



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
July 22, 2021

Members present: Councilor Hall and Councilor Reese. Councilor Hall stood in as chairman of Committee upon Councilor Youngerman's absence.

Others present: Borough Manager, Mark Pugliese; Assistant Borough Manager, Jill Frey; Codes and Zoning Officer, Stacie Gibbs; Part-time Receptionist, Linda Gainer.

Hall called the meeting to order at 6:30 PM.

Executive Sessions: Hall announced there will be no executive session.

On a **MOTION** by Reese, with a second by Hall, approval was given for the July 22, 2021, agenda as presented. *Motion carries unanimously.*

Public Input Period:

Dale Murray, 120 Farmington Way, provided a handout with information regarding 5G. He spoke of his opposition to bringing 5G into the Borough. He said Act 50 now passed and they will be forcing us to bring our Ordinance into compliance with State law. He suggested the Borough consult the Solicitor to go through both Act 50 and the Borough Ordinance, side by side, very carefully.

Pugliese stated that he already sent these documents to the Solicitor, and she is reviewing them. Gibbs said the Borough has until October 30, 2021, to act and that the Borough's Ordinance, the way it is worded, may already have the Borough covered. Murray said the Ordinance cannot prevent the 5G.

On a **MOTION** by Hall, seconded by Reese, to approve the Minutes from the June 24, 2021, meeting. *Motion carries unanimously.*

Administration, Budget, and Finance:

Manager's Report:

Pugliese provided and reviewed a written report.

Discussion on the continued use of video conferencing along with public meetings. Pugliese provided and reviewed written information, options, proposals, and answered any questions.

On a **MOTION** by Reese, and a second by Hall, approval was given to move to Council the purchase and installation of video conferencing equipment as quoted by EdgeUp in the amount of \$10,238 with an additional cost of installing an electrical outlet and network line not to exceed \$500.00 with a total cost not to exceed \$10,738. Said funds being drawn from Capital Expenses related to Cares Act Funding. *Motion carries unanimously.*

Discussion on the disposition of funds related to American Rescue Plan Act Grant Funding. Pugliese provided written information explaining the ARP Act and the restrictions of use. He provided written information on various Stormwater projects that are coming and noted that the money can be used for that.

Hall said there may be other good ideas on how to spend the money. He said we may want to look at those projects that have a bit of urgency, such as Manheim St. Hall suggested, possibly, opening a section on the Borough's webpage where people can submit ideas.

Discussion on Milanof-Schock Library Auction Sponsorship Request. Joseph McIlhenney, Library Director, spoke of the silent auction and ways one can participate and asked the Borough to be a sponsor. Hall said that the Borough does support the Library with the annual contributions, but that he would support doing whatever the Borough is allowed to do. Pugliese said that he does not see why the Borough couldn't sponsor.

On a **MOTION** by Reese, and a second by Hall, approval was given to move to Council the Milanof-schock Library Auction Sponsorship request with the recommendation of a sponsorship. *Motion carries unanimously.*

Discussion on the Electrical Supply contract which is set to expire on 11/30/2021. Pugliese reported that he has been in contact with multiple vendors or brokers, wanting our business. He said that the rates can change daily, and it would be beneficial to get locked into a rate. Hall said to put it on the agenda as a discussion item for the August Council meeting.

Discussion on the future issuance of "Letter of No Trespass" (provided). Pugliese asked if Council would give the Borough Manager permission to sign the letter or if they would want to run it through Public Safety first. Hall said it may be time sensitive and that the Manager signature would be fine.

On a **MOTION** by Reese, and a second by Hall, approval was given to move to Council the future issuance of Letters of No Trespass to Public Safety with recommendation to be signed by Borough Manager. *Motion carries unanimously.*

Pugliese provided additional guidance on posting Draft Ordinance 8-21, Amending the Borough Code of Ordinances, Chapter §270. He noted two points to consider:

1. There was a Public Hearing held at the July 12, 2021, Council meeting and the Public Hearing was closed. He said that Council is no longer allowed to discuss this with public or residents after the hearing is closed, but only allowed to discuss it amongst fellow Council members.
2. If the Borough were to post the Draft Ordinance on the Website, Pugliese suggested to include a preface or narrative as to why we are changing the Ordinance, so we are clear on our intentions.

Land Development, Zoning & Codes:

Discussion on Lancaster County Vo-Tech School Authority, 1730 Hans Herr Drive, Willow Street, PA 17584, is requesting a Subdivision and Land Development Plan Deferral of Chapter 240, to Mount Joy Township to subdivide and construct 2 single-family dwellings located at the existing LCCTC-Mount Joy Campus in the Township and Borough and requesting approval of a Stormwater Management Plan to construct an infiltration basin south of proposed Lot 14 as shown on the LCCTC Subdivision and Land Development Plan. Todd Smeigh, D.C. Gohn, was present to review the written information provided and answer any questions.

Gibbs provided a written Codes & Zoning Report.

On a **MOTION** by Reese, and a second by Hall, approval was given to recommend Council approve a Subdivision and Land Development Plan Deferral of Chapter 240 to Mount Joy Township to subdivide and construct 2 single-family dwellings. *Motion carries 1-0, Hall abstaining due to his employer.*

On a **MOTION** by Reese, and a second by Hall, approval was given to recommend Council approve a Stormwater Management Plan to construct an infiltration basin south of proposed Lot 14 as shown on the LCCTC Subdivision and Land Development Plan- Mount Joy Campus, on property owned by LCCTC (Rotary Park) next to the sub-leased area to the Borough to manage stormwater from 2 single-family lots, conditioned upon the Borough Solicitor and Borough Engineer comments being addressed, and a Stormwater Management Agreement being recorded. *Motion carries 1-0, Hall abstaining due to his employer.*

Code Report was provided in writing.

Grant Updates:

Pugliese reported that the Grant Tracking Document will be distributed to Council each quarter. He reported that the Multi Modal Transportation Fund Grant is going smoothly.

Project Updates:

Pugliese reported that there is a scheduled meeting concerning the underground stormwater basin and train station parking on August 10, 2021, with PennDOT. He said the Solicitor will be involved, as well as Dennis Nissley, Public Works Director, and Stacie Gibbs, Codes & Zoning Officer.

Legislative Updates:

Act 65 of 2021 – Sunshine Act Agenda Requirements.

Hall said that these requirements are challenging because we cannot make amendments to the agenda. Pugliese suggested to watermark the agendas with "potential" or "draft, draft", and then put out a "final draft" 24 hours before the meeting. Another suggestion is to not hand out packets until the last minute. Hall said it is not a good idea to wait until the last minute to hand out packets. He said Council could use "Any Other Matter To Come Before Council" if there is anything to be added. Pugliese said we will figure it out then and that he wanted to start discussion on how this is going to be handled.

House Bill 1621 Expansion of 5G Technology:

No discussion.

Public Input Period:

None

Executive Session:

None

Any Other Matter to Come Before the Committee.

None

On a **MOTION** by Reese, and a second by Hall, approval was given to adjourn the meeting at 7:35pm. *Motion carries unanimously.*

Hall noted the next Administration & Finance Committee Meeting will be held Thursday, August 26, 2021, at 6:30pm.

Submitted by Mark Pugliese, Borough Manager