

**Mount Joy Borough Council Meeting  
Agenda  
7:00 PM, Monday, August 7, 2023**

- 1) Call to Order – President Hall
- 2) Roll Call—Councilors, Castaldi, Eichler, Fahndrich, Ginder, Greineder, Hall, Haigh, Ruschke, Youngerman, and Mayor Bradley
- 3) Invocation- Mayor Bradley
- 4) Pledge of Allegiance – Mayor Bradley
- 5) Announcement of Executive Sessions – No Executive Sessions by full Council held outside of regular Council meeting between July 3, 2023, and August 7, 2023.
- 6) Consider a motion to approve the August 7, 2023, Borough Council Meeting Agenda.
- 7) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of three minutes will be strictly enforced.
- 8) Reports
  - a. Mayor
  - b. Police Chief
  - c. Fire Department Mount Joy
  - d. PSH Life Lion LLC.
  - e. Northwest EMS Report
  - f. EMA
  - g. Library
  - h. Planning, Zoning, & Code Enforcement
  - i. Stormwater, Planning & Grants Coordinator.
  - j. Public Works Department
  - k. Borough Authority Manager
  - l. Assistant Borough Manager/Finance Officer
  - m. Borough Manager
- 9) Approval of Minutes of the Regular Borough Council Meeting held on July 3, 2023.
- 10) Building Ad Hoc Committee
  - a) Updates Josh Deering
  - b) Update on RACP Extension

If you are a person requiring accommodation to participate, please contact  
Borough staff to discuss how we may best accommodate your needs.  
21 East Main Street, Mount Joy, PA 17552 • (717) 653-2300  
Fax (717) 653-6680

• [Borough@mountjoyva.org](mailto:Borough@mountjoyva.org) • [www.mountjoyborough.com](http://www.mountjoyborough.com)

11) Administration and Finance Committee

- a) Consider a motion to move to adopt Resolution 2023-12 as well as Intermunicipal Agreement allowing the residents and local contractors from Rapho Township to temporarily utilize the Mount Joy/East Donegal Compost Site.
- b) Consider a motion adopt the Chief of Police Compensatory Time Proposal
- c) Consider a motion to approve the Mount Joy Borough and Authority Employee Appreciation Day at a cost of not more than \$1,520.
- d) Consider a motion to renew the 2023-2024 Municipal Winter Agreement and authorize Council President and Borough Manger to ratify the agreement.
- e) Consider a motion to adopt the Job Description for the Codes, Zoning, & Stormwater Administrator.
- f) Consider a motion to increase the current yearly salary of the Codes & Zoning Officer by \$3,000 for the added responsibility of stormwater requirements.
- g) Acknowledge receipt of 2023/2024 Budget Calendar.
- h) Consider a motion to adopt Ordinance 02-2023, an ordinance to amend the Mount Joy Borough Code of Ordinance, Chapter 255, Vehicles and Traffic, to revise regulations governing size of vehicles and truck traffic restrictions.
- i) Consider a motion to adopt the "Quick Ticket" form/document as required by Chapter 195, Section 107.7.4 of the Mount Joy Borough Code.
- j) Briefing of ZHB Case 23-04 for Sporting Valley Feeds Variance with a hearing date of 8.23.23.
  - 1. Committee's position and/or move to full Council.

12) Public Works Committee

- a) Discussion on Borough Sidewalks
- b) Discussion on water cascading across sidewalks.
- c) Consider a motion to accept the resignation of Wyatt Franks from the Parks and Recreations Advisory Board for the master site development plan for Little Chiques Park.
- d) Discussion, RETTEW review of Pink Alley Pink Alley basin calculations.
- e) Consider a motion to award seal coat bid to Martin Paving with a bid of \$57,498.00.

13) Public Safety Committee

- a) Consider a motion to authorize the Borough Solicitor to amend parking ordinance to permit parking on the east side of Pinkerton Rd from South Alley to Borough Line.
- b) Consider a motion to approve the request for Fall Family Fun Night on October 27, 2023, from 5:00 pm until 8:00 pm with the following road closures. East Main Street from New Haven Street to Baarbara Street, Delta Street from E Henry Street to East main Street, and Mariett Ave from East Main Street to East Henry Street.

14) Public Input Period - Comments of Any Borough Resident or Property Owner. Time limit of

three minutes strictly enforced.

- 15) Any other matter proper to come before Council.
- 16) Authorization to pay bills.
- 17) Meeting and Dates of importance, see the blue calendar.
- 18) Executive Session
- 19) Adjourn

The next regular Borough Council meeting is scheduled for 7:00 PM, on Monday, September 11, 2023.

# Police Activity Statistics

## 2023

	Citation Charges	Criminal Charges	Incidents	Total Incidents YTD	Total Incidents Previous YTD
Jan	68	20	825	825	566
Feb	105	15	629	1,454	1,069
Mar	105	13	675	2,129	1,654
Apr	69	32	672	2,801	2,340
May	76	31	682	3,483	2,976
June	39	25	680	4,163	3,605
July					4,270
Aug					4,944
Sept					5,656
Oct					6,377
Nov					7,068
Dec					7,632
<b>TOTAL</b>					<b>7,632</b>





## MOUNT JOY POLICE DEPARTMENT

Calls for Service  
Year 2023 June

Code	Call for Service	Totals
0450	AGGRAVATED ASSAULT ON LEO	1
0613	THEFT SHOPLIFTING	1
0614	THEFT FROM VEHICLE (INSIDE)	1
0619	THEFT ALL OTHERS	5
0710	MOTOR VEHICLE THEFT	1
1130	FRAUD ALL OTHERS	9
1440	CRIMINAL MISCHIEF ALL	5
1510	WEAPONS	1
1711	SEX OFFENSE ALL OTHERS	2
1720	INDECENT EXPOSURE	2
2040	FAMILY OFFENSES - DOMESTIC	9
2310	PUBLIC INTOXICATION / DRUNKENNESS	1
2450	NOISE COMPLAINT	1
2640	MUN ORD VIOLATIONS	10
2654	DISTURBANCE	8
2656	THREATS	1
2657	HARASSMENT	5
2660	TRESPASSING	5
2689		2
2811	CURFEW-MALE	3
4018	STREET LIGHTS-OUT/REPAIRS	3
4021	SUSPICIOUS ACTIVITY	16

4028	OTHER NON-CRIMINAL INV GENERAL POLICE	2
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	7
4099	AIRCRAFT ACCIDENT	1
4100	ALARMS (FIRE ALARMS)	4
4510	UNATTENDED DEATHS	1
5004	FOUND ARTICLES	3
5008	LOST ARTICLES	2
5010	MISSING PERSON	1
5510	ANIMAL COMPLAINTS ALL	12
6008	REPORTABLE MV CRASH NO INJURIES	5
6015	REPORTABLE MV CRASH HIT & RUN	2
6016	NON REPORTABLE MV CRASH	6
6303	TRAFFIC OFFENSE ALL OTHER	8
6305	SELECTIVE ENFORCEMENT TRAFFIC	10
6310	TRAFFIC ENFORCE / STOP	91
6335	TRAFFIC HAZARD	2
6336	DISABLED MV	2
6511	PARKING VIOLATION COMPLAINT	8
6602	ABANDONED IMPOUND/TOWAWAY	2
6612	SIGNALS SIGNS OUT	2
7002	BUILDING CHECK	17
7008	MEDICAL ASSISTANCE	82
7014	OTH PUB SERV/WELFARE CHK	11
7015	ASSIST CITIZEN	29
7025	EMOTIONALLY DISTURBED PERSON (EDP)	2
7502	ASSISTING-FIRE DEPT	2
7504	ASSISTING-OTHER POLICE DP	19

8010	WARRANTS-LOCAL	14
9002	ADMINISTRATIVE DUTIES	3
9003	COMMUNITY POLICING	1
9005	M.V. PURSUITS	2
9008	COURT	24
9012	OTHER MAINTENANCE	2
9020	POLICE INFORMATION	42
9021	TRAINING	1
9025	FIELD CONTACT INFORMATION	8
9028	FINGERPRINT	1
9029	CIVIL MATTER	5
9030	SPECIAL DETAIL ASSIGNMENT	4
9034	REPOSSESSION	1
911	911 HANG UP / CHK WELFARE	5
9112	FOOT PATROL	5
9115	FOLLOW UP	100
9137	EVIDENCE DUTIES	3
9192	VEHICLE MAINTENANCE	8
9989	CALL BY PHONE	13
9999	NON-CAT DATA	13
	<b>Grand Total</b>	<b>680</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Criminal Charges by Charge Type

Starting Issue Date 6/1/2023

to Ending Issue Date 6/30/2023

Charge Type: ARREST

Charge	Total
1543 A - DRIV WHILE OPER PRIV SUSP OR REVOKED	1
2701 A1 - SIMPLE ASSAULT - ATTEMPT	1
2702 A2 - AGGRAVATED ASSAULT	1
3503 (A)(1)(I) - CRIM TRES-ENTER STRUCTURE	1
3743 A - ACCIDENT INVOLV DAMAGE ATTENDED VEHICLE/PROP	1
3744 A - FAIL STOP AND GIVE INFOR RENDER AID	1
3802 A1 - DRIVING UNDER THE INFLUENCE -GENERAL IMPAIRMENT	1
3802 C - DRIVING UNDER THE INFLUENCE-ALC - .16% OR HIGHER	1
3921 A - THEFT BY UNLAW TAKING-MOVABLE PROP	1
7122 1 - FRAUD ALTER/FORG/COUNTER TITLE REG INS	1
780-113 A16 - INTENTIONAL POSSESSION OF CONTROLLED SUBSTANCE BY	2
780-113 A31I - POSSESSION OF SMALL AMOUNT OF MARIJUANA	1
780-113 A32 - USE / POSSESSION OF DRUG PARAPHERNALIA	2
<b>Total:</b>	<b>15</b>

**Charge Type: COMPLAINT**

<b>Charge</b>	<b>Total</b>
2709 A1 - HARASSMENT/STRIKE, SHOVE, KICK, ETC.	4
3304 A5 - CRIMINAL MISCHIEF - DAMAGE PROPERTY - SUMMARY CASE	1
5503 A3 - DISORDER CONDUCT OBSCENE LANG/GEST	3
5503 A4 - DISORDER CONDUCT HAZARDOUS/PHYSI OFF	1
92.18 - ANIMALS - RUNNING AT LARGE	1
<b>Total:</b>	<b>10</b>

# MOUNT JOY POLICE DEPARTMENT

21 E MAIN ST, MOUNT JOY,  
PA 17552

Phone: 717-653-1650

Fax: 717-653-0062

## Citation Output By Charge

Starting Issue Date 6/1/2023

to Ending Issue Date 6/30/2023

Charge	Total
1301 A - DR UNREGIST VEH	7
1501 A - DRIVING W/O A LICENSE	1
4107 - UNLAWFUL ACTIVITIES	1
1301 - 1301 A - Dr Unregist Veh	5
1503 - 1503 C1 - Person Ineligible For Licensing-Junior Lic	3
1543 - 1543 A - Driv While Oper Priv Susp Or Revoked	5
1543 - 1543 B1i - Drg Lic Sus/Rev Purs to Sec 3802/1547B1	1
1786 - 1786 A - Required Financial Responsibility	1
3307 - 3307 B - Pass When Prohibited	1
3308 - 3308 B - Drive Wrong Way	1
3310 - 3310 A - Follow Too Closely	1
3323 - 3323 B - Duties At Stop Sign	1
3353 - 3353 A1X - Illegal Park Where Official Signs Prohibit	1
3361 - 3361 - Driving at Safe Speed	1
3736 - 3736 A - Reckless Driving	1
4703 - 4703 A - Operat Veh W/O Valid Inspect	8
<b>Total:</b>	<b>39</b>

# New Detective Cases-June 2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	6	6	7	5	3	4	2	2	18
February	12	6	9	5	3	7	2	0	12
March	11	6	8	7	7	6	2	8	12
April	5	8	6	6	4	6	3	5	12
May	13	2	3	14	5	7	2	2	12
June	10	2	7	3	10	5	5	1	13
July	8	3	20	12	4	9	4	4	
August	10	12	7	3	3	6	5	2	
September	6	4	6	4	3	7	5	7	
October	6	13	7	6	6	9	5	6	
November	4	10	7	4	10	1	6	14	
December	6	10	9	4	3	5	2	15	

Active Cases	13
Cases at District Attorney's Office	5
Inactive Cases	0

## **FDMJ Monthly Incident Report Summary June 2023**

Responded to 50 alarms for the month of June 2023 – 283 total alarms for 2023.

Time in service for month: 24 hours and 23 minutes

Average manpower per incident: 9 members per call for month - (6a-4p 28 calls/5 members per call) – response time – 4 min & 12 sec. and arrival time - 8 min & 49 sec. (w/FP calls)

Total Man-hours: 190 hours & 33 minutes

**Calls by Municipality First Due:** 36 first due alarms – 14 mutual aid alarms

- Mount Joy Borough - 21
- Rapho Township - 9
- Mount Joy Township - 3
- East Donegal Township – 3

**Apparatus used:**

- Engine 75-1 - 19
- Engine 75-2 - 13
- Truck 75 - 7
- Squad 75-1 - 7
- Traffic 75 – 10
- POV (Fire Police) - 12
- Duty Chief Vehicle - 22
- Duty Officer Vehicle – 17

**Property pre-incident value:** \$ 150,000.00

**Property fire loss:** \$500.00

**Property post incident saved:** \$145,500.00

**2023 FDMJ responded to a call on average every** - 15 hours & 35 minutes

**Total Training hours of** 32 members trained for 262 hours

**Fire Prevention Details** – participation with Mount Joy area library – Lunch with a fireman program with 150 people in attendance.

**Community Service Details for the month** – FDMJ attended 11 knox box details, 1 fire alarm preplan @ Smucker meats, reviewed new residential development (Westmont – MJT), 1 business tour (fox chapel) and assisted with Penn State EMS – EMT academy (vehicle extrication).

**Notable First Due Calls:** -

- 6/3 – EDT – W. Main St – Construction vehicle fire damage \$500.00 loss



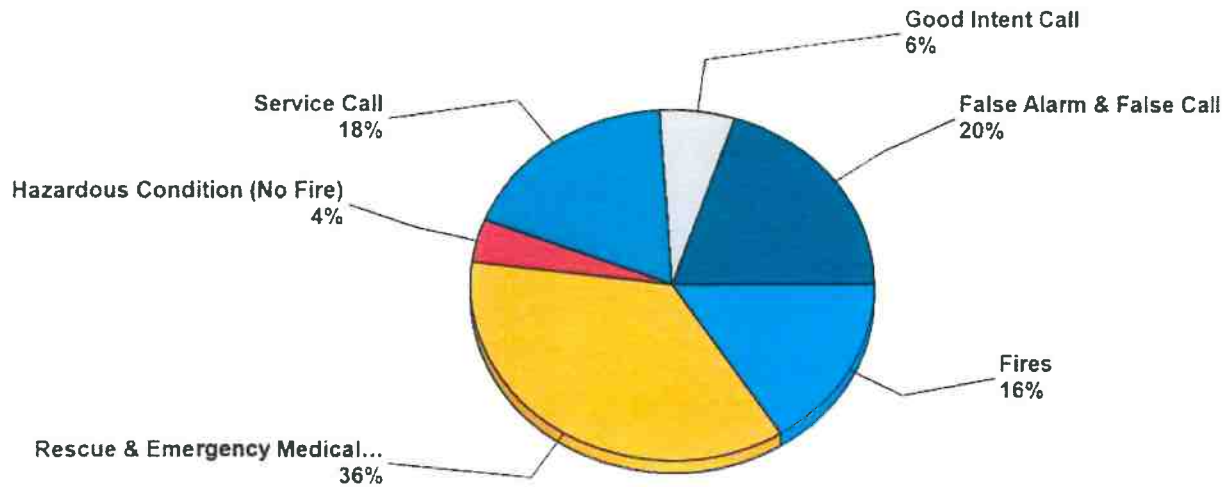
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 7/9/2023 9:17:44 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	16%
Rescue & Emergency Medical Service	18	36%
Hazardous Condition (No Fire)	2	4%
Service Call	9	18%
Good Intent Call	3	6%
False Alarm & False Call	10	20%
TOTAL	50	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	10%
138 - Off-road vehicle or heavy equipment fire	1	2%
140 - Natural vegetation fire, other	1	2%
142 - Brush or brush-and-grass mixture fire	1	2%
300 - Rescue, EMS incident, other	1	2%
311 - Medical assist, assist EMS crew	7	14%
321 - EMS call, excluding vehicle accident with injury	2	4%
322 - Motor vehicle accident with injuries	6	12%
324 - Motor vehicle accident with no injuries.	2	4%
412 - Gas leak (natural gas or LPG)	2	4%
511 - Lock-out	1	2%
540 - Animal problem, other	2	4%
542 - Animal rescue	1	2%
550 - Public service assistance, other	1	2%
551 - Assist police or other governmental agency	2	4%
553 - Public service	1	2%
571 - Cover assignment, standby, moveup	1	2%
600 - Good intent call, other	1	2%
611 - Dispatched & cancelled en route	1	2%
631 - Authorized controlled burning	1	2%
731 - Sprinkler activation due to malfunction	1	2%
733 - Smoke detector activation due to malfunction	2	4%
735 - Alarm system sounded due to malfunction	1	2%
743 - Smoke detector activation, no fire - unintentional	3	6%
745 - Alarm system activation, no fire - unintentional	3	6%
<b>TOTAL INCIDENTS:</b>	<b>50</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 7/9/2023 9:16:56 AM

## Incident Statistics

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		18	
FIRE		32	
TOTAL		50	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$150,000.00		\$500.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		13	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
6		12	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:08:06	0:08:53	
AVERAGE FOR ALL CALLS		0:08:49	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:26	0:03:54	
AVERAGE FOR ALL CALLS		0:04:12	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		29:43	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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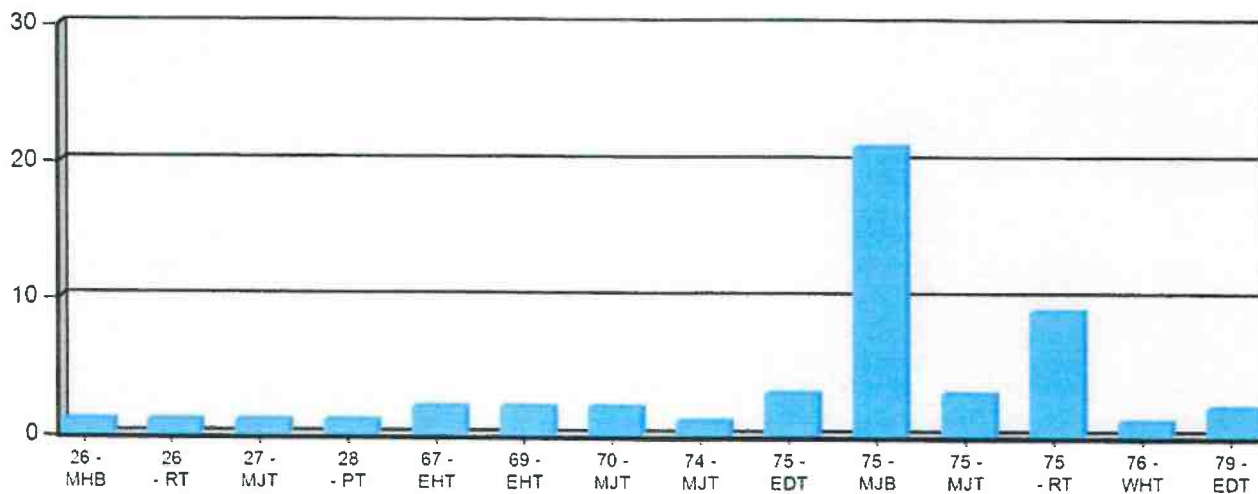
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 7/9/2023 9:16:25 AM

## Incident Count per Zone for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023



ZONE	# INCIDENTS
26 - MHB - 26 Manheim Borough	1
26 - RT - 26 Rapho Township	1
27 - MJT - 27 Mount Joy Township	1
28 - PT - 28 Penn Township	1
67 - EHT - 67 East Hempfield Township	2
69 - EHT - 69 East Hempfield Township	2
70 - MJT - 70 Mount Joy Township	2
74 - MJT - 74 Mount Joy Township	1
75 - EDT - 75 East Donegal Township	3
75 - MJB - 75 Mount Joy Borough	21
75 - MJT - 75 Mount Joy Township	3
75 - RT - 75 Rapho Township	9
76 - WHT - 76 West Hempfield Township	1
79 - EDT - 79 East Donegal Township	2
TOTAL:	50

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



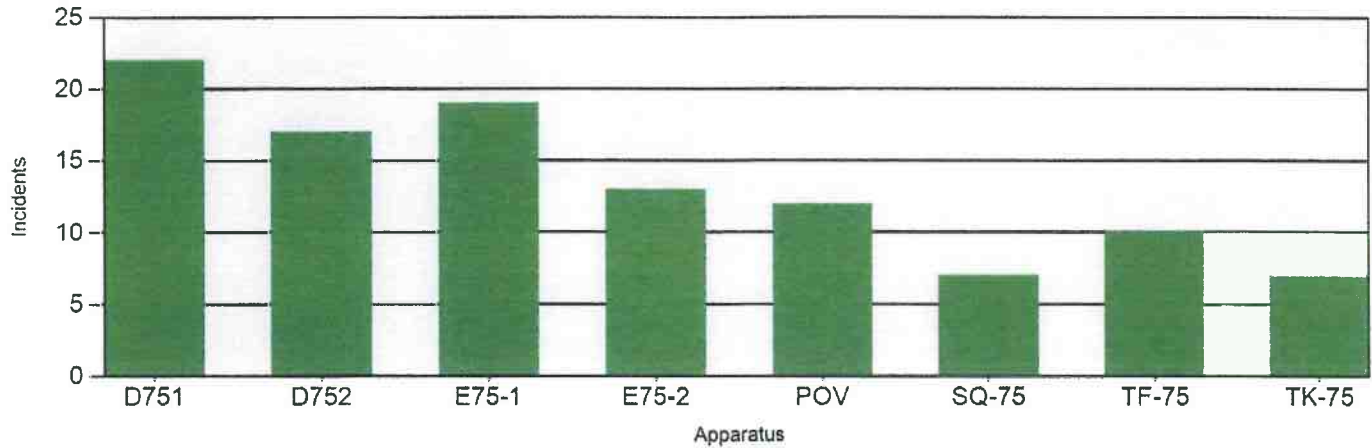
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 7/9/2023 9:20:40 AM

## Incident Count per Apparatus for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023



APPARATUS	# of INCIDENTS
D751	22
D752	17
E75-1	19
E75-2	13
POV	12
SQ-75	7
TF-75	10
TK-75	7

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.  
Only REVIEWED incidents included.



# Fire Department Mount Joy



Mount Joy, PA

This report was generated on 7/9/2023 9:21:57 AM

## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 06/01/2023 | End Date: 06/30/2023

ZONE	INCIDENT COUNT	MAN-HOURS
26 - MHB - 26 Manheim Borough	1	7:14
26 - RT - 26 Rapho Township	1	1:08
27 - MJT - 27 Mount Joy Township	1	4:40
28 - PT - 28 Penn Township	1	13:48
67 - EHT - 67 East Hempfield Township	2	13:53
69 - EHT - 69 East Hempfield Township	2	29:24
70 - MJT - 70 Mount Joy Township	2	7:08
74 - MJT - 74 Mount Joy Township	1	3:33
75 - EDT - 75 East Donegal Township	3	3:50
75 - MJB - 75 Mount Joy Borough	21	47:54
75 - MJT - 75 Mount Joy Township	3	19:22
75 - RT - 75 Rapho Township	9	36:09
76 - WHT - 76 West Hempfield Township	1	2:29
79 - EDT - 79 East Donegal Township	2	0:25
<b>TOTAL</b>	<b>50</b>	<b>190:55</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 7/9/2023 9:22:23 AM

## Losses for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2023-239	06/03/2023	138 - Off-road vehicle or heavy equipment fire	\$500.00	\$0.00	\$500.00	100.00%

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$500.00	\$0.00	\$500.00	\$500.00

Only REVIEWED incidents included



# Fire Department Mount Joy

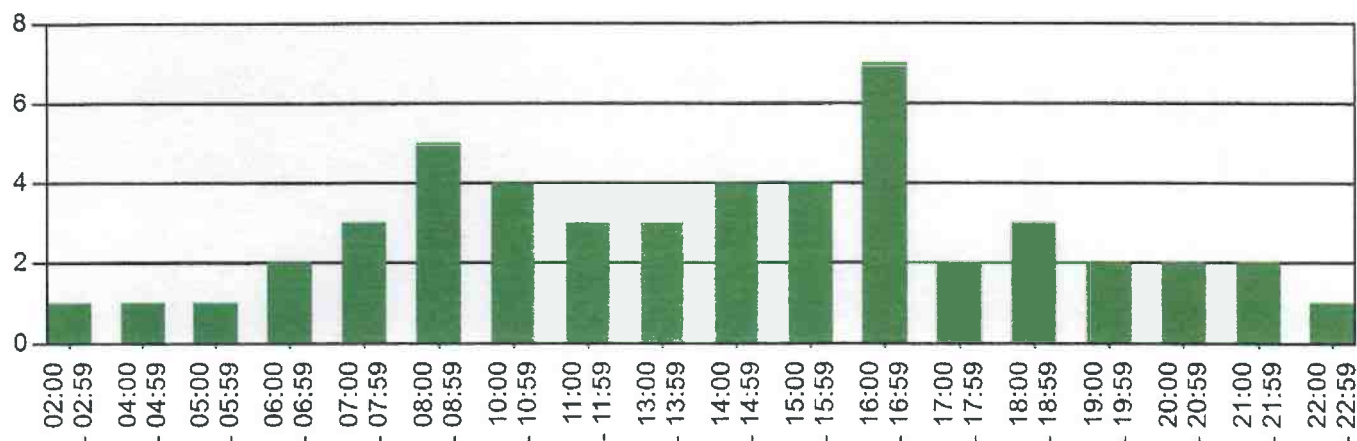


Mount Joy, PA

This report was generated on 7/9/2023 9:23:56 AM

## Incidents by Hour for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023



Hour	# of Calls
02:00 - 02:59	1
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	2
07:00 - 07:59	3
08:00 - 08:59	5
10:00 - 10:59	4
11:00 - 11:59	3
13:00 - 13:59	3
14:00 - 14:59	4
15:00 - 15:59	4
16:00 - 16:59	7
17:00 - 17:59	2
18:00 - 18:59	3
19:00 - 19:59	2
20:00 - 20:59	2
21:00 - 21:59	2
22:00 - 22:59	1

Only REVIEWED incidents included



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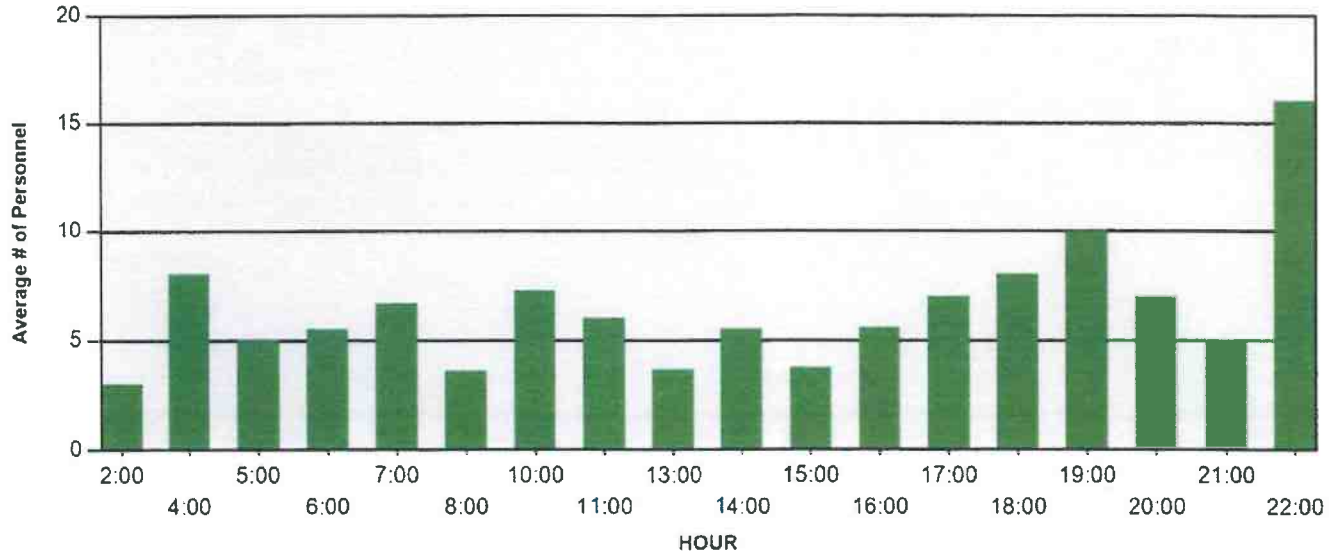
# Fire Department Mount Joy

Mount Joy, PA

This report was generated on 7/9/2023 9:24:18 AM

## Average Number of Responding Personnel per Hour for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023



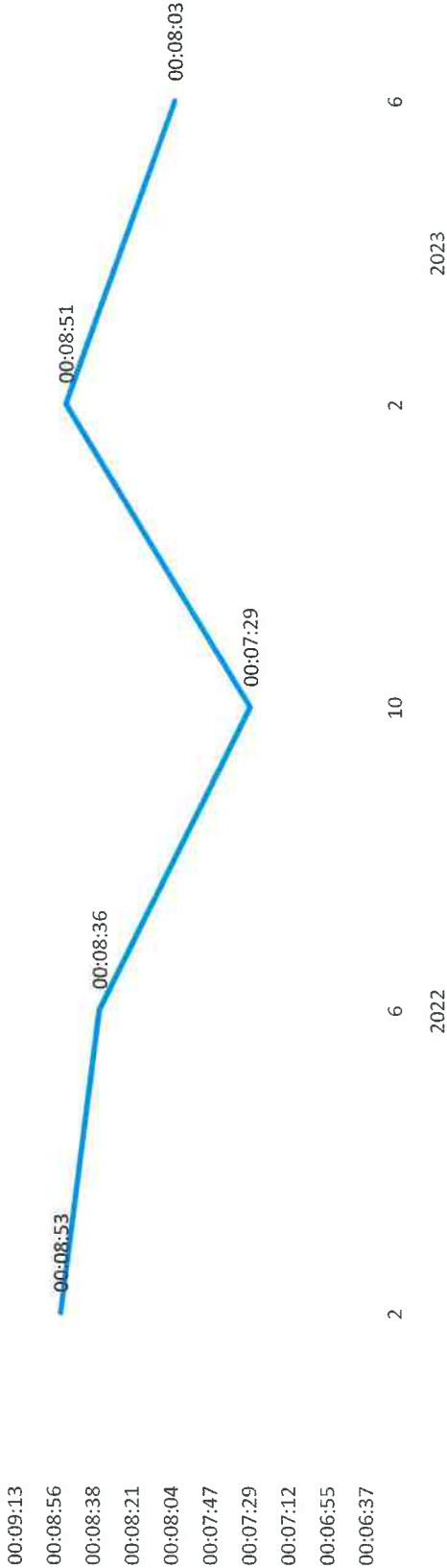
HOUR	AVG. # PERSONNEL
02:00 - 02:59	3.00
04:00 - 04:59	8.00
05:00 - 05:59	5.00
06:00 - 06:59	5.50
07:00 - 07:59	6.67
08:00 - 08:59	3.60
10:00 - 10:59	7.25
11:00 - 11:59	6.00
13:00 - 13:59	3.67
14:00 - 14:59	5.50
15:00 - 15:59	3.75
16:00 - 16:59	5.57
17:00 - 17:59	7.00
18:00 - 18:59	8.00
19:00 - 19:59	10.00
20:00 - 20:59	7.00
21:00 - 21:59	5.00
22:00 - 22:59	16.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



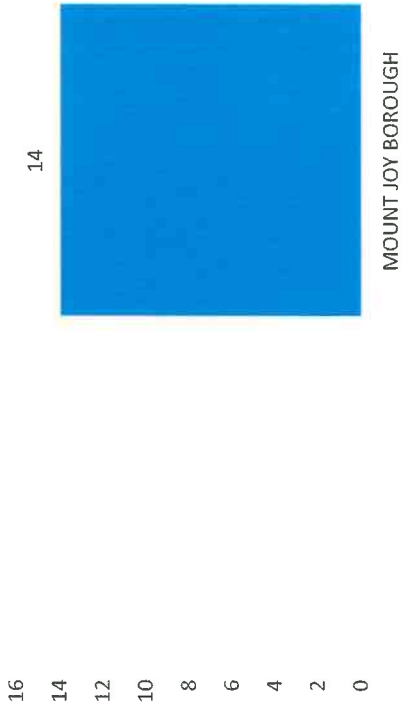
Penn State Health Life Lion, LLC  
June 2022 - June 2023

Response Time (Dispatch to OnScene)

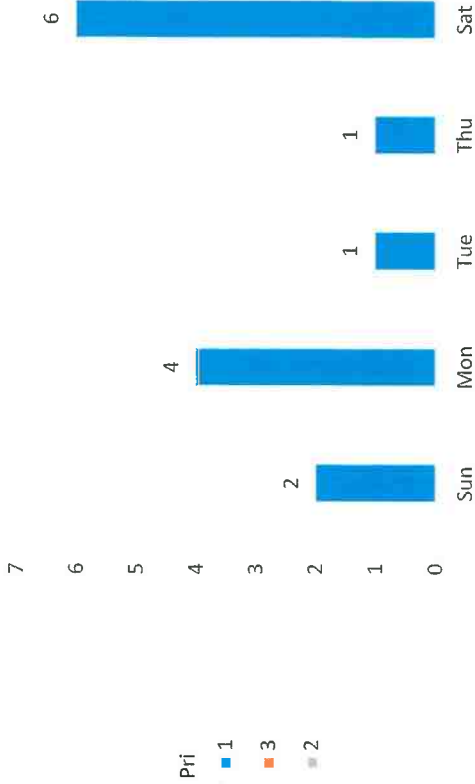


Penn State Health Life Lion, LLC  
Covered Incidents  
June 2023

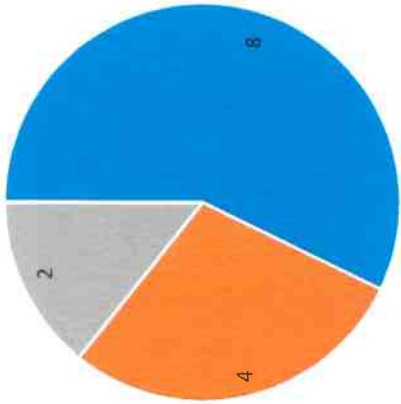
Total Calls by Municipality



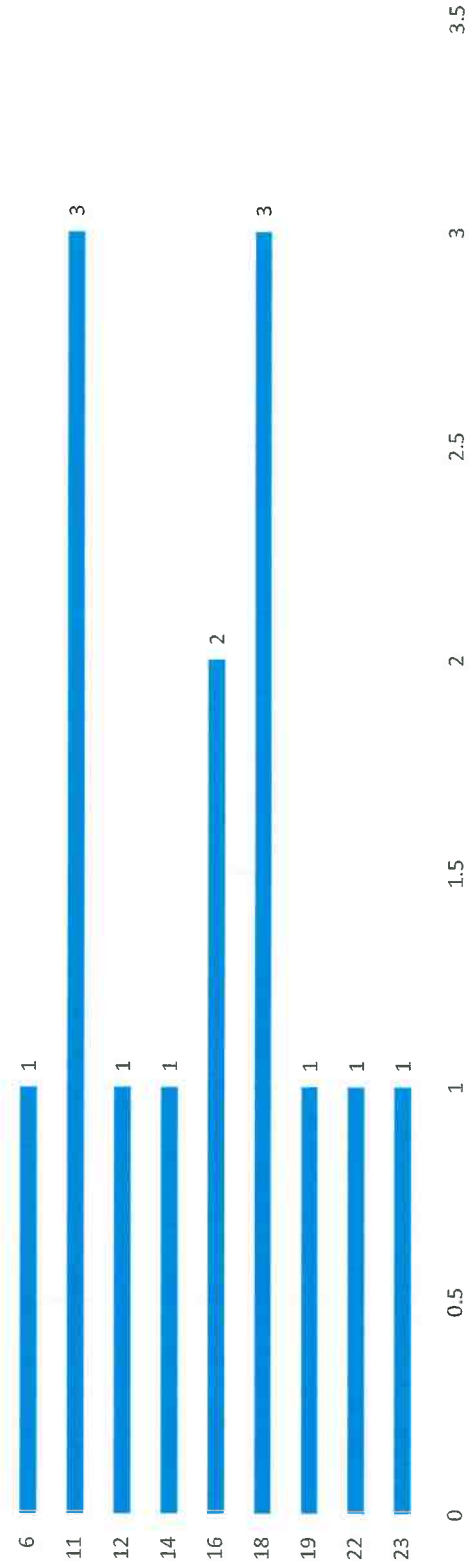
Total Calls by Day of the Week



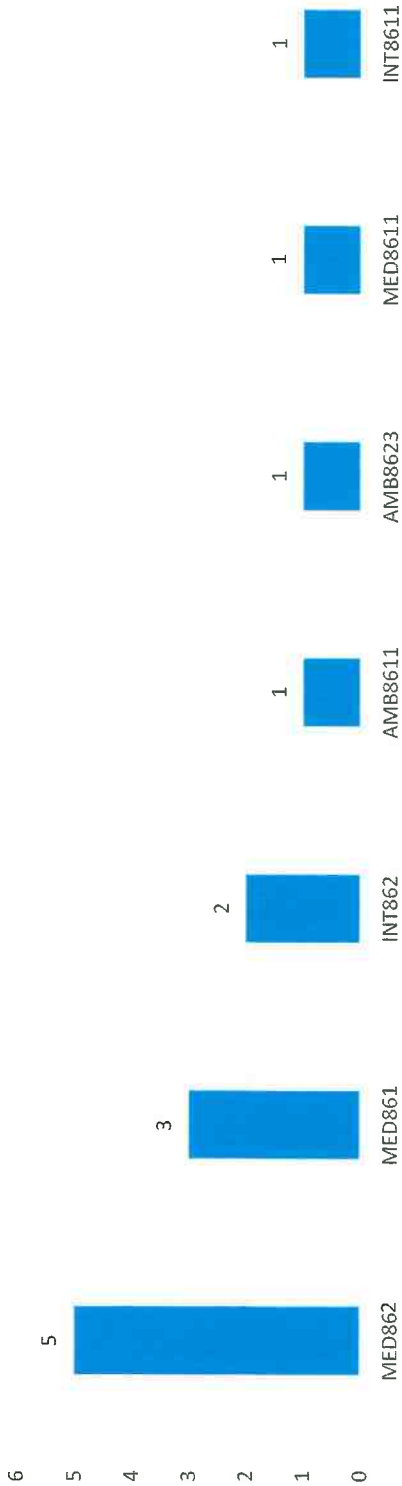
Total Calls by Pri



Penn State Health Life Lion, LLC  
Covered Incidents  
June 2023  
Total Calls by Hour

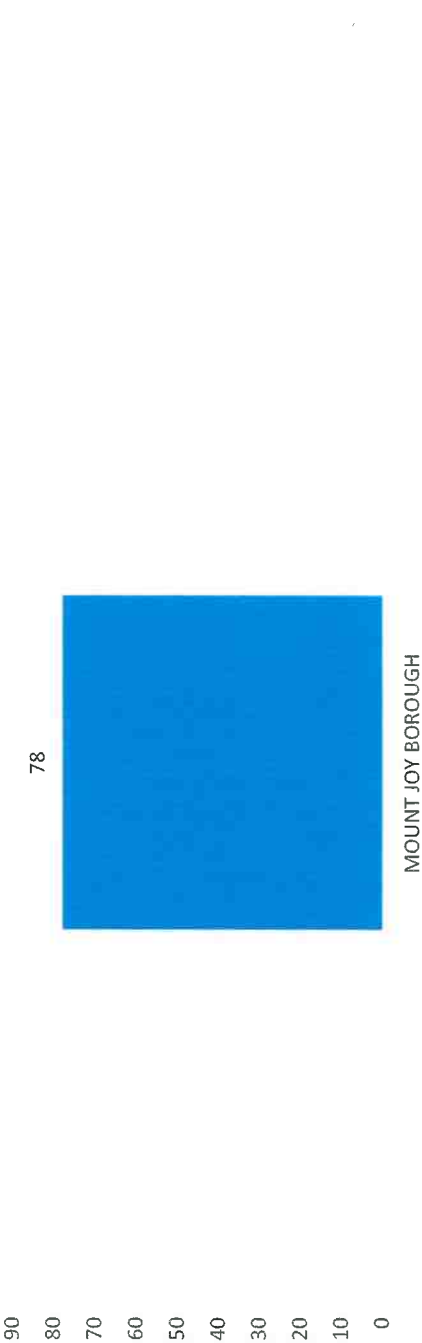


Total Calls by First Unit Dispatched

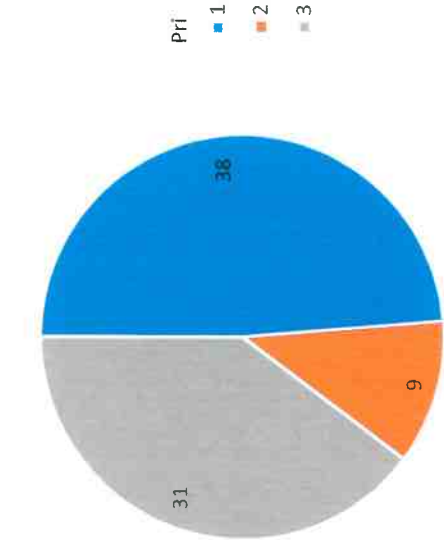


Penn State Health Life Lion, LLC  
June 2023

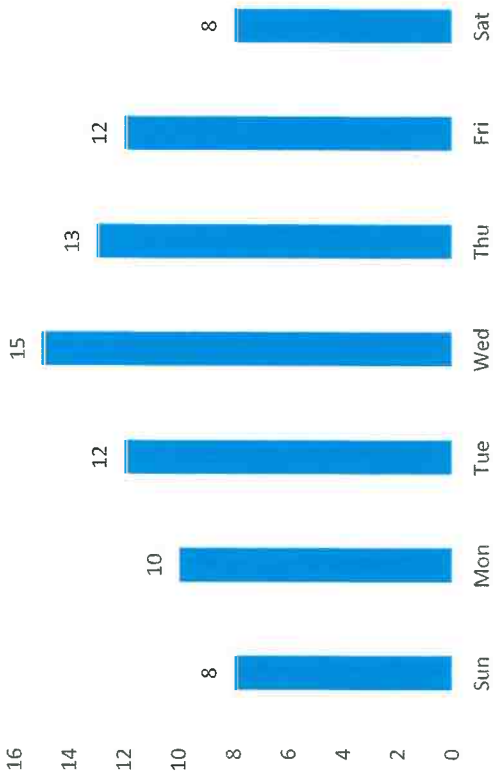
Total Calls by Municipality



Total Calls by Priority



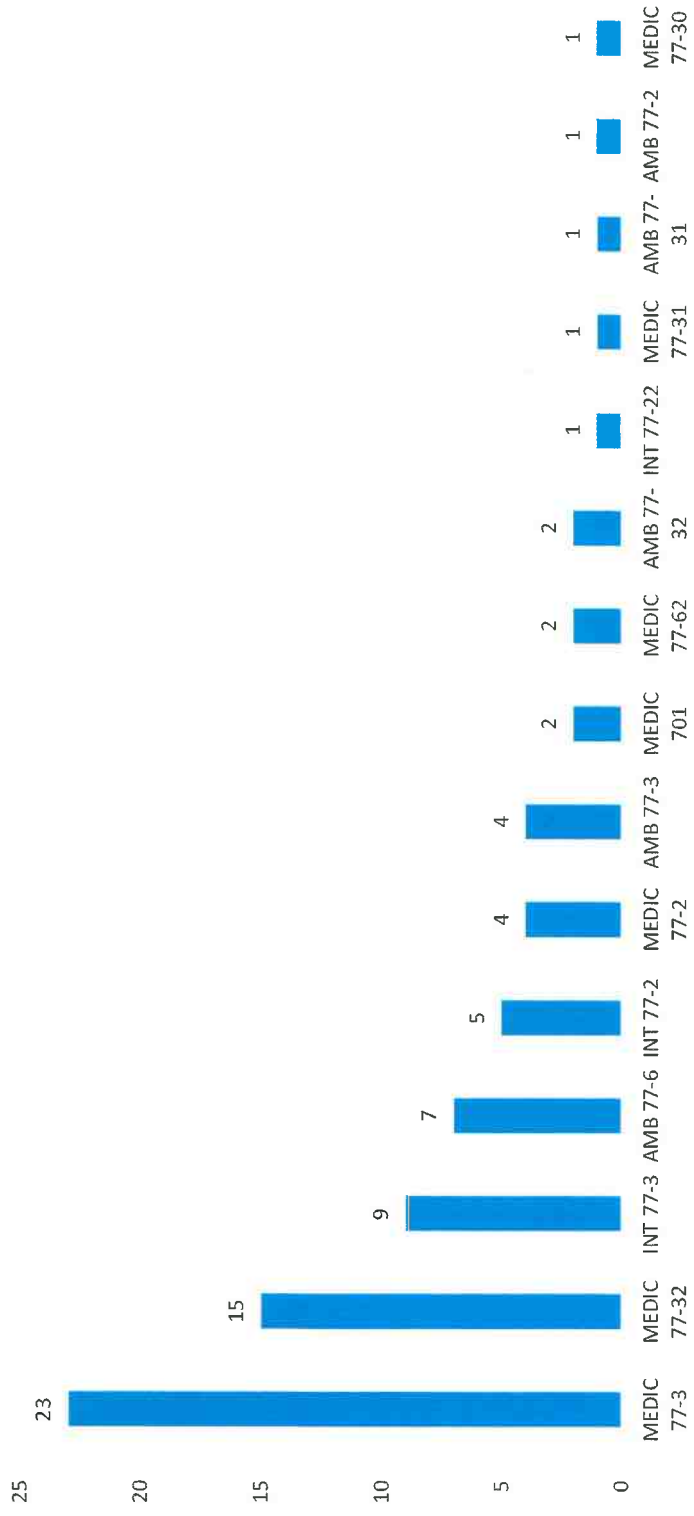
Total Calls by Day of the Week



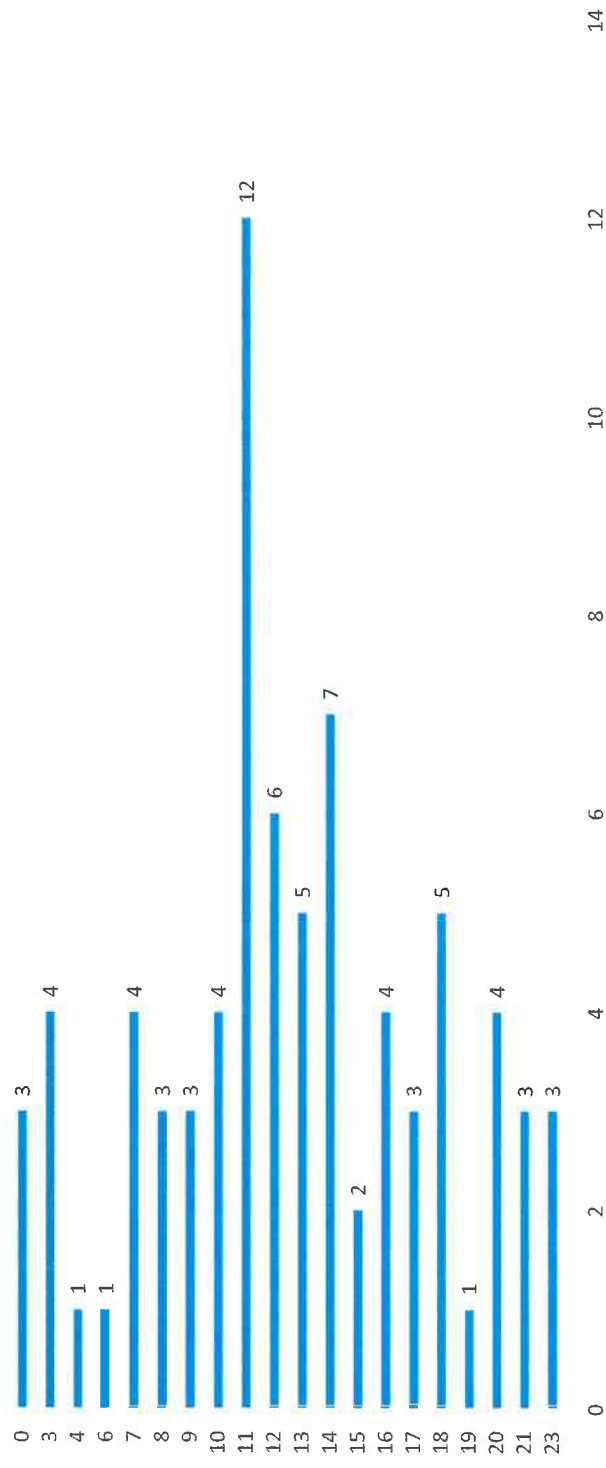
# Penn State Health Life Lion, LLC

## June 2023

Total Calls by First Unit Dispatched



Total Calls by Hour



## **Unit Assigned Transports-June 2023**

### **West Hempfield**

77-2-12

77-22-19

### **Mount Joy**

77-3-7

77-32-10

### **Woodcrest (East Hempfield)**

77-4-7

77-42-13

### **Columbia**

77-6-10

77-62-11

### **East Hempfield (Rhorerstown Rd & Columbia Ave)**

77-7-15

### **Float Ambulance**

77-9-8

### **York (Hellam, Hallam & Wrightsville)**

Y41-1



**Mount Joy Unit Responding to another Agencies Municipality-June 2023-7/4**

**6/1-6/25**

**Manheim Borough**

77-3 6/28/2023 @ 17:15 Class 1 Fall/Canceled after responding for 9 minutes

**Marietta Borough**

77-32 6/10/2023 @ 18:18 Class 1 Traumatic injury

77-32 6/18/2023 @ 18:24 Class 3 Sick person

**Mount Joy Township**

77-32 6/5/2023 @ 21:22 Class 1 Vehicle accident

77-32 6/22/2023 @ 04:33 Class 1 Sick person

**Penn Township**

77-3 6/14/2023 @ 15:47 Class 1 Sick person/canceled after responding for 16 minutes

77-32 6/20/2023 @ 18:55 Class 1 Breathing problem/canceled after responding for 7 minutes

77-32 6/20/2023 @ 21:12 Class 1 Breathing problem/canceled after responding for 10 minutes

**West Donegal Township**

77-3 6/7/2023 @ 08:07 Class 3 Sick person

77-3 6/7/2023 08:07 Class 3 Sick person

77-30 6/9/2023 @ 19:09 Class 1 Cardiac arrest

## Mount Joy Borough Missed Calls June 2023-14

6/1/2023 @ 21:42 Class 1 Fall 86-2

77-30/77-22 6/1/2023 @ 21:29 Class 1 Breathing problem Mount Joy Borough

6/5/2023 @ 10:12 Class 3 Unconscious person 86-2

6/5/2023 @ 10:26 Class 1 Chest pain 86-1

6/5/2023 @ 10:55 Class 2 Fall 86-11

77-3 6/5/2023 @ 09:30 Class 3 Fall Mount Joy Borough

77-6/701 6/5/2023 @ 10:30 Class 1 Sick person Mount Joy Borough

6/10/2023 @ 15:08 Class 1 Unconscious person 86-2

77-3 6/10/2023 @ 14:40 Routine transfer

6/10/2023 @ 17:17 Class 1 Cardiac arrest

77-3 6/10/2023 @ 16:20 Class 1 Stroke Rapho Township

6/11/2023 @ 17:25 Class 1 Seizures 86-2

77-3 6/11/2023 @ 16:57 Class 1 Unconscious person Mount Joy Borough

6/19/2023 @ 18:53 Class 1I Abdominal pain 86-2

77-32 6/19/2023 @ 18:41 Class 2 Traumatic injury Mount Joy Borough

6/20/2023 @ 20:55 Class 3 Sick person 86-11

77-32 6/20/2023 @ 20:16 Class 3 Fall Mount Joy Borough

6/24/2023 @ 11:56 Class 1 Seizure 86-1

77-3 6/24/2023 @ 11:29 Class 1 Cardiac arrest Mt Joy Borough

6/24/2023 @ 13:50 Class 3 Public service 86-23

77-3 6/14/2023 @ 13:40 Class 1I Diabetic West Hempfield Township

6/24/2023 @ 16:05 Class 2 fall 86-11

77-3 6/24/2023 @ 14:58 Class 1 Vehicle accident Columbia Borough

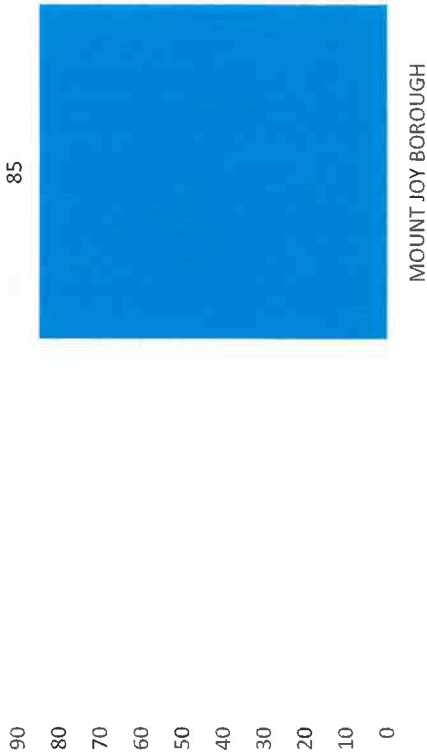
6/25/2023 @ 16:07 Class 1 Sick person 86-1

77-3 6/25/2023 @ 14:42 Class 1 Chest pain Rapho Township

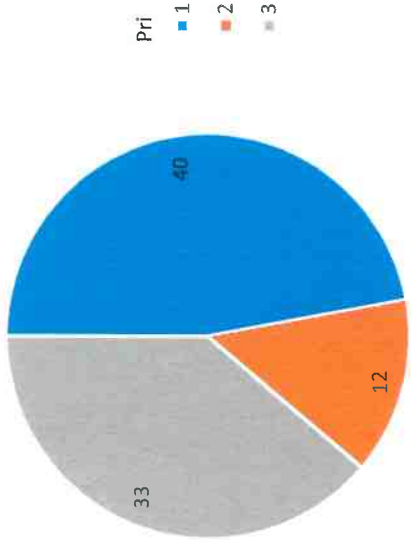
# Penn State Health Life Lion, LLC

## July 2023

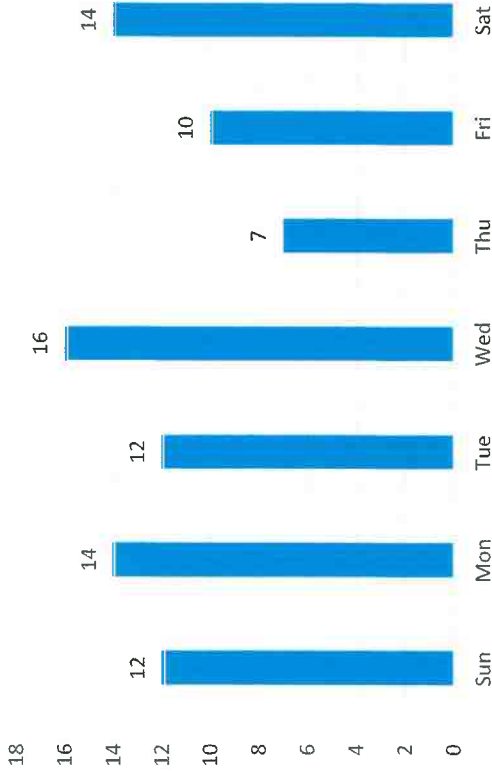
Total Calls by Municipality



Total Calls by Priority



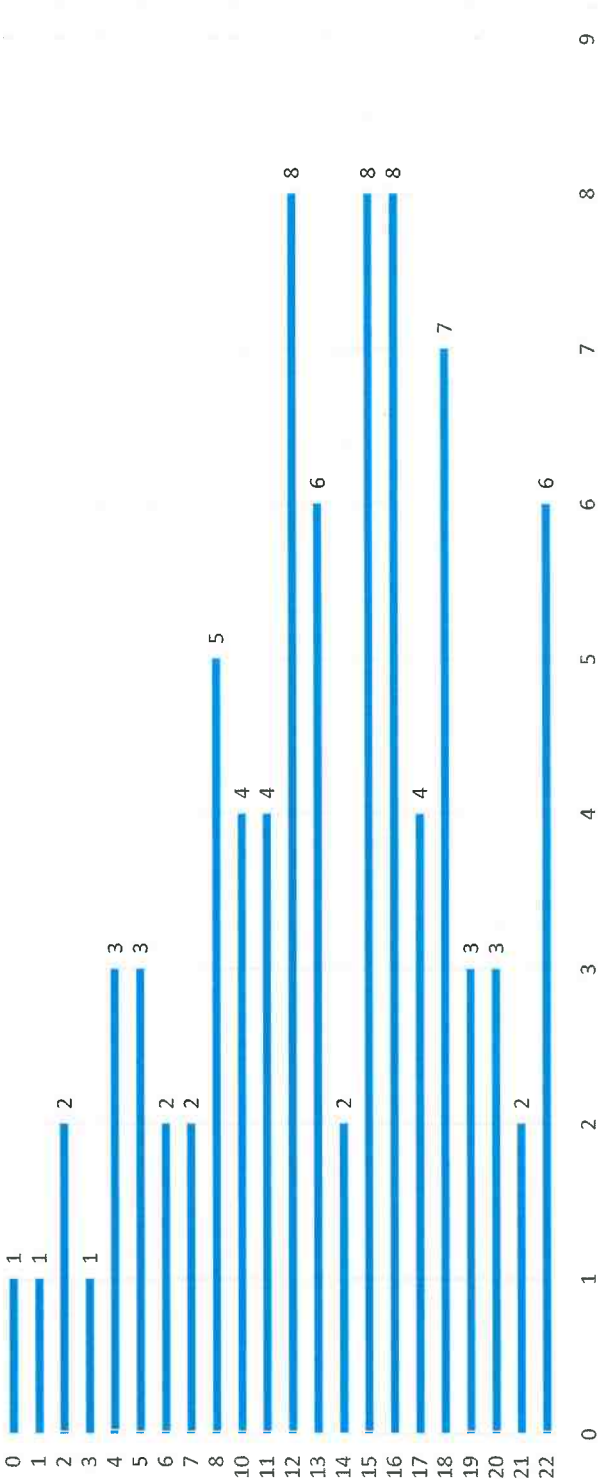
Total Calls by Day of the Week





Penn State Health Life Lion, LLC  
July 2023

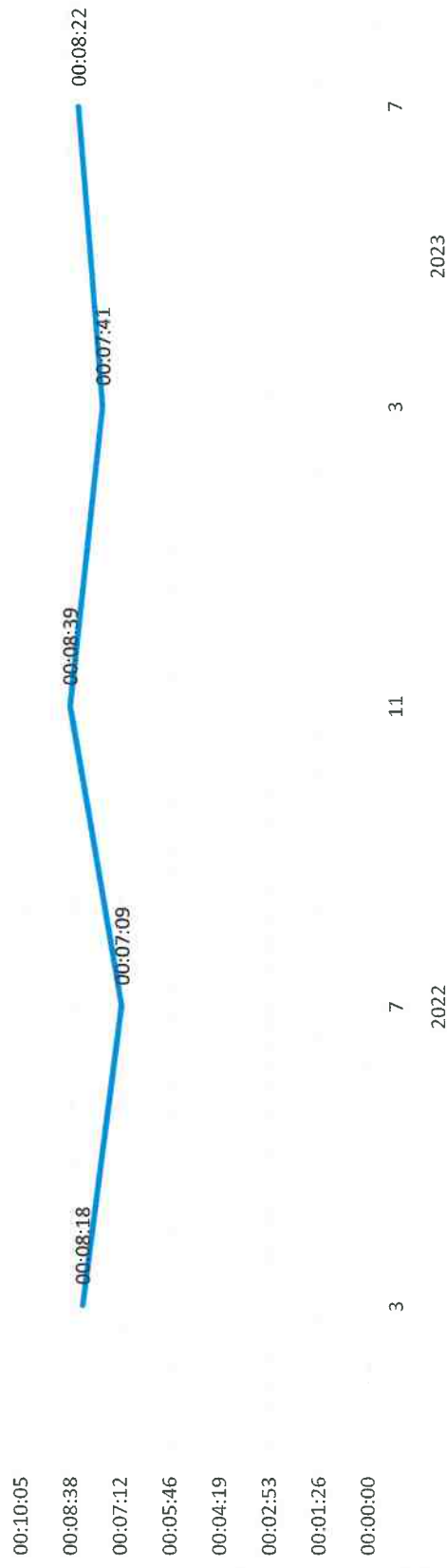
Total Calls by Hour



# Penn State Health Life Lion, LLC

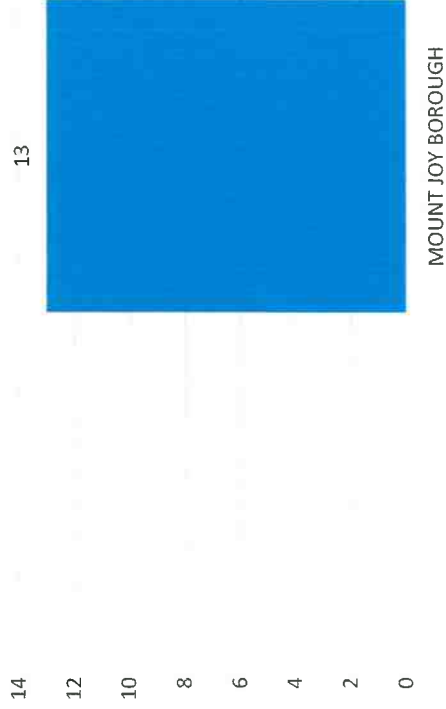
## July 2022 - July 2023

Response Time (Dispatch to OnScene)

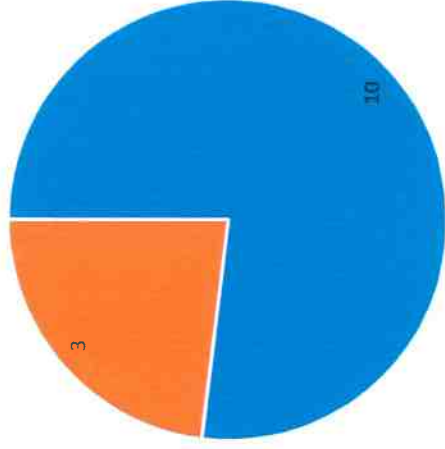


# Penn State Life Lion, LLC Covered Incidents July 2023

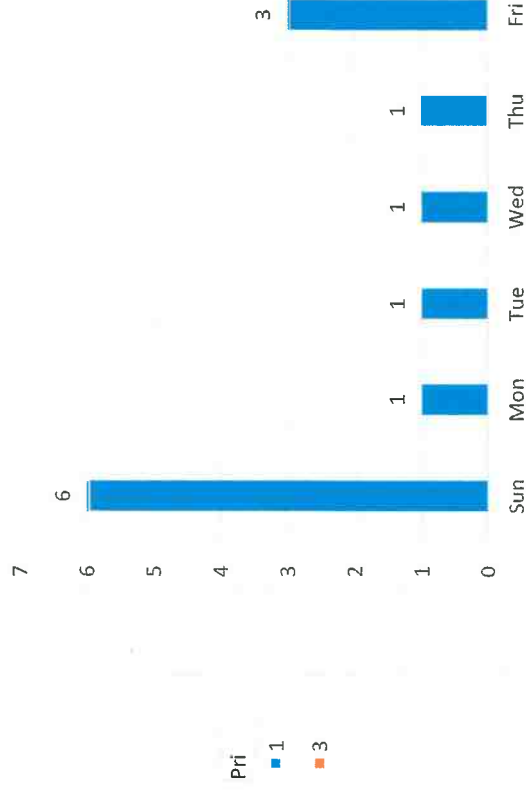
Total Calls by Municipality



Total Calls by Pri

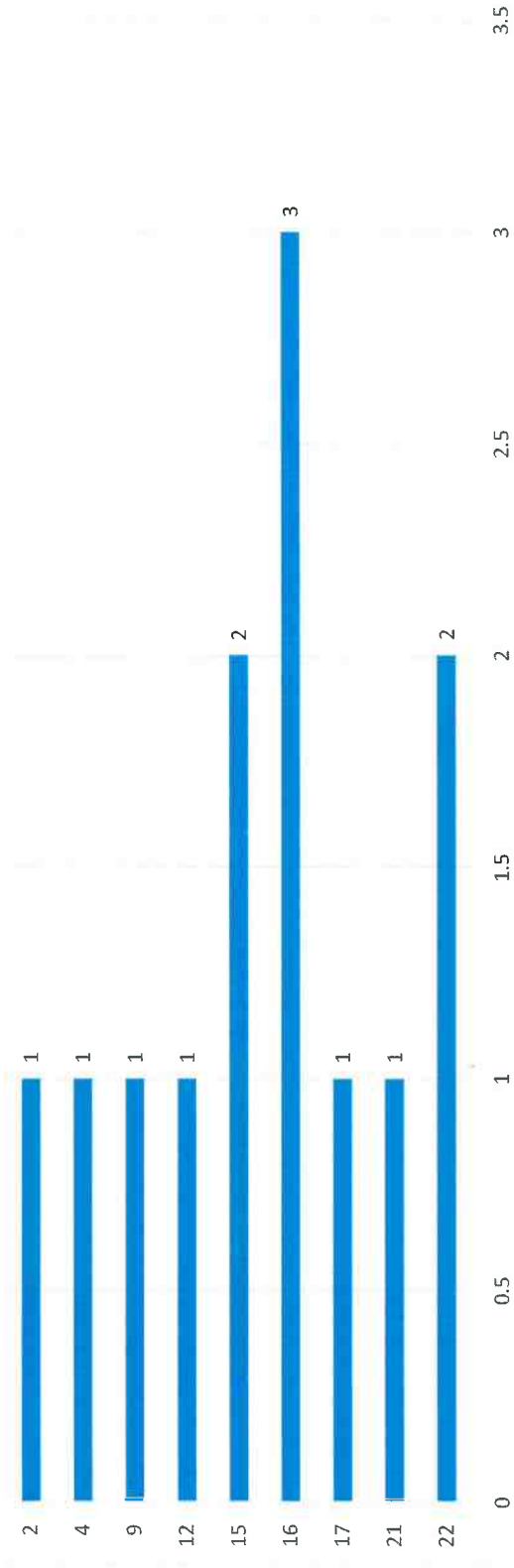


Total Calls by Day of the Week

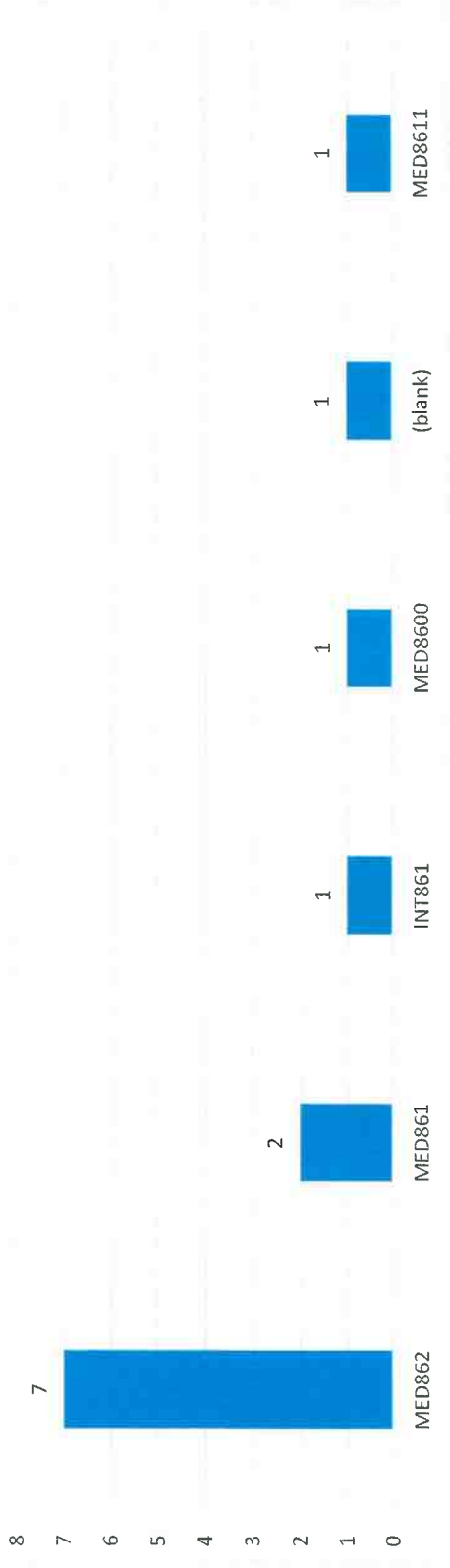


Penn State Life Lion, LLC  
Covered Incidents  
July 2023

Total Calls by Hour



Total Calls by First Unit Dispatched





**Mount Joy Borough Missed Calls July 2023-13**

7/2/2023 @ 15:15 Class 1 Vehicle accident 86-11

77-3 7/2/2023 @ 13:34 Class 3 Sick person Columbia Borough

7/7/2023 @ 15:54 Class 1 Chest pain 86-11

77-3 7/7/2023 @ 15:30 Routine Transport

7/9/2023 @ 11:56 Class 1 Sick person 86-2

77-3 7/9/2023 @ 11:47 Class 2 Psychiatric West Donegal Township

7/10/2023 @ 13:22 Class 3 Fall 86-12

77-3 7/10/2023 @ 12:50 Class 3 Sick person Columbia Borough

7/11/2023 @ 13:16 Class 1 Sick person

77-3 7/11/2023 @ 12:57 Class 3 Sick person West Donegal Township

7/14/2023 @ 21:37 Class 3 Public service 86-2

77-30 7/14/2023 @ 20:54 Class 1 Allergic reaction Mt Joy Township

7/16/2023 @ 14:32 Class 3 Fall 86-1

77-30 7/16/2023 @ 13:35 Class 1 Hemorrhage Mount Joy Township

7/16/2023 @ 22:13 Class 3 Fall 86-2

77-32 7/16/2023 @ 21:42 Class 1 Chest pain West Donegal Township

7/19/2023 @ 02:48 Class 1 Fall 86-2

77-32 7/19/2023 @ 02:20 Class 2 Fall Mount Joy Borough

7/21/2023 @ 14:52 Class 1 Sick person 86-2

77-3 7/21/2023 @ 14:28 Class 3 Allergic reaction Mount Joy Township

7/23/2023 @ 08:12 Class 1 Unknown EMS 86-2

77-3 7/23/2023 @ 07:06 Class 2 Traumatic injury Rapho Township

7/24/2023 @ 19:56 Class 1 Unconscious person 86-11

77-32 7/24/2023 @ 18:11 Routine transfer

7/27/2023 @ 14:46 Class 1 Stroke 86-1

7/30/2023 @ 00:27 Class 1 Sick person 86-1

77-32 7/30/2023 @ 2315 Routine transfer

**Mount Joy Unit Responding to another Agencies Municipality-July 2023**

**7/1-7/24**

**East Donegal Township**

77-32 7/23/2023 @ 18:27 Class 1 Vehicle accident

**Elizabethtown Borough**

77-32 7/2/2023 @ 01:21 Class 2 Unknown EMS/Canceled after responding for 4 minutes

**Manheim Borough**

77-32 7/7/2023 @ 22:52 Class 1 Stroke

**Marietta Borough**

77-3 7/11/2023 @ 15:10 Class 3 Fall / Canceled after responding for 4 minutes

**Mount Joy Township**

77-3 7/22/2023 @ 17:14 Class 1 Sick person

77-32 7/15/2023 @ 19:33 Class 2 Fall/ Canceled after responding for 6 minutes

**Rapho Township**

77-32 7/26/2023 @ 23:15 Class 1 Vehicle accident/Canceled after responding for 9 minutes

**West Donegal Township**

77-3 7/8/2023 @ 06:33 Class 1 Fall

## **Unit Assigned Transports-July 2023**

### **West Hempfield**

77-2-12

77-22-12

### **Mount Joy**

77-3-6

77-32-13

### **Woodcrest (East Hempfield)**

77-4-18

77-42-10

### **Columbia**

77-6-14

77-62-8

### **East Hempfield (Rhorerstown Rd & Columbia Ave)**

77-7-17

### **Float Ambulance**

77-9-6

### **York (Hellam, Hallam & Wrightsville)**

Y41-1

**Northwest EMS Inc.**  
**Agency Incident Report, January - July 2023**  
**Mount Joy Borough**

8e

**JANUARY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2301001243	BACK PAIN-SICK-CLASS 1	3051	1	703 SQUARE ST	01/02/2023 10:14:50	recalled			
2301003068	UNKNOWN EMS-PERSON DOWN-CLASS 2	3322	2	308 SASSAFRAS ALY	01/03/2023 20:12:04			77	
2301003612	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/04/2023 10:36:02	transport	lanc	77	
2301004904	SICK PERSON-CLASS 3	3263	3	130 FARMINGTON WAY	01/05/2023 10:14:25	transport	lgh	77	
2301005982	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/06/2023 08:05:00	recalled			
2301007359	ABDOMINAL PAIN-SICK-CLASS 1	3012	1	1001 CORNERSTONE DR	01/07/2023 11:26:30	transport	lanc	77	
2301007571	MEDICAL ALARM-CLASS 3	3909	3	333 FLORIN AVE	01/07/2023 14:54:22	no pt		77	
2301009019	UNCON PERSON-CLASS 1	3311	1	330 LOCUST LN	01/09/2023 02:32:49	transport	lgh	77	
2301009637	FALL-INJURED-CLASS 3	3173	3	951 WOOD ST	01/09/2023 14:22:05	transport	hmc	77	
2301010051	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 COLUMBIA AVE	01/09/2023 20:27:46	CX			
2301015367	HEMORRHAGE-CLASS 1	3211	1	345 FLORIN AVE	01/14/2023 10:44:55	transport	lgh	77	
2301015435	SICK PERSON-CLASS 3	3263	3	506 BERNHARD AVE	01/14/2023 11:49:54	transport	lgh	77	
2301017224	SICK PERSON-CLASS 1	3261	1	520 GLENN AVE	01/16/2023 08:16:09	CX			
2301017895	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	01/16/2023 17:42:19	transport	lititz	77	
2301018462	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	303 CHOCOLATE AVE	01/17/2023 08:43:10	transport	lgh	77	
2301018736	BREATHING PROBLEM-CLASS 1	3061	1	1071 DONEGAL SPRINGS RD	01/17/2023 12:09:53	transport	lgh	77	
2301022765	CHEST PAINS-CLASS 1	3101	1	607 HEARTHSTONE LN	01/20/2023 16:40:09	transport	lgh		77
2301024848	SICK PERSON-CLASS 3	3263	3	501 MARTIN AVE	01/22/2023 17:12:02	recalled			
2301024860	HEMORRHAGE-CLASS 1	3211	1	81 E MAIN ST	01/22/2023 17:18:28	transport	lanc	77	
2301026606	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	01/24/2023 09:11:28	transport	lanc	77	
2301028540	BREATHING PROBLEM-CLASS 1	3061	1	803 DONEGAL SPRINGS RD	01/25/2023 17:52:31	CX		77	
2301030283	BREATHING PROBLEM-CLASS 1	3061	1	340 SASSAFRAS TER	01/27/2023 07:52:32	CX			
2301030463	SICK PERSON-CLASS 1	3261	1	515 CREEKSIDE LN	01/27/2023 10:31:07	recalled			
2301033009	TRAUMATIC-INJURED-CLASS 1	3301	1	330 SASSAFRAS TER	01/29/2023 15:12:31	transport	lgh	77	
2301033082	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	01/29/2023 17:05:26	transport	lanc	77	
2301033786	BUILDING-COMMERCIAL-INDUSTRIAL-1A	2147	3	903 SQUARE ST	01/30/2023 10:25:12	recalled			

18 Class 1  
1 Class 2  
7 Class 3  


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26 Total dispatches  
9 cancelled/recalled  


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17 Total cover calls/assists

Total dispatches for Jan - Jul 2023: 160  
Total covers/assists for Jan - Jul 2023: 100

**Northwest EMS Inc.**  
**Agency Incident Report, January - July 2023**  
**Mount Joy Borough**

**FEBRUARY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2302000929	VEHICLE ACCIDENT-CLASS 2	2603	2	NEW HAVEN ST / W HENRY ST	02/01/2023 17:30:33	recalled			
2302001070	STROKE-CVA-CLASS 1I	3282	1	229 SCHOOL LN	02/01/2023 19:46:29	recalled			
2302002756	BREATHING PROBLEM-CLASS 1	3061	1	15 MOUNT JOY ST	02/03/2023 10:00:33	transport	lanc	77	
2302006267	BUILDING-HIGH OCCUPANCY-1A	2162	3	5 E DONEGAL ST	02/06/2023 15:21:58	standby		77	
2302010196	CO INHALATION-CLASS 1	2019	1	720 HILL ST	02/09/2023 17:31:51	recalled			
2302014457	PUBLIC SERVICE-EMS-CLASS 3	3911	3	341 RICHLAND LN	02/13/2023 11:15:53	no pt		77	
2302017726	SICK PERSON-CLASS 3	3263	3	614 HEARTHSTONE LN	02/15/2023 22:55:33	transport	lgh	77	
2302017971	HEART PROBLEM-CLASS 1	3191	1	507 HILL ST	02/16/2023 07:31:46	recalled			
2302018557	FALL-INJURED-CLASS 3	3173	3	203 SAGE CT	02/16/2023 14:56:23	transport	lanc	77	
2302019095	SICK PERSON-CLASS 3	3263	3	720 BERNHARD AVE	02/17/2023 02:21:34	transport	lanc	77	
2302020060	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	542 MARTIN AVE	02/17/2023 19:38:36	recalled			
2302021326	HEART PROBLEM-CLASS 1	3191	1	340 SASSAFRAS TER	02/18/2023 23:41:18	transport	lgh	77	
2302021539	BREATHING PROBLEM-CLASS 1	3061	1	562 UNION SCHOOL RD	02/19/2023 07:15:50	cx			
2302022324	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	02/19/2023 22:15:52	refusal		77	
2302024445	BREATHING PROBLEM-CLASS 1	3061	1	14 NEW ST	02/21/2023 17:49:03	recalled			
2302025315	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/22/2023 13:50:51	recalled			
2302026563	SICK PERSON-CLASS 1	3261	1	382 S MARKET AVE	02/23/2023 14:34:17	recalled			
2302027980	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	02/24/2023 15:16:21	transport	lgh	77	
2302027997	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	02/24/2023 15:29:34	transport	lanc	77	
2302030120	SICK PERSON-CLASS 3	3263	3	200 WATERS EDGE DR	02/26/2023 14:27:00	transport	hmc	77	
2302030324	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/26/2023 18:40:45	transport	lgh	77	
2302032418	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	02/28/2023 13:54:09	transport	lgh	77	

10 Class 1  
2 Class 2  
10 Class 3  


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22 Total dispatches  
9 cancelled/recalled  


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13 Total cover calls/assists

**MARCH**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2303001968	SICK PERSON-CLASS 3	3263	3	703 SQUARE ST	03/02/2023 14:52:16	transport	hmc	77	
2303003906	FALL-INJURED-CLASS 2	3172	2	127 BAYBERRY DR	03/04/2023 09:06:36	refusal		77	
2303005202	PREGNANCY-MATERNITY-CLASS 1	3241	1	198 N MELHORN DR	03/05/2023 13:13:24	transport	other		77
2303006242	SICK PERSON-CLASS 3	3263	3	110 W MAIN ST	03/06/2023 13:28:50	transport	lanc	77	
2303007346	CONVULSION-SEIZURE-CLASS 1	3121	1	15 MOUNT JOY ST	03/07/2023 12:46:23	recalled			
2303009527	SICK PERSON-CLASS 1	3261	1	274 W MAIN ST	03/09/2023 09:23:37	recalled			
2303011152	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	03/10/2023 16:43:24	transport	lgh	77	
2303011230	STROKE-CVA-CLASS 1	3281	1	210 GRANDVIEW CIR	03/10/2023 17:45:00	recalled			
2303013751	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	03/13/2023 11:02:03	transport	lgh	77	
2303014366	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:02:39	no pt		77	
2303014401	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:38:07	recalled			
2303018010	FALL-INJURED-CLASS 1	3171	1	81 E MAIN ST	03/16/2023 16:53:18	recalled			
2303019220	ALLERGIC REACTION-CLASS 1I	3024	1	116 COLUMBIA AVE	03/17/2023 16:01:47	refusal		77	
2303019661	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	03/17/2023 22:14:47	cx			
2303019883	BREATHING PROBLEM-CLASS 1	3061	1	358 SASSAFRAS TER	03/18/2023 03:41:02	cx			
2303021762	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	309 N ANGLE ST	03/19/2023 20:56:21	transport	lanc	77	
2303028782	UNCON PERSON-CLASS 1	3311	1	205 W MAIN ST	03/25/2023 15:09:16	transport	lititz	77	
2303029628	UNCON PERSON-CLASS 1	3311	1	1050 W MAIN ST	03/26/2023 13:03:14	transport	lgh		77
2303029779	SICK PERSON-CLASS 1	3261	1	703 SQUARE ST	03/26/2023 15:40:12	transport	hmc		77
2303030807	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	680 WOOD ST	03/27/2023 14:12:15	transport	lgh	77	
2303036109	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	03/31/2023 19:50:03	transport	lanc	77	

13 Class 1  
1 Class 2  
7 Class 3  


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21 Total dispatches  
7 cancelled/recalled  


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14 Total cover calls/assists

**Northwest EMS Inc.**  
**Agency Incident Report, January - July 2023**  
**Mount Joy Borough**

**APRIL**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2304001623	SICK PERSON-CLASS 3	3263	3	274 W MAIN ST	04/02/2023 12:38:59	transport	lanc	77	
2304004291	CONVULSION-SEIZURE-CLASS 1	3121	1	1008 CORNERSTONE DR	04/04/2023 15:33:40	transport	lgh		77
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc	77	
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc	77	
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc	77	
2304006725	CHEST PAINS-CLASS 1	3101	1	461 S PLUM ST	04/06/2023 12:12:22	recalled			
2304010231	SICK PERSON-CLASS 1	3261	1	614 HEARTHSTONE LN	04/09/2023 15:05:12	transport	lgh	77	
2304012493	HEMORRHAGE-CLASS 1	3211	1	607 HEARTHSTONE LN	04/11/2023 11:41:44	transport	lgh		77
2304016379	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	04/14/2023 08:34:46	transport	lgh		77
2304020770	SICK PERSON-CLASS 3	3263	3	201 LEFEVER RD	04/17/2023 15:03:20	recalled			
2304022931	STROKE-CVA-CLASS 1	3281	1	1000 E MAIN ST	04/19/2023 10:15:08	recalled			
2304025470	PREGNANCY-MATERNITY-CLASS 2	3242	2	304 SASSAFRAS TER	04/21/2023 08:31:09				
						transport	other	77	
2304025650	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	04/21/2023 10:46:40	recalled			
2304026106	CHOKING-CLASS 1	3111	1	755 TERRACE AVE	04/21/2023 16:01:31	refusal		77	
2304026418	STROKE-CVA-CLASS 1I	3282	1	607 HEARTHSTONE LN	04/21/2023 19:30:44	transport	lgh	77	
2304028169	UNCON PERSON-CLASS 1	3311	1	4 HARVESTVIEW SOUTH	04/23/2023 01:02:49	recalled			
2304028522	BACK PAIN-SICK-CLASS 1	3051	1	404 BIRCHLAND AVE	04/23/2023 11:40:39	transport	lanc		77
2304032836	PSYCHIATRIC-EMOTIONAL-CLASS 1	3251	1	75 E MAIN ST	04/27/2023 03:51:56				
						CX			
2304033258	FALL-INJURED-CLASS 1	3171	1	100 S JACOB ST	04/27/2023 11:59:06	transport	lgh	77	
2304036199	SICK PERSON-CLASS 1	3261	1	454 W MAIN ST	04/29/2023 21:48:42	transport	lanc	77	

14 Class 1  
4 Class 2  
2 Class 3  


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20 Total dispatches  
6 cancelled/recalled  


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14 Total cover calls/assists

**MAY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2305004743	CHEST PAINS-CLASS 1	3101	1	829 HILL ST	05/04/2023 17:08:54	transport	lgh	77	
2305004899	SICK PERSON-CLASS 1	3261	1	715 ARBOR ROSE AVE	05/04/2023 19:52:25	transport	lititz	77	
2305005987	FALL-INJURED-CLASS 3	3173	3	411 HARVESTVIEW NORTH	05/05/2023 17:44:54	recalled			
2305007993	PREGNANCY-MATERNITY-CLASS 1	3241	1	359 SASSAFRAS TER	05/07/2023 12:21:06				
						CX			
2305008005	HEART PROBLEM-CLASS 1	3191	1	411 HARVESTVIEW NORTH	05/07/2023 12:33:35	transport	lgh	77	
2305009135	VEHICLE ACCIDENT-ENTRAPMENT	2606	1	N ANGLE ST / W MAIN ST	05/08/2023 12:30:16				
						CX			
2305011198	CHEST PAINS-CLASS 1	3101	1	117 N MARKET ST	05/10/2023 06:14:15	recalled			
2305013338	CONVULSION-SEIZURE-CLASS 1	3121	1	789 E MAIN ST	05/11/2023 20:42:24	recalled			
2305014295	CHEST PAINS-CLASS 1	3101	1	1071 DONEGAL SPRINGS RD	05/12/2023 15:27:23	refusal		77	
2305014682	SICK PERSON-CLASS 3	3263	3	101 W MAIN ST	05/12/2023 21:20:06	transport	lanc	77	
2305020452	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	05/17/2023 15:15:25	transport	lgh	77	
2305022974	UNCON PERSON-CLASS 1	3311	1	612 HEARTHSTONE LN	05/19/2023 14:48:01	transport	lanc	77	
2305023113	CONVULSION-SEIZURE-CLASS 1	3121	1	308 MERCHANT AVE	05/19/2023 16:21:21	transport	hmc	77	
2305026169	SICK PERSON-CLASS 1	3261	1	951 WOOD ST	05/22/2023 11:24:10	recalled			
2305026201	BREATHING PROBLEM-CLASS 1	3061	1	789 E MAIN ST	05/22/2023 11:52:37	recalled			
2305029684	VEHICLE ACCIDENT-CLASS 1	2601	1	48 E MAIN ST	05/25/2023 01:03:51	recalled			
2305033910	STROKE-CVA-CLASS 1	3281	1	829 BRUCE AVE	05/28/2023 13:40:45				
						CX			
2305034729	CARDIAC ARREST-CLASS 1	3091	1	232 WELDON ALY	05/29/2023 10:02:31			77	
						CX			
2305035708	HEMORRHAGE-CLASS 1I	3214	1	216 E DONEGAL ST	05/30/2023 07:55:03	no pt		77	

16 Class 1  
0 Class 2  
3 Class 3  


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19 Total dispatches  
9 cancelled/recalled  


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10 Total cover calls/assists

**Northwest EMS Inc.**  
**Agency Incident Report, January - July 2023**  
**Mount Joy Borough**

**JUNE**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2306001267	BREATHING PROBLEM-CLASS 1	3061	1	100 S JACOB ST	06/01/2023 21:26:41	recalled			
2306001277	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	06/01/2023 21:40:31	transport	lgh	77	
2306005585	UNCON PERSON-CLASS 3	3313	3	951 WOOD ST	06/05/2023 10:10:11	transport	lanc	77	
2306005607	CHEST PAINS-CLASS 1	3101	1	124 E DONEGAL ST	06/05/2023 10:24:26	refusal		77	
2306005616	SICK PERSON-CLASS 1	3261	1	201 MOUNT JOY ST	06/05/2023 10:28:50	recalled			
2306005650	FALL-INJURED-CLASS 2	3172	2	773 E MAIN ST	06/05/2023 10:53:21	refusal		77	
2306012041	UNCON PERSON-CLASS 1	3311	1	454 W MAIN ST	06/10/2023 15:06:14	transport	lanc	77	
2306012163	CARDIAC ARREST-CLASS 1	3091	1	710 ARBOR ROSE AVE	06/10/2023 17:14:19	doa		77	
2306013123	HEMORRHAGE-CLASS 1	3211	1	15 MOUNT JOY ST	06/11/2023 13:05:52	cx			
2306013347	UNCON PERSON-CLASS 1	3311	1	301 MANHEIM ST	06/11/2023 16:56:11	cx			
2306013372	CONVULSION-SEIZURE-CLASS 1	3121	1	441 W MAIN ST	06/11/2023 17:24:03	refusal		77	
2306015513	SICK PERSON-CLASS 1	3261	1	330 E MAIN ST	06/13/2023 13:32:54	recalled			
2306018391	RESCUE-LEVEL 1	2409	1	15 NEW ST	06/15/2023 19:59:42	recalled			
2306019941	FALL-INJURED-CLASS 3	3173	3	4 HARVESTVIEW SOUTH	06/17/2023 05:41:20	no pt		77	
2306023027	ABDOMINAL PAIN-SICK-CLASS 1	3012	1	311 HARVESTVIEW NORTH	06/19/2023 18:51:37	transport	lanc	77	
2306023555	CHEST PAINS-CLASS 1	3101	1	128 BAYBERRY DR	06/20/2023 08:22:53	recalled			
2306023586	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	06/20/2023 08:51:26	transport	lititz	77	
2306024448	SICK PERSON-CLASS 3	3263	3	510 GLENN AVE	06/20/2023 20:52:05	transport	lanc	77	
2306024991	CARDIAC ARREST-CLASS 1	3091	1	1004 ASHWORTH ST	06/21/2023 10:03:31	cx			
2306028417	BREATHING PROBLEM-CLASS 1	3061	1	125 CHARLAN BLVD	06/24/2023 03:33:31	cx			
2306028768	CONVULSION-SEIZURE-CLASS 1	3121	1	1184 ANDERSON FERRY RD	06/24/2023 11:55:13	refusal		77	
2306028898	PUBLIC SERVICE-EMS-CLASS 3	3911	3	352 MARIETTA AVE	06/24/2023 13:48:44	no pt		77	
2306029052	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	06/24/2023 16:04:10	refusal		77	
2306030127	SICK PERSON-CLASS 1	3261	1	538 UNION SCHOOL RD	06/25/2023 16:05:45	transport	lanc	77	
2306030525	BREATHING PROBLEM-CLASS 1	3061	1	110 LEFEVER RD	06/25/2023 23:25:16	recalled			
2306034747	OVERDOSE-POISONING-CLASS 1	3231	1	110 W MAIN ST	06/29/2023 10:54:27	recalled			
2306035930	CHEST PAINS-CLASS 1	3101	1	807 E MAIN ST	06/30/2023 09:17:10	cx			

21 Class 1

2 Class 2

4 Class 3

27 Total dispatches

12 cancelled/recalled

15 Total cover calls/assists



**Northwest EMS Inc.**  
**Agency Incident Report, January - July 2023**  
**Mount Joy Borough**

**JULY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2307001674	VEHICLE ACCIDENT-CLASS 1	2601	1	DONEGAL SPRINGS RD / MUSSER RD	07/02/2023 15:12:53	recalled			
2307005913	PSYCHIATRIC-EMOTIONAL-CLASS 1	3251	1	454 W MAIN ST	07/06/2023 01:53:04	transport	lgh	77	77
2307007922	UNCON PERSON-CLASS 1	3311	1	143 CHERRY ALY	07/07/2023 15:50:15	transport	lgh	77	
2307009795	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 W DONEGAL ST	07/09/2023 03:46:30	cx			
2307010081	SICK PERSON-CLASS 1	3261	1	48 E MAIN ST	07/09/2023 11:55:30	transport	lanc	77	
2307010180	UNCON PERSON-CLASS 1	3311	1	639 DONEGAL SPRINGS RD	07/09/2023 13:41:49	transport	lgh		77
2307011389	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	07/10/2023 13:17:35	transport	lgh	77	
2307012601	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	07/11/2023 13:15:17	transport	lgh		
2307014046	SICK PERSON-CLASS 1	3261	1	15 MOUNT JOY ST	07/12/2023 14:59:29	transport	lanc	77	
2307015163	UNCON PERSON-CLASS 1	3311	1	607 HEARTHSTONE LN	07/13/2023 13:06:37	recalled			
2307016932	PUBLIC SERVICE-EMS-CLASS 3	3911	3	4 HARVESTVIEW SOUTH	07/14/2023 21:36:10	no pt		77	
2307018827	FALL-INJURED-CLASS 3	3173	3	1031 W MAIN ST	07/16/2023 14:31:00	refusal		77	
2307019222	FALL-INJURED-CLASS 3	3173	3	4 HARVESTVIEW SOUTH	07/16/2023 22:11:53	refusal		77	
2307019820	UNCON PERSON-CLASS 1	3311	1	1001 E MAIN ST	07/17/2023 12:08:49	recalled			
2307020922	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	07/18/2023 10:11:42	recalled			
2307021932	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	07/19/2023 02:47:35	transport	lgh		
2307022998	CHEST PAINS-CLASS 1	3101	1	951 WOOD ST	07/19/2023 21:19:30	transport	lanc		77
2307023461	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	07/20/2023 10:31:29	recalled			
2307023511	FALL-INJURED-CLASS 3	3173	3	155 N MELHORN DR	07/20/2023 11:12:57	recalled			
2307025037	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	07/21/2023 14:48:40	transport	lgh	77	
2307025929	DIABETIC-CLASS 1I	3132	1	44 E MAIN ST	07/22/2023 10:30:52	cx			
2307026895	UNKNOWN EMS-PERSON DOWN-CLASS 1	3321	1	33 W MAIN ST	07/23/2023 08:11:05	transport	lanc	77	
2307028781	UNCON PERSON-CLASS 1	3311	1	112 E MAIN ST	07/24/2023 19:54:04	transport	lanc	77	
2307032354	STROKE-CVA-CLASS 1I	3282	1	1001 CORNERSTONE DR	07/27/2023 14:43:36	transport	lgh	77	
2307035576	SICK PERSON-CLASS 1	3261	1	231 WATERS EDGE DR	07/30/2023 00:26:28	transport	lgh	7	

20 Class 1  
0 Class 2  
5 Class 3  


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25 Total dispatches  
8 cancelled/recalled  


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17 Total cover calls/assists

**Northwest EMS Inc.**  
**Agency Incident Report, January - June 2023**  
**Mount Joy Borough**

**JANUARY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2301001243	BACK PAIN-SICK-CLASS 1	3051	1	703 SQUARE ST	01/02/2023 10:14:50	recalled			
2301003068	UNKNOWN EMS-PERSON DOWN-CLASS 2	3322	2	308 SASSAFRAS ALY	01/03/2023 20:12:04	refusal		77	
2301003612	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/04/2023 10:36:02	transport	lanc	77	
2301004904	SICK PERSON-CLASS 3	3263	3	130 FARMINGTON WAY	01/05/2023 10:14:25	transport	lgh		
2301005982	SICK PERSON-CLASS 1	3261	1	130 FARMINGTON WAY	01/06/2023 08:05:00	recalled			
2301007359	ABDOMINAL PAIN-SICK-CLASS 1I	3012	1	1001 CORNERSTONE DR	01/07/2023 11:26:30	transport	lanc	77	
2301007571	MEDICAL ALARM-CLASS 3	3909	3	333 FLORIN AVE	01/07/2023 14:54:22	no pt		77	
2301009019	UNCON PERSON-CLASS 1	3311	1	330 LOCUST LN	01/09/2023 02:32:49	transport	lgh	77	
2301009637	FALL-INJURED-CLASS 3	3173	3	951 WOOD ST	01/09/2023 14:22:05	transport	hmc	77	
2301010051	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	21 COLUMBIA AVE	01/09/2023 20:27:46	cx			
2301015367	HEMORRHAGE-CLASS 1	3211	1	345 FLORIN AVE	01/14/2023 10:44:55	transport	lgh	77	
2301015435	SICK PERSON-CLASS 3	3263	3	506 BERNHARD AVE	01/14/2023 11:49:54	transport	lgh	77	
2301017224	SICK PERSON-CLASS 1	3261	1	520 GLENN AVE	01/16/2023 08:16:09	cx			
2301017895	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	01/16/2023 17:42:19	transport	lititz	77	
2301018462	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	303 CHOCOLATE AVE	01/17/2023 08:43:10	transport	lgh	77	
2301018736	BREATHING PROBLEM-CLASS 1	3061	1	1071 DONEGAL SPRINGS RD	01/17/2023 12:09:53	transport	lgh	77	
2301022765	CHEST PAINS-CLASS 1	3101	1	607 HEARTHSTONE LN	01/20/2023 16:40:09	transport	lgh		77
2301024848	SICK PERSON-CLASS 3	3263	3	501 MARTIN AVE	01/22/2023 17:12:02	recalled			
2301024860	HEMORRHAGE-CLASS 1	3211	1	81 E MAIN ST	01/22/2023 17:18:28	transport	lanc	77	
2301026606	CHEST PAINS-CLASS 1	3101	1	15 MOUNT JOY ST	01/24/2023 09:11:28	transport	lanc	77	
2301028540	BREATHING PROBLEM-CLASS 1	3061	1	803 DONEGAL SPRINGS RD	01/25/2023 17:52:31	cx		77	
2301030283	BREATHING PROBLEM-CLASS 1	3061	1	340 SASSAFRAS TER	01/27/2023 07:52:32	cx			
2301030463	SICK PERSON-CLASS 1	3261	1	515 CREEKSIDE LN	01/27/2023 10:31:07	recalled			
2301033009	TRAUMATIC-INJURED-CLASS 1	3301	1	330 SASSAFRAS TER	01/29/2023 15:12:31	transport	lgh	77	
2301033082	SICK PERSON-CLASS 1	3261	1	4 HARVESTVIEW SOUTH	01/29/2023 17:05:26	transport	lanc	77	
2301033786	BUILDING-COMMERCIAL-INDUSTRIAL-1A	2147	3	903 SQUARE ST	01/30/2023 10:25:12	recalled			

18 Class 1  
1 Class 2  
7 Class 3  


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26 Total dispatches  
9 cancelled/recalled  


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17 Total cover calls/assists

Total dispatches for Jan - Jun 2023: 135  
Total covers/assists for Jan - Jun 2023: 83

**Northwest EMS Inc.**  
**Agency Incident Report, January - June 2023**  
**Mount Joy Borough**

**FEBRUARY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2302000929	VEHICLE ACCIDENT-CLASS 2	2603	2	NEW HAVEN ST / W HENRY ST	02/01/2023 17:30:33	recalled			
2302001070	STROKE-CVA-CLASS 1I	3282	1	229 SCHOOL LN	02/01/2023 19:46:29	recalled			
2302002756	BREATHING PROBLEM-CLASS 1	3061	1	15 MOUNT JOY ST	02/03/2023 10:00:33	transport	lanc	77	
2302006267	BUILDING-HIGH OCCUPANCY-1A	2162	3	5 E DONEGAL ST	02/06/2023 15:21:58	standby		77	
2302010196	CO INHALATION-CLASS 1	2019	1	720 HILL ST	02/09/2023 17:31:51	recalled			
2302014457	PUBLIC SERVICE-EMS-CLASS 3	3911	3	341 RICHLAND LN	02/13/2023 11:15:53	no pt			
2302017726	SICK PERSON-CLASS 3	3263	3	614 HEARTHSTONE LN	02/15/2023 22:55:33	transport	lgh	77	
2302017971	HEART PROBLEM-CLASS 1	3191	1	507 HILL ST	02/16/2023 07:31:46	recalled			
2302018557	FALL-INJURED-CLASS 3	3173	3	203 SAGE CT	02/16/2023 14:56:23	transport	lanc	77	
2302019095	SICK PERSON-CLASS 3	3263	3	720 BERNHARD AVE	02/17/2023 02:21:34	transport	lanc	77	
2302020060	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	542 MARTIN AVE	02/17/2023 19:38:36	recalled			
2302021326	HEART PROBLEM-CLASS 1	3191	1	340 SASSAFRAS TER	02/18/2023 23:41:18	transport	lgh	77	
2302021539	BREATHING PROBLEM-CLASS 1	3061	1	562 UNION SCHOOL RD	02/19/2023 07:15:50	cx			
2302022324	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	02/19/2023 22:15:52	refusal		77	
2302024445	BREATHING PROBLEM-CLASS 1	3061	1	14 NEW ST	02/21/2023 17:49:03	recalled			
2302025315	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/22/2023 13:50:51	recalled			
2302026563	SICK PERSON-CLASS 1	3261	1	382 S MARKET AVE	02/23/2023 14:34:17	recalled			
2302027980	FALL-INJURED-CLASS 3	3173	3	607 HEARTHSTONE LN	02/24/2023 15:16:21	transport	lgh	77	
2302027997	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	02/24/2023 15:29:34	transport	lanc	77	
2302030120	SICK PERSON-CLASS 3	3263	3	200 WATERS EDGE DR	02/26/2023 14:27:00	transport	hmc	77	
2302030324	BREATHING PROBLEM-CLASS 1	3061	1	515 CREEKSIDE LN	02/26/2023 18:40:45	transport	lgh	77	
2302032418	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	02/28/2023 13:54:09	transport	lgh	77	

10 Class 1  
2 Class 2  
10 Class 3  


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22 Total dispatches  
9 cancelled/recalled  


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13 Total cover calls/assists

**MARCH**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2303001968	SICK PERSON-CLASS 3	3263	3	703 SQUARE ST	03/02/2023 14:52:16	transport	hmc	77	
2303003906	FALL-INJURED-CLASS 2	3172	2	127 BAYBERRY DR	03/04/2023 09:06:36	refusal		77	
2303005202	PREGNANCY-MATERNITY-CLASS 1	3241	1	198 N MELHORN DR	03/05/2023 13:13:24	transport	other		77
2303006242	SICK PERSON-CLASS 3	3263	3	110 W MAIN ST	03/06/2023 13:28:50	transport	lanc	77	
2303007346	CONVULSION-SEIZURE-CLASS 1	3121	1	15 MOUNT JOY ST	03/07/2023 12:46:23	recalled			
2303009527	SICK PERSON-CLASS 1	3261	1	274 W MAIN ST	03/09/2023 09:23:37	recalled			
2303011152	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	03/10/2023 16:43:24	transport	lgh	77	
2303011230	STROKE-CVA-CLASS 1	3281	1	210 GRANDVIEW CIR	03/10/2023 17:45:00	recalled			
2303013751	SICK PERSON-CLASS 1	3261	1	607 HEARTHSTONE LN	03/13/2023 11:02:03	transport	lgh	77	
2303014366	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:02:39	no pt		77	
2303014401	PUBLIC SERVICE-EMS-CLASS 3	3911	3	200 WATERS EDGE DR	03/13/2023 20:38:07	recalled			
2303018010	FALL-INJURED-CLASS 1	3171	1	81 E MAIN ST	03/16/2023 16:53:18	recalled			
2303019220	ALLERGIC REACTION-CLASS 1I	3024	1	116 COLUMBIA AVE	03/17/2023 16:01:47	refusal		77	
2303019661	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	03/17/2023 22:14:47	cx			
2303019883	BREATHING PROBLEM-CLASS 1	3061	1	358 SASSAFRAS TER	03/18/2023 03:41:02	cx			
2303021762	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	309 N ANGLE ST	03/19/2023 20:56:21	transport	lanc	77	
2303028782	UNCON PERSON-CLASS 1	3311	1	205 W MAIN ST	03/25/2023 15:09:16	transport	lititz	77	
2303029628	UNCON PERSON-CLASS 1	3311	1	1050 W MAIN ST	03/26/2023 13:03:14	transport	lgh		
2303029779	SICK PERSON-CLASS 1	3261	1	703 SQUARE ST	03/26/2023 15:40:12	transport	hmc		
2303030807	ABDOMINAL PAIN-SICK-CLASS 1	3011	1	680 WOOD ST	03/27/2023 14:12:15	transport	lgh	77	
2303036109	PSYCHIATRIC-EMOTIONAL-CLASS 3	3253	3	110 W MAIN ST	03/31/2023 19:50:03	transport	lanc	77	

13 Class 1  
1 Class 2  
7 Class 3  


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21 Total dispatches  
7 cancelled/recalled  


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14 Total cover calls/assists

**Northwest EMS Inc.**  
**Agency Incident Report, January - June 2023**  
**Mount Joy Borough**

**APRIL**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2304001623	SICK PERSON-CLASS 3	3263	3	274 W MAIN ST	04/02/2023 12:38:59	transport	lanc	77	
2304004291	CONVULSION-SEIZURE-CLASS 1	3121	1	1008 CORNERSTONE DR	04/04/2023 15:33:40	transport	lgh		77
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc		
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc		
2304004394	VEHICLE ACCIDENT-CLASS 2	2603	2	PARK AVE / E MAIN ST	04/04/2023 16:41:25	transport	hmc		
2304006725	CHEST PAINS-CLASS 1	3101	1	461 S PLUM ST	04/06/2023 12:12:22	recalled			
2304010231	SICK PERSON-CLASS 1	3261	1	614 HEARTHSTONE LN	04/09/2023 15:05:12	transport	lgh		
2304012493	HEMORRHAGE-CLASS 1	3211	1	607 HEARTHSTONE LN	04/11/2023 11:41:44	transport	lgh		77
2304016379	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	04/14/2023 08:34:46	transport	lgh		77
2304020770	SICK PERSON-CLASS 3	3263	3	201 LEFEVER RD	04/17/2023 15:03:20	recalled			
2304022931	STROKE-CVA-CLASS 1	3281	1	1000 E MAIN ST	04/19/2023 10:15:08	recalled			
2304025470	PREGNANCY-MATERNITY-CLASS 2	3242	2	304 SASSAFRAS TER	04/21/2023 08:31:09	transport	other	77	
2304025650	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	04/21/2023 10:46:40	recalled			
2304026106	CHOKING-CLASS 1	3111	1	755 TERRACE AVE	04/21/2023 16:01:31	refusal		77	
2304026418	STROKE-CVA-CLASS 1I	3282	1	607 HEARTHSTONE LN	04/21/2023 19:30:44	transport	lgh	77	
2304028169	UNCON PERSON-CLASS 1	3311	1	4 HARVESTVIEW SOUTH	04/23/2023 01:02:49	recalled			
2304028522	BACK PAIN-SICK-CLASS 1	3051	1	404 BIRCHLAND AVE	04/23/2023 11:40:39	transport	lanc		77
2304032836	PSYCHIATRIC-EMOTIONAL-CLASS 1	3251	1	75 E MAIN ST	04/27/2023 03:51:56	CX			
2304033258	FALL-INJURED-CLASS 1	3171	1	100 S JACOB ST	04/27/2023 11:59:06	transport	lgh	77	
2304036199	SICK PERSON-CLASS 1	3261	1	454 W MAIN ST	04/29/2023 21:48:42	transport	lanc		

14 Class 1  
4 Class 2  
2 Class 3  


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20 Total dispatches  
6 cancelled/recalled  


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14 Total cover calls/assists

**MAY**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2305004743	CHEST PAINS-CLASS 1	3101	1	829 HILL ST	05/04/2023 17:08:54	transport	lgh		
2305004899	SICK PERSON-CLASS 1	3261	1	715 ARBOR ROSE AVE	05/04/2023 19:52:25	transport	lititz	77	
2305005987	FALL-INJURED-CLASS 3	3173	3	411 HARVESTVIEW NORTH	05/05/2023 17:44:54	recalled			
2305007993	PREGNANCY-MATERNITY-CLASS 1	3241	1	359 SASSAFRAS TER	05/07/2023 12:21:06	CX			
2305008005	HEART PROBLEM-CLASS 1	3191	1	411 HARVESTVIEW NORTH	05/07/2023 12:33:35	transport	lgh		
2305009135	VEHICLE ACCIDENT-ENTRAPMENT	2606	1	N ANGLE ST / W MAIN ST	05/08/2023 12:30:16	CX			
2305011198	CHEST PAINS-CLASS 1	3101	1	117 N MARKET ST	05/10/2023 06:14:15	recalled			
2305013338	CONVULSION-SEIZURE-CLASS 1	3121	1	789 E MAIN ST	05/11/2023 20:42:24	no pt		77	
2305014295	CHEST PAINS-CLASS 1	3101	1	1071 DONEGAL SPRINGS RD	05/12/2023 15:27:23	refusal			
2305014682	SICK PERSON-CLASS 3	3263	3	101 W MAIN ST	05/12/2023 21:20:06	transport	lanc	77	
2305020452	SICK PERSON-CLASS 3	3263	3	607 HEARTHSTONE LN	05/17/2023 15:15:25	transport	lgh		
2305022974	UNCON PERSON-CLASS 1	3311	1	612 HEARTHSTONE LN	05/19/2023 14:48:01	transport	lanc	77	
2305023113	CONVULSION-SEIZURE-CLASS 1	3121	1	308 MERCHANT AVE	05/19/2023 16:21:21	transport	hmc	77	
2305026169	SICK PERSON-CLASS 1	3261	1	951 WOOD ST	05/22/2023 11:24:10	recalled			
2305026201	BREATHING PROBLEM-CLASS 1	3061	1	789 E MAIN ST	05/22/2023 11:52:37	recalled			
2305029684	VEHICLE ACCIDENT-CLASS 1	2601	1	48 E MAIN ST	05/25/2023 01:03:51	recalled			
2305033910	STROKE-CVA-CLASS 1	3281	1	829 BRUCE AVE	05/28/2023 13:40:45	CX			
2305034729	CARDIAC ARREST-CLASS 1	3091	1	232 WELDON ALY	05/29/2023 10:02:31	CX		77	
2305035708	HEMORRHAGE-CLASS 1I	3214	1	216 E DONEGAL ST	05/30/2023 07:55:03	no pt		77	

16 Class 1  
0 Class 2  
3 Class 3  


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19 Total dispatches  
9 cancelled/recalled  


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10 Total cover calls/assists

**Northwest EMS Inc.**  
**Agency Incident Report, January - June 2023**  
**Mount Joy Borough**

**JUNE**

IncidentNo	IncidentType	TypeCode	Pri	Location	Origination	Disposition	Receiving Facility	Unit Covered	Unit Assisted
2306001267	BREATHING PROBLEM-CLASS 1	3061	1	100 S JACOB ST	06/01/2023 21:26:41	recalled			
2306001277	FALL-INJURED-CLASS 1	3171	1	607 HEARTHSTONE LN	06/01/2023 21:40:31	transport	lgh	77	
2306005585	UNCON PERSON-CLASS 3	3313	3	951 WOOD ST	06/05/2023 10:10:11	transport	lanc	77	
2306005607	CHEST PAINS-CLASS 1	3101	1	124 E DONEGAL ST	06/05/2023 10:24:26	refusal		77	
2306005616	SICK PERSON-CLASS 1	3261	1	201 MOUNT JOY ST	06/05/2023 10:28:50	recalled			
2306005650	FALL-INJURED-CLASS 2	3172	2	773 E MAIN ST	06/05/2023 10:53:21	refusal		77	
2306012041	UNCON PERSON-CLASS 1	3311	1	454 W MAIN ST	06/10/2023 15:06:14	transport	lanc		
2306012163	CARDIAC ARREST-CLASS 1	3091	1	710 ARBOR ROSE AVE	06/10/2023 17:14:19	doa		77	
2306013123	HEMORRHAGE-CLASS 1	3211	1	15 MOUNT JOY ST	06/11/2023 13:05:52	cx			
2306013347	UNCON PERSON-CLASS 1	3311	1	301 MANHEIM ST	06/11/2023 16:56:11	cx			
2306013372	CONVULSION-SEIZURE-CLASS 1	3121	1	441 W MAIN ST	06/11/2023 17:24:03	refusal		77	
2306015513	SICK PERSON-CLASS 1	3261	1	330 E MAIN ST	06/13/2023 13:32:54	recalled			
2306018391	RESCUE-LEVEL 1	2409	1	15 NEW ST	06/15/2023 19:59:42	recalled			
2306019941	FALL-INJURED-CLASS 3	3173	3	4 HARVESTVIEW SOUTH	06/17/2023 05:41:20	no pt		77	
2306023027	ABDOMINAL PAIN-SICK-CLASS 1	3012	1	311 HARVESTVIEW NORTH	06/19/2023 18:51:37	transport	lanc	77	
2306023555	CHEST PAINS-CLASS 1	3101	1	128 BAYBERRY DR	06/20/2023 08:22:53	recalled			
2306023586	CHEST PAINS-CLASS 1	3101	1	4 HARVESTVIEW SOUTH	06/20/2023 08:51:26	transport	lititz	77	
2306024448	SICK PERSON-CLASS 3	3263	3	510 GLENN AVE	06/20/2023 20:52:05	transport	lanc	77	
2306024991	CARDIAC ARREST-CLASS 1	3091	1	1004 ASHWORTH ST	06/21/2023 10:03:31	cx			
2306028417	BREATHING PROBLEM-CLASS 1	3061	1	125 CHARLAN BLVD	06/24/2023 03:33:31	cx			
2306028768	CONVULSION-SEIZURE-CLASS 1	3121	1	1184 ANDERSON FERRY RD	06/24/2023 11:55:13	refusal		77	
2306028898	PUBLIC SERVICE-EMS-CLASS 3	3911	3	352 MARIETTA AVE	06/24/2023 13:48:44	no pt		77	
2306029052	FALL-INJURED-CLASS 2	3172	2	607 HEARTHSTONE LN	06/24/2023 16:04:10	refusal		77	
2306030127	SICK PERSON-CLASS 1	3261	1	538 UNION SCHOOL RD	06/25/2023 16:05:45	transport	lanc	77	
2306030525	BREATHING PROBLEM-CLASS 1	3061	1	110 LEFEVER RD	06/25/2023 23:25:16	recalled			
2306034747	OVERDOSE-POISONING-CLASS 1	3231	1	110 W MAIN ST	06/29/2023 10:54:27	recalled			
2306035930	CHEST PAINS-CLASS 1	3101	1	807 E MAIN ST	06/30/2023 09:17:10	cx			77

21 Class 1  
2 Class 2  
4 Class 3  


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27 Total dispatches  
12 cancelled/recalled  


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15 Total cover calls/assists





## MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

[www.mslibrary.org](http://www.mslibrary.org)

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

**June 2023** - Compiled by Joseph McIlhenney, Executive Director  
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

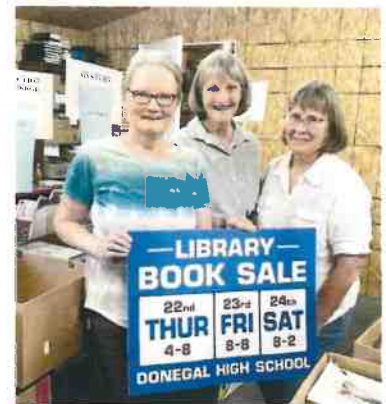
June 1-30, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	18,472	18,713	17,364	3,963	19,251
YTD CIRCULATION	91,270	88,597	88,526	44,374	93,383
OVERDRIVE & E-formats	1,277	1,464	1,395	1,472	986
NEW PATRONS	153	141	82	20	95
YTD NEW PATRONS	526	446	290		435
PATRON COUNT	6,865	6,650	5,955	1,440	7,243
YTD PATRON COUNT	35,775	30,560	23,751	16,757	37,813
PASSPORTS	96	91	67	x	112
YTD PASSPORTS	989	560	466	x	768
WIFI USERS	572	324	314		
PC USERS	252	299	340		

Hoopla!	Jun'23	May'23	Apr'23	Mar'23	Feb'23	Jan'23	Dec'22
Number of Hoopla items used	307	268	232	266	241	235	184

ITEMS SOLD IN LOBBY	\$909.60
YTD TOTAL \$	\$5,984.57
TOTAL \$ ADDED DONATIONS	\$96.00
TOTAL \$ DONATIONS as PRIZES	\$600.00
TOTAL	\$1,605.60

### Executive Summary

- MSL Board of Trustees meeting for July 2023 is canceled.
- Girl Scout Emily Fasig** delivered tables to the Library Courtyard as part of her Gold Award, June 30
- Summer Reading Program attendance is breaking records.** Many families ventured out in the heat to attend MSL programs like, "Dinosaur Adventure Program," June 25 and Eastland Alpacas on June 24, and a visit from Fire Department of Mount Joy on June 15. Just to name a few.
- Friends Group's Used Book Sale** was June 22, 23 and 24. Proceeds reached nearly \$25,000 -how amazing is that?
- A tree was taken down in the side yard by Lewis Burns Tree Service on June 9. Tim Leibfried, owner of Lewis Burns Tree Service, is donating 3 new Maples for the side yard to replace.



### **PROGRAMMING / CLUBS / PROCTORS NUMBERS**

<b>ADULT Programs</b>	<b>Programs</b>	<b>Participants</b>	<b>Programs YTD</b>	<b>Participants YTD</b>
In-Library Programs	5	62	21	400
Club Meetings/Participants	5	48	27	259
<b>YOUTH Programs</b>	<b>Programs</b>	<b>Participants</b>	<b>Programs YTD</b>	<b>Participants YTD</b>
In-Library Programs	19	577	117	2,915
Virtual Videos	16	326	75	1,378
Off-site Programs	9	568	39	2,858

<b>Volunteer</b>	<b>Month Total</b>	<b>2022 YTD Totals</b>		
Volunteer Hours	114	611.50		

#### **Joseph**

- I was on vacation with my family June 2 - 11. I returned ready for another crazy summer at MSL!
- Met with Advancing with Purpose regarding the LSLC service area study, June 12
- Attended Friends Group Meeting June 12
- Attended Mount Joy Chamber of Commerce on June 14
- Met with rep for the Visual Fire & Smoke Sensitivity Inspection of MSL, June 20
- As a result of feedback from my survey in May, I started a Monthly Core4 Meeting. The first one was on June 2
- Met with Meg McMahan, Four Seasons at Elm Tree in Mount Joy, regarding their interest in donation to MSL, June 26.
- Met with Travis Crowl, from River Valley Recreation, regarding shade solution for Courtyard.
- Met with Karla from LSLC on June 28

#### **Community/Service Point (Susan)**

- CORE 4 meeting
- Love Your Library BASH meeting
- Weed in crowded areas and withdraw

#### **Youth Services (Jan)**

- We had a great kickoff day June 3rd with activities and stations inside and out and 345 attending. Couldn't have done it without our volunteer Laura Bear who ran the outside activities while I worked the stations inside.
- We had 36 book bundles for June; still can't keep up with supply and demand.
- Finished putting together all the guests for programs this summer.
- Had FDMJ, Eastland Alpacas and Drumming with Tammi as the first guests for our "So You Want to be a..." Thursdays. All were great! And I've been seeing lots of new faces.
- Helped with the Makerfest June 24.
- Had a teen movie night scheduled for Thursday, June 29, but had no interest, so I cancelled.
- The PA Dept of Education STEM Lab presented a coding without computers program that was a huge success with 31 attending.
- With Megan's help I put together 90 bags of info and fun for Summer students at DPS.
- Our Summer Reading Program paper handouts were as follows: 0-4, 255; 5-9, 477; 10-12, 192; 13-19, 128 and GO Lancaster 1418. I'm so glad I was one of the founding members of the GO Lancaster parks program; it really seems to have taken off!

- Spent much of my time in June rearranging furniture in the program room or moving things in and out! Keeps me in shape, right? We had over 1400 attend children and youth programs in June. This doesn't include Makerfest which will be in Kim's report.
- An interesting story for June: because of the smoke from the fires in Colorado, we moved my first Summer storytime indoors, even though I'd already set up outside. The program room was set up to host the crat for the morning, so we packed 77 folks into the children's area. As always our patrons were flexible, helpful and kind, so all was well.

#### **Public Relations/Promotions (Kirstin)**

- **CONSTANT CONTACT:**
  - July 2023 Enews: sent to 3527 contacts; 1373 opens (42.2%), 91 clicks (2%), 3 unsubscribe
  - "Welcome Letter" for June sent to 86 new patrons – 63.2% open rate!
- **SOCIAL MEDIA:**
  - Facebook – Total Page Followers 2,521 (59 new); 13,582 reached; 8,053 engagements; Created 12 Events.
  - Instagram – 1,056 followers (22 new)
  - Created/posted Promos for special programs
  - Promoted Maker Fest with Maker Spotlight posts
- **4 PRESS RELEASES** - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
- **4,354 users; 7,403 page views**
  - These are the highest view counts: 377 page views of Friends of MSL page; 306 Family Programming
  - Created 6 new banners for the home page
- **MISC**
  - Continued the emptying of the book donation shed 5 days a week and gathering books for sale in lobby, which made over \$900 in June.
  - Received Certificate for Mandatory Training in Child Abuse Recognition/Reporting
  - Printed and updated event coloring bookmarks
  - Added more photos to our Google page.
  - Updated June print calendar and calendar for Lobby/kids area

#### **Volunteers/Programming/Fundraising (Kim)**

- **Annual Patron Appeal 2023**
  - As of June 30: \$31,316.70
- **Legacy Bricks**
  - Bricks ordered as of June 30: 126 of 392. We're at 32% sold.
  - 120 bricks were laid on June 5. They look beautiful!
  - Official unveiling of the courtyard will take place on Friday, July 21, at 5:00 pm.
- **Adult Programs**
  - June was a great month for adult programming!
  - 5 programs plus the annual Maker Fest brought in over 300 people!
- **Adult Clubs**
  - June: 5 clubs met; 48 attended.
  - One club takes the summer off.
- **Adult Summer Reading Program**
  - Great response so far!
  - Over 200 game sheets were handed out.
  - Received 38 entries in June.
- **Volunteers**



- Total hours in June: 114.
- Love Your Library Benefit Bash - Friday, August 25; 4 – 7 pm
  - New name for the event!
  - We are now soliciting gift cards (to sell at face value) and gift baskets (to use for Silent Auction). If you would like to solicit a local business, please check in with Susan Craine or me to make sure we haven't already done so.
  - Of course, if you would like to make a donation or become a sponsor, I'd love to talk with you!
- Sponsorship Project Mailing
  - Sponsorship income YTD 2023: \$4650.00.
- Maker Fest 2023
  - Saturday, June 24, 9:30 – 12:30.
  - About 250 people came to the library for the event!
  - Thinking about doing a November Craft Fair and charging vendors a nominal fee to rent a space.
- Library Survey
  - Have received 111 responses so far.
  - Very positive responses and interesting suggestions.
- Miscellaneous Projects
  - Updated the sandwich boards and banner for our July sponsors.
  - Designed an invitation for the Courtyard Unveiling and sent it to all brick purchasers.
  - Took a week of vacation!



# ***Mount Joy Borough Codes Department***

**21 E Main St, Mount Joy, PA 17552**

8h

8/1/23

Borough Manager  
Mark Pugliese  
Mount Joy Borough

RE: Monthly Report, July 2023  
Codes Department  
Borough Council

Mr. Borough Manager,

The following is a summary of the activity completed by the Codes Department for the month of July 2023. The month of July has gone by extremely quickly and while I don't always feel that much is accomplished there is always a good amount to bring to your and Borough Councils attention.

## **Zoning & Building**

As of the date of this report we have issued 60 permits for 45 projects in the Borough with several more under review and expected in the coming days. Additionally, we filed our 2<sup>nd</sup> quarter UCC education fees with DCED having issued 36 applicable permits in the 2<sup>nd</sup> quarter. We continue to field inquiries of all sorts regarding zoning and building for potential residential and commercial projects.

## **Rentals**

We have a few properties that come into the Rental Program as new rental properties, I have conducted several inspections of rental units for both new units coming in and those changing tenants this past month.

Over the Fourth of July weekend I had two instances reported to me by the MJBPD for Disruptive Conduct. Chief Goshen and I continue to work together to ensure that the enforcement and protocols of the Ordinance are being followed.

## **Complaints & Violations**

There were 14 complaints and or violations filed this month, and well over 20 since the middle of June, many are still open and ongoing. I seek to handle each complaint investigation and violation resolution in as timely a manner as possible working with the individual situations as is reasonable.

## **Training**

I was able to attend the Zoning Academy held by the PA Assoc of Zoning Officials in Allentown on June 26<sup>th</sup> & 27<sup>th</sup> and feel that the class was of great benefit to me in my work. I also took and passed the test to receive my Certified Zoning Officer accreditation with the PA Assoc of Zoning Officials on Friday the 21<sup>st</sup> I am very pleased to have been able to study and pass the certification to bring the best possible service and education possible to the Borough and its residents.

## **Zoning Hearing Board**

No hearing in July, 1 application for August – three variances being sought by 19 N Market St (sporting Valley Feeds)

## **Planning Commission**

No meeting was held for the Planning Commission in July. An August meeting will be held as there will be multiple items to discuss and review.

### **Ordinances**

No updates regarding ordinances.

Ch 195 Property Maintenance has revisions with the Borough Solicitor

Draft ordinances for changes to the rental ordinance and short-term rentals will be discussed at the August Planning Commission meeting.

Ch 136 Fire Prevention and related Ordinances still under review

### **Safety Committee**

At the June meeting of the Employee Safety Committee, we had representatives from SMT come to give the group some guidance as we review and work on the Safety manual and protocols and work towards developing the committee with its stated goals and objectives. The working committee on the borough handbook has requested that the safety committee review some items in the revisions of the employee manual which we will work in conjunction with that group to do.

### **Stormwater**

I continue to fill the role as the acting stormwater officer. The Borough Manager and I have been looking into various options for training to better equip me in this interim role and I continue to work with the Borough Engineer and Public Works on various issues and needs in relation to stormwater as issues arise. I have registered with DEP as the Boroughs MS4 Administrator in preparation of submitting our annual report with Rettew's assistance.


### **Items of Note**

There are several separate briefs from this department for various items that have arisen this month.

**454 W Main St:** The three trailers are in various stages of repair or removal. I will continue to work with the property and trailer owners to remediate and clean up the issues that exist there.

**170 New Haven St:** Sunday 7/9/23 I was requested to respond by FDMJ for a structural collapse at Guardian Properties 170 New Haven St. Due to the storms that occurred that day and resultant flash flooding I was not able to reach the scene in a timely fashion and FDMJ assisted me with posting the properties and making notifications remotely. I investigated and inspected the property on 7/10/23 and was able to restore a majority of the building to the control of the owner. Their insurance has brought in forensic engineers and investigators to determine a cause and Borough Staff has been cooperating with their requests for information via Right to Know filings. The collapse occurred in a portion of the structure that was built some time between 1911 and 1932 and was of old timber construction that was not steel reinforced. Due to the ongoing investigation, there is no determined cause for the collapse as of this report.

Respectfully,

X   
**Duane J Brady Jr., Mount Joy Borough**  
Zoning Officer, PA Building Code Official #007261

# Complaints and Violations Report

8/1/2023

## COMPLAINTS AND VIOLATION 5/1/23 TO 7/31/23

Complaint #	Property Address	Rental	Open Date	Close Date	Complaint Description
	142 NEW HAVEN ST	X	5/24/2023	5/24/2023	Abandoned Vehicle (NO Action/Record Only)
	322 E MAIN ST	X	7/19/2023	7/20/2023	Tree Trimming
230020	312 WITWER WAY		5/3/2023	5/16/2023	High Grass
230021	608 BERNHARD AVE		5/12/2023	5/17/2023	High Grass
230022	52 PENN COURT DRIVE		5/30/2023	6/12/2023	Living Conditions
230023	430 S PLUM ST		5/10/2023	5/31/2023	High Grass
230024	431 S PLUM ST		5/9/2023	5/31/2023	High Grass
230025	955 W MAIN ST		5/18/2023		Parking Lot Over Capacity
230026	152 N MARKET ST		5/26/2023	7/25/2023	Pool inside setbacks
230027	125 N BARBARA ST		6/15/2023	6/21/2023	Tree Trimming - Vision Obstruction
230030	608 BERNHARD AVE		7/13/2023		High Grass
230032	104 MANHEIM ST		7/19/2023		Sidewalk Obstruction

Violation #	Property Address	Rental	Open Date	Close Date	Violation Description
230009	116 W DONEGAL ST		5/4/2023	6/29/2023	High grass
230010	454 W MAIN ST		5/30/2023		Dangerous Structure
230011	62 W MAIN ST		6/8/2023		Grease holding tank at rear of property
230012	622 ROSE PETAL LN		6/9/2023		Install of EV charger without permits
230013	454 W MAIN ST		6/10/2023		PD Follow UP - Dangerous Structure
230014	454 W MAIN ST		6/14/2023		Dangerous Structure
230015	427 S PLUM ST		6/16/2023		Deterioarted Fence
230016	35 W DONEGAL ST	X	6/16/2023	7/20/2023	Keeping of chickens
230017	151-153 NEW HAVEN ST	X	7/5/2023	7/20/2023	1st Offense - See Documentation
230018	9 E DONEGAL ST	X	7/5/2023	7/20/2023	2nd Offense - See Documentation
230019	151-153 NEW HAVEN ST	X	7/5/2023	7/20/2023	Failure to register tenant
230020	307 BERRY ST		7/6/2023		Failure to acquire permits
230021	610 UNION SCHOOL RD		7/18/2023		Failure to acquire permits
230022	1250 E MAIN ST		7/19/2023		Failure to acquire permits
230023	35 COLUMBIA AVE		7/19/2023		Ducks not permitted
230024	939 CHURCH ST		7/11/2023		Dangerous Structure and Weeds
23FD07	170 NEW HAVEN STREET		7/9/2023		Structure Collapse
23FD08	610 UNION SCHOOL RD		7/24/2023		Gasline strike
23FD09	230 W MAIN ST		7/25/2023		Failure to acquire permits

# Permit Report

JULY 2023

1 of 1

All Permits Issued 7-1-23 to 7-31-23

60 Permit Issued on 45 Projects

Permit #	Permit Description	Property Address	Permit Type	Issued Date
230137	Commercial Fit Out and Change of Use	114 S MARKET AVE	Zoning Permit	7/19/2023
230137-B	Commercial Fit Out and Change of Use	114 S MARKET AVE	Building Permit	7/19/2023
230145	Roof Mount Solar System	123 W MAIN ST	Zoning Permit	7/7/2023
230145-E	Roof Mount Solar System	123 W MAIN ST	Electrical Permit	7/7/2023
230148	Electrical Addition	622 ROSE PETAL LN	Zoning Permit	7/17/2023
230148-E	Electrical Addition	622 ROSE PETAL LN	Electrical Permit	7/17/2023
230149	Replace Deck	238 LAKESIDE XING	Zoning Permit	7/7/2023
230149-B	Replace Deck	238 LAKESIDE XING	Building Permit	7/7/2023
230152	Grain Elevator	113 MANHEIM ST	Zoning Permit	7/6/2023
230153	Borough Required Sidewalk Project 2023	1088 WOOD ST	Curb & Sidewalk Permit	7/12/2023
230155	Addition - Deck	212 SAGAMORE HL	Zoning Permit	7/31/2023
230155-B	Addition - Deck	212 SAGAMORE HL	Building Permit	7/31/2023
230156	Roof Mount Solar System	345 S MARKET AVE	Zoning Permit	7/21/2023
230156-E	Roof Mount Solar System	345 S MARKET AVE	Electrical Permit	7/21/2023
230157	Street Obstruction	351 LOCUST LN	Temporary Obstruction Permit	7/12/2023
230158	Deck - Redecking	202 S MARKET ST	Zoning Permit	7/13/2023
230159	PPL Pole Replace	202 S MARKET ST	Curb & Sidewalk Permit	7/13/2023
230160	Change of Use/Commercial Tenant Change	55 E MAIN ST	Zoning Permit	7/13/2023
230161	Patio Expansion	101 LAKESIDE XING	Zoning Permit	7/13/2023
230161-SW	Patio Expansion	101 LAKESIDE XING	Stormwater Permit	7/13/2023
230162	Porch Renovation	528 DONEGAL SPRINGS RD	Zoning Permit	7/13/2023
230163	Borough Required Sidewalk Project 2023	951 WOOD ST	Curb & Sidewalk Permit	7/13/2023
230164	Borough Required Sidewalk Project 2024	259 SCHOOL LN	Curb & Sidewalk Permit	7/18/2023
230165	UGI Equipment Remediation	203 POPLAR ST	Curb & Sidewalk Permit	7/18/2023
230166	UGI Equipment Remediation	206 POPLAR ST	Curb & Sidewalk Permit	7/18/2023
230167	UGI Equipment Remediation	208 POPLAR ST	Curb & Sidewalk Permit	7/18/2023
230168	Fence	207 GRANDVIEW CIR	Zoning Permit	7/18/2023
230169	Fence in rear and side yard	208 PARK AVE	Zoning Permit	7/19/2023
230170	Fence in rear and side yard	323 MARIETTA AVE	Zoning Permit	7/19/2023
230172	Patio with propane	614 BAILEY LN	Zoning Permit	7/27/2023
230172-M	Patio with propane	614 BAILEY LN	Mechanical Permit	7/27/2023
230172-SW	Patio with propane	614 BAILEY LN	Stormwater Permit	7/27/2023
230172-TO	Patio with propane	614 BAILEY LN	Temporary Obstruction Permit	7/27/2023
230173	Patio Expansion with natural gas	610 UNION SCHOOL RD	Zoning Permit	7/27/2023
230173-M	Patio Expansion with natural gas	610 UNION SCHOOL RD	Mechanical Permit	7/27/2023
230173-SW	Patio Expansion with natural gas	610 UNION SCHOOL RD	Stormwater Permit	7/27/2023
230174	Swimming Pool - Seasonal	152 N MARKET ST	Zoning Permit	7/25/2023
230174-E	Swimming Pool - Seasonal	152 N MARKET ST	Electrical Permit	7/25/2023
230179	Install parking pad and new shed	726 BERNHARD AVE	Zoning Permit	7/27/2023
230179-SW	Install parking pad and new shed	726 BERNHARD AVE	Stormwater Permit	7/27/2023
230180	Deck to Rear of Structure	624 SCHOOL LN	Zoning Permit	7/28/2023
230181	Shed - Accessory Structure	194 N MARKET ST	Zoning Permit	7/28/2023
230181-SW	Shed - Accessory Structure	194 N MARKET ST	Stormwater Permit	7/28/2023
SO230013	UGI Equipment Remediation	706 ARBOR ROSE AVE	Street Opening	7/12/2023
SO230014	UGI Equipment Remediation	433 MARTIN AVE	Street Opening	7/12/2023
SO230015	UGI Equipment Remediation	202 FREDERICK ST	Street Opening	7/12/2023
SO230016	UGI Equipment Remediation	108 POPLAR ST	Street Opening	7/12/2023
SO230017	UGI Equipment Remediation	653 WOOD ST	Street Opening	7/12/2023
SO230018	UGI Equipment Remediation	664 WOOD ST	Street Opening	7/12/2023
SO230019	UGI Equipment Remediation	114 S MARKET ST	Street Opening	7/12/2023
SO230020	UGI Equipment Remediation	116 S MARKET ST	Street Opening	7/12/2023
SO230021	UGI Equipment Remediation	220 S MARKET ST	Street Opening	7/12/2023
SO230022	UGI Equipment Remediation	204 WATERS EDGE DR	Street Opening	7/12/2023
SO230024	UGI Equipment Remediation	208 WATERS EDGE DR	Street Opening	7/12/2023
SO230025	UGI Equipment Remediation	212 WATERS EDGE DR	Street Opening	7/12/2023
SO230026	UGI Equipment Remediation	216 WATERS EDGE DR	Street Opening	7/12/2023
SO230027	UGI Equipment Remediation	220 WATERS EDGE DR	Street Opening	7/12/2023
SO230028	UGI Equipment Remediation	224 WATERS EDGE DR	Street Opening	7/12/2023
SO230029	UGI Equipment Remediation	228 WATERS EDGE DR	Street Opening	7/12/2023
SO230030	UGI Equipment Remediation	230 WATERS EDGE DR	Street Opening	7/12/2023



# Certified Zoning Officer

## Duane Brady, CZO

Having met the requirements of professional membership and successfully passing the written examination the Pennsylvania Association of Zoning Officials hereby credentials

Certified Zoning Officer #C246972

July 21, 2023

*Kathy Kromer*  
Program Manager

July 25, 2023

Date

*It is the mission of the Pennsylvania Association of Zoning Officials to promote and advance zoning and land use planning by promoting quality education and professional development, administering professional credentialing, providing a network for the exchange of ideas, and participating in the development of zoning and planning policy and legislation.*



**Mount Joy Borough Codes Department**  
**21 E Main St, Mount Joy, PA 17552**

7/25/23

Borough Manager  
Mark Pugliese  
Mount Joy Borough

RE: Commercial Development  
600 E Main St  
Mount Joy, PA 17552

Mr. Borough Manager

I am submitting this brief regarding a proposed project that will be coming into the Borough in the next few months. I was contacted roughly one month ago by representatives of the McAdams Group of North Carolina; they are representing Goddard Development Partners out of New York state. The Goddard Development Partners are in conversation with the owners of 600 E Main St, formerly Crown Life Fellowship, to purchase the property and redevelop the property into a commercial property and use. McAdams is the engineering and design firm hired to represent the buyers and do the development preparations.

The intended plans for the property at 600 E Main St are a Mavis Discount Tire and an Auto Zone. Currently the property is two parcels owned by the same party. The intention would be to adjoin the parcels and move forward with the redevelopment. McAdams is moving along rapidly with these development plans, You and I participated in an initial webinar with their team on June 30<sup>th</sup>, I have been in conversation with several of their team members regarding various zoning, stormwater, and building considerations. I have been told to expect a request for pre-submission meeting in the next few weeks and an official application to the planning commission for land development sometime in August. Currently, McAdams is in conversation with PPL about turning the two separated driveways into a single entry to both properties and is in conversation with PENNDOT regarding HOP needs.

McAdams is a large firm in North Carolina and Texas that has done multiple large projects for the City of Raleigh, Duke University, NC State University, Univ. of North Carolina, and several national retail and hotel chains. They have been easy to work with to this point and have been clear when asking for needed information.

As part of the anticipated Land Development submission, they will also be submitting an application to the Zoning Hearing Board for Special Exception for the auto service station use that the Mavis Tire would fall under. They have provided us with a preliminary sketch of the intended development and are considering the Borough SALDO, zoning, and other ordinances as they finalize the drawings for submission.

I expect this project to be before Borough Council for a Land Development approval before the end of the year if everything continues at its present pace.

Respectfully,

X 

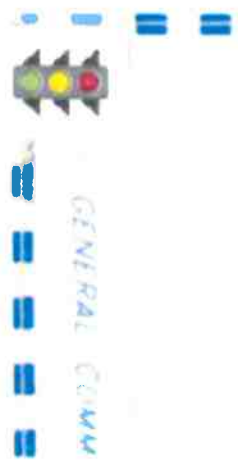
**Duane J Brady Jr., Mount Joy Borough**

Zoning Officer, PA Building Code Official #007261

C- CONSERVATION ZONING DISTRICT

EAST MAIN STREET

(S.R. 0250)



65W2  
W/37 Parks



NE - NEIGHBORHOOD





**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Mark Pugliese, Borough Manager

**FROM:** Dennis Nissley, Public Works Director

**DATE:** August 2, 2023

**RE:** Public Works Department Activities for July 2023

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Following is a list of activities for the Public Works Department for July 2023

- Parks – Mowing
- Parks – Water flower planters
- Parks – Weed spraying
- Parks – Completed project to install new overhead door at Parks building
- Parks – Maintenance of equipment and facilities
- Parks/PW – Attend SMT safety webinar, “Hearing Protection”
- PW – Repave a section of Clay Alley
- PW – Miscellaneous pot hole repair as needed
- PW – Dig probe holes at Grandview Park for building design work
- PW – Dig probe holes at Borough Park to check for rock related to moving the outfield fence
- Signs – Repair and replacement of missing or damaged signs as needed.
- Compost Site – Monitor the facility use and manage mulch and compost material.
- Compost Site – Deliver mulch and compost to Borough residents for orders.
- Compost Site – Work with security company and Rapho Twp and prepare the site to accommodate Rapho usage of Compost Site

**Projects:**

- Correspond via letters and phone calls with property owners that have not completed sidewalk projects on Pinkerton Rd, N. Angle St, and Wood St.
- Wood Street Project – Held pre-construction meeting with LB Construction for Contract 2 – ADA Curb Ramps. Meet with contractors and property owners regarding curb and sidewalk upgrades.

**Meetings:**

- Attend Public Works Committee meeting
- Attend Borough Council meeting
- Attend Staff meetings
- Attend Safety Committee meeting

**Grants:**

- Gather information, prepare, meet with Rettew and submit application for Connects 2040 grant to install handicap ramps and street markings on Arbor Rose/School Lane corridor.
- Attend webinar to learn about the USDOT Reconnecting Communities & Neighborhoods Grant
- Meet with Rettew to review the Heritage Grant for Kunkle Field. Provide sketches of certain structures.

8K

To: Mount Joy Borough Councilors, Borough Manager Pugliese & Mayor Bradley  
From: Scott Kapcsos

### July 2023 Authority Administrator Report

1. Orange Street water main project.
  - Staff completed the installation of the 8" watermain.
  - The main was filled, flushed, sampled and hydrostatic tested.
  - Staff connected existing service lines to the new main.
2. PA DEP performed an exit meeting for the FPPE that was performed at our Carmany Water Plant. No deficiencies or violations were noted.
3. Staff provided courtesy letters to Commercial/Industrial customers who are exceeding their permit allocation halfway through the year.
4. MJBA provided a pickup truck to Rapho Twp for them to use while they work to recover from the explosion and fire at their municipal facility.
5. Authority staff continued review and involvement on the following projects:
  - 1580 Strickler Road (Rapho Township) – Taco Bell – Waiting on as-built drawings.
  - Cornerstone Lot W-1 (Rapho Township) – Waiting on as-built drawings.
  - Rapho Industrial Park sewerage (Rapho Township) – Owner is currently working on sewer lateral installation.
  - 1540 Strickler Road (Rapho Township) – Plans were provided for approval and signature at the Aug 1<sup>st</sup> Authority Board Meeting.
  - Core 5 @ I-283 Project – Staff received and reviewed a response letter and an updated Plan set for the project. A comment letter was provided back to the engineer.
  - Covanta Rapho Ind Park – work is complete, awaiting as-built drawings prior to release of escrow.
  - Jura USA Hospitality Center (Rapho Township) – A will serve letter was provided by the Authority.
  - Red Rose Midstream – 55 Maibach Ln Subdivision Plan (Rapho Township) – A will serve letter was provided by the Authority.
  - 30 N. Jacob St – Staff completed inspections of both domestic and fire meter installations.
  - 400 E. Main St – Staff attended a meeting in conjunction with Borough staff about a potential use for this property.
  - 600 & 610 E. Main St – Staff provided a response to an inquiry regarding the location of existing water and sewer mains in this area, for possible re-development of the parcels.

To: Borough Council  
From: Jill Frey – Assistant Borough Manager/Finance Officer  
Date: 7/31/2023

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The Handbook Committee met July 10<sup>th</sup>, 18<sup>th</sup>, and 26<sup>th</sup>. We are almost entirely through the handbook, and we will be going through it again before moving it on to the next level of review.

I attended the Safety Committee meeting in June to observe and to ask a few questions concerning the handbook and the Accident and Illness Prevention Program (AIPP). I attended again in July and decided to join the Committee. I feel it is important to have an administrative representative for the Borough present at the meetings.

I attended a meeting on July 26<sup>th</sup> with Florin Hill, staff, solicitors, and engineers to discuss plans concerning moving forward with development.

Attached you will find the following items:

Account Balance Report – A report of the reserves in our four major operating funds as of **July 31, 2023**.

A tax history report – A report of all tax amounts collected and when; Current, Interim, Delinquent, Transfer, EIT, and LST. I feel it is helpful to see the trend of cash flow.

Budget report for both General Fund and Refuse Fund through July 31, 2023.

For General Fund, to date, we have collected 70.85% of revenue and exhausted 51.9% of expenses.

For Refuse Fund, we have collected 92.62% of revenue and exhausted 40.08% of expenses.

**If any of you have questions, please do not hesitate to reach out to me.**

Respectfully submitted,

*Jill Frey*

Assistant Borough Manager/Finance Officer



8m

## MOUNT JOY BOROUGH MEMORANDUM

**TO:** Council & Mayor

**FROM:** Mark G. Pugliese I, Borough Manager

**DATE:** August 3, 2023

**RE:** Manager's Report

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1. I have processed 3 (three) **Right-To-Know Requests** for the month of July.
2. I have attended the Council Meeting, Public Works Committee, Chamber of Commerce meeting, Public Safety Committee meeting, and Admin & Finance Committee, as well as 2 staff meetings for department heads.
3. I am receiving regular updates from the Borough Handbook Committee and Safety Committee
4. Reference to **BMP 107/Melhorn Basin**, - On Thursday, May 11, 2023, Borough staff (Nissley, Godfrey and myself) met with staff from RETTEW (Caldwell, Kalupson & Smith) at BMP 107 (Melhorn Basin) and BMP 125 (Borough Basin) for several hours. RETTEW staff did a very thorough inspection of the basins looking at inlets, outfalls, etc. They took numerous photos of the areas. They were provided with background as well potential concerns raised by Mr. & Mrs. Schatz and their engineer. They plan to take a look at all data they have received, on-site findings, and legacy information and provide a report to the Borough. **NO UPDATES.**
5. **AMTRAK** – I made contact via email with 2 representatives from AMTRAK. I provided them with my concerns as well as photos of their areas of responsibility at BMP 107. They advised that they need to discuss this with other staff and get back to me. No updates. **I have emailed the one contact and requested a meeting or some type of a plan to move forward. I've received no response as of this date.**
6. Reference to **BMP 125/Borough Basin** - Documentation provided to RETTEW for their review and recommendations if any. The only remaining item that I am aware of at this point is the vegetation at the bottom of the basin. I have completed some unscientific observations of the Borough basin and forwarded it to RETTEW to include in their analysis. The basin has reached what I believe is 70% vegetation and Kinsley has been paid all funds except the 10% project retainage. I am continuing to wait for the results of RETTEW findings. **NO UPDATES**
7. Reference to **Brady's Alley**, this project has been turned over to RETTEW for review and direction. **No Updates**
8. **Building Ad Hoc Committee** –At Council's meeting on June 12, 2023, Council provided a mandate of a 10% reduction in the size of the building. CRA showed a schematic drawing to the Ad-hoc Committee that showed a 10% reduction in cost. The committee made some recommendations, and I subsequently received an updated schematic that maintains a little bit more than the required 10% reduction in size. Additionally, we started to identify rooms that will serve dual purposes such as the conference room in the administrative

side of the building will be used for meeting of 4 or more participants, will be used for Council's executive sessions, and also serve as the alternate EOC. The Committee should have an update for Council meeting.

9. **Rt 772 Re-Route** Awaiting traffic studies to come back. **No updates.**
10. **Pinkerton Rd** – Working through punch list items. This project is nearing final completion. Police Department is conducting a traffic study on the newly paved roadway to determine any further parking restrictions. The legal issue that was discussed ended up being a none issue, or at least I believe it to be a non-issue. Public Works Committee will provide a recommendation at Council meeting.
11. **Grants**
  - a. **DCED Multimodal Transportation Fund Grant** – the HOPs have been received. I am now waiting for the RFP to be finalized by RETTEW regarding the RRFB and street markings. I have also received the paperwork for public easements for the bus shelters and am waiting on a response from SCTA regarding the work they will be performing. **I also know that RETTEW is waiting on agreement documents from SCTA for the agreements with PennDOT. I am awaiting draft RFP from RETTEW.**
  - b. **902 Recycling Grant** – Public Works has purchased some of the equipment and they are waiting for a piece to be delivered. I believe there is still one piece of equipment that needs delivered.
  - c. **DCED/DCNR C2P2 Grant**- The Parks & Rec Advisory Board did not meet at all in July nor will they be meeting on August 1<sup>st</sup> due to members having other commitments. The plan is to meet on Aug 15<sup>th</sup> at little Chiques Park. I am also waiting on a legal review of the contract for the consultant for this project. **State is reviewing RFP.**
  - d. **Kunkle Field/Park Heritage Grant** – TEAMS meeting help with our state contact. RETTEW is in the process of doing engineering studies and putting together a cost estimate for submission. We will attempt to physically move forward with this project in the fall so as not to interrupt team schedules. Additionally, **I am currently waiting for an Opinion of Costs and the RFP from RETTEW.**
  - e. **RACP Grant 2022** – Received notification that the Borough has been awarded \$3,000,000 in total. An extension request has been submitted. I have received an email indicating that the RACP deadline has been extended through December 20<sup>th</sup> 2023. No further information at this time.
  - f. **RACP Grant 2023- Applications are currently not being accepted.**
  - g. **Lancaster County Community Foundation/Lancaster Clean Water Partners** – grant to cleanup and update swale in the Reserves. This is a public private partnership and we have been approved for a \$20,000 grant. We currently have 2 quotes. **I have met with a third vendor and am waiting for their quote.**
  - h. **NFWF Grant** - In cooperation with RETTEW we have submitted a NFWF Grant for the Little Chiques Stream Bank Restoration Project in the amount of \$500,000.00. The Borough was previously turned down for this grant in 2022.
  - i. **DCED Grant** – We are currently working on a DCED grant for the Little Chiques Stream Bank Restoration Project in the amount of \$300,000.00. The Borough was turned down for this grant in 2022. We have received a request for additional information for the grant to include property owners signing off allowing us to work on the stream banks on their properties. So far there is one individual who has indicated that he will not sign the letters. I plan to meet with him out at the site to see what his concerns may be.
12. **Schatz v. Borough of Mount Joy.** **No updates.**
13. **Florin Hills** There is a high level meeting scheduled for July 26<sup>th</sup> at 2:30 in the afternoon. Meeting will include attorneys, engineers, Florin Partners and Borough Staff. **Following the meeting, Charter Homes was given a series of deliverables for Phases I & II including blks F & M prior to starting any work on Phase III**
14. **Borough Solicitor** – Staff and I have been working on numerous projects with the Borough Solicitor.
  - a. Stormwater swale issue on Manheim Street, swale needs to be cleaned out.
  - b. Ordinance for permit parking,

- c. Updates to Stormwater Ordinance.
- d. Updates to Building Maintenance Code Zoning Ordinance Changes
- e. Cresco Lab sink hole.

15. **EV Charging Station** – On Hold.

This completes my report for July 2023 to date. As always, please let me know if there are any questions or comments.

End of Report

**BOROUGH OF MOUNT JOY**

Lancaster County, Pennsylvania

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**RESOLUTION NO. 2023-12**

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A RESOLUTION AUTHORIZING THE TOWNSHIP OF RAPHO AND BOROUGH OF MOUNT JOY, BOTH OF LANCASTER COUNTY, PENNSYLVANIA, TO ENTER INTO AN INTERMUNICIPAL AGREEMENT TO PROVIDE FOR TEMPORARY ASSISTANCE TO RAPHO TOWNSHIP.

WHEREAS, Rapho Township (“Rapho”) and Mount Joy Borough (“Mount Joy”) (collectively the “Municipalities” and individually a “Municipality”) are municipalities located within western Lebanon County; and

WHEREAS, on July 5, 2023, an explosion and fire at Rapho’s municipal maintenance building destroyed trucks and equipment owned and used by Rapho, damaged the Rapho Municipal Building, and impacted Rapho operations; and

WHEREAS, Mount Joy has agreed to allow Rapho residents and its contract hauler to use its compost facility and to loan equipment and vehicles to Rapho; and

WHEREAS, the Intergovernmental Cooperation Act, 53 Pa C.S. §2301 et seq., permits municipalities to enter into agreements to cooperate in the performance of their respective functions, powers or responsibilities; and

WHEREAS, the Municipalities desire to enter into an agreement (the “Intergovernmental Agreement”) to allow Rapho residents to use its compost facility and to loan equipment and vehicles to Rapho; and

WHEREAS, the Intergovernmental Cooperation Act provides that any joint cooperation agreement shall be deemed in force as to any municipality when the same has been adopted by resolution or Resolution by all cooperating municipalities; and

WHEREAS, this Municipality desires to adopt such a resolution.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The caption of and recitals to this Resolution as set forth above are incorporated herein by reference and made a substantive part hereof.

Section 2. This Municipality agrees that Rapho and Mount Joy shall join with each other in accordance with the Pennsylvania Intergovernmental Cooperation Act by entering into the Intergovernmental Agreement which is adopted by reference with the same effect as if it had been set out verbatim in this Section and a copy of which shall be filed with the minutes of the meeting at which this Resolution is enacted.

Section 3. This Municipality is authorized to enter into the Intergovernmental Agreement for the purposes contained therein. This action is to be taken by the officials or employees of the Municipality designated for this purpose, pursuant to general or specific instructions issued by Borough Council.

Section 4. As required by the Intergovernmental Cooperation Act, the following matters are specifically found and determined:

A. The conditions of the agreement are set forth in the Intergovernmental Agreement referred to in Section 2.

B. The term of the Intergovernmental Agreement shall commence on the date of execution of the Intergovernmental Agreement by both of the Municipalities and shall end by mutual agreement.

C. The purposes and objectives of the Intergovernmental Agreement are to provide for the temporary use of the Mount Joy composting facility by Rapho residents and the loan of vehicles and equipment by Mount Joy to Rapho.

D. Rapho may be requested to make payments as set forth in the Intermunicipal Agreement if the use of the compost facility is intensive or if the use of Mount Joy vehicles or equipment exceeds customary loans of such items.

E. No new organizational structure will be formed by the Intermunicipal Agreement.

F. The Municipalities have the authority to lease, sell, and purchase real estate and personal property.

G. The Municipalities have the power to enter into contracts for policies of insurance or other employee benefits, including pension funds.

Section 5. In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses, or parts of this Resolution, it being the intent of Borough Council that the remainder of the Resolution shall be and shall remain in full force and effect.

Section 6. This Resolution shall take effect and be in force after its adoption by Borough Council of the Borough of Mount Joy as provided by law.



DULY ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023, by the Council of the  
Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

## AGREEMENT

**THIS AGREEMENT** made this 20<sup>th</sup> day of July, 2023, by and between **RAPHO TOWNSHIP**, a municipal corporation organized under the laws of the Commonwealth of Pennsylvania, with its municipal office located at 971 North Colebrook Road, Manheim, Pennsylvania 17545 ("Rapho") and **MOUNT JOY BOROUGH**, a municipal corporation organized and operating under the laws of the Commonwealth of Pennsylvania, with its municipal office located at 21 East Main Street, Mount Joy, Pennsylvania 17552 ("Mount Joy").

### BACKGROUND

Rapho's maintenance building and all equipment were destroyed in an explosion which occurred on July 5, 2023. As a result of the explosion, Rapho lost all of its equipment, and access to the Rapho yard waste recycling facility at 971 North Colebrook Road has been disrupted. Mount Joy has agreed to cooperate with Rapho during this time by allowing Rapho residents to use the Mount Joy Borough compost facility at 200 South Jacob Street. The purpose of this Agreement is to set forth terms and conditions for the use of the Mount Joy Borough compost facility and the loaning of public works equipment.

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. The foregoing background recitals are incorporated into and made a substantive part of this Agreement.
2. Rapho residents may exchange their key fobs allowing access to the Rapho compost facility for key fobs allowing access to the Mount Joy compost facility at the Rapho municipal office during regular business hours. Mount Joy shall not impose any charge on individual Rapho residents for this service.
3. Mount Joy will install signs at the Mount Joy compost facility to direct Rapho residents to the location where Rapho residents may place woody waste and yard waste bags.
4. Rapho's contract hauler Penn Waste will collect woody waste from Rapho's residents on Saturday, July 22, 2023. Penn Waste shall be permitted to deposit the woody waste collected from Rapho residents at the Mount Joy compost facility on July 22. Rapho shall instruct Penn Waste to deposit the woody waste collected from Rapho residents at the location specified by Mount Joy.
5. Rapho has informed Mount Joy that Rapho has allowed three landscape contractors to use the Rapho composting facility. Rapho shall provide the names of such landscape contractors to Mount Joy if Rapho desires that Mount Joy allow the landscape contractors to use the Mount

Joy compost facility. Any landscape contractors that Rapho directs to use the Mount Joy compost facility shall deposit the woody waste and yard waste bags at the location to be used by Rapho residents.

6. Mount Joy will monitor the accumulation of woody waste and yard waste bags at the Rapho disposal location. If, in the opinion of Mount Joy, the accumulation in the Rapho area must be removed, Mount Joy will notify Rapho. Rapho will then notify its contractor to access the Mount Joy compost facility to shred the yard waste and remove it from the compost facility. If, in the opinion of Mount Joy, the yard waste and woody waste deposited by Rapho residents can be accommodated at the Mount Joy compost facility, Mount Joy shall mulch the woody waste and yard waste deposited by Rapho residents when Mount Joy mulches the woody waste and yard waste deposited by Mount Joy residents. Mount Joy may, depending on the volume of work, invoice Rapho for the time of Mount Joy employees and/or contractors for mulching the Rapho waste.

7. Rapho may request the Mount Joy Public Works Director to loan Mount Joy equipment to Rapho. The Mount Joy Public Works Director shall make equipment available at times that are mutually convenient to the operations of Mount Joy and Rapho.

8. Rapho agrees that all use of Mount Joy vehicles and equipment shall comply with the following:

A. All Rapho employees who operate Mount Joy vehicles shall have current, valid driver's licenses (including current, valid CDL if required) and shall be trained to operate the borrowed vehicle.

B. All Rapho employees who operate Mount Joy equipment shall be trained on the proper use of such equipment.

C. All Rapho employees shall use best practices when operating Mount Joy vehicles and equipment including, but not limited to, following all traffic statutes, ordinances, and regulations; wearing all mandatory or recommended safety equipment; and following all manufacturer's instructions.

D. Rapho shall reimburse Mount Joy for any damage to Mount Joy vehicles or equipment during the period that such vehicle or equipment is in Rapho's possession and control.

E. Rapho shall maintain insurance coverage which names Mount Joy as an additional insured for operation of Mount Joy vehicles or equipment. Mount Joy and Rapho recognize that sharing equipment is common among Lancaster County municipalities and that Lancaster County municipalities generally do not charge each other for the minor or occasional loan of a vehicle or equipment. If, in the opinion of Mount Joy, Rapho's use of a vehicle or equipment exceeds the common time period for a loan of a vehicle or

equipment by one public works department to another, Mount Joy reserves the right to charge Rapho for the use of the vehicle or equipment. Any fees imposed to recover the Borough's costs shall be mutually agreed upon by both parties prior to the loaning of said equipment.

9. If Rapho requires a vehicle or piece of equipment for an extended period and the Mount Joy Director of Public Works determines that the loan of such vehicle or equipment shall not adversely impact Mount Joy operations, the Rapho Manager and the Mount Joy Manager are authorized to calculate an acceptable per day or per week charge for the use of the vehicle or equipment.


10. This Agreement shall commence on the date the parties have adopted Resolutions under the Intergovernmental Cooperation Act authorizing its execution and shall continue until one party informs the other party in writing that it desires to terminate the Agreement.

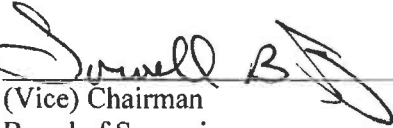
11. This Agreement represents the complete understandings of Mount Joy and Rapho with respect to the items addressed herein.

12. This Agreement shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first written above.

TOWNSHIP OF RAPHO  
Lancaster County, Pennsylvania

Attest:   
(Assistant) Secretary

By:   
(Vice) Chairman  
Board of Supervisors



BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

**Chief of Police compensatory time proposal**

OVERTIME/COMPENSATORY TIME: Employee is considered an exempt, salaried management employee for purposes of the Fair Labor Standards Act, as well as for purposes of any other applicable state and federal labor and employment laws and regulations. Employee's current annual base salary is intended to compensate said employee for all the work time which may be necessary to perform employee's job, regardless of the number of hours actually worked, and overtime pay is not available to employee.

If employee is required to attend to Borough business outside of normal business hours, including but not limited to attendance at Council and Committee meetings, attendance at special events and their planning, and to represent the Borough in an official capacity employee will be entitled to compensatory time at the rate of one hour for each hour spent outside of normal business hours.

Employee must keep a record of all compensatory time accrued and approved, and also provide such information to the mayor via a verified and approved timekeeping program in which the mayor will have direct access to.

Employee must use such compensatory time within sixty (60) days after it is accrued, and use of compensatory time must not interfere with normal Police operations.

If employee plans to use compensatory time, employee must notify the Police Department office that he is doing so and provide a schedule of when employee will be in the office. Any use of compensatory time in excess of four hours in a single day will require approval of the mayor. Compensatory time not used within sixty (60) days will be lost. Employee shall not be entitled to any payment for compensatory time upon separation from employment.

## **Golf Outing Cost**

- Golf \$34 pp (Includes Green Fees with Cart & ½ Pavilion Use)
- Lunch roughly \$6 pp

Total Estimate: \$40 pp

Total Borough Cost Estimate: \$1520 (15 Boro Employees, 13 Officers & 10 Council)



# Mount Joy Borough & Authority Employee Appreciation Day

Tree Top Golf Course

1624 Creek Rd

Manheim

September xx, 2023

9 AM—4 PM



Lunch will be provided!!





July 19, 2023

Mount Joy Borough  
21 East Main Street  
Mount Joy, PA 17552

**Agreement #: 3900038792**

Dear Borough Council:

Enclosed you will find two copies of your Renewal Letter for Municipal Snow Removal, two copies of Exhibit A for the 2023-2024 Municipal Winter Agreement and an Emergency Contact Sheet.

We require a Renewal Letter and an Exhibit A from your municipality to be signed requesting the Department to reactivate the agreement for the 2023-2024 winter maintenance season.

Please have the appropriate designated and authorized personnel sign the Renewal Letters and the Exhibit A's. Fill out the Emergency Contact Sheet with township personnel phone numbers (NOT 911). Please return one of the Renewal Letters and Exhibit A's along with the Emergency Contact Sheet to me by Friday, August 18, 2023, or as soon as possible.

The second copy of the Renewal Letter and of the Exhibit A are for your records.

We would like to thank you for your past participation in the program and hope this year's agreement will continue to be a success.

If you have any questions, feel free to call me at 717- 299-7635.

Thank you,

A handwritten signature in black ink, appearing to read "AMP", written over the printed name.

AnnaMarie Palm  
Roadway Program Technician 2

Enclosure



RENEWAL LETTER  
MUNICIPAL SNOW REMOVAL  
2023-2024

MUNICIPALITY: Mount Joy Borough

ADDRESS: 21 East Main Street  
Mount Joy, PA 17552

FED. ID : 23-6002997

AGREEMENT #: 3900038792

I wish to renew our Winter Municipal Snow Removal Contract listed above,  
with the Pennsylvania Department of Transportation for the winter season.

---

Signature

Date

2023-2024

CONTRACT EXHIBIT A

AGREEMENT NO 3900038792  
YEAR 5  
OF 5

COUNTY: LANCASTER

MUNICIP: MOUNT JOY BOROUGH  
SAP # 139047

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW LANE MILES	MFC	RATE PER MFC*	COST
0230	WEST MAIN STREET	0190	0288	0274	2310	11.60	C	\$1,272.07	\$14,756.01
0772	MARIETTA PIKE	0090	0000	0130	1118	3.40	C	\$1,272.07	\$4,325.04
4002	DONEGAL SPRINGS ROAD	0120	0000	0160	1944	4.30	D	\$1,063.53	\$4,573.18

\*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule

\*For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because PennDOT is paying actual costs. Rates used must be pre approved by BOMO.

MILEAGE MFC B =  
MILEAGE MFC C =  
MILEAGE MFC D =  
MILEAGE MFC E =  
TOTAL MILEAGE

15.00  
4.30  
19.30

TOTAL COST = \$23,654.23

Supervisor's Signature

Date

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION

MUNICIPAL SNOW REMOVAL

Twenty-four Hour Contact Persons

2023-2024

TOWNSHIP NAME: Mount Joy Borough

Re: Individuals to be contacted on a twenty-four hour basis if a problem would arise on a road maintained by your Municipality. Please return this form with your package.

1. NAME : \_\_\_\_\_  
HOME PHONE : \_\_\_\_\_  
BUSINESS PHONE: \_\_\_\_\_

2. NAME : \_\_\_\_\_  
HOME PHONE : \_\_\_\_\_  
BUSINESS PHONE: \_\_\_\_\_

**NOTE:** If there are any changes in individuals to be contacted, please notify AnnaMarie Palm at (717)299-7621.

**RENEWAL LETTER**  
**MUNICIPAL SNOW REMOVAL**  
**2023-2024**

MUNICIPALITY: Mount Joy Borough

ADDRESS: 21 East Main Street  
Mount Joy, PA 17552

FED. ID : 23-6002997

AGREEMENT #: 3900038792

I wish to renew our Winter Municipal Snow Removal Contract listed above,  
with the Pennsylvania Department of Transportation for the winter season.

---

Signature

Date

2023-2024

COUNTY LANCASTER

MUNICIP. MOUNT JOY BOROUGH

SAP # 139047

AGREEMENT NO. 3900038792  
YEAR 5  
OF 5

CONTRACT EXHIBIT A

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW LANE MILES	MFC	RATE PER MFC*	COST
0230	WEST MAIN STREET	0190	0286	0274	2310	11.60	C	\$1,272.07	\$14,756.01
0772	MARIETTA PIKE	0090	0000	0130	1118	3.40	C	\$1,272.07	\$4,325.04
4002	DONEGAL SPRINGS ROAD	0120	0000	0160	1944	4.30	D	\$1,063.53	\$4,573.18

\*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule

\*For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because PennDOT is paying actual costs. Rates used must be pre approved by BOMO.

TOTAL COST = \$23,654.23

MILEAGE MFC B = 15.00

MILEAGE MFC C = 4.30

MILEAGE MFC D =

MILEAGE MFC E =

TOTAL MILEAGE 19.30

Supervisor's Signature

Date

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

Mount Joy Borough  
Job Description

TITLE: Codes, Zoning & Stormwater Administrator  
DEPARTMENT: Administration

General Summary: Under general direction from the Borough Manager, perform the following roles and responsibilities as described in this document: Building Code Official, Code Enforcement Officer, Fire Code Official, Municipal Planner, Stormwater Officer, Zoning Officer.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Building Code Official: Shall be responsible for the administration of Chapter 110 Uniform Construction Code of the Mount Joy Borough Code of Ordinances. Perform all the functions and responsibilities of the appointed "Building Code Official" as specified in the Pennsylvania Uniform Construction Code. Oversee the appointed Certified Third-Party Agency in all activities related to the appointed enforcement of the PA UCC within the Borough. Discuss with residents and /or their hired contractors any proposals and complaints regarding enforcement of the PA UCC. Support and administer the Joint UCC Appeals Board with the participating municipalities. Report to and support Borough Council in all PA UCC related and Building Code related matters.
2. Code Enforcement Officer: Shall be responsible for the administration of Chapter 195 Property Maintenance, Chapter 232 Streets and Sidewalks, and any other code or ordinance as directed by the Borough Manager or Borough Council. Administer complaints against properties within the Borough. Enforce the provisions of the Borough Rental Ordinance and conduct permitting and inspections as specified in the Ordinance.
3. Fire Code Official: Shall be responsible for the administration of Chapter 134 Fire Insurance Claims, Chapter 136 Fire Prevention: Article II Fire Prevention Code, and Article III Emergency Access, Knox Box as delegated by the Borough Manager. Administer complaints regarding fire code related complaints, work with Authorized Responders to facilitate prevention of loss of life and property as result of disaster, respond as needed for enforcement concerns and investigations, and investigate or cause to be investigated all incidents of fire, explosion, collapse, or other disaster either natural or man-made.
4. Municipal Planner: Shall be responsible for the administration of Chapter 240 Subdivision and Land Development of the Mount Joy Borough Code. Will be responsible for managing applications for land development, assist Borough Engineers and Solicitor in review of land development proposals, coordinate and represent the Borough at the Mount Joy Borough Planning Commission, conduct staff reviews of conditional use applications, coordinate reviews and updates to the Comprehensive Plan(s) participated in by the Borough, liaison with the County Planning Department, and review and update ordinances with Borough Staff and Solicitor as needed.
5. Stormwater Officer: Shall be responsible for the administration of Chapter 226 Stormwater Management of the Mount Joy Borough Code. Will be responsible for reviewing, issuing, and enforcing stormwater permits and plans. Review land development proposals as they relate to Stormwater Management. Review applications for compliance with DEP, MS4, EPA, and other

relevant ordinances and laws. Address complaints from the public, pursue violations, and develop knowledge of current and emerging Stormwater related issues and regulations.

6. Zoning Officer: Shall be responsible for the administration of Chapter 270 of the Mount Joy Borough Code. Will administer and coordinate review and issuance of zoning and land use applications, enforce the zoning code, handle complaints, conduct lawful inspections of issued permits and investigations of violations, facilitate and represent the Borough at the Mount Joy Borough Zoning Hearing Board, facilitate and represent the Borough at Conditional Use Hearings, maintain all applicable records for the assigned responsibilities, coordinate reviews and updates to the Comprehensive Plan(s) participated in by the Borough, and review proposed Land Development and Stormwater Management Plans for compliance with the Zoning Ordinance

## JOB SPECIFICATIONS

### Education/Employment:

Any combination of education and experience which indicates possession of the skills, knowledge and abilities as listed below.

- Must possess a valid PA BCO certification within 90 days of appointment.

### Knowledge:

- Comprehensive knowledge of Borough ordinances, policies, and geography \*
- Thorough knowledge of adopted building codes and the Pennsylvania Uniform Construction Code (PA UCC)
- Thorough knowledge of the PA Municipal Planning Code and other relevant land use and zoning laws and precedent.
- Thorough knowledge of planning principles
- Thorough knowledge of permitting and inspection practices and procedures
- Thorough knowledge of MS4, NPDES, and related DEP and Clean Water Act topics
- Thorough knowledge of Stormwater Minimum Control Measures (MCM) and Best Management Practices (BMP)
- Thorough knowledge of the International Fire Code, NFPA 13 & 13R, and related life safety standards
- Advanced knowledge of the Sunshine Act and PA Boroughs Code
- Advanced knowledge of emergency scene operations and protocol and evidence handling practices
- Advanced knowledge of information systems and applications, including GIS and MS Office Suite

### Skills & Abilities:

- Able to manage multiple projects while promoting accountability for completion of goals and objectives.
- Able to interpret various types of technical documents and drawings, including structural, land development, and
- Able to enforce regulations and standards in an impartial and judicious manner.
- Able to effectively communicate with residents and/or their hired contractors regarding projects and proposals.
- Able to build and maintain effective working relationships with Borough Staff, Borough Council, Third-Party Services, County Planning, and other parties as required by this position.
- Able to present facts and ideas in a clear and diplomatic manner focusing on education and understanding of the subject while tactfully avoiding and/or resolving conflicts.

- Able to navigate and inspect undeveloped work sites, emergency scenes, and properties in disrepair in a safe manner.
- Able to organize information and prepare in-depth documents, review, and reports that may contain detailed and specific technical data.
- Able to safely operate a vehicle as needed to reach sites for inspection or investigation.

Working Conditions:

Work may be performed in a variety of locations and environments throughout the Borough. Office based work may often be busy and frequently interrupted and may include handling situations with upset individuals. Attendance at evening meetings is frequently required. Off hour requests for response to assist emergencies responders with code violations or investigations may often be required. Work requires travel within the Borough to sites that require inspection, investigation, or other work-related meetings.

**DISCLAIMER:**

The above statements are intended to describe the general nature and level of work being performed by a person assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required to perform the job,

REPORTS TO:	Borough Manager
FLSA STATUS:	Exempt
DATE:	July 24, 2023



11g

### Mount Joy Budget Calendar for Fiscal Year 2024

Due Day	Due Date	Budget Activity	Responsible Person(s)
Monday	Aug. 14	Submit 5-Year Capital Expenditure Plan	Department Heads
Wednesday	Sept. 6	Submit End-of Year Expenditure Projections	Department Heads
Friday	Sept. 8	Distribute Annual Budget Forms	Manager
Monday	Sept. 11	Submit End-of-Year Revenue Projections	Department Heads
Friday	Sept. 15	Post current year expenditures and revenues or estimates to the budget form	Manager/Asst Manager
	Sept. 18 - 22	Individual Department Budget Meeting	Staff
Friday	Sept. 29	Submitt MMO	Pension Administrator
Monday	Oct. 2	Submit Expenditure Estimates to Manager	Department Heads
	Oct. 9, 23, 26	Committee rerviews their respective budgets with Department Head/Manager	Committees
Friday	Oct. 27	Enter expenditure requests and revenue estimates in annual budget form	Manager/Asst Manager
Thursday	Nov. 2	Council Budget Meeting	Governing Body
Monday	Nov. 6	Regular Council Meeting	Governing Body
Thursday	Nov. 9	Council Budget Meeting, consider/adopt preliminary Budget	Governing Body
Tuesday	Nov. 21	Council Budget Meeting, adopt preliminary Budget *	Governing Body
Wednesday	Nov. 22	Submit advertisement to newspaper	Manager
Wednesday	Nov. 22	Make budget available for public inspection	Manager
Monday	Dec. 4	Adopt budget and ordinance setting real estate tax rate.	Governing Body
Friday	Dec. 29	Create budget accounts and enter amount in ledger	Manager/Asst Manager

\* If raising taxes, budget adoption must be by ordinance, otherwise, resolution will suffice.

## BOROUGH OF MOUNT JOY

Lancaster County, Pennsylvania

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### ORDINANCE NO. 02-2023

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AN ORDINANCE TO AMEND THE MOUNT JOY BOROUGH CODE OF ORDINANCES, CHAPTER 255, VEHICLES AND TRAFFIC, TO REVISE REGULATIONS GOVERNING SIZE OF VEHICLES AND TRUCK TRAFFIC RESTRICTIONS.

BE AND IT IS HEREBY ORDAINED AND ENACTED by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, as follows:

Section 1. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article III, Restrictions on Size, Weight, and Type of Vehicle and Load, §255-48, Size of Vehicles, shall be amended by inserting the following restriction:

<u>Street or Bridge</u>	<u>Between</u>	<u>Restrictions</u>
Pinkerton Road	Marietta Avenue and Koser Road	Over 40 feet in length.

Section 2. The Code of Ordinances of Mount Joy Borough, Chapter 255, Vehicles and Traffic, Article III, Restrictions on Size, Weight, and Type of Vehicle and Load, §255-50, Truck Traffic Restricted, shall be amended by inserting the following regulations in alphabetical order:

<u>Street</u>	<u>Between</u>
Alley H	Marietta Avenue and South Alley
Columbia Avenue	South Barbara Street and Pinkerton Road
Locust Lane	Marietta Avenue and Pinkerton Road
Poplar Street	Marietta Avenue and South Alley
Richland Lane	Marietta Avenue and Pinkerton Road
School Lane	Marietta Avenue and South Delta Street
South Delta Street	Marietta Avenue and School Lane

Section 3. All other sections, parts and provisions of the Code of Ordinances of Mount Joy Borough shall remain in full force and effect as previously enacted and amended.

Section 4. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of Borough Council that the remainder of the Ordinance shall be and shall remain in full force and effect.

Section 5. This Ordinance shall take effect and be in force from and after its enactment as provided by law.

DULY ORDAINED AND ENACTED this \_\_\_\_ day of \_\_\_\_\_, 2023, by Borough Council of the Borough of Mount Joy, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MOUNT JOY  
Lancaster County, Pennsylvania

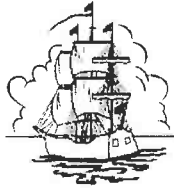
Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President  
Borough Council

[BOROUGH SEAL]

Examined and approved as an Ordinance this \_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_  
Mayor



## **Mount Joy Borough Codes Department**

**21 E Main St, Mount Joy, PA 17552**

7/25/23

Mount Joy Borough Manager  
Mark Pugliese

RE: Motion to Approve "Quick Ticket" Documents

Mr. Borough Manager,

I request that a motion be made to Borough Council to adopt the forms and documents presented with this memo.

Per Mount Joy Borough Code, Ch 195 Property Maintenance, Section 107.7.4 Public Safety Official Notification and Quick Ticket Procedures, Mount Joy Borough Council needs to approve the "quick ticket" forms. Currently there are no approved forms or documents for enforcement of this ordinance.

I have two forms presented here for the review and approval of Borough Council. First, I have developed a door hanger type notification. This will be used in the field for general contact with residence that may not be home, and possible for the enforcement of this Ordinance section stated above. As of now this form has not been used to issue any fine or violations of the section in question. Currently when either investigating a complaint, observing a violation, or occasionally leaving evidence of a completed inspection, I can log the inspection or site visit via our Permit Manager system on the Borough tablet and leave this behind as a record. If warranted, an official Notice of Violation is sent as a follow up, all site conditions and forms are photographed to record when and where, as well as the content of the form. I keep the tear off receipt for my records and leave the main portion for the resident. This has worked well in several instances, with no contact being required to address violations of tree trimming and other similar property maintenance issues.

The second form is a two-part form, this form was developed for the explicit purpose of enforcing the Ordinance section referenced above. As shown on the forms, either a warning letter or Notice of Violation is sent to the resident regarding an issue for a first offense for an issue and I work with them to handle the first instance. After the initial instance, if the same offense were to occur more than once in a 12-month period the fines approved by Council under Resolution 2022-17 would be enforced for the allowed violations. As of the date of this memo only one such ticket has been issued using this form. A property on Bernhard Ave has had two instances of high grass and weeds received via complaint to this office. The initial offense was handled with a door hanger under form one with no contact. Due to the second instance occurring, I created this form and issued the fine, in line with the Ordinance.

That violation is still open and the fine not paid the violation being issued on 7/14/23 and the fine due no later than 7/29/23. It is my understanding, in further investigation with the police dept, that the resident/owner is in some sort of medical care facility and the family is looking after the property.

I request that Borough Council by way of the Administration and Finance Committee adopt these forms for the enforcement of Ch 195 Property Maintenance, Section 107.7.4 Public Safety Official Notification and Quick Ticket Procedures of the Mount Joy Borough Code.

Respectfully,

X   
**Duane J Brady, Jr., Mount Joy Borough**

Zoning Officer, PA Building Code Official #007261

FORM 1

**MOUNT JOY  
BOROUGH  
CODES & ZONING**  
717-653-2300



**PLEASE CONTACT OUR OFFICE REGARDING:**

\_\_\_\_\_

AT \_\_\_\_\_

For \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**RESPOND IN** \_\_\_\_\_ **DAYS**

FINE (IF APPLICABLE) \$ \_\_\_\_\_

Address \_\_\_\_\_

Violation \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



# **MOUNT JOY BOROUGH PROPERTY MAINTENANCE VIOLATION TICKET**

\*\*\* Borough Copy \*\*\*

Pursuant to Section 107.7.4 of the Mount Joy Borough Property Maintenance Code this document will act as a Public Safety Notice and Quick Ticket as outlined by the Ordinance. The fines stated herein shall be payable to Mount Joy Borough within 15 days. Failure to pay within 15 days may result in summary citation being issued by the local magisterial district judge's office. Appeals for this ticket may be taken to Mount Joy Borough Council per Section 111 of the Ordinance by submitting such appeal in writing to the Borough Manager within 10 working/business days.

Violation Number \_\_\_\_\_ Issue Date \_\_\_\_\_

Property Address \_\_\_\_\_

Property Owner \_\_\_\_\_

Tenant (If Applicable) \_\_\_\_\_

Offense ☐ High Grass/Weeds - Section 302.4  
☐ Accumulation of Garbage/Rubbish - Section 308

Fine Violation Date

☐ 1st Offense - Warning Letter/Notice of Violation \_\_\_\_\_

☐ 2nd Offense - \$75 with Notice of Violation \_\_\_\_\_

☐ 3rd Offense - \$150 with Notice of Violation \_\_\_\_\_

☐ 4th Offense - \$225 with Notice of Violation \_\_\_\_\_

☐ 5th Offense - \$300 with Notice of Violation \_\_\_\_\_

Fines as adopted by the Mount Joy Borough Council Resolution 2022-17

Fines shall be paid within 15 days to the Issue Date listed on this ticket

Fines are payable at the Mount Joy Borough Office:  
Monday through Friday 7am to 4pm

**Borough Use Only:**

DATE & INITIAL BY PERSON RECEIVING \_\_\_\_\_

**PAID**



# **MOUNT JOY BOROUGH PROPERTY MAINTENANCE VIOLATION TICKET**

Pursuant to Section 107.7.4 of the Mount Joy Borough Property Maintenance Code this document will act as a Public Safety Notice and Quick Ticket as outlined by the Ordinance. The fines stated herein shall be payable to Mount Joy Borough within 15 days. Failure to pay within 15 days may result in summary citation being issued by the local magisterial district judge's office. Appeals for this ticket may be taken to Mount Joy Borough Council per Section 111 of the Ordinance by submitting such appeal in writing to the Borough Manager within 10 working/business days.

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Property Address \_\_\_\_\_

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Tenant (If Applicable) \_\_\_\_\_

Offense ☐ High Grass/Weeds - Section 302.4  
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Fines as adopted by the Mount Joy Borough Council Resolution 2022-17

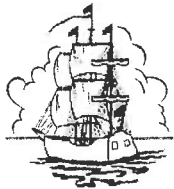
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Fines are payable at the Mount Joy Borough Office:  
Monday through Friday 7am to 4pm

**Borough Use Only:**

DATE & INITIAL BY PERSON RECEIVING \_\_\_\_\_

**PAID**



## **Mount Joy Borough Codes Department**

**21 E Main St, Mount Joy, PA 17552**

7/25/23

Mount Joy Borough Manager  
Mark Pugliese

RE: ZHB 23-04  
19 N Market St  
Sporting Valley Feeds  
Variance Request

Mr. Borough Manager

I have received an application to the Mount Joy Zoning Hearing Board on behalf of 19 N Market St, Mount Joy, PA 17552. Property owner KN Farms LP (Sporting Valley Feeds) is seeking variance to the following sections of the Mount Joy Borough Zoning Ordinance:

270-47.A Lot and Setback Requirements  
270-113.D(2)(a)(1) Buffer Yards  
270-113.D(3) Location of Buffer Yards

The proposed project would be to remove a 42' diameter grain silo and replace with a 54' diameter, 90' tall grain silo. The variance would be required as the property is currently zoned in the Light Industrial district which requires a 15' setback to the side and rear of the property. The proposed 54' diameter bin would require setbacks of 9.5' to 10', therefore being in the required setbacks. Additionally, the buffer yard variance is being sought as this would count as an expanded outdoor industrial storage with residential properties to the side and rear lot lines.

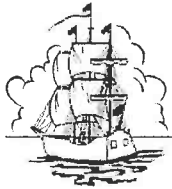
Mount Joy Borough Council as a neighboring and potentially interested party, located at 21 E Main St, is required to be notified of the hearing and has the right to have representation appear and give testimony to the Zoning Hearing Board either for or against the application. This memo and supplemental information are submitted to Council for their consideration as required by the PA Municipal Planning Code, and I request a motion be made that Council direct for representation to be present at the hearing on 8/23/23 at 7pm to give testimony as directed if so desired.

Respectfully,

X

  
**Duane J Brady Jr., Mount Joy Borough**

Zoning Officer, PA Building Code Official #007261



## **Mount Joy Borough Codes Department**

**21 E Main St, Mount Joy, PA 17552**

7/25/23

Mount Joy Borough Manager  
Mark Pugliese

RE: ZHB 23-04  
19 N Market St  
Sporting Valley Feeds  
Variance Request

Mr. Borough Manager

I have prepared this memo to review the variance application to the Mount Joy Zoning Hearing Board for KN Farms LP (Sporting Valley Feeds), 19 N Market St, Parcel #450-73764-0-0000, so that Mount Joy Borough Council may make an informed decision as an interested neighboring party as to what, if any, position they should take on the matter.

The property in question is located at the intersection of N Market St and Appletree Alley on the northeast corner. The property is currently in the Light Industrial zoning district, having been rezoned by Ordinance 6-2022 on 11/7/22 from the Commercial Business District. The proposed location of the grain bin has had smaller grain bins in the same location as recently as 2014. The previous bins have been 42' per the application and available records, the proposed bin would be 54' in diameter.

There are several things to consider in favor of the application. The application for variance is only needed as a result of the zoning change. The LI district has a listed 15' setback on front, side, and rear while the previous CBD district has no setback requirements. Additionally, there are two existing grain bins that are currently nonconforming as a result of the zoning change, having been previously installed while conforming to the CBD and within 8 to 10 feet of the property line, and as discussed, a 42' diameter grain bin existed on the proposed location as recently as 2014. This would allow a use and business to continue in growth and economic development in the Borough.

There are also a few items to consider that go against the application. The PA Municipal Planning Code, Section 910.2 states,

*"The board may grant a variance, provided that all of the following findings are made where relevant in a given case:*

- (1) That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property and that the unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of the zoning ordinance in the neighborhood or district in which the property is located.*
- (2) That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the zoning ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property.*
- (3) That such unnecessary hardship has not been created by the appellant.*
- (4) That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare.*
- (5) That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue."*

There are several areas where the application fails to meet the standard set out in the MPC and fails to consider several key factors of the Zoning Ordinance. 1) the variance is not the least modification possible to afford relief, a 42' diameter bin could be installed similar to the other existing bins without a need for variance 2) this hardship was partially created by the applicant, in seeking a zoning change to the property the applicant willfully placed his property and the responsibility to conform to the districts



requirements on the land, had the property remained in the CBD the variance may not have been needed. 3) There are several issues with the variances being sought. The applicant is viewing the property not as a corner lot but as a single frontage lot, the applicant is not asking for a variance to 270-113.B(1) Corner Lots which states:

*"For a corner lot, the minimum side yard depth abutting a public street shall be equal to the minimum depth of the front yard."*

The requirement to meet what could be considered two front yards on N Market St and Appletree Alley, both meeting the definition of "street" in the zoning ordinance Section 270-32, and could cause a potential issue by not asking for this relief as 270-63(C) Accessory Uses states:

*"Front yard setback. No accessory structure, use or building shall be permitted in a required front yard in any district, unless specifically permitted by this chapter."*

Additionally, the required setbacks for this project would be 40 feet not 15 feet, 270 Attachment 3 Table of Lot and Setback Requirements shows that in the LI district the reviewer should refer to (Note A). That note states:

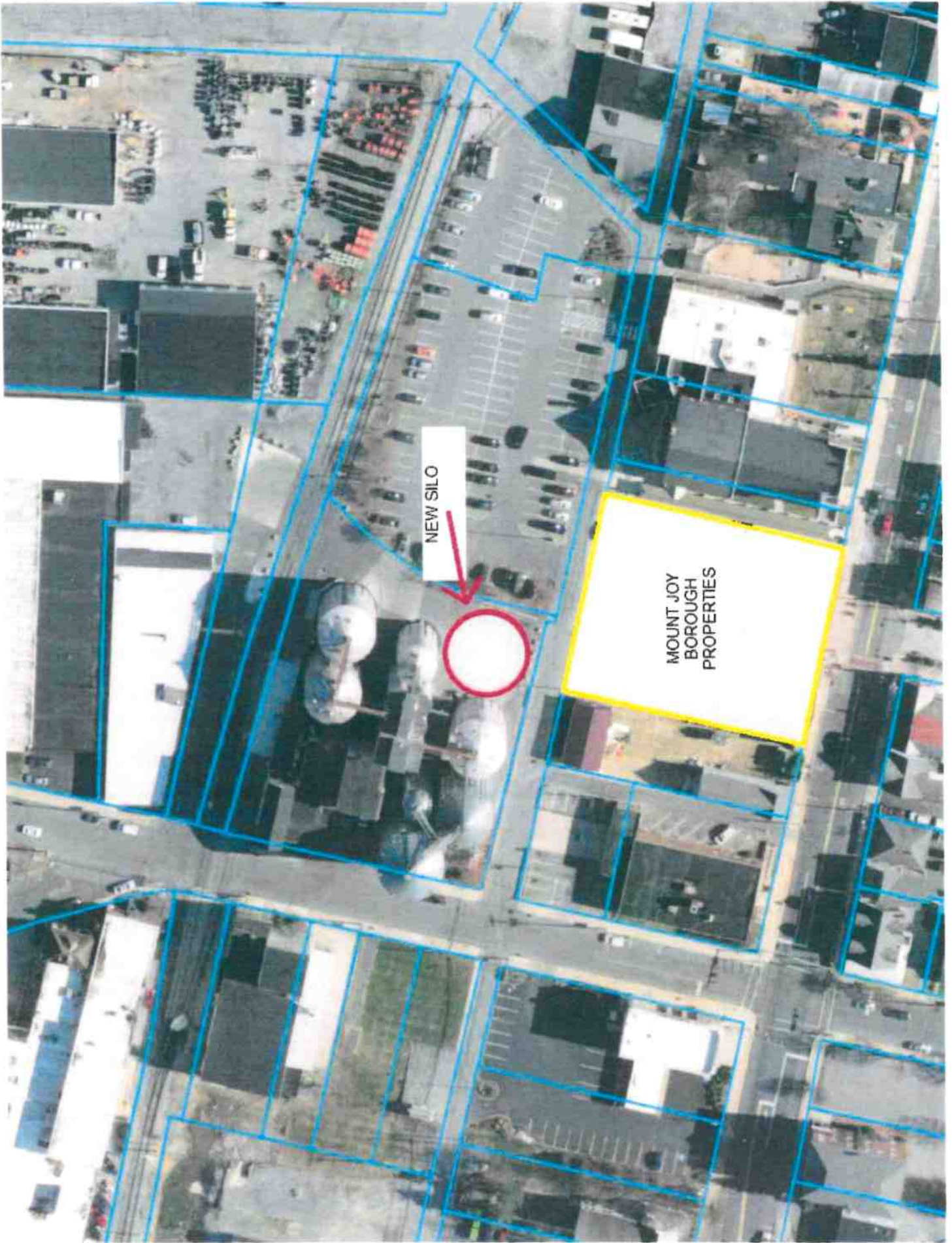
*"Except a forty-foot-wide minimum setback for any new or expanded portion of an industrial building or truck loading dock from the lot line of a principal residential use."*

This property and a large portion of the proposed placement of the grain bin is directly behind the residential property of the Dohl Family at 9 E Main St. While a grain bin is traditionally considered an accessory structure, the definition of "building" in the Ordinance 270-32 Definitions would classify this structure as a "building". While the applicant has applied for relief of approximately 5 feet, the argument could be made that the real relief would be greater, upwards of 30 feet.

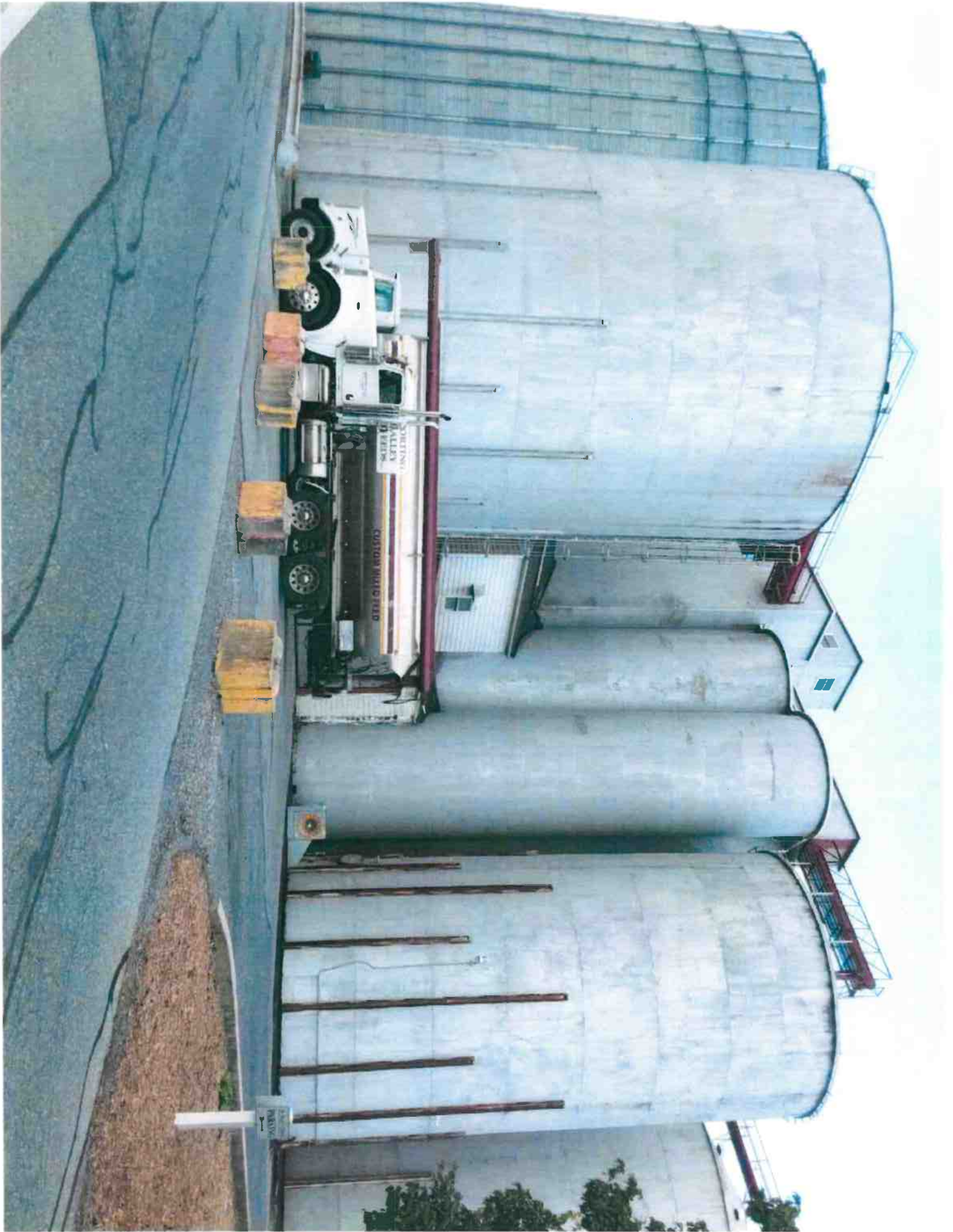
I have included for Council a site map showing the proposed location of the grain bins in relation to the Borough owned properties. Borough Council as a neighboring property needs to direct for representation, if so desired, to make statements for or against the application for whatever reasons the Council decides to pursue.

Respectfully,

X   
**Duane J Brady Jr., Mount Joy Borough**  
Zoning Officer, PA Building Code Official #007261







## § 232-62. Variances.

[Amended 3-2-2020 by Ord. No. 2-20]

- A. Borough Council may, by resolution or by motion, authorize the construction of curbs and sidewalks other than specified herein upon written request from a property owner required to or who desires to install and/or repair curb and/or sidewalk under this article.
- B. When the Borough has prepared a plan to improve an existing street, Borough Council may, by resolution or motion, authorize or defer the construction of curbs and/or sidewalks upon written request from one or more abutting property owners who propose alternate design or materials for the proposed sidewalk within 90 days after Borough Council has approved the preliminary engineer-designed plans for the Borough's project. Borough staff, Borough Council Public Works Committee or Borough Council may offer a plan that is an alternative to the original plan as designed in accordance with this article or to the plan proposed by the property owner(s) at any time after the preliminary plan has been presented.

## § 232-63. Nonconforming curbs and sidewalks.

[Amended 2-7-2000 by Ord. No. 556; 6-1-2009 by Ord. No. 6-09]

- A. Curb and sidewalk replacement along state highways. Prior to the bituminous concrete overlay or reconstruction on any state highway route within the Borough, the Borough shall require, upon 120 days' written notification to the property owner, that a curb and/or sidewalk that does not have a normal life expectancy of more than five years or that does not meet current ADA and/or Borough specifications be replaced or installed. In addition, if the curb does not have a minimum exposed surface as required by PennDOT, it must be replaced.
- B. Curb and sidewalk replacement not along state highways. Prior to street improvements, the Borough shall require, upon 24 months' written notification to the property owner, that a curb and/or sidewalk be replaced that does not have a normal life expectancy of more than five years or that does not meet current Americans with Disabilities Act<sup>(1)</sup> and/or Borough specifications. In addition, if the curb does not have a minimum exposed surface or reveal of 5 1/2 inches, it shall be replaced. If, however, in the opinion of the Borough Manager, milling of the existing street surface can be satisfactorily achieved, the minimum reveal may be reduced to the extent of the proposed milling depth.  
[Amended 11-4-2019 by Ord. No. 5-19]  
[1] Editor's Note: See 42 U.S.C. § 12101 et seq.
- C. The Borough Manager shall determine which curbs and sidewalks meet the specifications required above and shall notify the respective owner of necessary action.

## § 232-64. Main Street Revitalization Area.

[Amended 1-7-2008 by Ord. No. 1-08]

For the purposes of this section, the Main Street Revitalization Area shall be considered both sides of Main Street from High Street to Manheim Street. The requirements of this section shall apply to all properties abutting Main Street within the Main Street Revitalization Area and shall be in addition to all other requirements of this article.

12a  
page 1 of 10





Mount Joy Borough Public Works Department  
21 East Main Street  
Mount Joy, PA 17552

**Mount Joy Borough Policy**

**Effective: 14 March 2011**

**Revised:**

**Reviewed:**

**POLICY FOR PRE-PAVE/RECONSTRUCTION SURVEY/INSPECTIONS OF SIDEWALKS AND CURBS**

**A. BACKGROUND:**

- The Americans with Disabilities Act (ADA), mandates that access be provided to all individuals.
- This policy addresses that access as it applies to public sidewalks and curbs.
- It is understood that municipalities like Mount Joy Borough do not have the resources to complete upgrades to all sidewalks and curbs at once.
- In light of the lack of adequate resources to complete all upgrades at once, Mount Joy Borough has adopted the following policy to address accessibility issues through a methodical and manageable approach.
- The property owner is responsible for the maintenance and, if necessary, construction of public sidewalks and curbs except as noted below under Section B "POLICY".

**B. POLICY**

- It is the policy of Mount Joy Borough that when a public street is planned to be paved, whether a Borough Street or PennDOT Roadway, the sidewalks and curbs, including handicap ramps and curb cuts should be surveyed for compliance with the current ADA specifications and the current Borough specifications.
- Those areas of sidewalk and curb not in compliance with current specifications, must be replaced, repaired or constructed as needed.
- In the event that sidewalks and curbs have not been constructed, they shall be constructed per the current Mount Joy Borough and ADA specifications
- Please see the Mount Joy Borough Policy for Determining Conditions Requiring Replacement or Repair of Sidewalks and Curbs.
- The cost of the repairs, replacement and/or construction shall be born by the property owner.

**1. EXCEPTION**

- a. ADA sidewalk ramps and curb cuts- or properties requiring improvements to less than 25% of the total sidewalk and curb area (including the ADA sidewalk ramps and curb cuts), Mount Joy Borough will assume

responsibility for the cost of upgrading and/or constructing ADA ramps and curb cuts.

**C. RESPONSIBILITY**

- It shall be the responsibility of all owners of property within Mount Joy Borough to comply with this policy.

**D. CANCELLATION**

- All orders or parts of orders inconsistent with this order are hereby repealed

**E. DISTRIBUTION**

- All owners of property within Mount Joy Borough affected by this policy

**F. EFFECTIVE DATE**

- This policy is effective \_\_\_\_\_

**G. BY ORDER OF**

- The Mount Joy Borough Council \_\_\_\_\_

DRAFT



Mount Joy Borough Public Works Department  
21 East Main Street  
Mount Joy, PA 17552

**Mount Joy Borough Policy**

**Effective: 14 March 2011**

**Revised:**

**Reviewed:**

**POLICY FOR DETERMINING CONDITIONS REQUIRING REPLACEMENT OR REPAIR OF  
SIDEWALKS AND CURBS**

**I. BACKGROUND:**

- The Mount Joy Borough Property Maintenance Code requires that all Mount Joy Borough property owners maintain their properties in a state of good repair. In the case of this policy, sidewalks and curbs.
- The Mount Joy Borough Policy for Street Pre-Pave/Reconstruction Survey/Inspections of Sidewalks and Curbs states that "...when a public street is planned to be paved, whether a Borough Street or PennDOT Roadway, the sidewalks and curbs, including handicap ramps and curb cuts should be surveyed for compliance with the current ADA specifications and the current Borough specifications. Those areas of sidewalk and curb not in compliance with current specifications, must be replaced, repaired or constructed as-needed." Please see the Mount Joy Borough Policy for Determining Conditions Requiring Replacement or Repair of Sidewalks and Curbs.
- This policy addresses/defines the conditions that warrant the requirement that areas of sidewalks and curbs be replaced.

**II. POLICY**

**A. SIDEWALKS**

**1. CRACKS**

- a. Vertical Separations- If a crack in the sidewalk creates a trip hazard by evidence of a vertical separation more than one-quarter inch, the pad shall be replaced or the uneven surface ground to correct the vertical separation. The maximum vertical separation that may be corrected with grinding will be two inches, however in no case shall more than one-half the thickness of the pad be ground to correct the

vertical separation. All slopes produced by the grinding of pads shall comply with the current United States Americans with Disabilities Act and all regulations adopted pursuant thereto.

b. Horizontal Separations-

- i. A crack in the sidewalk with a horizontal separation of more than one-half inch shall be replaced.
- ii. Pads with multiple cracks shall be replaced.
- iii. Exceptions:
  - if the horizontal separation measures one-half inch between two sidewalk pads or between the sidewalk and curb and is caused by missing or disintegrated expansion joint material, the horizontal separation may be corrected with the installation of new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material.
  - A horizontal separation of less than one-half inch may be repaired by sawcutting to provide a clean edge on each side of the separation and the crack sealed with a suitable concrete caulk material according to manufacturer's directions. The surface shall be finished flush with the existing surface, smooth and devoid of trip hazards. In the event that, after sawcutting, the horizontal separation measures one-half inch, the horizontal separation will be filled with new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material according to the manufacturer's directions. A horizontal separation of more than one-half inch shall be replaced.

2. SPALLING AND CHIPPING

- a. Definition of Spalling- fragmentation/degradation of concrete surface where the surface peels, pops or flakes off.
- b. Policy: Pads with spalling or chipping over 50% or more of the surface shall be replaced. Pads with less than 50% spalled or chipped surface may be repaired with a suitable patching material. The patching material shall be applied according to the manufacturer's directions and shall be finished to provide a smooth surface devoid of trip hazards. The pad shall be replaced if the patching material fails producing a vertical separation of one-quarter inch or more or a horizontal separation of more than one-half inch. Patching over an existing patch is not permitted.

B. CURBS



1. **HEAVED, SHOVED, PUSHED CURB SECTIONS-** curbs that are heaved, shoved or pushed more than two inches out of parallel alignment of the vertical face of the curb shall be replaced.

## 2. CRACKS

- a. A curb section shall be replaced if the crack separation is more than one-half inch.
- b. Curb sections with multiple cracks shall be replaced.
- c. **Partial curb section replacement-** Partial curb section replacement is permitted as long as the section remaining and the new section are a minimum of five feet in length.
- d. **Vertical Separations-** If a crack in the curb creates a vertical separation of more than one-quarter inch, the curb shall be replaced or the uneven surface ground to correct the vertical separation. The maximum vertical separation that may be corrected with grinding will be two inches. All slopes within ADA curb cut areas produced by the grinding of pads shall comply with the current United States Americans with Disabilities Act and all regulations adopted pursuant thereto.
- e. **Horizontal Separations**
  - i. A crack in the curb with a horizontal separation of more than one-half inch shall be replaced.
  - ii. Curbs with multiple cracks shall be replaced.
  - iii. **Exceptions:**
    - if the horizontal separation measures one-half inch between two curb sections or between the sidewalk and curb and is caused by missing or disintegrated expansion joint material, the horizontal separation may be corrected with the installation of new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material.
    - A horizontal separation of less than one-half inch may be repaired by sawcutting to provide a clean edge on each side of the separation and the crack sealed with a suitable concrete caulk material according to manufacturer's directions. The surface shall be finished smooth and flush with the existing surface. In the event that, after sawcutting, the horizontal separation measures one-half inch, the horizontal separation will be filled with new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material according to the manufacturer's directions. A horizontal separation of more than one-half inch shall be replaced.

### 3. SPALLING

- a. Definition- fragmentation/degradation of concrete surface where the surface peels, pops or flakes off.
- b. Policy: Curbs with spalling over 50% or more of the surface shall be replaced. Pads with less than 50% spalled surface may be repaired with a suitable patching material. The patching material shall be applied according to the manufacturer's directions and shall be finished to provide a smooth surface devoid of trip hazards. The pad shall be replaced if the patching material fails producing a vertical separation of one-quarter inch or more or a horizontal separation of more than one-half inch. Patching over an existing patch is not permitted.

### 4. CHIPPED CURBS

- a. Chipped areas in curbs two inches or less deep from the existing surface at the deepest point and two feet or less in length may be patched with a suitable patching material. The patching material shall be applied according to the manufacturer's directions and shall be finished to provide a smooth surface.
- b. In cases where the chipped area in a curb is greater than two inches deep at the deepest point from the existing, undamaged surface and/or greater than two feet in length, the curb must be replaced.

### III. RESPONSIBILITY

- It shall be the responsibility of all owners of property within Mount Joy Borough to comply with this policy.

### IV. CANCELLATION

- All orders or parts of orders inconsistent with this order are hereby repealed

### V. DISTRIBUTION

- All individuals affected by this policy.

### VI. EFFECTIVE DATE

- This policy is effective \_\_\_\_\_  
DATE

### VII. BY ORDER OF

- The Mount Joy Borough Council \_\_\_\_\_

DATE

7/6/23, 3:51 PM

Chapter 4: Accessible Routes

**402.1 General.** Accessible routes shall comply with 402.

**402.2 Components.** Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 1:20, doorways, ramps, curb ramps excluding the flared sides, elevators, and platform lifts. All components of an accessible route shall comply with the applicable requirements of Chapter 4.

**Advisory 402.2 Components.** Walking surfaces must have running slopes not steeper than 1:20, see 403.3. Other components of accessible routes, such as ramps (405) and curb ramps (406), are permitted to be more steeply sloped.

## 403 Walking Surfaces

**403.1 General.** Walking surfaces that are a part of an accessible route shall comply with 403.

**403.2 Floor or Ground Surface.** Floor or ground surfaces shall comply with 302.

**403.3 Slope.** The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of walking surfaces shall not be steeper than 1:48.

**403.4 Changes in Level.** Changes in level shall comply with 303.

**403.5 Clearances.** Walking surfaces shall provide clearances complying with 403.5.

**EXCEPTION:** Within employee work areas, clearances on common use circulation paths shall be permitted to be decreased by work area equipment provided that the decrease is essential to the function of the work being performed.

**403.5.1 Clear Width.** Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches (915 mm) minimum.

7/6/23, 3:51 PM

Chapter 4: Accessible Routes

An official website of the United States government [Here's how you know](#)

## Notice

The U.S. Access Board's Technical Assistance phone number is now 202-272-0080 extension 3.



U.S. Access Board  
Advancing Full Access and Inclusion for All

Americans with Disabilities Act  
Accessibility Standards

This is 2010 Standard

- (1) If physical construction or alterations commence after July 26, 1992, but prior to September 15, 2010, then new construction and alterations subject to this section must comply with either UFAS or the 1991 Standards except that the elevator exemption contained at section 4.1.3(5) and section 4.1.6(1)(k) of the 1991 Standards shall not apply. Departures from particular requirements of either standard by the use of other methods shall be permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided.
- (2) If physical construction or alterations commence on or after September 15, 2010 and before March 15, 2012, then new construction and alterations subject to this section may comply with one of the following: The 2010 Standards, UFAS, or the 1991 Standards except that the elevator exemption contained at section 4.1.3(5) and section 4.1.6(1)(k) of the 1991 Standards shall not apply. Departures from particular requirements of either standard by the use of other methods shall be permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided.
- (3) If physical construction or alterations commence on or after March 15, 2012, then new construction and alterations subject to this section shall comply with the 2010 Standards.
- (4) For the purposes of this section, ceremonial groundbreaking or razing of structures prior to site preparation do not commence physical construction or alterations.
- (5) **Noncomplying new construction and alterations.**
  - (i) Newly constructed or altered facilities or elements covered by §§ 35.151(a) or (b) that were constructed or altered before March 15, 2012, and that do not comply with the 1991 Standards or with UFAS shall before March 15, 2012, be made accessible in accordance with either the 1991 Standards, UFAS, or the 2010 Standards.
  - (ii) Newly constructed or altered facilities or elements covered by §§ 35.151(a) or (b) that were constructed or altered before March 15, 2012 and that do not comply with the 1991 Standards or with UFAS shall, on or after March 15, 2012, be made accessible in accordance with the 2010 Standards.

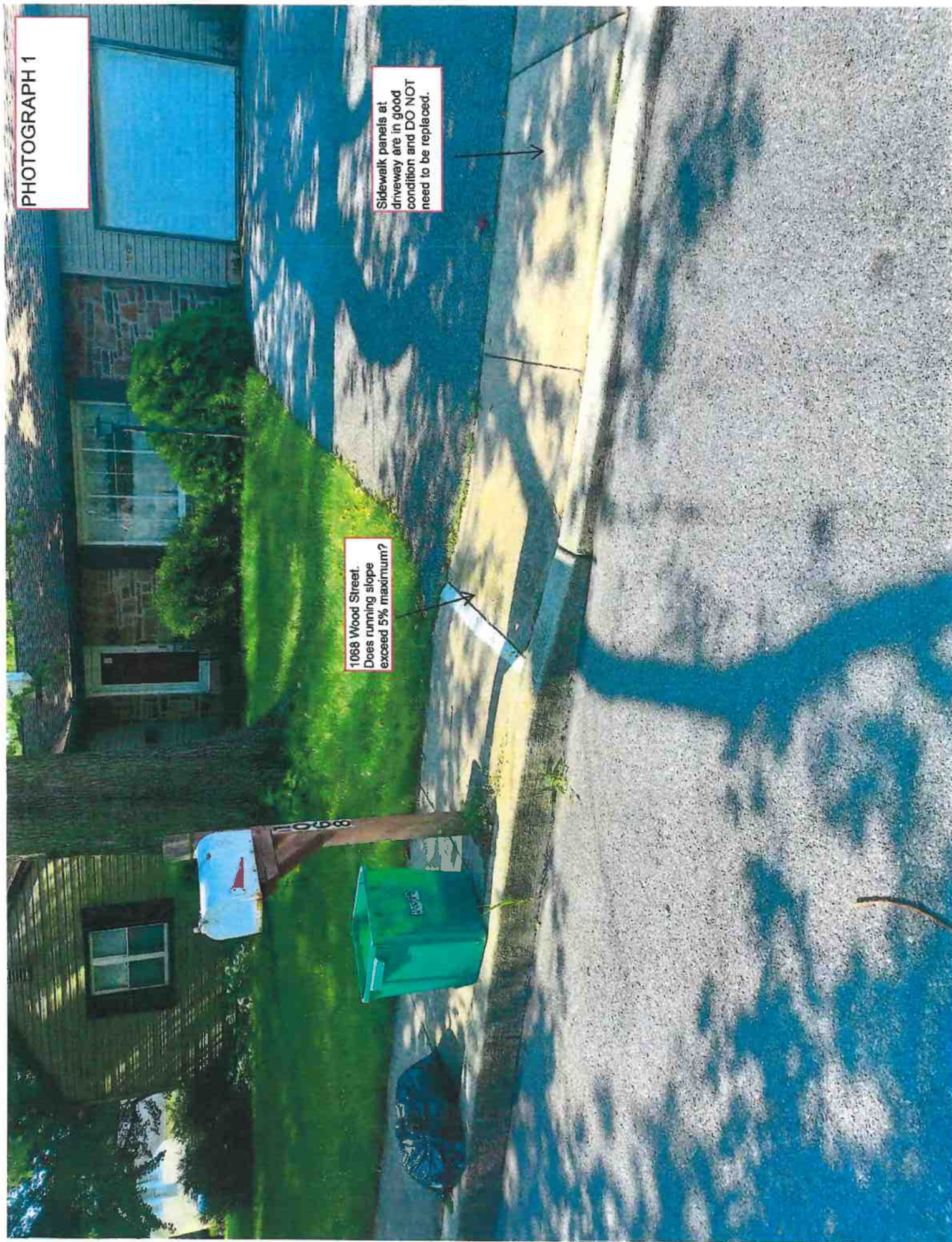
### Appendix to § 35.151(c)

Compliance dates for new construction and alterations	Applicable standards
Before September 15, 2010	1991 Standards or UFAS.
On or after September 15, 2010 and before March 15, 2012	1991 Standards, UFAS, or 2010 Standards.
On or after March 15, 2012	2010 Standards.

- (d) **Scope of coverage.** The 1991 Standards and the 2010 Standards apply to fixed or built-in elements of buildings, structures, site improvements, and pedestrian routes or vehicular ways located on a site. Unless specifically stated otherwise, the advisory notes, appendix notes, and figures contained in the 1991 Standards and the 2010 Standards explain or illustrate the requirements of the rule; they do not establish enforceable requirements.



PHOTOGRAPH 1



1088 Wood Street.  
Does running slope  
exceed 5% maximum?

Sidewalk panels at  
driveway are in good  
condition and DO NOT  
need to be replaced.





Sidewalk panels at driveway are in good condition and DO NOT need to be replaced.

1068 Wood Street:  
Does running slope exceed 5% maximum?

PHOTOGRAPH 2





1096 Wood Street.  
Running slope reduced to  
less than 5% by replacing  
two panels each side of  
driveway! Sidewalks  
panels at driveway  
acceptable and DO NOT  
need replacement.

PHOTOGRAPH 3



PHOTOGRAPH 4





PHOTOGRAPH 5



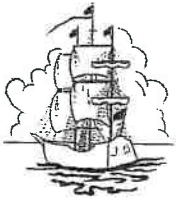


PHOTOGRAPH 6

1061-1071 Wood Street, Curb has 8" reveal. Does Running Slope exceed 5% maximum. Need to replace two (2) sidewalk panels.







# MOUNT JOY BOROUGH CURB & SIDEWALK PERMIT APPLICATION

1 of 2

**ALL RAIN GUTTERS AND DOWNSPOUTS SHALL BE REMOVED FROM ANY CURB OR SIDEWALK AND  
DIRECTED TO INFILTRATE ONTO THE PROJECT PROPERTY UNLESS OTHERWISE EXEMPTED BY  
BOROUGH COUNCIL (Ord. 232-59.E)**

## PROPERTY INFORMATION:

PROJECT ADDRESS

MOUNT JOY, PA 17552

OWNER NAME

( )  
PHONE

EMAIL

OWNER ADDRESS (IF DIFFERENT FROM ABOVE)

CITY

STATE

ZIP

## CONTRACTOR INFORMATION:

COMPANY NAME

( )  
PHONE

ADDRESS

CITY

STATE

ZIP

CONTACT

( )  
PHONE

EMAIL

## PROJECT SCOPE AND DESCRIPTION:

NEW ☐ REPAIR ☐ CURB: \_\_\_\_\_ LF SIDEWALK: L \_\_\_\_\_ FT W \_\_\_\_\_ FT

BEAUTY (BRICK/PAVER) STRIP: ☐ Y ☐ N TREE BOXES: ☐ Y ☐ N PENNDOT ROAD OPENING PERMIT: ☐ Y ☐ N

GRASS STRIP: ☐ Y ☐ N

NUMBER OF BOXES \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

TYPE	REQUIRED	NOT REQUIRED	COST
CURB FORM			
SIDEWALK FORM			
TRENCH RESTORATION			
FINAL			
TOTAL INSPECTION FEES			

CONTINUED ON NEXT PAGE

**IF STREET RESTORATION IS REQUIRED, THE PROPERTY OWNER AND/OR CONTRACTOR IS RESPONSIBLE TO COMPLETE THE STREET RESTORATION IN ACCORDANCE WITH MOUNT JOY BOROUGH SPECIFICATION. PLEASE CONTACT THE MOUNT JOY BOROUGH PUBLIC WORKS DEPARTMENT FOR AN ASSESSMENT OF STREET RESTORATION REQUIREMENTS AT 717-653-8226**

**ALL CURB AND SIDEWALK WORK THAT OCCURS WITHIN A PUBLIC RIGHT OF WAY SHALL BE CONSTRUCTED IN COMPLIANCE WITH CURRENT MOUNT JOY BOROUGH REGULATIONS AND SPECIFICATIONS AS WELL AS CURRENT ACCESSIBILITY/ADA STANDARDS**

**ALL PERMIT FESS ARE TO BE PAID AT THE TIME THE PERMIT IS ISSUED**

**ALL CONTRACTORS MUST INCLUDE A COPY OF THEIR LIABILITY INSURANCE CERTIFICATE FOR ALL PERMITS AND A COPY OF THEIR MOST CURRENT W9 WHEN THE PROPERTY OWNER IS REQUESTING LANCATER COUNTY REDEVELOPMENT AUTHORITY FUNDING**

**APPLICANT INFORMATION:**

APPLICANT NAME \_\_\_\_\_ ( ) PHONE \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ ( ) PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SIGNATURE \_\_\_\_\_ / / DATE \_\_\_\_\_

**BY SIGNING I ATTEST TO THE BEST OF MY KNOWLEDGE THAT THE INFORMATION CONTAINING IN THIS APPLICATION SUBMITTAL IS TRUE AND ACCURATE**

**BOROUGH USE ONLY:**

PARCEL # \_\_\_\_\_ ZONING DISTRICT \_\_\_\_\_ PERMIT # \_\_\_\_\_

RECEIVED	BOROUGH	ISSUED	FINALED



## **Inspection Requirements for Borough Street Projects**

For Borough mandated curb and sidewalk projects that are in conjunction with a street project. All inspections will be conducted by Borough Public Works staff at no cost.

It is recommended that the property owner or their contractor contacts Public Works (717-653-8226) prior to beginning work on the project. This is to verify the work that needs to be done and to ensure that all planned work complies with Borough requirements.

Required inspections:

**Call 717-653-8226 at least 24 hours prior to concrete installation to schedule inspections.**

### **Curbs:**

- Pre-pour/forming - Check stone, thickness, slopes, ADA compliance
- Final

### **Sidewalks and Driveway Aprons**

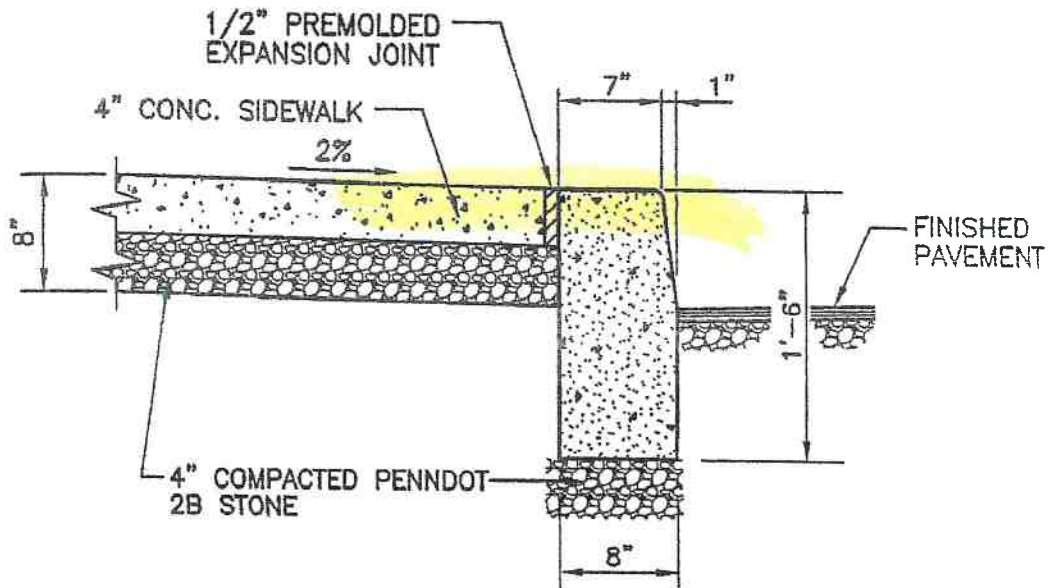
- Pre-pour/forming - Check stone, thickness, slopes, ADA compliance
- Final

STREETS AND SIDEWALKS

232 Attachment 3

Borough of Mount Joy

Appendix C: Standard Straight Curb and Sidewalk Detail



STANDARD STRAIGHT CURB  
AND SIDEWALK DETAIL

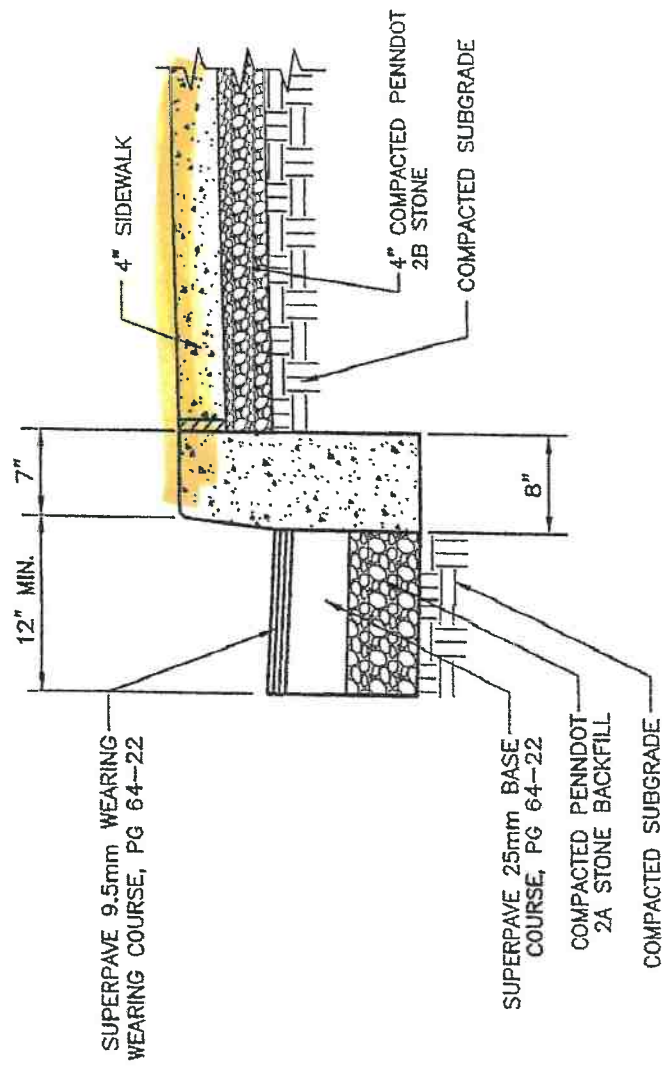
NO SCALE

STREETS AND SIDEWALKS

232 Attachment 4

Borough of Mount Joy

Appendix D: Curb and Street Restoration Detail



CURB & STREET  
RESTORATION DETAIL

NO SCALE

232 Attachment 4:1

03 - 01 - 2012

page #

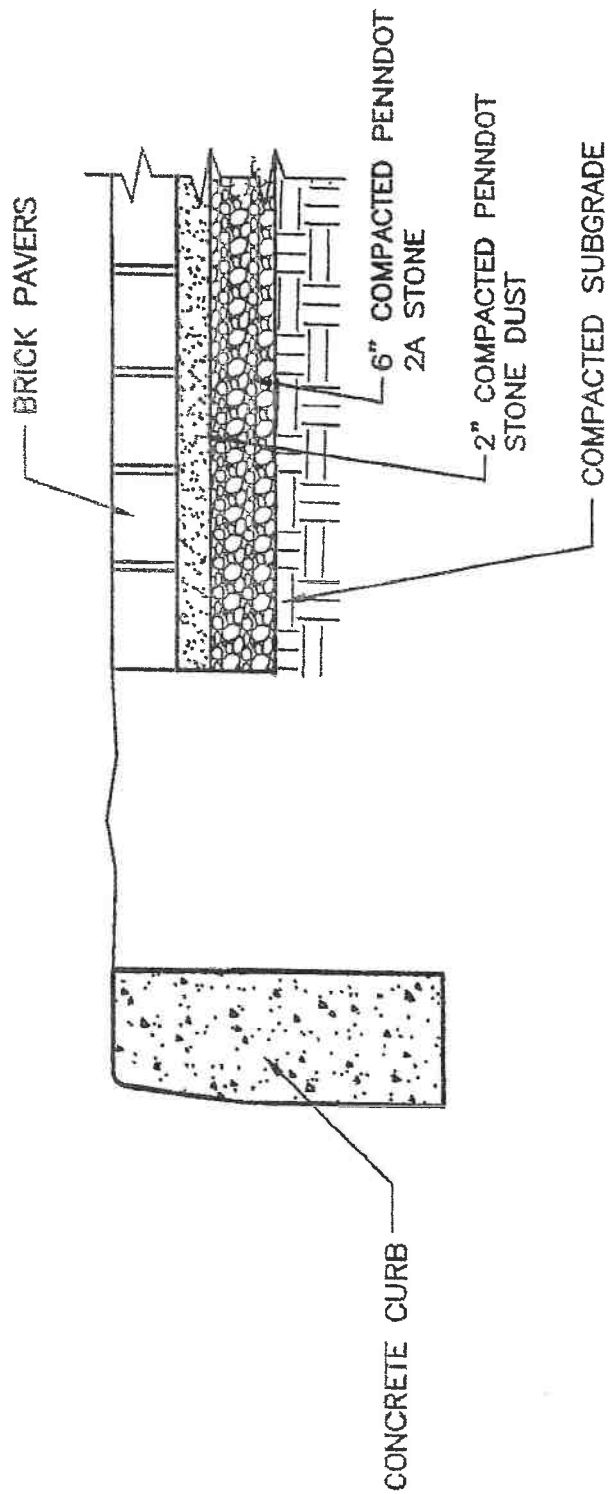


STREETS AND SIDEWALKS

232 Attachment 5

Borough of Mount Joy

Appendix E: Brick Sidewalk with Stone Base Detail



BRICK SIDEWALK WITH  
STONE BASE DETAIL

NO SCALE

232 Attachment 5:1

03 - 01 - 2012

Page 6



Mount Joy Borough Public Works Department  
21 East Main Street  
Mount Joy, PA 17552

### Mount Joy Borough Policy

Effective: 14 March 2011

Revised:  
Reviewed:

## POLICY FOR PRE-PAVE/RECONSTRUCTION SURVEY/INSPECTIONS OF SIDEWALKS AND CURBS

### A. BACKGROUND:

- The Americans with Disabilities Act (ADA), mandates that access be provided to all individuals.
- This policy addresses that access as it applies to public sidewalks and curbs.
- It is understood that municipalities like Mount Joy Borough do not have the resources to complete upgrades to all sidewalks and curbs at once.
- In light of the lack of adequate resources to complete all upgrades at once, Mount Joy Borough has adopted the following policy to address accessibility issues through a methodical and manageable approach.
- The property owner is responsible for the maintenance and, if necessary, construction of public sidewalks and curbs except as noted below under Section B "POLICY".

### B. POLICY

- It is the policy of Mount Joy Borough that when a public street is planned to be paved, whether a Borough Street or PennDOT Roadway, the sidewalks and curbs, including handicap ramps and curb cuts should be surveyed for compliance with the current ADA specifications and the current Borough specifications.
- Those areas of sidewalk and curb not in compliance with current specifications, must be replaced, repaired or constructed as needed.
- In the event that sidewalks and curbs have not been constructed, they shall be constructed per the current Mount Joy Borough and ADA specifications
- Please see the Mount Joy Borough Policy for Determining Conditions Requiring Replacement or Repair of Sidewalks and Curbs.
- The cost of the repairs, replacement and/or construction shall be born by the property owner.

#### 1. EXCEPTION

- a. ADA sidewalk ramps and curb cuts- or properties requiring improvements to less than 25% of the total sidewalk and curb area (including the ADA sidewalk ramps and curb cuts), Mount Joy Borough will assume

responsibility for the cost of upgrading and/or constructing ADA ramps and curb cuts.

**C. RESPONSIBILITY**

- It shall be the responsibility of all owners of property within Mount Joy Borough to comply with this policy.

**D. CANCELLATION**

- All orders or parts of orders inconsistent with this order are hereby repealed

**E. DISTRIBUTION**

- All owners of property within Mount Joy Borough affected by this policy

**F. EFFECTIVE DATE**

- This policy is effective \_\_\_\_\_

**G. BY ORDER OF**

- The Mount Joy Borough Council \_\_\_\_\_

DRAFT



Mount Joy Borough Public Works Department  
21 East Main Street  
Mount Joy, PA 17552

Mount Joy Borough Policy

Effective: 14 March 2011

Revised:

Reviewed:

POLICY FOR DETERMINING CONDITIONS REQUIRING REPLACEMENT OR REPAIR OF  
SIDEWALKS AND CURBS

I. BACKGROUND:

- The Mount Joy Borough Property Maintenance Code requires that all Mount Joy Borough property owners maintain their properties in a state of good repair. In the case of this policy, sidewalks and curbs.
- The Mount Joy Borough Policy for Street Pre-Pave/Reconstruction Survey/Inspections of Sidewalks and Curbs states that "...when a public street is planned to be paved, whether a Borough Street or PennDOT Roadway, the sidewalks and curbs, including handicap ramps and curb cuts should be surveyed for compliance with the current ADA specifications and the current Borough specifications. Those areas of sidewalk and curb not in compliance with current specifications, must be replaced, repaired or constructed as needed". Please see the Mount Joy Borough Policy for Determining Conditions Requiring Replacement or Repair of Sidewalks and Curbs.
- This policy addresses/defines the conditions that warrant the requirement that areas of sidewalks and curbs be replaced.

II. POLICY

A. SIDEWALKS

1. CRACKS

- a. Vertical Separations- If a crack in the sidewalk creates a trip hazard by evidence of a vertical separation more than one-quarter inch, the pad shall be replaced or the uneven surface ground to correct the vertical separation. The maximum vertical separation that may be corrected with grinding will be two inches, however in no case shall more than one-half the thickness of the pad be ground to correct the



vertical separation. All slopes produced by the grinding of pads shall comply with the current United States Americans with Disabilities Act and all regulations adopted pursuant thereto.

b. Horizontal Separations-

- i. A crack in the sidewalk with a horizontal separation of more than one-half inch shall be replaced.
- ii. Pads with multiple cracks shall be replaced.
- iii. Exceptions:
  - if the horizontal separation measures one-half inch between two sidewalk pads or between the sidewalk and curb and is caused by missing or disintegrated expansion joint material, the horizontal separation may be corrected with the installation of new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material.
  - A horizontal separation of less than one-half inch may be repaired by sawcutting to provide a clean edge on each side of the separation and the crack sealed with a suitable concrete caulk material according to manufacturer's directions. The surface shall be finished flush with the existing surface, smooth and devoid of trip hazards. In the event that, after sawcutting, the horizontal separation measures one-half inch, the horizontal separation will be filled with new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material according to the manufacturer's directions. A horizontal separation of more than one-half inch shall be replaced.

2. SPALLING AND CHIPPING

- a. Definition of Spalling- fragmentation/degradation of concrete surface where the surface peels, pops or flakes off.
- b. Policy: Pads with spalling or chipping over 50% or more of the surface shall be replaced. Pads with less than 50% spalled or chipped surface may be repaired with a suitable patching material. The patching material shall be applied according to the manufacturer's directions and shall be finished to provide a smooth surface devoid of trip hazards. The pad shall be replaced if the patching material fails producing a vertical separation of one-quarter inch or more or a horizontal separation of more than one-half inch. Patching over an existing patch is not permitted.

B. CURBS

1. **HEAVED, SHOVED, PUSHED CURB SECTIONS-** curbs that are heaved, shoved or pushed more than two inches out of parallel alignment of the vertical face of the curb shall be replaced.

2. **CRACKS**

- a. A curb section shall be replaced if the crack separation is more than one-half inch.
- b. Curb sections with multiple cracks shall be replaced.
- c. **Partial curb section replacement-** Partial curb section replacement is permitted as long as the section remaining and the new section are a minimum of five feet in length.
- d. **Vertical Separations-** If a crack in the curb creates a vertical separation of more than one-quarter inch, the curb shall be replaced or the uneven surface ground to correct the vertical separation. The maximum vertical separation that may be corrected with grinding will be two inches. All slopes within ADA curb cut areas produced by the grinding of pads shall comply with the current United States Americans with Disabilities Act and all regulations adopted pursuant thereto.

e. **Horizontal Separations**

- i. A crack in the curb with a horizontal separation of more than one-half inch shall be replaced.
- ii. Curbs with multiple cracks shall be replaced.
- iii. **Exceptions:**
  - if the horizontal separation measures one-half inch between two curb sections or between the sidewalk and curb and is caused by missing or disintegrated expansion joint material, the horizontal separation may be corrected with the installation of new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material.
  - A horizontal separation of less than one-half inch may be repaired by sawcutting to provide a clean edge on each side of the separation and the crack sealed with a suitable concrete caulk material according to manufacturer's directions. The surface shall be finished smooth and flush with the existing surface. In the event that, after sawcutting, the horizontal separation measures one-half inch, the horizontal separation will be filled with new, one-half inch thick expansion material. The expansion material must meet the specifications of the current Borough Ordinance. The crack will then be sealed with a suitable concrete caulk material according to the manufacturer's directions. A horizontal separation of more than one-half inch shall be replaced.



### 3. SPALLING

- a. Definition- fragmentation/degradation of concrete surface where the surface peels, pops or flakes off.
- b. Policy: Curbs with spalling over 50% or more of the surface shall be replaced. Pads with less than 50% spalled surface may be repaired with a suitable patching material. The patching material shall be applied according to the manufacturer's directions and shall be finished to provide a smooth surface devoid of trip hazards. The pad shall be replaced if the patching material fails producing a vertical separation of one-quarter inch or more or a horizontal separation of more than one-half inch. Patching over an existing patch is not permitted.

### 4. CHIPPED CURBS

- a. Chipped areas in curbs two inches or less deep from the existing surface at the deepest point and two feet or less in length may be patched with a suitable patching material. The patching material shall be applied according to the manufacturer's directions and shall be finished to provide a smooth surface.
- b. In cases where the chipped area in a curb is greater than two inches deep at the deepest point from the existing, undamaged surface and/or greater than two feet in length, the curb must be replaced.

### III. RESPONSIBILITY

- It shall be the responsibility of all owners of property within Mount Joy Borough to comply with this policy.

### IV. CANCELLATION

- All orders or parts of orders inconsistent with this order are hereby repealed

### V. DISTRIBUTION

- All individuals affected by this policy.

### VI. EFFECTIVE DATE

- This policy is effective \_\_\_\_\_  
DATE

### VII. BY ORDER OF

- The Mount Joy Borough Council \_\_\_\_\_

DATE

page 12

Sidewalk Inspection  
MOUNT JOY BOROUGH



Sidewalk Name/ID  
300 S MARKET AVE

Inspection Date  
04/28/21

Time  
12:00AM

Investigator  
Dennis Nissley

Temperature

Weather

Overall (Condition: Fail)

No comments

Sidewalk (Condition: Fail)

Cracking

None of the above

Spalling and Chipping

50% or More

Sidewalk Width

4

Additional Information

Replace sections of sidewalk that are patched or spalling

Curb (Condition: Fail)

Heaved, Shoved, and/or Pushed Curb Sections (more than 2" out of parallel or vertical alignment)

Cracking

Spalling Curb

How many areas have significant amounts of chipped curb?

Additional Information

Replace all curbing along Wood Street

Handicap Ramps (Condition: Fail)

Handicap Ramps Needed?

Yes

ADA Required Slope

Does Not Meet ADA Requirements

ADA Required Landing Area

Does Not Meet ADA Requirements

Detectable Warning Surface (DWS)

DWS needs installed

Additional Information

Borough will install new handicap ramp

ice

Downspouts and Rain Gutters (Condition: Pass)

Existing Downspout Needs Disconnected

Additional Comments

Recommendations

1. Replace patched installed sections of sidewalk
2. Install new curb along Wood Street



# Photo Log

Photo No. 1: Sidewalk

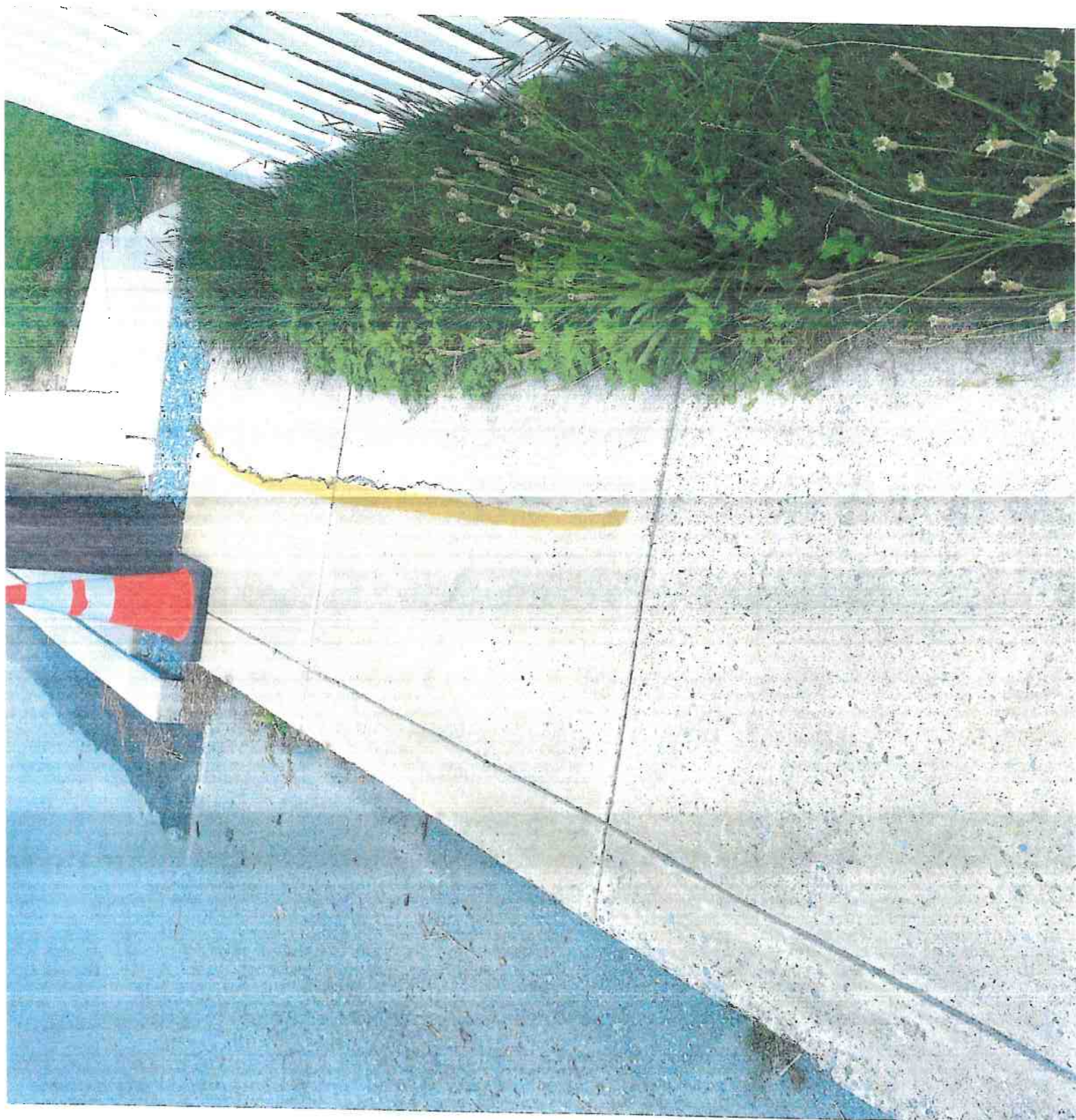




Photo No. 2: Handicap Ramps







300 N. Main St.  
7/5/2022  
11:15

Sidewalk Inspection  
MOUNT JOY BOROUGH



Sidewalk Name/ID  
1022 WOOD ST

Inspection Date  
03/17/21

Time  
1:55PM

Investigator  
John Stine

Temperature

Weather

Overall (Condition: Fail)

No comments

Sidewalk (Condition: Fail)

Cracking  
Vertical Separation (Greater than 1/4")

Spalling and Chipping  
No Spalling

Sidewalk Width  
4ft

Additional Information

Curb (Condition: Fail)

Heaved, Shoved, and/or Pushed Curb Sections (more than 2" out of parallel or vertical alignment)  
Yes

Cracking  
None of the Above

Spalling Curb  
No Spalling

How many areas have significant amounts of chipped curb?  
0

Additional Information

Handicap Ramps (Condition: Pass)

Handicap Ramps Needed?  
No

ADA Required Slope

ADA Required Landing Area

Detectable Warning Surface (DWS)

Additional Information

Downspouts and Rain Gutters (Condition: Pass)

Existing Downspout Needs Disconnected  
No

Additional Comments

Recommendations

1. Grind uneven concrete edges



# Photo Log

Photo No. 1: Sidewalk



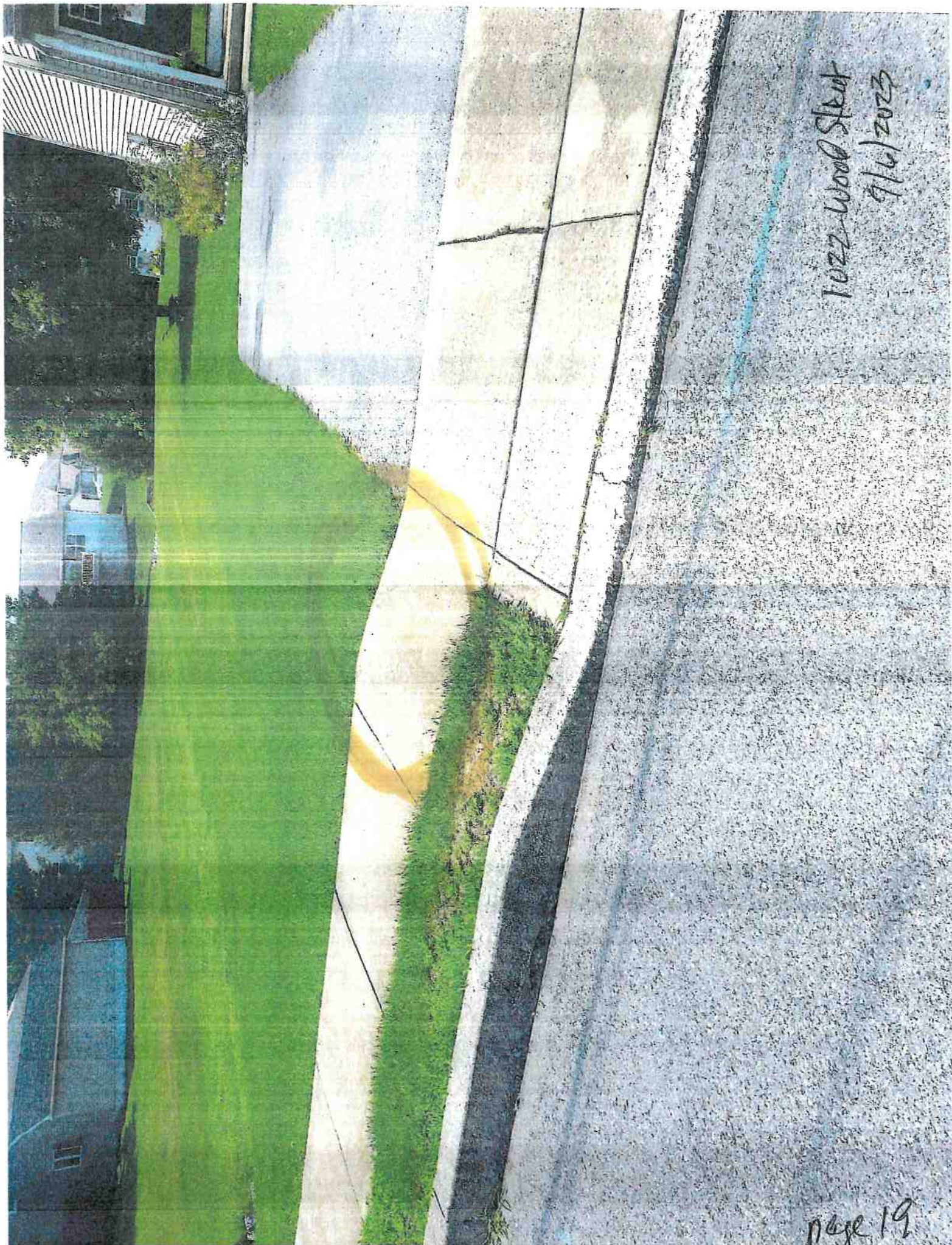


Photo No. 2: 0.eCurb





1022 Wood Street  
9/6/2023







1022 Wood Street  
7/6/2023



Sidewalk Inspection  
MOUNT JOY BOROUGH



Sidewalk Name/ID  
1036 WOOD ST

Inspection Date  
01/31/23

Time  
12:00AM

Investigator  
Dennis Nissley

Temperature      Weather

**Overall** (Condition: Fail)

Comments  
No comments

**Sidewalk** (Condition: Fail)

Cracking  
Spalling and Chipping  
Sidewalk Width  
Additional Information  
Grind areas to less than 1/4 inch

**Curb** (Condition: Pass)

Heaved, Shoved, and/or Pushed Curb Sections (more than 2" out of parallel or vertical alignment)  
Cracking  
Spalling Curb  
How many areas have significant amounts of chipped curb?  
Additional Information

**Handicap Ramps** (Condition: Pass)

Handicap Ramps Needed?  
ADA Required Slope  
ADA Required Landing Area  
Detectable Warning Surface (DWS)  
Additional Information

**Downspouts and Rain Gutters** (Condition: Pass)

Existing Downspout Needs Disconnected  
Additional Comments

**Recommendations**

None

Prepared By  CS Datum

# Photo Log

Photo No. 1: image.jpg





Photo No. 2: image.jpg

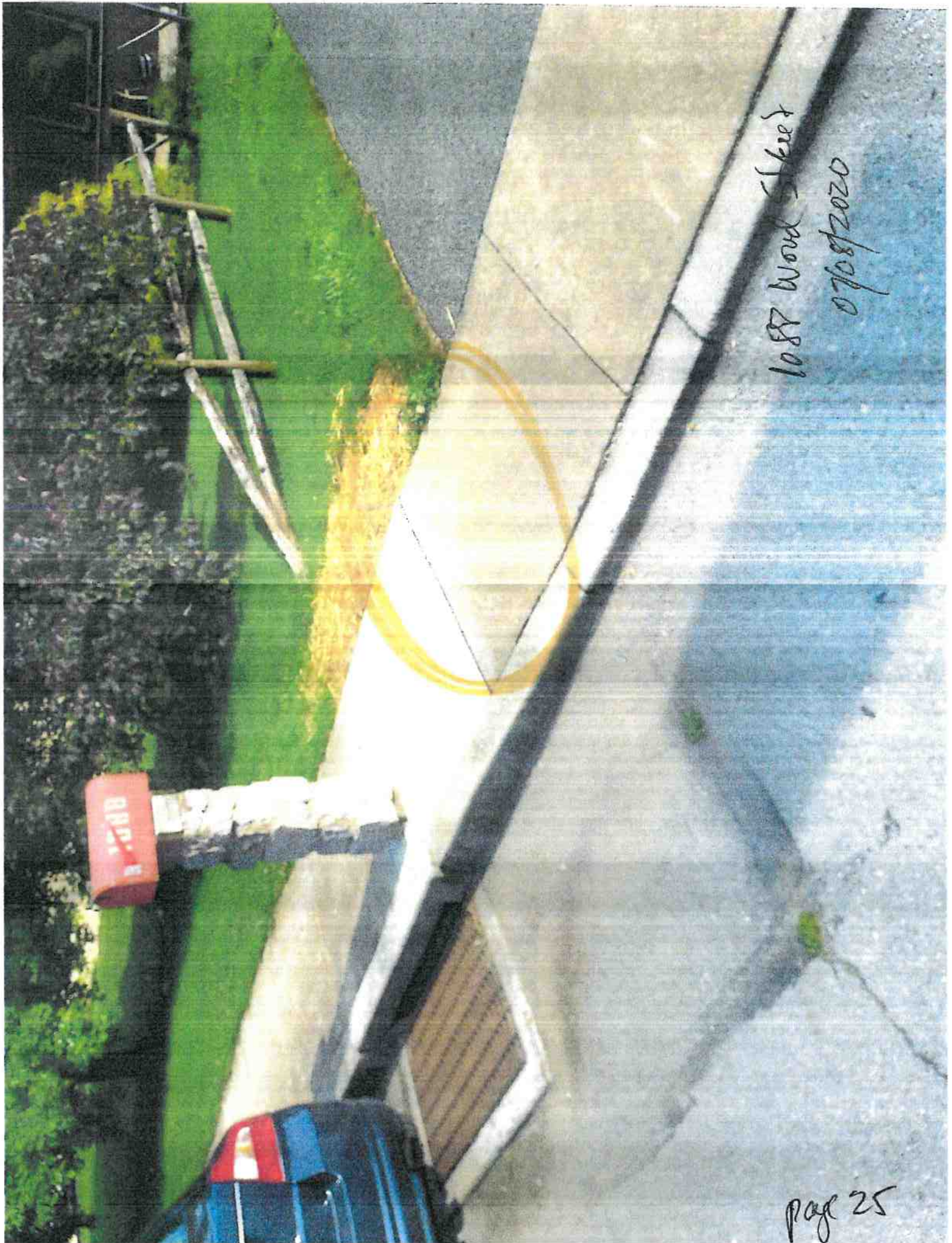




Photo No. 3: image.jpg





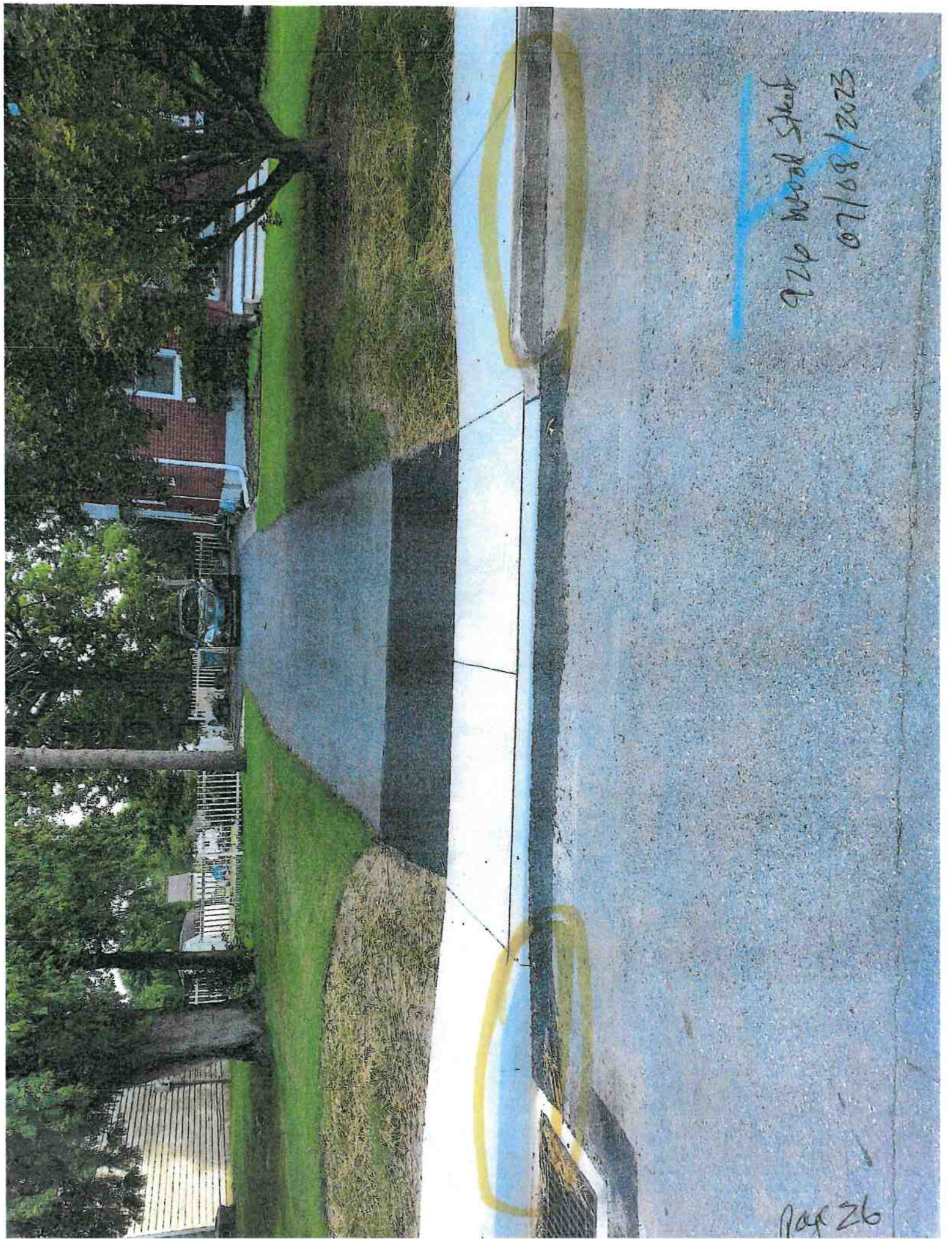


1088 Wood Street  
0708/2020



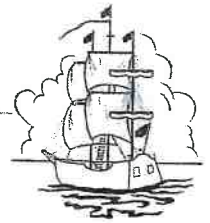
9216 Wood St  
07/08/2023

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Sidewalk Inspection  
MOUNT JOY BOROUGH



Sidewalk Name/ID  
930 WOOD ST

Inspection Date  
03/17/21

Time  
2:25PM

Investigator  
John Stine

Temperature      Weather

**Overall** (Condition: Fail)

Comments  
No comments

**Sidewalk** (Condition: Fail)

Cracking  
None of the above

Spalling and Chipping  
No Spalling

Sidewalk Width  
4ft

Additional Information  
sidewalk needs installed

**Curb** (Condition: Pass)

Heaved, Shoved, and/or Pushed Curb Sections (more than 2" out of parallel or vertical alignment)  
No

Cracking  
None of the Above

Spalling Curb  
No Spalling

How many areas have significant amounts of chipped curb?  
0

Additional Information

**Handicap Ramps** (Condition: Pass)

Handicap Ramps Needed?  
No

ADA Required Slope

ADA Required Landing Area

Detectable Warning Surface (DWS)

Additional Information

**Downspouts and Rain Gutters** (Condition: Pass)

Existing Downspout Needs Disconnected  
No

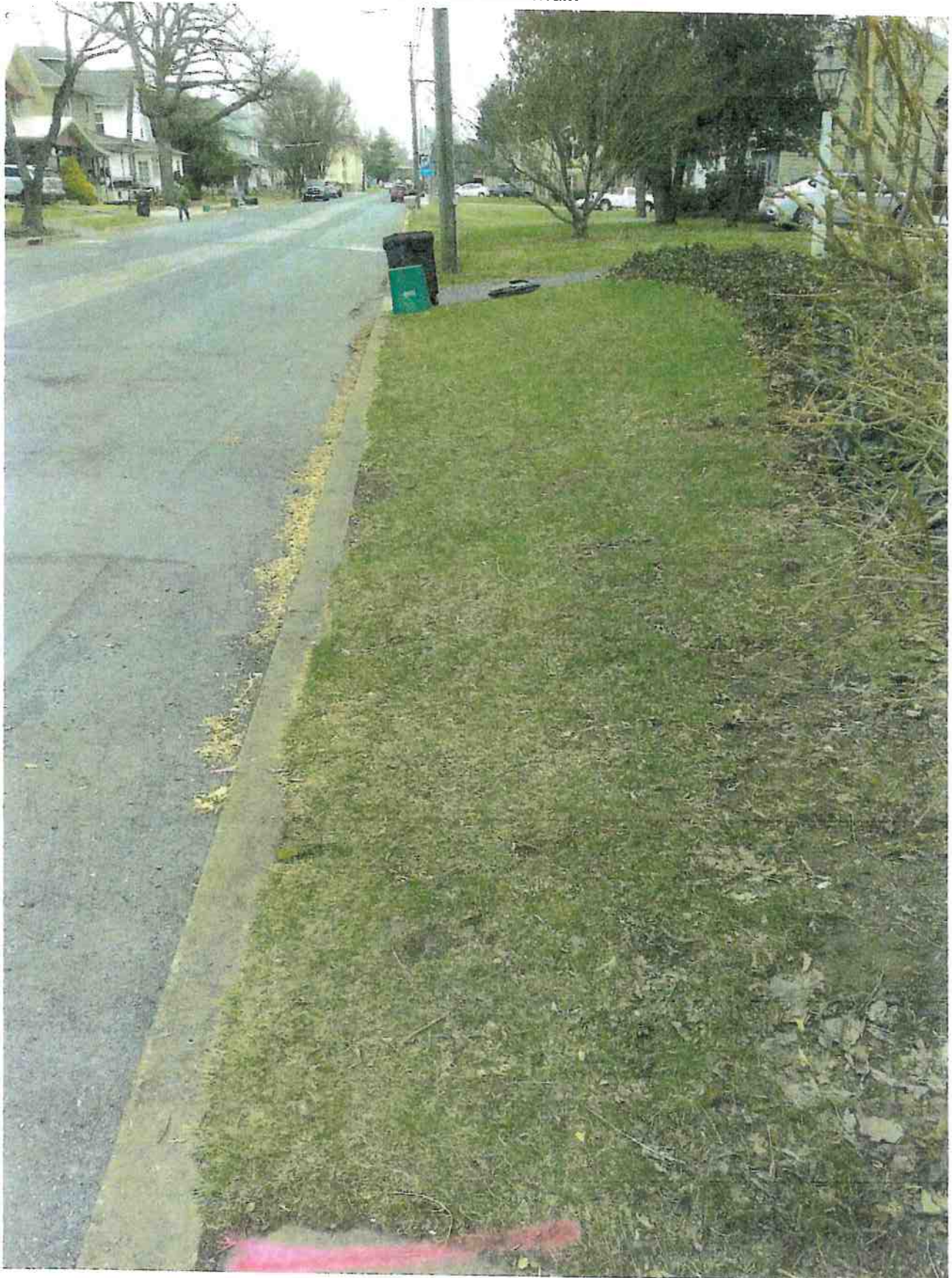
Additional Comments

**Recommendations**

1. Install sidewalks according to Borough specifications

# Photo Log

Photo No. 1: Sidewalk







930 Wood Street  
09/08/2023



## § 232-60. Construction, repair and replacement methods and specifications.

[Amended 2-7-2000 by Ord. No. 556]

### A. Sidewalks.

- (1) Where existing sidewalks extend from the building line to the curb or are of a greater width than provided below, any repair or construction shall be completed in accordance with this article, unless waived by Council.
- (2) The entire width of the sidewalk area shall be graded according to the established grade.
- (3) All concrete sidewalks shall have a minimum thickness of four inches of concrete, except across driveway aprons, where the concrete shall have a minimum thickness of six inches and have reinforcing mesh placed within the driveway area.
- (4) Excavations for sidewalks shall be made to the required depth, and a layer of 2B (AASHTO No. 57) crushed stone not less than four inches thick shall be placed and thoroughly compacted prior to the laying of the sidewalk.  
[Amended 6-1-2009 by Ord. No. 6-09]
- (5) Where a sidewalk is placed adjacent to the curb, there shall be an expansion joint placed between them for the entire length.
- (6) On a fifty-foot-wide right-of-way, where sidewalks are being built for the first time, eight feet shall be set apart on either side of the thirty-four-foot-wide cartway, of which four feet shall be sidewalk, three feet, five inches shall be a strip containing pervious materials allowed by § 232-60A(7) between the sidewalk and curb, and seven inches shall be curb, unless there is an existing partial sidewalk and curb in which case the requirements of §232-60A(9) shall be followed.  
[Amended 3-2-2020 by Ord. No. 2-20]
- (7) Where a pervious material strip is provided, if planted with grass it shall at all times be kept closely trimmed. Planting of trees in this grass strip area shall be in accordance with the approved tree species as listed and provided in the Borough office. Planting of shrubs or hedges is prohibited. The pervious material strip may, if laid with nonwoven fabric, consist of a mulch or decorative stone (#1 or #2 grade) and shall be kept well maintained. Placement of any other matter shall require prior Borough approval.  
[Amended 3-2-2020 by Ord. No. 2-20]
- (8) Planting of specified tree species shall be permitted within sidewalks without pervious material strip areas only if provisions are made for an adequate tree opening. The size of this area shall be determined by the Borough Manager. Clearance to the rear of the tree opening shall comply with the ADA.  
[Amended 6-1-2009 by Ord. No. 6-09; 3-2-2020 by Ord. No. 2-20]
- (9) Wherever possible, property owners shall maintain a uniform design for curb and sidewalk replacement within the block. If a pervious material strip exists between the curb and sidewalk, the pervious material strip shall be preserved or updated in accordance with § 232-60A(7) when the sidewalk is replaced, particularly when the majority of sidewalks within a block contain pervious material strips. If a sidewalk without a pervious material strip is replaced and a majority of sidewalks within the block have a pervious material strip, a pervious material strip shall be provided in accordance with § 232-60A(7).  
[Amended 3-2-2020 by Ord. No. 2-20]

- (10) Sidewalks shall have a uniform fall of 1/4 inch to the foot from the back edge of the sidewalk toward the curb. The pervious material strip between the sidewalk and the curb shall conform to the same slope.  
[Amended 3-2-2020 by Ord. No. 2-20]
- (11) Premolded rubber expansion joint material (AASHTO M213), premolded fiber expansion joint material (AASHTO M213) or premolded asphalt impregnated expansion joint material (AASHTO M153), not less than 1/2 inch in thickness, extending the full width and depth of the concrete slab shall be placed no more than every 20 lineal feet, at the beginning and end of a radius, and at a change in horizontal alignment of property lines. Utility boxes, including but not limited to water shutoff, sanitary sewer vent, natural gas shutoff, and electric meter, shall be within a section of concrete measuring five lineal feet between expansion joints. Construction joints shall be placed at a maximum distance of five lineal feet. Construction joints may be hand-tooled or saw cut to a depth of 1/2 inch.  
[Amended 6-1-2009 by Ord. No. 6-09]
- (12) Sidewalks across driveways shall be constructed without any step or break in grade from the abutting sidewalk or, at a minimum, shall conform to the requirements of the ADA. The sidewalk across the driveway and driveway apron shall be six-inch-thick concrete and on a four-inch-thick layer of 2B (AASHTO No. 57) crushed stone with reinforcing mesh.  
[Amended 6-1-2009 by Ord. No. 6-09]

#### B. Curbs.

- (1) Curbs to be installed shall be constructed of concrete with a seven-inch dressed surface on top and an eight-inch exposed surface or reveal along the streetside, which shall likewise be dressed and extend a minimum of 10 inches below the street surface and have an eight-inch base. The exposed surface or reveal on the streetside shall include a one-inch batter from the street surface to the top of the curb. Portions of the curb which are replaced between two satisfactory sections shall have the same exposed surface or reveal as the existing curb. (See **Appendix C**.<sup>[1]</sup>)  
[1] *Editor's Note: Appendix C is included at the end of this chapter.*
- (2) Construction joints shall be placed at a maximum of 15 lineal feet. The construction joints may be hand-tooled or saw cut to a minimum depth of 1 1/2 inches. The construction joint shall traverse the top of the curb and continue down the face of the curb at a minimum of 10 inches on the streetside. Expansion joint material may be substituted for construction joints.
- (3) Expansion joint material shall be placed in curbs at the end of each workday, at the beginning and end of a radius, at a change in horizontal alignment or property line.
- (4) Excavation shall be made to the required depth, and the material upon which the curb is to be constructed shall have a layer of 2B (AASHTO No. 57) crushed stone not less than four inches thick, which shall be placed and thoroughly compacted prior to the laying of the curb.  
[Amended 6-1-2009 by Ord. No. 6-09]
- (5) Initial preparation for street excavation for curb installation shall consist of a parallel, straightline saw cut not less than 12 inches from the face of the curb. Upon completion of curb installation, contractor shall contact the Borough Public Works Department. The Borough Public Works Department will assess trench restoration needs and mark for restoration. Contractor shall sawcut as marked. All material between sawcut and curb shall be removed to a depth of 12 1/2 inches. Excavated area will be filled with six inches compacted depth PennDOT approved 2A stone; five inches compacted depth 25 mm base asphalt 0<.3 ESALs; and 1 1/2 inches compacted depth 9.5 mm wearing asphalt 0<.3 ESALs.

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[Amended 6-1-2009 by Ord. No. 6-09; 3-2-2015 by Ord. No. 2-15]

- (6) A depressed curb shall be constructed across every private driveway by the owner or owners. The curb shall remain at least 1 1/2 inches above the finished street surface.

C. Brick sidewalks.

- (1) Property owners may install brick paving in place of concrete sidewalks in accordance with all requirements of this § 232-60C. Brick pavers shall be of traditional brick size, shape and brick red color and conform to ASTM C-902, Class SX, Application PX. The Borough Manager may approve an alternate shape, size and/or color which will achieve an equal or better result.  
[Amended 6-1-2009 by Ord. No. 6-09]
- (2) Construction of brick sidewalks shall consist of a six-inch layer of PennDOT-approved 2A stone, thoroughly compacted in two three-inch lifts, a two-inch layer of stone dust thoroughly compacted and no spacing or joints between the bricks. Bricks shall be approved by the Borough Manager.  
[Amended 6-1-2009 by Ord. No. 6-09]
- (3) Where the brick paving abuts a curb, expansion joints should be provided and installed in accordance with § 232-60A(11) herein.<sup>[2]</sup>  
[2] Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).
- (4) Replacement of a portion or all of an existing sidewalk shall be done using the construction methods and material specifications contained throughout this article.
- (5) Handicap ramps which are adjacent to or an extension of brick sidewalks shall be constructed of concrete as required by this article.
- (6) A design that combines both brick and concrete shall be approved by the Borough Council.
- (7) The transition between brick paving and concrete sidewalk shall be smooth.

D. Bituminous concrete (asphalt) sidewalks. Property owners may install bituminous concrete (asphalt) paving in place of concrete sidewalks in accordance with all requirements of this § 232-60D. The construction standards in this § 232-60D shall not be allowed to be used for sidewalks being installed as part of an approved subdivision or land development plan or for sidewalks abutting properties on Main Street (SR 0230).  
[Added 11-4-2019 by Ord. No. 5-19]

- (1) Property owners may use this method for sidewalks only if all property owners on the block agree to install bituminous concrete (asphalt) sidewalks. A "block" shall be considered a block as defined in Chapter 240, Subdivision and Land Development.
- (2) Excavation. Any existing sidewalk shall be removed to the required depth below finished grade. All soft yielding material shall be removed and replaced with suitable material. Any new sidewalk being installed shall be graded to the required depth below grade.
- (3) Gravel bases of six-inch depth, after compaction, shall be placed between wooden forms on line and grade, allowing three inches for the placing of bituminous concrete (asphalt).
- (4) A bituminous concrete (asphalt) surface shall meet PennDOT specifications. It shall be rolled with a roller weighing not less than 500 pounds. Sidewalks shall have a compacted wearing course of 9.5 mm asphalt three inches in thickness placed over four inches

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Page 31

of compacted depth PennDOT-approved 2A stone. Mixtures shall be placed only when the underlying surface is dry, frost-free and the surface temperature and air temperature is above 40° F.

- (5) Sides of the sidewalk shall be backfilled with suitable material thoroughly compacted and finished flush with the top of the sidewalk.
  - (6) A driveway sidewalk apron ramp may be replaced with bituminous concrete (asphalt). Excavated area will be filled with six inches compacted depth PennDOT-approved 2A stone; five inches compacted depth 25 mm base asphalt 0<.3 ESALs; and 1 1/2 inches compacted depth 9.5 mm wearing asphalt 0<.3 ESALs. All ADA regulations must be adhered to when replacing the sidewalk.
- E. Permits shall be required for the installation of sidewalks.  
[Added 11-4-2019 by Ord. No. 5-19]

## § 232-61. Supplemental regulations.

[Amended 2-7-2000 by Ord. No. 556; 6-1-2009 by Ord. No. 6-09]

- A. Material specifications, Except as authorized in § 232-60D, construction of all curb and sidewalk shall meet the requirements of this § 232-60A. All materials shall conform to PennDOT Publication 408, latest edition. All sidewalks and curbs shall be constructed of 4,000 PSI concrete with 4% to 6% air entrainment and a maximum slump of seven inches. An alternative slump may be approved and/or recommended by the Borough Manager. All sidewalks and curbs shall be constructed level on stone backfill with a minimum thickness of four inches. The use of calcium chloride is prohibited. Where slip forms are used, a maximum slump of 1 1/2 inches shall be permitted. No concrete shall be placed when the air temperature is below 40° F. Curing compound may be applied to retain moisture to allow for the complete hydration of the concrete. No material such as asphalt, macadam or blacktop shall be substituted for these specifications.  
[Amended 11-4-2019 by Ord. No. 5-19]
- B. Forms. Forms shall be wood or metal, straight, free from warp, and of sufficient strength to resist the pressure of the concrete without springing. If of wood, they shall be surfaced on the inside and the top. Forms shall be of a depth equal to the depth of the concrete. A front and back form shall be used for curbs, except where a good concrete sidewalk, which is not to be removed, abuts the new curb. Forms shall be accurately set to line and grade in such a manner as to prevent settlement or displacement.
- C. Finishing. All forms shall be removed within 24 hours after the concrete has been placed, and minor defects shall be filled with a mix composed of one part portland cement and two parts of fine aggregate or one part portland cement and two parts sand. The top and face of the curb from the top of 10 inches below or to the top of the street surface, when in place, shall be finished while the concrete is still green by rubbing the surface with a carborundum stone, soft brick, or wood blocks and water until a smooth, even surface is produced. All joints in the curb shall be promptly opened from top to bottom, and edges adjacent to the joints shall be sharp and clean cut. Sidewalks shall be finished after pouring before the concrete sets.
- D. Curing. Concrete curbs and sidewalks shall be protected from rainstorms with paper, burlap, canvas, or similar materials. Curing compound may be applied to retain moisture in concrete to allow complete hydration of the cement. Plastic, burlap, straw or other types of moisture barrier shall be used to maintain concrete moisture during the drying process for at least seven days after pouring if curing compound is not used. No concrete shall be placed when the temperature is below 40° F. To help prevent spalling and deterioration of concrete surface from winter damage, a concrete hardener may be applied 28 days after concrete is poured.

33  
32  
pag



Date: July 7, 2023

To: Mary Ginder, Chairperson Public Works Committee  
Bob Ruschke, Member Public Works Committee  
Mark G. Pugliese I, Borough Manager

Subject: Pink Alley Detention Basin

Dear members Public Works Committee

1. As a member of Mount Joy Borough Council, I have been approached by a representative of a small business which has an option to purchase on the vacant lot, former gasoline station on the west side of Orchard Avenue located between the CVS store and 40 Orchard Avenue. They intend to repurpose the existing storage garage and construct a new commercial business.
2. As you are aware this Borough of Mount Joy owns the Pink Alley detention basin which is located hydrologically immediately adjacent and upgradient of this vacant lot. In 2017 - 2018 the former Borough Engineer, ARRO Consulting Inc. retrofitted this detention basin as part of the Borough's MS4, PAG-13 Pollution Reduction Plan (PPC).
3. Borough Ordinance 2-14, Mount Joy Borough Stormwater Ordinance, effective April 7, 2014, Section 226-35. Calculation Methodology. E. states the following:

Hydrographs may be obtained from NRSC methods such as "TR-55, TR-20, or form use of the "modified "or "unit hydrograph" rational methods. If "modified" or "unit hydrograph" rational hydrograph methods are used, the ascending leg of the hydrograph shall have a time of three times the time of concentration ( $3 \times T_c$ ) and the descending leg shall have a time of 7 times the time of concentration ( $7 \times T_c$ ) to approximate an SCS Type II hydrograph.

4. The ARRO hydrology calculation in HydroCAD, SN 05600 dated 11-6-17 are at Enclosure 1. A careful review by the current Borough Engineer, RETTEW Associates will clearly identify that the former Borough Engineer did not perform hydrology calculations consistent with Borough Ordinance Section 226-35. E. The former Borough Engineer used a 1/1 unit rational hydrograph to calculate stormwater runoff rather than the required 3/7 unit hydrograph for all storm durations.
5. The undersigned, acting in my capacity as licensed Professional Engineer reran the ARRO hydrology model using the required 3/7 unit rational hydrograph. This is enclosed as Enclosure 2. For all storm durations ARRO has only calculated 29% to 32% of the required stormwater runoff. RETTEW Associates can perform their own calculation utilizing the former Borough Engineer's determined drainage area, time of concentration and percentages of previous and impervious ground cover.
6. Enclosure 3 is the former Borough Engineer signed and sealed construction drawings. Under the former Borough Engineer basin routing the 100-yr/24-hr return storm event had a maximum pool elevation of 365.21'. Based upon the signed and sealed construction drawings the top of grate of the outlet structure was set at elevation 366.00'. At Enclosure 4 is a photograph taken on May 30, 2023, which shows the

top of grate which was supposed to be set at elevation 366.00'. At enclosure 5 is a photograph that was taken on September 1, 2021, at 6:04 PM during a recorder 25-yr/24-hr return storm event. The top of grate at required set elevation of 366.00' is completely submerged when the former Borough Engineer stated that this top of grate would not be submerged even under a 100-yr/24-hr return storm event.

7. Borough Code 2-14 Section 226-58. As-Built Records states the following:

"Upon completion of the plan improvements and prior to the release of financial security, the applicant shall submit an As-Built Plan to the Borough". There is no public record that As-Built Plans were ever prepared by the former Borough Engineer who was the "Engineer of Record"

8. I am requesting that the Public Works Committee authorize the current Borough Engineer to perform the following tasks.

- a. RETTEW Associates verify that the Borough Ordinance 2-14 requires a 3/7-unit Rational hydrograph.
- b. RETTEW Associates verify that ARRO hydrology calculations are based upon an 1/1 unit Rational hydrograph.
- c. RETTEW Associates verify that a 1/1 unit Rational hydrograph will only depict 29%-32% runoff of a 3/7 unit Rational hydrograph for the Pink Alley detention basin drainage area.
- d. RETTEW Associates perform an As-Built Topographic survey consistent with their previous proposal.
- e. RETTEW Associates report as results and conclusions in writing to the Mount Joy Borough Public works Committee.

Respectfully Submitted

  
Bruce W. Haigh PE, LTC (Ret)

Borough Council West Ward  
Public Works Committee

Enclosures

1. - ARRO hydrology Report 11-6-17
2. - Runoff calculations
3. - ARRO Construction drawings
4. - Photograph May 30, 2023
5. - Photograph September 1, 2021

12e

**From:** Mike Knouse <mike.knouse@rettew.com>  
**Sent:** Tuesday, August 1, 2023 2:40 PM  
**To:** Manager <Manager@mountjoypa.org>; Dennis Nissley <DNissley@mountjoypa.org>  
**Cc:** Kara Kalupson <kara.kalupson@rettew.com>  
**Subject:** 2023 Seal Coat Project

Mark/Dennis,

Please find attached the bid tabulation, only one bid.

We recommend award to Martin's Paving, Inc.

Thanks,

**Mike Knouse**  
**Project Manager 3**  
Office: 800-738-8395  
Direct: 717-516-7523  
Cell: 717-6456572  
[mike.knouse@rettew.com](mailto:mike.knouse@rettew.com)

**RETTEW**

**A 100% Employee-Owned Company**

<http://www.rettew.com/>



2023 SEAL COAT PROJECT

MT. JOY BOROUGH, LANCASTER COUNTY

PROJECT NO. 029613000

PROJECT MANAGER: MIKE KNOUSE

August 1, 2023

MARTIN PAVING, INC. 531 E. 28TH DIVISION HWY LITITZ, PA 17543					
ITEM	DESCRIPTION	QUAN.	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization and Demobilization	1	LS	\$1,000.00	\$1,000.00
2	Traffic Control	1	LS	\$1,500.00	\$1,500.00
3	Bituminous Seal Coat (Double Application) with fog seal, complete in-place	10700	SY	\$5.14	\$54,998.00
	TOTAL BID				\$57,498.00





# Mount Joy Borough

Established 1851 in Lancaster County, PA



## Request application for Parade, Procession or Assemblage

<b>ORGANIZATION NAME (If Applicable):</b> Mount Joy Chamber of Commerce	<b>REPRESENTATIVE NAME:</b> Ashley Zell
<b>ORGANIZATION ADDRESS:</b> 62 E. Main Street Mount Joy, PA 17552	<b>REPRESENTATIVE PHONE:</b> 717-653-0773
	<b>REPRESENTATIVE EMAIL:</b> ashley@mountjoychamber.com
<b>NAME OF EVENT:</b> Fall Family Fun Night	<b>DATE AND TIME OF EVENT:</b> October 27 <sup>th</sup> 5-8pm
<b>SPECIFIC STREET(S) LOCATION, OR ROUTE REQUESTED (Include any attachments, maps, etc.):</b> Closure of East Main Street From Barbara Street to Market Street (NEW HAVEN)	

MARISTA FROM MAIN TO HENRY DELTA MAIN TO HENRY  
Ashley Zell representing Mount Joy Chamber of Commerce.

Name	Organization
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- Have read and understood the Borough's ordinance (Chapter 176) regarding parades and street assemblages.
- Acknowledge a permit will not be issued until the mayor is satisfied that such parade, procession or assemblage can and will be conducted without causing public disorder or unreasonable danger to persons or property.
- Acknowledge the applicant or applicants to whom any permit shall be issued hereunder shall, at their own cost, obtain all necessary consents from state authorities and shall provide all signs and barriers, and for the erection and removal thereof, which shall be required for any traffic or parking restriction or prohibition which shall be either requested by the applicant or required by the mayor.
- Acknowledge the mayor may require the applicant or applicants, individually or on behalf of any applicant organization, in writing, to undertake to obtain any necessary consent of other public authorities and to comply with all the requirements of this chapter and, specifically, to provide for erection and removal of such signs and barriers and persons to direct traffic as the mayor may deem necessary in connection with any traffic or parking restrictions or prohibitions requested by the applicant or required by the mayor. The mayor may require the applicant or applicants to furnish reasonable security for compliance with this chapter and the conditions of the permit.
- Acknowledge that failure to apply for a permit in a timely fashion may result in denial due to insufficient time available for planning and preparation.

# August 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Authority 4 PM	2	3	3	5
6	7 Council 7 PM	8	9 Plan. Comm. 7 PM	10	11	12
13	14 Public Works 6:30 PM	15 Authority 4 PM Parks & Recs Board 6:30 PM	16 WOODY WASTE PICK-UP	17	18	19
20	21 Building Ad Hoc 5 :30 PM	22	23 ZHB 7 PM	24 Admin / Finance 6:30 PM	25	26
27	28 Civil Service Com 5:30 (as needed) Public Safety 6:30 PM	29 WOODY WASTE PICK-UP	30	31		