



**Mount Joy Borough**  
**Administration & Finance Committee Meeting**  
**June 26, 2025, at 6:30 pm**  
**REVISED**

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – There were no Committee Executive Sessions held outside of a public meeting between May 22, 2025, and June 26, 2025
4. Consider a motion to approve the Agenda for June 26, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of May 22, 2025, Administration & Finance Committee meetings.
7. Update & Discussion regarding Florin Hill with possible motion before full Council
8. Administration, Budget, and Finance
  - A. Manager's Report
  - B. PLGIT Monthly Report
  - C. Update on Employee Handbook.
  - D. Discussion with possible motion regarding VistaBlock and Chiques Crossing Development.
9. New Municipal Services Building –
  - A. Updates
  - B. Change orders approved by Borough Manager.
    - i. #3 Change in Detention Hardware- \$2,093.00
    - ii. #4 Sinkhole Remediation - \$4,027.00
    - iii. #5 Cap Sewer Lateral - \$8,719.00
    - iv. #6 Upgrade Gate Transformer - \$2,351.00
    - v. #7 Add Gate Lock Circuit - \$3,763.15
    - vi. #8 Delete Key Cabinet, credit \$1,055.00
    - vii. #9 Hardware Changes - \$897.00
10. Codes, Zoning, and Stormwater
  - A. Land Development, Zoning, Codes & Stormwater Administrator Report
  - B. Update – Chiques Crossing
  - C. Cornerstone, Lot 6A
    - a. Section 240-25-C.2: Preliminary Plan - Consider a motion to move to full Council the request to proceed directly to final land development plan as recommended by the Borough Engineer.
    - b. Section 240-43. H.4: Improvement of Existing Street - Consider a motion to move to full Council the approval of the applicant's request for a waiver of the requirement to improve existing Cornerstone Drive and E. Main Street as recommended by the Borough Engineer.
    - c. Section 240-46.B: Sidewalks- Consider a motion to move to full Council to approve the applicant's request for a waiver of the requirement to provide sidewalks along both sides of the access drive as recommended by the Borough Engineer.
    - d. Section 240-55.G.5: Street Trees – Consider a motion to move to full Council to approve the applicants request to plant trees in accordance with species permitted by PPL as recommended by the Borough Engineer.
    - e. Section 226-32: Volume Control Requirements – Consider a motion to approve applicant's request for modification of the requirement to meet Mount Joy Borough

Stormwater Ordinance's volume control requirement as recommended by the borough Engineer.

- f. Consider a motion to move to full Council, approval of Cornerstone Lot 6A Final Land Development Plan provided that all outstanding comments are addressed to the satisfaction of Borough Engineer, Borough Solicitor, and Borough Staff.
- D. Discussion with possible motion regarding the support for a new Donegal Regional Comprehensive Plan.

11. Community & Economic Development Coordinator

- A. Community & Economic Development Report
- B. Grants

- i. Updates on previously applied for grants.

- 1. Local Shared Grant. - \$1,000,000 for Municipal Complex- Application Submitted.
    - 2. Fish & Boat Commission Grant - \$75,000 Streambank Restoration Project – Application Submitted
    - 3. C2P2 DCNR Grant – \$200,000.00 (\$200,000.00 match) for Little Chiques Park Plan- Application Submitted
    - 4. Greenway Trails & Recreation - \$250,000.00 (15% match) for Splash Pad – Application. Submitted
    - 5. Peoples, Parks & Community Foundation Grant - \$30,000, application in process.
    - 6. MTF – Application in Process

12. Public Safety Items

- A. Discussion with possible motion regarding Rotary Club's application for assemblage to celebrate 10-year anniversary of Kid's Joy Land.
- B. Consider a motion to move to full Council, authorization for the Chief of Police to begin the hiring process for a part-time officer.
- C. Consider a motion to move to full Council, a request from Reist Popcorn to hang a banner on E. Main St. From August 30 – September 12, 2025.

13. Ordinances/Resolutions

- A. Consider a motion to move to full Council, approval of Resolution 2025-11, a resolution advising of the Boroughs intent to apply for funds from the Multimodal Transportation Fund grant.

14. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).

15. Executive Session –.

16. Any Other Matter to Come Before the Committee.

**NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday July 24, 2025, at 6:30 PM in Council Chambers.**