



Mount Joy Borough
Administration & Finance Committee Meeting,
August 27, 2026, at 6:30pm

1. Call to Order
2. Roll Call – Councilors Gruber, Hall, and Youngerman
3. Executive Session – There was no Executive Session held between July 23, 2026 and August 27, 2026, by the Committee.
4. Consider a motion to approve the Agenda for the July 23, 2026, Administration and Finance Committee meeting.
5. Public Input Period – Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Minutes –
 - A. Approval of the June 25, 2026 meeting minutes.
 - B. Approval of the July 23, 2026 special meeting minutes.
 - C. Approval of the July 23, 2026 meeting minutes.
7. Presentation from RJ Hall.
8. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grant Updates
9. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. LERTA Update
 - C. As recommended by the Planning Commission, motion to appoint RETTEW as the engineering and planning consultant for the Donegal Comprehensive Plan and authorize staff to negotiate and execute an agreement with RETTEW, subject to the approval by the Borough Solicitor.
 - D. Florin Hills Discussion
 - a. Stormwater Management
 - b. Easements
 - c. Deed Recording
 - d. Issue of Permits
10. Administration, Budget, and Finance –
 - A. Manager's Report

- B. PSAB Fall Leadership Conference- Consider a motion to move to full Council, authorizing Council President Hall, Assistant Manager Frey and Borough Manager Pugliese (all his costs paid by PSAB) to attend the PSAB Fall Leadership Conference on October 9 – 11, 2026 at Bayfront, Erie.
 - C. Act 176, Consider a motion to participate in the Act 176 Plan, Phase 2 with the Lancaster County Planning Department.
 - D. Discussion regarding Manager position to include;
 - i. Manager job description (short version for advertising and "long" version on website)
 - ii. Manager position internal posting requirements
 - iii. Manager replacement calendar
 - iv. Manager position interview questions, screening and interview levels
 - v. Manager position advertising & advertising budget
 - vi. Manager succession plan
 - vii. Manager emergency replacement plan
 - viii. Other issues regarding a future manager replacement
 - E. Discussion with possible motion regarding Sporting Valley Feeds Removal of the Handicap Sign.
11. New Municipal Services Building –
- A. General Updates and Discussion
 - B. Update on Mount Joy Borough Authority Proposed Terms and Conditions and Use Agreement for New Municipal Building.
12. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
13. Executive Session – No Executive Session planned.
14. Any Other Matter to Come Before the Committee.
15. Adjournment

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday September 24, 2026, at 6:30 PM in Council Chambers.