

**Mount Joy Borough Council Meeting
Agenda
7:00 PM Monday, June 3, 2024**

1. Call to Order – President Hall
2. Roll Call—Councilors, Crider, Eichler, Fahndrich, Greineder, Ginder, Hall, Haigh, Kark, Youngerman, and Mayor Bradley
3. Invocation- Mayor Bradley
4. Pledge of Allegiance
5. Announcement of Executive Sessions – No Executive Session was held outside of the prior council meeting, and none is planned for tonight’s meeting.
6. Consider a motion to approve the June 3, 2024, Borough Council Meeting Agenda.
7. Public Input Period - Comments of **Any Borough Resident or Borough Property Owner**. Time limit of three minutes per individual.
8. Reports
 - a. Mayor
 - b. Police Chief
 - c. Fire Department Mount Joy
 - d. PSH Life Lion LLC.
 - e. MESA
 - f. EMA
 - g. Library
 - h. Zoning, Code, & Stormwater Administrator
 - i. Community & Economic Development Coordinator
 - j. Public Works Department
 - k. Borough Authority Manager
 - l. Assistant Borough Manager/Finance Officer
 - m. Borough Manager
9. Approval of Minutes of the Regular Borough Council Meeting held on June 3, 2024.
10. Building Ad Hoc Committee
 - a. Updates – Josh Deering/CRA
11. Administration and Finance Committee
 - a. Consider a motion to affirm the adoption of Resolution 2024-13, a resolution showing the intent to allow the suspension of banner across East Main Street for Fire Department Mount Joy’s recruiting drive from October 25, 2024 to November 4, 2024.
 - b. Consider a motion to adopt Resolution 2024-14, a resolution appointing Brett Hamm as the Borough Building Code official.

If you are a person requiring accommodations to participate, please contact
Borough staff to discuss how we may best accommodate your needs.
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300
Fax (717) 653-6680 • Borough@mountjoyva.org • www.mountjoyborough.com

12. Public Safety Committee

- a. Consider a motion to approve to approve the road closure for the Ginger Goudie 5K run sponsored by the Janus School on October 5, 2024
- b. Consider a motion to approve the closure of Delta Street between Main Street and Henry Street along with the Borough parking lot on Henry Street at Delta Street for National Night Out sponsored by Voyage Mount Joy on Tuesday, August 6, 2024, from 6:00 to 8:00 pm.
- c. Consider a motion to adopt a policy that event organizers are responsibility to provide the Borough with a Certificate of Liability naming the Borough of Mount Joy as an additional insured for said event.
- d. Discussion regarding Parking Permits for downtown Business Owners.

13. Public Works Committee

- a. Consider a motion a motion to approve installing CIPP liner in the stormwater pipes on School Lane between Rt 772 & Pinkerton Road.
- b. Discussion regarding non-compliant ADA ramps in the Lakes development and the solicitors opinion that the HOA is responsible for upgrading the ramps.
- c. Consider a motion to authorize the Borough Manager to sign sales order to purchase a new dump truck in 2025
- d. Consider a motion to authorize the Manager to sign a sales order to purchase a new dump truck in 2025.
- e. Consider a motion to authorize the Manager to send a letter to LCPC, Manheim Borough, Rapho Twp, and Penn Twp to ask to sit on the working committees of the Manheim area comp plan process.

14. Public Input Period - Comments of **Any Borough Resident or Borough Property Owner.** Time limit of three minutes per individual.

15. Any other matter proper to come before Council.

16. Acknowledge the payment bills.

17. Meetings and dates of importance, see attached calendar.

18. Executive Session.

19. Adjourn

The next full Council Meeting is scheduled for 7 PM, on Monday, July 1, 2024.

Police Activity Statistics 2024

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	24	31	596	596	825
Feb	58	35	616	1,212	1,454
Mar	78	27	650	1,862	2,129
Apr	36	26	651	2,513	2,801
May					3,483
June					4,163
July					4,881
Aug					5,615
Sept					6,201
Oct					6,735
Nov					7,222
Dec					7,723
TOTAL					7,723

New Detective Cases-April 2024

	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	6	7	5	3	4	2	2	18	9
February	6	9	5	3	7	2	0	12	5
March	6	8	7	7	6	2	8	12	6
April	8	6	6	4	6	3	5	12	6
May	2	3	14	5	7	2	2	12	
June	2	7	3	10	5	5	1	13	
July	3	20	12	4	9	4	4	7	
August	12	7	3	3	6	5	2	4	
September	4	6	4	3	7	5	7	4	
October	13	7	6	6	9	5	6	9	
November	10	7	4	10	1	6	14	3	
December	10	9	4	3	5	2	15	4	

Active Cases	20
Cases at District Attorney's Office	4
Inactive Cases	0



MOUNT JOY POLICE DEPARTMENT

Calls for Service
Year 2024 April

Code	Call for Service	Totals
0510	BURGLARY	1
0613	THEFT SHOPLIFTING	3
0619	THEFT ALL OTHERS	3
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	6
1440	CRIMINAL MISCHIEF ALL	1
1510	WEAPONS	1
1711	SEX OFFENSE ALL OTHERS	2
1810	DRUG POSSESSION OFFENSE	1
1845	DRUG PARAPHERNALIA	1
2020	FAMILY OFF-CHILD ABUSE	1
2040	FAMILY OFFENSES - DOMESTIC	6
2310	PUBLIC INTOXICATION / DRUNKENNESS	2
2410	FIGHT	2
2420	DISORDERLY CONDUCT / HARASSMENT	1
2450	NOISE COMPLAINT	2
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1
2619	PFAICC VIOLATION	3
2640	MUN ORD VIOLATIONS	2
2654	DISTURBANCE	9
2656	THREATS	1
2657	HARASSMENT	6

2660	TRESPASSING	3
2664	STALKING	1
4012	GAS LEAKS/EXPLOSIONS GENERAL POLICE	1
4018	STREET LIGHTS-OUT/REPAIRS	3
4020	SUSPICIOUS AUTO	3
4021	SUSPICIOUS ACTIVITY	14
4026	DOWN-WIRES / POLES /TREES / LIMBS	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	12
5004	FOUND ARTICLES	3
5506	LOST / FOUND / STRAY ANIMALS	1
5510	ANIMAL COMPLAINTS ALL	8
6008	REPORTABLE MV CRASH NO INJURIES	5
6015	REPORTABLE MV CRASH HIT & RUN	1
6016	NON REPORTABLE MV CRASH	2
6303	TRAFFIC OFFENSE ALL OTHER	9
6305	SELECTIVE ENFORCEMENT TRAFFIC	15
6308	TRAFFIC MV COMPLAINT	1
6310	TRAFFIC ENFORCE / STOP	75
6335	TRAFFIC HAZARD	3
6336	DISABLED MV	3
6510	PARKING ENFORCEMENT	2
6511	PARKING VIOLATION COMPLAINT	32
6602	ABANDONED IMPOUND/TOWAWAY	5
6612	SIGNALS SIGNS OUT	2
6615	TRAFFIC COUNTER DEPLOYMENT / RADAR SIGN	2
7002	BUILDING CHECK	14

7008	MEDICAL ASSISTANCE	62
7014	OTH PUB SERV/WELFARE CHK	14
7015	ASSIST CITIZEN	16
7025	EMOTIONALLY DISTURBED PERSON (EDP)	2
7502	ASSISTING-FIRE DEPT	4
7504	ASSISTING-OTHER POLICE DP	11
7506	ASSISTING-OTHER AGENCIES	4
7522	ASSISTING OTHER OFFICER	1
8010	WARRANTS-LOCAL	8
8110	WARRANTS-OTHER AGENCIES	2
8252	WARRANT ATTEMPT TO SERVE	4
9002	ADMINISTRATIVE DUTIES	2
9003	COMMUNITY POLICING	1
9004	INTERNAL AFFAIRS COMPLAINT	1
9008	COURT	12
9020	POLICE INFORMATION	52
9021	TRAINING	11
9025	FIELD CONTACT INFORMATION	5
9028	FINGERPRINT	1
9029	CIVIL MATTER	1
9030	SPECIAL DETAIL ASSIGNMENT	3
9034	REPOSSESSION	2
9112	FOOT PATROL	10
9115	FOLLOW UP	119
9130	PRESCRIPTION DRUG TAKE BACK	1
9137	EVIDENCE DUTIES	2
9192	VEHICLE MAINTENANCE	6

9989

CALL BY PHONE

7

9999

NON-CAT DATA

9

Grand Total 651

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

Citation Output By Charge

Starting Issue Date 4/1/2024

to Ending Issue Date 4/30/2024

Charge	Total
1301 A - DR UNREGIST VEH	2
4703 A - OPERAT VEH W/O VALID INSPECT	1
255.62 - VEHICLE AND TRAFFIC - GENERAL PARKING RESTRICTIONS	1
1301 - 1301 A - Dr Unregist Veh	2
1501 - 1501 A - Driving W/O A License	1
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	3
1543 - 1543 B1i - Drg Lic Sus/Rev Purs to Sec 3802/1547B1	1
1786 - 1786 A - Required Financial Responsibility	1
3111 - 3111 A - Obedience to Traffic-Control Devices	3
3112 - 3112 A3I - Failure To Stop At Red Signal	1
3113 - 3113 A1 - Right Of Way To Pedestrian	1
3309 - 3309 1 - Disregard Traffic Lane (Single)	1
3323 - 3323 B - Duties At Stop Sign	2
3345 - 3345 A - Meeting/Overtaking School Bus	2
3353 - 3353 A1X - Illegal Park Where Official Signs Prohibit	1
3361 - 3361 - Driving at Safe Speed	1
3362 - -	3
3362 A3-17 - EXCEED MAX SPEED LIM ESTB BY 17 MPH	1
3542 - 3542 A - Fail To Yield Right Of Way To Ped	1
4702 - 4702 F - Emission Inspection Required	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	3
1501 A - DRIVING W/O A LICENSE	1
3361 - DRIVING @ (UN)SAF SPEED	1
3362 A3-15 - EXCEED MAX SPEED LIM ESTB BY 15 MPH	1
Total:	36

MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,
PA 17552

Phone: 717-653-1650

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Criminal Charges by Charge Type

Starting Issue Date 4/1/2024

to Ending Issue Date 4/30/2024

Charge Type: ARREST

Charge	Total
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2706 A1 - TERRORISTIC THREATS W/ INT TO TERRORIZE ANOTHER	1
2709 A3 - HARASSMENT/REPEATEDLY ALARM, ANNOY	2
2709.1 A1 - STALKING - REPEATEDLY COMMIT ACTS TO CAUSE FEAR	1
2709.1 A2 - STALKING - REPEATEDLY COMM. TO CAUSE FEAR	1
2718 A - STRANGULATION	1
3304 A2 - CRIM'L MISCH-TAMPER W/PROPERTY	1
3502 A4 - BURGLARY-BLDG W/O OVERNIGHT ACCOM.	1
3503 (A)(1)(II) - CRIM TRES-BREAK INTO STRUCTURE	1
3503 (B)(1)(I) - DEF TRES ACTUAL COMMUNICATION TO	2
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
3929 A1 - PA TITLE 18, SECTION CS-3929 (A)(1): RETAIL THEFT.	1
3929 A1 - RETAIL THEFT	2
5104 - RESIST ARREST/OTHER LAW ENFORCE	1
5503 A4 - DISORDER CONDUCT HAZARDOUS/PHYSI OFF	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
6113 A - ARREST FOR VIOLATION OF ORDER	3
780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	1
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	1
Total:	24

Charge Type: COMPLAINT

Charge	Total
2709 A3 - HARASSMENT/REPEATEDLY ALARM, ANNOY	1
5505 - PUBLIC DRUNKENNESS AND SIMILAR MISCONDUCT	1
Total:	2

FDMJ Monthly Incident Report Summary April 2024

Responded to **42** alarms for the month of April 2024 – **173** total alarms for 2024.

Time in service for month: **27** hours & **21** minutes

Average manpower per incident: **8** members per call

Total Man-hours: **TBD**

Calls by Municipality First Due: 24 First due – **18** Mutual aid alarms

- Mount Joy Borough - 10
- Rapho Township -12
- Mount Joy Township – 1
- East Donegal Township – 1

Apparatus used:

- Engine 75-1 – 19
- Engine 75-2 - 12
- Truck 75 - 18
- Squad 75-1 - 4
- Traffic 75 – 7
- POV (Fire Police) - 17
- Duty Chief Vehicle - 12
- Duty Officer Vehicle – 10

Property pre-incident value: \$0.00

Property fire loss: \$0.00

2024 FDMJ responded to a call on average every - 16 hours & 38 minutes.

Total Training hours of; TBD

Fire Prevention Details – None

Community Service Details for the month – FDMJ members completed 3 Duty Crews, 1 Station work detail and attended SAFER Grant recruitment video photo shoot at LCPSTC.

Notable First Due Calls: - None

Member Activity – 688 hours & 20 minutes



Incidents by Municipality - First Due

RESPONSE ZONE	COL_1
75 - Rapho Township	12
75 - Mount Joy Township	1
75 - Mount Joy Borough	10
75 - East Donegal Township	1
Total	24

Description: Incident by Municipality - First Due



Incidents by Municipality - Mutual Aid Given

RESPONSE ZONE	3	5	COL_1
XX - Out of County	1	1	2
79 - East Donegal Township	1		1
74 - Mount Joy Township	1		1
74 - Elizabethtown Borough	4		4
70 - West Donegal Township	2		2
70 - Mount Joy Township	1		1
66 - Lancaster Township	1		1
26 - Penn Township	2		2
26 - Manheim Borough	2		2
(NULL)	2		2
Total	17	1	18

Description: Incident by Municipality - Mutual Aid Given



Fire Department Mount Joy
Address: 111 New Haven St, Mount Joy, PA, 17552



Incident List

RESPONSE ZONE	INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	AID TYPE
	2024-131	2024-04-01 07:56:17	322 - Motor vehicle accident with injuries	169 ROUTE 283 E	Mutual aid given
75 - Mount Joy Borough	2024-132	2024-04-03 12:44:25	311 - Medical assist, assist EMS crew	454 W Main St	
75 - Rapho Township	2024-133	2024-04-03 16:53:02	320 - Emergency medical service incident, other	945 E Main St	
75 - Mount Joy Borough	2024-134	2024-04-05 21:17:00	320 - Emergency medical service incident, other	111 New Haven St	
75 - Rapho Township	2024-135	2024-04-06 16:10:47	745 - Alarm system activation, no fire - unintentional	696 N STRICKLER RD	Mutual aid received
66 - Lancaster Township	2024-136	2024-04-07 18:30:16	571 - Cover assignment, standby, moveup	125 Fairview Ave	Mutual aid given
74 - Elizabethtown Borough	2024-137	2024-04-07 20:54:35	100 - Fire, other	563 E HUMMELSTOWN ST	Mutual aid given
75 - Rapho Township	2024-138	2024-04-08 07:23:08	321 - EMS call, excluding vehicle accident with injury	1110 Newcomer Rd	
75 - Rapho Township	2024-139	2024-04-08 22:26:38	631 - Authorized controlled burning	3185 ELM TREE RD	Mutual aid received
75 - Mount Joy Township	2024-140	2024-04-10 03:08:50	745 - Alarm system activation, no fire - unintentional	1454 GRANDVIEW RD	Automatic aid received
75 - Rapho Township	2024-141	2024-04-10 11:49:07	322 - Motor vehicle accident with injuries	EBY CHIQUES RD	
75 - Rapho Township	2024-142	2024-04-10 16:40:40	322 - Motor vehicle accident with injuries	S ESBENSHADE RD	
XX - Out of County	2024-143	2024-04-11 06:21:47	611 - Dispatched & canceled en route	621 ROSS ST	Other aid given

Incident List

Fire Department Mount Joy
Address: 111 New Haven St, Mount Joy, PA, 17552



RESPONSE ZONE	INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	AID TYPE
74 - Elizabethtown Borough	2024-144	2024-04-12 10:08:35	111 - Building fire	33 E Park St	Mutual aid given
70 - West Donegal Township	2024-145	2024-04-13 10:21:26	324 - Motor vehicle accident with no injuries.	Foreman Rd.	Mutual aid given
74 - Elizabethtown Borough	2024-146	2024-04-14 11:23:24	100 - Fire, other	103 N MARKET ST	Mutual aid given
75 - Mount Joy Borough	2024-147	2024-04-14 20:55:09	600 - Good intent call, other	1001 E Main St	
74 - Mount Joy Township	2024-148	2024-04-15 10:29:42	551 - Assist police or other governmental agency	Old Hersney Rd.	Mutual aid given
75 - Mount Joy Borough	2024-149	2024-04-15 19:26:40	151 - Outside rubbish, trash or waste fire	454 W MAIN ST	
XX - Out of County	2024-150	2024-04-16 08:42:30	111 - Building fire	720 COOL CREEK RD	Mutual aid given
75 - Mount Joy Borough	2024-151	2024-04-16 15:02:32	600 - Good intent call, other	408 S MARKET AVE	
70 - Mount Joy Township	2024-152	2024-04-17 05:35:52	611 - Dispatched & canceled en route	CLOVERLEAF RD	Mutual aid given
75 - Rapho Township	2024-153	2024-04-17 12:09:48	700 - False alarm or false call, other	15 EBY CHIQUES RD	
26 - Penn Township	2024-154	2024-04-18 10:20:00	111 - Building fire	Main Street	Mutual aid given
26 - Manheim Borough	2024-155	2024-04-18 10:58:05	571 - Cover assignment, standby, moveup	83 S MAIN ST	Mutual aid given
26 - Penn Township	2024-156	2024-04-18 13:06:57	324 - Motor vehicle accident with no injuries.	WHITE OAK RD	Mutual aid given
75 - Mount Joy Borough	2024-157	2024-04-19 19:06:00	735 - Alarm system sounded due to malfunction	311 N PLUM ST	
26 - Rapho Township	2024-158	2024-04-20 06:10:14	631 - Authorized controlled burning	135 S ERISMAN RD	Mutual aid received

Incident List

Fire Department Mount Joy
Address: 111 New Haven St, Mount Joy, PA, 17552



RESPONSE ZONE	INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	AID TYPE
75 - Mount Joy Borough	2024-159	2024-04-21 06:04:01	745 - Alarm system activation, no fire - unintentional	820 CHURCH ST	
75 - Rapho Township	2024-160	2024-04-23 14:44:40	322 - Motor vehicle accident with injuries	1156 FOUR STAR DR	
	2024-161	2024-04-24 20:42:03	322 - Motor vehicle accident with injuries	1990 W MAIN ST	Mutual aid given
75 - East Donegal Township	2024-162	2024-04-25 13:33:34	700 - False alarm or false call, other	1025 KOSER RD	
79 - East Donegal Township	2024-163	2024-04-25 15:18:12	240 - Explosion (no fire), other	320 AMANDA CT	Mutual aid given
75 - Mount Joy Borough	2024-164	2024-04-25 23:32:55	745 - Alarm system activation, no fire - unintentional	745 W Main St	
75 - Rapho Township	2024-165	2024-04-26 11:49:01	322 - Motor vehicle accident with injuries	N ESBENSHADE RD	Mutual aid received
75 - Mount Joy Borough	2024-166	2024-04-26 20:34:26	445 - Arcing, shorted electrical equipment	366 DONEGAL SPRINGS RD	
70 - West Donegal Township	2024-167	2024-04-28 17:25:11	551 - Assist police or other governmental agency	243 COLEBROOK RD	Mutual aid given
75 - Rapho Township	2024-168	2024-04-29 10:16:55	311 - Medical assist, assist EMS crew	685 ALCOTT DR	
75 - Mount Joy Borough	2024-169	2024-04-29 13:18:19	553 - Public service	229 PARK AVE	
26 - Manheim Borough	2024-170	2024-04-29 15:27:29	571 - Cover assignment, standby, moveup	83 S MAIN ST	Mutual aid given
75 - Rapho Township	2024-171	2024-04-29 22:46:19	745 - Alarm system activation, no fire - unintentional	1156 FOUR STAR DR	
75 - Rapho Township	2024-172	2024-04-30 08:47:33	745 - Alarm system activation, no fire - unintentional	5263 OAK LEAF DR	

Incident List

Fire Department Mount Joy
Address: 111 New Haven St, Mount Joy, PA, 17552



RESPONSE ZONE	INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	AID TYPE
74 - Elizabethtown Borough	2024-173	2024-04-30 11:15:38	440 - Electrical wiring/equipment problem, other	600 E HIGH ST	Mutual aid given

MJB - ICS 209 Status Summary	Incident Name – Jurisdiction Mount Joy Borough EMA	Date Prepared 4/22/2024	Time Prepared 1530
Reporting Unit Mount Joy Borough EMC	Operational Period 4/22/2024 to 5/16/2024		Phone / Fax Number(s) 717-804-4473
<p>Current Situation: (What is taking place? – Is the situation volatile/growing, or have things stabilized?)</p> <ul style="list-style-type: none"> The Little Chickies Creek stream gauge is OOS. I will work with Lancaster County EMA to get this functioning again. I have contacted Lancaster County EMA and will be working on the gauge when time permits. 			
<p>Projected Situation: (Are things, in general, getting better or worse? Explain...)</p> <ul style="list-style-type: none"> Nothing to report. 			
<p>Critical Issues: (What problems are being encountered? Impediments to response and/or completion of objectives? Explain)</p> <ul style="list-style-type: none"> Nothing to report. 			
<p>Casualty Report: (Civilian / Responder)</p> <ul style="list-style-type: none"> Nothing to report. 			
<p>Accomplishments: (What has taken place that is completed?)</p> <ul style="list-style-type: none"> Attended an County EMA Hazard Mitigation Plan Update meeting to discuss the progress of the plan's update. Met with Mark Pugliese to capture some of the projects for the borough to be included in the plan. Will be meeting with Public Works and the Water/Sewer Authority to capture any projects they would like to have included. Still need to schedule a meeting with Public Works and the Authority. Updated the Event Support Plan for the Memorial Day Parade. 			
<p>Page 1 of 2</p>			

MJB - ICS 209 Status Summary	Incident Name – Jurisdiction	Date Prepared	Time Prepared
	Mount Joy Borough EMA	4/22/2024	1530

Resources Assigned: (What resources have been committed from local response agencies)

- None at this time.

Planned Activities: (Desired activities to accomplish in the next operational period?)

- Continue to work on Hazard Mitigation Plan data to submit to the County.
- Will be working on a MOU with surrounding Municipal Coordinators to provide and receive assistance from the EMCs during events or incidents if needed. Once drafted I will present to the Committee and Council for consideration.

Weather: (Current and Forecasted Weather Conditions)

- No major weather forecasted.



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

May 2024 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jan Betty, Stephanie Funk & Kirstin Rhoads

April 1-30, 2024 Statistics	2024	2023	2022	2021	2020
TOTAL CIRCULATION	14,603	14,225	14,492	13,808	*
YTD CIRCULATION	58,003	58,631	56,146	57,906	*
OVERDRIVE & E-formats	1,510	1,343	1,344	1,359	1,171
NEW PATRONS	76	56	58	38	*
YTD NEW PATRONS	299	293	241	177	*
PATRON COUNT	6,247	5,513	4,966	2,551	*
YTD PATRON COUNT	23,057	22,196	18,655	13,396	*
PASSPORTS	112	171	133	86	*
YTD PASSPORTS	609	772	406	340	*
WIFI USERS	294	247	305	327	*
PC USERS	482	540	302	-	*

* Library was closed April of 2020

Hoopla!	Apr'24	Mar'24	Feb'24	Jan'24	Dec'23	Nov'23	Oct'23
Number of Hoopla items used	531	455	441	441	390	372	357

ITEMS SOLD IN LOBBY	\$1,128.30
YTD TOTAL \$	\$4,321.65
TOTAL \$ ADDED DONATIONS	\$416.00
TOTAL \$ DONATIONS as PRIZES	\$271.00
TOTAL	\$1,815.30

Executive Summary

- MSL gave away hundreds of eclipse glasses, but still ran out! April 8
- 7 teams participated in MSL's Jigsaw Puzzle Showdown on April 20
- Had a great turn out for basic bicycle maintenance with Kurt Enck, from Cycleworks, Apr 15



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	7	102	86	557
Club Meetings/Participants	7	45	31	268
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	21	647	82	2,543
Off-site Programs	12	635	38	2,497
Virtual Programs	0			0

Volunteer	Month Total	2024 YTD Totals		
Volunteer Hours	119.75	443.75		

Joseph

- Attended Mount Joy Borough Council meeting Apr 1
- Attended Friend Group Meeting Apr 8
- Attended Mount Joy Chamber of Commerce Apr 10
- Held Core4 meeting on Apr 25
- Attended LSLC District Budget Negotiations Meeting Apr 30

Community/Service Point (Susan)

- Worked on Continuing Education Credits
- Researched possible BASH donors
- Attended LSLC ZOOM Stig Meeting
- Helped reorganize lobby book sales rack
- Attended Core 4 meeting

Youth Services (Jan)

- **396 attend Storytimes this month**, with over 60 attending 3 of those sessions. Can't wait to be outside with more room.
- Finished up our **6 week Homeschool Spanish class** with our fun fiesta. Another really great homeschool group with several new families participating.
- Had our first ever **homeschool STEM field trip to the Mount Joy Borough Wastewater Facility**. Had 58 attend. It was very educational and somewhat smelly and gross. The folks from the boro did a fantastic job.
- Continued our new **monthly Storytime in Marietta**. Was lightly attended this month, but we'll continue it through the Summer and see how it goes.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - May Enews: sent to 3979 contacts; 1722 opens (47%), 74 clicks (2%), 2 unsubscribe
 - April Welcome Email: sent to 48 new patrons; 68.2% opened, 0 unsubscribe
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,747 (17 new); 17.7K reached; Created 4 Events.
 - Instagram – 1,167 followers (10 new); 656 reached
 - Created/posted Promos for special programs
 - Post at least once a day on both platforms
 - 3 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.

- **WEBSITE**
 - 4,032 total sessions
 - These are the highest view counts: 226 views of Passports, 131 views Children & Family Programs
- **GOOGLE**
 - 958 website clicks made from our Business Profile
 - 229 calls made from our Business Profile
 - 1,475 Business Profile Interactions
 - Added more photos to our Google page.
- **PANGO**
 - Sold 3 books in April.
- **MISC**
 - Continued the emptying of the book donation shed 5 days a week and gathering books for sale in lobby, which made over \$1100 in April.
 - Removed our Marietta Little Free Library from the National Map, hopefully temporarily.
 - Updated May print calendar and calendar for Lobby/kids area
 - Attended Core4 Meeting
 - Changed the sign by the road when needed.

Volunteers/Programming/Fundraising (Stephanie)

- **Annual Patron Appeal 2024**
 - Donations began coming in on April 8, 2024.
 - 2024 Annual Mailing Statistics:
 - 4,644 letters sent
 - Total cost (printing, stuffing, postage) of \$2,799.14.
 - First four weeks of donations (4/8-5/5): \$23,360.38 from 257 donors.
 - 2023 Annual Mailing Statistics for comparison:
 - 17,486 letters sent
 - Total cost of \$7,267.40.
 - First four weeks of donations (3/20-4/16): \$23,031.70 from 290 donors.
 - In 2024 we mailed 12,842 fewer letters and saved \$4,468.26, increasing our response rate in the first four weeks of donations from 1.6% to 5.5%.
- **Love Your Library Silver Anniversary Bash – 8/17-8/22**
 - Kickoff will be on Saturday, August 17 with outdoor activities (can be pushed to another date that week in the case of weather concerns). Lego challenge, auction, raffles and other week-long activities will kickoff, as well.
 - Monday, August 19 – Friends night, where the Friends will host a reunion and will be available to talk with the community about what the Friends group does
 - Tuesday, August 20 – community night with local community organizations
 - Wednesday, August 21 – clubs night, different library clubs will be setup around the library
 - Thursday, August 22 – a big bash, and wrap up all of the auction/raffle/contest activities.
 - Other week-long activities celebrating the silver anniversary theme will include a Silver Ticket contest (think Willie Wonka’s Golden Ticket) and a silver jewelry pull if we can get a jeweler to sponsor
 - We will need help soliciting both monetary sponsors and donors for auction/raffle items. A spreadsheet has been posted on Google listing companies, with a space for anyone interested in helping with solicitation to make notes. If you would like to approach a company to ask for a donation, please check the spreadsheet first to ensure nobody else has approached them. Please update your note(s) once the ask has been made. A letter with

sponsorship opportunities is also on the drive. Please see Steph if you would like printed copies.

- **Volunteers**

- Total hours in March: 119.75
- Onboarded one community service volunteer who performed much of the spring outdoor cleanup and grounds tasks, including replacing the rubber mulch with stones and spreading new mulch in the flower beds.

- **Bicycle Maintenance and Flat Tire Repair**

- Kurt Enck returned for a second year of this very successful program. We had 27 attendees who were engaged and excited about what Kurt had to share. We're thankful Kurt is willing to do this program again and he has offered to do it again in 2025!

- **Local Author Visits**

- MSL hosted two local authors during the month of April. This is a great way to engage the community and these visits brought in several people who had never been to our library.
- We would love to continue hosting local authors, so please let Steph know if you have any connections with authors who may want to be a part of our programming.



Mount Joy Borough Codes Department

21 E Main St, Mount Joy, PA 17552

8h

5/22/2024

Mount Joy Borough
Borough Manager
Mark G. Pugliese

RE: Monthly Report, May 2024
Zoning, Codes & Stormwater Administrator

Mr. Borough Manager,
The following is a summary of the department's activity since the last monthly report, 4/25/24.

Zoning & Building

As of the date of this report, 39 permits on 23 projects have been issued since 4/25/24. The May 2024 Permit Report is attached.

Rentals

26 Rental Permits for 25 properties have been processed since 4/25/24. Included in attached May 2024 Permit Report.

Complaints & Violation

5 Notice of Violation letters issued for rental property Disruptive Conduct violations and 1 for Dangerous Structure since 4/01/24.

14 Complaints of Property Maintenance violations currently open pending Notice of Violation or closure. Complaint and Violation Report is attached.

Planning Commission

The Planning Commission met on 5/8/24. The following is a summary of the Commissioners' actions and discussion:

- Discussion on reviewing and updating current Comprehensive Plan. Gathering information from other municipalities and reviewing the current Comprehensive plan.

Zoning Hearing Board

The Zoning Hearing Board will meet on 5/22/24 to hear Case 24-02 regarding a variance request to create an additional dwelling unit at 1059-1065 Donegal Springs Rd. and Case 24-03 regarding 400 E Main St regarding a variance application to allow a restaurant with drive through.

Items of Note

Attended MJB Council Meeting 5/6/24 the MJB Planning Commission Meeting 5/8/24 and Public Safety Meeting 5/13/24.

Attended zoning Officer 101 Course May 7, 2024.

PA. Labor & industry BCO Certification received May 9, 2024. Change of BCO Form completed and sent to the PA Department of Labor & Industry 5/10/24.

Attended MS4 Stormwater management training 5/14/24.

The Part-Time Rental Inspector interviews have been completed. A Conditional Offer of employment is pending.

Respectfully,

X 

Brett R. Hamm, Mount Joy Borough
Codes, Zoning, & Stormwater Administrator

MOUNT JOY BOROUGH permits issued between 4/25/2024 and 5/22/2024

Permit No.	Issued Date	Project Addr.	Description	Est. Cost	Fee		
Building Permit							
Residential							
240041-B	5/8/2024	337 FLORIN AVE	Demo existing & construct Garage & Covered Porch	\$119,845.00	\$0.00		
240051-B	5/10/2024	109 CHARLAN BLVD	Deck Replacement	\$28,465.00	\$0.00		
240047-B	5/13/2024	242 LAKESIDE XING	FINISH BASEMENT	\$6,500.00	\$0.00		
240059-B	5/21/2024	117 LAKESIDE XING	Remove existing & Replace with new deck	\$5,000.00	\$0.00		
240055-B	5/21/2024	210 SAGAMORE HL	Remove & Replace Deck & Stairs	\$1,500.00	\$0.00		
240057-B	5/21/2024	954 WOOD ST	INSTALL ROOF MOUNTED SOLAR PANEL SYSTEM	\$19,417.00	\$0.00		
Total Residential:				6	\$180,727.00	Fees:	\$0.00
Total Building Permit:				6	\$180,727.00	Fees:	\$0.00

Electrical Permit							
Residential							
240041-E	5/8/2024	337 FLORIN AVE	Demo existing & construct Garage & Covered Porch	\$119,845.00	\$0.00		
240051-E	5/10/2024	109 CHARLAN BLVD	Deck Replacement	\$28,465.00	\$0.00		
240047-E	5/13/2024	242 LAKESIDE XING	FINISH BASEMENT	\$6,500.00	\$0.00		
240046-E	5/13/2024	13 W MAIN ST	ELECTRICAL SERVICE REPAIR	\$1,125.00	\$0.00		
240053-E	5/13/2024	244 MARIETTA AVE	ELECTRICAL SERVICE UPGRADE	\$1,500.00	\$0.00		
240057-E	5/21/2024	954 WOOD ST	INSTALL ROOF MOUNTED SOLAR PANEL SYSTEM	\$19,417.00	\$0.00		
Total Residential:				6	\$176,852.00	Fees:	\$0.00
Total Electrical Permit:				6	\$176,852.00	Fees:	\$0.00

Plumbing Permit							
Residential							
240047-P	5/13/2024	242 LAKESIDE XING	FINISH BASEMENT	\$6,500.00	\$0.00		
Total Residential:				1	\$6,500.00	Fees:	\$0.00
Total Plumbing Permit:				1	\$6,500.00	Fees:	\$0.00

Rental Permit							
Family Occupancy							
R9005	5/8/2024	1046 WOOD ST	2024 Affidavit	\$0.00	\$0.00		
Total Family Occupancy:				1	\$0.00	Fees:	\$0.00

Residential					
R0054	4/26/2024	704 WOOD ST	1 unit	\$0.00	\$75.00
R0055	4/26/2024	121 S BARBARA ST	1 unit	\$0.00	\$75.00
R0056	4/26/2024	318 CHOCOLATE AVE	2 Units	\$0.00	\$150.00
R0057	4/26/2024	115 S MARKET ST	4 units	\$0.00	\$300.00
R0058	5/1/2024	571 STAUFER CT	1 unit	\$0.00	\$75.00
R0059	5/3/2024	152 NEW HAVEN ST	5 units	\$0.00	\$375.00
R0060	5/8/2024	1071 WOOD ST	1 unit	\$0.00	\$75.00
R0061	5/8/2024	117 E MAIN ST	1 unit	\$0.00	\$75.00
R0062	5/8/2024	207 FREDERICK ST	1 unit	\$0.00	\$75.00
R0063	5/9/2024	218 W MAIN ST	3 Units	\$0.00	\$225.00

Wednesday, May 22, 2024

Permit No.	Issued Date	Project Addr.	Description	Est. Cost	Fee	
Rental Permit						
Residential						
R0064	5/9/2024	708 W MAIN ST	7 units	\$0.00	\$525.00	
R0065	5/9/2024	438 S PLUM ST	1 unit	\$0.00	\$75.00	
R0066	5/15/2024	15 W MAIN ST	3 Units	\$0.00	\$225.00	
R0067	5/15/2024	58 W MAIN ST	4 units	\$0.00	\$300.00	
R0068	5/17/2024	1059 DONEGAL SPRINGS RD	4 units	\$0.00	\$300.00	
R0069	5/17/2024	26 DETWILER AVE	1 unit	\$0.00	\$75.00	
R0070	5/17/2024	309 SAGAMORE HL	1 unit	\$0.00	\$75.00	
R0071	5/17/2024	202 LAKESIDE XING	1 unit	\$0.00	\$75.00	
R0072	5/17/2024	813 W MAIN ST	1 unit	\$0.00	\$75.00	
R0073	5/17/2024	365 N BARBARA ST	1 unit	\$0.00	\$75.00	
R0074	5/17/2024	410 N ANGLE ST	1 unit	\$0.00	\$75.00	
R0075	5/17/2024	205 CHARLAN BLVD	1 unit	\$0.00	\$75.00	
R0076	5/17/2024	209 CHARLAN BLVD	1 unit	\$0.00	\$75.00	
R0077	5/17/2024	215 CHARLAN BLVD	1 unit	\$0.00	\$75.00	
R0078	5/17/2024	212 WATERS EDGE DR	1 unit	\$0.00	\$75.00	
Total Residential:				25	\$0.00	\$3,675.00
Total Rental Permit:				26	\$0.00	\$3,675.00

Stormwater Permit						
Exemption						
240041-SW	5/8/2024	337 FLORIN AVE	Demo existing & construct Garage & Covered Porch	\$119,845.00	\$0.00	
240051-SW	5/10/2024	109 CHARLAN BLVD	Deck Replacement	\$28,465.00	\$0.00	
240055-SW	5/10/2024	8 N HIGH ST	INSTALL 18'X18" CONCRETE PATIO	\$10,000.00	\$0.00	
Total Exemption:				3	\$158,310.00	\$0.00
Total Stormwater Permit:				3	\$158,310.00	\$0.00

Temporary Obstruction Permit						
Dumpster						
TO24007	5/21/2024	126 W DONEGAL ST	TEMPORARY STREET OBSTRUCTION	\$0.00	\$75.00	
Total Dumpster:				1	\$0.00	\$75.00
Total Temporary Obstruction Permit:				1	\$0.00	\$75.00

Street Opening						
Cable/Fiber Optic						
SO240008	5/3/2024	301 SCHOOL LN	Conduit/fiber optic cable to 28 proposed handholes	\$0.00	\$2,100.00	
Total Cable/Fiber Optic:				1	\$0.00	\$2,100.00
Total Street Opening:				1	\$0.00	\$2,100.00

Curb & Sidewalk Permit					
Repair					
CB240003	5/8/2024	458 CHARTER LN	Curb & Sidewalk Repair	\$2,875.00	\$0.00
CB240004	5/8/2024	446 CHARTER LN	Curb & Sidewalk Repair	\$1,220.00	\$0.00
CB240005	5/8/2024	474 CHARTER LN	Curb & Sidewalk Repair	\$2,540.00	\$0.00

Permit No.	Issued Date	Project Addr.	Description	Est. Cost	Fee
Curb & Sidewalk Permit					
Repair					
CB240006	5/9/2024	301 SCHOOL LN	Curb & Sidewalk Repair	\$4,455.00	\$0.00
CB240007	5/9/2024	267 SCHOOL LN	Curb & Sidewalk Repair	\$4,225.00	\$0.00
CB240008	5/9/2024	305 SCHOOL LN	Curb & Sidewalk Repair	\$0.00	\$0.00
CB240009	5/9/2024	318 SCHOOL LN	Curb & Sidewalk Repair	\$7,180.00	\$0.00
CB240010	5/9/2024	331 SCHOOL LN	Curb & Sidewalk Repair	\$3,380.00	\$0.00
Total Repair:				8	\$25,875.00
Total Curb & Sidewalk Permit:				8	\$25,875.00
Zoning Permit					
Residential					
240042	4/25/2024	431 SUNSET AVE	ABOVE GROUND POOL	\$1,000.00	\$75.00
240041	5/8/2024	337 FLORIN AVE	Demo existing & construct Garage & Covered Porch	\$119,845.00	\$1,519.50
240056	5/10/2024	8 N HIGH ST	INSTALL 18'X18' CONCRETE PATIO	\$10,000.00	\$150.00
240060	5/10/2024	420 S PLUM ST	ABOVE GROUND POOL	\$0.00	\$75.00
240034	5/10/2024	7 PENN COURT DRIVE	Replace front wood steps with wood ramp	\$3,000.00	\$75.00
240051	5/10/2024	109 CHARLAN BLVD	Deck Replacement	\$28,465.00	\$764.50
240047	5/13/2024	242 LAKESIDE XING	FINISH BASEMENT	\$6,500.00	\$669.50
240046	5/13/2024	13 W MAIN ST	ELECTRICAL SERVICE REPAIR	\$1,125.00	\$189.50
240053	5/13/2024	244 MARIETTA AVE	ELECTRICAL SERVICE UPGRADE	\$1,500.00	\$189.50
240059	5/21/2024	117 LAKESIDE XING	Remove existing & Replace with new deck	\$5,000.00	\$364.50
240055	5/21/2024	210 SAGAMORE HL	Remove & Replace Deck & Stairs	\$1,500.00	\$424.50
240057	5/21/2024	954 WOOD ST	INSTALL ROOF MOUNTED SOLAR PANEL SYSTEM	\$19,417.00	\$574.50
Total Residential:				12	\$197,352.00
Total Curb & Sidewalk Permit:				8	\$25,875.00
Special Event					
240061	5/21/2024	560 CLAY ALY	SPECIAL EVENT - TAILS & ALES	\$0.00	\$100.00
Total Special Event:				1	\$0.00
Total Zoning Permit:				13	\$197,352.00
Total Permits:				65	\$745,616.00
Total Fees:					\$11,021.00

Complaints and Violations Report

5/22/2024

COMPLAINTS AND VIOLATIONS 1/1/24 TO 5/22/24

Complaint #	Property Address	Rental	Open Date	Close Date	Complaint Description
240001	130 E DONEGAL ST	X	1/3/2024		CODE VIOLATION COMPLAINT
240002	337 MARTIN AVE	X	1/5/2024		Pets
240003	986 W MAIN ST, LOT 6	X	3/4/2024	3/11/2024	PROPERTY MAINTENANCE COMPLAINT
240004	422 S PLUM ST	X	3/4/2024		PROPERTY MAINTENANCE COMPLAINT
240005	422 S. PLUM ST.	X	4/3/2024		PROPERTY MAINTENANCE COMPLAINT
240006	11 E. DONEGAL ST	X	4/3/2024		OCCUPANCY COMPLAINT
240007	220 DELTA ST.		4/11/2024		PROPERTY MAINTENANCE COMPLAINT
240008	334 CHOCOLATE AVE.		4/22/2024		UNPERMITTED WORK COMPLAINT
240009	107 E. MAIN ST.	X	4/22/2024		PROPERTY MAINTENANCE COMPLAINT
240010	508 DONEGAL SPRINGS		5/3/2024		PROPERTY MAINTENANCE COMPLAINT
240011	119 COLUMBIA AVE		5/6/2024		PARKING COMPLAINT
240012	309 N. ANGLE ST		5/8/2024		PROPERTY MAINTENANCE COMPLAINT
240013	573 W.MAIN ST		5/10/2024		UMPERMITTED WORK
240014	430 S.PLUM ST.		5/9/2024		PROPERTY MAINTENANCE COMPLAINT
240015	121 N. BARBARA		5/13/2024		PROPERTY MAINTENANCE COMPLAINT
240016	1101 WOOD ST.		5/21/2024		PROPERTY MAINTENANCE COMPLAINT

Violation #	Property Address	Rental	Open Date	Close Date	Violation Description
240001	474 CHARTER LANE	X	1/6/2024		DISRUPTIVE CONDUCT
240002	206 E MAIN ST.	X	3/4/2024		DISRUPTIVE CONDUCT
240004	24 APPLETREE ALY		4/1/2024		DANGEROUS STRUCTURE
240005	363 SASSAFRAS TERRACE	X	4/22/2024		DISRUPTIVE CONDUCT
240006	357 SASSAFRAS TERRACE	X	4/22/2024		DISRUPTIVE CONDUCT
240007	304 SASSAFRAS TERRACE	X	4/22/2024		DISRUPTIVE CONDUCT
240008	330 SASSAFRAS TERRACE	X	4/22/2024		DISRUPTIVE CONDUCT

**MOUNT JOY BOROUGH
MEMORANDUM**



TO: Council & Mayor

FROM: Rachel Stebbins, Community & Economic Development Coordinator

DATE: June 3, 2024

RE: C&ED's Report

1. I have attended a Mount Joy Chamber of Commerce Mixer, Lancaster Chamber of Commerce Lending Lancaster Seminar, Car Show Committee Meeting, EPA Mid-Atlantic Region Virtual Summit, Mount Joy Chamber of Commerce Board Meeting and Lancaster County Planning Commission Northwest Planning Area Meeting, SCORE Email Marketing Webinar, Railroad Crossing Webinar.
2. I have met with Pastor Troy DeBruen of Proclamation Church, Jennifer Angeles of 2Fab Fitness, Mariel Torres-Lopez of FCCB, Pastor Tom Weber of Florin Church of the Brethren, Lisa Llewelyn of the Car Show Committee, Alecia Cobb of Our Crafty Ways, and Beth Perez of the former shoe factory senior living. Continue to reach out to Borough business owners.
3. Working with local man interested in opening a record shop in town; trying to find a storefront.
4. Liaising with the MJ Historical Society on possible art event.
5. Continue to work with 4th Friday Committee to finalize details for Scavenger Hunt and help coordinate advertising for event (see attached Scavenger Hunt paper). Started coordination for June 4th Friday – Customer Appreciation.
6. **Special Projects** – Seeking partnership and collaboration opportunities to strengthen businesses and promote Mount Joy Borough and researching resources
 - a. Small Business Websites – deeply discounted offering
 - b. Secret Shopper program
 - c. Promotional Videos
7. Provided Jagan Mohan of Janova Solutions with demographic information he needed in order to purchase the Subway franchise from its current owner
8. Continue working to create a resource list for businesses and organizations – business support, financial advice/loans, grant opportunities, etc.
9. **Grants**
 - a. **902 Grant** - Submitted by Mr. Nissley
 - b. **DCED ARPA Grant** - Submitted
 - c. **NIBRS Compliance Efforts Grant** – Working with Chief Goshen on application to replace the PD's current Records Management System (RMS).

- d. **ARLE Transportation Enhancement Grant** – Coordinating with Mr. Nissley and Mr. Pugliese on pre-application scoping form for grant to upgrade five crosswalks with materials such as brick, stamped asphalt or stamped concrete – Pre-application was submitted
- e. **T-Mobile Hometown Grant** – Applying for a small grant to possibly improve historic facades in town; reached out to MJHS for their input; grant is available quarterly
- f. **EV Charging Stations** – Looking for grants

******End of Report******



Name: _____ ★

Phone/Email: _____ ★

_____ ★

How to Participate
 Complete each task below.
Have an employee confirm the task was completed.
Turn in your completed form at any participating business by 8pm to be entered into a drawing for great prizes.
Have FUN!!!! (Post your pics and use #MJ4thFriday)

Mount Joy Area Historical Society
 120 Fairview Street
 Find the Eagle
 SUCCESS

A. Lane Living
 1 South Market Street
 Clue: What does Uncle Sam have on his head?
 SUCCESS

Succulents by ShelNe
 45 East Main Street
 Clue: Find the mini cactus with eyes
 SUCCESS

Daves Cleanouts & Collectibles
 47 East Main Street
 Clue: Find the red white and blue pinwheel
 SUCCESS

Our Crafty Ways
 50 East Main Street
 Clue: Find the firefighter American flag
 SUCCESS

Time After Time Clocks
 67 East Main St
 Clue: Lady Liberty
 SUCCESS

Ladybug Suds N, Scrubs
 67 East Main Street
 Clue: Red White & Blue "Sweet Tree"
 SUCCESS

Moon Raven Alley
 65 East Main Street
 Clue: As we honor those who have fought for the red, white & blue your treat will be found next to something called Rue.
 SUCCESS

The Joy of Sweets And Treats LLC
 55 East Main Street
 Clue: Find the firecracker candy and win a treat
 SUCCESS

2FAB Weight Loss & Fitness Support LLC
 70 East Main Street
 Clue: Take a selfie with a Gucci tiger in the studio. Post it and tag us on Instagram. You can also complete this challenge with 5 good burpees.
 Instagram tag @2FAB_weightlossfitnesssupport
 SUCCESS

Twisted Bine Beer Co.
 93 East Main Street
 Clue: Find the cheeseburger & flag in our taproom
 SUCCESS

Olde Square Inn
 127 East Main Street
 Clue: Take a photo in front of our sign, holding a flag and tag us on Instagram @oldesquareinn
 SUCCESS

==== ★ ★ ★ ★ ★ =====
 💡 **Have an idea for 4th Friday? Please share it here:**



**BOROUGH OF MOUNT JOY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Mark Pugliese, Borough Manager

FROM: Dennis Nissley, Public Works Director

DATE: May 31, 2024

RE: Public Works Department Activities for May 2024

Following is a list of activities for the Public Works Department for May 2024

- Parks – Mowing
- Parks – Spraying weeds
- Parks – Mulching
- PW – Replace inlet boxes and crosspipes on School Lane
- PW – Pothole repair
- PW – Street Sweeping completed
- PW – Repair sinkhole on Chestnut St along with Borough Authority personnel
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Mulch/Compost deliveries to Borough residents
- Compost Site – Material management, leaf processing
- Provide cones and barricades and empty trash cans for Memorial Day parade.
- Hang banner for Donegal Grads

Meetings:

- Attend Public Works Committee meeting
- Attend Staff meetings
- Attend Borough Council meeting
- Attend Safety Committee meeting
- Attend Streambank property owners meeting concerning Streambank project
- Meet with landscaper to discuss Main Street tree replacements
- Attend Stormwater training at East Donegal Twp.
- Attend APWA meeting

Projects:

- Submit DEP 902 grant
- Conduct Curb inspections on School Lane and Charter Lane.
- Conduct sidewalk inspection on Pinkerton Rd.

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley
 From: Scott Kapcsos

May 2024 Authority Administrator Report

1. The Authority has hired Mr. Zachary Dennis to fill the role as Assistant Authority Manager.
2. The SRBC has provided a draft of the Docket renewal for Well #3.
3. A tour and an educational experience of the wastewater treatment plant was provided to students and parents that are a part of the Library's Reading Program.
4. Staff participated in this year's Make-A-Wish and Memorial Day parades.
5. The SRBC completed a compliance inspection at our Water Plants, Wells, and Charles Spring. No issues were reported.
6. Paisun Harris (staff member at our WWTP) has completed the necessary CDL training and testing to receive his license.
7. Staff along with Arro Consulting has completed making updates to our Water and Sewer wall maps and atlases.
8. Authority Staff in conjunction with Borough staff made a repair to a sink hole that formed on Chestnut St.

Authority staff continued review and involvement on the following projects:

- 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting for as-built drawings.
- Cornerstone Lot W-1 (Rapho Township) – Waiting for as-built drawings.
- Messick's (Rapho Township) – Waiting for official close-out documents.
- Rapho Industrial Park sewerage (Rapho Township) – Connection permits are being issued to properties who will be connecting to the sewer system.
- 1540 Strickler Road (Rapho Township) – Plan submission was reviewed, and a comment letter was provided.
- 1000 Strickler Rd (Rapho Township) Maple Press – Construction in Progress.
- Core 5 @ I-283 Project – Plan approval was provided by the Authority Board.
- Covanta Rapho Ind Park – Working with project engineer for them to create as-built drawings.
- Jura USA Hospitality Center (Rapho Township) – Construction in Progress.
- Chiques Crossing (Rapho Township) – A response was provided to a capacity request for the project.
- Florin Hills Blocks F&M – Discussions are ongoing regarding the recording of the approved plans.
- Florin Hills Phase 3 – Final Subdivision Plans were submitted for Authority review.
- KRM Ventures Lot 1&4 (Rapho Township) – An updated LD plan submission was received and reviewed; a comment letter was provided back to the engineer.
- Mount Joy Borough Admin / Police Department Facility (Mount Joy Borough) – Ongoing
- 30 Orchard Rd (Mount Joy Borough) – An updated LD submission was received. A recommendation letter to approve the plans was received from Arro.
- Good Country Fruit – (Strickler Rd – Rapho Twp) – A final walkthrough was performed, and a punch list was created. Following completion of the punch list, water/sewer utilities will be offered for dedication.

MOUNT JOY BOROUGH
MEMORANDUM



TO: Council & Mayor

FROM: Mark G. Pugliese I, Borough Manager

DATE: May 29, 2024

RE: Manager's Report

1. I have processed four (4) **Right-To-Know Requests** for the month of May, one (1) of which has been forwarded to the Borough Solicitor for review.
2. I have attended the Council Meeting, Public Works Committee Meeting, Public Safety Committee Meeting and Building Ad Hoc Committee Meeting.
3. **Downtown Business Owners/Forth Friday** – Ms. Stebbins, under the guidance of Ms. Frey will be spear heading this project moving forward.
4. **Borough Handbook: Chief Goshen and I have requested a meeting with the Handbook Committee to review our proposed changes.**
5. Reference to **BMP 107/Melhorn Basin**, - RETTEW has come up with several suggestions or options and I am to have an on-site meeting to discuss the options. **There has been some detailed review over this BMP as well as BMP 125 due to Phase 3 of Florin Hill. At this time I believe that it is prudent to have all the reviews come in and see what may be the best way forward.**
6. **AMTRAK** - I spoke with my AMTRAK, and he indicated that the end wall in BMP 107 is a priority and that he is hoping to have funding for the project in October of this year. **No Updates**
7. **BMP 125/Borough Basin** – See #5 above

RETTEW has come up with several suggestions or options and I am to have an on-site meeting to discuss the options. **I have not been able to schedule an on-site meeting with RETTEW at this point. Additionally, Mr. Haigh has provided me with a short video clip that shows some ponding at the property line between the Borough Basin and the Schatz property. I would like to set up a meeting with Mr. and/or Mrs. Schatz to get a better understanding of what is taking place.**

8. **Building Ad Hoc Committee** – We continue to have regular communications with CRA. Scott Kapcsos, Chief Goshen, Dennis Nissley and I have been pouring over the 90% plans and currently have a 7-page documents of changes to be made, most of them very minor. Included within this document are issues from Councilor Haigh. Additionally, CRA has already addressed the majority of the concerns and we will ensure that everything is addressed as we continue our reviews.

There was a public drop-in to review the building plans and address any concerns from Borough residents. We had 1 Borough Council Member and 1 resident during the 2-hour event.

Lastly, the Public Notice for the project regarding bidding has been sent to LNP for publication on May 24, 2024, June 4, 2024 & June 7, 2024. There is a pre-bid meeting scheduled for June 6, 2024 and bid openings are scheduled for June 18, 2024 at 2:00 pm.

9. **Rt 772 Re-Route** - There are no updates other than I have received a Traffic Impact Study from the engineers for VistaBlock. I will forward said study to the engineering firm that we have retained to review the studies asking that they provide me with a synopsis of the report.

10. **Grants**

- a. **DCED Multimodal Transportation Fund Grant** – This grant will soon be closed out. Representatives from Herr Electric, RETTEW, PennDOT and Mr. Nissley and I did a final inspection of the RRFB and thermoplastic crosswalk marking. Everything was functioning properly, and street markings were approved. The only issue was one pole needed to be secured properly and there were a couple of trees that need to be trimmed.

I have been in contact with SCTA regarding the bus shelters and was advised that there remains issues between SCTA and PennDOT as to advertising in the shelters.

- b. **DCED/DCNR C2P2 Grant**- DCNR has approved the proposal from YSM allowing the contracts to be signed and move forward on the consulting for the Little Chiques Park Master Site Plan.
- c. **Kunkle Field/Park Heritage Grant** – RETTEW in process of sign all documents/contracts with SM Johns
- d. **RACP Grant 2022/2023** – Received notification that the Borough has been awarded \$3,000,000 in total. An extension request has been submitted. I have received an email indicating that the RACP deadline has been extended through December 20th, 2023. Post award application was submitted prior to the Dec 20, 2023, deadline.

On-boarding meeting set for Friday, May 24, 2024

- e. **RACP Grant 2023**- Applications submitted, no updates.
- f. **Lancaster County Community Foundation/Lancaster Clean Water Partners (Reserve Swale)** – This project is completed. I will be contacting the grantors to see about providing some public relations event or notifications as well as receiving final payment of the grant. Final payment request for \$10,000 submitted.

I received a call from one of the residents indicating that weeds have started to take over. They were advised that the HOA has promised to do maintenance of the swale and further indicated that they have earmarked \$6,000+/- for upkeep. I will need to look further into this.

- g. **NFWF Grant** – A new NFWF grant has been submitted for the streambank restoration project. No update.
- h. **SMT Grant** – A total of 31 first aid kits have been purchased using the SMT Grant. The kits will be place in every Borough and Authority vehicle and building,
- i. **Clean Water Partners/Foundation** – RETTEW continues to draft the RFP documents. There is one resident that has expressed that they don't want to be a party to this project. A meeting was held on May 1, 2024 to explain to all the property owners what would be taking place. Mr. Kapcsos from the Authority and one property owner attended. As we get closer to doing the work, the Borough will need to obtain an easement through the property owned by VistaBlock for contrition vehicles.

- j. **Connects 2040 Grant** – We receive notification that the borough has been approved for this grant. Thanks go out to Dennis for making this grant happen. Resolution submitted. Dennis & I met with the grant coordinator for this project. It appears as though that since these are federal dollars being used for the grant, there are certain procedures that would need to take place before, during and after construction. These procedures will double to triple the cost of the project, all of which would be borne by the Borough. This will be discussed at the next Public Works Committee. **No final decision has been made. RETTEW is to be working on the numbers so that a decision can be made.**
 - k. **902 Grant -** Staff would like to apply for funding to expand the compost site. Mr. Nissley & Ms. Stebbins will be working together on this project. **Pre-application meeting held.**
 - l. **DCED ARPA Grant -** This is a new grant that Ms/ Stebbins is working on and I will be asking Committee/Council for permission to proceed with grant application.
- Ms. Stebbins has submitted the grant. No **Updates**.
- m. **RMS Grant Search** – During the Public Safety Committee meeting there was an expressed interest for the Chief to start looking for a new “Records Management System” (RMS). Committee further directed that the Chief look for grant funding to accomplish this as we could be looking at \$100,000 or less to replace the RMS. **Chief Goshen & Ms. Stebbins will coordinate efforts.**
 - n. **ARLE Transportation Enhancement Grant-** Ms Stebbins has submitted the application.
 - o. **DCED WRPP Grant-** RETTEW is working on a re-submission for this grant application.
11. **Schatz v. Borough of Mount Joy.** I received documentation from the engineering firm representing Mr. & Mrs. Schatz. I received a packet from Whittemore and Haigh regard expert review and report. **No updates from Borough’s law firm.**
 12. **Florin Hills -** There was a high-level meeting on July 26th at 2:30 in the afternoon. The meeting included attorneys, engineers, Florin Partners and Borough Staff. Following the meeting, Charter Homes was given a series of deliverables for Phases I & II including blks F & M prior to starting any work on Phase III. There continues to be a lot of emails going back and forth regarding several issues. The Borough is maintaining that we have yet to agree to anything until “As Built” is submitted and the developer shows the stormwater plans for the entire project. The Borough solicitor is also waiting for the contractor’s attorney to provide written justification as to why they feel they can proceed with the original plans that do not meet current specifications.

Charter Homes partners conducted a presentation regarding their proposed work at Council’s December meeting. Since that time, Staff and our solicitor met with CHP and their attorney. Conclusion was to have an agreement drawn up by the Borough’s Solicitor that would spell out what needs to be accomplished prior to plans being approved by Council. This is currently in the review process. RETTEW has already reviewed and approved the agreement from the Solicitor.

I met with the Borough Solicitor on 1/12 to discuss amendments to the agreement as suggested by council members. Also discussed timeline as suggested by FHP. Solicitor sent a letter updating the Boroughs requirements to move forward. Please note that the plan has not yet been fully reviewed by our engineers or solicitor.

I will mention that I did meet with a resident from Florin Hill who is a retired Borough Manager who in general has stated that he is in favor of keeping Phase III with the same appearance as Phases I & II.

Counsel and staff continue to work through the agreement process. RETTEW is currently reviewing stormwater plans. Meeting scheduled for May 29, 2024 to review draft review letter.

Borough Solicitor – Staff and I have been working on numerous projects with the Borough Solicitor.

- a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out. **We have some remaining grant funds that may be able to be used for this project.**
- b. Ordinance for permit parking. **Need discussion w/Chief Goshen**
- c. Updates to Stormwater Ordinance. **The presentation needs to be made to Public Works Committee.**
- d. Updates to Building Maintenance Code Zoning Ordinance Changes – **Forwarded to Solicitor for comments.**
- e. Short Term Rental Ordinance – **Forwarded to Solicitor for comments.**
- f. Jury Property lines. **This is before Admin & Finance Committee**

13. **EV Charging Station** – Information provided to Ms Stebbins to look for grants.

Needs are currently being determined. Considering a dual station at the municipal lot on E. Henry Street and a dual station at the new municipal services complex.

14. **Rental Code & Property Maintenance Code** – As mentioned in Item 14, our Zoning and Codes Enforcement Officer, Duane Brady, has been working very hard at updating our Property Maintenance Code as well as our Rental Code. We have reviewed his work and forwarded it to the solicitor for comments. Duane should be commended for the work that he has put into this. The solicitor has sent 2 of 3 Ordinances for our review and comments regarding a third ordinance regarding short-term rentals. **Draft sent to solicitor for review and comments.**

15. **Cresco Labs** - Jill and I met with Cresco personnel to discuss open items. Letter of Credit worked out with Cresco so staff will be working through the process of releasing LOC to Mr. Dodge, the previous owner. We continue to work on the sink whole as well as the stormwater basin.

LCCD has been very vocal about the basin being taken care of and have stated their plans to move forward with conversation with DEP. Cresco has advised that they have hired an individual to advise them on how to move forward and are waiting on his report to move forward.

16. **Public Works/Parks Department & Authority Facilities Discussion**. Mr. Nissley and I met with representatives from the Borough Authority to discuss future of both Borough and Authority facilities. This will be discussed in the Executive Session at your Council Meeting. **Both Council and Authority Board have placed this in the hands of the solicitors. No updates**

17. **Chiques Crossing** – Traffic impact Study provided.

18. **Rental Property Inspector** – Mr. Hamm and I have interviewed several applicants for the Position and a conditional offer of employment has been made.

19. **Part-Time Receptionist** – Ms. Frey and Ms. Edgell are currently interviewing applicants. They will provide me with a short list for second interviews.

******End of Report******

11a

Borough of Mount Joy

Lancaster County, Pennsylvania

Resolution No. 2024-13

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, SHOWING THE BOROUGH'S INTENT TO ALLOW THE SUSPENSION OF A BANNER ACROSS STATE ROUTE 230 (SR230), EAST MAIN STREET.

WHEREAS, the Borough of Mount Joy intends to allow the suspension of a banner across SR 230, near the Borough Offices located at 21 East Main Street, Mount Joy.

WHEREAS, the banner will be suspended on Mount Joy Borough owned and maintained banner poles across SR 230 at a height of at least 17'6" above the highway; and

WHEREAS, the banner will be constructed to Borough specifications; and

WHEREAS, the requesting organization assumes full responsibility for damage to banner poles and all liability for damages occurring to any persons or property arising from the act or omission associated with the banner; and

WHEREAS, banners with more than 20% of the message relating to the advertising of a commercial product, enterprise, business or company and event are not related to a national, state, regional, or local function or charitable affair will not be permitted; and

WHEREAS, during the installation and removal of the banner, traffic control will be performed in accordance with the most current Publication 213.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that this Resolution, designating the Borough of Mount Joy's intent to allow the suspension of a banner across SR 230, East Main Street, specifying the conditions set forth by the Pennsylvania Department of Transportation and the Borough of Mount Joy, and permitting the organization listed below to suspend a banner under the following conditions is hereby approved by the Borough Council of the Borough of Mount Joy in lawful session assembled.

Organization: **Fire Department Mount Joy**
Banner Size: **30' X 3'**
Message and Event: **Recruiting Drive**
Dates: **October 25, 2024 – November 4, 2024**

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 4th day of March 2024.

ATTEST:

Borough (Assistant) Secretary

Borough (Vice) Council President

[BOROUGH SEAL]

BOROUGH OF MOUNT JOY
Lancaster County, Pennsylvania
RESOLUTION NO. 2024-14

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY,
LANCASTER COUNTY, PENNSYLVANIA, APPOINTING AND/OR REAPPOINTING
MEMBERS OF VARIOUS BOARDS, COMMISSIONS AND POSITIONS WITHIN THE
BOROUGH ORGANIZATION.

WHEREAS, Borough Council desires to appoint persons/firms to fill various positions from time to time;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mount Joy, Lancaster
County, Pennsylvania, as follows:

The Council of the Borough of Mount Joy appoints or reappoints, as the case may be, the following
individuals and firms to the positions for the terms as presented hereinafter:

Building Codes Official

Brett Hamm

Term expires 1/1/26

DULY ADOPTED this 3rd day of June 2024, by the Borough Council of the Borough of Mount Joy
in lawful session duly assembled.

Attest: _____
(Assistant) Borough Secretary

Council (Vice) President

[BOROUGH SEAL]



Ashlee Hurley <ahurley@thejanusschool.org>

The Janus School 5K Race - Approval Requested

Rebecca Lesko <rlesko@esqmanagement.com>

To: "ahurley@thejanusschool.org" <ahurley@thejanusschool.org>

Cc: Nirma Alvarado-Vazquez <NAlvarado-Vazquez@esqmanagement.com>

Wed, Apr 24, 2024 at 10:15 AM

Good Morning Ashlee,

Please see below from the Elm Tree South HOA.

Thank you!

Rebecca Lesko

Rebecca Lesko



Community Manager

Esquire Association Management, LLC

A Division of the Esquire Family of Companies

P: 717-824-3071, xt 116

3912 Abel Drive | Columbia, PA 17512

 Are you looking to buy or sell a home? We are proud to announce the full-service real estate division – the Amy Neumyer Team powered by Realty One Group. Visit us online and let's find your way home! 

12a

From: Jeffrey Alexander <jalexander65@comcast.net>
Date: Tuesday, April 23, 2024 at 8:13 PM
To: Rebecca Lesko <rlesko@esqmanagement.com>
Subject: Re: The Janus School 5K Race - Approval Requested

Rebecca,

Thank you for forwarding this request to me. The Elm Tree South HOA is supportive of this event and it has our approval.

We wish The Janus School much success with its 5K Race in the fall.

Jeff Alexander

On Apr 23, 2024, at 10:01 AM, Rebecca Lesko <rlesko@esqmanagement.com> wrote:

Hi Jeff,

Please see below.

Thank you!

Rebecca Lesko



Community Manager

Esquire Association Management, LLC

A Division of the Esquire Family of Companies

P: 717-824-3071, xt 116

3912 Abel Drive | Columbia, PA 17512

 Are you looking to buy or sell a home? We are proud to announce the full-service real estate division – the Amy Neumyer Team powered by Realty One Group. Visit us online and let's find your way home! 

From: Ashlee Hurley <ahurley@thejanusschool.org>

Date: Friday, April 19, 2024 at 9:45 AM

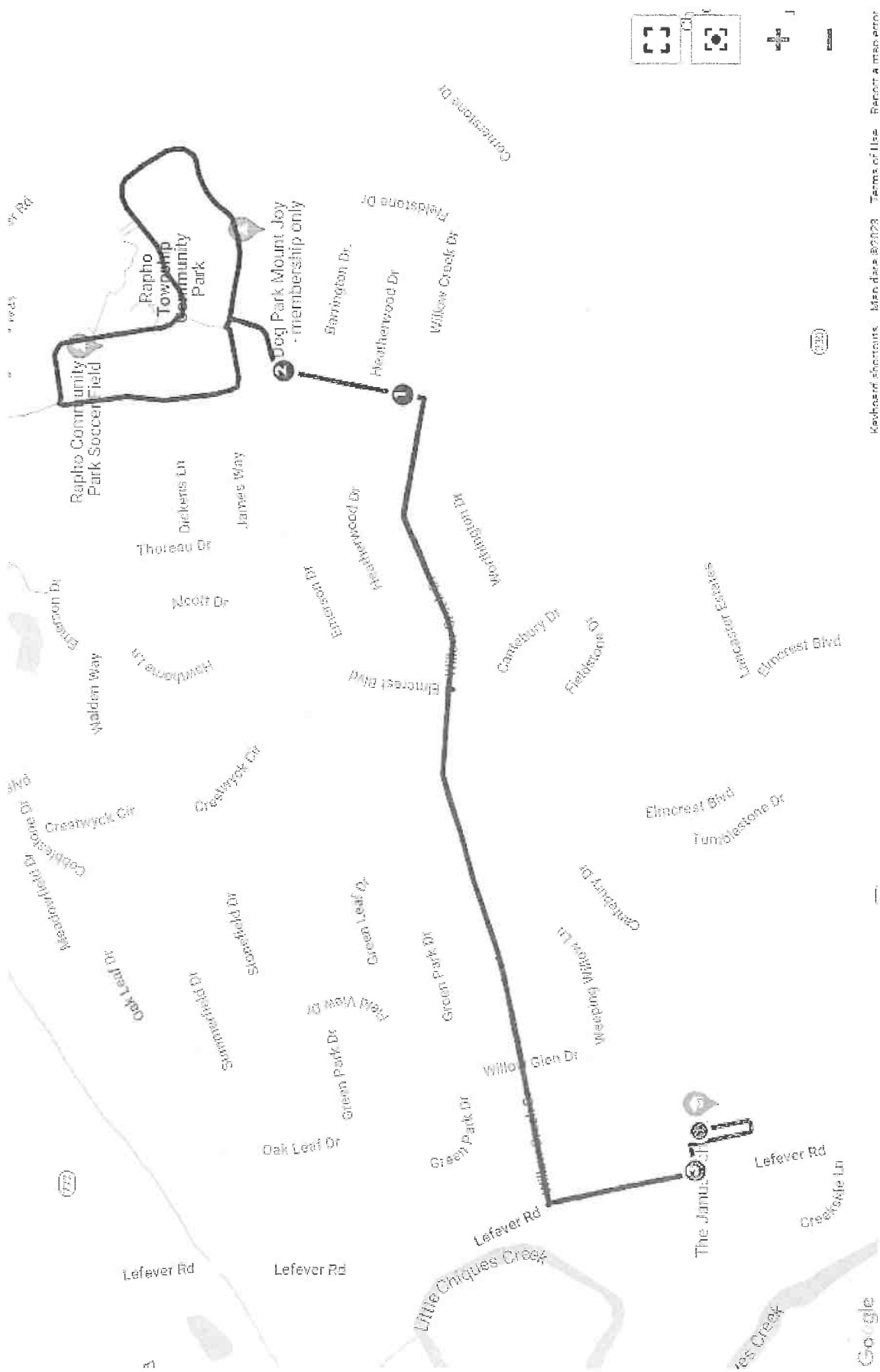
To: Rebecca Lesko <rlesko@esqmanagement.com>, klogue@esqmanagement.com <klogue@esqmanagement.com>

Cc: James Dempsey <jdempsey@thejanusschool.org>, Lori Nau <lnau@thejanusschool.org>

Subject: The Janus School 5K Race - Approval Requested

Good morning,

[Quoted text hidden]





Ashlee Hurley <ahurley@thejanusschool.org>

The Janus School 5K Race - Approval Requested

Olivia Jordan <ojordan@esqmanagement.com>

Thu, Apr 25, 2024 at 10:18 AM

To: Rebecca Lesko <rlesko@esqmanagement.com>, Ashlee Hurley <ahurley@thejanusschool.org>

Good morning Ashlee,

I apologize for the delay; this has been approved by the board. Thank you!

Happy running!

Olivia Jordan

Community Manager

Esquire Association Management, LLC

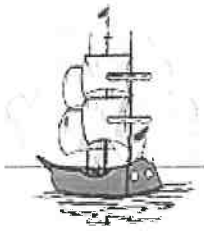
A Division of the Esquire Family of Companies

P: 717-824-3071, xt 105

3912 Abel Drive | Columbia, PA 17512

Are you looking to buy or sell a home? We are proud to announce the full-service real estate division – the Amy Neumyer Team powered by Realty One Group. Visit us online and let's find your way home!

[Quoted text hidden]



Mount Joy Borough

Established 1851 in Lancaster County, PA

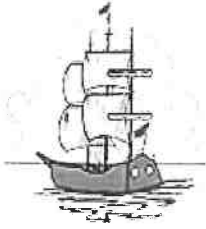


Request application for Parade, Procession or Assemblage

ORGANIZATION NAME (If Applicable): Voyage Mount Joy	REPRESENTATIVE NAME: Allory Melhorn
ORGANIZATION ADDRESS: 64 East Main Street Mount Joy, PA 17552	REPRESENTATIVE PHONE: 717-278-6544
	REPRESENTATIVE EMAIL: events@melhornmanor.com
NAME OF EVENT: National Night Out	DATE AND TIME OF EVENT: Tuesday, August 6th, 2024 1800-2000 hours.
SPECIFIC STREET(S) LOCATION, OR ROUTE REQUESTED (Include any attachments, maps, etc.): Delta Street between Main Street and Henry Street. Borough parking lot on Henry Street.	

I, Allory Melhorn representing Voyage Mount Joy,
Name Organization

- Have read and understood the Borough’s ordinance (Chapter 176) regarding parades and street assemblages.
- Acknowledge a permit will not be issued until the mayor is satisfied that such parade, procession or assemblage can and will be conducted without causing public disorder or unreasonable danger to persons or property.
- Acknowledge the applicant or applicants to whom any permit shall be issued hereunder shall, at their own cost, obtain all necessary consents from state authorities and shall provide all signs and barriers, and for the erection and removal thereof, which shall be required for any traffic or parking restriction or prohibition which shall be either requested by the applicant or required by the mayor.
- Acknowledge the mayor may require the applicant or applicants, individually or on behalf of any applicant organization, in writing, to undertake to obtain any necessary consent of other public authorities and to comply with all the requirements of this chapter and, specifically, to provide for erection and removal of such signs and barriers and persons to direct traffic as the mayor may deem necessary in connection with any traffic or parking restrictions or prohibitions requested by the applicant or required by the mayor. The mayor may require the applicant or applicants to furnish reasonable security for compliance with this chapter and the conditions of the permit.
- Acknowledge that failure to apply for a permit in a timely fashion may result in denial due to insufficient time available for planning and preparation.



Mount Joy Borough

Established 1851 in Lancaster County, PA



- Acknowledge every permit issued hereunder shall be effective only upon the condition that the applicant or applicants shall fully comply with all the requirements of this chapter and of the mayor hereunder. If the applicant or applicants shall fail to comply with any condition required to be performed before the holding of such parade, procession or assemblage, or if it shall appear that the holding thereof will be likely to cause serious public disorder or danger to persons or property, the mayor may revoke the permit by notice thereof to any one of the applicants before the beginning of such parade, procession or assemblage.
- Acknowledge that utilization of a roadway owned or exclusively maintained by the Commonwealth of Pennsylvania requires their written permission, and upon review of request, may deny this request.
- Acknowledge this permit does not give any right to property, either in real estate or in material, nor does this permit convey any exclusive privileges, nor shall it be construed to grant or confer any right, title, easement or interest in, to or over any land belonging to the Borough of Mount Joy, neither does it authorize any injury to private rights, nor any infringement of Federal, State, or local laws or regulations.
- Acknowledge that permittee will be held responsible for policing the area immediately following its use. Payment of a deposit may be required to ensure that the area is restored to its appearance before the event.
- Acknowledge and agree to indemnify and save harmless the Borough of Mount Joy, its officers, agents and employees for any and all claims and losses for personal injuries or property damage to any person, firm, or corporation arising out of the exercise of this permit.

BOROUGH MANAGER: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved DATE:	Comments or additional conditions:
PUBLIC WORKS DIRECTOR: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved DATE:	Comments or additional conditions:
CHIEF OF POLICE: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved DATE: 6/20/2023	Comments or additional conditions:
MAYOR: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved DATE:	Comments or additional conditions:

Date application received: March 01, 2023	Certificate of Insurance Received: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---



Mr. Rehab, LLC.
Three Long Lane
Mechanicsburg, PA 17050
Phone: (717) 697-1242
Fax: (717) 697-1028

May 23rd, 2024

Mount Joy Borough
21 East Main Street
Mount Joy, PA 17552

Attention: Dennis Nissley, Public Works Director

RE: Storm Water CIPP Rehabilitation
Project 2024 - Costars Proposal

Ladies and Gentlemen:

Mr. Rehab is pleased to submit this proposal for your consideration. The proposed services are being offer under our current Costars Contract No. COSTARS16-E22-20 covering the purchase of cured in place pipe (CIPP) and all required services for installation. The scope of work, method of compensation, schedule, and other terms and conditions are detailed below:

I. SCOPE OF WORK

Mr. Rehab, LLC. will provide Client / Owner necessary personnel and equipment to complete the specific tasks to be performed as follows:

- Provide and install full length CIPP liners at the referenced diameters and lengths for Storm Sewer Pipes Located on School Lane.
- Provide the necessary pre-cleaning and pipe prep required to complete the lining.
- Provide pre and post CCTV inspection of all rehabilitated storm pipes.

All CIPP lining products shall be installed in accordance with the Manufacturer's specifications and recommendations.

II. METHOD OF COMPENSATION

Mr. Rehab, LLC. will invoice Client / Owner for the described services based upon the following unit pricing:

Item 1: Mobilization / Demobilization:

1 Lump Sum @ \$ 2,500.00 \$ 2,500.00

Item 2: Pipe Prep and Pre-Cleaning of Storm Sewers (Crew and Equipment):

1 Day @ \$ 4,200.00 per DAY = \$ 4,200.00

Item 3: CIPP Lining of 18" Sanitary Sewers (Crew, Equipment & Materials):

383 L.F. @ \$ 95.00 per L.F. = \$ 36,385.00

Item 4: CIPP Lining of 20" x 28" Storm Sewer (Crew, Equipment & Materials):

194 L.F. @ \$ 180.00 per L.F. = \$ 34,920.00

ALT ADD: CIPP Lining of 11" x 17" Storm Sewer (Crew, Equipment & Materials):

45 L.F. @ \$ 120.00 per L.F. = \$ 5,400.00

Estimated Project Totals: Between \$ 78,005.00 - 83,405.00 pending client's choice of alternate item.

General Exclusions: Prevailing Wage Rates, Bonding, Specialty Insurances, Permits, Fees, and Project Retainage.

Pricing is a combined unit rate inclusive of products at Costars standard published price lists plus installation complete. Installation includes current "non-prevailing" Labor rates, ancillary materials, and all associated equipment complete. Actual billings will be based upon actual quantities authorized and completed. Invoices shall be submitted monthly for work performed within the previous monthly period. Related invoices will be due and payable within 30 days of receipt.

III. SCHEDULE

Barring any unforeseen circumstances, we can begin work within 90 days of your written authorization to proceed.

IV. CLIENT RESPONSIBILITIES AND SUPPORT

Estimated pricing for the described services are based upon Client / Owner providing the following and bearing all related costs:

- Access to all structures required to perform the work.
- Potable Water from a fire hydrant or fill station cleaning and CIPP installation, as required.
- Disposal of any debris pulled from sewer.

The terms of this proposal are being provided in accordance with the following Costars contract documents:

- **COSTARS Contract standard terms & conditions**
- **COSTARS Contract special terms & conditions**
- **Contractors Bid Item Workbook & Checklist**

These documents are provided by reference and are available at the client's request.

V. PERIOD OF EFFECT

The terms of our proposal are based upon receipt of your written authorization to proceed within 30 days of the proposal date. Should your authorization to proceed be delayed beyond 30 days, the terms of our proposal are subject to revision.

We appreciate the opportunity to offer our services. If you should have any questions or need additional information, please call me at the above number.

Sincerely,

MR. REHAB, LLC

Robert Checchia

Robert Checchia
President

Approved and authorized by:
Mount Joy Borough

Authorized Signature

Printed Name and Title

Date

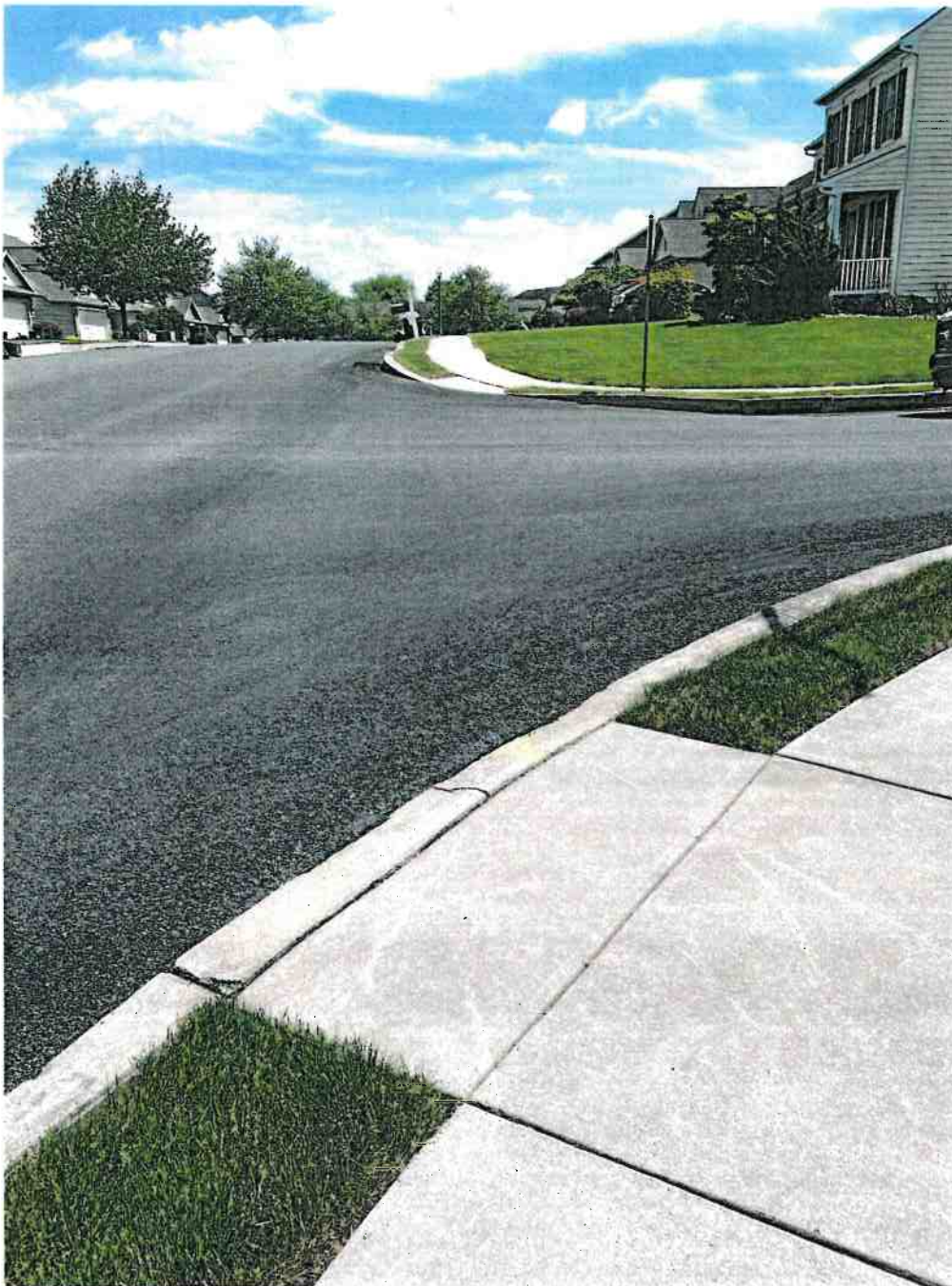
Crosswalk on Farmington Way near Musser Road for the walking trail

No DWS panels,



Intersection of Farmington Way and Charlan Blvd.

No DWS panels, no level turning area



Crosswalk east of Charlan Blvd. on Farmington Way

No DWS panels.



Ramp at Farmington Way and Charlan Blvd. intersection East end, NW corner.

Non-compliant DWS



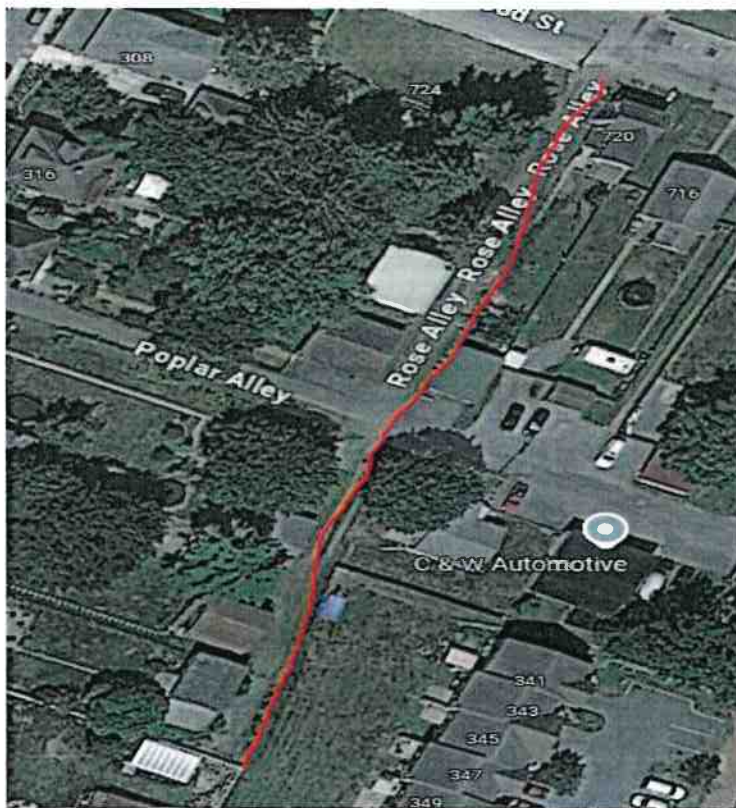
**Ramp at Farmington Way and Charlan Blvd. intersection
East end, NE corner.**

No level turning area, DWS sunken at curb





Gravel, serves the rear of 4 or 5 residences



Wood St to Poplar Alley is gravel, one residence garage access

Section south of Poplar, dead end unsure of status borough has not maintained. Serves the rear of 4 residences with no area to turn around.

13d

Prepared for: Jake Houck

MOUNT JOY BOROUGH

Prepared by: John Leaman

03/21/2024

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333



2024 F-600 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F6L)

Price Level: 425 | Quote ID: 03252024

Jake Houck
MOUNT JOY BOROUGH
25 Melhorn Drive
Mount Joy, PA 17552
Office: 717-653-8226
Email: jhouck@mountjoypa.org

Re: Quote ID 03252024 03/21/2024

Dear Jake,

Following is our proposal to furnish and deliver one (1) "new and unused" 2024 Ford F-600 4X4 SD Regular Cab (145" WB) DRW XL Chassis. Please review and contact our office if you have any questions.

Your total cost to order, as per the COSTARS 025-E22-513 Purchasing Agreement is \$62,737.00. With the itemized equipment in the attached Levan Quote #33317 and AJ's Truck and Trailer the price would be \$122,590.00 This price includes all new vehicle prep, initial PA state inspection, title, and registration fees. Vehicle will be filled with fuel, washed, and delivered to your location.

The price for the chassis and/or equipment in Levan's quote are subject to price increases depending on the time of order.

Thank you for your time and the opportunity to earn your business.

Sincerely,

John Leaman
Fleet Sales Rep.
717-653-7080



Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jake Houck

MOUNT JOY BOROUGH

Prepared by: John Leaman

03/21/2024

Whitmoyer Ford, Inc. | 1001 East Main Street Mount Joy Pennsylvania | 175529333



2024 F-600 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F6L)

Price Level: 425 | Quote ID: 03252024

SUBTOTAL	\$122,538.00
Destination Charge	\$1,995.00
TOTAL	\$124,533.00

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$60,910.00
Options	\$1,770.00
Colors	\$0.00
Upfitting	\$59,858.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
Subtotal	\$124,533.00

Pre-Tax Adjustments

Code	Description	MSRP
COSTARS-25	Discount as per COSTARS 025-E22-513	-\$1,943.00
Total		\$122,590.00

Customer Signature

Acceptance Date



Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

3417 Pricetown Road
 Fleetwood, PA 19522
 Phone: (610) 944-7455
 Fax: (610) 944-0321



Machining, Fabricating
 & Truck Equipment
 Specialists Since 1936

Quotation

Quote Whitmoyer Auto Group
 To: 1001 E. Main Street
 Mount Joy, PA 17552
 United States

Quote Number:	33317	Contact:	Cody Stewart
Quote Date:	03/18/2024	Expires:	04/17/2024
Customer:	WH002	Terms:	Net 30 Days
Salesman:	Adam Moyer	Phone:	(717) 653-7080
Ship Via:	Installed	FAX:	(717) 653-9277
FOB:	Fleetwood, PA	Delivery:	Pick-Up

Costar Contract # 025-E22-435
 Proposal Prepared for,
 Mount Joy Borough

Item	Part Number Description	Quantity	Price	Total Line Price
1	STAINLESS STEEL DUMP BODY To Supply & Install the following on a 2024 Ford F600 4x4 Regular cab chassis, Dual rear wheel w/ gas engine, PTO provision, Up-Fitter switch panel & 60"ca. Air-Flo PCS 9-3-SSU Rigid side, dump body * 9'3" nominal length * All 12 Gauge stainless steel sides * 10Gauge bulkhead & tailgate * 3.2 yard capacity * 11 Ton, Class 20, double acting hoist * Body raise light kit * 7 Gauge stainless steel floor * Crossmemberless understructure * Trapezoidal main rail's * 17" Rigid sides * 23" High double acting tailgate with single lever release * 1/2 Cabshield w/window * 304 #4 Polished Stainless steel finish * LED marker lights & Stop/Turn in rear post. * 97 decibel back up alarm * Rear Mud flaps with anti-sail bracket.	1	\$34,304.00 /EA	\$34,304.00

Quote Number: 33317 (continued from page 1)

<u>Item</u>	<u>Part Number Description</u>	<u>Quantity</u>	<u>Price</u>	<u>Total Line Price</u>
2	<p>FORCE AMERICA HYDRAULIC SYSTEM</p> <p>Included; Force America hydraulic system. Control's in the cab for Dump hoist</p> <p>Includes:</p> <ul style="list-style-type: none"> * Chelsea Hot shot PTO w/direct mount pump to operate dump body & spreader * VT15 Steel tank assembly w/electronic valve. * AAF Electronic valve to operate double acting dump body & tailgate spreader * Force SSC3100 spreader control on front of drop down from head rest mount's * Hydraulic oil * Toggle switch on dash to raise/lower dump body * 1 1/4 Ball valve * In tank filter. * Piping to the rear for tailgate spreader. 	1	\$0.00 /EA	\$0.00
3	<p>HITCH PLATE</p> <p>Included; Hitch plate w/ 2 1/2" Receiver tube, D-Rings and 7-way flat pin trailer plug socket.</p>	1	\$0.00 /EA	\$0.00
4	<p>FOLD DOWN SIDES</p> <p>To Supply & Install when body is built at Air-Flo; Fold Down sides w/hinges and latches. Stainless Steel understructure w/ crossmembers & main rails in lieu of the trapezoidal main rails & no crossmembers on the fixed side body.</p>	1	\$3,267.00 /EA	\$3,267.00
5	<p>3 COAL DOORS</p> <p>To Supply & Install when body is built at Air-Flo; (3) Coal doors in tailgate.</p>	1	\$1,052.00 /EA	\$1,052.00
6	<p>LADDER</p> <p>To Supply & Install: Buyers 2 Rung slide under ladder w/grab handle on cabshield.</p>	1	\$591.00 /EA	\$591.00
7	<p>SPREADER</p> <p>To Supply & Install; Buyers under gate, tailgate spreader.</p> <p>Includes:</p> <ul style="list-style-type: none"> * .304 Stainless steel * 6" Bi directional auger * Gear box driven * Drop bottom clean out door * Poly spinner disc * Quick disconnect mounting plates * Short hose kit 	1	\$7,992.00 /EA	\$7,992.00
8	<p>AMBER WARNING LIGHT PACKAGE</p> <p>To Supply & Install: Whelen Amber LED warning light package, (2) forward facing on the cab shield, (1) on each side of the cab shield and (2) on the rear of the body. Operated from single switch in up-fitter switch panel.</p>	1	\$1,710.00 /EA	\$1,710.00
9	<p>WORK LIGHTS</p> <p>To Supply & Install: (2) ECCO LED work lights at rear corners of body activated from a single switch in the up fitter switch panel.</p>	1	\$479.00 /EA	\$479.00

Service Invoice

Sold To :

Whitmoyer Auto Group
 1001 East Main St
 Mount Joy, PA 17552
 (P) (717) 653-8183 (M) (717) 587-8829
 gkahr@whitmoyerautogroup.com



AJ's Truck and Trailer Center Inc.
 7760 Allentown Blvd.
 Harrisburg, PA 17112
 717-671-9115

In Date: Mar. 25, 2024
 Follow up Date: Mar. 28, 2024
 Service Writer: KWeller
 WE #23322



Unit Information

Year	Manufacturer	Model	Model Code	Color	VIN/HIN/SN	Engine #	Keyboard	In - Out
2024	Ford-Mount Joy Borough	F-600 regular cab, Dump, 7.3L engine						-

Job: Fisher XLS 8'6" - 11' M/S

Ford-Mount Joy Borough F-600 regular cab, Dump, 7.3L engine 2024

Install plow

 Add \$398.40 for rubber deflector #81997
 Add \$725.00 for LED Plow Lights #72525

Part #	Part Description	Qty	Price	Unit Extension	Extension
MISC	Fisher XLS 8'6" - 11' M/S	1	\$8,295.00	\$8,295.00	\$8,295.00
79850	BLADE ASSY - XLS 8611 MS	1	\$5,991.00	\$0.00	\$0.00
77102	MOUNT KIT MM FORD SUPERDUTY	1	\$827.00	\$0.00	\$0.00
87800-4	OFF TRUCK KIT XLS YELLOW	1	\$4,850.00	\$0.00	\$0.00
85973-2	Plug-in Harness Kit, 2023 Ford Superduty	1	\$316.00	\$0.00	\$0.00
72530	LIGHT KIT, HALOGEN, COMPLETE	1	\$539.00	\$0.00	\$0.00
29070-1	MODULE 3 PORT - DRL/NON-DRL	1	\$185.00	\$0.00	\$0.00
85100	CONTROL, PLOW, HANDHELD FE	1	\$544.00	\$0.00	\$0.00

Parts Subtotal: \$8,295.00

Technician	Description	Hours	Rate	Discount	Labor Cost
Not Assigned		1.00	\$600.00	0.00%	\$600.00

Labor Subtotal: \$600.00

Tax: \$0.00

Job Subtotal: \$8,895.00

Resolution:

N/A

Recommended Repairs:

N/A

Notes:

Quote for John Leaman
 Mount Joy Borough Costar# 4098

Invoice Summary

Parts Total:	\$8,295.00
Labor Total:	\$600.00
Fees Total:	\$0.00
Sublet:	\$0.00
Sub Total:	\$8,895.00
Total Tax:	\$0.00

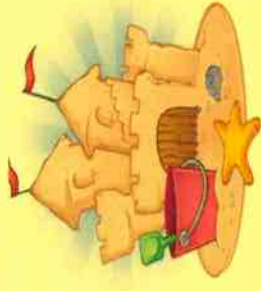
Total: \$8,895.00

Balance: \$8,895.00

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 NO RETURNS AFTER 30 DAYS. Special order parts are subject up to a 30% restocking fee. No returns on electrical parts or parts with opened packages.
 3% card processing fee will be added to transactions less than \$10 and greater than \$1000.



June 2024



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Council 7 PM	4 Authority 4 PM	5	6	7	8
9	10 Public Works 6:30 PM	11 Parks & Rec 6:30 PM	12 Plan. Comm. 7 PM	13	14	15
16	17 Building Ad Hoc 5:30 PM	18 Authority 4 PM	19 WOODY WASTE PICK-UP	20	21	22
23	24 Public Safety 6:30 PM (Civil Service Com 5:30 PM as needed)	25 Authority Admin Committee 10 AM	26 ZHB 7 PM	27 Admin / Finance 6:30 PM	28	29
30						