



**Mount Joy Borough Council**  
**Administration & Finance Committee Meeting**  
**August 26, 2021 at 6:30 pm (R)**

1. Call to Order
2. Executive Session (if needed)
3. Consider a motion to approve the Agenda for the August 26, 2021, Administration and Finance Committee meeting.
4. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
5. Approval of the Minutes of the July 22, 2021, Administration & Finance Committee meetings.
6. Administration, Budget, and Finance
  - A. Manager's Report
  - B. Consider a motion to move to full Council to approve Friday, October 29, 2021 from 6:00 pm to 8:00 pm as Trick or Treat in Mount Joy Borough as recommended by the Lancaster Inter-Municipal Committee policy of 1992.
  - C. Consider a motion to move to full Council, Resolution 12-21 reducing employee contributions to the police pension plan for 2021.
  - D. Consider a motion to move to full Council Amendment No. 4 to the Non-Uniform Pension Plan defining Eligible Employees as an employee who is hired on a permanent full-time bases other than the police persons and to authorize the Borough Manager to distribute "Notice To Plan Participants" as appropriate, all in accordance with the PA Department of the Auditor General's audit findings dated 3/31/2021.
  - E. Consider a motion to move to full Council Resolution 13-21 appointing the Borough Manager as the Chief Administrative Officer for the Borough of Mount Joy Police and Non-Uniformed Pension Plans in accordance with the PA Department of the Auditor General's audit findings dated 3/31/2021.
  - F. Act 50 of 2021 Expansion of 5G Technology.
    - a. Consider a motion to move to full Council authorizing staff to work with the Borough Solicitor to amend or draft new ordinance to address Act 50 of 2021.
  - G. Discussion on bids received for Manheim Street work.
    - a. Consider a motion to move to full Council to award contract for Manheim Street Project to Wexcon, Inc. in the amount of \$151,485.00
  - H. Discuss Budget Timeline.
  - I. Any further discussion of disposition of funds related to American Rescue Plan Act Grant Funding.

- J. Update on Electrical Supply contract which is set to expire on 11/30/2021.
- K. Consider a motion to move to full Council to authorize staff to distribute funds received from revenue of the soda machine at Rotary Park to David Eichler for installation and maintenance of duck boxes along Little Chiques Creek in the area of Little Chiques Park..
- L. Acknowledge receipt of the Mount Joy Borough Authority Sewer System Audit report.
- M. Discussion on cleaning carpet in municipal building.
  - a. Consider a motion to move to full Council authorizing Certified Carpet to clean, sanitize and protect carpets in municipal building at a cost of \$996.00.
- N. Acknowledge receipt from Ned Sterling reference to “Demolished buildings”.
- O. Discussion on upfitting Council Chambers with Equipment for Video Conferencing.
  - a. Consider a motion to move to Council the purchase and installation of video conferencing equipment as quoted by EdgeUp in the amount of \$10,238.00 with an additional cost of installing an electrical outlet by Hertzler Electric, Inc in the amount of \$655.00 and installation of network line by 12:34 in the amount of \$458.00 for a total cost not to exceed \$11,351.00. Said funds being drawn from 2020 Cares Act Funding.
- P. Consider a motion to authorize Borough Manager to present the 2022 Minimum Municipal Obligation (MMO) for both the Uniform and Non-Uniform Pension Plans to full Council at the September 13, 2021 Borough Council Meeting.
- Q. Consider a motion to move to full Council authorizing the Borough Manager to attend the PSAB Fall Leadership Conference in Erie, PA on Oct 8 through the 10<sup>th</sup>, 2021 and to pay for and/or reimburse authorized expenses as provided by Section 701 of the Borough Code.
- R. Request for Capital Budget Projects from Representative Hickernell

7. Land Development, Zoning, & Codes

- A. Zoning Officers Report
- B. Reminder that Resolution 11-21, regarding the Complete Streets Guide and had previously been moved by Committee to Council with in on the September Council Agenda.
- C. Acknowledge receipt of Lancaster County Ordinance 150-2021 amending Ordinance 124 of 2016 to extend the Local Economic Revitalization Tax Assistance (LERTA) program for designated areas within the Borough of Mount Joy.

8. Grant Updates

- A. Reference to Grant Tracking Document

9. Project Updates

- A. Train Station- Underground water basin conveyance of deed, agreement, and paid parking.

10. Legislative Updates

- A. Act 65 of 2021 – Sunshine Act Agenda Requirements Effective August 31, 2021. Refer to letter from Borough Solicitor

11. Public Input Period - Comments of Any Borough Resident or Property Owner (3 Minute Limit).
12. Executive Session. (If needed)
13. Any Other Matter to Come Before the Committee.
14. Adjourn

**NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING - Thursday, September 23, 2021, at 6:30 PM.**