



Mount Joy Borough Council Administration & Finance Committee Meeting Minutes August 23, 2018

Members present: Chairman Youngerman, Councilor Reese, Councilor Glessner.

Others present: Borough Manager Samuel Sulkosky, Executive Director MSMJ Dave Schell.

Chairman Youngerman called the meeting to order at 6:30 PM.

Chairman Youngerman announced there were no Executive Sessions.

On a MOTION by Reese and second by Glessner, the agenda for the August 23, 2018 meeting was approved. *Motion carries unanimously.*

Public Input Period: None

On a MOTION by Reese and second by Glessner, the minutes for the July 26, 2018 meeting was approved. *Motion carries unanimously.*

Administration, Budget, and Finance:

Mount Joy Community Foundation: Sulkosky reviewed with the Committee Articles of Incorporation and Bylaws received July 26, 2018 from Randy Moyer of Barley Snyder. Via use of a written consent the offers the officers where provide to Attorney Moyer in order to initiate the submission of corporation creation documents. The Foundations first meeting will be the following week on August 30, 2018. Council will need to approve the position of President. Youngerman asked about the Borough's cost. Sulkosky stated would involve the legal fees to Barley Snyder for creation of the Foundation at an estimate of \$5,000 to \$8,000.

Sulkosky discussed the refuse contract with Lebanon Farms Disposal which is currently on the first year of a two-year renewal option. The Borough met with Barb Baker with LCSWMA for recommendations on bidding the contract or exercising an option year for 2019. Sulkosky reviewed costs increase of 2.9%. Sulkosky reported Lancaster Township bid their contract recently and have a 19% increase. Based on LCSWMA recommendation, Sulkosky recommended the Borough exercise the second year for 2019. Glessner made a motion authorizing the Borough Manager to send a letter to Lebanon Farms to exercise the 2nd option year for 2019, seconded by Reese, all in favor. Motion carries.

The Committee discussed the Giant Food Stores application for an Intermunicipal Liquor License transfer from Ephrata to the Borough. Giant has provided a letter to cover the Borough's legal costs. The Committee discussed the logistics of the hearing and anyone may comment at the hearing and two resolutions either approving or disapproving of the application.

Sulkosky discussed with the Committee a proposed budget calendar. The calendar allows for three budget meeting if necessary. Departmental work in the budget would start in early September. Committee budget work will be done in October.

Manager's Report:

Manager Sulkosky reviewed the report with the Committee. Items covered included:

1. PLGIT interest rate up to 2.13%.
2. Marietta Ave. – Right of Way acquisition is underway.
3. Jacob Street Bridge: Temporary easement with Harvey's BBQ is completed.
4. LCBA Dinner has been rescheduled for October 17, 2018.

5. Multimodal grant has submitted additional exhibits specifically with creation of 118 full time positions.

Land Development, Zoning & Codes:

Codes Report was presented in writing.

The Committee held a discussion on the Laurel Harvest Labs and Temple Medical School clinical license. The need for a possible second extension was discussed. Sulkosky indicated that Laurel Harvest Labs is still fully committed to Mount Joy.

The Committee discussed the Sandra Melhorn application to vacate Farmview Lane. The vacating of the alley does not affect and will not eliminate any rights of private parties previously filed with the County. The Committee agreed to refer this to the entire Council. Council will need to authorize the Solicitor to prepare and advertise an ordinance, have planning commission review and hold a hearing.

Grant update:

In Manager's Report

Public Input Period: None

Executive Session: None.

Other items:


Sulkosky discussed Resolution No. 24-18 authorizing moving Union Community Bank accounts to Northwest Bank and approving signatures. The Committee agreed to refer to Council.

Sulkosky explained to the Committee that the Borough's electricity agreement was expiring in November 2018 and needed to be renegotiated. The Borough currently pays through Hudson Electric is \$.059 per KWH and renewal rates will be about \$.046 KWH. The Committee agreed to refer the electricity renegotiation of the agreement to Council.

The Committee was given an agreement with Michael Baker for the parking study as provided by the Mayor.

Adjournment:

On a motion by Glessner, seconded by Reese, all in favor, the meeting was adjourned at 7:49 pm.



Submitted by: Samuel Sulkosky, Borough Manager/Secretary