



Borough of Mount Joy
Public Works Committee
Meeting Minutes August 14, 2023
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Ginder, Councilor Ruschke, Councilor Haigh, Mayor Bradley via Zoom

STAFF PRESENT: Borough Manager Mark Pugliese, Public Works Director Dennis Nissley Parks Superintendent Barry Geltmacher, Public Works Crew Leader Jake Houck, Codes and Zoning Officer Duane Brady

OTHERS PRESENT: Josh Deering, Raeann Schatz, Tony & Christine Monaco, Phil Kark

I. APPROVAL OF AUGUST 14, 2023, PUBLIC WORKS COMMITTEE MEETING AGENDA – Approved
with the following amendments requested by Haigh:

1. Switch items 1.A. and 1.C.
2. Add 1.J. Twisted Bine Location
3. Add 1.K. Unfinished sidewalks on Pinkerton Rd and N. Angle St.
4. Add 1.L. Copper Cup
5. Add 2.C. Stormwater enforcement and Godfrey inspections.

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

1. Dominic Castaldi expressed concern about the length of Council meetings. He suggested that reports could be accepted and items could be grouped together for votes.
2. Josh Deering suggested that Councilors should read everything in their packets prior to Council meeting, Item 1.B. concerning downspouts, this ordinance was adopted to retain water on properties and not add to the stormwater system. He has a concern about the “Report a Public Works Concern” area on the website and that it may not be sending proper notifications or allowing enough space for photos. He also suggested that a slide could be on the website for code violations and stormwater items.
3. Tony Monaco addressed the Committee regarding handicap ramps and DWS panels in the Lakes development that are not meeting current standards.

III. APPROVAL OF MINUTES from the July 10, 2023, meeting – Approved as submitted

IV. ITEMS OF BUSINESS

1. Streets and Alley

- A. Review resident concern about handicap ramps in Lakes development. – The Committee recognized the resident concern. Pugliese reported that per the Solicitor, the HOA is responsible for the improvements to sidewalks and handicap ramps. The Committee directed the manager to contact the HOA in regard to the ramps that do not comply with current ADA standards.
- B. Discuss goals for possible changes to downspout ordinance 232.59.E.- Ginder suggested that Committee members write goals for possible changes. Haigh noted that the disconnect requirement in the Ordinance is not a requirement of the MS4.
- C. Discuss goals for possible changes to curb and sidewalk ordinances and policies - Ginder suggested that Committee members write goals for possible changes. The Committee discussed and had questions about what is required and when upgrades need to be completed. The Committee asked the Manager to check with the Solicitor about what the trigger is to require full compliance and when these things need to be completed.
- D. Review request for waiver of administrative fees – the Committee discussed a request from Iacobacci's who own property on Pinkerton Rd to waive the 10% administrative fee to have sidewalks installed by the Borough's contractor. After discussion, the Committee agreed that the property owner should be required to pay the administrative fee and moved to make this recommendation to Council.
- E. Wood Street project – Nissley reported that LB Construction is scheduled to mobilize today, but we haven't seen any activity. A Pre-construction meeting with Kinsley Construction is planned for Tuesday morning August 15. We expect a schedule from Kinsley following that meeting. Nissley is working with some properties that have not completed the required work. Some have agreed to have the borough contractor complete the work.
- F. Seal Coat project – Nissley reported that the contract with Martins Paving is finalized, and they are expected to move in soon to complete the work.
- G. Bradys Alley project – Nothing new to report
- H. 5-year Street and Alley Plan
 - 1) Planning process – The Committee discussed whether the planning process should be developed into a policy. This discussion will be continued next month.
 - 2) Discussion about School Lane design – Nissley provided some sketches and requested input from the Committee regarding the street width and how to move forward with planning. After discussion, the Committee directed Nissley to move forward with planning with a 34-foot wide cartway which would allow for parking on both sides of the street.
- I. Cresco Lab sinkhole – On a motion by Haigh, seconded by Ruschke. The Committee directed staff to move forward with repairing the sinkhole and covering the cost with the escrow account.
- J. Twisted Bine Location – Haigh expressed concerns regarding the placement of tables on the sidewalk in front of the business which impedes the accessible area for pedestrians. The Committee asked staff to determine who owns what in that area.
- K. Unfinished Sidewalks on Pinkerton Rd and N. Angle St. - Nissley gave an update on the properties that are unfinished on these streets. After discussion, the Committee agreed that Council should be made aware of the properties that the borough will need to have completed by LB Construction.
- L. Copper Cup – Haigh expressed concern regarding the W. Main Street entrance to the business with traffic turning into and out of the driveway. The Committee determined this is a Public Safety concern and it should be directed to Chief Goshen.

2. Stormwater

- A. Old Market Street/Manheim Street Drainage Swale – Pugliese stated that he is planning to contact the attorney for the property owner. The Committee would like to move this to Council as a discussion item.
- B. Water Quality Monitoring by a volunteer – Geltmacher explained to the Committee some of the things this volunteer has been doing. The Committee asked to see the results from the monitoring that has been done. The Committee agreed to have Geltmacher sign the authorization form for the volunteer to continue with this work.
- C. Stormwater Enforcement Officer and Godfrey inspections. – Haigh asked who the assistant SW Officer will be. Staff reported that that is still to be determined. Haigh asked if inspection reports were sent to owners of private facilities that needed improvements. Nissley stated that they were, and he is working with Century Link to complete work that was noted in the inspection of that facility.

3. Parks

- A. Parks Study Group – Pugliese reported that the group has met once, and the next meeting is scheduled for August 15 at Little Chiques Park at 6:30 PM.
- B. Review request for memorial bench at Rotary Park – Geltmacher reported that Rotary Club would like to install a bench in memory of Jack Garner. The Committee is supportive of this project.
- C. Discussion about pavilion fees – Nissley explained that there have been issues with different rental fees for people that want to use electric at the pavilions where it is available. The locks have been broken off, people need to stop at the office, pay a deposit for a key and then return the key for a return on their deposit. Staff are recommending that anyone requesting to use a pavilion with electric should pay the \$40 rate and the other pavilions remain at \$25. The Committee asked Pugliese to prepare a Resolution for Council to make this change for the remainder of the year. Staff will research and propose new rates for 2024.

- 4. Budget – Nissley reported that staff is beginning budget planning. Haigh asked for engineering numbers for each year.

5. Grants update

- A. DCNR Community Conservation Partnership Program (C2P2) Little Chiques Park Master Site Development Plan (MSDP) – Pugliese reported that the Study Group is meeting, and an RFP is being reviewed by DCNR now and when approved will need to be sent to 5 firms for quotes.
- B. Streambank Project - Pugliese reported that 2 applications are out now for this project. He is in the process of getting letters signed from adjacent property owners.
- C. Flood Mitigation Grant for Borough basin modifications – Closing this grant out as soon as LCCD does their final inspection.
- D. DEP 902 grant for compost equipment – The final piece of equipment, a skid loader, was delivered this week.
- E. DCED MTF grant for pedestrian safety – preparing for bidding.
- F. DCED Heritage grant – getting final plans and preparing for bidding.
- G. Reserves HOA – Clean Water Implementation, Small Grant
- H. ARPA PA Small Water and Sewer Program Grant – nothing new to report
- I. Connects 2040 grant – virtual interview scheduled for August 25.

V HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

- 1 Josh Deering asked if there is an update on Chiques Crossing.
- 2 Josh commented about the Compost pile and wondered if it was going to be ground soon.

3 Josh offered to serve on the Parks Study Group

- a. The Committee moved to recommend Josh Deering to be a member of the Parks Study Group

VI ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

- 1 Haigh asked Nissley to investigate ADA compliant grates at a couple inlets on Pinkerton Rd.
- 2 Haigh asked about Pink Alley where the duplex has just been built. What is the developer's responsibility to repair the street?
- 3 Haigh asked about a schedule for the sidewalk work on the Leibfried property.
- 4 Haigh suggested that if Public Works is short staffed, it would be okay to utilize overtime if needed.

VII ADJOURN – Meeting adjourned at 8:27 PM