

**Mount Joy Borough Council Meeting  
Agenda  
7:00 PM, Monday, July 10, 2017**

1. Call to Order
2. Roll Call—Councilors, Deering, Ginder, Hall, Millar, Reese, Seidel, Smeltz, Youngerman, President Glessner and Mayor Bradley
3. Invocation
4. Pledge of Allegiance
5. Announcement of Executive Sessions – Executive Session was held on June 5, 2017 to discuss legal issues. No decisions were made.
6. Consider a motion to approve the July 10, 2017, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
8. Reports
  - A. Mayor
  - B. Police Chief
  - C. Fire Department Mount Joy
  - D. Main Street Mount Joy
  - E. Library
  - F. Code Officer
  - G. Stormwater Officer
  - H. Borough Authority Manager
  - I. Borough Manager
9. Approval of Minutes of the Regular Borough Council Meeting held on June 5, 2017.
  - A. Approval of Minutes for the Special Council Meeting on June 21, 2017.
  - B. Approval of the Minutes for the Joint Council Meeting on June 21, 2017.
10. Administration and Finance Committee
  - A. Consider a motion to approve the Mount Joy Borough Road Use Agreement between Mount Joy Borough and Transcontinental Gas Pipeline Co. in the form submitted to the Council by the Borough's Solicitor and that the Council approve the execution of the Agreement subject to and following: (1) execution of the Agreement in its current form by an authorized representative of Transco, which indicates a begin and end date under Paragraph 4 which is satisfactory to Borough Council; (2) receipt of security and escrow funds in the amounts set forth in the Agreement; and (3) receipt of a certificate of insurance indicating insurance coverage as required in the Agreement.

If you are a person requiring accommodations to participate, please contact  
Borough staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680 • [Borough@mountjoypa.org](mailto:Borough@mountjoypa.org) • [www.mountjoyborough.com](http://www.mountjoyborough.com)

- B. Consider a motion to accept Deed of Dedication conveying real property situated on the North side of West Main Street, as described in Schedule A attached to the Deed, to be known as Old Standby Park, 223 W. Main Street, Mount Joy, PA.
  - C. Consider a motion to grant and execute an Access and Utility Easement Agreement to UGI Utilities, Inc., for access and utilities on under and over the Property located at 223 W. Main Street, in the area as described in Exhibit B, the "easement" area.
11. Public Safety Committee
- A. Consider a motion to approve Resolution 16-17, a Resolution of Borough Council to allow the suspension of a banner across SR 230 from September 11, 2017 to September 14, 2017 near the Borough Offices at 21 East Main Street, Mount Joy.
  - B. Consider a motion to authorize Chief Williams to obtain the proper clearances from PennDOT for Main Street for the Clydesdale event on September 7, 2017.
  - C. Consider of motion to approve a handicap parking space for 23 Marietta Avenue, Mount Joy PA.
  - D. Consider a motion to approve a request by Main Street Mount Joy for exemption from the Borough Noise Ordinance to hold "Movies in the Park" events at Memorial Park for the dates of July 14, July 28, August 4, August 11, August 25 and August 26, 2017, from 8:00 PM to 11:00 PM.
12. Public Works Committee
- A. Consider a motion to authorize Kids' Joy Land Community Day, September 24, 2017, and their request for an exemption from noise ordinance.
  - B. Consider a motion to approve a request by the Mount Joy Chamber of Commerce to hold Music in the Park with a food truck at Memorial Park on the evenings of Sunday, July 30; Sunday, August 6; Sunday, August 13; and Sunday, August 20 (with an ice cream social beginning at 5 pm). Music in the Park is sponsored by local businesses, individuals and the Chamber.
  - C. Public Works Department Report
13. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
14. Any other matter proper to come before Council.
15. Authorization to pay bills
16. Meetings and dates of importance, see the white calendar
17. Executive Session for legal issues
18. Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, August 7, 2017.

Date: June 10, 2017

To: Borough Council

From: Timothy D. Bradley, Jr.

RE: Mayor's Report:

**Mayoral Recognition**

While we did formally recognize the accomplishments of the Donegal High School Softball Team earlier this month with the presentation of a Mayoral Recognition, I would like to again congratulate them on winning the State Championship; and I would like to submit the attached recognition for inclusion into the Borough record. (See attached)

**Mayoral Initiatives and Actions**

- Continued actions are being taken to collectively address the heroin epidemic through leadership of the Lancaster County Anti-heroin Task Force as well as engagement with regional and county initiatives to reduce opioid deaths.
- Continued to meet with small businesses throughout the month regarding concerns that they had approached me with pertaining to operating in the Borough.
- Met with the Police Chief to discuss speed data collection and targeted speed enforcement using that data. Increased results from proactive policing were also highlighted. We also discussed the ongoing hiring and promotion process to fill vacancies.
- Requested and obtained information from Main Street Mount Joy concerning old parking studies and began to evaluate the information with other committee members. Obtained assurances from State contracted services that they could use old traffic studies along with updated information to provide a current document from which the committee tasked with examining parking can begin to evaluate parking solutions in the Borough at no cost to the Borough.

**Mayoral Duties, Ceremonies, and Meetings**

June 20- Issued Mayoral Recognition for Donegal High School Softball State Championship

June 20-Mount Joy Train Station-Related Programs/Services Availability Meeting

June 21-Meeting on with Council and the Authority concerning Health Insurance

June 24 – Attended Mount Joy Libraries special community program on Capoeira

June 24 – Attended Southern Pennsylvania Amateur Radio Club (SPARC) special emergency radio drill in Rapho Twp. as an invited elected official

June 24 - Attended and Presented Recognitions Sgt. Ortiz's Retirement

July 5- Meeting with Lancaster County Commissioner Josh Parsons concerning County efforts to address the opioid crisis.

**Quarterly Wedding Report**

Apr-29 Marriage Ceremony Performed

Charge: \$0.00

# Borough of Mount Joy

## Pennsylvania

Incorporated 1851

### Mayoral Recognition

WHEREAS, school athletic programs are a cornerstone of the community, are pivotal in building the character of our youth, and are a source of great pride; and

WHEREAS, the Donegal Varsity Softball Team consistently emphasizes and exemplifies athletic excellence; and

WHEREAS, the team was comprised of the following individuals:

Wayne Emenheiser (Head Coach)  
Terry Mumma (Asst Coach)  
Matt Pogue (Asst Coach)  
Mike Gray (Asst Coach)  
Morgan Kibler (Asst Coach)  
Mckenna Berg  
Morgan Biesecker  
Shaianne Boyer  
Emily Graham  
Peighton Hornick  
Cheyenne Klinedinst

Savanna Kolenda  
Jessica Kosheba  
Jessica Melhorn  
Grace Miller  
Sierra Neiss  
Rachael Overlander  
Stephanie Reider  
Rachel Robinson  
Kaitlyn Witmer  
Makyla Yoder

WHEREAS, the preceding accomplishments of the members of this team include winning the Section Championship and finishing 3<sup>rd</sup> in the District III 5A Championship, and

NOW, THEREFORE, I, Timothy D. Bradley Jr., Mayor of the Borough of Mount Joy, on behalf of our business community and citizens, do hereby recognize the hard work, sacrifice, and commitment of the 2017 Donegal Varsity Softball Team; and congratulate them on winning the

### 2017 PIAA Class 5A State Championship

By defeating Ceder Cliff in a score of 9-7 at the Penn State Softball Park's Beard Field during a season in which they went (27-4).

In Witness Whereof, I have hereunto set my hand,  
and have caused the Official Seal of the Borough of  
Mount Joy to be affixed this 20<sup>th</sup> day of June, 2017.

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Timothy D. Bradley Jr., Mayor

8-13

## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2017	NEW CASES May 15 - June 14 2017	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0			0
Arson	0			0
Assault	1			1
Assist Other Agency	0			0
Burglaries	28	2	(5)	30
Criminal Mischief / Vandalism	0			0
Child & Family Offense (Abuse)	2	1		3
Death Investigation	2			2
Drug Offense	0			0
Harassment by Communication	2			2
Fraud (Forgery, Id Theft, etc.)	15			15
Receiving Stolen Property	0			0
Robbery	5			5
Suspicious Activity	3			3
Theft	39		11 (6)	28
Trespass	0			0
Miscellaneous	3			3
Threat to Official	0			0
<b>Sex Offense</b>				
Adult	1		1	0
Juvenile	0			0
<b>TOTAL OPEN CASES</b>	<b>101</b>	<b>3</b>	<b>12</b>	<b>92</b>
New Cases Assigned	3	MTH		
Closed Cases*	46	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	0	MTH		

\*cold cases are marked in ( )

**MOUNT JOY BOROUGH (36413) UCR Report**  
MTD 05/01/2017 thru 05/31/2017

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	AID/ASSIST	2
	ALARMS	9
	ASSIST AMBULANCE	2
	CRASH	13
	HAZARD	1
<b>MISCELLANEOUS</b>		
	FOUND PROPERTY	3
	PATROL INFORMATION	1
	UNATTENDED DEATH	3
	WARRANT SERVICE	5
<b>NOISE</b>		
	ANIMAL (DOG, STOCK, ETC)	1
	DOG AT LARGE	1
	DOMESTIC	3
	SUSPICIOUS ACTIVITY	1
	TRAFFIC COMPLAINT	2
	404 - ASSAULT WITH HANDS, FISTS, FEET	3
	503 - BURGLARY NO FORCE	2
	602 - THEFT FROM BUILDINGS	1
	605 - THEFT MOTOR VEHICLE PARTS AND ACCESSORIES	1
	608 - THEFT SHOPLIFTING	2
	609 - THEFT ALL OTHER	2
	701 - VEHICLE THEFT AUTOMOBILES	1
	802 - ASSAULT - NON-AGGRAVATING HARASSMENT PHYSICAL CONTACT	1
	805 - ASSAULT - NON-AGGRAVATING RECKLESSLY ENDANGERING	1
	1004 - FORGERY COUNTERFEITING	1
	1103 - FRAUD IDENTITY THEFT	3
	1405 - CRIMINAL MISCHIEF / VANDALISM NON-RESIDENCE	1
	1801 - DRUG VIOLATION POSSESSION OF ALL OTHERS	1
	1802 - DRUG VIOLATION POSSESSION OF MARIJUANA	2
	1805 - DRUG VIOLATION SALE OF ALL OTHERS	1

**MOUNT JOY BOROUGH (36413) UCR Report**  
MTD 05/01/2017 thru 05/31/2017

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	2002 - OFFENSES AGAINST FAMILY ENDANGERMENT OF CHILD	1
	2102 - DUI DUI NON-CRASH RELATED	3
	2402 - DISORDERLY CONDUCT HARASSMENT - BY COMMUNICATIONS	2
	2403 - DISORDERLY CONDUCT HARASSMENT - CONDUCT / ALARMED	2
	2409 - DISORDERLY CONDUCT FIGHTING/THREATENING BEHAVIOR	1
	2412 - DISORDERLY CONDUCT HAZARDOUS/PHYSICALLY OFFENSIVE CONDITION	1
	2480 - DISORDERLY CONDUCT OTHER	1
	2688 - ORDINANCE VIOLATIONS DOG / ANIMAL	1

Total UCR Incidents Previous Year Month of May, 2016	57
Total CAD Incidents Previous Year Month of May, 2016	416
Total Incidents Previous Year To Date	2367



<b>Total UCR Reportable Incidents For Month of May, 2017</b>	<b>82</b>
<b>Total CAD Incidents For Month of May, 2017</b>	<b>486</b>
<b>Total Incidents Year to Date</b>	<b>2567</b>



# **BOROUGH OF MOUNT JOY POLICE DEPARTMENT**

Maurice Williams  
Chief of Police

21 East Main Street  
Mount Joy, PA 17552

## **ARREST REPORT MAY 2017**

### **TRAFFIC ARRESTS**

Accident Involving Damage to Unattended Vehicle.....	1
Alter, Forges or Counterfeits Documents and Plates .....	1
Driving While Operating Privilege is Suspended or Revoked.....	8
General Lighting Requirements .....	5
Maximum Speed Limits.....	11
No-Passing Zones .....	1
Obedience to Traffic- Control Devices .....	26
Operation Following Suspension of Registration .....	3
Operation of Vehicle Without Official Certificate of Inspection.....	12
Operation of Vehicle With Suspended License .....	1
Registration & Certificate of Title Required.....	3
Required Financial Responsibility .....	1
Restraint Systems .....	7
Speeding.....	1
Stop Signs and Yield Signs.....	6
Traffic Control Signals.....	4
Unlawful Activities .....	2

**TOTAL MAY 2017 93**  
*Total MAY 2016 40*

### **CRIMINAL ARRESTS**

Assault.....	2
Criminal Mischief .....	2
Disorderly Conduct .....	4
Drug Possession .....	2
DUI.....	6
Harassment.....	8
Possession of a Small Amount of Marijuana For Personal Use.....	1
Possession With Intent to Use Drug Paraphernalia.....	3
Recklessly Endanger Another Person .....	1
Strangulation .....	1
Wiretapping.....	1

**TOTAL MAY 2017 31**  
*Total MAY 2016 18*

### **JUVENILE ARRESTS**

**TOTAL MAY 2017 0**  
*Total MAY 2016 2*

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
CAD INCIDENT COUNT**

5/1/2017 thru 5/31/2017

Miscellaneous/Unknown	168
Ambulance Call	32
Court/Hearings	7
Crash	3
Fire Call	3
Follow Up	57
Investigation	24
Parking	3
Phone Call	35
Premise Check	10
Processing	11
Service Call	117
Special Detail	1
Traffic Arrest	7
Traffic Detail	2
Verbal Warning	0
Warning	0
Warrants	6
<b>CAD INCIDENT COUNT</b>	<b>486</b>

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED MAY 2017**

	331.120	Borough Tickets (Other)	\$0.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$0.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$0.00
331.11	331.120	Clerk of Court Disbursement	\$0.00
331.11	331.120	Magisterial Court Disbursement	\$0.00

**Deposit system was out of service  
May & June will be combined**

<b>TOTAL May 2017</b>	<b>\$0.00</b>
<i>Total May 2016</i>	<i>\$1,341.49</i>

Submitted by: \_\_\_\_\_

Received by: \_\_\_\_\_

D. Ward

## 2017

[illegible]

## New Detective Cases

	2010	2011	2012	2013	2014	2015	2016	2017
January	9	15	17	11	0	6	6	7
February	12	18	17	4	8	12	6	9
March	14	4	17	5	6	11	6	8
April	5	5	5	8	4	5	8	6
May	10	11	34	7	1	13	2	3
June	9	15	13	8	3	10	2	
July	16	17	7	10	5	8	3	
August	10	17	7	8	4	10	12	
September	7	23	13	10	1	6	4	
October	4	7	9	9	11	6	13	
November	6	7	9	9	7	4	10	
December	5	8	10	4	12	6	10	

**MEMO**

**To:** Mount Joy Borough Council  
Rapho Township Supervisors  
East Donegal Township Supervisors  
Mount Joy Township Supervisors

**From:** Philip A Colvin  
Fire Chief, FDMJ

**Ref:** May 2017 Incident Summary Report

**Date:** July 2, 2017

Attached is the May 2017 Monthly Incident Summary Report.

**Notable Incidents or Events:**

1. No significant incidents for the month of May 2017.
2. The new ladder truck is currently at the shop having shelves and equipment mounted. It should be back for us to begin training between the middle and late July.

# Fire Department Mount Joy

## Alarm Summary Report

5/1/2017 through 5/31/2017

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### Alarms

Number of Alarms: 38                      First Due: 26                      Mutual Aid: 12  
 Total Time in Service: 13:25

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### Personnel

Fire Fighters: 240                      Junior Fire Fighters: 32                      Fire Police 9                      Total: 287  
 Total Personnel Manhours: 80:40                      Average Manpower Per Alarm: 7.55

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### Estimated Fire Loss

Property Endangered: \$0.00                      Property Lossed: \$0.00                      Property Saved: \$0.00

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### Apparatus

Duty Chief Vehicle	16	Duty Officer Vehicle	4	Engine 7-5-1	13
Engine 7-5-2	10	Fire Police Personal	4	Traffic 75	6
Truck 7-5	13				

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### Municipal Response (First Due)

East Donegal Township 2                      Mount Joy Borough 18                      Rapho Township 6

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### Municipal Response (Mutual Aid)

Columbia Borough	2
Conoy Township	1
East Donegal Township	2
East Hempfield Township	5
Elizabethtown Borough	1
West Donegal Township	1

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### Alarm Type (First Due)

Assist police or other governmental agency	1	Brush or brush-and-grass mixture fire	1
Combustible/flammable gas/liquid condition, other	1	Dispatched & cancelled en route	7
EMS call, excluding vehicle accident with injury	1	False alarm or false call, Other	1
Good intent call, Other	1	Motor vehicle accident with injuries	3
Oil or other combustible liquid spill	1	Power line down	1
Smoke detector activation, no fire - unintentional	2	Smoke scare, odor of smoke	2
Special type of incident, Other	1	System malfunction, Other	2
Vehicle accident, general cleanup	1		



7-0

## MSMJ Board and Borough Report July 10, 2017

### Organization-

- 1) Manager meeting scheduled for July 18<sup>th</sup>
- 2) MSMJ received recognition in June in Pittsburg for our program and its manager
- 3) MSMJ Board of Directors will meet July 13<sup>th</sup> Board meeting was changed from June 27<sup>th</sup> due to lack of Quorum.
- 4) MSMJ has received a state liquor license in effect for July 15<sup>th</sup>
- 5) We have one Board member needed for leadership workshop/training
- 6) A request was made by Councilman Han Seidel and was forwarded to the board of Directors of MSMJ to be discussed at our Board meeting.
- 7) MSMJ have two full time people working in the office coming from the Transition to work program. They are doing an awesome job!
- 8) The Main Street Manager attended a joint meeting with Lancaster City, Elizabethtown and Mount Joy hosted by PennDot in June. Updates to be given at the MSMJ Board meeting.

### Economic Development/Committee -

- 1) We will have 3 Ribbon cuttings on July 28<sup>th</sup>
- 2) El Parche Colombiano has opened at 89 East Main.
- 3) Marietta Notary opened at 35 W. Main
- 4) Mount Joy's new convenience store has a projected open date by the end of June
- 5) 93 E. Main Street has been officially sold as of June 28<sup>th</sup>. This will be the future home of Twisted Bine Brewery. MSMJ is in the process of working on the Anchor Building Grant for the project.
- 6) We had two property showings to potential future businesses
- 7) MSMJ set up a masonic home visit to Mount Joy with 12 patrons signing up to participate in June. These visitors had dinner at Rosie's Tavern and Bube's Brewery. Purchases were also made at Mayita's Boutique.



### Design Committee -

- 1) The Design committee approved one more grant application and we have given out two more applications
- 2) Grant date extended to allow for job completion on two grants.
- 3) Robert Marker will be helping on the new Brewery project.
- 4) Ned Sterling hosted a meeting with VFW and the Legion to talk about a new Banner program.
- 5) Design committee will be working on design ideas for the train project. In regards to art and design with a hometown or Historical component.

### Promotions committee

- 1) Car show weekend- Planning is shaping up with 4th Friday on the 28<sup>th</sup> 3 Ribbon cuttings, 5 to 8 anniversary celebrations and then Movies in the park. July 29th we will host the Taste of Mount Joy Cruisin' Cuisine car show.
- 2) Movies in the park-First movie was rained out but we will still hold a 3 movie series; rain dates to be requested as follows: August 14th and 18<sup>th</sup>.
- 3) Cocktail Trail- Tickets have gone on sale. We received a liquor license for this event on June 29, tickets are \$40: patrons will receive an appetizer and cocktail at participating locations. Mock-tails and other food will be given to passport holders along the way as well as shopping opportunities.
- 4) The Clydesdale's Visit –Coming to Mount Joy on Sept. 7, MSMJ will be submitting a banner application for promoting this event.
- 5) The MSMJ web-site – It is being updated: we are basically updating everything-many thanks to our volunteers. There has been a noticeable increase in traffic and participation in response to these updates

### **Other updates -**

**Progress on designation-** On hold until the Anchor Building grant is completed.

PDC and DCED are assisting us in the process.

Respectfully submitted

Kimberly Brewer,

Executive Director Main Street Mount Joy

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# What Makes Main Street Unique?

The Main Street approach has eight guiding principles that set it apart from other redevelopment strategies.

*Eight Guiding Principles set the Main Street approach apart*

- 1. Comprehensive.** Take off the blinders. No single focus such as lavish public improvements, "name-brand" business recruitment, or endless promotional events can do the job. Commercial district revitalization is a complex process requiring a simultaneous, comprehensive strategy.
- 2. Incremental.** Baby steps come before walking. Basic, simple activities lead to a more sophisticated understanding of the revitalization process and help members of the community develop skills to tackle more complex problems and ambitious projects.
- 3. Self-Help.** Nobody else will save Main Street. Local leaders must have the will and desire to mobilize local resources. That means convincing residents and business owners alike of the rewards for their investment of time and money in Main Street, as the heart of their community.
- 4. Partnerships.** Stop pointing fingers. Both the public and private sectors have a vital interest in the commercial district. Partnership means that all stakeholders are contributing time, money, and expertise—often individually, but sometimes sitting around the same table—Main Street's table.
- 5. Assets.** History is on our side. To give people a sense of belonging and pride, Main Street must capitalize on the unique assets it already has - qualities such as distinctive buildings, neighborhood shop owners, and a human scale that can't be copied out on the strip.
- 6. Quality.** Built-to-last. Shoestring budgets and "cut-and-paste" efforts won't do the job. A high standard of quality must be set for every aspect of the commercial district: from window displays to marketing brochures, from public improvements to storefront renovation.
- 7. Change.** Skeptics turn into believers. At first, almost no one believes Main Street can really be turned around. Changes in attitude and practice are slow but definite and essential. The Main Street approach often brings about a major shift in downtown's use, purpose, and future.
- 8. Implementation.** Make a difference TODAY. Most communities have enough plans collecting dust on shelves to last them through the next century. Main Street's focus is to simultaneously plan for the future while creating visible change and activity NOW.

PENNSYLVANIA  
DOWNTOWN CENTER

Main Street Approach

A comprehensive approach to downtown revitalization

Pennsylvania Downtown Center  
412 North Second Street  
Harrisburg, PA 17101  
(717) 233-4675  
podowntown@podowntown.org

# What Happened to Downtown?

Downtown and neighborhood business districts are no longer the primary providers of goods and services to their communities. These commercial cores now suffer from a complicated cycle of disinvestment with businesses leaving, rental rates slip and property owners have less to invest in their buildings, giving the district a slabby, uncared-for appearance and making it even harder to attract new businesses.

## Is There Hope for Main Street?

While many of these changes have contributed to economic decline, there are also trends and assets that support rejuvenation of our Main Streets. For instance:

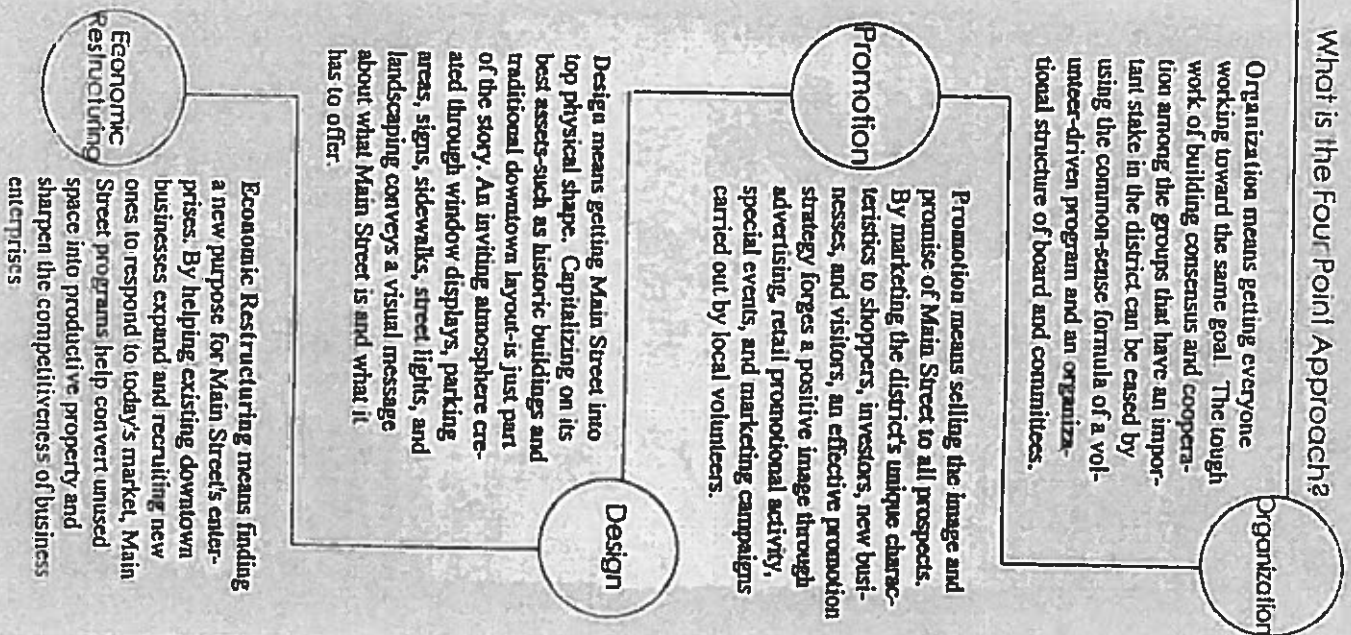
- Many consumers are tired of the homogeneity and impersonality of shopping malls and chain stores. People value personal attention, name recognition, and exemplary service-all potential features of traditional commercial districts.
- A community's core represents a substantial share of its economy-its jobs, its tax base, its municipal investment, its businesses.
- Today's consumer mobility expands the market area that a downtown or neighborhood district can potentially serve.
- More and more Americans enjoy visiting historic places-not just for vacation but also for everyday business and leisure activities. Traditional community centers offer unique, historic shopping environments.

## Where is Downtown Heading?

Even with some trends on its side, Main Street and the community image embodied there cannot survive without help. Consider:

- Most traditional commercial districts will never again be able to provide the range of goods and services they offered 20 or 30 years ago. To support the rehabilitation and maintenance of downtown commercial areas in today's market, we must aggressively expand Main Street's business mix and market area.
  - Main Street is not "city hall's responsibility" and yet our "Mom & Pop" business owners can't do it alone. A collaborative effort, combining the unique skills and vantage points of both public and private sectors, is essential.
  - Main Street's renewal doesn't happen overnight; it's a gradual process that begins with small steps, eventually building our capacity to tackle larger, more complicated revitalization projects and problems. "Big fix," overnight solutions to downtown revitalization almost always fail.
  - Traditional commercial districts, like shopping malls, require full-time, professional management.
- Clearly, Main Street needs an ally, an advocate, a leader...and that's where you come in.

## What is the Four Point Approach?



**Race to the Taste  
of Mount Joy  
Cruisin' Cuisine 2017**

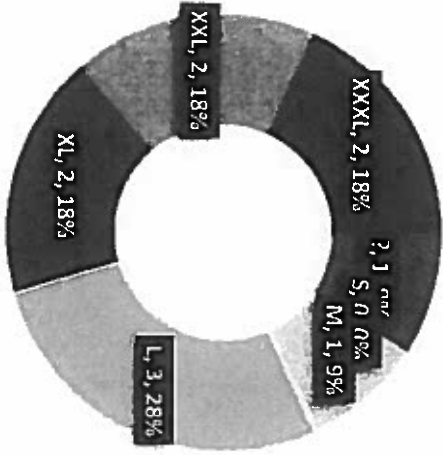
Number of Sponsors	26
- Corporate Sponsors	1
- Show Sponsors	1
- Trophy Sponsors	24

Number of Participants	65
Number Pre-Registered	65
Number At-Door Registered	0
Total T-shirt Sales	\$116.00
- ?	1
- S	0
- M	1
- L	3
- XL	2
- XXL	2
- XXXL	2
Total Registration	\$650.00
Registration + Shirts	\$766.00
Sponsor Income	\$3,780.00
Total Income	\$4,546.00

Last Event Gross Income (for gross comparison only)*	\$9,172.17
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\*Per November 2016 financial statement

**T-Shirts Ordered**





MILANOF-SCHOCK LIBRARY  
1184 Anderson Ferry Road, Mount Joy, PA 17552  
Tel: 717.653.1510 Fax: 717.653.4030  
www.mslibrary.org

8-E

Serving East Donegal Township, Marietta Borough,  
Mount Joy Borough, Mount Joy Township and Rapho Township

Named **BEST SMALL LIBRARY IN AMERICA** by the Gates Foundation & Library Journal

### May 2017

Compiled by Barbara Basile, Executive Director

Contributors: Nancy Behney, Susan Craine, Jan Betty, Kirstin Rhoades, & Donna Little

May 2017 Statistics	2017	2017 YTD	2016	2016 YTD	2015
<b>TOTAL CIRCULATION</b>	<b>14,831</b>	<b>73,971</b>	<b>14,862</b>	<b>69,515</b>	<b>13,324</b>
Overdrive	806	4109	682	2708	NA
<b>NEW PATRONS</b>	<b>66</b>	<b>409</b>	<b>70</b>	<b>250</b>	<b>66</b>
<b>PATRON COUNT</b>	<b>6903</b>	<b>33,429</b>	<b>6,935</b>	<b>24,488</b>	<b>6,814</b>
<b>DVD RENTALS</b>	<b>359</b>	<b>1339</b>	<b>290</b>	<b>1172</b>	<b>351</b>
<b>COMPUTER LOG-INS</b>	<b>724</b>	<b>3447</b>	<b>840</b>	<b>3,269</b>	
<b>WIRELESS ACCESS</b>	<b>421</b>	<b>2040</b>	<b>358</b>	<b>1,419</b>	
<b>NOTARY</b>	<b>3</b>	<b>27</b>	<b>6</b>	<b>20</b>	<b>14</b>
<b>PASSPORTS</b>	<b>117</b>	<b>663</b>	<b>151</b>	<b>565</b>	<b>144</b>
<b>Community Room Rentals</b>	<b>2</b>	<b>9</b>			
<b>Volunteer Hours</b>	<b>193.5</b>	<b>860</b>	<b>160</b>	<b>417</b>	
	<u><b>Programs</b></u>	<u><b>Children</b></u>	<u><b>Teens</b></u>	<u><b>Adults</b></u>	
<b>Youth Services</b>	<b>17</b>	<b>256</b>	<b>29</b>	<b>175</b>	
Teen programs	1	0	11	2	
Offsite	4	212	15	32	
<b>SRP sign-ups total</b>					
<b>1000 Books Sign-up</b>		<b>96</b>			
<b>Adult Programs</b>	<b>10</b>			<b>246</b>	

### Executive Summary

May is the get ready, ... get set, ... wait month!! Planning is a huge part of any good organization's calendar. We plan and prepare in May. Many meetings, conferences, and emails this month were paving the way to other things. We are getting ready for Summer Reading Program – "Build a Better World;" The annual benefit auction – "Milanof-Schock Rocks;" the Blueberry sale; staff position surveys; and the Board Focus Groups. The 2017/18 Lancaster County Library District contract was negotiated a signed.

Staff and volunteers alike are making our world a better place with all their help and great ideas. Check out the butterfly garden. Volunteer coordinator Carrie coordinated the whole project. Volunteers donated the plants, dug the dirt (in the rain), spread the donated mulch, put down the plants, and continue to water as needed. We expanded our little patch due to our enthusiastic assistants!

Bob brought news home from Florida we were less than excited about for ourselves, but thrilled that Bob and Sherry have fulfilled their dream. He still stopped by to fix light bulbs and switches!!

### Personnel

- Volunteer Coordinator Carrie Whitlock reports, "we have 193.5 *recorded* volunteer hours for May but many more unreported."
  - Mike Wills' HR project.
  - Friends of the Library prepare for the annual book sale

- Many volunteer hours went into planning, planting and maintaining the new butterfly garden.
- Rapho Park Little Free Library workers
- Barbara attended the Spring workshops presented by PALA
- Sr. staff met and we held a regular staff meeting
- Susan attended training session at LSLC on Sierra circulation and cataloguing software
- Richard List turned in his resignation on June 5. His last day will be June 24. Amy McCombs has been hired.
- Annual staff evaluations begin with HR Jobs analysis questionnaire. Questionnaires have been completed. Conversations regarding them begin July 5.

#### **Community Relations (*Barbara et al*)**

- Attended 1 Chamber meeting and 1 Chamber Mixer event
- Attended Friends of the Library meeting
- WWI display was finished and taken down many thanks to our volunteers.
- Jan prepared a terrific parade float for the Mount Joy Memorial Day Parade – winning 2<sup>nd</sup> place
- Served as a polling place.

#### **Youth Services (*Jan*)**

- Summer Reading Program kick off on Saturday, June 3<sup>rd</sup> – more than 100 children attended
- Went to the Donegal Intermediate School and made a video with some of their teachers to promote the Summer Reading Program (It will air June 1<sup>st</sup> or 2<sup>nd</sup> on D-TV)
- Visited Kindergarten classes at Donegal Primary School
- Visited the Bright Horizons (Hildebrandt Learning Center) to get them ready for Summer
- Wrote and prepared Summer Reading promotion skit for DIS and the Primary School

#### **Finance/Fundraising (*Nancy*)**

- The American Legion is the June Sponsor of the Month.
- Blueberry Sales going well.
- 5 Auction meetings held, which included various committees, the Family event, and the whole group's.
- Milanof-Schock Rocks (August 25, 5:30 ?)
- Rock Your Socks Off with Stan Tucker (August 19, 4-6:00)
- Book Sale: June 8, 9 & 10 at the High school.

#### **Facility (*Barbara*)**

- John from Golden Sun – our Cleaning service, repainted the curbs at the corner a nice bright yellow.
- Volunteer Carl trimmed our hedge and a tree. Jan and Family took trimmings to the compost yard.
- Toilet repaired

#### **Public Relations/Promotions (*Kirstin*)**

- June 2017 Newsletter: Sent to 2280 people
- 20+ Facebook postings –created 12 events, Twitter and Instagram
- 5 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- 15 POSTERS developed
- LOBBY TV – keep Library events, news, and programs up-to-date
- Promote Blueberries for books in the press and on Social Media and Website.
- Additional SUMMER READING PROGRAM promotions: Created coloring bookmarks for kids. Updated activities handout with ALL summer programs.
- AUCTION Updated brochure.
- Updated WEBSITE reflecting June programs and News
- Updated print calendars; printed as posters and hung in lobby and kids' area



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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: June 2017

Re: June 2017 Zoning, Code and Planning Report

### UPDATES

- American Legion-540 Clay Alley. Received and reviewed copy of Highway Occupancy Permit comments from PennDOT. Responded to emailed questions from American Legion Engineer.
- Old Standby Park- Conducted site walk through with Dennis and Brian. Met on site with crew twice this month. Action to be taken by Council to accept Deed of Dedication and Easement Agreement July 10<sup>th</sup> meeting. Ribbon cutting ceremony scheduled for Monday, July 24<sup>th</sup> at 2PM.
- Rail Enhancement Project- Met with Project Manager and staff on June 15 and 29th.
- Rotary Park trail and sidewalk connection- Construction bid has been awarded.
- Smart Growth Transportation (SGT) Funding – Staff has been notified that our proposed scope for the project has been found to meet the Core Criteria for the program, and we have been invited to submit the full application for the SGT Funding by July 17, 2017. Application preparation has begun.

## REPORT

- Attended staff meetings.
- Attended Borough Council meeting.
- Met with owners of 240 W. Main St., to discuss code concerns.
- Spoke with many interested buyers of certain properties that are for sale in the Borough. Reviewed zoning uses for particular parcels.
- Met with Kim Brewer several times to discuss status of existing businesses and new businesses as it relates to economic development in the downtown.
- Met with several new businesses coming to the Borough.
- Met with several interested buyers of certain properties that are for sale within the Borough. This month was especially busy with zoning and building for economic development.
- Reviewed the ARLE (Automated Red Light Enforcement Transportation Enhancement Grants Program) Grant emails from Steve Gault. Reviewed the draft ARLE Grant from Dennis Nissley, and reviewed County and Borough plans to provide information for grant.
- Met with The Lakes HOA and staff to discuss Stormwater Management violations and ownership/responsibility.
- Hearing at Judge Albert's office for tenant/landlord eviction. I have been subpoenaed. The Judge did not allow enough time, and therefore, the entire day of July 26<sup>th</sup> will be for court.
- Reviewed meeting notes with Charter Homes regarding dedication brainstorming ideas by Borough staff. Drafted Memorandum Summary for Council which is attached.
- Received RTKL request and began to fulfill. (30 days requested)



- Met at Rotary Park with Dennis and PPL to discuss the installation of their new pole, not associated with this project.
- Attended ceremony for the Chesapeake Bay Watershed Stormwater Projects Grants Announcement.

# Memo

**To:** Mount Joy Borough Council; Dennis Nissley; Sam Sulkosky; Dave Salley

**From:** Stacie Gibb, Planning, Zoning and Codes Administrator

**cc:** File

**Date:** June 27, 2017

**Re:** Florin Hill Street Dedication Discussions Summary

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On March 6, 2017, Borough Staff met with the Developers of Florin Hill which included all partners. The agenda items included:

1. Discussion of status of Phase 3. We were informed that they do not have a future date for submission of land development. We were informed that they have 17 homes in Phase 2B yet to construct, and 6 homes in Phase 1 on Sagamore Hill to construct.
2. Staff discussed potential option to change the construction entrance from N. Melhorn Drive to N. Plum Street, to either Water Street or Church Street. This was conditioned upon the developer agreed to mill and pave the Borough Streets that they would use for the remainder of developing Phase 3 build out to 90%...when that happens. This would allow for most of Phase 1 to the west side of Madelyn Street to be offered for dedication.

On March 20, 2017, Borough staff met with Developers' on N. Plum Street

On April 18, 2017, the Developer advised that their contractor's estimate shows that improvements to N. Plum Street would cost \$125,000-150,000 which is not a commitment the developer can make. They advised that they, would consider a few other options that may resolve this concern. Borough staff did not hear of any other options.

On May 10, 2017, Borough Staff had a follow-up conference call with Greg Hodecker.

1. Possibility of splitting costs to improve N. Plum Street, if that were to be a construction entrance.
2. Provide Phase 3 improvement date.

On June 15, 2017, Borough staff received email advising that:

1. Phase 3 is projected to be 12-16 months out given current market conditions.
2. The Developer is not willing to provide a maintenance guarantee longer than 18 months.
3. Developer is not willing to share costs in improving Borough streets, i.e. N. Plum Street. Therefore, the construction entrance will remain as is.

Unfortunately, the developers did not agree or want to commit to any suggestions Borough Staff made regarding possible, partial dedication of streets within the Florin Hill Development. Mount Joy Borough staff has once again spent significant time trying to work with the Developer in coming up with ideas and suggestions that would allow the Developer to offer at least a portion of the development for dedication. Nothing has worked out at this time.

# MOUNT JOY BOROUGH-MultiSelect Permits App Date: 6/1/2017 - 6/30/2017

## JUNE 2017 PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Com-Alterations</b>						
<b>Pending</b>						
170700	6/28/2017		JUNIATA RIVER DEVELOPMENT CO L	1160 E MAIN ST	Excavate interior for equipment installati	\$310.00
170691	6/16/2017		PATTERSON DENTAL SUPPLY INC	1004 CORNERSTONE DR	Renovations to storage room	\$414.00
<b>Total Com-Alterations 2</b>						<b>\$724.00</b>
<b>Res-Alterations</b>						
<b>Active</b>						
170689	6/16/2017	6/21/2017	JOHNS MICHAEL C STAMOS CHRISTINA	508 MARTIN AVE	Install solar panels	\$60.00
170688	6/16/2017	6/20/2017	SMITH VICKY LEE	229 S MARKET ST	upgrade electric, interior renovations	\$60.00
<b>Total Res-Alterations 2</b>						<b>\$120.00</b>
<b>Res-Deck</b>						
<b>Active</b>						
170690	6/16/2017	6/20/2017	REESE EVAN	317 BERRY ST	Construct Deck	\$60.00
<b>Pending</b>						
170701	6/28/2017		BYERS MATHEW J	312 WITWER WAY	Expand Deck	\$60.00
<b>Total Res-Deck 2</b>						<b>\$120.00</b>
<b>Res-Repair</b>						
<b>Active</b>						
170687	6/16/2017	6/20/2017	MCNEW SAMUEL G & TAMMY J	602 CHURCH ST	Demo block at basement entrance and re	\$60.00
<b>Total Res-Repair 1</b>						<b>\$60.00</b>
<b>Total Building 7</b>						<b>\$1,024.00</b>
<b>ROW</b>						
<b>Repair</b>						
<b>Complete</b>						
170682	6/9/2017	6/9/2017	ELLINGER ROBERT H ELLINGER NICOLE	28-30 W DONEGAL ST	Repair leak on gas main	
170681	6/9/2017	6/9/2017	HANDWERK EARL M HANDWERK SYLVIA	20 N BARBARA ST	Repair gas main	
<b>Total Repair 2</b>						<b>\$0.00</b>
<b>Well</b>						
<b>Complete</b>						
170674	6/6/2017	6/6/2017	HOMEPLATE BASEBALL LLC	218 S. PLUM ST.	Excavate to remove wells	
<b>Total Well 1</b>						<b>\$0.00</b>
<b>Total ROW 3</b>						<b>\$0.00</b>
<b>Zoning</b>						
<b>Driveway</b>						
<b>Active</b>						
170694	6/22/2017	6/22/2017	RAMBLER CARLEY M	348 CHOCOLATE AVE	Expand Driveway	\$40.00
170679	6/8/2017	6/13/2017	DENLINGER C ROBERT & BONNIE L	375 S MARKET AVE	Expand Driveway	\$40.00
<b>Total Driveway 2</b>						<b>\$80.00</b>
<b>Fence</b>						
<b>Active</b>						
170669	6/1/2017	6/1/2017	MYERS RODNEY EDWARD & TY ANN	552 CHURCH ST	erect fence	\$40.00
<b>Total Fence 1</b>						<b>\$40.00</b>
<b>Patio</b>						
<b>Active</b>						
170677	6/8/2017	6/9/2017	WOLFE CASEY T STRIPLING KALA J	448 S PLUM ST	Patio	\$40.00
170697	6/26/2017	6/26/2017	DOHL THOMAS O DOHL TASHAUNA A	9 E MAIN ST	Paver patio	\$40.00
<b>Total Patio 2</b>						<b>\$80.00</b>



PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Zoning</b>						
<b>Shed</b>						
<b>Active</b>						
170683	6/13/2017	6/13/2017	MOON JOSIAH J MOON RACHAEL MARIE	130 PARK AVE	install shed	\$40.00
<b>Total Shed 1</b>						<b>\$40.00</b>
<b>Special Event</b>						
<b>Active</b>						
170696	6/26/2017	8/16/2017	MOUNT JOY LIBRARY MILANOF-SCHOCK	1184 ANDERSON FERRY RD	Chicken BBQ	
170692	6/16/2017	6/20/2017	MOUNT JOY GIFT & THRIFT	413 W MAIN ST	Temporary special event with tent	\$60.00
<b>Total Special Event 2</b>						<b>\$60.00</b>
<b>Total Zoning 8</b>						<b>\$300.00</b>
<b>Total Permits: 18</b>						<b>\$1,324.00</b>

# BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	\$ 2,548.00	\$2,413.00	\$ 2,045.00	\$ 3,636.00	\$ 2,484.00	\$ 450.00	\$ 792.00
FEBRUARY	\$ 2,802.00	\$1,347.00	\$ 1,684.00	\$ 340.00	\$ 614.00	\$ 1,500.00	\$ 1,256.00
MARCH	\$ 2,687.00	\$1,670.00	\$ 3,174.00	\$ 3,658.00	\$ 3,508.00	\$ 1,268.00	\$ 4,532.00
APRIL	\$ 2,693.00	\$2,354.00	\$ 7,230.00	\$ 3,532.00	\$ 3,529.00	\$ 930.00	\$ 1,190.00
MAY	\$ 4,914.00	\$3,168.00	\$ 2,708.00	\$ 4,450.00	\$ 7,030.00	\$ 3,501.00	\$ 5,312.00
JUNE	\$ 5,026.00	\$4,741.00	\$ 6,226.00	\$ 1,920.00	\$ 4,166.00	\$ 4,185.00	\$ 1,324.00
JULY	\$ 1,012.00	\$3,175.00	\$ 4,097.00	\$ 3,230.00	\$ 3,178.00	\$ 9,363.00	
AUGUST	\$ 7,084.00	\$1,844.00	\$ 4,007.00	\$ 780.00	\$ 2,048.00	\$ 3,633.00	
SEPTEMBER	\$ 5,693.00	\$4,791.00	\$ 2,002.00	\$ 3,346.00	\$ 2,205.00	\$ 1,020.00	
OCTOBER	\$ 1,724.00	\$ 789.00	\$ 3,216.00	\$ 1,724.00	\$ 2,694.00	\$ 4,255.00	
NOVEMBER	\$ 1,646.00	\$1,678.00	\$ 2,248.00	\$ 9,024.00	\$ 3,002.00	\$ 1,120.00	
DECEMBER	\$ 2,393.54	\$2,699.00	\$ 1,047.00	\$ 1,822.00	\$ 1,808.00	\$1,923.00	
TOTALS	\$40,222.54 (budgeted \$47,000)	\$30,669.00 (budgeted \$40,000.00)	\$ 39,684.00 (Budgeted \$ 40,000)	\$ 37,462.00.00 (Budgeted \$ 50,000)	(\$ 36,266.00 Budgeted \$30,000)	(\$ 33,148.00 Budgeted \$30,000)	(\$14,406.00 Budgeted \$30,000)

**MOUNT JOY BOROUGH-ROW Permits App Date: 6/1/2017 - 6/30/2017**

**JUNE 2017 STREET OPENING PERMIT REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>ROW</b>						
<b>Repair</b>						
<b>Complete</b>						
170682	6/9/2017	6/9/2017	ELLINGER ROBERT H ELLINGER NICOLE	28-30 W DONEGAL ST	Repair leak on gas main	\$50.00
170681	6/9/2017	6/9/2017	HANDWERK EARL M HANDWERK SYLVIA	20 N BARBARA ST	Repair gas main	\$50.00
<b>Total Repair 2</b>						<b>\$100.00</b>
<b>Well</b>						
<b>Complete</b>						
170674	6/6/2017	6/6/2017	HOMEPLATE BASEBALL LLC	218 S. PLUM ST.	Excavate to remove wells	\$50.00
<b>Total Well 1</b>						<b>\$50.00</b>
<b>Total ROW 3</b>						<b>\$150.00</b>
<b>Total Permits: 3</b>						<b>\$150.00</b>



**STREET OPENING PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>JANUARY</b>				\$ 50.00	\$ 50.00
<b>FEBRUARY</b>				\$100.00	X
<b>MARCH</b>				\$450.00	\$ 50.00
<b>APRIL</b>				\$ 50.00	\$100.00
<b>MAY</b>				\$ 50.00	X
<b>JUNE</b>				\$100.00	\$150.00
<b>JULY</b>				\$150.00	
<b>AUGUST</b>				\$ -	
<b>SEPTEMBER</b>				\$ -	
<b>OCTOBER</b>				\$ -	
<b>NOVEMBER</b>				\$ 50.00	
<b>DECEMBER</b>				\$100.00	
<b>TOTALS</b>	\$1,550.00	\$2,500.00	\$600.00	(\$1,100.00 Budgeted \$1,000.00)	(\$350.00 Budgeted \$1,000.00)

# MOUNT JOY BOROUGH-StormWater Permits App Date: 6/1/2017 - 6/30/2017

## JUNE 2017 STORMWATER PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>StormWater</b>						
<b>Exemption</b>						
<b>Active</b>						
170698	6/26/2017	6/26/2017	DOHL THOMAS O DOHL TASHAUNA A	9 E MAIN ST	Paver patio	\$50.00
170695	6/22/2017	6/22/2017	RAMBLER CARLEY M	348 CHOCOLATE AVE	Expand Driveway	\$50.00
170693	6/20/2017	6/20/2017	REESE EVAN	317 BERRY ST	Construct deck	\$50.00
170684	6/13/2017	6/13/2017	MOON JOSIAH J MOON RACHAEL MARIE	130 PARK AVE	Install shed	\$50.00
170680	6/8/2017	6/13/2017	DENLINGER C ROBERT & BONNIE L	375 S MARKET AVE	Expand Driveway	\$50.00
170678	6/8/2017	6/9/2017	WOLFE CASEY T STRIPLING KALA J	448 S PLUM ST	PATIO	\$50.00
<b>Total Exemption 6</b>						<b>\$300.00</b>
<b>Total StormWater 6</b>						<b>\$300.00</b>
<b>Total Permits: 6</b>						<b>\$300.00</b>

# STORMWATER PERMITS COMPARISON SPREADSHEET

MONTH	2014	2015	2016	2017
JANUARY	X	\$50.00	X	X
FEBRUARY	X	\$50.00	\$50.00	\$ 100.00
MARCH	X	\$250.00	\$300.00	\$ 250.00
APRIL	\$400.00	\$350.00	\$400.00	\$ 250.00
MAY	\$100.00	\$450.00	\$550.00	\$ 300.00
JUNE	\$300.00	\$650.00	\$550.00	\$ 300.00
JULY	\$100.00	\$400.00	\$375.00	
AUGUST	\$50.00	\$350.00	\$325.00	
SEPTEMBER	\$375.00	\$150.00	\$500.00	
OCTOBER	\$275.00	\$100.00	\$675.00	
NOVEMBER	\$100.00	\$100.00	\$250.00	
DECEMBER	\$100.00	\$100.00	\$100.00	
TOTALS	\$1,800.00	\$3,000.00 (Budget \$2,000)	(\$4,025.00 Budget \$2,500.00)	( \$1,200.00 Budget \$2,500.00)

MOUNT JOY BOROUGH-Rental Permits App Date: 6/1/2017 - 6/30/2017

JUNE 2017 RENTAL LICENSE REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2017 Residential Rental</b>						
<b>Active</b>						
170686	6/13/2017	6/13/2017	CARINI JOHN F CARINI RHONDA KAY	171 MANHEIM ST	171 MANHEIM STREET	\$50.00
<b>Total 2017 Residential Rental 1</b>						<b>\$50.00</b>
<b>Total Rental 1</b>						<b>\$50.00</b>
<b>Total Permits: 1</b>						<b>\$50.00</b>

# RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY	X	X	X	\$ 700.00	\$ 7,600.00
FEBRUARY	X	X	X	\$25,950.00	\$26,800.00
MARCH	X	X	X	\$31,750.00	\$31,350.00
APRIL	X	X	X	\$ 3,350.00	\$ 2,900.00
MAY	X	X	X	\$ 3,750.00	\$ 50.00
JUNE	X	X	X	\$ 600.00	\$ 50.00
JULY	X	X	X	\$ 500.00	
AUGUST	X	X	X	\$ 50.00	
SEPTEMBER	X	X	X	\$ 150.00	
OCTOBER	X	X	X	\$ 200.00	
NOVEMBER	X	X	X	\$ 100.00	
DECEMBER	X	X	X		
TOTALS	\$21,640.00 (Budgeted \$21,300	\$48,470.00 (Budgeted \$48,735.00	\$64,905.00 (Budgeted \$53,965.00 )	\$67,100.00 (Budgeted \$62,000.00)	\$68,750.00+ \$875.00 (late fees) (Budgeted \$65,000.00)

**MOUNT JOY BOROUGH-Violations: " 6/1/2017 - 6/30/2017**

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**Building  
Open**

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**Total number of Open Building Violations: 1**

**Property  
Closed**

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**Total number of Closed Property Violations: 7**

**Open**

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**Total number of Open Property Violations: 11**

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**19**



## **BOROUGH OF MOUNT JOY STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Stormwater Enforcement Officer

**DATE:** July 5, 2017

**RE:** Stormwater Management Report for June 2017

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### **Stormwater Management:**

Local Stormwater BMP Implementation Grant- Mount Joy Borough has been awarded for an EPA Chesapeake Bay Implementation Grant. Of the 16 municipalities who were awarded this grant, Mount Joy Borough is the only municipality to be awarded funding for two separate projects. The selected projects for this grant and the amount which will be funded are for the Rotary Park Vegetation Swale (\$64,633) and the Pink Alley stormwater basin retrofit (\$40,422). Attended a grant acceptance ceremony in York County for the grant.

2017 Chiques Creek Watershed Expo- The Chiques Creek Watershed group organized a watershed expo to educate the public about the Chiques Watershed and promote environmentally friendly programs. Attendance far exceeded what was expected with 485 attendees. Mount Joy Borough presented to the attendees about the recent stormwater projects that the Borough was doing to help mitigate and filter stormwater.

Church St Pipe Replacement- Public Works replaced 160' of deteriorated corrugated metal storm pipe with new smooth lined corrugated plastic pipe. Along with the new storm pipe, a new storm water inlet box was replaced.

Mount Joy Borough Pollution Reduction Plan (PRP)- Mount Joy Borough's PRP is available at the Borough office and on the Borough's website for public comment until August 4<sup>th</sup>. A public meeting for the PRP will be held at the August 7<sup>th</sup> Council Meeting.

Endwall Conditions at The Lakes-Met with The Lakes HOA president and maintenance worker to discuss a stormwater violation on their endwall structures.

SM Johns Construction LLC. Stormwater Facility Inspection- Met with ARRO and Steve Johns to inspect the new infiltration system that SM Johns is installing.

### **Public Works, Codes, and Zoning:**

Smart Growth Transportation Grant (SGTG)- Met with Stacie and Dennis to discuss ideas for the SGTG and to discuss presentation ideas. I took pictures of areas throughout the Borough where a pedestrian corridor is proposed on the Borough's official map for the SGTG.

Automated Red-Light Enforcement (ARLE) Grant- Met with Steve Gault along with Dennis Nissley to discuss the ARLE grant. Nissley and myself inspected the handicap ramps and pedestrian crossing buttons for the grant.

Signalization Final Inspection- Attended the final inspection meeting with PennDOT to discuss the progress of all the traffic signals on Main St.

**Attended Events & Activities:**

- Local Technical Assistance Program-ADA training seminar
- Chesapeake Stormwater Network MS4 Workshop
- Stormwater Team Meeting
- CS Datum Presentation



To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

From: John Leaman

June 2017 Authority Administrator Report

1. During June, I completed the required work on the Authority's Annual Audit for Trout Ebersole & Groff.
2. Authority staff repaired a water main break on Florin Avenue the beginning of June.
3. The W. Main Street Project has been completed other than the final paving restoration which is scheduled to take place in August.
4. Authority staff has started working on the New Haven Street 8-inch water main project. The water main project is approximately 850 feet in length, staff has 500 feet of water main installed to date. The remaining work involves:
  - Installation of additional 350 feet of water main
  - Disinfecting and Bacteriological Tests
  - Pressure testing of the new main
  - Connect all water services to new main
  - Connect new main to all existing water mains on interconnecting streets
  - Install new fire hydrant
5. At the June 20<sup>th</sup> board meeting the Authority passed a motion of intent to award the water plant contracts which are as follows:
  - Contract One - General Construction (PACT TWO LLC) Initial Contract Price is \$7,816,639.00
  - Contract Two - Electrical Construction (Garden Spot Electrical Inc.) Initial Contract Price is \$632,500.00
  - Contract Three - HVAC Construction (Eshenaur & Son Inc.) Initial Contract Price is \$244,000.00
  - Contract Four - Plumbing Construction (Garden Spot Mech. Inc.) Initial Contract Price is \$194,000.00



**BOROUGH OF MOUNT JOY  
MEMORANDUM**

**TO:** Public

**FROM** Samuel Sulkosky, Borough Manager

**DATE:** July 7, 2017

**RE:** July 10, 2017, Manager's Report

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**Administration:**

- Continue working with the Borough Authority concerning insurance coverages and costs. Had discussions for cost comparison with multiple insurance brokers.

**Mount Joy Train Station:**

- Bi-weekly meetings between Gannett Fleming and Borough staff are being held.
- The Borough's website is being continuously updated to reflect current project information.

**Jacobs Street Bridge Removal Project:**

- PennDOT District 8 has taken the lead on this project.

**Signalization Project:**

- Inspection by PennDOT on June 22, 2017.

**Public Works:**

- PennDOT – Marietta Avenue Pedestrian Project

**Other Items of Note:**

- Continue discussions with Charter Homes concerning Florin Hill dedication of streets. As of June 16<sup>th</sup>, an agreement appears unlikely.
- Attended the Chiques Creek Watershed Expo in Manheim.
- Completed National Incident Management System (NIMS) and Emergency Management training on June 9, 2017 at PSATS in Enola, PA.
- Public Safety Committee, Public Works Committee, Administration & Finance Committee.
- County Manager's meeting.

- Joint Borough/Authority meeting.
- Mount Joy Rotary Club – speech and Q/A session.
- Mount Joy Chamber of Commerce luncheon.
- Lancaster County Planning Commission – Access the Keystone Forum.
- Economic Development Company of Lancaster County - Annual Luncheon.
- Met with Robert Bini, County Transportation Planning Office.
- Met with Joseph Scott, PSAB MRT
- Inspection from Risk Control Specialists.
- Met with Tetra Tech concerning LERTA ordinance.
- Attended the PA DEP press conference in York, PA concerning stormwater grants.

**Correspondence:** None

**Personnel:** None



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Sam Sulkosky, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** June 30, 2017

**RE:** Public Works Department Activities for June, 2017

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Following is a list of activities for the Public Works Department for June, 2017:

- Parks – Mowing
- Parks – Fertilizing
- Parks - Mulching
- Parks – Park/playground inspections
- Parks – Organize volunteers to mulch at Lakes Park
- Parks – Plant extra plants from Old Standby Park at Rain Garden, Memorial Park, & High Street Square
- Parks – Add new wood carpet at KJL and other parks
- Streets - Pavement patching
- Streets – Repair pot holes
- Streets – Weed spraying
- Sidewalks – Meet with numerous property owners at South Plum Street and New Haven Street related to paving projects.
- Signals – Audible pushbuttons were installed at Barbara Street and Main Street intersection
- Watering flower planters on Main Street
- Signs – Replacement and repairs as needed
- Compile information and submit ARLE grant application
- Hang and then remove Library banner
- Compost Site - Staffing for open times and manage compost material
- Stormwater – Replace two Stormwater pipes on Church Street
- Attend various staff meetings
- Old Standby Park construction meetings
- Attend Borough Council meeting and Public Works meeting
- Attend bi-weekly Train Station meeting
- Attend Access the Keystone Workshop
- Attend LTAP class on ADA compliance

**Borough of Mount Joy**  
**Lancaster County, Pennsylvania**

**Resolution No. 16-17**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, SHOWING THE BOROUGH'S INTENT TO ALLOW THE SUSPENSION OF A BANNER ACROSS STATE ROUTE 230 (SR230), EAST MAIN STREET.

WHEREAS, the Borough of Mount Joy intends to allow the suspension of a banner across SR 230, near the Borough Offices located at 21 East Main Street, Mount Joy.

WHEREAS, the banner will be suspended on Mount Joy Borough owned and maintained banner poles across SR 230 at a height of at least 17'6" above the highway; and

WHEREAS, the banner will be constructed to Borough specifications; and

WHEREAS, the requesting organization assumes full responsibility for damage to banner poles and all liability for damages occurring to any persons or property arising from the act or omission associated with the banner; and

WHEREAS, banners with more than 20% of the message relating to the advertising of a commercial product, enterprise, business or company and event are not related to a national, state, regional, or local function or charitable affair will not be permitted; and

WHEREAS, during the installation and removal of the banner, traffic control will be performed in accordance with the most current Publication 213.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that Resolution #16-17, designating the Borough of Mount Joy's intent to allow the suspension of a banner across SR 230, East Main Street, specifying the conditions set forth by the Pennsylvania Department of Transportation and the Borough of Mount Joy, and permitting the organization listed below to suspend a banner under the following conditions is hereby approved by the Borough Council of the Borough of Mount Joy in lawful session assembled.

Organization: **Rotary Club of Mount Joy**

Banner Size: **30' X 3'**

Message and Event: **Kid's Joy Land Community Celebration**

Suspension Dates: **September 11, 2017, through September 14, 2017**

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 10<sup>th</sup> day of July, 2017.

ATTEST:

\_\_\_\_\_  
 (Assistant) Borough Secretary

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 Borough Council (Vice) President

[BOROUGH SEAL]