

**Mount Joy Borough Council Meeting  
Agenda  
7:00 PM, Monday, August 7, 2017**

1. Call to Order
2. Roll Call—Councilors, Deering, Ginder, Hall, Millar, Reese, Seidel, Smeltz, Youngerman, President Glessner and Mayor Bradley
3. Invocation
4. Pledge of Allegiance
5. Announcement of Executive Sessions – Executive Sessions were held on July 19, 2017 and July 25, 2017 to discuss labor issues. No decisions were made.
6. Consider a motion to approve the August 7, 2017, Borough Council Meeting Agenda.
7. Public Input Period - Comments of Any Borough Resident or Property Owner except comments concerning Item 8. Time limit of three minutes per individual.
8. Presentation by Nate Merkel from ARRO Engineering of the National Pollutant Discharge Elimination (NPDES) Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) Pollutant Reduction Plan (PRP) followed by public comments concerning Item 8.
9. Reports
  - a. Mayor
  - b. Police Chief
  - c. Fire Department Mount Joy
  - d. Main Street Mount Joy
  - e. Library
  - f. Code Officer
  - g. Stormwater Officer
  - h. Borough Authority Manager
  - i. Borough Manager
10. Approval of Minutes of the Regular Borough Council Meeting held on July 10, 2017.
11. Administration and Finance Committee
12. Public Safety Committee
  - a. Consider a motion to approve Resolution 17-17, a Resolution of Borough Council to allow the suspension of a banner across SR 230 from August 21, 2017 to September 7, 2017 near the Borough Offices at 21 East Main Street, Mount Joy.
  - b. Authorized staff and solicitor to develop an amendment to Ordinance Chapter §255-71(A) changing the \$15.00 fee to \$20.00 for all offenses except handicapped parking.
13. Public Works Committee
  - a. Public Works Department Report

If you are a person requiring accommodations to participate, please contact  
Borough staff to discuss how we may best accommodate your needs.  
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680 • [Borough@mountjoypa.org](mailto:Borough@mountjoypa.org) • [www.mountjoyborough.com](http://www.mountjoyborough.com)

14. Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes per individual.
15. Any other matter proper to come before Council
16. Authorization to pay bills
17. Meetings and dates of importance, see the pink calendar
18. Executive Session for personnel and legal issues
19. Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, September 11, 2017.

Date: August 7, 2017

To: Borough Council

From: Timothy D. Bradley, Jr.

RE: Mayor's Report:

**Mayoral Recognition**

Formal Recognition for Joanna Harlacher

**Mayoral Initiatives and Actions**

- Continued actions are being taken to collectively address the heroin epidemic through leadership of the Lancaster County Anti-heroin Task Force. Along with the County Commissioners and Lancaster General/Penn Medicine assisted in the launch of a County-wide initiative entitled Joining Forces to address the heroin/opioid epidemic.
- Continued dialogue with small businesses within the community pertaining to operating challenges they face.
- Met with the Police Chief to discuss personnel issues, equipment purchases, payroll tracking, facility limitations, and the ongoing hiring and promotion process to fill vacancies.
- Met with Main Street Mount Joy to receive updates on economic development activities in the downtown
- Met with Borough Manager and staff to discuss staff concerns related to range of issues related to borough operations.

**Mayoral Duties, Ceremonies, and Formal Meetings**

July 5- Met with Lancaster County Commissioner Josh Parsons concerning County efforts to address the opioid crisis.

July 29 – Attended and judged car show winners at the Main Street Mount Joy Cruisin Cuisine event.

August 1 – Attended the Lancaster County Commissioner working session to discuss the Joining Forces initiative to address the heroin/opioid epidemic.

August 1 – Attended the Atlantic Sunrise Pipeline regional pre-construction meeting. Obtained regional impact information and shared economic portions with area business organizations.

August 3 - Along with the County Commissioners and Lancaster General/Penn Medicine assisted in the launch of a County-wide initiative entitled Joining Forces

**Upcoming Events**

August 16 – Addressing the Lancaster County Police Chiefs' Association in Mount Joy

## Detective Summary of Cases

CASE DESCRIPTION	Previous Month 2017	NEW CASES Jun 15 - Jul 14 2017	Monthly CLOSED CASES	TOTAL
Accident, Hit & Run	0	1	1	0
Arson	0			0
Assault	1			1
Assist Other Agency	0			0
Burglaries	30		(5)	30
Criminal Mischief / Vandalism	0			0
Child & Family Offense (Abuse)	3	1	3	1
Death Investigation	2		2	0
Drug Offense	0			0
Harassment by Communication	2			2
Fraud (Forgery, Id Theft, etc.)	15			15
Receiving Stolen Property	0			0
Robbery	5			5
Suspicious Activity	3			3
Theft	28		(6)	28
Trespass	0			0
Miscellaneous	3			3
Threat to Official	0			0
<b>Sex Offense</b>				
Adult	0	2	1	1
Juvenile	0	3	1	2
<b>TOTAL OPEN CASES</b>	<b>92</b>	<b>7</b>	<b>8</b>	<b>91</b>
New Cases Assigned	7	MTH		
Closed Cases*	54	YTD		
Warrants Served	0	MTH		
Surveillance Hours Conducted**	0	MTH		

\*cold cases are marked in ( )

**MOUNT JOY BOROUGH (36413) UCR Report**  
MTD 06/01/2017 thru 06/30/2017

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	ALARMS	5
	ASSIST FIRE	1
	CRASH	10
<b>MISCELLANEOUS</b>		
	ALL OTHERS	1
	CRIMINAL TRESPASS	1
	CRUELTY TO ANIMALS	1
	FALSE REPORT TO LAW ENFORCEMENT	1
	FOUND PROPERTY	7
	INTELLECTUAL DISABILITY CASE/COMMITMENT	2
	INTIMIDATION OF WITNESS / VICTIM	1
	PATROL INFORMATION	1
	PFA ORDERS	1
	PROTECTION FROM ABUSE	2
	SUICIDE / ATTEMPTED SUICIDE	1
	WARRANT SERVICE	1
<b>NOISE</b>		
	ANIMAL (DOG, STOCK, ETC)	1
	CIVIL DISPUTE	1
	CONGREGATING JUVENILES	1
	DOG AT LARGE	1
	DOMESTIC	4
	PARENT / CHILD	1
	PHONE HANG-UP	1
	SUSPICIOUS ACTIVITY	2
	TRAFFIC COMPLAINT	3
	502 - BURGLARY FORCE	2
	503 - BURGLARY NO FORCE	1
	600 - THEFT	1
	604 - THEFT FROM MOTOR VEHICLE	2
	608 - THEFT SHOPLIFTING	1
	808 - ASSAULT - NON-AGGRAVATING SIMPLE ASSAULT - DOMESTIC VIOLENCE	1
	1101 - FRAUD BAD CHECKS	1
	1102 - FRAUD ACCESS DEVICE FRAUD	1
	1103 - FRAUD IDENTITY THEFT	1
	1104 - FRAUD THEFT BY DECEPTION	1

**MOUNT JOY BOROUGH (36413) UCR Report**  
MTD 06/01/2017 thru 06/30/2017

<u>Category</u>	<u>UCR Code/Description</u>	<u>MTD Count</u>
	1407 - CRIMINAL MISCHIEF / VANDALISM RESIDENCE	2
	1408 - CRIMINAL MISCHIEF / VANDALISM VEHICLE	1
	1702 - SEX OFFENSES INDECENT ASSAULT	1
	1706 - SEX OFFENSES SEXUAL ABUSE OF CHILD	1
	1707 - SEX OFFENSES STATUTORY RAPE	1
	1802 - DRUG VIOLATION POSSESSION OF MARIJUANA	1
	2101 - DUI DUI CRASH RELATED	3
	2102 - DUI DUI NON-CRASH RELATED	2
	2203 - LIQUOR LAWS PURCHASE / POSSESSION / CONSUMPTION / TRANSPORTATION	1
	2402 - DISORDERLY CONDUCT HARASSMENT - BY COMMUNICATIONS	1
	2404 - DISORDERLY CONDUCT HARASSMENT - CONDUCT / DOMESTIC VIOLENCE / ALARMED	1
	2411 - DISORDERLY CONDUCT OBSCENE	1
	2412 - DISORDERLY CONDUCT HAZARDOUS/PHYSICALLY OFFENSIVE CONDITION	2
	2692 - ORDINANCE VIOLATIONS SOLICITING	1
	4136 - AID/ASSIST ALL OTHERS	1
	ALL OTHERS	1

Total UCR Incidents Previous Year Month of June, 2016	60
Total CAD Incidents Previous Year Month of June, 2016	500
Total Incidents Previous Year To Date	2927

<b>Total UCR Reportable Incidents For Month of June, 2017</b>	<b>84</b>
<b>Total CAD Incidents For Month of June, 2017</b>	<b>494</b>
<b>Total Incidents Year to Date</b>	<b>3145</b>

# **BOROUGH OF MOUNT JOY POLICE DEPARTMENT**

Maurice Williams  
Chief of Police

21 East Main Street  
Mount Joy, PA 17552

## **ARREST REPORT JUNE 2017**

### **TRAFFIC ARRESTS**

Classes of Licenses .....	1
Drivers Required to be Licensed.....	5
Driving While Operating Privilege is Suspended or Revoked.....	8
General Lighting Requirements .....	2
Maximum Speed Limits.....	3
Obedience to Traffic- Control Devices .....	24
Operated a Vehicle in Careless Disregard For The Safety of Persons.....	1
Operation Following Suspension of Registration .....	2
Operation of Vehicle Without Official Certificate of Inspection.....	3
Prohibiting Use of Hearing Impairment Devices.....	1
Prohibitions in Specified Places.....	1
Registration & Certificate of Title Required.....	7
Required Financial Responsibility .....	2
Restraint Systems.....	2
Stop Signs and Yield Signs .....	1
Traffic Control Signals.....	2
Unauthorized Transfer or Use of Registration .....	1
Unlawful Activities.....	2

**TOTAL JUN 2017    68**  
*Total JUN 2016    21*

### **CRIMINAL ARRESTS**

Assault.....	1
Criminal Mischief .....	1
Criminal Trespass .....	3
Cruelty to Animals .....	1
Disorderly Conduct .....	4
DUI.....	3
Endangering Welfare of Children .....	1
False Reports to Law Enforcement .....	1
Harassment.....	1
Loitering.....	1
PFA Violation .....	3
Possession of Marijuana.....	2
Possession With Intent to Use Drug Paraphernalia.....	1
Public Drunkenness.....	1

# **BOROUGH OF MOUNT JOY POLICE DEPARTMENT**

**Maurice Williams**  
Chief of Police

**21 East Main Street**  
Mount Joy, PA 17552

Sexual Assault.....	3
Theft.....	3

<b>TOTAL JUN 2017</b>	<b>30</b>
<i>Total JUN 2016</i>	<i>22</i>

## **JUVENILE ARRESTS**

<b>TOTAL JUN 2017</b>	<b>0</b>
<i>Total JUN 2016</i>	<i>0</i>



**MOUNT JOY BOROUGH POLICE DEPARTMENT  
CAD INCIDENT COUNT**

6/1/2017 thru 6/30/2017

Miscellaneous/Unknown	180
Ambulance Call	26
Court/Hearings	4
Crash	1
Fire Call	5
Follow Up	53
Investigation	19
Parking	13
Phone Call	26
Premise Check	15
Processing	1
Service Call	140
Special Detail	2
Traffic Arrest	5
Traffic Detail	1
Verbal Warning	2
Warning	1
Warrants	0
<b>CAD INCIDENT COUNT</b>	<b>494</b>

**MOUNT JOY BOROUGH POLICE DEPARTMENT  
MONIES COLLECTED JUNE 2017**

	331.120	Borough Tickets (Other)	\$40.00
	321.310	Bicycle Registration	\$0.00
	380.010	Alarm Fees	\$400.00
	321.600	Mercantile Licenses	\$0.00
	362.100	Police Reports	\$165.00
331.11	331.120	Clerk of Court Disbursement	\$292.55
331.11	331.120	Magisterial Court Disbursement	\$4,116.93
	410.183	Lancaster Co. SERT Reimbursement	\$111.12

Deposit system was out of service  
May & June has been combined

<b>TOTAL Jun 2017</b>	<b>\$5,125.60</b>
<i>Total Jun 2016</i>	<i>\$2,828.83</i>

Submitted by: \_\_\_\_\_

Received by: \_\_\_\_\_

D. Ward

## 2017

[illegible]

## New Detective Cases

	2010	2011	2012	2013	2014	2015	2016	2017
January	9	15	17	11	0	6	6	7
February	12	18	17	4	8	12	6	9
March	14	4	17	5	6	11	6	8
April	5	5	5	8	4	5	8	6
May	10	11	34	7	1	13	2	3
June	9	15	13	8	3	10	2	7
July	16	17	7	10	5	8	3	
August	10	17	7	8	4	10	12	
September	7	23	13	10	1	6	4	
October	4	7	9	9	11	6	13	
November	6	7	9	9	7	4	10	
December	5	8	10	4	12	6	10	

MEMO

To: Mount Joy Borough Council  
Rapho Township Supervisors  
East Donegal Township Supervisors  
Mount Joy Township Supervisors

From: Philip A Colvin  
Fire Chief, FDMJ

Ref: June 2017 Incident Summary Report

Date: August 3, 2017

Attached is the June 2017 Monthly Incident Summary Report.

Notable Incidents or Events:

1. No significant incidents for the month of June 2017.

# Fire Department Mount Joy

## Alarm Summary Report

6/1/2017 through 6/30/2017

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### Alarms

Number of Alarms: 44      First Due: 32      Mutual Aid: 12  
Total Time in Service: 23:17

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### Personnel

Fire Fighters: 264      Junior Fire Fighters: 36      Fire Police: 11      Total: 316  
Total Personnel Manhours: 144:03      Average Manpower Per Alarm: 7.18

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### Estimated Fire Loss

Property Endangered: \$20.00      Property Lost: \$20.00      Property Saved: \$0.00

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### Apparatus

Duty Chief Vehicle	10	Duty Officer Vehicle	8	Engine 7-5-1	19
Engine 7-5-2	16	Fire Police Personal	4	Squad 75	3
Traffic 75	4	Truck 7-5	13		

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### Municipal Response (First Due)

East Donegal Township	4	Mount Joy Borough	14	Mount Joy Township	1
Rapho Township	13				

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### Municipal Response (Mutual Aid)

Columbia Borough	1
Conoy Township	1
East Donegal Township	1
East Hempfield Township	2
Elizabethtown Borough	1
Marietta Borough	1
Mount Joy Township	2
West Donegal Township	1
West Hempfield Township	2

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### Alarm Type (First Due)

Alarm system sounded due to malfunction	1	Brush or brush-and-grass mixture fire	3
Dispatched & cancelled en route	2	False alarm or false call, Other	1
Fire Police - Assist Police Department	3	Gas leak (natural gas or LPG)	1
Gasoline or other flammable liquid spill	1	Good intent call, Other	2
Heat from short circuit (wiring), defective/worn	1	Medical assist, assist EMS crew	3
Motor vehicle accident with injuries	5	Natural vegetation fire, Other	1
Oil or other combustible liquid spill	1	Outside rubbish, trash or waste fire	1
Public service	1	Smoke detector activation due to malfunction	3
System malfunction, Other	1	Unintentional transmission of alarm, Other	1



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## MSMJ Board /Borough Report Aug. 2017

### Organization-

- 1) The Board of the Main Street Mount Joy welcomed a new board member- Dale Murray.
- 2) Grant applications opened July 24<sup>th</sup>
- 3) Grant guidelines have changed for Façade and Anchor Building grants. MSMJ will no longer need to have borough council sign a resolution for us to apply for these grants as the applicant. This will save time and money as solicitors will not be needed.
- 4) Financial reporting to the borough--After much discussion at the MSMJ board meeting it was decided that MSMJ will provide those reports that are determined necessary only by a majority of borough council members. We will also continue to supply façade payouts and information that were requested by borough council in 2015. It is also the hope of the MSMJ board that an unclear message sent to the public at the July Council meeting will be made clearer. MSMJ has provided audits every year to council since 2005. The Borough manager was given the last audit earlier this year.
- 5) 322 hours of volunteer time was recorded in the MSMJ office last month. That is \$7,406 in community match to DCED. That does not include board and administration time donated.

### Economic Development/ Committee -

- 1) We welcomed Marietta Notary officially last month.
- 2) MSMJ has begun the process of transferring the build information and writing the grant for the Anchor Building application. We are utilizing our partners at DCED on a regular basis to assure the strongest application possible.
- 3) We have one property going to settlement and are looking for a specific business model to utilize that building.

- 4) We are still waiting for 33 West Main to complete all requirements through the state in order to open.
- 5) MSMJ celebrated El Parche Colombiano Ribbon Cutting 7/25
- 6) We had 3 inquiries for business assistance.

#### Design Committee -

- 1) MSMJ just requested payments on 4 more façade grants.
- 2) Façade money remaining is \$1,813.81 with two potential applicants.
- 3) MSMJ will be working on design ideas for the train station project.
- 4) We are scheduling meetings on the future banners in Mount Joy.
- 5) Design committee will be assisting the Lowells with design ideas in their building.
- 6) We are also asking select members to donate some design time to look at making some underutilized businesses ADA accessible.

#### Promotions-

- 1) The MSMJ website has been updated as of Aug. 1<sup>st</sup>.
- 2) Splash planning meetings just started for sponsors. We have 3 major sponsors so far with donations of \$1,000 or more. Splash will be held Aug. 26<sup>th</sup>.
- 3) Car show revenue was up this year over \$11,000 before expenses. 244 cars were registered.
- 4) 65 awards were given at the Car Show this year with over 68 Sponsors. 48 door prizes donated by local businesses and 44 volunteers working to get the car show planned and completed.
- 5) Sept. 7<sup>th</sup> evening with the Clydesdales is coming together. The plan is to try to make this a fun family evening.
- 6) MSMJ has purchased licensing for the movies; Hair Spray, Cars and the new release of Beauty and Beast. We will be asking local Churches to provide space in case we get rained out.
- 7) Bowl-a-thon is due to be scheduled.

Respectfully submitted,

Kimberly Brewer,

Executive Director Main Street Mount Joy



Sam Sulkosky  
Borough Manager  
Mount Joy Borough  
21 East Main Street  
Mount Joy, PA 17552

8/2/2017

Dear Manager Sulkosky,

It is with much excitement that I announce that Main Street Mount Joy will be applying for two grants through the Keystone Communities Program. These grants will include a request for \$50,000 more in façade grants and another \$500,000 grant for revolving loan funds for redeveloping an underutilized anchor building in the heart of our downtown that has been occupied at times but not to its potential. Main Street Mount Joy has brought over \$659,000 without matching dollars included to Mount Joy through successful grant writing from DCED and Urban enhancement grants. We are hoping to increase that number considerably in these next two DCED funding rounds.

Façade grants provide exterior buildings in the targeted area in the downtown with continued fresh paint, repaired or replaced wood and an updated appearance while maintaining the traditional structure. These grants require a dollar-for-dollar match. Requests must be documented according to our DCED approved guidelines. Applicants are limited to \$5,000. MSMJ has used these grants to provide financial assistance to over 80 applicants since 2005.

A development/anchor building grant would provide funds to Main Street Mount Joy as the applicant. The funds will then be loaned to a developer for the purpose of redevelopment. The grant is for up to \$500,000 or 30% of total project costs. Loans are repaid to an established revolving loan fund. The money is then loaned again for another project. The building at 93 East Main Street is the targeted initial loan recipient. The project qualifies under the criteria that the building is historic, 14,000 square feet, structurally sound and an integral part of our community.

I thank the Borough for their past support, and Main Street Mount Joy would appreciate your continued support as we bid for these funds to continue to grow the downtown to the benefit of the greater Mount Joy community.

Sincerely,

Kimberly Brewer  
Executive Director  
Main Street Mount Joy

Lisa Farwell  
President  
Main Street Mount Joy



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**MILANOF-SCHOCK LIBRARY**  
 1184 Anderson Ferry Road, Mount Joy, PA 17552  
 Tel: 717.653.1510 Fax: 717.653.4030  
 www.mslibrary.org  
 Serving East Donegal Township, Marietta Borough,  
 Mount Joy Borough, Mount Joy Township and Rapho Township

Named **BEST SMALL LIBRARY IN AMERICA** by the Gates Foundation & Library Journal

**June 2017**

Compiled by Barbara Basile, Executive Director

Contributors: Nancy Behney, Susan Craine, Jan Betty, Kirstin Rhoades, & Carrie Whitlock

June 2017 Statistics	2017	2017 YTD	2016	2016 YTD	2015
<b>TOTAL CIRCULATION</b>	18,176	95,679	20,355	76,401	21,266
Overdrive	884	4993	750	4,129	NA
<b>NEW PATRONS</b>	146	555	135	440	142
<b>PATRON COUNT</b>	8,208	41,637	8,198	32,256	8,877
<b>DVD RENTALS</b>	345	1648	322	1504	359
<b>COMPUTER LOG-INS</b>	643	4090	822	3,148	
<b>WIRELESS ACCESS</b>	437	2477	457	2,247	
<b>NOTARY</b>	9	36	12	31	11
<b>PASSPORTS</b>	86	749	89	594	102
Community Room Rentals	4	13			
Volunteer Hours	189.5	1049.5	256	929	
	<u>Programs</u>	<u>Children</u>	<u>Teens</u>	<u>Adults</u>	
Youth Services	21	741	91	351	
Teen programs	1	15		2	
Offsite	2	1534		154	
SRP sign-ups total		1217			
1000 Books Sign-up					
Adult Programs	10	172	21	68	

#### Executive Summary

June has been a great month. I always enjoy the busy-ness that is June. It is awesome to see the children come in right after school lets out anxious to choose books and sign-up for programs. We had some huge programs. A large number of new cards were created and we happily filled the parking lot on several occasions. Fundraising has also kept us very busy this month. An Awesome Book Sale!!! Auction work and the *Rock Your Socks* off event has begun in earnest with the solicitation call sheets having been delivered to committee member email boxes on July 25. Blueberry sales peaked at 245 boxes – compare that to 160 last year! GO NANCY!

#### Personnel

- Interviewed 5 candidates for Circulation Desk Assistant. Amy McCombs joined staff on June 19 giving us a week of training prior to Richard List's last day.
- Staff members had until June 15<sup>th</sup> to return Job Analysis Questionnaire. Susan and Barbara will meet with Circ. desk Staff early in July for annual evaluations. Sr. Staff members will also meet with Barbara to discuss their positions, and what goals they will be working toward this year.

### **Community Relations (*Barbara et al*)**

- Met with James Cowhey from the Lancaster County Planning Commission
- Attended a Webinar on "Outward Thinking"

### **Youth Services (*Jan*)**

- Great Summer Reading Program kick off on Saturday, June 3<sup>rd</sup> even though it was inside
- Video and skit presented at the Intermediate school and primary school were a big hit!
- Had some distressing news as our faithful reading dog, Widget, passed away suddenly.
- Had our first Makerfest throughout the library with 15 "makers" and 138 people attending with rave reviews!
- Began implementing the STEM programs.

### **Finance/Fundraising (*Nancy*)**

- The American Legion is the June Sponsor of the Month.
- Blueberry Sales ended June 28<sup>th</sup>. Pick up Day went smoothly – total amount raised was \$2,205.
  - 2 reusable banners bought to hang at the corner of Marietta Ave and Main St.
- 5 Auction meetings held, which included various committees, the Family event, and the whole group. Staff involved at the committee level: Carrie, Nancy, Susan, Jan and Barbara
  - Milanof-Schock Rocks (August 25, 5:30 ?)
  - Rock Your Socks Off with Stan Tucker (August 19, 4-6:00)
- FRIENDS
  - Book Sale June 8.9 & 10 at the High school.
  - Sub Sale – purchase vouchers for Country Store through the end of the year (good until December 31)
  - Isaac's Night – check received

### **Facility (*Barbara*)**

- John from Golden Sun – our Cleaning service, repainted the curbs at the corner a nice bright yellow.
- Carl from across the street has trimmed our hedge and a tree. Jan and Family took the trimmings to the compost yard.

### **Public Relations/Promotions (*Kirstin*)**

- CONSTANT CONTACT E-NEWS
- SOCIAL MEDIA: 20+ Facebook postings, created 12 events plus Twitter and
- 6 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- POSTERS – 6
- LOBBY TV – kept up-to-date
- WEBSITE
  - Updated June programs, added 2 News articles to web site
  - Promote new Library Sponsor.
  - Promoted book sale and three other fundraisers
- Monthly Print calendars; printed as posters and hung in lobby and kids' area.

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# Mount Joy Borough

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## Zoning & Code Department

### REPORT

To: Borough Council; Borough Manager

From: Stacie Gibbs- Zoning, Codes and Planning Administrator

Date: July 2017

Re: July 2017 Zoning, Code and Planning Report

### UPDATES

- American Legion-540 Clay Alley. The Legion Engineer continues to work on the Highway Occupancy Permit (HOP).
- Old Standby Park- Communication continues with UGI and their Engineer on the project.
- Rail Enhancement Project- Met with Project Manager and staff on July 13<sup>th</sup> and 27<sup>th</sup>.
- Rotary Park trail and sidewalk connection- Construction has begun.
- Smart Growth Transportation (SGT) Funding – The application and supporting documents were sent to the County on Monday, July 17, 2017.

### REPORT

- Attended staff meetings.
- Attended Borough Council meeting.

- Prepared July 2017 Planning Commission Agenda, and gave PowerPoint presentation on the Borough's Smart Growth Transportation Funding Application.
- Prepared and completed the Smart Growth Transportation Funding Application, and PowerPoint presentation. Preparation of this application and PowerPoint presentation took up most of the time for this month.
- Met with Kim Brewer several times to discuss status of existing businesses and new businesses as it relates to economic development in the downtown.
- Hearing at Judge Albert's office for tenant/landlord eviction. I have been subpoenaed. The Judge did not allow enough time, and therefore, the entire day of July 26<sup>th</sup> will be for court.
- Assisted with several RTKL requests.
- Conducted several rental inspections.
- Met with Bob Melhorn again regarding his potential project at the NAPA property.
- Reviewed sketch plan received for building additions and stormwater management at 950 Square Street. Attended Sketch Plan meeting with applicant, applicant's engineer and staff.
- Prepared and sent email to Atlantic Sunrise, regarding the approval and conditions for the Road Use Agreement for Eby Chiques Road.

**MOUNT JOY BOROUGH-Violations: " 7/1/2017 - 7/31/2017**

**JULY 2017 VIOLATION REPORT**

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**Property**

**Closed**

**Total number of Closed Property Violations: 20**

**Open**

**Total number of Open Property Violations: 23**

**Zoning**

**Closed**

**Total number of Closed Zoning Violations: 1**

**Open**

**Total number of Open Zoning Violations: 2**

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# MOUNT JOY BOROUGH-MultiSelect Permits App Date: 7/1/2017 - 7/31/2017

## JULY 2017 ZONING AND CONSTRUCTION PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Building</b>						
<b>Com-Alterations</b>						
<b>Active</b>						
170719	7/14/2017	7/21/2017	WENGERS FEED MILL INC	230 S MARKET AVE	Install auto sampling equipment	\$270.00
<b>Pending</b>						
170716	7/13/2017		HICKS-WHITMOYER PARTNERSHIP	1001 E MAIN ST	Interior Alterations to service/office area	\$534.00
170742	7/31/2017		BRETHREN IN CHRIST CROSS ROADS	810 DONEGAL SPRINGS RD	Interior Alterations	\$278.00
170741	7/31/2017		BRETHREN IN CHRIST CROSS ROADS	800 DONEGAL SPRINGS RD	Interior Alterations	\$1,146.00
<b>Total Com-Alterations 4</b>						<b>\$2,228.00</b>
<b>Res-Alterations</b>						
<b>Active</b>						
170715	7/12/2017	7/21/2017	PELLICONE DEVIN	34 DONEGAL SPRINGS RD	Interior Alterations	\$60.00
170718	7/13/2017	7/21/2017	STANKIEWICZ ERIC M STANKIEWICZ CH	704 ARBOR ROSE AVE	Finish basement	\$60.00
170721	7/14/2017	7/21/2017	MCLAUGHLIN WESLEY	114 LAKESIDE XING	Finish basement	\$176.00
170723	7/18/2017	7/24/2017	SPICER PAMELA S MICELI RUSSELL C	815 CHURCH ST	Install roof over existing front patio	\$60.00
170727	7/24/2017	7/27/2017	YOHN EDWARD AND HEIDI	239 PARK AVE	Interior Alterations	\$300.00
170722	7/18/2017	7/24/2017	RUPP CHAD D RUPP ERIN E	308 BRITTANY LN	Install roof over existing patio	\$60.00
<b>Total Res-Alterations 6</b>						<b>\$716.00</b>
<b>Res-Deck</b>						
<b>Pending</b>						
170733	7/25/2017		DRISCOLL CARL R DRISCOLL NICOLE J	614 ROSE PETAL LN	Install new deck with roof	\$156.00
<b>Total Res-Deck 1</b>						<b>\$156.00</b>
<b>Res-Roof</b>						
<b>Active</b>						
170709	7/7/2017	7/12/2017	WHITE TIMOTHY RAY & DAWN M	604 DONEGAL SPRINGS RD	Replace decking and sheathing on rear r	\$60.00
<b>Pending</b>						
170743	7/31/2017		RISBON WILLIAM A & PEGGY M	720 BERNHARD AVE	Roof over existing porch	\$60.00
170737	7/26/2017		CRANE SUSAN L	147 N MARKET ST	Replace decking and sheathing on house	\$60.00
<b>Total Res-Roof 3</b>						<b>\$180.00</b>
<b>Total Building 14</b>						<b>\$3,280.00</b>
<b>Electrical</b>						
<b>Pool</b>						
<b>Active</b>						
170703	7/6/2017	7/12/2017	SMEAL ROGER L	107 N JACOB ST	Install above ground pool	\$40.00
<b>Total Pool 1</b>						<b>\$40.00</b>
<b>Total Electrical 1</b>						<b>\$40.00</b>
<b>ROW</b>						
<b>new service</b>						
<b>Active</b>						
170711	7/10/2017	8/7/2017	SMUCKER MICHAEL & MAEGAN	238 PARK AVE	New gas service	
170724	7/18/2017	7/31/2017	EBERSOLE LARRY A	151-153 NEW HAVEN ST	New gas service	
<b>Total new service 2</b>						<b>\$0.00</b>
<b>Total ROW 2</b>						<b>\$0.00</b>
<b>Zoning</b>						
<b>Driveway</b>						
<b>Active</b>						
170707	7/7/2017	7/7/2017	SAUDER NATHAN J SAUDER CHARITY L	701 W MAIN ST	Expand driveway and apron	\$40.00

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Zoning</b>						
<b>Driveway</b>						
<b>Active</b>						
170704	7/6/2017	7/6/2017	DAUB STEVEN C & NANCY D	435 SUNSET AVE	Widen driveway	\$40.00
					<b>Total Driveway 2</b>	<b>\$80.00</b>
<b>Fence</b>						
<b>Active</b>						
170730	7/24/2017	7/24/2017	SAUDER BARRY L JR & JUANITA K	204 BIRCHLAND AVE	Install privacy fence	\$40.00
					<b>Total Fence 1</b>	<b>\$40.00</b>
<b>Shed</b>						
<b>Active</b>						
170712	7/12/2017	7/12/2017	AMP INCORPORATED ET AL	1250 E MAIN ST	Remove 2 sheds install 1	\$50.00
					<b>Total Shed 1</b>	<b>\$50.00</b>
<b>shed and patio</b>						
<b>Active</b>						
170739	7/31/2017	7/31/2017	BYERS HOPE	214 ZIEGLER ST	Install patio and shed	\$40.00
					<b>Total shed and patio 1</b>	<b>\$40.00</b>
<b>Sidewalk</b>						
<b>Active</b>						
170731	7/25/2017	7/25/2017	WOLFE SUSAN M	429 MARTIN AVE	Install new private sidewalk, relocate fen	\$40.00
					<b>Total Sidewalk 1</b>	<b>\$40.00</b>
<b>Temporary</b>						
<b>Active</b>						
170726	7/24/2017	7/24/2017	LINKENS ROBERT AND ROSE ANN	114 E MAIN ST	Temporary permit for outdoor pizza oven	\$40.00
					<b>Total Temporary 1</b>	<b>\$40.00</b>
<b>Use</b>						
<b>Active</b>						
170725	7/20/2017	8/2/2017	JANUS SCHOOL	205 LEFEVER RD	Temporary class room trailer	\$40.00
					<b>Total Use 1</b>	<b>\$40.00</b>
					<b>Total Zoning 8</b>	<b>\$330.00</b>
<b>Total Permits: 25</b>						<b>\$3,650.00</b>



# MOUNT JOY BOROUGH-StormWater Permits App Date: 7/1/2017 - 7/31/2017

## JULY 2017 STORMWATER PERMIT REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>StormWater</b>						
<b>Exemption</b>						
<b>Active</b>						
170740	7/31/2017	7/31/2017	BYERS HOPE	214 ZIEGLER ST	Install patio and shed	\$50.00
170732	7/25/2017	7/25/2017	WOLFE SUSAN M	429 MARTIN AVE	Install new private sidewalk	\$50.00
170728	7/24/2017	7/27/2017	YOHN EDWARD AND HEIDI	239 PARK AVE	Remove pavers build deck	\$50.00
170714	7/12/2017	7/21/2017	BYERS MATHEW J	312 WITWER WAY	Expand Deck	\$50.00
170708	7/7/2017	7/7/2017	SAUDER NATHAN J SAUDER CHARITY L	701 W MAIN ST	Expand Driveway	\$50.00
170705	7/6/2017	7/6/2017	DAUB STEVEN C & NANCY D	435 SUNSET AVE	Expand Driveway	\$50.00
<b>Pending</b>						
170734	7/25/2017		DRISCOLL CARL R DRISCOLL NICOLE J	614 ROSE PETAL LN	Install new deck with roof	\$50.00
<b>Total Exemption 7</b>						<b>\$350.00</b>
<b>Total StormWater 7</b>						<b>\$350.00</b>
<b>Total Permits: 7</b>						<b>\$350.00</b>

**STORMWATER PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>JANUARY</b>	X	\$50.00	X	X
<b>FEBRUARY</b>	X	\$50.00	\$50.00	\$ 100.00
<b>MARCH</b>	X	\$250.00	\$300.00	\$ 250.00
<b>APRIL</b>	\$400.00	\$350.00	\$400.00	\$ 250.00
<b>MAY</b>	\$100.00	\$450.00	\$550.00	\$ 300.00
<b>JUNE</b>	\$300.00	\$650.00	\$550.00	\$ 300.00
<b>JULY</b>	\$100.00	\$400.00	\$375.00	\$ 350.00
<b>AUGUST</b>	\$50.00	\$350.00	\$325.00	
<b>SEPTEMBER</b>	\$375.00	\$150.00	\$500.00	
<b>OCTOBER</b>	\$275.00	\$100.00	\$675.00	
<b>NOVEMBER</b>	\$100.00	\$100.00	\$250.00	
<b>DECEMBER</b>	\$100.00	\$100.00	\$100.00	
<b>TOTALS</b>	\$1,800.00	\$3,000.00 (Budget \$2,000)	(\$4,025.00 Budget \$2,500.00)	( \$1,550.00 Budget \$2,500.00)

# BUILDING PERMITS ANALYSIS OF FEES RECEIVED

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	\$ 2,548.00	\$2,413.00	\$ 2,045.00	\$ 3,636.00	\$ 2,484.00	\$ 450.00	\$ 792.00
FEBRUARY	\$ 2,802.00	\$1,347.00	\$ 1,684.00	\$ 340.00	\$ 614.00	\$ 1,500.00	\$ 1,256.00
MARCH	\$ 2,687.00	\$1,670.00	\$ 3,174.00	\$ 3,658.00	\$ 3,508.00	\$ 1,268.00	\$ 4,532.00
APRIL	\$ 2,693.00	\$2,354.00	\$ 7,230.00	\$ 3,532.00	\$ 3,529.00	\$ 930.00	\$ 1,190.00
MAY	\$ 4,914.00	\$3,168.00	\$ 2,708.00	\$ 4,450.00	\$ 7,030.00	\$ 3,501.00	\$ 5,312.00
JUNE	\$ 5,026.00	\$4,741.00	\$ 6,226.00	\$ 1,920.00	\$ 4,166.00	\$ 4,185.00	\$ 1,324.00
JULY	\$ 1,012.00	\$3,175.00	\$ 4,097.00	\$ 3,230.00	\$ 3,178.00	\$ 9,363.00	\$ 3,650.00
AUGUST	\$ 7,084.00	\$1,844.00	\$ 4,007.00	\$ 780.00	\$ 2,048.00	\$ 3,633.00	
SEPTEMBER	\$ 5,693.00	\$4,791.00	\$ 2,002.00	\$ 3,346.00	\$ 2,205.00	\$ 1,020.00	
OCTOBER	\$ 1,724.00	\$ 789.00	\$ 3,216.00	\$ 1,724.00	\$ 2,694.00	\$ 4,255.00	
NOVEMBER	\$ 1,646.00	\$1,678.00	\$ 2,248.00	\$ 9,024.00	\$ 3,002.00	\$ 1,120.00	
DECEMBER	\$ 2,393.54	\$2,699.00	\$ 1,047.00	\$ 1,822.00	\$ 1,808.00	\$1,923.00	
TOTALS	\$40,222.54 (budgeted \$47,000)	\$30,669.00 (budgeted \$40,000.00)	\$ 39,684.00 (Budgeted \$ 40,000)	\$ 37,462.00.00 (Budgeted \$ 50,000)	(\$ 36,266.00 Budgeted \$30,000)	(\$ 33,148.00 Budgeted \$30,000)	(\$18,056.00 Budgeted \$30,000)

MOUNT JOY BOROUGH-ROW Permits App Date: 7/1/2017 - 7/31/2017

JULY 2017 STREET OPENING REPORT

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
ROW						
new service						
Active						
170724	7/18/2017	7/31/2017	EBERSOLE LARRY A	151-153 NEW HAVEN ST	New gas service	\$50.00
170711	7/10/2017	8/7/2017	SMUCKER MICHAEL & MAEGAN	238 PARK AVE	New gas service	\$50.00
Total new service 2						\$100.00
Total ROW 2						\$100.00
Total Permits: 2						\$100.00

**STREET OPENING PERMITS COMPARISON SPREADSHEET**

<b>MONTH</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>JANUARY</b>				\$ 50.00	\$ 50.00
<b>FEBRUARY</b>				\$100.00	X
<b>MARCH</b>				\$450.00	\$ 50.00
<b>APRIL</b>				\$ 50.00	\$100.00
<b>MAY</b>				\$ 50.00	X
<b>JUNE</b>				\$100.00	\$150.00
<b>JULY</b>				\$150.00	\$100.00
<b>AUGUST</b>				\$ -	
<b>SEPTEMBER</b>				\$ -	
<b>OCTOBER</b>				\$ -	
<b>NOVEMBER</b>				\$ 50.00	
<b>DECEMBER</b>				\$100.00	
<b>TOTALS</b>	\$1,550.00	\$2,500.00	\$600.00	(\$1,100.00 Budgeted \$1,000.00)	( \$450.00 Budgeted \$1,000.00)

**MOUNT JOY BOROUGH-Rental Permits App Date: 7/1/2017 - 7/31/2017****JULY 2017 RENTAL LICENSE REPORT**

PermitNo	App Date	Issue Date	Owner	Project Addr	Descript	Fee
<b>Rental</b>						
<b>2017 Residential Rental</b>						
<b>Active</b>						
170720	7/14/2017	7/14/2017	BYRAM VIOLETA Z BYRAM ROBERT G	1055 REAGAN ST	1055 REAGAN STREET	\$50.00
170717	7/13/2017	7/13/2017	MORAN AUSTIN	268 MARIETTA AVE	268 MARIETTA AVE	\$50.00
<b>Pending</b>						
170738	7/31/2017		NADU JEFFREY	436 GLENN AVE	436 GLENN AVE	
<b>Total 2017 Residential Rental 3</b>						<b>\$100.00</b>
<b>Total Rental 3</b>						<b>\$100.00</b>
<b>Total Permits: 3</b>						<b>\$100.00</b>

# RENTAL LICENSES COMPARISON SPREADSHEET

MONTH	2013	2014	2015	2016	2017
JANUARY	X	X	X	\$ 700.00	\$ 7,600.00
FEBRUARY	X	X	X	\$25,950.00	\$26,800.00
MARCH	X	X	X	\$31,750.00	\$31,350.00
APRIL	X	X	X	\$ 3,350.00	\$ 2,900.00
MAY	X	X	X	\$ 3,750.00	\$ 50.00
JUNE	X	X	X	\$ 600.00	\$ 50.00
JULY	X	X	X	\$ 500.00	\$ 100.00
AUGUST	X	X	X	\$ 50.00	
SEPTEMBER	X	X	X	\$ 150.00	
OCTOBER	X	X	X	\$ 200.00	
NOVEMBER	X	X	X	\$ 100.00	
DECEMBER	X	X	X		
TOTALS	\$21,640.00 (Budgeted \$21,300	\$48,470.00 (Budgeted \$48,735.00	\$64,905.00 (Budgeted \$53,965.00 )	\$67,100.00 (Budgeted \$62,000.00)	\$68,850.00+ \$875.00 (late fees) (Budgeted \$65,000.00)



## **BOROUGH OF MOUNT JOY STORMWATER MANAGEMENT REPORT**

**TO:** Mount Joy Borough Council

**FROM:** Dave Salley, Stormwater Enforcement Officer

**DATE:** August 1, 2017

**RE:** Stormwater Management Report for July 2017

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### **Stormwater Management:**

Mount Joy Borough Pollution Reduction Plan (PRP)- Prepared for public comment period for August 7<sup>th</sup>. Added any amendments to the PRP to the website and at council chambers. Sent any questions pertaining to the PRP to ARRO Consulting.

Local Stormwater BMP Implementation Grant- Submitted Federal Funding Accountability and Transparency Act (FFATA) Sub-Recipient Data Sheet into DEP to prepare for the grant agreements to award the funds to the Borough

Church St Pipe Replacement- Pipe replacement has been completed. Public Works over-seeded and watered the area until grass has been established.

950 Square St Sketch Plan Meeting- Discussed potential stormwater best management practices and concerns for drainage and water quality

Old Market St/Rotary Park Path Extension- Public works installed a new inlet and outlet at Old Market St as part of the future Rotary Park Path Extension. Also, I was part of pre-construction meetings, E&S control, and path location.

CS Datum (GIS) Work- I have been building a better and more organized way we obtain infrastructure information and inspect the current utilities that are throughout the Borough. This includes custom inspection forms for parks, sidewalks, curbing, stormwater BMP's, stormwater pipes, inlets, and Borough facilities. Interoperating GIS data and analyzing this data in our current mapping by individually labeling each feature to its own drainage area.

### **Public Works, Codes, and Zoning:**

Smart Growth Transportation Grant (SGTG)- Helped design a PowerPoint presentation along with Stacie Gibbs. Both of us presented the PowerPoint to the planning commission and submitted the grant application.



Farmview Lane Utility Pavement Inspection  
Put together Public Works Agenda and Packet  
Pothole, sinkhole, and sign repairs  
Fulfilled Right to Know Requests  
Aries Software Setup for Traffic Signalization Project  
100 New Haven St Sidewalk investigation  
Alley I paving project

**Attended Events & Activities:**

Train Station Meeting  
Staff Meetings  
Public Works Committee Meeting  
Planning Commission

To: Mayor Bradley, Mount Joy Borough Councilors & Samuel Sulkosky, Borough Manager

9-H

From: John Leaman

July 2017 Authority Administrator Report

1. Trout Ebersole & Groff presented the final Water & Sewer Audits at the July 18<sup>th</sup> Authority Board Meeting.
2. Authority staff is currently working on the New Haven Street 8-inch water main project. The water main project is approximately 850 feet in length.
  - Installation of 850 feet of water main (*Completed*)
  - Disinfecting and Bacteriological Tests (*Completed*)
  - Pressure testing of the new main (*Completed*)
  - Install new fire hydrant (*Completed*)
  - Connect existing water services to new main (*In Progress*)
  - Connect new main to all existing water mains on interconnecting streets (*To be completed*)
3. The final paving for the W. Main Street water main project is scheduled to be completed in August.
4. The agreements were signed and notice to proceed was issued to the general contractor for the water plant project. There will be a pre-construction meeting scheduled sometime early August.
5. Authority staff met with Borough staff several times to discuss the Borough's Pedestrian Project on Marietta Avenue and how best to resolve the conflict with the water main.



**BOROUGH OF MOUNT JOY  
MEMORANDUM**

**TO:** Public

**FROM** Samuel Sulkosky, Borough Manager

**DATE:** August 3, 2017

**RE:** August 7, 2017, Manager's Report

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**Administration:**

- PLGIT - no transactions – current yield 1.11% as of 8/2/2017.
- Continue working with the Borough Authority concerning insurance coverages and costs.
- Benecon update.
- Lebanon Farms Disposal renewal notification.

**Mount Joy Train Station:**

- Bi-weekly meetings between Gannett Fleming and Borough staff are being held.
- The Borough's website is being continuously updated to reflect current project information.

**Jacobs Street Bridge Removal Project:**

- PennDOT District 8 has engaged HNTB on this project.

**Public Works:**

- PennDOT – Marietta Avenue Pedestrian Project update.

**Other Items of Note:**

- Administration and Finance Committee, Public Safety Committee, Public Works Committee and Planning Commission.
- County Manager's meeting.
- Mount Joy Chamber of Commerce.
- Meetings with MJ Borough Authority on Marietta Pedestrian Project.
- Meetings with Municipal Retirement Trust.
- Main Street Mount Joy Executive Board meeting.
- Main Street Mount Joy Design Committee meeting.
- MS 4 managers meeting.

- Atlantic Sunrise Pipeline Pre-Construction Meeting.
- East Donegal Township – Donsco rezoning.
- Union Community Bank - John Murphy – 457 plans.
- PLGIT Municipality Focus Group.
- Met with ARRO Engineering on PRP/MS4/NPDES and Marietta Avenue issues.
- Handled 10 RTKL Requests in July with 20 RTKL Requests YTD in 2017.

**Correspondence:** None

**Personnel:**

- Chairperson of Public Safety Committee is Bill Hall.

**Late additions:**

12 a

**Borough of Mount Joy  
Lancaster County, Pennsylvania**

**Resolution No. 17-17**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNT JOY, LANCASTER COUNTY, PENNSYLVANIA, SHOWING THE BOROUGH'S INTENT TO ALLOW THE SUSPENSION OF A BANNER ACROSS STATE ROUTE 230 (SR230), EAST MAIN STREET.

WHEREAS, the Borough of Mount Joy intends to allow the suspension of a banner across SR 230, near the Borough Offices located at 21 East Main Street, Mount Joy.

WHEREAS, the banner will be suspended on Mount Joy Borough owned and maintained banner poles across SR 230 at a height of at least 17'6" above the highway; and

WHEREAS, the banner will be constructed to Borough specifications; and

WHEREAS, the requesting organization assumes full responsibility for damage to banner poles and all liability for damages occurring to any persons or property arising from the act or omission associated with the banner; and

WHEREAS, banners with more than 20% of the message relating to the advertising of a commercial product, enterprise, business or company and event are not related to a national, state, regional, or local function or charitable affair will not be permitted; and

WHEREAS, during the installation and removal of the banner, traffic control will be performed in accordance with the most current Publication 213.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Mount Joy, that Resolution #17-17, designating the Borough of Mount Joy's intent to allow the suspension of a banner across SR 230, East Main Street, specifying the conditions set forth by the Pennsylvania Department of Transportation and the Borough of Mount Joy, and permitting the organization listed below to suspend a banner under the following conditions is hereby approved by the Borough Council of the Borough of Mount Joy in lawful session assembled.

Organization: **Main Street Mount Joy**

Banner Size: **30' X 3'**

Message and Event: **Clydesdale Event**

Suspension Dates: **August 21, 2017, through September 7, 2017**

ADOPTED, by the Council of the Borough of Mount Joy, at a public meeting this 7<sup>th</sup> day of August, 2017.

ATTEST:

\_\_\_\_\_  
(Assistant) Borough Secretary

\_\_\_\_\_  
Borough Council (Vice) President

[BOROUGH SEAL]



Mount Joy Borough  
21 East Main Street  
Mount Joy, PA 17552

# REQUEST APPLICATION FOR BANNER TO BE DISPLAYED ON BOROUGH BANNER POLES

ORGANIZATION NAME: <u>Main Street Mount Joy</u> <u>Clydesdale Event.</u>	REPRESENTATIVE NAME: <u>Kimberly Brewer / Wilzbach</u>
ORGANIZATION ADDRESS: <u>55 E. MAIN ST.</u> <u>Mount Joy 17552</u>	REPRESENTATIVE PHONE: <u>717.575.0017</u>
NAME OF EVENT: <u>Clydesdale's Visit Brew tour.</u> <u>and</u>	REPRESENTATIVE EMAIL: <u>msmj@msmj.comcastbiz.net</u>
DATES REQUESTED FOR BANNER TO BE DISPLAYED:	DATE OF EVENT: <u>Sept. 7th 2017</u>
<u>Aug. 21st. until the Event, Sept 7th.</u>	

I Kimberly Brewer representing MAIN Street Mount Joy / Wilzbach  
Name Organization

- Have read and understand the Borough's Policy for Banners Displayed on Borough Banner Poles and Banner Specifications.
- Acknowledge that the banner will contain no more than 20% of message relating to naming or advertising a commercial product, enterprise, business or company.
- Acknowledge that no more than 20% of the message contained on the banner will be related to the naming or advertising of a commercial product, enterprise, business or company.
- Understand that PennDOT, upon review of request, may deny this request.
- Understand that receipt of PennDOT banner permit may take up to 12 weeks from date this request is submitted to the Borough and that the Borough is not responsible for additional delays during the PennDOT review process.

Kimberly L Brewer 7/20/17  
Signature of Organization Representative Date

Kimberly Brewer. 717-575-0017  
Organization Emergency Contact Name(s) and Telephone Number(s)

## For Borough Use Only

Date Application Received:	<input type="radio"/> Certificate of Insurance Received
Date of Next Public Safety Committee Meeting:	NOTES
Date of Borough Council Meeting Following Public Safety Committee Meeting:	

The Borough Council Public Safety Committee and the Borough Council will consider banner requests on a case by case basis and reserve the right to reject any request as deemed to be in the best interest of the Borough, the Borough Council and Borough residents.

§ 255-71 Violations and penalties.

[Amended 2-7-2011 by Ord. No. 1-11; 6-4-2012 by Ord. No. 2-12]

A.

Any person who violates any provision of this article other than § 255-65 shall, upon conviction, be sentenced to pay a fine of not more than \$15 and all court costs unless the section imposing such regulation or the Vehicle Code sets forth a higher fine, in which case such person shall be subject to the greatest fine authorized by law, provided that it shall be the duty of the police officers and parking enforcement personnel of the Borough to report to the appropriate official all violations of any provision of this article, indicating, in each case, the section violated; the license number of the vehicle involved in the violation; the location where the violation took place; and any other facts that might be necessary in order to secure a clear understanding of the circumstances attending the violation. The police officer or other person making the report shall also attach to or place upon every such vehicle a notice stating that the vehicle was placed in violation of this article. The notice shall contain instructions to the owner or driver of the vehicle that if he will report to the office of the Chief of Police and pay the sum of \$20 for offenses other than parking within a handicapped parking area and \$50 for parking within a handicapped parking area within 48 hours after the time of the notice, or if he will place the sum of \$20 or \$50, as applicable, in the United States mail, that act will save the violator from the prosecution and from payment of the fine and costs prescribed in the first sentence of this section. Borough Council hereby reserves the right to increase this sum by ordinance or resolution.

B.

Any person who violates § 255-65 shall, upon summary conviction, be sentenced to pay a fine of not more than \$300 and all court costs, provided that it shall be the duty of the police officers and parking enforcement personnel of the Borough to report to the appropriate official all violations of § 255-65, indicating, in each case, the section violated; the license number of the vehicle involved in the violation; the location where the violation took place; and any other facts that might be necessary in order to secure a clear understanding of the circumstances attending the violation. The police officer or other person making the report shall also attach to or place upon every such vehicle a notice stating that the vehicle was placed in violation of § 255-65. The notice shall contain instructions to the owner or driver of the vehicle that if he will report to the office of the Chief of Police and pay the sum of \$100 within 48 hours after the time of the notice, or if he will place the sum of \$100 in the United States mail, that act will save the violator from the prosecution and from payment of the fine and costs prescribed in the first sentence of this section. Borough Council hereby reserves the right to increase this sum by ordinance or resolution.



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Sam Sulkosky, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** August 2, 2017

**RE:** Public Works Department Activities for July, 2017

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Following is a list of activities for the Public Works Department for July, 2017:

- Parks – Mowing
- Parks – Watering and weeding at Old Standby Park
- Parks – Power wash tennis courts in preparation for pickleball lines
- Parks – Power wash picnic tables and gazebo
- Parks – Plant extra plants from Old Standby Park at Rain Garden, Memorial Park, & High Street Square
- Parks – Evaluate ash trees for treatment or removal, 2 large trees taken down at Little Chiques Park
- Streets - Pavement patching
- Streets – Repair pot holes
- Streets – Weed spraying
- Streets – Widen Old Market Street at Manheim Street intersection
- Begin construction of path at Rotary Park and Old Market Street
- Signals – Check and make adjustments to Pre-emption equipment with FDMJ and Telco
- Water flower planters on Main Street
- Signs – Replacement and repairs as needed
- Compost Site - Staffing for open times and manage compost material
- Compost Site – Grind drop off pile
- Stormwater – Repair and clean inlets
- Stormwater – Install new inlet on Old Market Street
- Old Standby Park construction meetings
- Attend Borough Public Works meeting
- Attend bi-weekly Train Station meeting
- Attend various staff meetings
- Meet with Authority and engineers about water line on Marietta Avenue Project