week of April 25th.

9. Reference to Brady's Alley, survey has been completed and our engineers are drawing up plans for stormwater. Public Works will take on this task as they had with N. Angle Street.
10. Building Ad Hoc Committee – I was not present for the April meeting; however, I was asked to obtain debt service figures for both 7 & 9 million as well as milage rates that it would take to cover the debt services. This information will be presented during the Council meeting
11. Mount Joy Community Foundation – No updates
12. Train Station Deed. I received an email from PennDOT stating that they have hired an outside agency to write a Quit Claims Deed using our solicitors as a template. Further advised that they will soon be installing the gates on their lots for paid parking. They indicated that by adding paid parking and keeping rates low, they will be able to guarantee parking for the commuters utilizing the train. No update at this time.
13. Rt 772 re-routing. I have finally been talking with someone from PennDOT and have forwarded all the information that I have including information that was presented to the Borough by PennDOT. This individual has indicated that he will research their records and if they can not find the previous study, they would have to do a new one. He indicated that the process may take 60 days to complete and that is the time frame that I can expect a call on what the next steps are.
14. Grants –
 - a. DCED Multimodal Transportation Fund Grant – ARRO is still doing the survey work.
 - b. Smart Growth Transportation Grant – we are waiting on one reimbursement to close out this grant.
 - c. NFWF Grants 2021 – all reimbursements have been received and pending any work that may be required in the spring, this grant will be able to be closed out.
 - d. 902 Recycling Grant – Approved
 - e. Capital Budget Request – Submitted and awaiting word on approval.
 - f. Lancaster County Bicycle Club Grant- Approved – Five (5) bicycle racks to be installed in the downtown area.
 - g. DCED/DCNR C2P2 Grant- Submitted on April 6, 2022
 - h. NFWF 2022 Grant- Submitted
 - i. Kunkle Field/Park Heritage Grant - Submitted
 - j. RETTEW has provided the Public Works Director and me with a list of possible grants that we may be able to apply for to complete the stream bank restoration. Before you is a motion to permit RETTEW to work with us on applying for various grants needed to fund the work at Little Chiques Park. There are dedicated funds in both the Public Works and Stormwater budgets to handle RETTEW's fees.
15. I have found additional training for ZOOM online and will be reviewing this information to better understand the features of the platform before Council decides to broadcast their meetings. Discussing policy was on Admin & Finance Committee's agenda. Additionally, I am reviewing "ZOOM Webinars" as a platform for broadcasting our meeting. I believe that we have come up with a suitable "Policy Statement that would be placed on our website along with meeting notices and would be displayed to those attending virtually until the meeting would start. Draft Policy Statement is attached and is still before Admin & Finance Committee.
16. As instructed by the Admin & Finance Committee, I have contacted the Borough Solicitor regarding the 30' stormwater easement that runs behind the even side of the 700 blk of Arbor Rose. The 30' easement was constructed in accordance with Borough Ordinance. Several residents would like to encroach on the easement to plant screening shrubs to add privacy to their back yards. As mentioned, this was built in accordance with the Borough Ordinance and per the ordinance. *This item remains with Admin & Finance Committee. & Public Work Committee*
17. At Council's request, I have reached out to our solicitor to review the terms and conditions of ARRO's contract. I have also contacted the Borough engineer about the request to update their terms and agreements. He advised that I must speak to someone other than he and that he would get me the contact information. I received her comments on 3/2/2022 and will be reviewing them. Public works reviewed and made some revisions as well as I added language that the solicitor had recommended. The document was sent back to the solicitor to review, and she has subsequently provided an additional letter this. Public Works Committee has requested that I contact the solicitor to draft an agreement to her satisfaction knowing that our Borough Engineer not only reviews plans but doe draw up plans for borough work.. *This is back with the Public Works Committee.*

18. I had a meeting with Lancaster Barnstormers staff as well as our Chamber of Commerce. We have picked a date of Saturday, July 16th, 2022, as Mount Joy Community Night. Please save the date and if there is anything specific that Council or the Mayor would like to see happen, e.g., recognize someone from the community, address the attendees with positive words for the Borough, etc. This remains an ongoing project. Plans are being made to have Barnstormers, Chamber and Borough (myself and any other volunteers) walk in the Memorial Day Parade handing out fliers for the event.
19. I am continuing to organize the files within my office. Linda has been a huge help in this area. In some cases, I need to make this a priority due to my lack of file cabinets thus creating stacks of working files on my desk.
20. Act 108 of 2020 – I will need to address a list of events from the Fire Company to be approved by Council in order for “support personnel to be covered by Worker’s Compensation.
21. I continue to work on finding a cleaning person for the Borough Building. I have one interview coming up the week of May 2, 2022.
22. Public Works Director and I have conducted 1 interview to date for the open position for Stormwater, Grants Planning Officer. While the one interview looked extremely promising, there is one more interview to be conducted.
23. I am sure that all of Council is aware of the record inflation that is taking place. This has had a major impact on the Borough staff and budget. Things that were quoted in November and purchased recently have doubled in price. However, it is our responsibility to be good stewards of taxpayer monies. Therefore, we are trying to hold costs where we can. As we go through the remainder of this year, we may have to regulate or cut areas that were otherwise approved. I am certainly open to suggestions that any Councilor might have.

As always, please let me know if there are any questions or comments.

End of Report

11a1



**MOUNT JOY BOROUGH
ADMINISTRATION AND
POLICE DEPARTMENT**

BOROUGH MEETING UPDATE

April 28, 2022



Providing a Client-Oriented Approach to Architecture
Crabtree, Rohrbaugh & Associates

ORIGINAL FEASIBILITY STUDY

Study developed by CRA in 2009

Options:

- Additions/Renovations at existing site
- Build new on existing site
- Move to another site



ORIGINAL FEASIBILITY STUDY



Building Deficiencies

- Non-secured main entrance
- Non-ADA compliance throughout
- Non-separation of staff/police parking
- Sallyport size and location
- Thermally inefficient construction
- Water infiltration at masonry walls
- Life safety requirements

ORIGINAL FEASIBILITY STUDY

Borough/Auth. Program Deficiencies

- Disorganized office layout
- Non-ADA accessibility
- Inefficient storage usage
- Inadequate working areas
- Improved security needs
- Poor separation of public/private
- No available program area for growth



ORIGINAL FEASIBILITY STUDY



Police Department Program Deficiencies

- Lack of security
- Overcrowded work area
- Detainee monitoring
- Inadequate evidence processing
- Insufficient storage and support
- Poor separation of public/private
- No available area for growth

RECOMMENDED OPTION – NEW BUILDING AT GRANDVIEW SITE

- New combined facility
- New 11,000 sf shared/admin space
- New 9,000 sf Police Department
- Location remote from Main Street
- Approximate \$9.1 million cost



RECOMMENDED OPTION – NEW BUILDING AT GRANDVIEW SITE



- Independent Police & Admin zones
- Direct Police circulation to Orchard
- Secured Police Parking/Sallyport
- Centralized support/shared areas
- Single/identifiable main entrance
- Separated staff/visitor parking
- Retention of playfields/park
- After-hours support parking





MOUNT JOY BOROUGH

QUESTIONS ?



Providing a Client-Oriented Approach to Architecture
Crabtree, Rohrbaugh & Associates

RESOLUTION 2022-07
MOUNT JOY BOROUGH
Lancaster County, PA

Be it RESOLVED that Mount Joy Borough of Lancaster County, Pennsylvania hereby requests a Watershed Restoration and Protection Program (WRPP) grant of \$300,000 from the Commonwealth Financing Authority to be used for the Little Chiques Creek Stream Restoration and Riparian Buffer Project.

Be it FURTHER RESOLVED that the Applicant does hereby designate Mr. Mark G. Pugliese I, Borough Manager/Secretary and Mr. William A. Hall, Borough Council President as the officials to execute all documents and agreements between Mount Joy Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Mark G. Pugliese I, duly qualified Secretary of Mount Joy Borough, Lancaster County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Joy Borough Council at a regular meeting held on May 2, 2022 and said Resolution has been recorded in the Minutes of Mount Joy Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Mount Joy Borough, this 2nd day of May 2022.

Mount Joy Borough

Lancaster County, PA

Attest: _____
Mark G. Pugliese I, Secretary

William A. Hall, Council President

[Borough SEAL]

102 e

RESOLUTION 2022-08
MOUNT JOY BOROUGH
Lancaster County, PA

Be it RESOLVED, that Mount Joy Borough of Lancaster County, Pennsylvania hereby requests a Greenways, Trails and Recreation Program (GTRP) grant of up to \$60,554 from the Commonwealth Financing Authority to be used for the Little Chiques Park Master Site Development Plan.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Mr. Mark G. Pugliese I, Borough Manager/Secretary and Mr. William A. Hall, Borough Council President as the officials to execute all documents and agreements between Mount Joy Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Mark G. Pugliese I, duly qualified Secretary of Mount Joy Borough, Lancaster County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Joy Borough Council at a regular meeting held on May 2, 2022, and said Resolution has been recorded in the Minutes of Mount Joy Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Mount Joy Borough, this 2nd day of May, 2022.

Mount Joy Borough

LancasterCounty

Attest: _____
Mark G. Pugliese I, Secretary

William A. Hall, Council President

[Borough SEAL]

**RESOLUTION 2022-09
MOUNT JOY BOROUGH
Lancaster County, PA**

WHEREAS, in 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers Memorial Day and the week in which that date falls as National Police Memorial Week. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice; and

WHEREAS, our law enforcement officers are the guardians of life and property; defenders of the individual right to be free; warriors in the battle against crime; and are dedicated to the preservation of life and property; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement officers, and that law enforcement officers recognize their duty to serve the people of this community, by protecting them against violence and disorder; and

WHEREAS, The Borough of Mount Joy honors the valor, service, and dedication of all Police Officers, and publicly salutes the service of each and every one of our own Mount Joy Borough Police Officers;

NOW, THEREFORE, BE IT RESOLVED, that the elected officials of the Borough of Mount Joy recognize the week of May 15 – 21, 2022 as National Police Memorial Week, and Sunday, May 15, 2022 as National Peace Officers Memorial Day in the Borough of Mount Joy, and call upon all our citizens to make every effort to express appreciation to these men and women who are willing to sacrifice their lives, if necessary, to guard us and our loved ones against ill will, and direct all flags in the Borough of Mount Joy to be flown at half-staff from sunrise to sunset on Sunday, May 15, 2022.

Attest: _____
(Assistant) Borough Manager/Secretary

_____ Council (Vice) President

SEAL

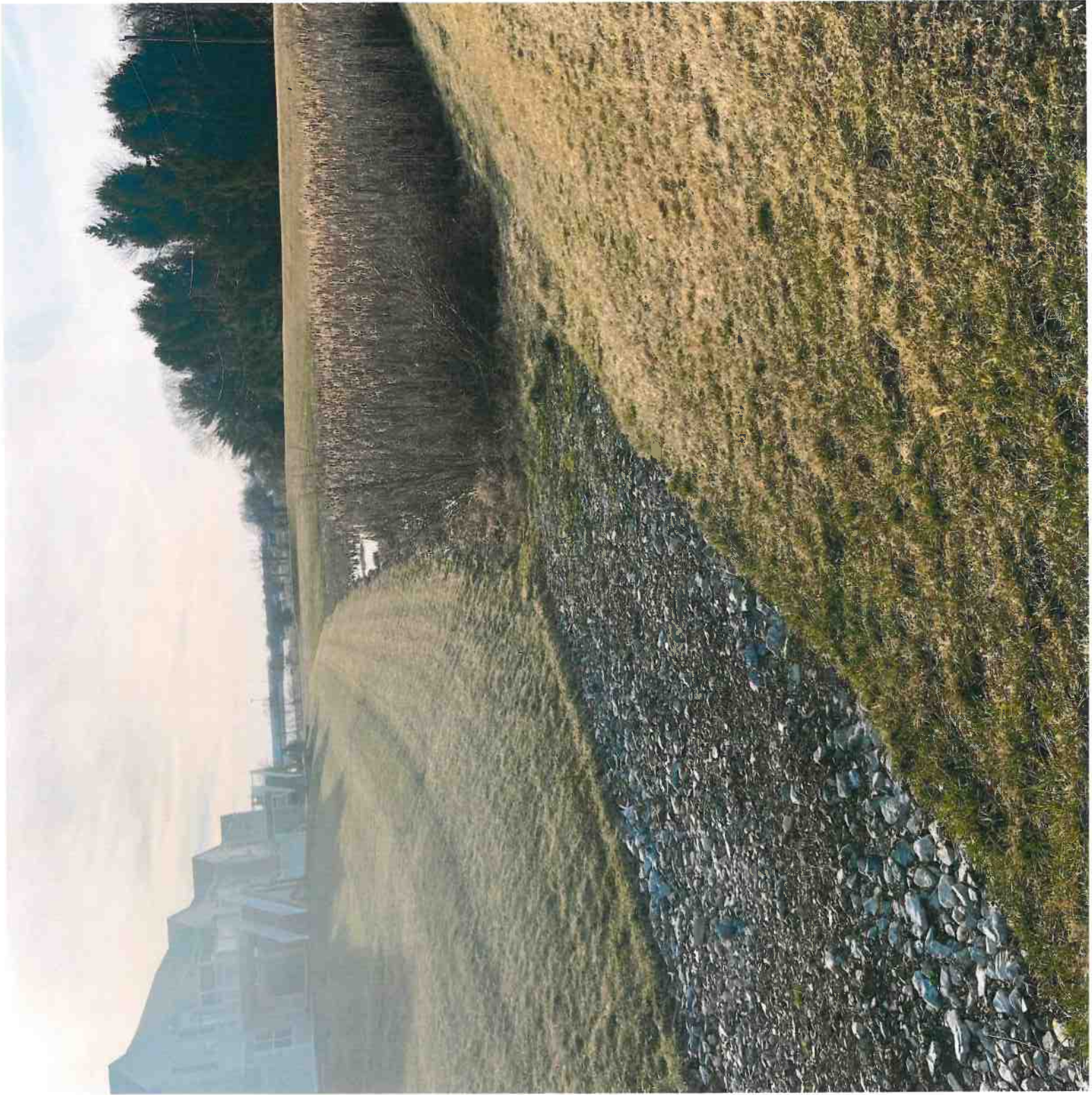
14a 1



14a2



14a3



ROTARY PARK MAINTENANCE RESPONSIBILITIES MEMORANDUM OF UNDERSTANDING

PARTIES:

(MJB) Mount Joy Borough – Lessee

- Borough Manager – manager@mountjoypa.org
- Public Works Director – dnissley@mountjoypa.org
- Parks Superintendent – barry@mountjoypa.org

(RC) Rotary Club of Mount Joy – Facilitator

- Rotary President – mountjoypres@gmail.com
- Dave Christian – dave@dcalarc.com
- Joanne Pinkerton – joanne@gatheringplacemj.com

(DYS) Donegal Youth Soccer – User

- fields@donegalyouthsoccer.org

(MJAA) Mount Joy Athletic Association – User

- John Jones – johnjones114@comcast.net
- Jen Gehman – sendthis2jen@yahoo.com
- Maria Dickson – mio8827@hotmail.com

(DBSA) Donegal Youth Baseball – User

- Andy Bradford – fields.dbsa@gmail.com

(LCCTC) Lancaster County Career and Technology Center – Owner/Lessor

- Principal - dmsmith@lancasterctc.edu

Norlanco-Rheems Kiwanis Club – Playgrounds

- Linda Eberly - eberlydesigns@comcast.net
- Scott McCabe - scott.mccabe77@gmail.com

INTRODUCTION:

- A. Rotary Park is an approximate 13 acre park situated on land owned by the LCCTC and leased to Mount Joy Borough.
- B. Creation of the park was facilitated by the Rotary Club of Mount Joy.
- C. The park was developed using over \$325,000 in private funds raised by the Rotary Club of Mount Joy in combination with a \$175,000 Growing Greener grant received from the Pennsylvania Department of Conservation and Natural Resources.
- D. A formal agreement identifying specific maintenance responsibilities of the parties to this Memorandum of Understanding was previously mutually established.

- E. The park is almost exclusively utilized by youth soccer teams of the DYS (Donegal Youth Soccer) and youth baseball teams of the MJAA (Mount Joy Athletic Association) and DBSA (Donegal Baseball Softball Association).
- F. All parties have agreed that a formal Maintenance Responsibilities Memorandum of Understanding should be developed and approved by all parties, so that overlaps and/or voids in required maintenance tasks do not occur.
- G. All parties shall be equitably involved to the extent that they are physically and financially capable, so that User Fees paid for by the users can be avoided for as long as possible.

SPECIFIC MAINTENANCE RESPONSIBILITIES:

H. Lawn Mowing (Exhibit "A")

1. The Rotary Club of Mount Joy will be responsible for mowing the three fields as shown in green on the attached mowing exhibit. This area equals approximately 3.30 acres.
2. Mount Joy Borough will be responsible for mowing the perimeter of the fields as shown in yellow on the attached mowing exhibit. This will include the major drainage swale west of the Don "POP" Staley Field left field foul pole. This area equals approximately 3.17 acres.
3. The LCCTC will be responsible for mowing all park lawn areas east of the Don "POP" Staley left and right field foul poles and the slope north of the major drainage swale as shown in pink on the attached mowing exhibit. This area equals approximately 2.91 acres.
4. The Borough, the Rotary Club of Mount Joy, and the LCCTC will each be individually responsible financially for their respective portion of the mowing as defined above.
5. Mount Joy Borough will be responsible for the operation and maintenance of the entire drainage swale.

I. Fertilizers and Weed Control

1. All turf fertilizers and turf and picnic area weed control will be applied by Pennsylvania Department of Agriculture licensed applicators employed or contracted by the Borough. The turf fertilizer and weed control plan shall be established and implemented by Mount Joy Borough staff to provide a pleasant and safe environment within which to enjoy the park's facilities.
2. The fertilizer and weed control costs will be divided five ways evenly among the following organizations, Borough, Rotary Club, MJAA, DBSA, and DYS.

J. Tree Maintenance

1. Trees will be maintained to promote public safety and tree health.
2. Tree maintenance will be performed by Borough staff or Borough contractor.
3. Tree maintenance will be funded equally by the Borough (1/2) and the Rotary Club of Mount Joy (1/2 up to defined maximum annual limit as defined in item EE).
4. If a tree is deemed to be unsafe and emergency tree maintenance is required due to wind or lightning damage, etc., tree maintenance will be funded entirely by Mount Joy Borough

K. Baseball Responsibilities (100%)

1. 'Baseball' shall refer to Mount Joy Athletic Association (MJAA) and Donegal Baseball Softball Association (DBSA), jointly and severally.
2. It is agreed between the two organizations that MJAA and DBSA will share use and maintenance as outlined below on a 50/50 basis unless otherwise agreed to, in writing, by both organizations.
3. MJAA will take the lead in ensuring all of the below responsibilities are completed and will source materials and 3rd party contractor labor (Any subcontractors, and applicators would need to provide proof of appropriate licensing and insurance) with regular consultation with DBSA. DBSA will reimburse MJAA for 50% of the materials and 3rd party contractor labor unless another arrangement is made, in writing, for a specific project.
4. MJAA and DBSA will create a 'punch list' of tasks to be completed before and after each use of the field by either organization. This 'punch list' will be distributed to all coaches/responsible parties of both organizations. Maintenance and field equipment and materials for use by both organizations will be stored in the shed currently located on the property.

5. It is the sole responsibility of MJAA and DBSA to secure the shed and assume all and equal liability for any lost/theft/damage to the contents of the shed. The contents of the shed shall remain the joint property of the two organizations.
6. Use of the fields shall be divided by day of the week with each organization entitled to 3 days of use. A meeting of both organizations will be held in February of each calendar year to determine the use schedule for the calendar year. The use schedule will be in writing and distributed to all parties to this MOU. Any changes to the schedule will be at the discretion of the organizations and will be made in writing.
7. 'Baseball' at their discretion, can allow outside teams or organizations to use the fields and any fees charged will be received by 'Baseball'. See item GG. Sports Field Use

Requirements:

1. Groom and rake all infield mix areas and the Don "POP" Staley warning track when needed.
2. Replenish infield mix areas when needed.
3. Edge infield/outfield lip areas.
4. Required Foul Pole maintenance.
5. Pitcher's Mound, batter's box and catcher's box maintenance.
6. Pick up trash after each use of the field(s).
7. Empty trash receptacles before and after each use of the field(s)
8. Provide a portable toilet at a Borough-approved location. If one portable toilet is not adequate to address the required need MJAA and DBSA shall be equally responsible for providing the appropriate number of portable toilets to adequately address the required needs.
9. Any turf maintenance such as aerating, over-seeding, slice seeding or spot seeding as deemed necessary and equally by MJAA and DBSA. All work is to be performed by certified contractor(s) at MJAA/DBSA's choice. The financial burden for this maintenance is to be the responsibility of MJAA/DBSA. MJAA/DBSA may approach the Rotary Club of Mount Joy and/or Mount Joy Borough for consideration of a donation toward this effort on a case by case basis with no obligation assumed.

L. DYS Responsibilities (100%)

1. Provide a portable toilet at a Borough-approved location. If one portable toilet is not adequate to address the required need, DYS shall be responsible for providing the appropriate number of portable toilets to adequately address the required needs.
2. Soccer field turf maintenance as required from time to time to possibly include aerating, over-seeding, slice seeding, spot seeding at goal mouth areas, etc. All work is to be performed by a certified contractor of DYS's choice. The financial burden for this maintenance is to be the responsibility of DYS. DYS may approach the Rotary Club of Mount Joy and/or Mount Joy Borough for consideration of a donation toward this effort on a case by case basis, with no assumed obligation.
3. Pick up trash after each use of the field(s).
4. Empty trash receptacles before and after each use of the field(s).

M. Mulch all Trees and Planting Beds Annually

1. Borough will provide all mulch needed at no cost to the Rotary Club of Mount Joy.
2. All mulch will be spread annually by volunteers arranged by the Rotary Club of Mount Joy.

N. Annuals, Perennials and Tree Fertilizer Spikes

1. Funded entirely by the Rotary Club of Mount Joy as part of their maximum annual financial contribution defined elsewhere within this Memorandum of Understanding.
2. Installation by volunteers arranged by the Rotary Club of Mount Joy.

O. Trash Dumpsters and Trash Receptacles

1. Dumpster(s) will be provided by Mount Joy Borough at no cost to the Rotary Club of Mount Joy.
2. Trash receptacles will be maintained and emptied weekly by Mount Joy Borough.
3. If receptacles are full after a MJAA, DBSA or DYS event, receptacles shall be emptied and bagged and transported to the onsite dumpster for disposal by the organization that held the event.

P. Clean and Weed Picnic Area and Maintain Picnic Tables

1. To be exclusively funded and maintained by volunteers arranged by the Rotary Club of Mount Joy. Herbicide application, as needed, will be performed by Mount Joy Borough. Any mulch required will be provided by Mount Joy Borough at no cost to the Rotary Club of Mount Joy.

Q. Sinkhole Repairs

1. Exclusive responsibility of Mount Joy Borough if and when required.

R. Storage Shed Maintenance and Repairs

1. Exclusive responsibility of the Rotary Club of Mount Joy with contributions from MJAA and DYB for major expenditures if and when needed due to vandalism or other unanticipated causes.

S. Manual Scoreboards

1. Exclusive responsibility of the Rotary Club of Mount Joy. If scoreboards are not being utilized, the Rotary Club of Mount Joy has the right to remove the scoreboards from the park at their cost.

T. Parking Lot and Roadway Signage

1. Exclusive responsibility of Mount Joy Borough.

U. The following shall be the sole responsibility of Mount Joy Borough:

1. Maintenance and repair of bituminous walkways.
2. Maintenance and repair of stone parking areas.
3. Maintenance and repair of drainage swale as needed.
4. Maintenance and repair of chain link fencing and backstops.
5. Weed control at culverts in the public right-of-ways on both ends of the park.

V. Park Benches

1. Washed on an annual basis by volunteers arranged by the Rotary Club of Mount Joy.
2. Long term repairs and/or replacement to be the exclusive responsibility of the Rotary Club of Mount Joy. The Rotary Club may seek assistance from the Borough if needed, with no presumed obligation.

W. Bleachers

1. Washed on an annual basis by volunteers arranged by the Rotary Club of Mount Joy.
2. Long term repairs and/or replacement to be the exclusive responsibility of the Mount Joy Borough.

X. Playground

1. Cleanup and short-term maintenance by Norlanco-Rheems Kiwanis Club volunteers.
2. Long term repairs and replacement to be the exclusive responsibility of Mount Joy Borough.

Y. Future Flagpole and Brick Plaza Area

1. To be exclusively maintained by the Rotary Club of Mount Joy.

Z. Electrical Responsibility

1. Mount Joy Borough shall pay all electric costs for Rotary Park and shall secure the electrical source so that it cannot be utilized by the general public.

AA. Capital Improvements

1. To the extent that any future voluntary capital improvements are anticipated by the Rotary Club of Mount Joy, such capital improvements, which may include, but would not necessarily be limited to major improvements, reconstruction, and/or major replacement of existing facilities, will be financed through fundraising efforts of the Rotary Club of Mount Joy, only after such improvements are approved by Mount Joy

Borough. Any improvements required and subsequently authorized by the Borough, or any other entity, will be solely funded by the entity seeking the improvement, with no involvement from the Rotary Club of Mount Joy unless the Club's Board of Directors approves otherwise.

2. All future improvements shall be subject to conditions outlined in Section 5 of the "Lancaster County Career and Technology Center Sublease Agreement with Mount Joy Borough. (Exhibit "B")

BB. Safety Inspections

1. Safety inspections will be performed regularly by Mount Joy Borough staff. All issues will be addressed in a timely manner by the responsible party.

CC. Volunteer Release Form (Exhibit "C")

1. Prior to any volunteer service being performed in Rotary Park by volunteers solicited by the Rotary Club of Mount Joy, including Mount Joy Rotarians themselves, Rotary Club of Mount Joy representatives will have all Rotary-solicited or Rotarian volunteers sign a standard Release Form holding harmless and indemnifying Mount Joy Borough and the LCCTC per section 15 of the "Lancaster County Career and Technology Center Sublease Agreement with Mount Joy Borough. (Exhibit "B"). Copies of the release forms shall be provided to the Mount Joy Borough Parks Superintendent. All non-Rotarian volunteers and those volunteers solicited by parties to this agreement other than the Rotary Club of Mount Joy shall be the direct responsibility of the applicable soliciting party, and not the Rotary Club of Mount Joy. The applicable soliciting party shall be responsible for securing signed release forms from their solicited volunteers, and providing said forms to the Borough.

DD. Term of the Memorandum of Understanding (MOU)

This Memorandum of Understanding shall be in effect for two years from the last dated signature as it appears on this Memorandum of Understanding, after which the parties must reconvene to re-assess, re-evaluate, renew, revise or develop a new Memorandum of Understanding. This MOU

shall remain in effect until said time that the above-referenced re-assessment occurs, and a revised MOU is formally agreed upon by all parties.

In the event that a party would like to amend this MOU prior to the two year review. A request should be forwarded to the Borough and the Borough will organize a review of the MOU to discuss the requested change.

EE. Maximum Annual Rotary Club of Mount Joy Financial Commitment

The maximum annual financial commitment of the Rotary Club of Mount Joy for any and all expenditures associated with the maintenance of Rotary Park shall be capped at \$5,000,00. On a case by case annual basis, the Rotary Club of Mount Joy may contribute additional funds beyond the above-prescribed cap, but only after Rotary Club of Mount Joy Board approval and will be solely dependent upon the success, or lack thereof, of annual Rotary fundraising efforts in the given year of the request for additional funds to be allocated, and in no way is a guarantee that additional funds will be approved.

FF. LCCTC Involvement

The Lancaster County Career and Technology Center has agreed to perform any services which might be able to be performed by their staff and/or their students (i.e. excavation by their adult excavating class). Specific services have not been determined and will be identified in consultation with the LCCTC administration once the need arises.

GG. Sports field use requirement form (Exhibit "D")

All organizations utilizing the fields shall complete a Sports Field Use Requirements document and provide the necessary insurance form every year.

I hereby agree to the intent of this Memorandum of Understanding on behalf of my respective organization by affixing my signature and date below:

Signature and date of **Mount Joy Borough** Representative:

Signature

Date

Printed Name/Title

Signature and date of **Rotary Club of Mount Joy** Representative:

Signature

Date

Printed Name/Title

Signature and date of **Lancaster County Career and Technology Center** Representative:

Signature

Date

Printed Name/Title

Signature and date of **Donegal Youth Soccer** Representative:

Signature

Date

Printed Name/Title

Signature and date of **Mount Joy Athletic Association** Representative:

Signature

Date

Printed Name/Title

Signature and date of **Kiwanis Club of Norlanco-Rheems** Representative:

Signature

Date

Printed Name/Title

Signature and date of **Donegal Youth Baseball** Representative:

Signature

Date

Printed Name/Title

DRAFT



May 2022



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	Council 7 PM	Authority 4 PM				
8	9	10	11	12	13	14
	Public Works 6:30 PM	WOODY WASTE PICK-UP	Plan. Comm. 7 PM			
15	16	17	18	19	20	21
	Building Ad Hoc 5 PM		Authority 4 PM			
22	23	24	25	26	27	28
	Civil Service Comm 5:30 (as needed) Public Safety 6:30pm	WOODY WASTE PICK-UP	ZHB 7 PM	Admin. Fin. 6:30 PM		
29	30	31				
	 MEMORIAL DAY OFFICE CLOSED TRASH DELAYED	WOODY WASTE PICK-UP TRASH DELAYED				