



**Mount Joy Borough Council**  
**Administration & Finance Committee Meeting Minutes**  
**June 28, 2018**

Members present: Chairman Youngerman, Councilor Reese. Councilor Glessner was absent.

Others present: Borough Manager Samuel Sulkosky.

Chairman Youngerman called the meeting to order at 6:33 PM.

Chairman Youngerman announced that an Executive Session was held on May 24, 2018 for personnel and real estate issues. No decisions were made. There will be an Executive Session held on June 28, 2018.

On a MOTION by Reese and second by Youngerman, the agenda for the June 28, 2018 meeting was approved. *Motion carries unanimously.*

**Public Input Period:** None

Motion made by Reese, seconded by Youngerman to approve the minutes from May 24, 2018. Motion carried unanimously.

**Administration, Budget, and Finance:**

The Committee discussed the Lions Club lease agreement. Sulkosky reviewed the Solicitor's letter and stated that he has not discussed with the Lions Club since this committee has not reviewed the lease. Sulkosky reviewed Item 4a Maintenance of Property. It was discussed that the reason for the lease was for financing purposes. The need for the feasibility studies and marketing studies was discussed. Sulkosky explained that the studies done in 2011 are obsolete since they are more than five years old. Sulkosky explained that the original studies in 2011 were positive until the Spooky Nook facility development was factored in to the studies. The Committee discussed the lease and thought it was a reasonable agreement. Youngerman asked if Council should act on the agreement in July. Sulkosky said that it would not be on the July Council agenda as an action item since the Lions Club has not seen the document.

**Manager's Report:**

Manager Sulkosky reviewed the report with the Committee. Items covered included:

1. PLGIT interest rate up to 2.09%.
2. Marietta Ave. – Public Works Director and Borough Engineer met with PennDOT. Right of Way acquisition will be starting. Bidding scheduled for January 2019
3. Jacob Street Bridge: Awaiting President Glessner's signature on HNTB ROW Plans.
4. ADHOC Committee has met once and second meeting is scheduled.
5. Conference call with PUC on West Main Street railroad crossing. Committee had a discussion on the railroad crossings and the need for repairs especially on West Main Street near Mount Joy Restaurant.
6. Sulkosky deferred to Chairman Youngerman for a PSAB Conference update.
7. Sulkosky informed Council that he took additional NIMS training. The Borough Manager, Public Works Director and Codes Officer have NIMS certification on varying levels.
8. Sulkosky reminded the Committee that the next LCBA meeting will be hosted by Mount Joy. The Mayor or President of Council will need to give a brief history of the Borough.
9. Sulkosky talked about the Rotary Park Pedestrian Path ribbon cutting.
10. Sulkosky provided the Committee a RTKL request report.
11. All provisions of the Collective Bargaining Agreement from an administrative basis have been implemented including 457 Plans.

12. Sulkosky explained that the Public Safety Committee is working on a fireworks ordinance due to the recent change in state law concerning consumer fireworks.

**Land Development, Zoning & Codes:**

Codes Report was presented in writing.

- a. A discussion was held on the 90-day extension request to file the Final Subdivision Plans from Laurel Harvest Labs due to ongoing statewide litigation. A brief discussion ensued on the requirements of Council concerning this request. Committee agreed to move the request to full Council.
- b. The Committee discussed the Melhorn request to vacate the unopened portion of Farmview Lane. The motion for Council will direct staff to inform Ms. Sandra Melhorn that Council will not proceed with any street vacation of the unopened portion of Farmview Lane unless all impacted property owners provide a signed statement that they consent to the vacation and expressly waive any rights to seek damages. The Committee agreed to forward the issue to full Council.

**Grant update:**

The Committee discussed the ARLE Grant application and that the Public Works Committee has referred Resolution No. 20-18 to full Council. The ARLE grant is a resubmittal for 2018 and the 2017 ARLE Grant was not approved.

The Committee discussed the Multimodal Transportation Fund Grant Resolution No. 21-18. The Multimodal Transportation Grant can be used for sidewalks and any type of transportation. The grant has not been written and the scope of the grant application is still being developed. The Public Works Committee has referred this issue to full Council. Youngerman suggested that consideration be given for bus stops be included in the grant.

The Committee had a lengthy discussion on sidewalks. Sulkosky informed the Committee that in next week's Council packets includes written communication from seven Boroughs located within Lancaster County on their particular sidewalk ordinance and the responsibility of maintaining those sidewalks. Sulkosky noted the common theme was those municipalities have sidewalk ordinances and the property owner is responsible for the costs. Sulkosky informed the Committee that he has contacted various financial institutions about setting up a financing program that could be used by residents to pay for sidewalks and curbs. To date only S&T Bank has agreed to set up a financing program for sidewalks. Sulkosky said that discussions were held with Northwest Bank and Union Community Bank, but they had not given an indication of their willingness.

Sulkosky informed the Committee that he met with Northwest Bank concerning their takeover of Union Community Bank. Northwest provided information on municipal accounts that are paying 1.49%. The Committee thought it was a great idea to consider moving the Union Community accounts to Northwest. Northwest Bank is already an approved Borough depository. Sulkosky noted that Northwest Bank will be taking over Union Community bank in early 2019.

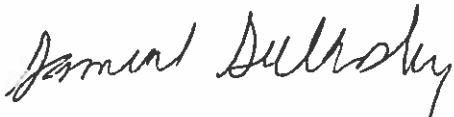
**Public Input Period: None**

**Executive Session:** Moved into executive session at 7:40 pm to discuss real estate issues. The Committee came out of executive session at 8:08 pm. No decisions were made.

**Other items:** Youngerman discussed the First Amendment concerning personnel and Council members issues of free speech with respect to the social media policy. The Committee engaged in a discussion on free speech and confidential or executive session information. Sulkosky asked why do civil service employees have restrictions on political activities and how does that fit into free speech?

**Adjournment:**

On a motion by Reese, seconded by Youngerman, all in favor, the meeting was adjourned at 8:14 pm.



Submitted by: Samuel Sulkosky, Borough Manager/Secretary