



Mount Joy Borough
Administration & Finance Committee Meeting,
September 24, 2026, at 6:30pm

1. Call to Order
2. Roll Call – Councilors Gruber, Hall, and Youngerman
3. Executive Session – There was no Executive Session held between August 27, 2026 and September 24 by the Committee.
4. Consider a motion to approve the Agenda for the September 24, 2026, Administration and Finance Committee meeting.
5. Public Input Period – Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Minutes – Approval of the August 27, 2026 meeting minutes.
7. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grant Updates
 - C. Sign at Kunkle Field/Borough Park
 - D. Consider a motion to move to full Council to authorize staff to apply for The Susquehanna Greenway Mini-grant in the amount of \$25,000 for additional replacement picnic tables in Little Chiques Park. This grant is a 1:1 grant.
8. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. LERTA Update
 - C. Florin Hills Update
 - D. American legion Post 185 - Sketch Plan Briefing – 560 Clay Alley & 236 W. Main Street
 - E. Discussion with possible motion to move to full Council, regarding multiple code inspection vendors. See quote from Barry Isett & Associates.
 - F. Discussion with motion to move to full Council to consider a Financial Security Reduction #1 as requested by Charter Homes & Neighborhoods.
9. Administration, Budget, and Finance –
 - A. Manager's Report
 - B. Discussion with possible motion to move to full Council the interview and selection process for the Borough Manager's position.

- C. SCAN TECH – Review proposal for scanning moldy/musty documents remaining in the old building with a possible motion to move it to full council. See quotes.
 - D. Employee Handbook – for review at the October Admin & Finance Meeting.
 - E. Consider a motion to move to full Council to accept and approve the Minimum Municipal Obligation (MMO) for the non-uniform retirement plan in the amount of \$165,391.00.
 - F. Consider a motion to move to full Council to accept and approve the Minimum Municipal Obligation (MMO) for the police retirement plan in the amount of \$246,185.
10. New Municipal Services Building –
- A. General Updates and Discussion
 - B. Update on Mount Joy Borough Authority Proposed Terms and Conditions and Use Agreement for New Municipal Building.
 - i. Consider a possible motion to move the proposed Terms & Agreement to full Council, authorizing the Council President and Secretary to sign said agreement following approval and signing by the Mount Joy Borough Authority.
 - C. Discussion with possible motion to move to full Council the appraisal of E. Main Street Properties.
11. Discussion regarding E. Main St. Buildings
12. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
13. Executive Session – No Executive Session planned.
14. Any Other Matter to Come Before the Committee.
15. Adjournment

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday October 22, 2026, at 6:30 PM in Council Chambers.